

# AGENDA TRANSPORTATION ADVISORY COMMITTEE

May 21, 2015 at 6:00 p.m.  
River Plate Room, Town Hall  
Meeting No.3

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## 1. Call to Order

## 2. Disclosure of Conflict of Interest

## 3. Approval of Minutes

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## 4. Presentation/Discussion Items

### 4.1. Event Partnership Opportunity (6:00 – 6:20 p.m.)

*Big Brothers, Big Sisters Ajax-Pickering*

### 4.2 Transportation Demand Management Plan (6:20 – 7:00 p.m.).....circulated separately

### 4.3 Bike Month Competition Update (7:00 – 7:20 p.m.) [E. Leung]

## 5. Correspondence

## 6. Update from Council

## 7. Standing Items

**6.1 Work Plan** ..... Page 6

**6.2 Pan Am 2015 Local Host Committee Update** (S. Moore)

## 8. New Business

## 9. Adjournment

*Next Meeting Date: Thursday, June 18, 2015 at 6:00 p.m., River Plate Room, Town Hall*



**DRAFT MINUTES**  
**Transportation Advisory Committee**  
April 16, 2015  
River Plate Room, Town Hall  
Meeting No. 2

**Alternative formats available upon request by contacting:**  
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Committee Members:	Zoilo Amoranto Jessica Black Mary Cunningham Keith Haines Wayne Hingston
Staff:	Hubert Ng, Senior Transportation Planner Elysia Leung, Transportation Demand Management Coordinator Sarah Moore, Committee Coordinator
Regrets:	Stu Logan, Councillor Marilyn Crawford, Caryn Antram, Lynn Trauzzi

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## 1. Call to Order

Acting-Chair Moore called the meeting to order at 6:05 p.m.

### 1.1 Election of Chair and Vice-Chair

S. Moore solicited interest from Members in the Chair and Vice-Chair positions and reviewed the roles' responsibilities.

Moved By: J. Black  
Seconded By: Z. Amoranto

That Keith Haines be appointed Chair of the Transportation Advisory Committee until January 21, 2016, at which time appointments will be reviewed by the Committee.

CARRIED.

Moved By: W. Hingston  
Seconded By: K. Haines

That Jessica Black be appointed Vice-Chair of the Transportation Advisory Committee until January 21, 2016, at which time appointments will be reviewed by the Committee.

CARRIED.

*K. Haines assumed the role of the Chair.*

## 2. Disclosure of Conflict of Interest

None

### **3. Approval of Minutes**

#### **3.1 March 26, 2015**

Moved By: M. Cunningham  
Seconded By: J. Black

That the Minutes of the March 26, 2015 Meeting of the Transportation Advisory Committee be approved.

CARRIED

### **4. Presentation/Discussion**

#### **4.1 TAC Bike Month Event**

E. Leung shared an overview of the celebration of Bike Month (May 25-June 25, 2015). She noted that this year is the first year that the Region will be participating in recognition of the month. The opportunity for event listing and promotion online through [www.bikemonth.ca](http://www.bikemonth.ca) was identified. E. Leung sought input from the Committee relative to Members' interest in leading an event/initiative in celebration of Bike Month. Members brainstormed ideas and expressed interest in seeking sponsors for a donation of a prize (bike, cycling gift certificate, jersey), hosting a spring cycling tune-up, and launching a social media campaign.

It was decided that due to limited time availability, the Committee would focus on developing social media messaging and create a contest for residents to Tweet or post photos of themselves on their bikes around Ajax during Bike Month, and be entered into a draw for a prize. The Committee expressed interest in looking to plan a bigger event, such as the spring cycling tune-up for next year. Chair Haines volunteered to look into sponsorship for prizes and requested staff provide a donation request letter from the Town. Members were encouraged to think of a hashtag for the social media campaign. Vice-Chair Black and M. Cunningham volunteered to start working on a communication strategy and messaging.

W. Hingston inquired whether additional volunteers were required for Trailfest. L. Trauzzi was noted to be helping with the walk, Z. Amoranto will be marshalling, M. Cunningham volunteered to sweep the Tour d'Ajx, and W. Hingston to sweep the Mayor's Ride.

#### **4.2 Trail Etiquette Temporary Signage**

E. Leung noted that comments heard from the public during the 2014 municipal election strongly encouraged installation of signage along the waterfront trail. E. Leung indicated that staff are undertaking a 'pilot project' for trail etiquette signage, with a comprehensive way-finding strategy budgeted for 2016. A copy of the proposed sign including six pictograms and messages was distributed to Members for feedback. The signs will be installed in eleven locations along the waterfront in the coming weeks and will include a link to the website where residents will be encouraged to provide feedback on the signage through a survey.

Members discussed wording on the proposed sign design and felt that the messaging around speed was ambiguous. Members suggested that the pictograms of the signs be stenciled on

to the trail pavement as well. A communications plan to accompany the launch of the signage was noted. The signage is anticipated to be installed in the coming weeks. Members proposed adding one additional sign at the Pickering Beach Road waterfront trail connection.

#### **4.3 Traffic Calming Warrant Update**

Hubert Ng, presented an overview of the of the Town's process of updating the Traffic Calming Warrant. He explained that the Traffic Calming Warrant was first written in 2007 with the objective of addressing traffic complaints and calming requests. The process required a 50% response rate combined with a 60% favour rate for calming before the concern would be acknowledged as warranted. As a result, several projects were warranted but never made it to the list for budgeting. A newly revised Traffic Calming Warrant has updated screening and scoring criteria after a review of 14 municipalities and best practices. The new Warrant will replace the onerous requirement of multiple surveys with a Public Information Centre requirement to obtain feedback.

Members posed questions relative to how speed data is collected and how the priority list is established. H. Ng identified the thresholds for the priority and general lists and acknowledged that the new changes will allow for the focus of financial resource on where they are needed most.

A staff report regarding the updated Traffic Calming Warrant will be presented to Council at the April 20, 2015 Community Affairs and Planning Committee Meeting.

#### **4.4 Highway 401 Environmental Assessment**

H. Ng provided background information on the Ministry of Transportation's project to widen Highway #401 through Ajax. The project was initiated in 2012 and required an environmental assessment. From the assessment, three solutions were determined: 1) widen the 401 to the north, 2) widen the 401 to the south, or 3) widen the 401 in both directions at various points. The existing CN rail line to the south provides challenges for widening to the south in many areas. H. Ng reviewed the aerial map for the affected areas, noting the proposed right-of-way that will be potentially expropriated by the Ministry of Transportation. However, the project was noted not to be in the five-year plan for implementation.

H. Ng led discussion relative to the rehabilitation of bridges, affected properties and provincial funding. Members posed questions relative to construction of an interchange at Church Street. Staff indicated there are no plans for such construction being that the interchange was decommissioned in the 1980s.

### **5. Correspondence**

None.

### **6. Update from Council**

None.

**7. Standing Items**

**7.1 Work Plan**

Members requested that the Work Plan be updated to reflect the Committee's participation in Bike Month, and that results of the Trail Etiquette Signage Pilot Project Survey be presented in the fall.

**7.2 Pan Am 2015 Local Host Committee Update**

S. Moore shared a summary of recent Local Host Committee activities and information on the need for Pan Am volunteers for the urban domain (Town of Ajax). Those interested were encouraged to sign up at [www.panamajax.ca](http://www.panamajax.ca). Information on the March 28, 2015 Community Information Meeting and several other forthcoming events leading up to and during the Games (Torch Relay, Opening Ceremonies Viewing Party, cultural activations and performances at the Saint Francis Centre, etc.).

**8. New Business**

None.

**9. Adjournment**

Moved By: J. Black  
Seconded By: C. Antram

That the April 16, 2015 Meeting of the Transportation Advisory Committee be adjourned. (7:35 p.m.)

CARRIED

Meeting Date	Objective / Project	Task	Lead	Timeline	Status
03/26/2015	<ul style="list-style-type: none"> <li>Trailfest and Bike Month</li> <li>Hunt Street EA – PIC</li> <li>Williamson Dr Bike Lanes</li> </ul>	<ul style="list-style-type: none"> <li>Introduction to TAC</li> <li>Attend and discuss Hunt St EA PIC</li> <li>Review and comment on the proposed bike lanes on Williamson Drive</li> </ul>	Hubert Ng Elysia Leung		
04/16/2015	<ul style="list-style-type: none"> <li>TAC Bike Month</li> <li>Trail Etiquette Temporary Signage</li> <li>Traffic Calming Warrant Update</li> <li>Highway 401 EA</li> </ul>	<ul style="list-style-type: none"> <li>Review and comment on the listed projects</li> </ul>	Hubert Ng Elysia Leung		
05/21/2015	<ul style="list-style-type: none"> <li>TAC Bike Month Update</li> <li>Big Brothers Big Sisters</li> <li>Transportation Demand Management Plan</li> </ul>	<ul style="list-style-type: none"> <li>Presentation by Big Brothers Big Sisters</li> <li>Review and comment on the TDM Plan</li> </ul>	Hubert Ng Elysia Leung		
06/18/2015	<ul style="list-style-type: none"> <li>AT Facilities and Trails Implementation Update</li> <li>Active Safe Routes to School</li> </ul>	<ul style="list-style-type: none"> <li>Presentation on AT Facilities by Andrew Jackson</li> <li>Review and comment on ASRTS</li> </ul>	Hubert Ng Elysia Leung Andrew Jackson		
09/17/2015	<ul style="list-style-type: none"> <li>Region of Durham Transportation Master Plan Update</li> <li>Traffic Calming – Clements Road Pilot Project</li> </ul>	<ul style="list-style-type: none"> <li>Comment on the Region's multi-modal transportation policy and infrastructure needs</li> <li>Provide an update on the findings of the Clements Road Pilot Project</li> </ul>	Hubert Ng Elysia Leung		
10/22/2015	<ul style="list-style-type: none"> <li>Traffic Calming – Emperor Street and Seward Crescent Projects</li> <li>Lake Driveway and Rotary Park Improvement Plan</li> <li>Road Watch Committee</li> </ul>	<ul style="list-style-type: none"> <li>Provide updates on the design of traffic calming projects</li> <li>Discuss the key transportation issues that pertain to Lake Driveway and Rotary Park and what improvements are feasible?</li> </ul>	Hubert Ng Robert Salewytch		
11/19/2015	<ul style="list-style-type: none"> <li>Future Bicycle and Pedestrian Master Plan Update</li> <li>Wayfinding Strategy on AT Facilities</li> </ul>	<ul style="list-style-type: none"> <li>Discuss the key issues these projects should consider.</li> </ul>	Hubert Ng Elysia Leung		
12/17/2015	<ul style="list-style-type: none"> <li>Highway 407 East Extension</li> </ul>	<ul style="list-style-type: none"> <li>Provide an update on the construction of the 407 East Extension</li> </ul>	Hubert Ng Elysia Leung		