



## Committee of the Whole - Minutes Tuesday, November 21, 2017

Those in attendance were

Members of Council	Staff	
Mayor Donaldson	G. Davies	Chief Administrative Officer
Councillor Colhoun	J. Montreuil	Deputy Clerk / Committee Coordinator
Councillor Cairns	N. Bush	Director of Human Resources
Councillor Eiter	V. Sequiera	Director of Corporate Services / Treasurer
Councillor Jorgensen	L. Brassard	Director of Fire & Emergency Services / Fire Chief
Councillor Kelly	S. Lucas	Director of Development Services
Councillor Lorenz	A. Stacey	Director of Infrastructure
Councillor Pilger	M. Proctor	Director of Recreation, Arts & Culture
Councillor Watson	D. Tofflemire	Infrastructure Technician / Analyst
	J. Loney	Manager of Economic Development
	Y. Du	Manager of Taxation and Revenue
	J. LePage	Manager of Finance / Deputy Treasurer
	A. Lee	Purchasing / Financial Analyst

### A. Closed Session

### B. Adoption of Agenda

Committee consented and amended the agenda as follows:

- Deputation request from K. Stevens, Project Planning Global Inc., - Introduction to Zhangjiajie, China, be added as Item No. 4; and
- Item No. 9. Muskoka Bay Subdivision - Sidewalks be heard after Item No. 1 under New Business.

Moved by Councillor Eiter

Seconded by Councillor Colhoun

**#A BE IT RESOLVED THAT** the Committee of the Whole agenda of November 21, 2017 be approved as amended.

**CARRIED**

### C. Disclosure of Pecuniary Interest

Councillors Lorenz and Eiter declared pecuniary interests related to Item No. 8 Commercial & Industrial Property Rebate Program for business reasons.

**D. Working Session**

**E. Deputations**

1. S. Semple, Muskoka Wharf Association - Wharf Year In Review

Ms. Stacy Semple, representing the Muskoka Wharf Association, provided an update to Committee regarding the Association's 2017 municipal initiatives, successes and struggles.

Committee requested and received clarification surrounding the level of support requested by the Muskoka Wharf Association in the development of their mission, vision and strategic plan, administrative board development, board space rental fees, restroom availability, and signage at the Muskoka Wharf. They engaged in a discussion surrounding board composition, and budget preparations.

2. S. Hall - YMCA Employment Program

Mr. Saleem Hall, representative from the YMCA Simcoe Muskoka, provided information to Committee surrounding Youth Quest, the new employment program offered by the YMCA.

Committee requested and received information surrounding other community stakeholder communications, potential transportation challenges and registration projections / limits.

3. C. Rush, Muskoka Bay Homeowners - Construction of Sidewalks

Mr. Carl Rush provided information to Committee regarding the planned development of sidewalks within the Muskoka Bay Subdivision, the engineered plans, previous sidewalk development projects within the Town and other communities, and indicated his opposition in the development of sidewalks in the culs-de-sacs.

4. K. Stevens, Project Planning Global Inc. - Introduction to City of Zhangjiajie, China

Mr. Karl Stevens provided Committee with information surrounding the City of Zhangjiajie, China.

Committee requested and received information from Staff surrounding the Town's current twin-sister partnership, and different options and economic investments types.

**F. Consent Agenda**

Moved by Councillor Colhoun

Seconded by Councillor Lorenz

**#B BE IT RESOLVED THAT** the items on the Consent Agenda be approved:

1. Correspondence - Sister-City Request from Zhangjiajie
2. Minutes - Gravenhurst Public Library Board - September 14, 2017
3. Minutes - Gravenhurst Public Library Board - October 12, 2017
4. Minutes - Gravenhurst Emergency Management Program Committee – Sep. 27, 2017
5. Minutes - Gravenhurst Business Improvement Area (BIA) - September 28, 2017
6. Minutes - Gravenhurst Accessibility Advisory Committee - October 19, 2017
7. Minutes - Gravenhurst Winter Carnival Committee - October 5, 2017
8. Minutes - Gravenhurst Winter Carnival Committee - October 26, 2017
9. Report - 2018 Interim Levy and Temporary Borrowing By-laws
10. Report - EDRMS Update #3
11. Report - DB 04-2017 (Barmania - N. Kahshe Lake Rd.)
12. Report - DB 08-2017 (Westerby & Crisp - Severn River)
13. Report - DB 09/10-2017 (Martin - South Muldrew Lake)

**CARRIED**

**G. Unfinished Business**

**H. New Business**

1. F. Jahn, District of Muskoka & M. Cullip, C.C. Tatham & Associates - District of Muskoka Road Network Rationalization Plan

The Mayor welcomed District Chair, John Klink to the meeting.

Mr. Fred Jahn and Mr. Michael Cullip provided Committee with a detailed review on the history, methodology and process surrounding the District's preliminary results of the road rationalization review, including information on the results surrounding criteria assessment, special considerations, recommendations stemming from the review and next steps in seeking input from all local municipalities for road rationalization.

Committee engaged in a lengthy discussion and received information surrounding various asset management re-distribution / implications, road connectivity, intergovernmental jurisdiction and authority, merits of the proposal options, and financial impacts affecting the Town.

Moved by Councillor Cairns  
Seconded by Councillor Eiter

**#C BE IT RESOLVED THAT** the presentation from the District of Muskoka re: District of Muskoka Road Network Rationalization Plan be received;

**AND THAT** Committee direct staff to report back regarding implications of the plan for the Town of Gravenhurst.

**CARRIED**

2. Muskoka Bay Subdivision - Sidewalks  
Report No. DEV 2017-110

The Director of Development Services provided a review of the report.

Committee engaged in a lengthy discussion surrounding development standards including access and safe pedestrian travel, existing policy, contractual responsibilities including due-diligence and long term community planning, construction timelines, sidewalks throughout the community, subdivision standards and connectivity, road allowance encroachments, and the Town's development standards review.

Moved by Councillor Eiter

Seconded by Councillor Pilger

**#D BE IT RESOLVED THAT** Report No. DEV 2017-110 re: Muskoka Bay Subdivision – Sidewalks, be received.

**CARRIED**

Councillor Lorenz requested a recorded vote.

Moved by Councillor Lorenz

Seconded by Councillor Eiter

**BE IT RESOLVED THAT** Report No. DEV 2017-110 re: Muskoka Bay Subdivision - Sidewalks, be received:

**AND WHEREAS** the residents of the Muskoka Bay community are opposed to the installation of sidewalks and pathways;

**AND WHEREAS** the development has been without sidewalks without any safety incidents for the past 12 years;

**AND WHEREAS** there is little indication of the immediate completion of an additional 200 homes within the Muskoka Bay Development;

**THEREFORE BE IT RESOLVED THAT** Committee direct staff to request the removal of the sidewalk requirement through re-negotiation and amendment of the Muskoka Bay Subdivision Agreements (S2004-3 &4).

Councillor Cairns – Yea

Councillor Colhoun – Nay

Councillor Eiter – Yea

Councillor Jorgensen – Nay

Councillor Kelly – Yea

Councillor Lorenz – Yea

Councillor Pilger – Nay  
Councillor Watson – Nay  
Mayor Donaldson – Nay

## DEFEATED

3. Update on Bill 148 - Employment & Labour Law Reform  
Report No. ADM 2017-12

The Director of Human Resources provided a review of the report.

Committee requested and received information on bill proclamation timelines. And confirmation that Volunteer Firefighters are excluded from the proposed 3 hour call-in requirements within the proposed reform.

Committee engaged in a discussion surrounding potential impacts and financial hardships due to the proposed reform legislation on small businesses and municipalities.

Moved by Councillor Kelly  
Seconded by Councillor Colhoun

**#E BE IT RESOLVED THAT** Report No. ADM 2017-12 re: Bill 148, Fair Workplaces, Better Jobs Act, 2017, be received for information;

**AND THAT** the Mayor be authorized to sign a letter of support of submissions made in July 2017 by the Association of Municipalities Ontario (AMO) and the Ontario Municipal Human Resources Association (OMHRA), to the Standing Committee on Finance and Economic Affairs regarding Bill 148 – Fair Workplaces, Better Jobs Act, 2017.

## CARRIED

4. 2018 Capital Plan  
Report No. COR 2017-22

The Director of Corporate Services / Treasurer and Corporate Services Staff distributed the 2018 Capital Budget and Multi-Year Plan binders to Committee and reviewed the presentation contained therein.

Committee requested and received information surrounding prioritized funding, balancing investments, reserves, development charges By-law review, and clarifications on internal borrowing.

Committee requested the following amendment to remove to allow Council to conduct a comprehensive review of Capital Budget and Multi-Year Plan prior to approving same.

Moved by Councillor Kelly, seconded by Councillor Pilger **THAT** the following items be withdrawn from the presented resolution

**AND THAT** the 2018 Capital Budget of \$5,577,500 and associated capital financing be approved;

**AND THAT** the Multi-Year Plan for the years 2018-2020 be endorsed;

**AND FINALLY THAT** staff be directed to prepare the 2018 Operating Budget with a 3% tax levy increase specifically dedicated towards capital expenditures.

and replaced with

**AND THAT** the 2018 Capital Budget be presented for approval on December 19, 2017 prior to the scheduled Council meeting.

**CARRIED**

Moved by Councillor Colhoun

Seconded by Councillor Kelly

**#F BE IT RESOLVE THAT** Report No. COR 2017-22 re: 2018 Capital Budget and Multi-Year Plan be received;

~~**AND THAT** the 2018 Capital Budget of \$5,577,500 and associated capital financing be approved;~~

~~**AND THAT** the Multi-Year Plan for the years 2018-2020 be endorsed;~~

~~**AND FINALLY THAT** staff be directed to prepare the 2018 Operating Budget with a 3% tax levy increase specifically dedicated towards capital expenditures.~~

**AND THAT** the 2018 Capital Budget be presented for approval on December 19, 2017 prior to the scheduled Council meeting.

**CARRIED**

5. Appointment of External Auditor  
Report No. COR 2017-23

The Director of Corporate Services / Treasurer provided a review of the report.

Moved by Councillor Cairns

Seconded by Councillor Eiter

**#G BE IT RESOLVED THAT** Report No. COR 2017-23 re: Appointment of External Auditor be received;

**AND THAT** Pahapill & Associates, Chartered Professional Accountants be appointed as external auditor for the Town of Gravenhurst for the 2018 and 2019 financial years.

**CARRIED**

6. 2018 Interim Appropriation  
Report No. COR 2017-24

The Director of Corporate Services / Treasurer provided a brief review of the report.

Moved by Councillor Colhoun  
Seconded by Councillor Pilger

**#H BE IT RESOLVED THAT** Report No. COR 2017-24 re: 2018 Interim Appropriation be received;

**AND THAT** an interim appropriation of up to \$9,949,912, or 50% of the 2017 Town gross operating budget be approved pending Council approval of the 2018 Operating Budget.

**CARRIED**

7. Update to Tangible Capital Asset Policy  
Report No. COR 2017-25

The Director of Corporate Services / Treasurer provided a review of the report.

Moved by Councillor Colhoun  
Seconded by Councillor Lorenz

**#I BE IT RESOLVED THAT** Report No. COR 2017-25 re: Update to Tangible Capital Asset Policy be received for information;

**AND THAT** Attachment A replace Section 4.12 in the Tangible Capital Asset Policy effective the 2017 Financial Year.

**CARRIED**

8. Noise Exemption Extension - TransCanada  
Report No. LEG 2017-11

The Deputy Clerk / Committee Coordinator provided a review of the report. Subsequent to the Report, Committee were presented with TransCanada's request in extension to January 31, 2018 to accommodate construction delays.

Committee requested and received clarifications surrounding the construction delays and construction recess during the holiday break.

Moved by Councillor Lorenz  
Seconded by Councillor Kelly

**#J BE IT RESOLVED THAT** Committee permits TransCanada an extension of their previously permitted Noise By-law exemption from November 30, 2017 to January 31, 2018 to allow for the continuation of night time and weekend construction work at the following location:

- Line 100-1 and Line 100-2, Severn River

**CARRIED**

Having previously declared a conflict of interest, Councillors Eiter and Lorenz exited the Chambers at 6:46 p.m.

9. Commercial & Industrial Property Rebate Program  
Report No. DEV 2017-106

The Director of Development Services provided a review of the report.

Committee requested and received clarification surrounding impacts of the program on the Business Improvement Area.

Committee engaged in a discussion surrounding the District's adoption of the program, reoccurring vacancies, and long term growth.

Moved by Councillor Kelly  
Seconded by Councillor Colhoun

**#K BE IT RESOLVED THAT** Report No. DEV 2017-109 re: Commercial and Industrial Property Tax Rebates be received;

**THAT** the concept of eliminating the Commercial and Industrial Property Rebate, effective January 1, 2018, be endorsed;

**AND THAT** a copy of this Resolution be provided to the District Municipality of Muskoka in consideration of adopting a Vacancy Rebate and Reduction Program (Known as the Commercial and Industrial Property Rebate Program in Gravenhurst) for Muskoka.



**CARRIED**

Councillors Eiter and Lorenz returned to Chambers at 6:52 p.m.

10. Technical Rescue Services Agreement - Barrie  
Report No. FES 2017-04

The Director of Fire & Emergency Services / Fire Chief provided a review of the report.

Committee requested and received clarifications surrounding eventuality preparedness, non-emergency cost recovery mechanisms, and human resource impacts surrounding mobilized responses.

Moved by Councillor Pilger

Seconded by Councillor Colhoun

**#L BE IT RESOLVED THAT** Report No. FES 2017-04 re: Technical Rescue Service Agreement/MOU with Barrie Fire & Emergency Services be received for information;

**AND THAT** Council enacts the appropriate by-law to authorize the implementation of a new Memorandum of Understanding with the City of Barrie/Barrie Fire & Emergency Services for the provision of technical rescue services.

**CARRIED**

**I. Closed Session**

**J. Adjournment**

Moved by Councillor Eiter, seconded by Councillor Jorgensen, the meeting adjourned at 7:07 p.m.

"Original Signed"

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Deputy Clerk

"Original Signed"

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Mayor