



## **The Corporation of the County of Wellington Information, Heritage and Seniors Committee Minutes**

March 11, 2015  
Terrace Boardroom  
4:30 pm Museum and Seniors  
6:00 pm Library

Present: Warden George Bridge  
Councillor Rob Black  
Councillor David Anderson  
Councillor Neil Driscoll  
Councillor Shawn Watters  
Lucia Costanzo  
Jennifer Dixon  
Janice Sheppard  
Walter Trachsel

Staff: Mark Bolzon, Manager, Purchasing and Risk Management  
Donna Bryce, County Clerk  
Rick Clark, Environmental Services Manager  
Colleen Cudney, Life Enrichment Manager  
Ken DeHart, County Treasurer  
Laura Holtom, Administrator, Wellington Terrace  
Murray McCabe, Chief Librarian  
Kevin Mulholland, Property and Construction Manager  
Scott Wilson, CAO

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### **1. Call to Order**

At 4:30 pm, the Chair called the meeting to order.

### **2. Declaration of Pecuniary Interest**

There were no declarations of pecuniary interest.

### 3. Seniors

#### 3.1. Terrace Financial Statements as of February 28, 2015

1/3/15

**Moved by:** Councillor Watters

**Seconded by:** Councillor Driscoll

That the Financial Statements as of February 28, 2015 for the Wellington Terrace be received for information.

**Carried**

#### 3.2. Life Enrichment and Environmental Services Orientation

Ms. Colleen Cudney, Life Enrichment Manager provided an overview of the four areas of programming delivered by her group at Wellington Terrace: Recreation, Social Services, Volunteers and Restorative Care.

Mr. Rick Clark, Environmental Services Manager also provided an overview of the services which include Maintenance, Housekeeping and Laundry, as well as overseeing regular safety fire drills.

Staff was directed to set up a tour of Wellington Terrace for the Committee on April 8, 2015 at 3:30 pm. All County Councillors would be invited to attend.

#### 3.3. Professional Health Care Committee Annual Meeting Report

2/3/15

**Moved by:** Warden Bridge

**Seconded by:** Councillor Watters

That the Professional Health Care Committee Annual Meeting Report be received for information.

**Carried**

3.4. February 2015 Quality Report

3/3/15

**Moved by:** Councillor Driscoll

**Seconded by:** Warden Bridge

That the February 2015 Quality Report for the Wellington Terrace be received for information.

**Carried**

3.5. Public Reporting of LHIN Long Term Care Homes Award

4/3/15

**Moved by:** Councillor Watters

**Seconded by:** Councillor Driscoll

That the Public Reporting of the Local Health Integration Network Long Term Care Homes be received for information.

**Carried**

3.6. Case Mix Index Increase Report

5/3/15

**Moved by:** Warden Bridge

**Seconded by:** Councillor Driscoll

That the Case Mix Index Increase Report 2015-2016 be received for information.

**Carried**

3.7. Innovation and Excellence Awards - Flexible Dining Programme

6/3/15

**Moved by:** Councillor Watters

**Seconded by:** Councillor Driscoll

That the correspondence from OAHNSS regarding the 2015 Innovation and Excellence Award provided to the Wellington Terrace be received for information.

**Carried**

Ms. Laura Holton, Wellington Terrace Administrator advised that Mr. Peter Barnes, recently retired former Wellington Terrace Administrator has been named by OAHNSS as the Achievement Award recipient for 2015. The Awards Ceremony would be held on April 15, 2015 at the OAHNSS Annual Meeting and Convention.

**4. Recess**

At 5:21 pm, the Committee recessed until 6:00 pm.

**5. Library**

**5.1. Declaration of Pecuniary Interest**

Councillor Watters declared a pecuniary interest on Items 5.4 and 5.6 regarding the Fergus Library due to previous work conducted with the BIA on the trail system, and abstained from voting.

**5.2. Request to Rename Wellington County Library - Puslinch Branch**

Ms. Lise Burcher and Ms. Sandra Solomon appeared before the Board to request the re-naming of the Puslinch Library to the Bradford Whitcombe Library.

7/3/15

**Moved by:** Warden Bridge

**Seconded by:** Councillor Driscoll

That staff be requested to prepare a policy for the naming of county owned assets for consideration at the Administration, Finance and Personnel Committee.

**Carried**

8/3/15

**Moved by:** Walter Trachsel

**Seconded by:** Councillor Anderson

That the Board defer the request to re-name the Puslinch Library to the Bradford Whitcombe Library until a County-owned Asset Naming Policy has been recommended by Administration, Finance and Personnel Committee and approved by County Council.

**Carried**

5.3. Library Financial Statements as of February 2015

9/3/15

**Moved by:** Councillor Watters

**Seconded by:** Councillor Driscoll

That the Financial Statements as of February 28, 2015 for the County Library System be approved.

**Carried**

5.4. Fergus Library Renovations Report No. 14

10/3/15

**Moved by:** Jennifer Dixon

**Seconded by:** Janice Sheppard

That the Fergus Library Project Status Report be received for information.

**Carried**

5.5. Tender Award - Palmerston Library Construction and Renovation

11/3/15

**Moved by:** Walter Trachsel

**Seconded by:** Jennifer Dixon

That the construction contract for the renovations to the Palmerston Carnegie Library be awarded to Collaborative Structures Limited (CSL) of Cambridge, at their tendered amount of 2,582,571.00, along with construction management fees of \$361,220.00, excluding HST @ 13%.

That the budget as outlined in the attached Financial Summary be approved.

That the Warden and Clerk be authorized to sign the necessary construction agreements.

**Carried**

5.6. Summary of Library Activities

12/3/15

**Moved by:** Councillor Anderson

**Seconded by:** Lucia Costanzo

That the Chief Librarian's report regarding Summary of Library Activities for February, 2015 be received for information.

**Carried**

Staff was directed to prepare a letter to Michael Chong, MP and signed by the Warden, expressing the Board's displeasure of Service Canada's reduction of service hours at the satellite office operating out of the Aboyne Library.

5.7. Library Use Statistics

13/3/15

**Moved by:** Councillor Driscoll

**Seconded by:** Walter Trachsel

That the Library Use Statistics February, 2015 be received for information.

**Carried**

5.8. Ontario Library Boards' Association (OLBA) Learn HQ Correspondence

The correspondence was received for information.

5.9. Items for Information

5.9.1. In Praise of Libraries Article, [www.therotarianmagazine.com](http://www.therotarianmagazine.com)

5.9.2. The Next Chapter, March 2015 Edition of the Library Newsletter

**6. Adjournment**

At 6:53 pm, the Chair adjourned the meeting until April 8, 2015 or at the call of the Chair.

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Rob Black  
Chair  
Information, Heritage and Seniors Committee