



The Corporation of the City of Stratford Infrastructure, Transportation and Safety Sub-committee MINUTES

Date: June 26, 2019

Time: 4:30 P.M.

Location: Council Chamber, City Hall

Sub-committee Present: Councillor Vassilakos - Chair Presiding, Councillor Burbach - Vice Chair, Councillor Gaffney, Councillor Ingram, Councillor Sebben

Staff Present: Ed Dujlovic - Director of Infrastructure and Development Services, John Paradis - Fire Chief, Michael Mortimer - Manager of Environmental Services, Jodi Akins - Council Clerk Secretary, Allison Jordan - Events Coordinator, Taylor Crinklaw - Project Engineer

Also present: Members of the Public, Media

1. Call to Order

The Chair called the Meeting to Order.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

No disclosures of pecuniary interest were made at the June 26, 2019 Sub-committee meeting.

3. Delegations

None scheduled.

4. Report of the Director of Infrastructure and Development Services

4.1 Stratford Landfill Public Input Invited June 2019 (ITS19-044)

Staff Recommendation: THAT Council consider the comments received;

AND THAT the report on the Stratford Landfill Public Input June 2019 be received for information.

Sub-committee Discussion: The Director of Infrastructure and Development Services stated that the City is required to invite comments from the public on a semi-annual basis.

There were six responses from the public and the responses are noted in the report, with the Director adding that the City has grown towards the landfill, staff are working diligently to extend the lifespan of the landfill and that it could not be built on when closed due to methane.

With respect to a previous request from the Perth County Coalition to pick up laptops from the landfill, staff do not support the request due to safety and liability concerns. The City also makes some money from e-waste at this time, however, there may be changes coming with respect to producer responsibility.

It was noted by a Sub-committee member that the questions surprised her. It was requested to add FAQ's to the City's website and social media profiles.

Complaints about traffic backup on hazardous waste day have been received by a Sub-committee member. The Director advised that he could look into it, noting that some municipalities have addressed the problem

by having the drop-off days more frequently, although there is a cost for each day held.

It was suggested that the City could allow the Perth County Coalition to have their own bin, similar to the arrangement with the Diabetes Society. The Director stated that he would have to look into whether they have sufficient insurance and reiterated that there are many changes coming with respect to e-waste.

As to whether there is a plan regarding the 26 year end capacity date, the Director suggested it was premature as a lot can change in that time.

Motion by Councillor Ingram

Sub-committee Recommendation: THAT Council consider the comments received;

AND THAT the report on the Stratford Landfill Public Input June 2019 be received for information.

Carried

5. Report of the Project Engineer

5.1 Stratford Northwestern Secondary School – Traffic Review for 2019-2020 Transition Year (ITS19-046)

Staff Recommendation: THAT Council approve a budget of up to \$18,000 for the installation of a Level 2 Type C pedestrian crossover on Forman Avenue just north of Oakdale Avenue;

THAT Council approve a budget of up to \$6,000 for a public awareness campaign for pedestrian crossovers;

THAT the Traffic and Parking By-law No. 159-2008, Schedule 14 – Higher and Lower Speed Limits be amended

By Adding:

Street	Between	Between	Maximum Limit
Matilda Street	Oakdale Avenue	Short Street	40 km/hr

Short Street	Matilda Street	Forman Avenue	40 km/hr
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AND THAT the Traffic and Parking By-law No. 159-2008, Schedule 11 – Through Highways be amended

By Adding:

Street	Between
Matilda Street	From south side of Short Street to the north side of Oakdale Avenue
Matilda Street	From the south side of Oakdale Avenue to the north side Huron Street

By Deleting:

Street	Between
Matilda Street	From the south side of Short Street to the north side of Huron Street

Sub-committee Discussion: The Project Engineer stated that due to construction at Central High School in the 2019-2020 school year, the majority of those students will be accommodated at Northwestern. Including St. Michaels Secondary School, the YMCA daycare and all staff, there will be approximately 3,100 people in the area each day.

Concern was raised by the public and school boards that the additional traffic may create additional safety issues. Following consultation with the public and Catholic school boards, City transit and school transportation providers, four main concerns were identified. They included a request for an all-way stop or pedestrian crossover at Forman and Oakdale, the entire block surrounding the schools to be reduced to 30km and defined as a Community Safety Zone and all no parking zones be enforced.

Staff collected vehicle and pedestrian counts at three surrounding

intersections to see if four-way stops or pedestrian crossovers were warranted. The Project Engineer reviewed the findings from each intersection, stating that staff are recommending a Level 2 Type C pedestrian crossover on Forman Avenue, north of Oakdale Avenue. The MTO recommends a Type D crossing but staff are recommending the addition of flashing lights until citizens are more familiar with these types of crossings.

With respect to reducing speed limits to 30km, the Project Engineer advised it would be atypical to do so without a prior history of incidents. Staff are recommending a reduction to 40km on parts of Short Street and Matilda Street.

The Clerk's Division has purchased a vehicle for their enforcement officers and will be able to enforce the no parking areas on a more regular basis.

Discussion took place regarding complaints of speed on Forman Avenue and whether a stop sign at Forman and Oakdale may help. The Director advised that if a four-way stop is installed, a pedestrian crossover would be unnecessary. As to whether one is preferable to the other, a crossover is pedestrian activated and only used when necessary. A stop sign requires vehicles to stop even when there are no students at the school. Concern was raised with an unwarranted stop sign as people, particularly those who live in the area, become used to little pedestrian traffic and begin to roll through them. A suggestion was made by a Sub-committee member that a crossing guard be located here as well.

Discussion took place about Northwestern using the parking lot at Forman and Britannia as a drop off point.

In response to a question regarding timelines for the pedestrian crossover and review, the Director advised that if approved by Council, the crossover would be installed before school starts and that review of how everything is working would occur in September/October.

Discussion took place regarding parking in no parking zones and enforcement. The Director stated that currently the police are responsible for enforcement on a complaint basis. Staff are developing a plan using

Clerk's resources for enforcement that includes a communication strategy.

A concern was raised that the City bus is dropping kids off where they have to cross the street and a request was made to see if they could come from the opposite direction.

Motion by Councillor Gaffney

Sub-committee Recommendation: THAT Council approve a budget of up to \$18,000 for the installation of a Level 2 Type C pedestrian crossover on Forman Avenue just north of Oakdale Avenue;

THAT Council approve a budget of up to \$6,000 for a public awareness campaign for pedestrian crossovers;

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Matilda Street	From the south side of Short Street to the north side of Huron Street

Carried

Motion by Councillor Gaffney

Sub-committee Decision: THAT staff bring a report back to Sub-committee on what it takes to create a Community Safety Zone in the City.

Carried

6. Report of the Events Coordinator

6.1 Request for Exemption from Noise Control By-law 113-79 for the Stratford Summer Music's Silent Screening of "The Phantom of the Opera" with Live Orchestra Accompaniment Event (ITS19-043)

Staff Recommendation: THAT approval be given to the request from the organizers of the Silent Screening of "The Phantom of the Opera" with Live Orchestra Accompaniment for exemptions from Noise Control By-law 113-79 in a commercial zone to permit the loading and unloading provision [Schedule 2 clause 4] from 11:00 p.m. to 11:30 p.m. and from the unreasonable noise provision [Schedule 1 clause 8] for the duration of the event from 9:00 p.m. to 11:00 p.m. on Saturday, August 17, 2019.

Sub-committee Discussion: None.

Motion by Councillor Sebben

Sub-committee Recommendation: THAT approval be given to the request from the organizers of the Silent Screening of "The Phantom of the Opera" with Live Orchestra Accompaniment for exemptions from Noise Control By-law 113-79 in a commercial zone to permit the loading and unloading provision [Schedule 2 clause 4] from 11:00 p.m. to 11:30 p.m. and from the

unreasonable noise provision [Schedule 1 clause 8] for the duration of the event from 9:00 p.m. to 11:00 p.m. on Saturday, August 17, 2019.

Carried

7. Report of the Manager of Environmental Services

7.1 The Promotion of Municipal Tap Water - Action Plan 2019 (ITS19-045)

Staff Recommendation: THAT Council approve the Action Plan for the Promotion of Municipal Tap Water.

Sub-committee Discussion: The Manager of Environmental Services summarized the staff report, noting that it focuses on promotion of municipal water as a first step to reducing consumption of single use water bottles.

Promotion of municipal water, education and procurement and utilization of a portable water filling station will all be employed as part of a marketing campaign. It was noted that the City of Guelph has a great municipal water promotion campaign that staff are looking at replicating.

In response to a question on the size of the water filling station, the Manager advised that the unit the City is purchasing is connected to municipal supply. Staff looked at models that connect to supply and those that don't and compared the benefits of both.

It was suggested by Sub-committee that staff look at waiving costs for set-up of the mobile filling station if certain conditions are met, that reusable bottles be available for sale at the unit and that the option to use it be added to the Special Event Application. The Events Coordinator confirmed that it will be added to the application once the unit is purchased and available.

In response to further suggestions, the Manager stated that staff will look at preparing a map of all water refilling stations in the City and the possibility of adding a station at Memorial Gardens.

Motion by Councillor Gaffney

Sub-committee Recommendation: THAT Council approve the Action Plan for the Promotion of Municipal Tap Water.

Carried

8. Capital Project Update

Sub-committee Discussion: The Director of Infrastructure and Development Services provided a verbal update on the status of various engineering capital projects, noting that an Operations update has been added to the Capital Project Update.

Updates were provided on street sweeping, line painting of accessible parking stalls, stop bars and crosswalks, asphalt application and storm sewer, catch basin and manhole repairs.

With respect to the Traffic Study of Downtown Areas, a concern from the public was noted by a Sub-committee member with increased traffic, speed and a reduced ability for pedestrians to cross Church Street at Ontario and St. Patrick Streets. The Director confirmed that they were looking at the whole downtown, including that area. Possible solutions were discussed.

It was also suggested that the previous Council direction to look at 40km speeds on residential streets be included as part of this downtown study. The Director noted that it has been tough to get information on 40km speed limits as not many communities are doing it.

It was requested by a Sub-committee member that a reminder be issued about riding bicycles on downtown sidewalks and safe cycling practices.

The full update will be included with the July 15, 2019 Committee agenda.

9. Advisory Committee/Outside Board Minutes

There are no Advisory Committee/Outside Board minutes to be provided to Sub-committee at this time.

10. Next Sub-committee Meeting

The next Infrastructure, Transportation and Safety Sub-committee meeting is Monday, July 22, 2019 at 12:00 p.m. in the Council Chamber, City Hall.

Discussion took place about moving the meeting back to its regular date and time and a suggestion made the regular schedule be kept year-round next year.

11. Adjournment

Motion by Councillor Gaffney

Sub-committee Decision: THAT the Infrastructure, Transportation and Safety Sub-committee meeting adjourn.

Carried

Meeting Start Time: 4:30 p.m.

Meeting End Time: 5:27 p.m.