

**Corporation of the Town of Penetanguishene**

10 Robert Street West, P.O. Box 5009, Penetanguishene, ON, L9M 2G2
Phone: 705-549-7453 Fax: 705-549-3743 Email: tourism@penetanguishene.ca

SANTA CLAUS PARADE ENTRY FORM *(Please print neatly)*

The Town of Penetanguishene in partnership with the Penetanguishene Lions Club are proud to be hosting the 2016 Santa Claus Parade on Saturday, December 3rd, 2016 at 4:00 pm.

This year's theme is **"A Beary Merry Christmas"** and participants are encouraged to incorporate a Christmas theme including bears and teddy bears when designing their float or dressing up their walking group. All parade entries will be asked to provide a Certificate of Insurance that names the Corporation of the Town of Penetanguishene and the Penetanguishene Lion Clubs as additional parties insured on your policy or have all participants sign an Assumption of Risks, Release of Liability and Indemnity Waiver. Failure to provide insurance/waivers prior to the Parade will result in your group being unable to participate.

The Festival of Lights will take place at the Town Dock following the parade with the tree lighting at 5:30 pm and refreshments and activities at the Penetanguishene Centennial Museum afterwards.

Contact Name:	Business Name:
Mailing Address:	Town:
Postal Code:	Email:
Business Phone:	Cell Phone:

ENTRY TYPE (Please check all that apply)

Commercial Business	<input type="checkbox"/>	Resident	<input type="checkbox"/>	Non-Profit	<input type="checkbox"/>	Government/Municipal Affiliate	<input type="checkbox"/>
School	<input type="checkbox"/>	Non-Resident	<input type="checkbox"/>	Other:			

FLOAT TYPE (Please check all that apply)

Marching Band	<input type="checkbox"/>	Truck / Flatbed	<input type="checkbox"/>	Bus	<input type="checkbox"/>	Motorcycle	<input type="checkbox"/>
Walking Group	<input type="checkbox"/>	Motor Vehicle with Trailer	<input type="checkbox"/>	Motor Vehicle without Trailer	<input type="checkbox"/>		
Other:		Vehicle Type:					

Other:	Length of Entry ____ Feet	Height of Entry ____ Feet
Number of Participants involved in your float?	Will music be sung or played?	Yes <input type="checkbox"/> No <input type="checkbox"/>

DESCRIPTION OF ENTRY: (What will it look like? How will you follow the parade theme?)

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INDEMNITY

On behalf of the Individual/Company/Organization noted on this form, I, _____
(Print Name), have been given the authority to sign on behalf of the entry. I agree to comply with the Corporation of the Town of Penetanguishene and Penetanguishene Lions Club rules and regulations and the directions of the Parade Marshall and Committee. I further agree that the Parade, Penetanguishene Lions Club, Committees/Agents nor the Corporation of the Town of Penetanguishene will be liable for any injury to any persons and/or damage to any property in connection with the parade. I further agree to hereby grant the Parade Committee the rights to publish photographs or video of this entry for marketing and promotions of this event.

Applicant Signature:	Date:
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SANTA CLAUS PARADE RULES & REGULATIONS

Saturday, December 3rd, 2016 4:00 pm

1. All entries are required to submit a completed entry form by December 1st to secure a spot in the Parade. At this time, there is no entry fee to participate.
2. A Certificate of Insurance is also required for all entries and must be submitted by December 1st. The Certificate must name the Corporation of the Town of Penetanguishene and Penetanguishene Lions Club as additional parties insured on your policy. If insurance cannot be provided, a waiver form must be completed by each participant and submitted to the Town prior to the parade date.
3. For the safety of the spectators, no candy or other giveaways are to be thrown or passed from floats or moving vehicles along parade route. If you wish to provide giveaways, please use walkers only to hand those out to spectators safely along the parade route, keeping in mind spectators will be lined up from Jeffery Street all the way down to the Town Dock.
4. Floats must be constructed with safety in mind; they must withstand strong winds and/or inclement weather. Please ensure that your entry is mechanically sound and safe for any participating passengers and spectators. You are responsible for the safety of all participants associated with your entry.
5. Entries must reflect the theme of the parade and/or Christmas season and cannot be strictly for advertising. Please identify your entry on both sides so that spectators can easily see who you are.
6. Floats may not include a live Santa figure, as Santa Claus will be the last float in the parade.
7. Children must be supervised by an adult at all times. Organizers of entries with small children should station persons along the route to assist tired marchers/walkers.
8. Parade entries are asked to arrive on Jeffery Street to be marshalled into the lineup by 3:30 pm. The parade will leave from Jeffery Street at 4:00 pm sharp.
9. Participants must obey the directions of the parade marshals and volunteers at all times.
10. The Parade Marshall and Parade Committee reserve the right to refuse any entry in the parade for safety reasons or should an entry not meet a rule or regulation.
11. The participant will assume all liability relating to or arising from their involvement with the Parade. The applicant shall indemnify and hold harmless the Corporation of the Town of Penetanguishene, Santa Claus Parade Committee and Penetanguishene Lions Club of any claims or actions arising from his or her participation.
12. Please arrange for your participants to be picked up after the parade at the Penetanguishene Centennial Museum, located at 13 Burke Street.



Penetanguishene



2016 Theme "A Beary Merry Christmas"

