



**FINANCE & ADMINISTRATION COMMITTEE
AGENDA**

Monday, June 19, 2017, 5:00 pm
COUNCIL CHAMBERS

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1. ROLL CALL	
2. DECLARATION OF CONFLICT OF INTEREST	
3. MINUTES OF THE PREVIOUS MEETINGS	
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6. PRESENTATION OF COMMITTEE REPORTS
7. UNFINISHED BUSINESS
8. CORRESPONDENCE
9. PUBLIC QUESTION PERIOD
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12. SCHEDULING OF NEXT MEETING
13. ADJOURNMENT



FINANCE & ADMINISTRATION COMMITTEE MEETING MINUTES

Monday, May 15, 2017 5:00 pm
COUNCIL CHAMBERS

Present: N. Mann, Chair, C. Martin, Member, S. Reinhardt, Member, D. Marchisella, Mayor & Ex Officio

Resources: M. Humble, Dir. Corporate Services, S. McGhee, Dir. of Infrastructure Services, J. Thomas, Dir. Protective Services; W. Rowland, Dir. Community Services

Other: L. Cyr, Councillor

1. ROLL CALL

The meeting was called to order by the Chair at 5:00pm.

2. DECLARATION OF CONFLICT OF INTEREST

3. MINUTES OF THE PREVIOUS MEETINGS

3.1 April 19, 2017

Res#: 17-35

Moved By: S. Reinhardt

Seconded By: D. Marchisella

That the minutes of the April 19, 2017 meeting of the Finance and Administration Committee be adopted.

Carried

4. PUBLIC PRESENTATIONS

5. INTRODUCTION AND CONSIDERATION OF CORPORATE REPORTS

5.1 SR FIN 2017-19 Part Time Wage Rates

Res#: 17-36

Moved By: S. Reinhardt

Seconded By: D. Marchisella

That Report SR FIN 2017-19 of the Director of Corporate Services dated 4th May 2017 be received;

And that the necessary by-law to establish part time wage rates for 2017 be placed on an upcoming agenda for the consideration of Council.

Carried

5.2 SR RC 2017-07 Collins Hall Budget

Res#: 17-37

Moved By: D. Marchisella

Seconded By: S. Reinhardt

That Report R&C 2017-07 of the Manager of Recreation & Culture dated May 9, 2017 be received;

And that the City of Elliot Lake agree to transfer \$16,400 from reserves for the operation of the W.H. Collins Centre for the 2017 budget year.

Carried

5.3 SR EDC 2017-07 Trail Head

Res#: 17-38

Moved By: D. Marchisella

Seconded By: C. Martin

That Staff Report SR EDC 2017-07 dated May 2, 2017 of the Director of Community Services be received;

AND THAT the City of Elliot Lake enter into a 10 year lease agreement for the Trail Head campus located at the intersection of Highway 108 and Highway 17 with the Township of the North Shore;

Carried

5.4 Disbursements

Res#: 17-39

Moved By: D. Marchisella

Seconded By: C. Martin

That the cheque disbursements be received.

Carried

5.5 VISA Statements

Res#: 17-40

Moved By: S. Reinhardt

Seconded By: D. Marchisella

That the VISA statements be received.

Carried

6. PRESENTATION OF COMMITTEE REPORTS

7. UNFINISHED BUSINESS

8. CORRESPONDENCE

9. PUBLIC QUESTION PERIOD

10. ADDENDUM

11. CLOSED SESSION

12. SCHEDULING OF NEXT MEETING

The next scheduled Finance & Administration meeting is June 19, 2017, 5pm

13. ADJOURNMENT

Res#: 17-41

Moved By: D. Marchisella

Seconded By: C. Martin

That the meeting be adjourned at the hour of 5:40pm.

Carried



The Corporation of the City of Elliot Lake

Staff Report CK2017-6

Report of the **Director of Clerks & Planning Services**

RE: MUNICIPAL ELECTIONS MODERNIZATION ACT

OBJECTIVE

To provide information to Council with respect to the changes to the Municipal Elections Act.

RECOMMENDATION

That Staff Report CK2017-6 of the Director of Clerks and Planning Services dated June 12, 2017 concerning changes to the Municipal Elections Act (MEA) implemented by Bill 181, *The Municipal Elections Modernization Act, 2016* be received;

Respectfully Submitted

Lesley Sprague
City Clerk

Approved by,

Michael Humble, CPA, CGA
Director of Corporate Services
Interim CAO

June 12, 2017

BACKGROUND

Following the 2014 Municipal election, the Minister of Municipal Affairs and Housing initiated a review of the *Municipal Elections Act, 1996*, (MEA) to determine if the Act met the needs of Ontario Communities. Bill 181, *The Municipal Elections Modernization Act* followed and contained a number of changes to the Act. The changes were intended to increase transparency and accountability and make election rules clearer and more modern. Some of the changes include a shortening of the campaign calendar, with nominations now beginning on May 1, 2018; creating a framework to regulate third party advertising including contribution and spending limits; making campaign finance rules clearer and easier to follow including a ban on corporate and union donations; and making it easier for the Clerk to change information on the voters' list. Also, a significant change to the MEA was the establishment of a framework for conducting ranked ballot elections for offices on a municipal council.

ANALYSIS

Use of Vote Counting Equipment

One of the new provisions of Bill 181 required that the Council pass a by-law by May 1 in the year prior to an election, to establish the use of Vote Counting equipment. Despite the fact that a by-law was passed in 1997 to authorize the use of vote counting equipment or alternative voting methods in Elliot Lake, the new legislation required a new by-law to be passed. Accordingly, Council passed By-law No. 17-20 on April 24, 2017. The City of Elliot Lake owns four optical scan vote tabulators and leases specialized vote tabulator units to make voting accessible for persons with various disabilities.

Ranked Ballots

The next Council may consider utilizing Ranked Ballots prior to March 2021. Under O.Reg 310/16, the deadline for hosting an open house was March 17th, 2017 with notice of the Open House published by February 15th, in order to utilize a ranked ballot system for the 2018 election. Bill 181 provides the framework for conducting ranked ballot elections, where electors vote by ranking candidates for an office in order of preference, votes are distributed to candidates based on the rankings marked on the ballots and the counting of votes is carried out in one or more rounds with at least one candidate being elected or eliminated in each round.

The established voting method in our Canadian democracy to elect government officials for public office is known as first-past-the-post. The ranked ballot system would replace the current traditional voting and vote counting processes. There would be a significant cost for the Municipality to change over to a Ranked Ballot system and the older vote counting equipment that we own would need to be replaced. Under the current system, it is a simple ballot to understand and the counting process is uncomplicated. The count of votes using ranked ballots is performed using an algorithm designed specifically for ranked ballot counting. Multiple rounds of counting takes place beginning with counting all first choices on the ballots. The winner of the first round would need to gain a majority of the votes to win. Should an elector decide to rank only one candidate, they have essentially disqualified their ballot votes from being transferred in later rounds of counting because there are no further choices on the ballot. The ballot would become "exhausted". To further complicate the matter, ranked ballots do not apply to the office of school trustee.

The City of London has voted to proceed with the ranked ballot system. For future elections, the policies / procedures and best practices to be developed by the City of London will be a valuable resource for the future Council to consider during deliberations in preparation for the 2022 Election. The cost may be prohibitive: in an article from the Ottawa Citizen, it was noted that the estimated cost for a ranked ballot election would be double that of the traditional method, and results would be available within days, instead of within hours.

Other noteworthy amendments effected by Bill 181:

Election Calendar

The nomination period has been shortened considerably. Commencement of nomination period is May 1, 2018 (formerly January 1st) and Nomination Day is July 27, 2018 (in 2014 it was Sept 12th).

The deadline to place a question on the ballot is May 1, 2018.

Vote counting procedures and forms must be in place by December 31, 2017.

Voting day will be Monday October 22, 2018.

Nomination and eligibility

The nomination of a person for an office on a council must be endorsed by at least 25 persons (eligible voters). MEA, Section 33

Administration

The Clerk establishes advance vote dates, locations and hours of voting, hours for voting at institutions, and retirement homes.

Original signatures are required for nomination forms, third party advertiser registration forms and proxy appointments.

Election accessibility plan – Clerks are required to prepare a plan for the identification, removal and prevention of barriers that affect voters and provide a follow up report within 90 days of the election. A follow-up report has been submitted following the previous two elections. An Accessibility plan will be presented and made available to the public prior to the Election.

Voters List

Municipal Clerks are now able to determine other formats that eligible electors can use to make applications to change their information in the voters' list or to add/delete voters from the list. In addition, the process for the Clerk to delete a deceased person's name from the list has been simplified.

Advertising by Candidates

Candidates must identify themselves on their election campaign advertisements. Broadcasters or publishers must maintain public records for a period of four years with respect to the name of the candidate, and the name, address and telephone number of the individual who deals with the publisher under the direction of the candidate, the charges and a copy of the advertisement.

Campaigning

Clarification on the provision to allow candidates access to apartment buildings, condominiums, non-profit housing co-ops and gated communities between 9 am and 9 pm. Landlords cannot prohibit tenants and owners from displaying campaign signs in their windows.

Third Party Advertising

Can be a billboard, newspaper, radio (social media comments are excluded). Individuals, corporation and unions can register as third party advertisers with the clerk beginning on May 1, 2018 and ending on October 19, 2018. The registration must be certified by the clerk. Third party advertising must be done independently of candidates who cannot direct a third party advertiser. Broadcasters/publishers must also maintain the public records referred to above, and submit and file financial statements by December 31st of an election year. The Clerk must make a report available to the public concerning third party advertising after April 30 following the election. A candidate, federal or provincial political party, the Crown or a municipality or local board are prohibited from registering as a third party advertiser.

Financial Rules

Election finance rules that apply to candidates also apply to third party advertisers. Corporations and unions are permitted to make contributions to third party advertisers, but are no longer permitted to make contributions to candidates.

Every candidate will be entitled to a refund of the nomination fee if they file their campaign financial statement and auditor's report (if required) by the deadline. There is now a 30 day grace period for candidates and third party advertisers who miss the deadline; however there is a \$500 late filing fee. The financial statements are subject to review by the Clerk and a report to the Compliance Audit Committee if it appears that a contributor has given more than the contribution limits allow. Deadline for submission of Financial Statements – March 29, 2019.

Recount policy

By May 1st of an election year, a policy must be developed for adoption by by-law with respect to the circumstances under which a recount would be conducted.

BUDGET IMPACT

LINKS TO STRATEGIC PLAN

SUMMARY

This report is provided to give an overview of the changes to the Municipal Elections Act.



The Corporation of the City of Elliot Lake

Staff Report FIN2017-25

Report of the **Director of Corporate Services**
for the Consideration of Council

RE: Tax Newsletter

OBJECTIVE

To share with Council the design and content of the new Tax Newsletter that will be included with all tax bills being mailed this month.

RECOMMENDATION

That Report SR FIN 2017-25 of the Director of Corporate Services dated 12th June 2017 be received;
And that the Tax Newsletter be received for information and forwarded to Council.

Respectfully Submitted

A handwritten signature in blue ink, appearing to read "Michael Humble", written over a horizontal line.

Reviewed by XMT and approved by
Michael Humble, Interim CAO

12th June 2017

BACKGROUND

Communication with the residents of the City can be challenging to reach the widest audience

ANALYSIS

A four page informational insert included with each property tax bill bears no additional postage charges and can be useful to communicate financial information that helps explain budgets, assessment and how each tax bill is determined and comprised.

The intent will be to prepare a Tax Newsletter twice a year to coincide with tax bill mailings – February and July. Each newsletter will include seasonally applicable financial information, contact information and advice.

There is also room on each Tax Newsletter for other departments to include their own seasonally appropriate messages to our residents.

Attached is the first newsletter for the information of Council.

Attachment One

FINANCIAL IMPACT

No additional postage cost. Printing cost is \$1245 plus HST for 5500 copies

LINKS TO STRATEGIC PLAN

Open communication with our residents is best covered under Strong Municipal Corporate Administration and Governance by the sub-headings

- Customer Service Excellence.
- Develop strategic internal and external communications

SUMMARY

This is a new initiative designed to enhance communication with our residents.



Reports & Studies

Did you know that a lot of information relating to City operations (Corporate, Infrastructure, Protective and Community Services) are available on our website?

For **Reports**, go to:

<http://cityofelliottlake.com/en/cityhall/budgetsandreports.asp>

click on **Budget & Financial Reports** for the 2017 budget, tax rates, financial statements and others.

or click on **Operations Reports** for Energy Conservation and Demand Management Plans, Waste Management Plan, Drinking Water Quality Management Standard and more.

For **Plans** such as the Strategic Plan, Economic Development Strategy, Cultural Mapping, Community Hub (Rec Plex) and more, go to:

<http://cityofelliottlake.com/en/cityhall/plansandstudies.asp>



Transit 2017

With Pearson Plaza now open, some routes have changed.

For bus schedules and maps, go to:

www.cityofelliottlake.com/en/cityservices/transitschedule.asp

Important Notice to all Greyhound Transit users

The transfer point between Elliot Lake and all Eastbound and Westbound Greyhound Buses now located at the Tim Horton's in Blind River.

The bus will leave Sights and Sounds at 160 Ontario Avenue at approximately 7:20 pm Weeknights and Sundays to meet the Eastbound Greyhound bus at the Tim Horton's in Blind River.

Westbound travellers will be met by the Elliot Lake bus at the Blind River Tim Horton's and return to Sights and Sounds Weeknights and Sundays in accordance with Greyhound scheduling as amended from time to time. For more information, please contact Sights and Sounds in Elliot Lake at 705 848 8253.

MAYOR & COUNCIL 705 848 2287 ext. 2129
email addresses

Dan Marchisella, Mayor	dmarchisella@city.elliottlake.on.ca
Luc Cyr, Deputy Mayor	lcyr@city.elliottlake.on.ca
Norman Mann, Councillor	nmann@city.elliottlake.on.ca
Candace Martin, Councillor	cmartin@city.elliottlake.on.ca
Connie Nykyforak, Councillor	cnykyforak@city.elliottlake.on.ca
Scot Reinhardt, Councillor	sreinhardt@city.elliottlake.on.ca
Tammy VanRoon, Councillor	tvanroon@city.elliottlake.on.ca

Tax Newsletter
Final Installment Edition 2017



Elliot Lake Public Library

GRAND OPENING!

BBQ & Ceremony

July 6th 11am - 3pm

We're very excited to be operating out of our new location at Pearson Plaza

The hours at the new library are:

Monday, Tuesday, Wednesday & Friday

9:30 – 6:00

Thursday 9:30 – 8:00

Saturday 10:00 – 5:00



Contact the City of Elliot Lake

705 848 2287 ext.

Building Dept.	2119
Clerk	2103
Community Services	2406
Corporate Services	2104
Economic Dev.	2134
Fire & Emergency	848-3232
Human Resources	2117
Infrastructure Services	2600
Library	2800
Mayor's Office	2126
Taxes	2109
Water	2108
Welcome Centre	848-7737

Tax Newsletter
Final Installment Edition



to the City of Elliot Lake's Final Installment Tax Newsletter. The City wishes to stay connected with its residents and this newsletter is another step we are taking to achieve that goal. The Corporate Services Department, which includes Treasury, Human Resources, Information Technology and the Clerk's office, prepares the annual budget for Council's consideration. Once Council has adopted a budget, tax policies and rates are set.

Tax Rates & Due Dates 2017

Tax Installment Due Dates

September 7th 2017 and November 2nd 2017

The 2017 tax supported budget was approved on December 12th, 2016 with a levy requirement of \$11,137,068 plus \$150,000 Central Commercial Area (CCA) special area rate.

This represented a 1.75% increase in levy requirement over 2016 but incorporated many new initiatives to benefit the community and 1.25% of the increase was in the form of a transfer to working capital reserve for future municipal projects. Tax rates are then set at the level required to raise the budgeted levy requirement of \$11,137,068.

Your **2017 final tax bill** is enclosed and reflects the balance of taxes payable for 2017. Final taxes for each property are calculated using your 2017 assessment value and the 2017 tax rates for the City of Elliot Lake and Government of Ontario for education purposes. After calculating the total taxes for the year, the amount levied by the interim installment payments you have already made on April 6th 2017 and June 1st 2017 are deducted to arrive at the outstanding amount which is your final tax bill.

2017 Tax Rate Impact Per \$100,000 Assessment

	Urban Residential	Industrial / Commercial
2017 Levy Per \$100,000 Assessment	\$ 2,120.60	\$ 4,073.95
2016 Levy Per \$100,000 Assessment	\$ 2,083.76	\$ 4,362.98

But average assessment has fallen from 2016 levels

301 Single Family Detached	-1.163%
311 Semi-Detached Residential	0.376%
309 Freehold Townhouse	-11.894%
370 Residential Condominium	-1.899%
391 Seasonal Recreational Dwelling On Water	-14.483%
313 Single Family Detached on Water	-14.572%

On Behalf of City Council, Greetings!

This newsletter, being a new initiative, is designed to be an informative document for you and your family.

It is important to council and staff that our residents understand tax rates, the levy, and where your money will serve our community best, along with some future plans.

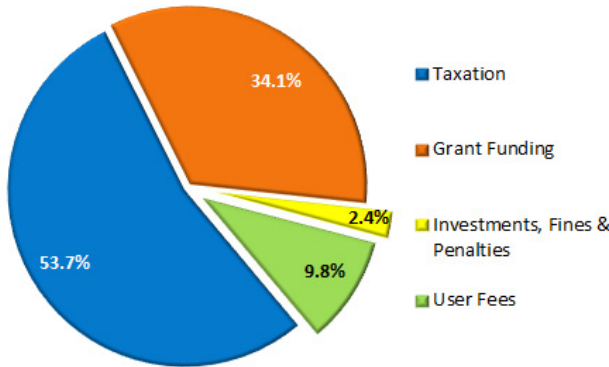
Each department has added an easy to understand piece of the puzzle which we hope will help you understand some of the services provided and how funds are distributed.

As we hit the summer season it is also my hope that everyone takes some time to enjoy some of the many activities and events that Elliot Lake has to offer, get outdoors, be active, and enjoy the our beautiful natural surroundings.

As taxpayers we are all community stakeholders, together we are building a better tomorrow.

Dan Marchisella

HOW CITY OPERATIONS ARE FUNDED

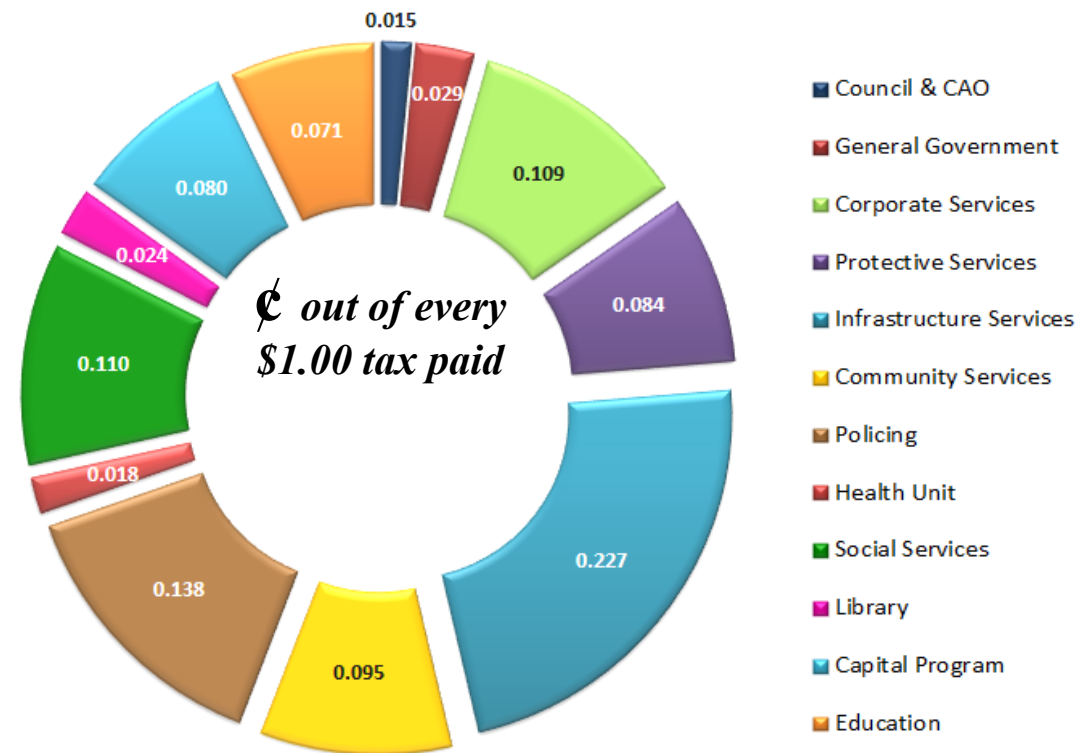




Municipal Taxes, 2017

HOW YOUR TAX DOLLARS ARE SPENT

Ever wonder where your taxes go? See how every tax dollar gets divided across municipal services and provincial education needs.



Capital Projects 2017

The approved capital budget for 2017 is \$4,458,000. A lot of this work is either underground or taking place within the depths of City facilities. The visible projects and those that will be of most interest to our residents include the following:

- \$20,000 for pre-engineering work in 2017 for the reconstruction of Valley / Hemlock scheduled for 2018
- \$25,200 for guiderail installation on Dunlop Shores Road
- \$34,000 for road resurfacing on Sunrise and Evergreen
- \$140,000 for storm sewer lining and replacing throughout the City
- \$150,000 earmarked for a splash pad to be located at one of the existing parks in the City
- \$231,800 for Boardwalk replacement (at pier / boat launch)
- \$400,000 for waste water headworks pending grant contributions from both Federal and Provincial governments
- \$590,000 for replacement of triple combination pumper at Fire Department
- \$715,000 for the relocation of the EL Public Library to Pearson Plaza

Did you know you can have your tax payments taken directly from your bank automatically?

The City offers two preauthorized payment (PAP) plans:

Monthly – twelve equal payments withdrawn on the 5th of each month

Quarterly – tax payment are automatically withdrawn on installment due dates (March, June September and November)

Forms & Information Available at City Hall and online at <http://cityofelliottlake.com/en/cityhall/treasury.asp>, or contact Darlene Peever, Tax Clerk at 705 848 2287 ext. 2109, dpeever@city.elliottlake.on.ca



2017 MPAC

The Municipal Property Assessment Corporation (MPAC) is responsible for assessing and classifying more than five million properties in Ontario in compliance with the Assessment Act and regulations set by the Government of Ontario. Every four years, MPAC conducts a province-wide Assessment Update and mails Property Assessment Notices to every property owner in Ontario.

For more information on how assessment works, market trends, the Request for Reconsideration process and property assessment and taxation, visit aboutmyproperty.ca. If you would like to see the information MPAC has on file for your property or compare your property to others in your area, you can register and login with MPAC using the Roll Number and Access Key located on your MPAC Property Assessment Notice. You have 120 days from the Issue Date listed on your Notice to request a review.

For more information visit mpac.ca or aboutmyproperty.ca or call 1-866-296-MPAC (6722)



Building Season 2017

It is the home-owner's responsibility (not the contractor's!) to ensure the right building permit(s) are obtained before starting any construction.

By getting a permit, you can ensure all your projects meet the Ontario Building Code and Municipal bylaws *before* you start construction.

Not sure if you need a permit? Need more information? Contact the Building Department for more information.

Call **705 848 2287** ext. **2119** or email building@city.elliottlake.on.ca



Fire & Emergency Management 2017

A reminder to get your fire permit for the 2017 burning season. A fire permit is valid from April 1st until October 31st, 2017 and is required for all outdoor burning. The cost of the seasonal permit is \$5 and can be purchased at the Fire Hall.

Also, if you didn't change the batteries in your smoke alarms when we "sprang forward" to daylight savings time, now's a good time to do that, and to check your fire extinguishers!

You can call the Fire Department at **705 848 3232** for a list of companies who check and recharge fire extinguishers.

Visit the Personal Preparedness web page: <http://cityofelliottlake.com/en/cityservices/Personalpreparedness.asp>



Environmental Services 2017

Public Works, a division of the Infrastructure Services Department, would like to remind all residents that all household garbage must be put at the curb **BY 7am** in the morning (not the night before) and in a can with a well-fitted lid.

Garbage not in a proper can with a lid will not be picked up.

Garbage is picked up Tuesdays and recycling is picked up on the same day, alternating between paper & cardboard and "co-mingled" glass, plastic and tin containers.

Electronic waste can be dropped off at AV Disposal.

For more information on garbage pick-up, visit www.cityofelliottlake.com/en/cityservices/garbagecollectionschedule.asp

For a list of recyclable materials and recycling schedule, please visit City Hall or on line at:

cityofelliottlake.com/en/cityservices/recyclingschedult.asp



Water Use 2017

Are you ODD? EVEN if you're not... the rule of thumb is that EVEN numbered houses water lawns on EVEN days, & ODD numbered houses water on ODD numbered days.

Please conserve water by not having your sprinkler system running during damp weather or rain. Its best for lawns and gardens (and for the environment!) if you water early in the morning or in the early evening.

2nd installment for Residential & Church water bills is due July 6, 2017. Metered (commercial) & Multi-Units due dates are: 2nd quarter June 8, 3rd quarter Sept. 14 & 4th quarter December 7, 2017.





The Corporation of the City of Elliot Lake

Staff Report FIN2017-26

Report of the **Director of Corporate Services**
for the Consideration of Council

RE: Quarterly Report

OBJECTIVE

To share with Council the design and content of the new Quarterly Report.

RECOMMENDATION

That Report SR FIN 2017-26 of the Director of Corporate Services dated 12th June 2017 be received;
And that the Quarterly Report be received for information and forwarded to Council.

Respectfully Submitted

A handwritten signature in blue ink, appearing to read 'Michael Humble', written over a horizontal line.

Reviewed by XMT and approved by
Michael Humble, Interim CAO

12th June 2017

BACKGROUND

Historical practice has been for some divisions to report their activities to Council on a monthly basis, others quarterly and other divisions have done so less frequently or not at all.

ANALYSIS

Some standing committees receive monthly updates from Staff, others receive very little.

In keeping with best practices at other municipalities, Staff have compiled this information into one report and in a standard format. This will replace the monthly updates from some divisions and include new frequent updates from others.

Attachment One

While most reports to Council seek approval or direction on future activities, the intent of a quarterly report is to inform Council of the work that has actually been completed by Staff within the past three month period.

Staff are hopeful that the information provided is both timely and useful to Council in their communication with residents.

This first version of the Quarterly Report actually covers the first five months of 2017. Future editions will align with the calendar quarters as intended. For the remainder of 2017, a report will be prepared for the end of September (Q3) and December (Q4).

The intended format of this communication is electronic, and it will be posted on the City's website for interested residents to download and view.

Given the size of the document it is not financially practical to commercially print copies for physical distribution.

FINANCIAL IMPACT

No additional cost to publish in electronic format and post on City website

LINKS TO STRATEGIC PLAN

Open communication with Council and our residents is best covered under Strong Municipal Corporate Administration and Governance by the sub-headings

- Customer Service Excellence.
- Develop strategic internal and external communications

SUMMARY

This is a new initiative designed to enhance communication with both Council and our residents.



2017 Quarterly Report

January 1 to May 31



THIS FIRST “QUARTERLY REPORT” EDITION COVERS JANUARY 1 THROUGH MAY 31, 2017





The City of Elliot Lake is pleased to present its 2017 Quarterly Report. As this is the first quarterly report being produced, it covers the period of January 1—May 31, 2017.

Mission Statement

To continue growth and cultural diversity of Elliot Lake as a modern, well connected community with business opportunities, active retirement and all-season tourism, in a pristine natural environment.

The City of Elliot Lake operates primarily from City Hall.

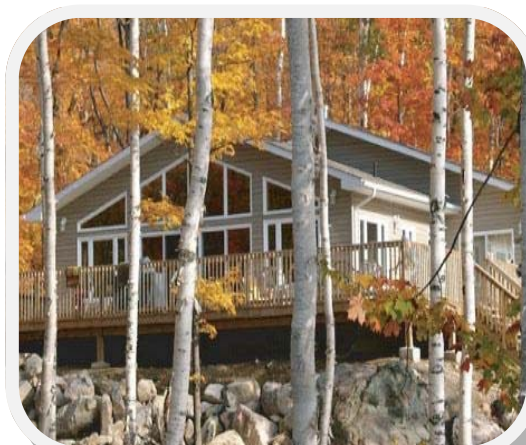
Direct inquires to:

City of Elliot Lake - City Hall

45 Hillside Drive North

Elliot Lake, ON P5A 1X5

Tel: (705) 848-2287



Departments:

Corporate Services	3
Protective Services	8
Infrastructure Services	12
Community Services	15

MAYOR & COUNCIL



From L to R: Tammy Vanroon, Candace Martin, Luc Cyr, Mayor Marchisella, Connie Nykyforak, Norman Mann, Scot Reinhardt

CORPORATE SERVICES

CLERKS

	To May 31
By-laws processed/prepared Includes: 4 regulatory by-law amendments; 2 Land Sale Agmts.; 4 Lease Agmts.	31
Agendas	10
Addendums	6
Closed meeting agendas	9
Special meeting agendas	2
Staff Reports	9
Ombudsman investigations (preliminary)	2
MFIPPA requests	0
Burial Permits issued	105
Death Registrations	112
Marriage Licenses issued	8
Cremation burial arrangements	15
Regular burial arrangements	7
Disinterment (cremains)	1
Niche sales	9
Plot Sales	9
# complaints	3
Transfers/ release of interment rights	4
Planning Act	
Zoning amendments	1
Amend other regulatory by-laws	4
Committee of Adjustments reports	6

Did you know that the Clerk's Department is responsible for:

- ⇒ Preparing the Council's agendas and minutes and maintaining the permanent records of the corporation's business;
- ⇒ Preparing by-laws and agreements required to authorize and implement the corporation's business activities, including land transaction documentation;
- ⇒ Planning Act administration such as zoning amendments, encroachments and reporting on Minor Variances and Consents;
- ⇒ Recruitment of volunteers for Committees and Boards, and maintains the member list;
- ⇒ Contact person for individuals requesting information under the Municipal Freedom of Information and Protection of Privacy Act;
- ⇒ Issuer of burial permits & marriage licenses, and commissioner of oaths;
- ⇒ Contact person for closed meeting investigations by the Ontario Ombudsman;
- ⇒ Administration related to Woodlands Cemetery;
- ⇒ Secretary and resources to the Accessibility Advisory Committee.

HUMAN RESOURCES

Recruitment & Selection

In late February 2017, Human Resources launched the use of the Jobillico website to post job opportunities and collect applications and recruiting statistics. This platform appears to users as a hybrid between a job board and social marketing – improving the overall appeal of Elliot Lake to potential candidates by showcasing an employer profile. Here applicants can view icons of benefits customized to each position, photos of the town, City workspaces, videos and can “follow” us to be the first to know about any newly posted jobs and blurbs about the company and our events / sponsorships.

For the cost of about three advertisements with a typical job board, we can post an unlimited number of postings per year. These are then pushed to multiple collector job boards daily (e.g. Indeed.ca.), extending our visibility nationwide. In the future, we will be able to link this page not only to the City website, but to Facebook, Twitter and LinkedIn accounts as well.

Human Resources continues on page 4

CORPORATE SERVICES

HUMAN RESOURCES *continued*

• Number of internal job postings for period	11
• Number of external job postings for period	8
• Number of external interviews held	31 (does not include departmental summer students)
• Number of permanent positions filled this period	8
• Number of returning summer students hired	18
• Number of new summer students hired	22

This year, we took a targeted approach at applying for grants through the Canada Summer Jobs Program by focusing in on roles only in specific departments. After a number of years of receiving no funding, we are happy to report that Service Canada approved two positions for grants in 2017:

- Arts, Culture & Events Assistant for 30 hours per week for 7 weeks
- Summer Day Camp Leader for 30 hours per week for 7 weeks

Training

- First Aid / CPR Refresher Training was held on April 3rd at the Collins Hall for 16 staff members from 6 different departments.
- New Hire Orientation (including the Occupational Health & Safety Act, WHMIS, Workplace Violence, AODA) was held on May 1st, 8th and 15th for summer students and permanent PT/FT new hires.
- Book 7 Traffic Training was conducted on May 9th

Benefits

The City of Elliot Lake transitioned their group benefits plan from Green Shield Canada to Great-West Life effective April 1, 2017 with minimal disruption to our employees.

The City also elected to change to a new Employee and Family Assistance Program (EFAP) the same date. Under the new Shepell plan, employees have more opportunities to seek confidential assistance and to find solutions to work, health and life issues 24 hours a day / 7 days per week. Access was expanded from telephone and one-on-one counseling to now also include web and mobile device options.

INFORMATION TECHNOLOGY

- Hiring of IT Support Specialist completed, May 1, 2017. New Network and System Admin position will be reposted.
- Average number of help desk tickets closed for quarter is at around 215, lower than usual but many were not recorded while awaiting position to be filled.
- Library private and public internet, telephone and fax, support, installation, configuration and moves completed in time for opening day.
- Wireless project phase 3, "Connect to Innovate" See more for information: (<https://www.canada.ca/en/innovation-science-economic-development/programs/computer-internet-access/connect-to-innovate.html>)
- The application was submitted, made contact with Northern Ontario Heritage Fund Corporation as possible funding partner. (Council and public meeting scheduled for June 26, 2017.)
- Information Technology Refresh & Migration -01 2017 Request for Proposal (RFP) has been posted.
- Website contract negotiated on month to month basis, website is under review by IT Manager who will form committee of internal users, Request For Proposal in process of being drafted.
- Server and infrastructure repairs completed for time being. (storage capacity, fibre, switches and motherboard replaced/repaired).

CORPORATE SERVICES

AFFORDABLE ACCESS PROGRAM

The updated Affordable Access Program is based on a sliding scale according to the ability to pay, using the Household Low Income Cut Off threshold. Both LICO and the definition of a household are determined by the Federal government.

A “household” includes all persons living at a particular address, regardless of relationship. “Income” is all income received in a household, regardless of source.

Low income cut-offs **before tax**

	Less than 30,000 inhabitants ²	Level ONE 75 - 100% of LICO	Level TWO 50-75% of LICO	Level THREE less than 50% LICO
Size of family unit				
1 person	19,266	14,450 to 19,266	14,450 to 9,633	9,633
2 persons	23,983	17,987 to 23,983	17,987 to 11,992	11,992
3 persons	29,484	22,113 to 29,484	22,113 to 14,742	14,742
4 persons	35,799	26,849 to 35,799	26,849 to 17,900	17,900
5 persons	40,602	30,452 to 40,602	30,452 to 20,301	20,301
6 persons	45,793	34,345 to 45,793	34,345 to 22,897	22,897
7 or more persons	50,984	38,238 to 50,984	38,238 to 25,492	25,492

Household income:

Between 75 - 100% of the LICO threshold 50% reduction (Level 1)
 Between 50 - 74% of the LICO threshold 75% reduction (Level 2)
 Less than 50% of the LICO threshold 90% reduction (Level 3)

Since implementing the new program in September of 2016, over 100 residents have received Affordable Access Program cards. Affordable Access supported purchases and cost savings to the consumer from September to date:

City of Elliot Lake Affordable Access to Recreation & Transit

	L1	L2	L3	Totals		L1	L2	L3	Totals
Transit	178	220	72	470	Pet	2	6	2	10
	4,193.00	7,791.00	3,153.60	15,137.60	Tags	20.00	105.00	49.50	174.50
Summer	-	-	-	-	Pool	1	2	2	5
Programs	-	-	-	-		47.78	370.13	571.73	989.63
Arena	-	-	-	-	Pool &	-	-	1	1
	-	-	-	-	Fitness	-	-	652.05	652.05
					Fitness	-	-	-	-
						-	-	-	-

Total Cost of Program as at: May 31, 2017 \$ 16,953.78

Appointments to renew cards issued from September 2016 through April 2017 are now available. It is not required to wait until the expiration date to apply for the next 12 months. Avoid the rush and book your renewal appointment. All that's required is your 2016 Notice of Assessment and one piece of photo ID.

The policy, LICO table and application are on the City's website at <http://cityofelliotlake.com/en/> or to learn more about the program or to book an appointment to apply, call Elizabeth at 705 848 2287 ext. 2104

CORPORATE SERVICES

FINANCE/TREASURY

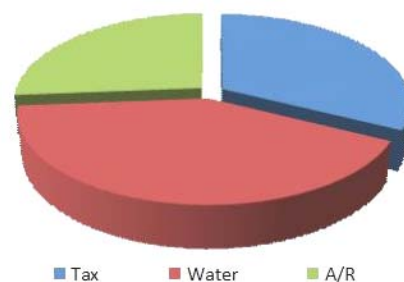
Corporate Services has complete, to May 31:

- Year end audit (March),
- T4 processing for 223 employees
- Successfully filled positions of Deputy Tax Collector and Deputy Treasurer (anticipated start date of 10th July 2017)
- Preparation of 2016 Financial Statements
- Submission of Financial Information Return by 31st May
- Annual reporting requirements for Federal Gas Tax and Cemetery
- Banking RFP (Remained with RBC but cut costs & increased revenue to save the City around \$36,000 annualized)
- Switched employee benefits provider at cost saving of \$70,000 to \$80,000
- Set tax policy and tax rates based on 2017 approved budget and requirements of Province for Education purposes
- Monthly monitoring of City spending to ensure adherence to budget and Purchasing Policy.

Water

Water Bills	First Installment Due Date March 2	
	# of properties	# of units
Churches	12	12
Residential	2145	2166
Pre-Authorized Monthly	1344	1792
Pre-Authorized Installment	194	194
Retirement Living	245	406
	First Quarter Due March 9	
Multi Units	21	1283
Metered	182	191

Pre-Authorized Payments - Taxes/Water		
	# of payments	# of customers
Tax	6650	1330
Tax Installment	210	
Water	6805	1367
Water Installment	193	



Tax

	Jan	Feb	Mar	Apr	May
Tax Certificate	6	16	11	15	21
Minutes of Settlement	2	0	0	0	0
ARB Notices	2	0	0	0	0

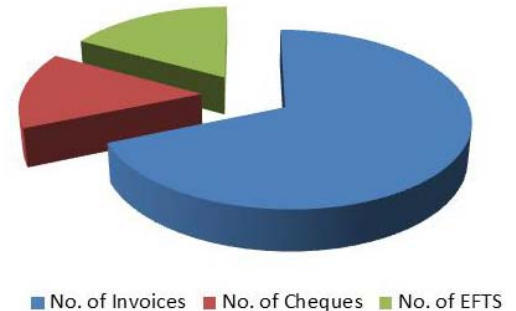
Taxable Properties	5196
Tax Exempt Properties	728

CORPORATE SERVICES

FINANCE/TREASURY

Accounts Payable

	# of invoices	# of cheques	# of EFTs	\$ Amount
January	579	120	132	\$ 1,987,852
February	524	109	130	\$ 1,256,632
March	524	100	145	\$ 2,030,466
April	494	94	133	\$ 1,649,805
May	624	108	149	\$ 1,486,402
Active Vendor Files Maintained:			1495	

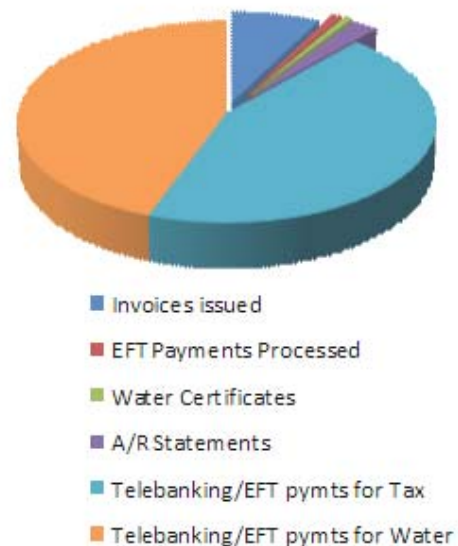


Front Desk / Treasury Deposits

	# of Receipts	# of Cheques	Deposit Amount	Transit Box Deposits	# Pieces of Mail	\$ Amount of Postage
January	594	146	\$ 743,575	\$ 8,961	4224	\$ 3,525
February	839	351	\$ 606,090	\$ 5,056	4639	\$ 3,871
March	1131	446	\$ 1,195,111	\$ 8,517	1413	\$ 1,180
April	900	227	\$ 1,091,648	\$ 6,419	915	\$ 751
May	989	369	\$ 553,082	\$ 6,316	4289	\$ 3,579

Accounts Receivable

Invoices issued	285
EFT Payments Processed	34
Water Certificates	27
A/R Statements	89
Telebanking/EFT Tax	1674
Telebanking/EFT Water	1686



Payroll

	F/T	P/T*
# of Employees	42	92
<i>* includes Summer Students</i>		

PROTECTIVE SERVICES

FIRE DEPARTMENT

Property Fires / Explosions - A fire or explosion occurrence is defined as any instance of destructive and uncontrolled burning; explosion of combustible solids, liquids or gases and structural, vehicle and open area fires which may or may not have resulted in a dollar loss.

Overpressure Rupture / Explosion (no fire) - Explosion or rupture as a result of pressure; steam boilers, hot water, bombs, dynamite, etc.

Pre-Fire Conditions - Incidents with no fire that involve heat or potential pre-fire conditions; pot on stove, lightning, cooking-smoke or steam, etc.

Burning (controlled) - Complaint related to outdoor controlled burning, authorized or unauthorized (no uncontrollable fire).

False Fire Calls - Alarm equipment malfunctions or accidentally activated. Human: malicious, accidental or perceived emergency.

CO False Fire Calls - Equipment malfunction or perceived emergency – no CO leak.

Public Hazard - Gas leaks: natural gas, propane, refrigeration. Spills: gasoline, fuel, toxic chemicals, radioactive materials. CO (Carbon Monoxide) reporting. Power lines down or arcing.

Rescue - A rescue is defined as any person in danger due to their proximity to the occurrence and who is unable to self-evacuate and is assisted by fire department. Vehicle extrication or accident. Building collapse. Home or commercial accidents. Persons trapped in elevator. Water and ice rescue.

Medical / Resuscitator - oxygen, CPR administered, defibrillator used, etc., all types of medical conditions.

Other Response - These include assistance to other emergency responders; ambulance, police, etc. Public service, call cancelled on route, etc.

Dollar Loss by Major Occupancy / Property Classifications

Assembly: theatres, bowling alleys, churches, day cares, clubs, community halls, libraries, licensed beverage establishments, restaurants >30, schools, arenas, etc.

Care and Detention: hospital, shelters, group home, retirement home, police station, etc.

Residential: detached / semi / attached residential, dual residential/business, rooming/boarding, multi-unit dwellings (apts), seasonal dwelling/mobile home, hotel/motel, lodgings, etc.

Business & Personal Service: banks, medical offices, radio station, barber shop, etc.

Mercantile: restaurant <30, grocery store, market, variety store, hardware store, etc.

Industrial: vehicle sales/service - car wash, utilities – hydro, gas distribution, water works, Manufacturing or Processing, bulk storage warehouse, spray painting operations, aircraft hangers, freight depots, laboratories, repair garages, service stations, warehouses, etc.

Structures/Properties not Classified: mine, quarry, tower, outdoor storage, fence, mailbox, shed, tar pot, animal shelter, cemetery, structures under 10 sq. meters, i.e. ice hut, etc.

Vehicles: automobile, railway, watercraft, aircraft, construction vehicles, etc.



PROTECTIVE SERVICES

FIRE DEPARTMENT

JANUARY TO MAY INCIDENT COMPARISON		
2016 - 2017		
Types of Incidents	Jan-May 2016	Jan-May 2017
Property Fires / Explosions	2	4
Overpressure Rupture / Explosion (no fire)	1	-
Pre-Fire Conditions (no fire)	11	12
Burning Controlled	11	16
False Fire Calls	26	30
CO False Fire Calls	13	11
Public Hazard	13	11
Rescue	9	11
Medical / Resuscitator Calls	10	13
Other Response	19	20
Total Calls	115	128

Dollar Loss by Property Type	Jan-May 2016	Jan-May 2017
Group A – Assembly	-	-
Group B – Care and Detention	-	-
Group C – Residential	60,500	6,000
Group D – Business & Personal Service	-	-
Group E – Mercantile	-	-
Group F – Industrial	-	-
Structures/Properties not Classified	-	-
Vehicles	-	3,500
Total Loss	\$60,500	\$9,500



2017 (to May 31)

PROTECTIVE SERVICES

FIRE DEPARTMENT

Inspection Program.

By-law No. 03-48, being a by-law to establish a Fire Department within the City of Elliot Lake contains policy with regards to Fire Inspection practices which is as follows.

The municipality requests the fire department to carry out & ensure inspections of the following occupancies.

Inspections will be conducted & written reports prepared. There is to be appropriate follow-up & enforcement as necessary. Inspections are divided into two separate groups:

Annuals

- most assemblies (schools, daycares, to be done twice a year)
- apartments
- high and medium risk industries
- vacant premises

Bi-Annuals

- mercantile
- low risk industrial
- business & personal

On-Site Inspections	Jan-May Inspect 2016	Jan-May Re-inspect 2016	Jan-May Inspect 2017	Jan-May Re-inspect 2017
Assembly	38	16	47	12
Business & Personal Service	63	18	48	29
Industrial	59	4	54	6
Institutional	5	4	3	6
Mercantile	26	9	32	12
Residential – Commercial	17	12	13	7
Vacant Buildings	28	2	20	1
Requests	3		1	
Total	239	65	218	73

Public Education

Public Education	Jan-May 2016 # Events	Jan-May 2016 # Participants	Jan-May 2017 # Events	Jan-May 2017 # Participants
Schools/Children	6	116	3	51
General Public/Community	3	205	5	314

PROTECTIVE SERVICES

BUILDING SERVICES

BUILDING PERMITS	Jan-May 2017	
ISSUED	Permit	Value
Commercial	6	\$284,850
Industrial	0	\$0
Institutional	6	\$73,950
Misc. Res	60	\$557,983
New Res	4	\$975,000
TOTALS	76	\$1,891,783
Building Permit Fees		\$30,641
Number of Inspections		379

BY-LAW ENFORCEMENT	Jan- May 2017
Property Standards Complaints	71
By-Law Notices of Violation/OTC	5
By-Law Garbage/Other	67

ZONING ADMINISTRATION	Jan-May 2017
Minor Variance	1
Consent Responses	5
Lawyer Inquiries	5

PARKING ENFORCEMENT	Jan-May 2017
Tickets Issued	53
Tickets Paid	35
Reminder Notices	9
Convictions	6

REVENUE	Jan-May 2017
Counter Payments	\$1,820
Provincial Payments	\$0

REVENUE	Jan-May 2017
Counter Payments	\$1,820
Provincial Payments	\$0

BY-LAW/ ANIMAL SERVICES

ANIMAL ACTIVITY	
DOG STATISTICS	Jan-May 2017
Impounded	14
Redeemed	1
Returned to Owner	8
Special Circumstances	5

CAT STATISTICS	Jan-May 2017
Impounded	16
Redeemed	10
Returned to Owner	0
Special Circumstances	4

TAGS	Jan-May 2017
Dog Tags Issued	539
Cat Tags Issued	96
ANIMAL TAG FEES	\$20,325

LOTTERY LICENSES	Jan-May 2017
Bingo	16
Nevada	0
Raffle	13

REVENUE	Jan-May 2017
Bingo	\$8,387
Nevada	\$0
Raffle	\$3,755

INFRASTRUCTURE SERVICES

FACILITIES MANAGEMENT

To date this year, the following tasks have been completed or are currently underway:

- Demolition and removal of all damaged areas at the Civic Centre, in the Monte Carlo Room and adjacent wash-rooms to determine source of water ingress. The problem area has been identified. Engineering service providers are in the process of developing an appropriate approach to repair the problematic areas.
- The elevator at City Hall is in the process of being replaced with a new Limited Use Limited Access elevator. This project is expected to be completed by the end of June.
- Proximity access cards were installed at City Hall on all access points utilized by Council and Administration.
- Updates to City Hall second floor were completed including the construction of a new employee break room. This has created much needed additional storage space in the basement of City Hall.
- The 99 Spine facility was sold. All municipal property was removed prior to change in ownership.



AIRPORT OPERATIONS

The first five months of 2017 have shown significant change at the Airport. During this time we have:

- Reduced staffed operation by 20 hours per week. This resulted in the surplus of one part-time employee.
- Worked with existing Infrastructure Services employees to replace retired full time airport personnel.
- Brushing of the entire approach was completed. This required the use of external service providers as both approaches were significantly overgrown.
- Completed a review of aerodrome lighting. Numerous lighting systems on the airfield were non-functioning. The majority were repaired leaving only the Omni-Directional Approach Lights (ODAL's) to be addressed.
- Thorough clean-up of the facility was completed.
- A detailed audit of the Airport Operations Manual was undertaken utilizing the services of aerodrome operations experts from Stantech Engineering.
- Site control systems have been reviewed by Nortech Controls. A quotation for updating the system is under development.
- Certified fuel handling training was completed through the services of a facilitator.

INFRASTRUCTURE SERVICES

PARKS DEPARTMENT

The Parks Department is responsible for the maintenance of the City's parks, playgrounds, sport fields, beaches, facilities, litter, flower beds, boat launches, and general maintenance of the Central Commercial Area (CCA)



In the first half of 2017, the Parks Department:

- Started up the season on April 3rd, 2017 with a manager of Parks and Facilities, a Working Foreman and 2 Groundskeepers. Fifteen summer students have been hired for the 2017 season.
- Request For Proposal for the provision of an Aquatic Splash Pad was released with a closing date of June 26th. Work has been undertaken to determine a new location for the ball diamond currently located at the Kiwanis Park.
- Boardwalk was repaired while design and procurement continue for the replacement and expansion of the structure.
- Focus on the review of Central Commercial Area aesthetics is underway. This has included the removal of the damaged islands on Ontario Avenue.
- Maintaining and updating the focal parks throughout the City.

PUBLIC WORKS DEPARTMENT

The Public Works Department maintains the City's road system and related infrastructure such as sidewalks, curbs, storm water drainage system, water distribution system as well as the wastewater collection system.

The City of Elliot Lake recorded a total of 227 cm (89 inches) of snow throughout the winter of 2016 / 2017. This is comparable to the 214 cm (84 inches) that fell in 2016. During the first five months of 2017 the Public Works Department completed the following:

- Devoted a total of 1,667 hours to winter roads maintenance;
- Removed 3,888 loads of snow from municipal streets and parking lots;
- Applied 2,049 m³ of treated sand and 765 m³ of salt on the roads;
- Post winter clean-up consisted of 542 hours of road, 439 hours of sidewalk, and 218 hours of sweeping and sand removal.



INFRASTRUCTURE SERVICES

ADMINISTRATION

To date this year, the following administrative functions have been completed or undertaken by Infrastructure Services:

Request For Proposal's have been generated and completed for the following:

- Engineering Services
- Pavement Marking Services
- Procurement of an Articulating Sidewalk Tractor

Request For Proposal's have been released and are currently posted for the following:

- Aquatic Splash Pad
- Utilities Service Truck

The following Request For Proposal's are currently under construction with release pending:

- Boardwalk Replacement
- Sidewalk Rehabilitation
- Civic Centre Repair

To date in 2017 there have been numerous regulatory reports filed in accordance with specified timelines including:

- Annual and Summary Report for Water Treatment Plant
- Annual Wastewater Treatment Report
- Waste management reports for Landfill operations, landfill leachate facility operation, waste disposal site operation.
- Canadian Urban Transit Association reporting
- Waste Diversion Ontario Datacall



PLANTS

The Plants Department is responsible for the operation and maintenance of the Water Treatment Facility, the Water Pollution Control Plant, and the ten (10) lift stations. All facilities are operated under an Environmental Compliance Approval (ECA) document or Certificate of Approval (C of A) and are required to comply with various Acts & Regulations.

In the first half of 2017, the Plants Department completed or undertook the following tasks:

- Upgrades to control systems on high lift pump (HLP) No. 2 and No. 3 to a fully integrated Ethernet communication system. The new controllers are designed to provide "Soft Start" functionality to the system to relieve pressure on start-up.
- Horne lift-station was rebuilt after a significant failure on No. 2 raw sewage pump. These units will be replaced with dry mount submersible flygt pumps
- Continued upgrades to water treatment plant filtered water clarifier control systems to enable full automated control of the backwash water management system. This project is an ongoing capital works project.
- Trials were completed with a proposed on-line chlorine analyser. This system was provided as a trial and was determined to be incompatible with the existing plant processes. The unit was returned to the manufacturer.
- Regulatory sampling that has been completed to date includes:
 - Quarterlies
 - 85 Bacteriological samples to April 30th
 - Annuals
 - Radionuclides
- The Surveillance Audit and Internal Audit associated with the Drinking Water Quality Management System (DWQMS) were completed.
- Water Treatment Summary and Annual Report, in addition to the Wastewater treatment plant annual report were completed and submitted to the Ministry of the Environment and Climate Change

COMMUNITY SERVICES

ECONOMIC DEVELOPMENT

Age Friendly Elliot Lake

Age Friendly Elliot Lake Report and Action Plan have been adopted by Municipal Council. Will be doing a request for volunteer members for Age Friendly Implementation Working Group.

Seniors Month Speaker Series is taking place every Monday of the month of June from 1-3:00 PM at the Civic Centre theatre. This Age Friendly Elliot Lake speaker series is being hosted by the Seniors Advisory Committee, and sponsored by NWMO. See the homepage on the City's website for the poster and further details. First speaker series had over 40 in attendance and was a success.

Finalized the financials and final report for the Age Friendly Community Planning Grants through Grants Ontario.

Investment Readiness

- Community Improvement Plan Updated
- Community Profile Updated
- Commercial Industrial Land Profile created in print and digital media through partnership with ELNOS
- Creation and adoption of Land Policy for Selling of Lands for Economic Development
- Incentive and Attraction Package currently being developed
- 4 lots sold on Fox Drive for New Development
- 2 CIP applicants completed façade improvements and 1 application pending

Fox Drive Servicing Project

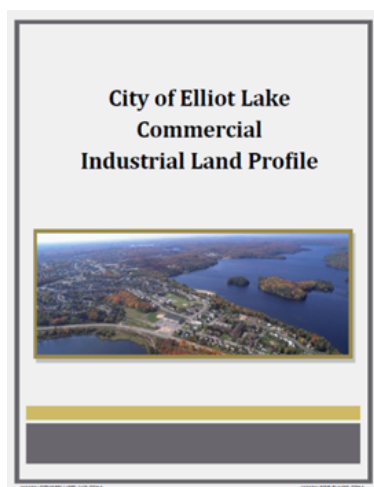
- NOHFC approved project for funding assistance
- FedNor has approved Phase 1, Phase 2 Submitted for review

Mississagi Park Infrastructure Upgrade Project

- Equipment for upgrades to the park has been purchased
- Structural review of cabin has been completed and tender for upgrades is expected to be released in May 2017
- Dock work completed, permit received for amphitheater, permit expected this month for Log Cabin upgrades, working with Ontario Parks for permit for playground
- Park opened for season May long weekend

Elliot Lake Boardwalk/Pier Project

- Phase one funding applications submitted to both FedNor and NOHFC



COMMUNITY SERVICES

WH COLLINS HALL

Rentals / Events /Program

Private rentals – 14

Gymnastic Club rental (Every Friday for 3 months)

Stand Up Fall Prevention Program - Family Health Team / Algoma Public Health & The City of Elliot Lake – April – June - twice a week two hours per day – 20 participants

- January 7 – Firefighter testing
- March 4 – Winterfest spaghetti dinner – 200 participants
- April 1 – Rental - North Shore Cruisers Steak Eating Contest (dinner & dance)
- April 3 – City first aid training
- April 8 – Private rental (Stag & Doe)
- April 15 – Private rental (dinner and hall)
- April 23 – 25 – NWMO Open House Event
- May 6 – Private canteen rental
- May 17 – Police Safe Kids Day
- May 28 – Summer student first aid training

Direct Programs

Youth Activities – Basketball Thursday nights – began March Break – 159 participants

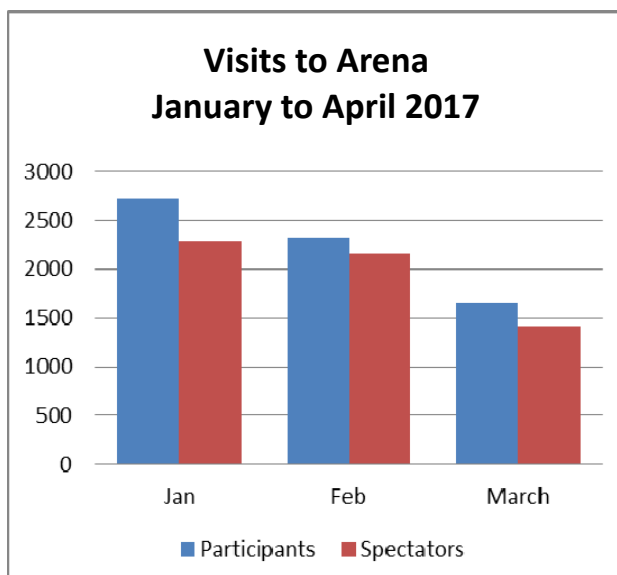
Walking Program –program ran twice a day Monday – Thursday and Friday in the mornings and saw 2339 participants over 4 months and sold 130 monthly passes.

CENTENNIAL ARENA

Ice removed on April 10th, 2017

Seasonal maintenance has begun

Usage of arena includes – Elliot Lake Wildcats, Minor Hockey, Genteel Oldtimers, Oldtimers, Monday Nighters, Special Events, Elliot Lake Skating Club, Shiny Hockey & Public Skating



COMMUNITY SERVICES

RUBEN YLI JUUTI CENTRE (POOL)

Rentals / Events

Youth programming;

- Winter Swimming Lessons - 110
- Spring Swimming Lessons - 154
- School Swim Lessons : Esten Park Public School & Ecoles Georges Vanier
- January - April: Fatima School private lessons once per week
- ELAC: regular swim practice six days per week

Special Events At Pool

- ELAC Swim Meet - January 21 & 22
- April 22 - Special Olympics Swim Meet
- April 30 - Rockhaven Swim Meet

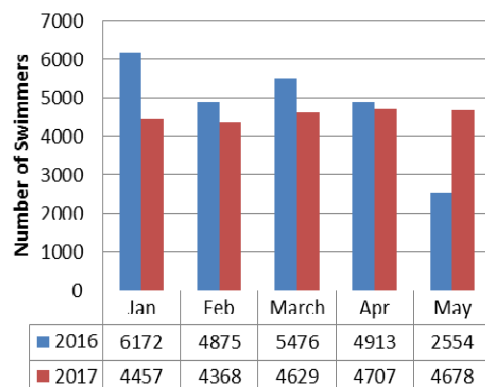
Masters - regular swim practice two days per week

Private rentals - 12

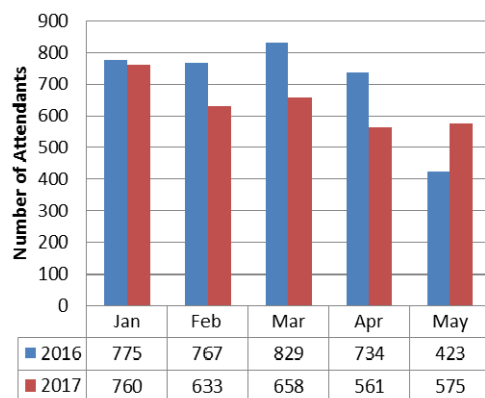
February 27 - March 8th - Pool deck area closed for light replacement

Individual School Private Rentals - 3

Visits to Pool January to April 2017

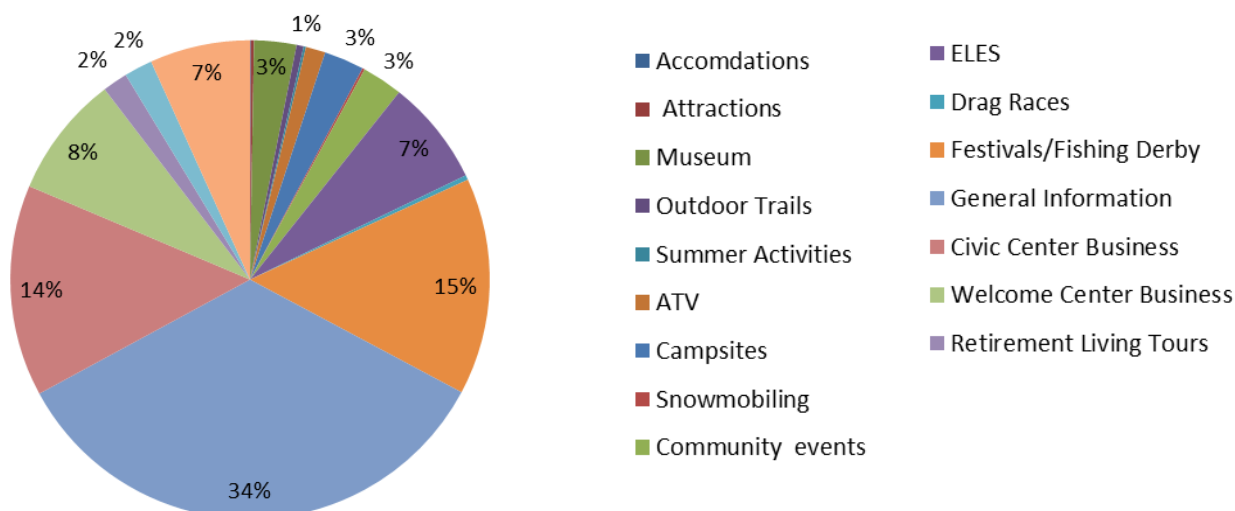


Fitness Room Attendance



WELCOME CENTRE

The City resumed operation of the Welcome Centre in April of 2017. The stats shown reflect inquiries from January 2017 through till end of May.



COMMUNITY SERVICES

ARTS & CULTURE

Civic Centre:

Theatre Events: 33 events including shows, rehearsals, conferences and presentations with approximately 4,183 people in attendance.

Five of fifteen shows were sold out events:

- The Second City – Elliot Lake Entertainment Series Show
- Classic Albums Live: The Eagles Hotel California – Elliot Lake Entertainment Series Show
- Union Duke – Entertainment Series
- Elliot Lake's Exceptional Puppeteers – School Show
- Studio Dance Arts - Recital

There has been an increase in events being booked into the theatre.

Meetings: 154 events including meetings, registrations, exhibitions, receptions, religious gatherings, public information sessions.

Special Presentations:

A family presentation, Brent & Sarah's Comedy Magic Show, was presented to kick off March Break. 213 attended the event with very positive feedback. Many of the children attending had never been to a magic show before.

Coffee House at the CC: Presented in the theatre lobby Jan, Feb, May. Showcasing professional level local artists such as musicians, poets, comedians, and special guest hosts. This special arts event has quickly attracted a loyal and appreciative audience. Attendance 230 including the artists. Shows are usually at sold out.

Digital Creator North Project

A free after-school program inspired by YouMedia in Chicago, this innovative project brings digital creative tools to youth (target age group 14 – 19), with the goal of creating spaces where exploration, development in digital media techniques, digital literacy and creative freedom are paramount.

Opened May 1st at the Civic Centre, hours are Tues-Fri from 11 a.m. until 5 p.m., and Sat from 11am until 5 p.m.



COMMUNITY SERVICES

ARTS & CULTURE

- Museum visitors - 148 January to May 2017
- Summer students started work on the 19th May 2017
- Plinths have been constructed by the High School
- Maps have been framed and installed in the Museum:
- Story boards have been and are being printed



Thank you to volunteers all the hard work

COMMUNITY EVENT PARTNERSHIPS

The following Events have taken place up to and including the 31st May 2017:

February 18, 2017: Fishing Derby

March 4, 2017: Winterfest

Winterfest was held at Spruce Beach
 A record 725 people in attendance which included volunteers
 Children's fishing derby: 75 Anglers
 Rejean Cyr logging provided bonfires
 Sleigh rides, vendors, D.J., dog sleds
 Spaghetti Dinner was held at the Collins Hall and was sold out with more than 250 meals
 Ice Culture Inc. created ice sculptures, ice building blocks and taffy
 Elliot Lake Snowbirds Snowmobile club presented a Canada 150 Torch Run
 Fireworks wrapped up the evening

April 29, 2017: Day of Mourning

This year's Day of Mourning was held on Friday the 28th April 2017 at the Elliot Lake Miners' Memorial Site.



The Corporation of the City of Elliot Lake

Staff Report *FIN2017-28*

Report of the **Director of Corporate Services**
for the Consideration of Council

RE: Charitable Donations Receipt Policy

OBJECTIVE

To approve a Charitable Donations Receipt Policy for the City of Elliot Lake.

RECOMMENDATION

That Report SR FIN 2017-28, Charitable Donations Receipt Policy of the Director of Corporate Services dated 15th June 2017 be received;

And that Council adopt the attached Charitable Donations Receipt Policy (Appendix A).

Respectfully Submitted

A handwritten signature in blue ink, appearing to read "Michael Humble", written over a horizontal line.

Reviewed by XMT and approved by
Michael Humble, Interim CAO

15th June 2017

BACKGROUND

The responsibility for the management of donations and the issuance of tax receipts for all donations received by the City of Elliot Lake rests with the Finance Department.

Finance staff are responsible for the development and communication of policy and procedures related to official donation receipts and the subsequent training of department staff on these protocols.

A Council approved policy for the issuance of charitable donation receipts will provide guidance to Municipal staff and stakeholders in planning fundraising programs and ensure compliance with Canada Revenue Agency regulations.

ANALYSIS

Under the Income Tax Act, 1985, the Corporation of the City of Elliot Lake is classified as a “qualified donee” for charitable donations, and as such is afforded the same privileges as that of a charitable organization.

According to sections 110.1 (1)(a) and 118.1 (1) of the Income Tax Act, Canadian municipalities are permitted to issue receipts for charitable donations. These donations may come in the form of cash or “in kind.”

The 2011 Federal Budget included numerous changes to the rules for issuing donations receipts by municipalities and these came into effect on 1st January 2012.

Effective 1st January 2012 municipalities were required to comply with additional requirements in order to issue charitable donation receipts:

- Municipalities are required to be on a publicly available list maintained by the Canada Revenue Agency (CRA) in order to continue to be recognized as qualified donees.
- Municipalities are required to abide by the rules prescribed by the Income Tax Act in relation to the issuance of official donation receipts. If the municipality fails to issue a donation receipt in accordance with Income Tax Act, CRA can revoke the status of the qualified donee and suspend the receipting privileges.
- Municipalities are required to:
 - Issue receipts only for transactions that qualify as charitable donations;
 - Properly establish the fair market value of donations in-kind; and
 - Ensure that receipts contain accurate and complete information.
- Municipalities are required to include the same information as registered charities:
 - A statement saying that it is an official receipt for income tax purposes
 - Charity’s business registration number, name, address as recorded with CRA
 - Serial number of the receipt
 - Place or locality where the receipt was issued
 - For cash donation, the day and year on which the donation was received
 - If the donation is in-kind:

- The day on which the donation was received
- A brief description of the donation; and
- The name and address of the appraiser, if an appraisal was completed
- The day on which the receipt was issued, if it differs from the date on which the donation was received
- The full name (including middle name) and address of the donor
- The amount of the cash donation, or if the donation is in-kind, the fair market value or deemed fair market value, if that rule applies
- Value and description of any benefit/advantage received by the donor
- Eligible amount of donation less any benefit/advantage
- Signature of an authorized individual to acknowledge donations
- Name and website address of the Canada Revenue Agency

Copies of receipts must be kept for two calendar years after the end of the calendar year to which the receipt applies.

The purpose of this policy (Appendix A) is to formalize the charitable donations receipt program, including accounting for donations of cash or in-kind made to the City. This policy also outlines the standards for evaluating donations in accordance with Canada Revenue Agency guidelines, and will serve as the foundation for standard operating procedures for issuing charitable donation receipts to donors for income tax purposes.

FINANCIAL IMPACT

There is no financial impact to receiving this report or adopting the Investment Policy

However, if a municipality fails to keep books and records supporting the official donation receipts it issues, to provide these to the CRA on request, or is involved in the improper issuance of donation receipts, the CRA may suspend its receipting privileges or revoke it.

If a municipality's qualified donee status is suspended, it cannot issue official donation receipts or receive gifts from registered charities during that period.

Revoked municipalities no longer have qualified donee status.

LINKS TO STRATEGIC PLAN

Adopting appropriate policies to ensure adherence to CRA regulations are a critical element in the City's goal to operate in a fiscally responsible manner.

SUMMARY

It will benefit the City to have a formal policy in place regarding the issuance of charitable tax receipts for donations. A consistent procedure will safeguard our status with CRA and avoid sanctions.



THE CORPORATION OF THE CITY OF ELLIOT LAKE

CHARITABLE DONATIONS RECEIPT POLICY

PURPOSE

This policy formalizes the charitable donations receipt program, including accounting for donations of cash or in-kind made to the City.

This policy also outlines the standard for evaluating donations in accordance with Canada Revenue Agency (CRA) guidelines.

This policy will serve as the foundation for standard operating procedures for issuing official charitable donation receipts (official receipts) to donors for income tax purposes.

POLICY STATEMENT

The City of Elliot Lake will issue official receipts for donations that qualify as charitable donations. If requested, the City will issue official receipts to donors for eligible donations with a net cash value of or net fair market value of \$20 or more.

SCOPE

This policy applies to all departments within the City of Elliot Lake; to all agreements between the City and organizations and individuals that contribute either financially or in-kind to the City's operations, programs, services or facilities.

OBJECTIVES

This policy formalizes the charitable donations receipt program within the City to ensure that official receipts are issued in an appropriate and consistent standard across the organization and in accordance with CRA guidelines.

DEFINITIONS

For the purpose of this policy, unless otherwise stated, the following definitions shall apply:

“Charitable Donation” means the voluntary transfers of tangible property, including cash.

“Donation in-kind” means tangible property, other than cash, that is an eligible donation.

“Eligible Donations” means a donation that can be acknowledged with an official donation receipt for income tax purposes, in accordance with CRA guidelines.

“Non-Qualifying Donation” means a donation that cannot be acknowledged with an official donation receipt for income tax purposes, in accordance with CRA guidelines.

“Fair Market Value (or Valuation)” means the highest dollar value that a property would bring in an open and unrestricted market, between the willing buyer and the willing seller who are acting independently of each other. The fair market value of a property does not include taxes paid; taxes are costs incurred by the purchaser.

“Net Amount of Donation” means the fair market value of the donation less any advantage/benefit received or to be received as a result of the donation.

POLICY GUIDELINES

To be eligible for an official donation receipt, the donation has to:

- Be made payable to the City of Elliot Lake, and
- Be made in cash or in-kind, and
- Be voluntary, and
- Be supportive of the City’s mandate or beneficial to the community of the City of Elliot Lake.

Donations in-kind may be accepted only after the following has been assessed:

- Compliance with Municipal by-laws and/or policies
- Compliance with the laws, conventions and treaties of the other levels of government
- Consistency with the City’s priorities, mandates, strategic and business plans.
- Associated risks (e.g. Financial risks; political risk; health and safety issues)
- Condition of the donation
- Value of the donation
- Usefulness of the donation to the Municipality
- Cost/benefit analysis, considering installation, storage, maintenance, renewal, decommissioning, replacement and related costs;

Written valuation of donations in-kind, done within the last 6 months, shall be submitted with the requests for official receipt and is to meet the following requirements:

- \$1,000 or less;
 - Appraisal by knowledgeable internal staff; plus
 - Valuation from online auction and shopping website
- Over \$1,000:
 - External appraisal of property by an independent and arm’s length competent individual is required;
 - The costs associated with obtaining a qualified appraisal shall be the responsibility of the donor.

Authority for acceptance or denial of donations in-kind with appraised value of:

- Under \$20,000 - Treasurer or Chief Administrative Officer
- \$20,000 and more - Council approval

Non-Qualifying Donations that cannot be acknowledged with official donation receipts for income tax purposes, in accordance with CRA guidelines:

- Intangibles such as services, time, skills, effort
- Donations that are given to the City intended as a flow through to a specified recipient who does not have charitable organization status
- Donations of a business marketing products such as supplies and merchandise
- Sponsorship in the form of cash, goods or services toward an event, project, program or corporate asset, in return for commercial benefit (i.e. logo placement or presenting sponsorship). The intent of a sponsorship is to enhance the image and marketing opportunities of the sponsor in its target market and/or the community. Sponsorships are a reciprocal arrangement benefiting both parties. Usually the cost to the sponsor is categorized as a business expense.

ROLES

Signing Authority: Treasurer or CAO to sign official donation receipts on behalf of the City of Elliot Lake

Responsibilities

Treasurer- for maintaining the Charitable Donations Receipt Policy and related standard operating procedures, communication of policy and procedures to departmental staff, advising staff on eligibility of charitable donations and review donation accounts analysis prepared by staff.

Confidential Assistant to Director of Corporate Services - responsible for issuing official donation receipts in compliance with the CRA guidelines and maintain record according to the CRA requirements; in-kind donations are properly assessed, donation accounts are reconciled

City staff accepting donations- responsible for compliance with the Charitable Donations Receipt Policy and any related standard operating procedures; ensuring Official Donation Receipt Request Form (Appendix A) is completed and submitted to the Treasury Department with the donated item and any supporting documentation

Short Title	Charitable Donations Receipt Policy
Council Approval Date	
Originating Department	Corporate Services
Revisions	
NOTE:	



OFFICIAL DONATION RECEIPT REQUEST FORM

Donor Information

Donor Name (including middle name): _____

OR Charity / Organization: _____ Business Reg.# _____

Donor Address (including fire #s): _____

Telephone Number: _____ email address: _____

Donated Item

Cash Donation:

Amount: \$ _____ Date Donation Received: _____

In-Kind Donation:

Description of Donation: _____

Date Donation Received: _____ Appraised Value: _____

Date of Appraisal: _____ Name of Appraiser: _____

Address of Appraiser: _____

Please attach the appraiser's letter acknowledging the fair market value.

Municipal Use

Department

Name of Municipal Employee Accepting Donation: _____

Signature: _____ Date: _____

Treasury

Date Receipt Issued: _____ Receipt Number: _____

Treasury Signature: _____



The Corporation of the City of Elliot Lake

Staff Report *FIN2017-21*

Report of the **Director of Corporate Services**
for the Consideration of Council

RE: OPERATING VARIANCE REPORT AS AT 31st MAY 2017

OBJECTIVE

To provide timely Statements of Operations, Budget-to-Actual Results & Variance Reports.

RECOMMENDATION

THAT Staff Report FIN 2017-21, Operating Budget Variance Report as at 31st May 2017 dated 12th June 2017 of the Director of Corporate Services be received;

AND THAT the report be forwarded to Council for information.

Respectfully Submitted

A handwritten signature in blue ink, appearing to read "Michael Humble", written over a horizontal line.

Michael Humble CPA, CGA
Director of Corporate Services

12th June 2017

BACKGROUND

As part of Best Budgeting Practices, a municipality should evaluate its financial performance relative to the adopted budget.

Regular monitoring of budgetary performance provides an early warning of potential problems and gives decision makers time to consider actions that may be needed if major deviations in budget-to-actual results become evident.

ANALYSIS

Tax Supported Operations

After five months of operations of the 2017 fiscal year, there are a number of items that deserve mention and are expected to cause variances by the end of the year.

1. Payroll costs.
 - During the first five months of 2017 there have been six vacant full-time positions that have led to a savings of \$151,050.
 - Attention to incurring overtime has saved at least \$20,000 within Fire Department.
 - Retiring allowances sometimes mean payments overlap with the operational need to fill the vacant position. This is reflected by a negative variance of around \$34,000
2. 2016 Grants received in 2017 and higher grants than budgeted for a total of \$23,430. One grant received that was higher than budgeted (FedNor for the finished Business Incubator Project) and one grant received in 2017 that related to Q4 2016 (Stewardship Ontario – Blue Box Program \$13,600).
3. The award of the Banking Services RFP should result in savings of \$26,900, split between lower banking charges and increased interest revenue for funds on deposit.
4. Pearson Centre. Although not required to vacate before the end of the 2017 year, the early loss of three key tenants will negatively impact revenue by \$36,600. Utilities and other general spending are also trending over budget by around \$10,300
5. Special Events. Historical practice has not been to recognize our HST liability on participant entry fees. However, notwithstanding this correction for 2017 we have still overspent prizes and awards for the Ice Fishing Derby by \$7,142 while revenue from participants was down \$5,400
6. Building permit activity appears to be lower than anticipated and a shortfall of approximately \$20,000 at year end appears likely.
7. Despite communication in late 2016 that the provincial funding programs (Community Policing Partnership and 1000 Officer Program) for police services would be discontinued effective 31st March 2017 and replaced with a new application based program, word was received in March 2017 that these programs would nevertheless continue for one additional year (until 31st March 2018). Unexpected revenue leads to a budgetary surplus of \$70,000
8. The Library Board has negotiated with their landlord to off-set monies owed to the Library against rent payments they would have made. This item alone will save the City \$103,000 of its funding commitment for the 2017 fiscal year.

On the strength of payroll savings through to May 2017, unexpected grant revenues received and savings in Library rent payments, we are projecting a tax supported operating surplus of \$239,000. Weaknesses exist within Community Services department and building control and by-law enforcement. These challenges will continue to be carefully monitored.

User Pay – Water & Sewer

Revenue is lower than expected by around \$42,000. This can be attributed to both seasonal fluctuations, water conservation measures by metered property owners and the fact that there are presently twenty five malfunctioning water meters in need of repair.

Elsewhere, water main repairs have been less frequent during the first five months which has led to a surplus projection of \$57,500

Combined, we are looking at a surplus of around \$38,300 in the user-pay operating budget.

FINANCIAL IMPACT

Year-end projections have been provided where appropriate. There are still seven months of operations to go in 2017 and all projections are likely to change.

LINKS TO STRATEGIC PLAN

Consistent and timely financial reports are a key element in the City's goal to operate in a fiscally responsible manner and deliver value in our municipal services.

SUMMARY

A tax supported surplus of \$239,090 is being projected at the five month mark of fiscal 2017.

A user-pay (water and wastewater) surplus of around \$38,300 is projected.

City of Elliot Lake

Operating Variance Report As At 31 May 2017

Department	2017 Budget	31 May '17 Results	% of Budget	Surplus / (Deficit) PROJECTED Variance At 31 Dec 2017	Explanation
111 - Mayor & Council	184,200	55,433	30.1	8,000	No legal fees received ytd, but invoices are pending
CAO Office					
121 - CAO	286,610	100,304	35.0	20,000	Due to vacant position
Infrastructure Services					
181 - City Hall - 183	110,570	68,068	61.6	0	Internal transfer of BCA expenditures required. No actual variance YTD
181 - White Mountain Bldg - 186	19,050	28,479	149.5	(9,430)	Unanticipated costs associated with delay in closing of sale
182 - Facilities	515,430	385,374	74.8	23,480	Payroll savings due to Facilities Manager starting April 2017. Reserve transfers for capital needs have been made.
221 - Police Station Bldg - 184	68,000	24,116	35.5	0	No anticipated variance based on current trends
310 - Engineering Administration	485,010	446,524	92.1	0	No anticipated variance based on current trends
311 - Public Works	2,476,730	1,202,154	48.5	0	No anticipated variance based on current trends
321 - Road Maintenance	525,000	141,574	27.0	0	Seasonal work commencing soon. Trending toward target despite past winter demands
353 - Transit System	177,440	26,108	14.7	12,000	Purchased facility will mean utility costs but no rental expense
354 - Handi-Lift Bus	79,370	44,946	56.6	0	No anticipated variance based on current trends
361 - Street Lighting	165,880	80,770	48.7	0	No anticipated variance based on current trends
381 - Airport	106,660	8,265	7.7	(34,000)	Operation in transitional period. Small deficit in 2017. Operational efficiencies will be realized in 2018 and beyond.
422 - Storm Sewers	47,000	5,557	11.8	0	Seasonal work - no trending to date
441 - Waste Management	432,400	135,563	31.4	13,600	Waste Diversion grant for Q4 2016 was received 29 March 2017. Will be set up as receivable at year end going forward, but 2017 will see five quarterly grant payments.
735 - Parks	185,220	147,981	79.9	0	Seasonal work - no trending to date
Corporate Services					
131 - Clerk	156,880	73,491	46.8	0	No variance expected
141 - Treasury	864,020	359,740	41.6	26,900	Benefit of new contract for banking services
151 - Human Resources	414,140	111,265	26.9	(30,000)	Estimated Job Eval/Pay Equity Consultant fees for Part-Time, non-union positions. PTSD prevention, recognition and intervention training - anticipate cost for Supervisor session will be absorbed through existing budget, however front line course will be additional.
161 - Information Systems	661,620	105,005	15.9	47,790	Website project is under review, forming committee to ensure we get what we need. Projected savings for 2017 will be in wages, as 1FTE has yet to be filled.
181 - General Government	590,809	452,046	76.5	(1,500)	2017 insurance premiums \$1500 higher than budgeted,
512 - Physician Recruitment	84,500	50,000	59.2	0	Based on payment of property taxes and consulting contract. Tax information will not be known until rates are set for 2017
551 - Woodlands Cemetery	18,850	(21,897)	-116.2	0	Revenues and expenditures at the cemetery are posted later in the year.
621 - Home For The Aged	162,030	67,512	41.7	0	Loan payments made monthly. No variance at year end.
821 - Commercial & Ind. Development	147,930	74,237	50.2	0	Loan payments made semi-annually (April & November). No variance at year end.
837 - Wireless Towers	0	850	0.0	0	Variance is transferred to/from reserve at year end.

City of Elliot Lake

Operating Variance Report As At 31 May 2017

Department	2017 Budget	31 May '17 Results	% of Budget	Surplus / (Deficit) PROJECTED Variance At 31 Dec 2017	Explanation
<u>Community Services</u>					
713 - General Recreation	298,860	77,679	26.0	0	Programming and Drag Races do not start until Q2. General Recreation expenses in line with budget.
720 - Collins Hall	18,000	10,905	60.6	0	Assumption when preparing 2017 budget was possible disposition. Director of Community Services to provide new operating budget if building is to be operated.
721 - Centennial Arena	272,310	88,893	32.6	0	Servcing of plant area hasn't bee done to date. No variance expected at this time.
722 - Rio Den	14,230	6,536	45.9	0	No variance expected
724 - Golf Course	150,000	90,000	60.0	0	Contribution to 2017 operating surplus/deficit will not be known until November.
726 - Ski Hill	36,700	25,000	68.1	0	Spending is on track, it is expected that marketing and equipment expenditures will begin late summer early fall in preparation for the 2017-2018 season.
731 - Pool	457,910	102,840	22.5	0	No variance expected
735 - Parks	186,070	35,152	18.9	0	No comments provided
765 - Pearson Centre	114,610	57,415	50.1	(47,000)	Three tenants vacating. Loss of rental revenue in 2017 expected to be \$36,600. Utilities and general spending are also trending higher than budgeted amounts (\$10,000).
766 - Arts Tour	0	(1,690)	0.0	0	No variance expected
771 - Nuclear Museum	92,850	53,295	57.4	(5,000)	Museum operating season May - Ocober but expenses at \$54,433
772 - Miners Memorial Brick Program	0	(1,006)	0.0	0	Revenue brick program is transferred to reserves at year end. Net Zero.
780 - Special Events	39,400	12,920	32.8	(18,370)	Admission lower than expected for Fishing Derby (\$11,232 under budget), marketing and awards/prizes were over budget (\$7,142)
824 - Community Grants	2,500	6,000	240.0	(7,500)	Additional community grants approved for Summer Arts Retreat and Pride Event beyond budgeted amount
827 - Welcome Centre	45,690	12,706	27.8	0	Chamber contract extended three months more than budgeted. But saved our own payroll costs for staff.
622 - Grants to Elderly Persons	25,000	25,000	100.0	0	Grant to Renaissance Senior's Centre was issued February 2017.
832 - Economic Development	269,350	89,203	33.1	5,000	Federal Grant greater than budgeted after finalizinig Incubator Project. Overage in Temporary Salaries and wages due to extended contract until full time position filled. Other expenditures are on budget to date and expected to remain within budget at year end.
834 - EDO Projects	0	(4,936)	0.0	3,500	Mississagi Park Project. Municipal contribution was made in 2016 (\$13,544.81). Overcontribution of \$3500. No grant revenue received to date, but commitments of \$90,000 from NOHFC and FedNor . Projects expenses have to be paid by City and then covered by grant submissions.

City of Elliot Lake

Operating Variance Report As At 31 May 2017

Department	2017 Budget	31 May '17 Results	% of Budget	Surplus / (Deficit) PROJECTED Variance At 31 Dec 2017	Explanation
<u>Protective Services</u>					
211 - Fire Services	1,861,970	724,695	38.9	100,000	We continue to see decrease in wages and benefits due to first 10 weeks of 2017 with two vacant positions, optimization of shift scheduling have reduced OT and having a full complement FTEs also helps with reduction of OT cost. We are currently at the start of the bush fire season and this could effect variance projections.
212 - Emergency Management	13,950	193	1.4	0	Training has been scheduled for June 13th .Do not for see any variances for year end
241 - Building Controls	96,460	40,375	41.9	(20,000)	Building permits are down for the first quarter due to seasonal conditions , building season has started and should see increase in permits revenue
261 - Animal Control	12,070	5,727	47.4	0	We are currently over in Animal Control wages and benefits but this will be offset in the By-Law wages. No Variance projected at this time.
271 - By-Law Enforcement	(92,590)	(15,464)	-16.7	(20,000)	Court fines are down due to settlements out of court and no infractions being laid
815 - Committee of Adjustment	(4,270)	(2,388)	55.9	500	Variance in training and conferences ,none schedule for 2017 at this time.
<u>External Boards & Agencies</u>					
221 - Police Administration	2,500	(25)	-1.0	0	Taxi licensing was taken over by Municipality.
223 - OPP Operations	2,795,260	1,140,722	40.8	70,000	Contract billings as per budget. Dispatch service not budgeted. Community Policing Partnership (\$30,000) and 1,000 Officer Program have been unexpectedly extended for one more year by the Province..
511 - Algoma Health Unit	372,300	0	0.0	0	Quarterly billings. Will be on budget.
531 - Ambulance	946,700	400,843	42.3	(24,670)	Apportionment From ADSAB variance to budget.
611 - Welfare Board	495,700	204,519	41.3	10,690	Apportionment From ADSAB variance to budget.
613 - Social Housing	620,700	258,538	41.7	2,654	Apportionment From ADSAB variance to budget.
641 - Day Care Centre	169,700	69,723	41.1	4,946	Apportionment From ADSAB variance to budget.
761 - Library	478,970	174,332	36.4	107,500	Building Rental - Surplus- \$ 100,000.00 - Rent payments are being offset by \$ 265,000.00 owed to Library Board. Contracted Services - Surplus - \$ 14,000.00 - Additional part time cleaner has been hired. Temporary Salaries - Deficit - \$ 6,500.00
Total Tax Supported Expenses	18,758,248	7,861,168		239,090	
<u>TREASURY REVENUES</u>					
Municipal Taxation	(11,287,068)	(5,513,454)	48.8	0	First two tax instalments are based on 50% prior year levy. 2017 tax rates will collect balance owing.
Rebates and Write-offs	32,500	(6,397)	-19.7	0	rebate and write-offs generally processed in Q3 & Q4
Supps and Omits	(65,000)		0.0	0	Supp notices generally received Q3 and Q4 as received from MPAC
Payments In Lieu	(281,780)	(4,483)	1.6	0	PIL's generally received May - October each year
Ontario Municipal Partnership Fund	(7,156,900)	(3,578,450)	50.0	0	Receipts as per budget
Total Treasury Revenues	(18,758,248)	(9,102,783)		0	
Tax Supported Surplus / (Deficit)	0	(1,241,616)		239,090	

City of Elliot Lake

Operating Variance Report As At 31 May 2017

Department	2017 Budget	31 May '17 Results	% of Budget	Surplus / (Deficit) PROJECTED Variance At 31 Dec 2017	Explanation
USER PAY DEPARTMENTS					
411 - Plants Administration	1,041,340	237,529	22.8	24,000	Overtime trending below target
420 - Wastewater Treatment Plant	500,000	228,856	45.8	(9,300)	Unanticipated waste disposal site monitoring requirements
423 - Sanitary Sewer Connections	280,000	7,432	2.7	0	Construction and maintenance season commencing
424 - Lift Stations	203,500	84,008	41.3	0	Trending to target
430 - Water Treatment Plant	552,500	198,456	35.9	8,700	Some savings in Repair Parts due to current Capital Works Initiatives
431 - Water Billing Admin	86,000	4,415	5.1	0	
432 - Water Mains	336,600	(908)	-0.3	57,500	Watermain repair currently trending below target.
Transfer to Reserve	894,760	894,760	100.0		
Water Billing Revenue	(3,858,700)	(3,311,363)	85.8	(42,600)	Repair parts and equipment for malfunctioning water meters have been ordered, so revenue should return to budget once they have been repaired.
Other Revenue	(36,000)	(17,666)	49.1		
User Pay Surplus / (Deficit)	0	(1,674,481)		38,300	



The Corporation of the City of Elliot Lake

Staff Report FIN2017-22

Report of the **Director of Corporate Services**
for the Consideration of Council

RE: CAPITAL STATUS UPDATE As At 31st MAY 2017

OBJECTIVE

To provide monthly status updates for approved 2017 capital projects and those carried forward from 2016 and prior years.

RECOMMENDATION

THAT Staff Report FIN 2017-22, Capital Status Update as at 31st May 2017 dated 12th June 2017 of the Director of Corporate Services be received;

AND THAT the report be forwarded to Council for information.

Respectfully Submitted

A blue ink signature of Michael Humble, consisting of a series of loops and a horizontal line.

Michael Humble CPA, CGA
Director of Corporate Services

12th June 2017

BACKGROUND

As part of Best Budgeting Practices, a municipality should evaluate its financial performance relative to the adopted budget.

Status updates on approved capital projects serve as a monitoring mechanism for staff and provides information to Council.

ANALYSIS

The tax supported and user pay budgets were approved on 12th December 2016. Early adoption of budgets affords staff the opportunity to investigate pricing and contractor availability for Spring or early Summer commencement with final completion before the end of 2017.

The status report Attachment One indicates the expenditures to date and the state of completion of each project. Most approved capital projects are under way already. Billing is still outstanding but there is no indication that any projects will need to be carried forward to 2018.

FINANCIAL IMPACT

There is no financial impact to this information report. Completed projects that are underspent will result in lower funding from the capital reserve funds. Projects that finish over budget will be funded from capital reserve fund or such other source as recommended by the project manager and Treasurer and approved by Council.

LINKS TO STRATEGIC PLAN

Consistent and timely financial reports are a key element in the City's goal to operate in a fiscally responsible manner and deliver value in our municipal services.

SUMMARY

Invoices totaling \$880,287 have been paid from the total approved capital program of \$5,119,876.

Updated 31st May 2017					
<p style="text-align: center;">City of Elliot Lake 2017 Tax Supported Capital Budget</p>					
			Budgeted Expenditures	Year To Date Expenditures	Comments
INFRASTRUCTURE SERVICES					
<i>Facilities</i>					
2-182-FAC-1601	Elevator Replacement (City Hall)	2016	115,000.00	55,184.00	Project underway. Contractors on-site Anticipated completion July 2017
2-182-FAC-1602	LED Lighting (Pool)	Res 286/16	20,352.00	42,891.84	Project complete. Additional cost will be drawn from hydro utility savings over the next two years.
2-182-FAC-1603	North Side Steps (Community Centre)	2016	55,000.00		Project not started - work to be coordinated with other Civic Center projects
2-182-FAC-1701	Shower Reconstruction (Pool)		50,000.00		Hold pending Community Hub project outcome
2-182-FAC-1702	Salt Shed (PW)		30,000.00		Scheduled for summer 2017
2-182-FAC-1703	Roof Repair (Movie Theatre)		65,000.00	14,029.80	To be scheduled summer 2017
2-182-FAC-1705	City Hall Capital Needs Per BCA	Res 134/17	46,800.00		Engineering and architectural work underway for front entrance
2-182-FAC-1706	Police Station Capital Needs Per BCA	Res 134/17	4,550.00		No activity to date
2-182-FAC-1707	Fire Hall Capital Needs Per BCA	Res 134/17	32,125.00		No activity to date
2-182-FAC-1708	Collins Hall Capital Needs Per BCA	Res 134/17	38,725.00		No activity to date
2-182-FAC-1711	Pearson Centre Capital Needs Per BCA	Res 134/17	313,456.00	12,356.88	Demolition and inspection complete. Tender release pending engineering
2-182-FAC-1712	Public Works Capital Needs Per BCA	Res 134/17	26,375.00		To be scheduled for fall of 2017
2-182-FAC-1713	Airport Capital Needs Per BCA	Res 134/17	106,634.75	25,452.42	Underway and ongoing
2-182-FAC-1714	Renovations 2nd Floor City Hall	Res 42/17	30,000.00	13,416.04	Underway
2-182-FAC-1715	Multi-Use Facility	Unbudgeted	0.00	31,681.77	Phase 2 completed by Colliers Project Managers. Busing case presented to Council. Budget approval and Phase 3 pending.
<i>Parks</i>					
2-735-PRK-1301	Boardwalk Replacement	2013	231,795.15	2,330.30	RFP release anticipated June 2017
2-735-PRK-1601	Decorative Brick Flowerbeds	2016	15,250.00		Project under review.
2-735-PRK-1701	Youth Recreation Initiative (Splash Pad)		150,000.00		RFP released with closing date of 26th June
<i>Roads</i>					
2-321-RDS-1601	Dunlop Shores Road - Guide Rail Installation	2016	25,228.03		Complete
2-321-RDS-1701	Sunrise & Evergreen Resurfacing		34,000.00		Tender process planned for summer 2017
2-321-RDS-1702	Infrastructure Renewal - Valley / Hemlock		5,940.00		Underway
2-321-RDS-1703	Emergency Infrastructure Replacement		300,000.00		Project options currently under review - Hillside repair and DSR drainage identified as necessary.
<i>Storm Sewer</i>					
2-321-STM-1701	Infrastructure Renewal - Valley / Hemlock		1,980.00		Underway
2-321-STM-1702	Lining & Repair		140,000.00		Investigation of suspect systems in planning stage
<i>Fleet</i>					
2-311-FLT-1701	MT Tractor		98,800.00		Complete. Invoice pending
2-311-FLT-1702	Cube Van		90,100.00		Tender closed, report to PSC and Council pending
<i>Transit</i>					
2-353-TRX-1601	Purchase Timber Road Storage Building	2016	135,365.97	140,000.00	Project complete. PTIF funding approved for 50% purchase price (\$133,750)
<i>Landfill Site</i>					
2-441-ENV-1601	Landfill Expansion / Waste Management Plan	2016	19,329.11	1,549.68	Project ongoing with EXP Engineering Services

Updated 31st May 2017					
<p style="text-align: center;">City of Elliot Lake 2017 Tax Supported Capital Budget</p>					
			Budgeted	Year To Date	
<i>Airport</i>					
2-381-AIR-1301	AWOS System	2013	0.00	0.00	Resolution 134/17 Reallocated Funding to 2-182-FAC-1710 Airport Capital Needs
	Total Infrastructure Services		2,181,806.01	338,892.73	
COMMUNITY SERVICES					
<i>Pool</i>					
2-731-RYJ-1601	Pool Handi-Lifts	2016	20,350.00	13,550.76	Lifts received and will be installed in during facility maintenance shut down
<i>Museum</i>					
2-771-MUS-1401	Display Cabinets	2014	5,575.54		Project will be started at the end of June and completed in July
<i>Trails</i>					
2-831-TRL-1601	Storage Shed	2016	15,264.00		Project to commence end of June.
2-831-TRL-1602	Trailhead at Every Priority Trail Entrance	2016	25,440.00		Project to begin mid summer, map designs in progress
<i>Economic Development</i>					
2-821-ECD-1601	Fox Drive Servicing	2016	107,500.00		Work has not begun yet, staff are working to secure project funding. Expecting work to be completed end of fall 2017.
	Total Community Services		174,129.54	13,550.76	
PROTECTIVE SERVICES					
2-211-FIR-1701	Replacement Triple Combination Pumper		590,000.00		Pumper tender has been posted and will close on June 29th.
	Total Protective Services		590,000.00	0.00	
CORPORATE SERVICES					
<i>Information Technology</i>					
2-161-ITS-1701	IT Refresh		170,000.00	4,996.31	RFP IT 2017-01 Technology Refresh and Migration has been posted and closes June 16, 2017
2-161-ITS-1799	Desktop Replacement		30,000.00	8,033.04	Underway. Replacements are done as needed throughout the year
<i>Planning</i>					
2-821-CLK-1501	Official Plan Review	2015	40,350.00	13,100.98	Project is underway - Core team meeting, Special Council meeting, and May 1 Public workshop have taken place. Open House expected mid-summer, and Statutory meeting in the Fall. Project expected to be completed by November 2017. Additional mapping costs of \$12,162 are higher than anticipated.
	Total Corporate Services		240,350.00	26,130.33	
LIBRARY					
2-761-LIB-1601	Relocation of ELPL Library to Pearson Plaza	Res. 261/16	715,387.36	427,781.37	Contractor, moving expenses, security system paid in full. Expenses still outstanding display cabinets, some signage and children's shelving unit. Library up and operating as of May 23/17.
	Total Library		715,387.36	427,781.37	
	TOTAL TAX SUPPORTED CAPITAL		3,901,672.91	806,355.19	

Updated 31st May 2017

City of Elliot Lake
2017 User Pay Capital Budget

			Budgeted	Year To Date	
			Expenditures	Expenditures	Comments
SANITARY SEWER					
		C/F			
2-420-SAN-1601	WWTP Paperless Recorders C/F	2014	11,700.00	5,568.31	Project underway - Parts installed, integration and invoice pending
2-420-SAN-1602	Standby Power for Lift Stations	2016	61,000.00		Project not started
2-420-SAN-1603	Horn Lift Station Check Valve Replacement	2016	60,000.00	9,956.53	Project underway. Anticipate completion July 2017
2-420-SAN-1604	Delta to Wye Switchover	2016	25,522.00		Ongoing - Scheduled for August completion pending Hydro One cooperation
2-420-SAN-1701	Comminutor (wastewater grinder)		65,000.00		Project not started - pricing has been requested for options
2-420-SAN-1702	Primary Sludge Control Valves		20,000.00	16,912.51	Installation underway and nearing completion
2-420-SAN-1703	Alum Tank Lining - wastewater		32,000.00		Project not started - pricing has been requested for options
2-420-SAN-1704	North Lift Station Pump Replacement		32,000.00	19,995.84	Complete
2-420-SAN-1705	Waste Water Headworks		400,000.00		Funding approval received 8 June/17
2-420-SAN-1706	Infrastructure Renewal - Valley / Hemlock		5,940.00		Underway
2-420-SAN-1707	Horne Lake PS - Pump Replacement	RES 138/17	169,188.00		Materials and Equipment in transit for June 26 - 30 installation
2-420-SAN-1799	Capital Equipment Needs		41,500.00		Project options currently under review
	Total Sanitary Sewer		923,850.00	52,433.19	
WATER					
2-430-WAT-1501	Facility Automation	2015	64,013.41	20,959.75	Ongoing - Soft Start controllers installed and commissioned
2-430-WAT-1601	Maintenance Management System	2016	45,800.00		Quotation requested from OCWA for lease of program
2-430-WAT-1602	Roman Booster	2016	68,200.00		Project not started - Preliminary Engineering complete
2-430-WAT-1701	Backwash Pump Construction		50,400.00		Order has been placed - September completion anticipated
2-430-WAT-1702	Infrastructure Renewal - Valley / Hemlock		5,940.00		Underway
2-430-WAT-1799	Capital Equipment Needs		60,000.00	13,934.78	Project options currently under review
	Total Water		294,353.41	34,894.53	
	TOTAL USER PAY CAPITAL		1,218,203.41	87,327.72	



Memo to: Finance & Administration Committee

From: Michael Humble, Dir. Corporate Services

Subject: April 20 - June 1 2017 Disbursements

Description	Date	Amount
Cheque Write	4/20/17	\$ 405,131.09
Quick Cheque	4/20/17	\$ 2,477.24
EFT Payments	4/20/17	\$ 368,660.11
Cheque Write	5/18/17	\$ 223,581.69
EFT Payments	5/17/17	\$ 508,035.48
Cheque Write	6/1/17	\$ 514,177.87
EFT Payments	5/31/17	\$ 86,329.61
TOTAL:		<u>\$ 2,108,393.09</u>

A listing of payments issued over \$20,000 is attached

Received by Finance & Administration Committee Resolution #: _____

at a regular committee meeting held on: June 19, 2017

Michael Humble
Director of Corporate Services



To: Treasury

Date: April 20, 2016

Cheque Write #: 04/20/17

For F&A Meeting of:

[illegible]

Cheque write 04/20/17

System: 4/20/2017 8:53:42 AM
User Date: 4/20/2017City Of Elliot Lake
VENDOR CHEQUE REGISTER REPORT
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Ranges:	From:	To:	From:	To:
Cheque Number	66217	66264	Cheque Date	First
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last		Last

Sorted By: Cheque Date

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
66217	9MATUS001	KATE MATUSZEWSKI	4/20/2017	GENERAL	PMCHQ00000741	\$34.42
66218	ALGOM012	ALGOMA BUILDERS SUPPLY - RONA	4/20/2017	GENERAL	PMCHQ00000741	\$979.89
66219	BAYSH001	BAYSHORE BROADCASTING	4/20/2017	GENERAL	PMCHQ00000741	\$1,017.00
66220	BEAUD001	JONI BEAUDIN	4/20/2017	GENERAL	PMCHQ00000741	\$83.05
66221	BELICA002	BELL CANADA	4/20/2017	GENERAL	PMCHQ00000741	\$14.83
66222	CORPO004	CORPORATE EXPRESS CANADA	4/20/2017	GENERAL	PMCHQ00000741	\$1,558.58
66223	DBSL001	DBSL INC.	4/20/2017	GENERAL	PMCHQ00000741	\$514.15
66224	DISCG001	DISC GO TECH	4/20/2017	GENERAL	PMCHQ00000741	\$91.57
66225	ELLIO054	ELLIOT LAKE TRADING POST	4/20/2017	GENERAL	PMCHQ00000741	\$146.81
66226	ELLIO099	ELLIOT LAKE ANIMAL HOSPITAL	4/20/2017	GENERAL	PMCHQ00000741	\$94.36
66227	GROEN001	GROENVELD LUBRICATION SOLUTION	4/20/2017	GENERAL	PMCHQ00000741	\$428.58
66228	HOLLO001	HOLLOW METAL & ARCHITECTURAL H	4/20/2017	GENERAL	PMCHQ00000741	\$20,136.39
66229	HUMBL001	MICHAEL HUMBLE	4/20/2017	GENERAL	PMCHQ00000741	\$276.15
66230	HYDRO001	HYDRO ONE NETWORKS INC.	4/20/2017	GENERAL	PMCHQ00000741	\$26,337.71
66231	JOHNS011	MALIN JOHNSON	4/20/2017	GENERAL	PMCHQ00000741	\$75.00
66232	KRETS001	DORIS KRETSCHMANN	4/20/2017	GENERAL	PMCHQ00000741	\$57.50
66233	KSWIN001	K + S WINDSOR SALT LTD.	4/20/2017	GENERAL	PMCHQ00000741	\$3,658.84
66234	LOBEK001	LO-BEK FLOORING	4/20/2017	GENERAL	PMCHQ00000741	\$5,532.87
66235	LYONS002	LYONS TIMBER MART	4/20/2017	GENERAL	PMCHQ00000741	\$3,947.05
66236	MACHIO01	MACHINERIES LOURDES ST-RAYMOND	4/20/2017	GENERAL	PMCHQ00000741	\$685.87
66237	MANIT009	MANITOULIN BROADCASTING CORPOR	4/20/2017	GENERAL	PMCHQ00000741	\$452.00
66238	MAREN001	MR. GERRY MARENGERE	4/20/2017	GENERAL	PMCHQ00000741	\$140.00
66239	MCME001	NORM MCMEEKIN	4/20/2017	GENERAL	PMCHQ00000741	\$3,190.88
66240	MINFIN014	MINISTER OF FINANCE	4/20/2017	GENERAL	PMCHQ00000741	\$4,577.54
66241	MINIS001	MINISTRY OF COMMUNITY & SOCIAL	4/20/2017	GENERAL	PMCHQ00000741	\$266.50
66242	MINIS002	MINISTER OF FINANCE	4/20/2017	GENERAL	PMCHQ00000741	\$105.08
66243	MINIS004	MINISTER OF FINANCE	4/20/2017	GENERAL	PMCHQ00000741	\$342.28
66244	NORTH058	NORTHERN ALLIED SUPPLY	4/20/2017	GENERAL	PMCHQ00000741	\$1,107.17
66245	OMERS001	OMERS-ONT.MUN.EMPLOYEES RETIRE	4/20/2017	GENERAL	PMCHQ00000741	\$41,176.66
66246	ONCLE001	ONTARIO CLEAN WATER AGENCY	4/20/2017	GENERAL	PMCHQ00000741	\$6,215.00
66247	ONLIB002	ONTARIO LIBRARY ASSOCIATION	4/20/2017	GENERAL	PMCHQ00000741	\$22.01
66248	ONTAR028	2541489 ONTARIO INC	4/20/2017	GENERAL	PMCHQ00000741	\$1,695.00
66249	PUROL001	PUROLATOR COURIER LTD.	4/20/2017	GENERAL	PMCHQ00000741	\$371.03
66250	RECGEN006	RECEIVER GENERAL FOR CANADA	4/20/2017	GENERAL	PMCHQ00000741	\$64,387.73
66251	RECGEN029	RECEIVER GENERAL FOR CANADA	4/20/2017	GENERAL	PMCHQ00000741	\$771.10
66252	REJE001	REJEAN CYR LOGGING LTD	4/20/2017	GENERAL	PMCHQ00000741	\$18,306.00
66253	RELIA002	RELIANCE HOME COMFORT	4/20/2017	GENERAL	PMCHQ00000741	\$247.71
66254	ROGER001	ROGERS WIRELESS	4/20/2017	GENERAL	PMCHQ00000741	\$6,564.07
66255	SECUR001	SECURE AT EASE (NORTH) INC	4/20/2017	GENERAL	PMCHQ00000741	\$10,419.16
66256	SEVI001	DONNA SEVIGNY	4/20/2017	GENERAL	PMCHQ00000741	\$65.00
66257	SOFTC001	SOFTCHOICE LP	4/20/2017	GENERAL	PMCHQ00000741	\$3,930.29
66258	STGE001	ST.GEORGE AND SONS CONSTRUCTIO	4/20/2017	GENERAL	PMCHQ00000741	\$887.05
66259	TIMBE002	TIMBER CABINETS & CUSTOM MILL	4/20/2017	GENERAL	PMCHQ00000741	\$140,000.00
66260	TOROM001	TOROMONT INDUSTRIES LIMITED	4/20/2017	GENERAL	PMCHQ00000741	\$8,002.15
66261	TRACK001	TRACKS & WHEELS EQPT BROKERS I	4/20/2017	GENERAL	PMCHQ00000741	\$369.62
66262	TULLO003	TULLOCH AUTOMOTIVE POWERSPORTS	4/20/2017	GENERAL	PMCHQ00000741	\$2,532.24
66263	WERDN002	WERDNA HOLDINGS LTD.	4/20/2017	GENERAL	PMCHQ00000741	\$1,112.70
66264	XYLEM001	XYLEM CANADA COMPANY	4/20/2017	GENERAL	PMCHQ00000741	\$22,204.50

Total Cheques: 48

Total Amount of Cheques: \$405,131.09

Cheque write 04/20/17 Quick Cheque

System: 4/19/2017 2:15:18 PM
User Date: 4/19/2017

City Of Elliot Lake
VENDOR CHEQUE REGISTER REPORT
Payables Management

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User ID: sprest

Ranges:	From:	To:	From:	To:
Cheque Number	71936	71936	Cheque Date	First
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last		Last

Sorted By: Cheque Date

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
71936	ROYAL004	ROYAL BANK VISA	4/11/2017	GENERAL	PMTRX00005864	\$2,477.24
Total Cheques: 1						Total Amount of Cheques: \$2,477.24

EFT# 219

System: 4/10/2017 9:09:16 AM
User Date: 4/10/2017

City Of Elliot Lake
VENDOR CHEQUE REGISTER REPORT
Payables Management

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Ranges:	From:	To:	From:	To:
Cheque Number	First	Last	Cheque Date	4/10/2017
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last		Last

Sorted By: Cheque Date

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
EFT000000003615	ALGOM EFT 014	ALGOMA DISTRICT SCHOOL BOARD	4/10/2017	GENERAL	PMCHQ00000739	\$266,809.15
EFT000000003616	CONSE EFT 001	CONSEIL SCOLAIRE CATHOLIQUE DU	4/10/2017	GENERAL	PMCHQ00000739	\$23,017.36
EFT000000003617	CONSE EFT 002	CONSEIL SCOLAIRE PUBLIC DU GRA	4/10/2017	GENERAL	PMCHQ00000739	\$3,622.55
EFT000000003618	HURON EFT 001	HURON-SUPERIOR CATHOLIC DIST.	4/10/2017	GENERAL	PMCHQ00000739	\$75,211.05

Total Cheques: 4

Total Amount of Cheques: \$368,660.11

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System: 4/19/2017 9:07:53 AM
 User Date: 4/19/2017

City Of Elliot Lake
 VENDOR CHEQUE REGISTER REPORT
 Payables Management

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Ranges:	From:	To:	From:	To:
Cheque Number	First	Last	Cheque Date	4/19/2017
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last		Last

Sorted By: Cheque Date

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
EFT000000003619	4SEAS EFT 001	4 SEASON SEPTIC SERVICES	4/19/2017	GENERAL	PMCHQ00000740	\$2,610.30
EFT000000003620	AJBUS EFT 001	A. J. BUS LINES LIMITED	4/19/2017	GENERAL	PMCHQ00000740	\$39,563.15
EFT000000003621	ALGOM EFT 001	ALGOMA DISTRICT SERVICES ADMIN	4/19/2017	GENERAL	PMCHQ00000740	\$196,933.86
EFT000000003622	ALGOM EFT 003	ALGOMA OFFICE EQUIPMENT INC.	4/19/2017	GENERAL	PMCHQ00000740	\$93.01
EFT000000003623	ALPIN EFT 001	ALPINE FLOWERS & GIFTS	4/19/2017	GENERAL	PMCHQ00000740	\$29.33
EFT000000003624	ALTHE EFT 001	AL THE LOCKSMITH	4/19/2017	GENERAL	PMCHQ00000740	\$130.00
EFT000000003625	AMIRA EFT 001	AMIRAULT SHREDDING SERVICE	4/19/2017	GENERAL	PMCHQ00000740	\$56.50
EFT000000003626	BARAN EFT 001	BARANYI WELDING LTD	4/19/2017	GENERAL	PMCHQ00000740	\$1,649.80
EFT000000003627	BATTLE EFT 001	BATTLEFIELD EQUIPMENT RENTALS	4/19/2017	GENERAL	PMCHQ00000740	\$998.81
EFT000000003628	BAYEL EFT 001	BAY ELEVATOR LTD	4/19/2017	GENERAL	PMCHQ00000740	\$19,040.50
EFT000000003629	BEART EFT 001	BEARTECH SOLUTIONS INC	4/19/2017	GENERAL	PMCHQ00000740	\$1,708.83
EFT000000003630	CANAD EFT 055	CANADIAN TIRE ASSOCIATE STORE	4/19/2017	GENERAL	PMCHQ00000740	\$248.06
EFT000000003631	CAVAN EFT 001	CAVANAGH, JACQUES	4/19/2017	GENERAL	PMCHQ00000740	\$1,280.98
EFT000000003632	CHAPL EFT 001	LAURA CHAPLINSKY	4/19/2017	GENERAL	PMCHQ00000740	\$110.00
EFT000000003633	CHOIC EFT 001	CHOICE TIRE AND REPAIR CENTRE	4/19/2017	GENERAL	PMCHQ00000740	\$1,024.85
EFT000000003634	CREAT EFT 003	CREATIVE CARRIAGE INC	4/19/2017	GENERAL	PMCHQ00000740	\$2,424.93
EFT000000003635	CUPE EFT 001	CUPE UNION DUES	4/19/2017	GENERAL	PMCHQ00000740	\$1,347.95
EFT000000003636	CUPE EFT 002	CUPE - PART TIME EMPLOYEES	4/19/2017	GENERAL	PMCHQ00000740	\$140.31
EFT000000003637	DESJA EFT 003	DESJARDINS CARD SERVICES	4/19/2017	GENERAL	PMCHQ00000740	\$10,421.70
EFT000000003638	EBERT EFT 001	EBERT WELDING LTD	4/19/2017	GENERAL	PMCHQ00000740	\$1,272.84
EFT000000003639	ELLIO EFT 020	ELLIOT LAKE FIRE FIGHTERS ASSO	4/19/2017	GENERAL	PMCHQ00000740	\$630.00
EFT000000003640	ELLIO EFT 100	ELLIOT LAKE CROSS COUNTRY SKI	4/19/2017	GENERAL	PMCHQ00000740	\$500.00
EFT000000003641	EXPSE EFT 002	EXP SERVICES INC	4/19/2017	GENERAL	PMCHQ00000740	\$590.85
EFT000000003642	G&KSE EFT 001	G & K SERVICES CANADA INC	4/19/2017	GENERAL	PMCHQ00000740	\$129.22
EFT000000003643	GARDE EFT 001	GARDEWINE GROUP LP	4/19/2017	GENERAL	PMCHQ00000740	\$68.18
EFT000000003644	HUGHE EFT 001	HUGHES SUPPLY CO	4/19/2017	GENERAL	PMCHQ00000740	\$99.21
EFT000000003645	HURON EFT 002	HURON LODGE COMMUNITY SERVICE	4/19/2017	GENERAL	PMCHQ00000740	\$12,513.64
EFT000000003646	JBREE EFT 001	J BREEN COFFEE SERVICE LTD.	4/19/2017	GENERAL	PMCHQ00000740	\$72.83
EFT000000003647	JPMAR EFT 001	JP MARTIN HEATING, AIR CONDITI	4/19/2017	GENERAL	PMCHQ00000740	\$1,045.25
EFT000000003648	KKEMB EFT 001	K & K EMBROIDERY	4/19/2017	GENERAL	PMCHQ00000740	\$5,282.75
EFT000000003649	LIFES EFT 001	LIFESAVING SOCIETY ONTARIO	4/19/2017	GENERAL	PMCHQ00000740	\$220.20
EFT000000003650	MANIT EFT 001	MANITOULIN TRANSPORT INC	4/19/2017	GENERAL	PMCHQ00000740	\$772.78
EFT000000003651	MASLA EFT 001	MASLACK SUPPLY LTD	4/19/2017	GENERAL	PMCHQ00000740	\$348.86
EFT000000003652	MATTH EFT 001	MATTHEWS CANADA LTD	4/19/2017	GENERAL	PMCHQ00000740	\$578.27
EFT000000003653	MTEPW EFT 001	MTE PARALEGAL PROFESSIONAL COR	4/19/2017	GENERAL	PMCHQ00000740	\$436.18
EFT000000003654	MUNIC EFT 002	MUNICIPAL TAX EQUITY CONSULTAN	4/19/2017	GENERAL	PMCHQ00000740	\$16,282.74
EFT000000003655	NEDCO EFT 001	NEDCO ONTARIO	4/19/2017	GENERAL	PMCHQ00000740	\$185.61
EFT000000003656	NORTE EFT 001	NOR-TECH POWER & CONTROLS INC	4/19/2017	GENERAL	PMCHQ00000740	\$20,388.76
EFT000000003657	PAULI EFT 001	PAULI'S MAID SERVICE	4/19/2017	GENERAL	PMCHQ00000740	\$180.80
EFT000000003658	PERKI EFT 001	PERKINS ENGINEERING LTD	4/19/2017	GENERAL	PMCHQ00000740	\$3,361.75
EFT000000003659	RALPH EFT 003	WILLIAM RALPH	4/19/2017	GENERAL	PMCHQ00000740	\$165.00
EFT000000003660	RASTA EFT 001	RASTALL MINE SUPPLY LTD	4/19/2017	GENERAL	PMCHQ00000740	\$59.49
EFT000000003661	RELIA EFT 001	RELIABLE MAINTENANCE PRODUCTS	4/19/2017	GENERAL	PMCHQ00000740	\$100.85
EFT000000003662	RELIA EFT 004	RELIABLE INDUSTRIAL SUPPLY LTD	4/19/2017	GENERAL	PMCHQ00000740	\$3,169.65
EFT000000003663	RTSEX EFT 001	RTS EXPRESS	4/19/2017	GENERAL	PMCHQ00000740	\$22.60
EFT000000003664	SLING EFT 002	SLING CHOKER MFG (SAULT) LTD	4/19/2017	GENERAL	PMCHQ00000740	\$63.25
EFT000000003665	SOOMI EFT 001	SOO MILL BUILDALL	4/19/2017	GENERAL	PMCHQ00000740	\$128.11
EFT000000003666	SOUCI EFT 001	SOUICIE SALO SAFETY	4/19/2017	GENERAL	PMCHQ00000740	\$95.82
EFT000000003667	SPEC& EFT 001	SPEC & SONS MECHANICAL	4/19/2017	GENERAL	PMCHQ00000740	\$6,369.06
EFT000000003668	SPECT EFT 001	SPECTRUM TELECOM GROUP LTD	4/19/2017	GENERAL	PMCHQ00000740	\$3,228.15
EFT000000003669	STEEL EFT 002	STEEL CONTROL SERVICES LTD	4/19/2017	GENERAL	PMCHQ00000740	\$1,240.18
EFT000000003670	STINS EFT 001	STINSON EQUIPMENT LTD	4/19/2017	GENERAL	PMCHQ00000740	\$49.22
EFT000000003671	SUNME EFT 001	SUN MEDIA CORPORATION	4/19/2017	GENERAL	PMCHQ00000740	\$4,507.57
EFT000000003672	SWEEP EFT 002	SPS INC	4/19/2017	GENERAL	PMCHQ00000740	\$2,233.78
EFT000000003673	TENCO EFT 001	TENCO INC	4/19/2017	GENERAL	PMCHQ00000740	\$4,783.77
EFT000000003674	TOWNM EFT 001	TOWN MANAGEMENT FUND	4/19/2017	GENERAL	PMCHQ00000740	\$100.00

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User Date: 4/19/2017

City Of Elliot Lake
VENDOR CHEQUE REGISTER REPORT
Payables Management

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* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
EFT000000003675	TULLO EFT 001	TULLOCH ENGINEERING INC	4/19/2017	GENERAL	PMCHQ00000740	\$2,825.00
EFT000000003676	UNION EFT 001	UNION GAS	4/19/2017	GENERAL	PMCHQ00000740	\$10,395.84
EFT000000003677	VIANE EFT 001	VIANET INC	4/19/2017	GENERAL	PMCHQ00000740	\$112.94
EFT000000003678	WENDE EFT 001	WENDELL FARQUHAR TRUCKING LTD.	4/19/2017	GENERAL	PMCHQ00000740	\$694.95
EFT000000003679	WORKE EFT 001	WORK EQUIPMENT LTD	4/19/2017	GENERAL	PMCHQ00000740	\$1,599.22
EFT000000003680	WURTH EFT 001	WURTH CANADA LTD	4/19/2017	GENERAL	PMCHQ00000740	\$357.81

Total Cheques: 62

Total Amount of Cheques: \$387,075.85

Payments Over \$ 20,000.00**04/20/2017**

PAYMENT	NAME	DESCRIPTION	AMOUNT
66228	HOLLOW METAL & ARCHITECTURAL	LIBRARY DOORS & INSTALLATION	\$ 20,136.39
66230	HYDRO ONE	APRIL HYDRO SERVICE	\$ 26,337.71
66245	OMERS	SAL042117 HRL042117	\$ 41,176.66
66250	RECEIVER GENERAL	SAL042117 HRL042117	\$ 64,387.73
66259	TIMBER CABINETS & CUSTOM MILLWORK	BALANCE OF PROPERTY PURCHASE	\$ 140,000.00
66264	XYLEM CANADA	SUBMERSIBLE PUMP	\$ 22,204.50
EFT #219	ALGOMA DISTRICT SCHOOL BOARD	2017 LEVY - FIRST QTR INSTALMENT	\$ 266,809.15
"	CONSEIL SCOLAIRE CATHOLIQUE DU NOUVEL	2017 LEVY - FIRST QTR INSTALMENT	\$ 23,017.36
"	HURON SUPERIOR CATHOLIC DIST. SCH	2017 LEVY - FIRST QTR INSTALMENT	\$ 75,211.05
EFT #220	AJ BUSLINES	FEBRUARY & MARCH GREYHOUND, MARCH REGULAR TRANSIT	\$ 39,563.15
	ALGOMA DISTRICT SERVICES ADMIN	APRIL MUNICIPAL LEVY	\$ 196,933.86
	NOR-TECH POWER & CONTROLS	PLANTS EQUIPMENT & SERVICE CALLS	\$ 20,388.76

Disbursement Sheet Enquiries

For F&A Meeting of:

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City Of Elliot Lake
VENDOR CHEQUE REGISTER REPORT
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Cheque Number	66323	66371	Cheque Date	First
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last		Last

Sorted By: Cheque Date

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
66323	9COLQ001	KRIS COLQUHOUN	5/18/2017	GENERAL	PMCHQ00000745	\$418.97
66324	9EWAL001	BRUCE EWALD	5/18/2017	GENERAL	PMCHQ00000745	\$733.37
66325	9HENN002	DARLA HENNESSEY	5/18/2017	GENERAL	PMCHQ00000745	\$94.75
66326	9SABOU002	MARC SABOURIN	5/18/2017	GENERAL	PMCHQ00000745	\$90.40
66327	ALGOM012	ALGOMA BUILDERS SUPPLY - RONA	5/18/2017	GENERAL	PMCHQ00000745	\$1,528.94
66328	AMTCO002	AMTCO: THE MUNICIPAL EXPERTS	5/18/2017	GENERAL	PMCHQ00000745	\$565.00
66329	AVIAT002	AVIATION TRAINING ACADEMY	5/18/2017	GENERAL	PMCHQ00000745	\$6,048.00
66330	BELLCA002	BELL CANADA	5/18/2017	GENERAL	PMCHQ00000745	\$2,369.53
66331	CANAD025	CANADIAN TODS LIMITED	5/18/2017	GENERAL	PMCHQ00000745	\$345.78
66332	CANAD073	CANADIAN RED CROSS	5/18/2017	GENERAL	PMCHQ00000745	\$118.66
66333	CARRI001	CARRIERE INDUSTRIAL SUPPLY LTD	5/18/2017	GENERAL	PMCHQ00000745	\$7,819.69
66334	CORPO004	CORPORATE EXPRESS CANADA	5/18/2017	GENERAL	PMCHQ00000745	\$551.27
66335	DBSL001	DBSL INC.	5/18/2017	GENERAL	PMCHQ00000745	\$1,693.87
66336	DUBE002	FRANCIS DUBE	5/18/2017	GENERAL	PMCHQ00000745	\$248.60
66337	DUMAN001	DUMANSKI OFFICE INTERIORS	5/18/2017	GENERAL	PMCHQ00000745	\$14,106.92
66338	FOODL001	FOODLAND	5/18/2017	GENERAL	PMCHQ00000745	\$5.98
66339	HUMBL001	MICHAEL HUMBLE	5/18/2017	GENERAL	PMCHQ00000745	\$258.31
66340	HYDRO001	HYDRO ONE NETWORKS INC.	5/18/2017	GENERAL	PMCHQ00000745	\$31,311.77
66341	LABRE002	JOCELYNE LABRECHE	5/18/2017	GENERAL	PMCHQ00000745	\$600.00
66342	MACKN003	JACQUELYN MACKNIGHT	5/18/2017	GENERAL	PMCHQ00000745	\$248.04
66343	MAREN001	MR. GERRY MARENGERE	5/18/2017	GENERAL	PMCHQ00000745	\$140.00
66344	MCGU001	PATRICIA MCGURK	5/18/2017	GENERAL	PMCHQ00000745	\$196.63
66345	MINFIN009	MINISTER OF FINANCE	5/18/2017	GENERAL	PMCHQ00000745	\$900.00
66346	MINFIN014	MINISTER OF FINANCE	5/18/2017	GENERAL	PMCHQ00000745	\$4,868.04
66347	MINIS001	MINISTRY OF COMMUNITY & SOCIAL	5/18/2017	GENERAL	PMCHQ00000745	\$266.50
66348	MINIS002	MINISTER OF FINANCE	5/18/2017	GENERAL	PMCHQ00000745	\$108.04
66349	MINIS004	MINISTER OF FINANCE	5/18/2017	GENERAL	PMCHQ00000745	\$330.90
66350	MUNIC006	MUNICIPAL WORLD INC.	5/18/2017	GENERAL	PMCHQ00000745	\$55.93
66351	NORTH035	NORTH SHORE PARENTS ASSOC.OF D	5/18/2017	GENERAL	PMCHQ00000745	\$50.00
66352	NORTH046	NORTH SHORE FORD INC.	5/18/2017	GENERAL	PMCHQ00000745	\$54.58
66353	OMERS001	OMERS-ONT.MUN.EMPLOYEES RETIRE	5/18/2017	GENERAL	PMCHQ00000745	\$42,733.42
66354	ONLIB002	ONTARIO LIBRARY ASSOCIATION	5/18/2017	GENERAL	PMCHQ00000745	\$125.00
66355	ONPAR001	ONTARIO PARKS ASSOCIATION	5/18/2017	GENERAL	PMCHQ00000745	\$130.00
66356	PEARC001	ED PEARCE	5/18/2017	GENERAL	PMCHQ00000745	\$1,012.59
66357	PERFE001	PERFECT PEN & STATIONARY	5/18/2017	GENERAL	PMCHQ00000745	\$214.08
66358	PROTE001	PRO-TECH ALARMS	5/18/2017	GENERAL	PMCHQ00000745	\$81.93
66359	REALT002	REALTAX INC	5/18/2017	GENERAL	PMCHQ00000745	\$2,034.00
66360	RECGEN006	RECEIVER GENERAL FOR CANADA	5/18/2017	GENERAL	PMCHQ00000745	\$74,569.88
66361	RELIA002	RELIANCE HOME COMFORT	5/18/2017	GENERAL	PMCHQ00000745	\$82.04
66362	ROGER001	ROGERS WIRELESS	5/18/2017	GENERAL	PMCHQ00000745	\$1,329.06
66363	ROGER007	ROGERS TELECOM - BUSINESS	5/18/2017	GENERAL	PMCHQ00000745	\$7.60
66364	ROYAL004	ROYAL BANK VISA	5/18/2017	GENERAL	PMCHQ00000745	\$2,477.05
66365	SARIC001	SARICH SOURCE FOR SPORTS	5/18/2017	GENERAL	PMCHQ00000745	\$5.65
66366	SHANA001	SHANAHAN'S OF PHELPSTON	5/18/2017	GENERAL	PMCHQ00000745	\$856.59
66367	SJMC0001	S.J.M. CONSTRUCTION LTD.	5/18/2017	GENERAL	PMCHQ00000745	\$13,667.55
66368	SUPER011	SUPERIOR BUSINESS SOLUTIONS LT	5/18/2017	GENERAL	PMCHQ00000745	\$100.57
66369	SUSAN001	SUSAN KRUPP	5/18/2017	GENERAL	PMCHQ00000745	\$30.00
66370	TOROM001	TOROMONT INDUSTRIES LIMITED	5/18/2017	GENERAL	PMCHQ00000745	\$6,587.92
66371	TULLO003	TULLOCH AUTOMOTIVE POWERSPORTS	5/18/2017	GENERAL	PMCHQ00000745	\$1,408.29

Total Cheques: 49

Total Amount of Cheques: \$223,581.69

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* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
EFT000000003815	SOUCI EFT 001	SOUCIE SALO SAFETY	5/17/2017	GENERAL	PMCHQ00000744	\$291.31
EFT000000003816	SUNME EFT 001	SUN MEDIA CORPORATION	5/17/2017	GENERAL	PMCHQ00000744	\$3,140.27
EFT000000003817	SUPER EFT 001	SUPERIOR AUDIO & VIDEO	5/17/2017	GENERAL	PMCHQ00000744	\$90.39
EFT000000003818	SWEEP EFT 002	SPS INC	5/17/2017	GENERAL	PMCHQ00000744	\$403.30
EFT000000003819	TMS EFT 002	TMS TRUCK CENTRE	5/17/2017	GENERAL	PMCHQ00000744	\$752.81
EFT000000003820	TOPL EFT 001	TOPLINE ELECTRIC LTD	5/17/2017	GENERAL	PMCHQ00000744	\$90,227.57
EFT000000003821	TOWNM EFT 001	TOWN MANAGEMENT FUND	5/17/2017	GENERAL	PMCHQ00000744	\$100.00
EFT000000003822	TULLO EFT 001	TULLOCH ENGINEERING INC	5/17/2017	GENERAL	PMCHQ00000744	\$4,687.24
EFT000000003823	UNION EFT 001	UNION GAS	5/17/2017	GENERAL	PMCHQ00000744	\$5,929.85
EFT000000003824	VIANE EFT 001	VIANET INC	5/17/2017	GENERAL	PMCHQ00000744	\$1,341.67
EFT000000003825	VIPON EFT 001	VIPOND INC.	5/17/2017	GENERAL	PMCHQ00000744	\$1,126.61
EFT000000003826	WAMCO EFT 001	WAMCO	5/17/2017	GENERAL	PMCHQ00000744	\$9,820.79
EFT000000003827	WATSU EFT 001	WAT SUPPLIES	5/17/2017	GENERAL	PMCHQ00000744	\$215.15
EFT000000003828	WISHA EFT 001	WISHART LAW FIRM LLP	5/17/2017	GENERAL	PMCHQ00000744	\$3,367.40
EFT000000003829	WORKE EFT 001	WORK EQUIPMENT LTD	5/17/2017	GENERAL	PMCHQ00000744	\$557.32

Total Cheques: 71

Total Amount of Cheques: \$508,035.48
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Cheque Number First Last Cheque Date 5/17/2017 5/17/2017
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* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
EFT000000003759	9LABR EFT 001	LABRECHE, JOCELYNE	5/17/2017	GENERAL	PMCHQ00000744	\$1,750.00
EFT000000003760	ABELL EFT 002	ABELL PEST CONTROL	5/17/2017	GENERAL	PMCHQ00000744	\$332.06
EFT000000003761	AIRSU EFT 001	AIR SUPPORT INC.	5/17/2017	GENERAL	PMCHQ00000744	\$643.75
EFT000000003762	AJBUS EFT 001	A. J. BUS LINES LIMITED	5/17/2017	GENERAL	PMCHQ00000744	\$22,905.38
EFT000000003763	ALGOM EFT 001	ALGOMA DISTRICT SERVICES ADMIN	5/17/2017	GENERAL	PMCHQ00000744	\$186,724.58
EFT000000003764	ALGOM EFT 003	ALGOMA OFFICE EQUIPMENT INC.	5/17/2017	GENERAL	PMCHQ00000744	\$93.01
EFT000000003765	ALGOM EFT 030	CO-OP REGIONALE NIPISSING SUDB	5/17/2017	GENERAL	PMCHQ00000744	\$3,706.40
EFT000000003766	APPLI EFT 001	APPLIANCE BUSTERS LTD	5/17/2017	GENERAL	PMCHQ00000744	\$299.45
EFT000000003767	AVONS EFT 001	AVON SECURITY PRODUCTS	5/17/2017	GENERAL	PMCHQ00000744	\$513.59
EFT000000003768	BDOCA EFT 001	BDO CANADA LLP	5/17/2017	GENERAL	PMCHQ00000744	\$23,956.00
EFT000000003769	BEART EFT 001	BEARTECH SOLUTIONS INC	5/17/2017	GENERAL	PMCHQ00000744	\$129.93
EFT000000003770	BIGFI EFT 001	BIG FISH GRAPHICS	5/17/2017	GENERAL	PMCHQ00000744	\$73.45
EFT000000003771	BROOK EFT 002	BROOK MCILROY	5/17/2017	GENERAL	PMCHQ00000744	\$282.50
EFT000000003772	CANAD EFT 055	CANADIAN TIRE ASSOCIATE STORE	5/17/2017	GENERAL	PMCHQ00000744	\$539.57
EFT000000003773	CARLE EFT 001	CARLETON UNIFORMS INC	5/17/2017	GENERAL	PMCHQ00000744	\$1,240.06
EFT000000003774	CAVAN EFT 001	CAVANAGH, JACQUES	5/17/2017	GENERAL	PMCHQ00000744	\$929.00
EFT000000003775	CHOIC EFT 001	CHOICE TIRE AND REPAIR CENTRE	5/17/2017	GENERAL	PMCHQ00000744	\$34.41
EFT000000003776	COLLI EFT 003	COLLIERS PROJECT LEADERS INC	5/17/2017	GENERAL	PMCHQ00000744	\$13,334.29
EFT000000003777	CREAT EFT 003	CREATIVE CARRIAGE INC	5/17/2017	GENERAL	PMCHQ00000744	\$457.52
EFT000000003778	CUPE EFT 001	CUPE UNION DUES	5/17/2017	GENERAL	PMCHQ00000744	\$1,386.54
EFT000000003779	CUPE EFT 002	CUPE - PART TIME EMPLOYEES	5/17/2017	GENERAL	PMCHQ00000744	\$57.69
EFT000000003780	DESJA EFT003	DESJARDINS CARD SERVICES	5/17/2017	GENERAL	PMCHQ00000744	\$14,709.34
EFT000000003781	ELLIO EFT 020	ELLIOT LAKE FIRE FIGHTERS ASSO	5/17/2017	GENERAL	PMCHQ00000744	\$630.00
EFT000000003782	ESOLU EFT 001	ESOLUTIONS GROUP LTD	5/17/2017	GENERAL	PMCHQ00000744	\$2,649.86
EFT000000003783	EXPSE EFT 002	EXP SERVICES INC	5/17/2017	GENERAL	PMCHQ00000744	\$494.38
EFT000000003784	G&KSE EFT 001	G & K SERVICES CANADA INC	5/17/2017	GENERAL	PMCHQ00000744	\$347.21
EFT000000003785	GARDE EFT 001	GARDEWINE GROUP LP	5/17/2017	GENERAL	PMCHQ00000744	\$415.61
EFT000000003786	GINCO EFT 001	GIN-COR INDUSTRIES INC	5/17/2017	GENERAL	PMCHQ00000744	\$504.26
EFT000000003787	GLOBA EFT 002	GLOBALSTAR CANADA SATELLITE CO	5/17/2017	GENERAL	PMCHQ00000744	\$45.19
EFT000000003788	H&CPO EFT 001	H & C POLELINE CONTRACTORS	5/17/2017	GENERAL	PMCHQ00000744	\$1,759.35
EFT000000003789	HICKS EFT 001	HICKS MORLEY HAMILTON STEWART	5/17/2017	GENERAL	PMCHQ00000744	\$4,507.62
EFT000000003790	HURON EFT 002	HURON LODGE COMMUNITY SERVICE	5/17/2017	GENERAL	PMCHQ00000744	\$11,413.54
EFT000000003791	JBREE EFT 001	J BREEN COFFEE SERVICE LTD.	5/17/2017	GENERAL	PMCHQ00000744	\$134.96
EFT000000003792	KJBEA EFT 001	K. J. BEAMISH CONSTRUCTION CO.	5/17/2017	GENERAL	PMCHQ00000744	\$19,931.79
EFT000000003793	KKEMB EFT 001	K & K EMBROIDERY	5/17/2017	GENERAL	PMCHQ00000744	\$5,282.75
EFT000000003794	LACKI EFT 001	LACKIE, BRENDA	5/17/2017	GENERAL	PMCHQ00000744	\$868.22
EFT000000003795	LARRY EFT 003	LARRY MYLREA C.E.T	5/17/2017	GENERAL	PMCHQ00000744	\$10,117.14
EFT000000003796	LHOUT EFT 001	LH OUTDOOR LIVING	5/17/2017	GENERAL	PMCHQ00000744	\$1,243.00
EFT000000003797	LOBLA EFT 001	LOBLAW CO. LTD - WINNIPEG	5/17/2017	GENERAL	PMCHQ00000744	\$7.88
EFT000000003798	MANIT EFT 001	MANITOULIN TRANSPORT INC	5/17/2017	GENERAL	PMCHQ00000744	\$1,900.95
EFT000000003799	MASLA EFT 001	MASLACK SUPPLY LTD	5/17/2017	GENERAL	PMCHQ00000744	\$425.45
EFT000000003800	MASSE EFT 002	MASSEY WHOLESALE	5/17/2017	GENERAL	PMCHQ00000744	\$318.21
EFT000000003801	MCDOU EFT 002	MCDougALL ENERGY INC.	5/17/2017	GENERAL	PMCHQ00000744	\$7,361.54
EFT000000003802	MCSHE EFT 001	TAMARA MCSHEFFREY	5/17/2017	GENERAL	PMCHQ00000744	\$100.00
EFT000000003803	MILLT EFT 002	MILLTOWN MOTORS LTD	5/17/2017	GENERAL	PMCHQ00000744	\$310.25
EFT000000003804	MTEPW EFT 001	MTE PARALEGAL PROFESSIONAL COR	5/17/2017	GENERAL	PMCHQ00000744	\$353.77
EFT000000003805	MUNIC EFT001	MUNICIPAL WASTE & RECYCLING CO	5/17/2017	GENERAL	PMCHQ00000744	\$30,314.04
EFT000000003806	NEDCO EFT 001	NEDCO ONTARIO	5/17/2017	GENERAL	PMCHQ00000744	\$212.50
EFT000000003807	NORTH EFT 009	NORTH END AUTO COLLISION & TOW	5/17/2017	GENERAL	PMCHQ00000744	\$84.75
EFT000000003808	NORTH EFT 084	NORTH SHORE ADVERTISING & PRIN	5/17/2017	GENERAL	PMCHQ00000744	\$572.54
EFT000000003809	PERKI EFT 001	PERKINS ENGINEERING LTD	5/17/2017	GENERAL	PMCHQ00000744	\$7,684.00
EFT000000003810	PULOR EFT 001	PULORATOR INC	5/17/2017	GENERAL	PMCHQ00000744	\$200.01
EFT000000003811	R&DMA EFT 001	R & D MANAGEMENT	5/17/2017	GENERAL	PMCHQ00000744	\$161.83
EFT000000003812	RLBRU EFT 001	R.L. BRUNET LTD	5/17/2017	GENERAL	PMCHQ00000744	\$649.23
EFT000000003813	SANDR EFT 001	SANDRA HADDAD & ASSOCIATES	5/17/2017	GENERAL	PMCHQ00000744	\$558.45
EFT000000003814	SOCIE EFT 002	SOCIETY FOR ANIMALS IN DISTRES	5/17/2017	GENERAL	PMCHQ00000744	\$325.00

Payments Over \$ 20,000.00
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05/18/2017

PAYMENT	NAME	DESCRIPTION	AMOUNT
66340	HYDRO ONE	MAY HYDRO SERVICE	\$ 31,311.77
66353	OMERS	SAL051917 HRL051917	\$ 42,733.42
66360	RECEIVER GENERAL	SAL051917 HRL051917	\$ 74,569.88
EFT #222	AJ BUSLINES	APRIL REGULAR TRANSIT SERVICES	\$ 22,905.38
"	ALGOMA DISTRICT SERVICES ADMIN.	MAY MUNICIPAL LEVY	\$ 186,724.58
	BDO CANADA LLP	SECOND INTERM BILLING TREASURY YEAR END PROFESSIONAL SERVICES	\$ 23,956.00
	MUNICIPAL WASTE & RECYCLING CO	APRIL CURBSIDE, RECYCLING AND COMMERCIAL CONTAINER PICK UP	\$ 30,314.04
	TOPLINE ELECTRIC	NEW LIBRARY CONTRACT HOLDBACK	\$ 90,227.57

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Ranges: From: To: From: To:
Cheque Number 66372 66433 Cheque Date First Last
Vendor ID First Last
Vendor Name First Last

Sorted By: Cheque Date

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
66372	9HALLO001	MR. DARYL HALLOCH	6/1/2017	GENERAL	PMCHQ00000747	\$120.00
66373	9IRVI002	TAYLOR IRVING	6/1/2017	GENERAL	PMCHQ00000747	\$120.00
66374	9MCGU001	PATRICIA MCGURK	6/1/2017	GENERAL	PMCHQ00000747	\$542.38
66375	A1MOB001	A-1 MOBILE MACHINING	6/1/2017	GENERAL	PMCHQ00000747	\$1,067.85
66376	ADTSE001	ADT SECURITY SERVICES CANADA I	6/1/2017	GENERAL	PMCHQ00000747	\$260.59
66377	ALGOM016	ALGOMA KINNIWABI TRAVEL ASSOC.	6/1/2017	GENERAL	PMCHQ00000747	\$2,871.08
66378	AQUAT001	AQUATOX TESTING & CONSULTING I	6/1/2017	GENERAL	PMCHQ00000747	\$259.90
66379	AVDIS001	AV DISPOSALL	6/1/2017	GENERAL	PMCHQ00000747	\$406.57
66380	BELL001	BELL CANADA	6/1/2017	GENERAL	PMCHQ00000747	\$7,982.73
66381	BELLCA002	BELL CANADA	6/1/2017	GENERAL	PMCHQ00000747	\$508.73
66382	BELLT001	BELL TV	6/1/2017	GENERAL	PMCHQ00000747	\$71.02
66383	BRODA001	BRO-DART CANADA CO.	6/1/2017	GENERAL	PMCHQ00000747	\$7,229.57
66384	CANAD025	CANADIAN TODS LIMITED	6/1/2017	GENERAL	PMCHQ00000747	\$345.78
66385	CANAD073	CANADIAN RED CROSS	6/1/2017	GENERAL	PMCHQ00000747	\$202.87
66386	CHES001	CHESSE CONTROLS INC.	6/1/2017	GENERAL	PMCHQ00000747	\$240.07
66387	CORPO004	CORPORATE EXPRESS CANADA	6/1/2017	GENERAL	PMCHQ00000747	\$2,558.01
66388	CREAT001	CREATIVE GLASS	6/1/2017	GENERAL	PMCHQ00000747	\$209.05
66389	DETAB001	EXPEDITO DETABLAN	6/1/2017	GENERAL	PMCHQ00000747	\$50.15
66390	FABRI003	ALEXINA FABRIS	6/1/2017	GENERAL	PMCHQ00000747	\$570.00
66391	FEBRE001	FEBRES CONSULTING	6/1/2017	GENERAL	PMCHQ00000747	\$6,263.57
66392	FEWER001	LAWRENCE FEWER	6/1/2017	GENERAL	PMCHQ00000747	\$945.75
66393	FOODL001	FOODLAND	6/1/2017	GENERAL	PMCHQ00000747	\$8.97
66394	GRENT001	G.R. ENTERPRISES	6/1/2017	GENERAL	PMCHQ00000747	\$64.33
66395	GROEN001	GROENVELD LUBRICATION SOLUTION	6/1/2017	GENERAL	PMCHQ00000747	\$356.04
66396	HILLS002	HILLSIDE SHOP & SAVE	6/1/2017	GENERAL	PMCHQ00000747	\$646.21
66397	HYDRO001	HYDRO ONE NETWORKS INC.	6/1/2017	GENERAL	PMCHQ00000747	\$55,008.77
66398	LOBEK001	LO-BEK FLOORING	6/1/2017	GENERAL	PMCHQ00000747	\$1,576.29
66399	LONGW001	LONGWORTH, JERI	6/1/2017	GENERAL	PMCHQ00000747	\$500.00
66400	MACDO006	JANEMACDONALD	6/1/2017	GENERAL	PMCHQ00000747	\$675.00
66401	MINFIN007	MINISTER OF FINANCE	6/1/2017	GENERAL	PMCHQ00000747	\$235,022.00
66402	MINFIN014	MINISTER OF FINANCE	6/1/2017	GENERAL	PMCHQ00000747	\$4,870.84
66403	MINFIN026	MINISTER OF FINANCE	6/1/2017	GENERAL	PMCHQ00000747	\$450.00
66404	MINIS001	MINISTRY OF COMMUNITY & SOCIAL	6/1/2017	GENERAL	PMCHQ00000747	\$266.50
66405	MINIS002	MINISTER OF FINANCE	6/1/2017	GENERAL	PMCHQ00000747	\$101.13
66406	MINIS004	MINISTER OF FINANCE	6/1/2017	GENERAL	PMCHQ00000747	\$330.90
66407	MSCIN001	MSC INDUSTRIAL SUPPLY ULC	6/1/2017	GENERAL	PMCHQ00000747	\$607.46
66408	NORTH046	NORTH SHORE FORD INC.	6/1/2017	GENERAL	PMCHQ00000747	\$20.93
66409	NORTR001	NORTRAX CANADA INC.	6/1/2017	GENERAL	PMCHQ00000747	\$189.32
66410	OMERS001	OMERS-ONT.MUN.EMPLOYEES RETIRE	6/1/2017	GENERAL	PMCHQ00000747	\$40,411.86
66411	ONCLE001	ONTARIO CLEAN WATER AGENCY	6/1/2017	GENERAL	PMCHQ00000747	\$5,650.00
66412	ONFED002	ONTARIO FEDERATION OF INDIGENO	6/1/2017	GENERAL	PMCHQ00000747	\$4,000.00
66413	ONTAR017	ONTARIO WATER WORKS ASSOCIATIO	6/1/2017	GENERAL	PMCHQ00000747	\$350.00
66414	ONTAR029	1584850 ONTARIO LTD	6/1/2017	GENERAL	PMCHQ00000747	\$327.70
66415	ONTAR030	ONTARIO PLAYGROUND INC	6/1/2017	GENERAL	PMCHQ00000747	\$8,235.00
66416	POTOC001	DAVID POTOCKI	6/1/2017	GENERAL	PMCHQ00000747	\$140.12
66417	QUEST001	QUEST ENTERPRISES	6/1/2017	GENERAL	PMCHQ00000747	\$40.00
66418	RACIC001	RACICOT SIGN COMPANY	6/1/2017	GENERAL	PMCHQ00000747	\$3,639.05
66419	REALT002	REALTAX INC	6/1/2017	GENERAL	PMCHQ00000747	\$56.50
66420	RECGEN006	RECEIVER GENERAL FOR CANADA	6/1/2017	GENERAL	PMCHQ00000747	\$74,700.57
66421	RELIA002	RELIANCE HOME COMFORT	6/1/2017	GENERAL	PMCHQ00000747	\$51.64
66422	RITE-001	RITE-WAY MFG	6/1/2017	GENERAL	PMCHQ00000747	\$1,913.09
66423	RJAUT001	R.J.'S AUTO GLASS AND ACCESSO	6/1/2017	GENERAL	PMCHQ00000747	\$384.20
66424	ROYAL004	ROYAL BANK VISA	6/1/2017	GENERAL	PMCHQ00000747	\$4,000.00
66425	SARIC001	SARICH SOURCE FOR SPORTS	6/1/2017	GENERAL	PMCHQ00000747	\$15.26
66426	STANT001	STANTEC CONSULTING LTD	6/1/2017	GENERAL	PMCHQ00000747	\$3,818.84
66427	STGEO001	ST.GEORGE AND SONS CONSTRUCTIO	6/1/2017	GENERAL	PMCHQ00000747	\$10,023.27

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City Of Elliot Lake
VENDOR CHEQUE REGISTER REPORT
Payables Management

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* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
66428	TOPT001	TOP TECH AUTO SERVICES	6/1/2017	GENERAL	PMCHQ00000747	\$169.50
66429	TOROM001	TOROMONT INDUSTRIES LIMITED	6/1/2017	GENERAL	PMCHQ00000747	\$1,195.41
66430	TRADE004	TRADERS STEEL WAREHOUSE LTD	6/1/2017	GENERAL	PMCHQ00000747	\$2,764.69
66431	TULLO003	TULLOCH AUTOMOTIVE POWERSPORTS	6/1/2017	GENERAL	PMCHQ00000747	\$1,349.27
66432	WORKP001	WORKPLACE SAFETY & INSURANCE B	6/1/2017	GENERAL	PMCHQ00000747	\$12,783.15
66433	XYLEM001	XYLEM CANADA COMPANY	6/1/2017	GENERAL	PMCHQ00000747	\$4,638.39
Total Cheques: 62						Total Amount of Cheques: \$514,177.87

EFT#223

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 User Date: 5/31/2017

City Of Elliot Lake
 VENDOR CHEQUE REGISTER REPORT
 Payables Management

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Ranges:	From:	To:	From:	To:
Cheque Number	First	Last	Cheque Date	5/31/2017
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last		Last

Sorted By: Cheque Date

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
EFT000000003830	4SEAS EFT 001	4 SEASON SEPTIC SERVICES	5/31/2017	GENERAL	PMCHQ00000746	\$3,712.05
EFT000000003831	ABELL EFT 002	ABELL PEST CONTROL	5/31/2017	GENERAL	PMCHQ00000746	\$42.73
EFT000000003832	ACAPU EFT 001	ACAPULCO POOLS LTD	5/31/2017	GENERAL	PMCHQ00000746	\$2,727.32
EFT000000003833	ALGOM EFT 003	ALGOMA OFFICE EQUIPMENT INC.	5/31/2017	GENERAL	PMCHQ00000746	\$1,156.36
EFT000000003834	ALPIN EFT 001	ALPINE FLOWERS & GIFTS	5/31/2017	GENERAL	PMCHQ00000746	\$43.17
EFT000000003835	ALTHE EFT 001	AL THE LOCKSMITH	5/31/2017	GENERAL	PMCHQ00000746	\$240.00
EFT000000003836	AMIRA EFT 001	AMIRAULT SHREDDING SERVICE	5/31/2017	GENERAL	PMCHQ00000746	\$107.35
EFT000000003837	APPLI EFT 001	APPLIANCE BUSTERS LTD	5/31/2017	GENERAL	PMCHQ00000746	\$56.50
EFT000000003838	BEART EFT 001	BEARTECH SOLUTIONS INC	5/31/2017	GENERAL	PMCHQ00000746	\$178.52
EFT000000003839	BIBLI EFT 001	BIBLIOTHECA CANADA INC	5/31/2017	GENERAL	PMCHQ00000746	\$1,779.75
EFT000000003840	CANAD EFT 055	CANADIAN TIRE ASSOCIATE STORE	5/31/2017	GENERAL	PMCHQ00000746	\$1,091.96
EFT000000003841	CHAPL EFT 001	LAURA CHAPLINSKY	5/31/2017	GENERAL	PMCHQ00000746	\$475.00
EFT000000003842	CMAX EFT 001	C-MAX FIRE SOLUTIONS	5/31/2017	GENERAL	PMCHQ00000746	\$3,073.00
EFT000000003843	COORD EFT 001	COORDINATE GIS	5/31/2017	GENERAL	PMCHQ00000746	\$167.24
EFT000000003844	CUPE EFT 001	CUPE UNION DUES	5/31/2017	GENERAL	PMCHQ00000746	\$1,387.39
EFT000000003845	CUPE EFT 002	CUPE - PART TIME EMPLOYEES	5/31/2017	GENERAL	PMCHQ00000746	\$54.00
EFT000000003846	EASTL EFT 001	EASTLINK	5/31/2017	GENERAL	PMCHQ00000746	\$65.21
EFT000000003847	ELLIO EFT 016	ELLIOT EQUIPMENT RENTALS, SALE	5/31/2017	GENERAL	PMCHQ00000746	\$60.48
EFT000000003848	ELLIO EFT 020	ELLIOT LAKE FIRE FIGHTERS ASSO	5/31/2017	GENERAL	PMCHQ00000746	\$720.00
EFT000000003849	G&KSE EFT 001	G & K SERVICES CANADA INC	5/31/2017	GENERAL	PMCHQ00000746	\$883.42
EFT000000003850	HUGHE EFT 001	HUGHES SUPPLY CO	5/31/2017	GENERAL	PMCHQ00000746	\$129.72
EFT000000003851	INGEN EFT 001	INGENIOUS SOFTWARE	5/31/2017	GENERAL	PMCHQ00000746	\$437.03
EFT000000003852	JBREE EFT 001	J BREEN COFFEE SERVICE LTD.	5/31/2017	GENERAL	PMCHQ00000746	\$122.33
EFT000000003853	JOHNW EFT 001	JOHN WILSON ELECTRIC (FORDWICH	5/31/2017	GENERAL	PMCHQ00000746	\$910.78
EFT000000003854	KJBEA EFT 001	K. J. BEAMISH CONSTRUCTION CO.	5/31/2017	GENERAL	PMCHQ00000746	\$4,090.49
EFT000000003855	KKEMB EFT 001	K & K EMBROIDERY	5/31/2017	GENERAL	PMCHQ00000746	\$5,385.31
EFT000000003856	LIBRA EFT 001	LIBRAIRIE RENAUD-BRAY	5/31/2017	GENERAL	PMCHQ00000746	\$920.87
EFT000000003857	LIFES EFT 001	LIFESAVING SOCIETY	5/31/2017	GENERAL	PMCHQ00000746	\$30.80
EFT000000003858	LOBLA EFT 001	LOBLAW CO. LTD - WINNIPEG	5/31/2017	GENERAL	PMCHQ00000746	\$69.55
EFT000000003859	MASLA EFT 001	MASLACK SUPPLY LTD	5/31/2017	GENERAL	PMCHQ00000746	\$682.88
EFT000000003860	MCDOU EFT 002	MCDOUGALL ENERGY INC.	5/31/2017	GENERAL	PMCHQ00000746	\$7,146.07
EFT000000003861	METAL EFT 001	METAL- AIR MECHANICAL SYSTEMS	5/31/2017	GENERAL	PMCHQ00000746	\$487.30
EFT000000003862	MILLT EFT 002	MILLTOWN MOTORS LTD	5/31/2017	GENERAL	PMCHQ00000746	\$559.37
EFT000000003863	MONTE EFT 001	RICHARD MONTAGANI	5/31/2017	GENERAL	PMCHQ00000746	\$390.00
EFT000000003864	NEDCO EFT 001	NEDCO ONTARIO	5/31/2017	GENERAL	PMCHQ00000746	\$535.70
EFT000000003865	NORTH EFT 078	NORTH CHANNEL MUSIC	5/31/2017	GENERAL	PMCHQ00000746	\$195.00
EFT000000003866	NORTH EFT 084	NORTH SHORE ADVERTISING & PRIN	5/31/2017	GENERAL	PMCHQ00000746	\$79.04
EFT000000003867	NORTH EFT 089	NORTH CHANNEL SAFETY MANAGEMEN	5/31/2017	GENERAL	PMCHQ00000746	\$1,522.50
EFT000000003868	ORKIN EFT 001	ORKIN CANADA CORP.	5/31/2017	GENERAL	PMCHQ00000746	\$210.18
EFT000000003869	PUROL EFT 001	PUROLATOR INC	5/31/2017	GENERAL	PMCHQ00000746	\$88.94
EFT000000003870	R&DMA EFT 001	R & D MANAGEMENT	5/31/2017	GENERAL	PMCHQ00000746	\$1,687.48
EFT000000003871	RALPH EFT 003	WILLIAM RALPH	5/31/2017	GENERAL	PMCHQ00000746	\$170.00
EFT000000003872	REALT EFT 001	REALTERM ENERGY	5/31/2017	GENERAL	PMCHQ00000746	\$9,013.76
EFT000000003873	RELIA EFT 001	RELIABLE MAINTENANCE PRODUCTS	5/31/2017	GENERAL	PMCHQ00000746	\$1,321.65
EFT000000003874	RESOL EFT 001	RESOLUTION MEDIA GROUP	5/31/2017	GENERAL	PMCHQ00000746	\$3,060.99
EFT000000003875	RLBRU EFT 001	R.L. BRUNET LTD	5/31/2017	GENERAL	PMCHQ00000746	\$3,189.52
EFT000000003876	RTSEX EFT 001	RTS EXPRESS	5/31/2017	GENERAL	PMCHQ00000746	\$94.92
EFT000000003877	SOOMI EFT 001	SOO MILL BUILDALL	5/31/2017	GENERAL	PMCHQ00000746	\$655.47
EFT000000003878	SOUCI EFT 001	SOUCIE SALO SAFETY	5/31/2017	GENERAL	PMCHQ00000746	\$364.23
EFT000000003879	SPECT EFT 001	SPECTRUM TELECOM GROUP LTD	5/31/2017	GENERAL	PMCHQ00000746	\$198.88
EFT000000003880	SUNME EFT 001	SUN MEDIA CORPORATION	5/31/2017	GENERAL	PMCHQ00000746	\$341.94
EFT000000003881	SUPER EFT 001	SUPERIOR AUDIO & VIDEO	5/31/2017	GENERAL	PMCHQ00000746	\$67.75
EFT000000003882	SUPER EFT 012	SUPERIOR PROPANE	5/31/2017	GENERAL	PMCHQ00000746	\$268.78
EFT000000003883	TEBAK EFT 001	TEBAKS TRAINING	5/31/2017	GENERAL	PMCHQ00000746	\$1,875.00
EFT000000003884	TIMBE EFT 001	TIMBEROCK INTERNATIONAL	5/31/2017	GENERAL	PMCHQ00000746	\$485.90
EFT000000003885	TOPL EFT 001	TOPLINE ELECTRIC LTD	5/31/2017	GENERAL	PMCHQ00000746	\$4,911.26

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City Of Elliot Lake
VENDOR CHEQUE REGISTER REPORT
Payables Management

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* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
EFT000000003886	TOWNM EFT 001	TOWN MANAGEMENT FUND	5/31/2017	GENERAL	PMCHQ00000746	\$100.00
EFT000000003887	TULLO EFT 001	TULLOCH ENGINEERING INC	5/31/2017	GENERAL	PMCHQ00000746	\$7,432.01
EFT000000003888	UNION EFT 001	UNION GAS	5/31/2017	GENERAL	PMCHQ00000746	\$7,270.48
EFT000000003889	WATSU EFT 001	WAT SUPPLIES	5/31/2017	GENERAL	PMCHQ00000746	\$724.86
EFT000000003890	WORKE EFT 001	WORK EQUIPMENT LTD	5/31/2017	GENERAL	PMCHQ00000746	\$579.14
EFT000000003891	WURTH EFT 001	WURTH CANADA LTD	5/31/2017	GENERAL	PMCHQ00000746	\$440.28
EFT000000003892	YATES EFT 001	MARGARET YATES	5/31/2017	GENERAL	PMCHQ00000746	\$60.00
Total Cheques: 63						Total Amount of Cheques: \$86,329.61



Desjardins

COPY

VISA

PURCHASING

Statement Date	Day	Month	Year	AA APP
	28	04	2017	APP

ACCOUNT NUMBER

000011

ASHTEN VLAHOVICH
C/O ELIZABETH LOUIS
45 HILLSIDE DR N
ELLIOT LAKE ON P5A 1X5

VISA RECONCILIATION

Date: May 17/2017
Name (print): Ashten Vlahovich
Sign: [Signature]
Supervisor / CAO: [Signature]

STATEMENT DATE Day 28 Month 04 Year 2017

REGULAR TRANSACTIONS DETAILS

Transaction Date D M	Posting Date D M	Transaction Number	Description	Amount
Transactions made with the card of: ASHTEN VLAHOVICH			Card:	
03 04	03 04	001	Amazon *Marketplace CA WWW.AMAZON.CAON	12.88
03 04	03 04	002	Amazon *Marketplace CA WWW.AMAZON.CAON	8.98
12 04	12 04	003	SUPERIOR PROPANE INC 905-285-2480 ON	138.79
20 04	20 04	004	ECONOMIC DEVELOPERS COUNCCORNWALL ON	593.25
28 04	28 04	005	XPLORNET MARKHAM ON	90.39
Total				\$844.29
Account operations				
28 04	28 04	001	TRANS TO MAIN ACCT	844.29CR

- 1) phone case for new city cellphone
- 2) screen protector for new city cellphone
- 3) Tank fee @ Mississauga Park
- 4) Ashten + Amanda EDCO memberships for 2017
- 5) Internet for Mississauga Park

MESSAGE

ACCOUNTS PAYABLE

MAY 11 2017

City of Elliot Lake

PURCHASES / DEBITS	844.29
PAYMENTS / CREDITS	- 0.00
CASH ADVANCES	+ 0.00
CREDIT CHARGES ON CASH ADVANCES	+ 0.00
CORPO ROLLUP CREDITS	\$844.29

CREDIT LIMIT

\$5,000





Desjardins

COPY

VISA

PURCHASING

Statement Date	Day	Month	Year	AA APP
	28	04	2017	APP

ACCOUNT NUMBER

ELIZABETH LOUIS
C/O ELIZABETH LOUIS
45 HILLSIDE DR N
ELLIOT LAKE ON P5A 1X5

000011

VISA RECONCILIATION

Date: May 17 '17

Name (print): Elizabeth Louis

Sign: Elizabeth Louis

Supervisor / CAO:

STATEMENT DATE Day 28 Month 04 Year 2017

REGULAR TRANSACTIONS DETAILS

Transaction Date D M	Posting Date D M	Transaction Number	Description	Amount
Transactions made with the card of: ELIZABETH LOUIS				
06 04	06 04	001	GUS*SPOT MESSENGER 866-651-7768 CA	20.67
12 04	12 04	002	14.99 US DOLLAR XRT: 1.378919	82.65
21 04	21 04	003	TOPPER'S PIZZA ELLIOT LAKE ON	5.65
			BELL MOBILITY VERDUN QC	
Total				\$108.97
Account operations				
28 04	28 04	001	TRANS TO MAIN ACCT	108.97CR

① + ③ Mississagi Park GPS, phone
② Airport training (Sean McGhee).

MESSAGE

ACCOUNTS PAYABLE

MAY 11 2017

City of Elliot Lake

PURCHASES / DEBITS	108.97
PAYMENTS / CREDITS	- 0.00
CASH ADVANCES	+ 0.00
CREDIT CHARGES ON CASH ADVANCES	+ 0.00
CORPO ROLLUP CREDITS	\$108.97

CREDIT LIMIT

\$5,000



Desjardins

COPY

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VISA

PURCHASING

Statement Date	Day	Month	Year	AA APP
	28	04	2017	APP

ACCOUNT NUMBER

JEFF RENAUD
C/O ELIZABETH LOUIS
45 HILLSIDE DR N
ELLIOT LAKE ON P5A 1X5

000011

VISA RECONCILIATION

Date: 17 May 2017

Name (print): CAO

Sign:

Supervisor / CAO:

STATEMENT DATE Day 28 Month 04 Year 2017

REGULAR TRANSACTIONS DETAILS

Transaction D	Date M	Posting D	Date M	Transaction Number	Description	Amount
Transactions made with the card of: JEFF RENAUD						Card:
01	04	03	04	001	CIVICINFO BC 250-383-4898 BC	776.08
01	04	03	04	002	CIVICINFO BC 250-383-4898 BC	137.97
Total						\$914.05
Account operations						
28	04	28	04	001	TRANS TO MAIN ACCT	914.05CR

① Cancelled, too late for refund.
② Cancelled + refunded.

MESSAGE

ACCOUNTS PAYABLE

MAY 11 2017

City of Elliot Lake

PURCHASES / DEBITS	914.05
PAYMENTS / CREDITS	- 0.00
CASH ADVANCES	+ 0.00
CREDIT CHARGES ON CASH ADVANCES	+ 0.00
CORPO ROLLUP CREDITS	\$914.05

CREDIT LIMIT

\$20,000



Desjardins

COPY

VISA

PURCHASING

Statement Date	Day	Month	Year	AA APP
	28	04	2017	APP

ACCOUNT NUMBER

JOCELYNE LABRECHE
C/O ELIZABETH LOUIS
45 HILLSIDE DR N
ELLIOT LAKE ON P5A 1X5

000011

VISA RECONCILIATION

Date: MAY 23/17

Name (print): J. LABRECHE

Sign:

Supervisor / CAO:

STATEMENT DATE Day 28 Month 04 Year 2017

REGULAR TRANSACTIONS DETAILS

Transaction Date D M	Posting Date D M	Transaction Number	Description	Amount
Transactions made with the card of: JOCELYNE LABRECHE				
21 04	21 04	001	AMERICAN LOCKER SECURITY 8008289118 NV 171.79 US DOLLAR	238.18
Total				\$238.18
Account operations				
28 04	28 04	001	TRANS TO MAIN ACCT	238.18CR

① LOCKERS - TOKENS

MESSAGE

ACCOUNTS PAYABLE

MAY 11 2017

City of Elliot Lake

PURCHASES / DEBITS	238.18
PAYMENTS / CREDITS	- 0.00
CASH ADVANCES	+ 0.00
CREDIT CHARGES ON CASH ADVANCES	+ 0.00
CORPO ROLLUP CREDITS	\$238.18

CREDIT LIMIT

\$10,000

PURCHASING

Statement	Day	Month	Year	AA
Date	28	04	2017	APP

ACCOUNT NUMBER

000011

JUDY CROSKERY
C/O ELIZABETH LOUIS
45 HILLSIDE DR N
ELLIOT LAKE ON P5A 1X5

VISA RECONCILIATION	
Date:	May 18/17
Name (print):	J. Croskery
Sign:	<i>Judy Croskery</i>
Supervisor / CAO:	<i>[Signature]</i>

STATEMENT DATE Day 28 Month 04 Year 2017

REGULAR TRANSACTIONS DETAILS

Transaction Date D M	Posting Date D M	Transaction Number	Description	Amount
Transactions made with the card of: JUDY CROSKERY Card:				
21 04	21 04	001	CORPORATE EXPRESS BOUCHERVILLE QC	42.36
Total				\$42.36
Account operations				
28 04	28 04	001	TRANS TO MAIN ACCT	42.36CR

key = card holder / retractor

MESSAGE
ACCOUNTS PAYABLE

MAY 17 2017

City of Elliot Lake

PURCHASES / DEBITS	42.36
PAYMENTS / CREDITS	- 0.00
CASH ADVANCES	+ 0.00
CREDIT CHARGES ON CASH ADVANCES	+ 0.00
CORPO ROLLUP CREDITS	\$42.36

CREDIT LIMIT

\$5,000





Desjardins

COPY

VISA

PURCHASING

Statement Date	Day	Month	Year	AA APP
	28	04	2017	APP

ACCOUNT NUMBER

000011

JOHN THOMAS
C/O ELIZABETH LOUIS
45 HILLSIDE DR N
ELLIOT LAKE ON P5A 1X5

VISA RECONCILIATION

Date: May 18/17.

Name (print): JOHN THOMAS.

Sign: *[Signature]*

Supervisor / CAO: *[Signature]*

STATEMENT DATE Day 28 Month 04 Year 2017

REGULAR TRANSACTIONS DETAILS

Transaction Date D M	Posting Date D M	Transaction Number	Description	Amount
Transactions made with the card of: JOHN THOMAS				
13 04	13 04	001	ROADPOST CANADA 4162536990 ON	76.84
21 04	24 04	002	ESSO 225 HIGHWAY 108 NORTELLIOT LAKE ON	87.01
Total				\$163.85
Account operations				
28 04	28 04	001	TRANS TO MAIN ACCT	163.85CR

- 1 SAT Phone.
- 2 Highest fuel for small engine

MESSAGE

ACCOUNTS PAYABLE

MAY 11 2017

City of Elliot Lake

PURCHASES / DEBITS	163.85
PAYMENTS / CREDITS	- 0.00
CASH ADVANCES	+ 0.00
CREDIT CHARGES ON CASH ADVANCES	+ 0.00
CORPO ROLLUP CREDITS	\$163.85

CREDIT LIMIT

\$10,000



PURCHASING

Statement Date	Day	Month	Year	AA APP
	28	04	2017	APP

ACCOUNT NUMBER

000011

MICHAEL HUMBLE
C/O ELIZABETH LOUIS
45 HILLSIDE DR N
ELLIOT LAKE ON P5A 1X5

VISA RECONCILIATION

Date: 17 May 2017
Name (print): MICHAEL HUMBLE
Sign: [Signature]
Supervisor / CAO: _____

STATEMENT DATE Day 28 Month 04 Year 2017

REGULAR TRANSACTIONS DETAILS

Transaction Date D M	Posting Date D M	Transaction Number	Description	Amount
Transactions made with the card of: MICHAEL HUMBLE				
20 04	20 04	001	CHARTERED PROFESSIONAL	1,084.80
25 04	25 04	002	THE SOURCE #53390	22.59
Total				\$1,107.39
Account operations				
28 04	28 04	001	TRANS TO MAIN ACCT	1,107.39CR

- 1 Membership
- 2 cell phone car charges

MESSAGE
ACCOUNTS PAYABLE

MAY 11 2017

City of Elliot Lake

PURCHASES / DEBITS	1,107.39
PAYMENTS / CREDITS	- 0.00
CASH ADVANCES	+ 0.00
CREDIT CHARGES ON CASH ADVANCES	+ 0.00
CORPO ROLLUP CREDITS	\$1,107.39

CREDIT LIMIT
\$10,000

PURCHASING

Statement Date	Day	Month	Year	AA APP
	28	04	2017	APP

ACCOUNT NUMBER

000011

NATALIE BRAY
C/O ELIZABETH LOUIS
45 HILLSIDE DR N
ELLIOT LAKE ON P5A 1X5

VISA RECONCILIATION

Date: May 17, 2017

Name (print): Natalie Bray

Sign: [Signature]

Supervisor / CAO: [Signature]
STATEMENT DATE Day 28 Month 04 Year 2017

REGULAR TRANSACTIONS DETAILS

Transaction Date D M	Posting Date D M	Transaction Number	Description	Amount
Transactions made with the card of: NATALIE BRAY				
04 04	05 04	001	STAPLES.CA	3,894.49
26 04	26 04	002	WIX.COM*131513494	208.12
			149.00 US DOLLAR	
			MISSISSAUGA ON	
			800-6000949 NY	
			XRT: 1.396778	
			Total	\$4,102.61
Account operations				
28 04	28 04	001	TRANS TO MAIN ACCT	4,102.61CR

- 1) Chairs for CLC - ordered through B. Lackie
2) Website Renewal [being refunded re: cancellation]

MESSAGE
ACCOUNTS PAYABLE

MAY 11 2017

City of Elliot Lake

PURCHASES / DEBITS	4,102.61
PAYMENTS / CREDITS	- 0.00
CASH ADVANCES	+ 0.00
CREDIT CHARGES ON CASH ADVANCES	+ 0.00
CORPO ROLLUP CREDITS	\$4,102.61

CREDIT LIMIT
\$10,000



Desjardins

COPY

VISA

PURCHASING

Statement Date	Day	Month	Year	AA APP
	28	04	2017	APP

MAY 18 2017

ACCOUNT NUMBER

000011

NICOLE OTTOLINO
C/O ELIZABETH LOUIS
45 HILLSIDE DR N
ELLIOT LAKE ON P5A 1X5

VISA RECONCILIATION

Date: May 18, 2017

Name (print): Nicole Ottolino

Sign: *Nicole Ottolino*

Supervisor / CAO: *[Signature]*

STATEMENT DATE Day 28 Month 04 Year 2017

REGULAR TRANSACTIONS DETAILS

Transaction Date D M	Posting Date D M	Transaction Number	Description	Amount
Transactions made with the card of: NICOLE OTTOLINO				
06 04	06 04	001	CARSWELL TORONTO ON	1,254.24
06 04	06 04	002	CARSWELL TORONTO ON	165.32
19 04	20 04	003	MUNICIPAL WORLD UNION ON	482.00
20 04	21 04	004	HUMAN RESOURCES PROFESS TORONTO ON	11.30
22 04	24 04	005	G&T Don Mills Don Mills ON	213.40
Total				\$2,126.26
Account operations				
28 04	28 04	001	TRANS TO MAIN ACCT	2,126.26CR

*Booklets
OH+S Act+Regs.
Best Practices
Ad Deputy Treasurer
Human Rights
Law Training
Stationery.*

MESSAGE

ACCOUNTS PAYABLE

MAY 18 2017

City of Elliot Lake

PURCHASES / DEBITS	2,126.26
PAYMENTS / CREDITS	- 0.00
CASH ADVANCES	+ 0.00
CREDIT CHARGES ON CASH ADVANCES	+ 0.00
CORPO ROLLUP CREDITS	\$2,126.26

CREDIT LIMIT

\$5,000



Desjardins

COPY

VISA

PURCHASING

Statement Date	Day	Month	Year	AA APP
	28	04	2017	APP

ACCOUNT NUMBER

000011

ROBYN SCOTT
C/O ELIZABETH LOUIS
45 HILLSIDE DR N
ELLIOT LAKE ON P5A 1X5

VISA RECONCILIATION

Date: 5/18/2017

Name (print): Robyn Scott

Sign: [Signature]

Supervisor / CAO: [Signature]

STATEMENT DATE Day 28 Month 04 Year 2017

REGULAR TRANSACTIONS DETAILS

Transaction Date D M	Posting Date D M	Transaction Number	Description	Amount
Transactions made with the card of: ROBYN SCOTT Card:				
10 04	10 04	001	VIANET SUDBURY ON	111.87
Total				\$111.87
Account operations				
28 04	28 04	001	TRANS TO MAIN ACCT	111.87CR

Int'l

MESSAGE

ACCOUNTS PAYABLE

MAY 11 2017

City of Elliot Lake

PURCHASES / DEBITS	111.87
PAYMENTS / CREDITS	- 0.00
CASH ADVANCES	+ 0.00
CREDIT CHARGES ON CASH ADVANCES	+ 0.00
CORPO ROLLUP CREDITS	\$111.87

CREDIT LIMIT

\$5,000





Desjardins

COPY

VISA

PURCHASING

Statement Date	Day	Month	Year	AA APP
	28	04	2017	APP

ACCOUNT NUMBER

000011

SEAN MCGHEE
C/O ELIZABETH LOUIS
45 HILLSIDE DR N
ELLIOT LAKE ON P5A 1X5

VISA RECONCILIATION

Date: 19 May/17

Name (print): SEAN MCGHEE

Sign:

Supervisor / CAO:

STATEMENT DATE Day 28 Month 04 Year 2017

REGULAR TRANSACTIONS DETAILS

Transaction Date D M	Posting Date D M	Transaction Number	Description	Amount
Transactions made with the card of: SEAN MCGHEE			Card: 4	
1 05 04	06 04	001	MOE-DRINK WAT WASTE CERT ETOBICOKE ON	145.00
2 09 04	21 04	002	HAMPTON INNS 705-8484004 ON	1,997.84
3 11 04	11 04	003	FOODLAND #6831 ELLIOT LAKE ON	124.27
4 16 04	17 04	004	GLOBALSTAR 866-614-5622 ON	84.74
5 28 04	28 04	005	GO GPS STONEY CREEK ON	406.80
Total				\$2,758.65
Account operations				
28 04	28 04	001	TRANS TO MAIN ACCT	2,758.65CR

- ① OWWCO LISCENCE RENEWAL - WATER/WASTEWATER
- ② AIRPORT OPERATIONAL COVERAGE - INTERIM
- ③ AIRPORT FUEL TRAINING - MEAL
- ④ SAT PHONE
- ⑤ GPS FLEET MONITORING.

MESSAGE

ACCOUNTS PAYABLE

MAY 11 2017

City of Elliot Lake

PURCHASES / DEBITS	2,758.65
PAYMENTS / CREDITS	- 0.00
CASH ADVANCES	+ 0.00
CREDIT CHARGES ON CASH ADVANCES	+ 0.00
CORPO ROLLUP CREDITS	\$2,758.65

CREDIT LIMIT

\$10,000



PURCHASING

Statement Date	Day	Month	Year	AA APP
	31	01	2017	APP

ACCOUNT NUMBER

000010

SEAN MCGHEE
C/O ELIZABETH LOUIS
45 HILLSIDE DR N
ELLIOT LAKE ON P5A 1X5

VISA RECONCILIATION

Date:

19 May/17

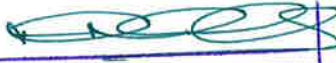
Name (print):

SEAN MCGHEE

Sign:



Supervisor / CAO:


STATEMENT DATE Day 31 Month 01 Year 2017

REGULAR TRANSACTIONS DETAILS

Transaction Date D M	Posting Date D M	Transaction Number	Description	Amount
Transactions made with the card of: SEAN MCGHEE				
04 01	05 01	001	MTO RUS-SO ELLIOT LAKE ELLIOT LAKE ON	57.00
12 01	12 01	002	ASSOCIATION OF ROAD SU THORNDAL	214.70
12 01	12 01	003	ASSOCIATION OF ROAD SU THORNDAL	214.70
16 01	16 01	004	GLOBALSTAR 866-614-5622 ON	84.74
18 01	18 01	005	ONTARIO GOOD ROADS ASSOC 289-291-6472 ON	1,005.70
18 01	19 01	006	MOE-HWIN WEB ETOBICOKE ON	50.00
18 01	19 01	007	MOE-HWIN WEB ETOBICOKE ON	55.00
18 01	19 01	008	MOE-HWIN WEB ETOBICOKE ON	55.00
18 01	19 01	009	CANADIAN PLAYGROUND SAFETCALGARY AB	157.50
18 01	19 01	010	CANADIAN PLAYGROUND SAFETCALGARY AB	262.50
19 01	19 01	011	THE SOURCE 23C287 ELLIOT LAKE ON	55.29
28 01	30 01	012	GO GPS STONEY CREEK ON	406.80
Total				\$2,618.93
Account operations				
31 01	31 01	001	TRANS TO MAIN ACCT	2,618.93CR

Vehicle
Annual
membership
Sat. phone
Training
Haz. waste
license
Cent.
Parks staff
Veh. drives
Vehicle
monitoring

MESSAGE

ACCOUNTS PAYABLE

FEB 13 2017

City of Elliot Lake

PURCHASES / DEBITS	2,618.93
PAYMENTS / CREDITS	0.00
CASH ADVANCES	0.00
CREDIT CHARGES ON CASH ADVANCES	0.00
CORPO ROLLUP CREDITS	\$2,618.93

CREDIT LIMIT

\$10,000

COPY

VISA

PURCHASING

Statement Date	Day	Month	Year	AA APP
	31	03	2017	APP

ACCOUNT NUMBER

000010

SEAN MCGHEE
C/O ELIZABETH LOUIS
45 HILLSIDE DR N
ELLIOT LAKE ON P5A 1X5

VISA RECONCILIATION

Date: 19 May 17

Name (print): SEAN MCGHEE

Sign:

Supervisor / CAO:

STATEMENT DATE Day 31 Month 03 Year 2017

REGULAR TRANSACTIONS DETAILS

Transaction Date D M	Posting Date D M	Transaction Number	Description	Amount
Transactions made with the card of: SEAN MCGHEE				
01 03	02 03	001	CGS-AIRPORT GARSON ON	47.25
01 03	02 03	002	ESSO 180 LASALLE BLVD SUDBURY ON	36.71
02 03	02 03	003	ROYAL YORK HOTEL TORONTO ON	149.65
02 03	02 03	004	HYD-ONE-NETWORK-BL-PAY 888-664-9376 ON	820.83
02 03	02 03	005	PAYMENTUS-SERVICE-FEE 800-420-1663 ON	14.36
02 03	03 03	006	CANADIAN PLAYGROUND SAFETCALGARY AB	259.90
02 03	03 03	007	IC RADIO OTTAWA ON	232.00
15 03	16 03	008	MOE-DRINK WAT WASTE CERT ETOBICOKE ON	145.00
17 03	17 03	009	IC RADIO OTTAWA ON	41.00
19 03	20 03	010	GLOBALSTAR 866-614-5622 ON	84.74
22 03	23 03	011	MNR- LANDS BUSINESS UNIT PETERBOROUGH ON	242.05
28 03	28 03	012	GO GPS STONEY CREEK ON	406.80
28 03	29 03	013	CANADIAN PLAYGROUND SAFETCALGARY AB	420.00
29 03	29 03	014	WALKERTON CLEAN WATER WALKERTON ON	214.00
Total				\$3,114.29
Account operations				
31 03	31 03	001	TRANS TO MAIN ACCT	3,114.29CR

parking
fuel + training
- Good Roads
Theatre Hydro
Cert training
Radio license
op. Cert
Radio license
Sat Radio
Land use
GPS
Training
Mandatory
Course

MESSAGE
ACCOUNTS PAYABLE

APR 12 2017

City of Elliot Lake

PURCHASES / DEBITS	3,114.29
PAYMENTS / CREDITS	- 0.00
CASH ADVANCES	+ 0.00
CREDIT CHARGES ON CASH ADVANCES	+ 0.00
CORPO ROLLUP CREDITS	\$3,114.29

CREDIT LIMIT

\$10,000