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1. Call to Order

2. Disclosure of Conflict of Interest

3. Approval of Minutes

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4. Presentation/Discussion Items

4.1 511 Kingston Road West **[10 minutes]**

David Joseph, Property Owner

- Requesting removal of property from Heritage Register

4.2 Update on War Time Homes Plaque Unveiling **[5-10 minutes]** (S. White / M. Sawchuck)

4.3 Update on Memorial Wall at Veterans Point **[5-10 minutes]** (B. Kriz)

4.4 Ontario Heritage Conference Overview **[15 minutes]** (S. White / P. Hébert)

5. Correspondence

6. Update from Council

7. Standing Items

7.1 Work Plan.....Page 7

8. New Business

9. Adjournment

Next Meeting Date: Wednesday, September 7, 2016 at 6:00 p.m., River Plate Room, Town Hall



DRAFT MINUTES
Heritage Advisory Committee

May 4, 2016

River Plate Room, Town Hall

Meeting No. 4

Alternative formats available upon request by contacting:
sarah.moore@ajax.ca or 905-619-2529 ext. 3347

Committee Members: Councillor Pat Brown (entered 7:10 p.m.)
Bruce Balsdon
Beverley Briggs
Gina Collymore
Patrick Doyle (entered 6:10 p.m.)
Camille Graham
Paul Hébert
Antonella Inglesi-Grossi
Brian Lampole
Darrell Mader
Stephen White

Staff: Brenda Kriz, Records Manager & FOI
Michael Sawchuck, Senior Planner
Sarah Moore, Committee Coordinator

Guest: Robert Prochilo, Community Development Coordinator

1. Call to Order

Chair White called the Meeting to order at 6:00 p.m. Camille Graham and Paul Hébert were welcomed as new Members. Roundtable introductions were made.

2. Disclosure of Conflict of Interest

None

3. Approval of Minutes

Moved By: B. Briggs
Seconded By: B. Lampole

That the March 2, 2016 Meeting Minutes of the Heritage Advisory Committee be approved as amended.

CARRIED

4. Presentation/Discussion

4.1 Doors Open 2016

R. Prochilo provided an overview of the Doors Open program, which was established in 2002 by Ontario Heritage Trust as a province-wide celebration of heritage. In 2010, the Town of Ajax participated for the first time, and continues to do so every other year as a part of Canada Culture Days. Since 2010, over 8,500 participants have taken part in Ajax's Doors Open event. The event will be next held October 1, 2016. The event will include 11 sites and a walking tour. R Prochilo reviewed the sites included in the event and summarized activities and activations for each:

- Ajax Fire Headquarters
- Kinsmen Heritage Centre
- Ajax Town Hall
- DIL Walking Tour
- Doric Masonic Lodge/Quaker Meeting House
- Friends Cemetery
- Health Movement Pilates
- Lishman Residence
- St. Nedela Macedonian Orthodox Church
- Royal Canadian Legion
- William Hartrick House
- Village Community Centre

The event's communications plan was discussed and noted to include social media, brochures, posters, newspaper ads and more.

Members posed questions relative to potential conflict with neighbouring municipalities' events. It was noted that Ajax and Pickering alternate their years and Whitby's event is taking place this month.

4.2 Heritage Plaque Unveiling – War Time Homes

B. Kriz informed the Committee that she had contacted the War Time Homes resident group to share details of the Heritage Designation Plaque unveiling being held on Friday, May 20, 2016 at 4 p.m. Members were encouraged to attend. The invitation will also be extended to other advisory committees. B. Kriz also shared details of the 2nd annual War Time Homes Neighbourhood event sponsored through IMPACT Ajax that will be held on June 11, 2016. Members were invited to attend.

4.3 40th Anniversary Visit of 8th HMS Ajax Crew

B. Kriz provided details of the 40th Anniversary of the visit of the crew of the 8th HMS Ajax in 1976. Three days of celebratory activities are being planned, during August 26 – 28, 2016. Events will include unveiling of a memorial wall at Veterans Point Gardens and fly pass from the Canadian Armed Forces, street dedications, as well as a reenactment of the original parade from 1976 when the crew marched on the Town. The parade, starting at Exeter Road and Kings Crescent, will include an ice cream social and will end at the Royal Canadian Legion on Hunt Street, where the original anchor from the 8th HMS Ajax resides. There will be a private ceremony at the Legion following the parade. Members interested in attending were asked to RSVP to B. Kriz.

4.4 Pat Bayly Statue

Chair White and B. Kriz provided a summary of the unveiling of the Pat Bayly Bust event that took place on April 10, 2016. The event was noted to be well attended. Former mayor Mr. Bill Parish spoke about Pat Bayly as did Mr. Bayly's niece. The bust will remain on display at Ajax Town Hall until the completion of Pay Bayly Square.

4.5 Patrick Sheehan Awards Presentation

B. Kriz provided the history of the Patrick Sheehan Award for new Members. The \$250 bursary is presented to one student from each high school in Ajax, who will be continuing post-secondary history studies. She noted that four high schools have confirmed their commencement ceremonies:

Wednesday June 29, 2016

- Denis O'Connor Catholic High School (King Street Community Church, Oshawa)
- J. Clare Richardson Collegiate (Durham College campus)
- Notre Dame Catholic High School (Embassy Church, Oshawa)

Thursday, June 30, 2016

- Pickering High School (Durham College campus)

Volunteers from the Committee to attend the ceremonies and present the award were sought. Those interested were asked to contact B. Kriz directly.

4.6 Durham Region Heritage Network Proposed Workshop

M. Sawchuck, discussed the recent development of the Durham Region Heritage Planning Network. The network has proposed the idea of each municipality to take turns hosting an annual heritage workshop. The first workshop is proposed to be held in Clarington in fall 2016. The event will allow each municipality to present information on projects and challenges, as well as include a guest speaker and walking tour of a local heritage site. The majority of Members expressed interest in attending.

4.7 2016 Village CIP Grant Application

M. Sawchuck provided a summary of recent staff-approved CIP grant applications for Pickering Village:

- 40 Old Kingston Road – \$10,000 conditionally approved
 - Replacement of windows and doors, new cornice and window mouldings
- 90 Old Kingston Road - \$15,000 conditionally approved
 - Masonry restoration on south wall

Members posed questions as to whether the windows will be restored to the original. M. Sawchuck noted that they will not, as it would have implications on the interior layout of the second floor.

- 567 Kingston Road West - \$15,000 conditionally approved
 - Siding replacement and window capping, brick and stone masonry repairs, water-proofing of foundation walls

5. Correspondence

Several resource documents, newsletters and magazines were noted to be on display and available for the Committee's interest.

6. Update from Council

None.

7. Standing Items

7.1 Work Plan

Chair White led a review of the Work Plan with the Committee. M. Sawchuck provided an updated from the subcommittee working on the designation of DIL as a National Historical Event. He noted that Council support for the federal designation will be sought on June 13, after which time the item will be added to the Committee Work Plan for action.

The lengthy application and review process was discussed, as was the limited protection granted by a federal historical designation. Members expressed interest in discussion Item 12 on the Work Plan, Heritage Property Tax Rebate Program. M. Sawchuck noted that further information will be brought forward at the June Meeting. Items. 8, 10 and 19 were noted as completed.

C. Graham volunteered to assist with the JAM Festival booth.

7.2 Heritage Permits Update

M. Sawchuck kept the Committee apprised staff-level decisions of minor permit applications for change on heritage designated properties.

- 100 Old Kingston Road
 - Permit granted to repair holes in the soffit with like materials
- 90 Old Kingston Road
 - Permit granted to allow for removal of stucco to facilitate future restoration project
- 113 Old Kingston Road
 - Permit granted to install a temporary residential development sign

Members posed questions relative to previous development applications of this property and potential impacts on surrounding heritage aesthetics. M. Sawchuck noted that once a formal application has been submitted, it will come before the Committee for comment.

8. New Business

C. Graham inquired in what ways properties could be designated. M. Sawchuck provided a brief summary of Part IV and Part V designations under the *Ontario Heritage Act*.

Chair White provided a summary of the recent Chair's workshop he attended. He informed the Committee of the Environmental Advisory Committee's recent adoption of the Arbour Park Trail for community clean-up and noted the intent to spread adoption amongst other committees. Members expressed interest in presentations from other committees and to present to the other committees about heritage in order to promote more collaboration.

S. Moore sought feedback on a committee social. Chair White encouraged Members to make a stronger effort to attend Town events, especially those related to heritage.

9. Adjournment

Moved By: A. Inglesi-Grossi
Seconded By: B. Balsdon

That the May 4, 2016 Meeting of the Heritage Advisory Committee be adjourned. (7:40 p.m.)
CARRIED

HERITAGE ADVISORY COMMITTEE

2014-2018 WORK PLAN

PROJECT ITEM		OBJECTIVES & SUMMARY	LEAD	TIMELINE	STATUS / NOTES
1	Pickering Village JAM Festival	<ul style="list-style-type: none"> • Prepare and operate display table • Other activities as identified 	Staff Liaisons Committee	June	Annual event
2	Canada Day Celebrations	<ul style="list-style-type: none"> • Prepare and operate display table • Other activities as identified 	Staff Liaisons Committee	July 1	Annual event
3	Culture Days Events	<ul style="list-style-type: none"> • Prepare and operate display table • Other activities as identified 	Staff Liaisons Committee	September 25 - 27	Annual event
4	Heritage Designations	<ul style="list-style-type: none"> • Selection of sites for heritage designation (goal of one per year) • Review and approval of Heritage Designation Reports • Recommendation to Council for designation • Organize plaque unveiling and reception 	Staff Liaisons Committee	As needed	Annually
5	Review of Development Applications and Heritage Permits	<ul style="list-style-type: none"> • As presented by Planning Staff – Committee will review applications regarding designated properties, properties abutting designated properties and properties on the Heritage Inventory 	Staff Liaisons Planning Staff	Monthly, as needed	

HERITAGE ADVISORY COMMITTEE

2014-2018 WORK PLAN

6	Heritage Property Inventory / Register	<ul style="list-style-type: none"> • Review Heritage Property Inventory; update where necessary • Prioritize properties for designation • Update Heritage Inventory Maps • Work towards updating Heritage Inventory to a Heritage Register • Develop a Communication Plan in preparation to formalizing the Heritage Register 	Staff Liaisons Committee	Completion Spring 2016	Monthly
7	Ajax Town Hall Display	<ul style="list-style-type: none"> • Assist with the selection of themes for the display cases in Ajax Town Hall 	Staff Liaisons Committee	Annual	
8	New Pictorial History Book	<ul style="list-style-type: none"> • Review edits and provide comments 	Staff Liaisons Committee	Completion June 2015	
9	Revision of Pickering Village Walking tour booklet	<ul style="list-style-type: none"> • New drawings of houses • Design of new brochure • Include recent designations • Communication Plan for printing / promotion 	Staff Liaisons Committee	Completion June 2016	
10	Develop Spirit Walk of Pickering Village	<ul style="list-style-type: none"> • Work with Recreation & Culture staff to develop a spirit walk in Pickering Village / Ajax 	Staff Liaisons Committee	Completion September 2015	
11	Doors Open	<ul style="list-style-type: none"> • Assist staff with the planning and development of the Doors Open event • Committee will be actively involved with the event 	Staff Liaisons Committee	Ongoing	Bi-annual (2016 & 2018)

HERITAGE ADVISORY COMMITTEE 2014-2018 WORK PLAN

12	Heritage Property Tax Rebate Program	<ul style="list-style-type: none"> Assist staff, as required, with property inspections, education and updates Review need to increase tax rebate from 10% (max permitted is 40% as per the Municipal Act) 	Staff Liaisons Committee	Monthly, as needed	Review potential rebate increase in 2016
13	Heritage Legislation	<ul style="list-style-type: none"> Examine and provide comment on any relevant cultural heritage legislation 	Staff Liaisons Committee	As needed	
14	Patrick Sheehan Bursary Awards	<ul style="list-style-type: none"> Attend high school commencement ceremonies to present the bursary awards to the graduating students 	Staff Liaisons Committee	As needed	Annual
15	2016 DIL 75th Anniversary Celebration	<ul style="list-style-type: none"> Assist in the development of events to promote and acknowledge the 75th anniversary of DIL 	Staff Liaisons Committee	Monthly, as needed	<ul style="list-style-type: none"> Plan to be completed by December 2015 Work with the Bomb Girls Committee
16	Comprehensive Zoning By-law Review	<ul style="list-style-type: none"> As presented by Planning Staff – Committee will review the Comprehensive Zoning By-law and provide comments 	Staff Liaisons Committee	Monthly, as needed	Anticipated completion date 2017
17	Heritage Designation Brochure Update	<ul style="list-style-type: none"> Assist staff in updating the Heritage Designation Brochure for printing 	Staff Liaisons Committee	Monthly, as needed	
18	Pickering Village Heritage Conservation District Brochure	<ul style="list-style-type: none"> Assist staff in creating a brochure for the Pickering Village Heritage Conservation District 	Staff Liaisons Committee	As needed	Spring 2016
19	Torch Relay – Pan Am Games	<ul style="list-style-type: none"> Prepare and operate display table to promote Ajax 60th Anniversary Other activities as identified 	Staff Liaisons Committee	June 6, 2015	