



# **The Corporation of the County of Wellington Information, Heritage and Seniors Committee Agenda**

June 8, 2016

Terrace Boardroom

4:30 pm Museum and Seniors

6:00 pm Library Board

Members: Warden Bridge; Councillors Black (Chair), Anderson, Driscoll, Watters; Lucia Costanzo, Jennifer Dixon, Janice Sheppard, Walter Trachsel

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|--|---------|
| <b>1. Call to Order</b>  |         |
| <b>2. Declaration of Pecuniary Interest</b>  |         |
| <b>3. Museum and Archives</b>  |         |
| 3.1 Museum and Archives Financial Statements and Variance Projections as of May 31, 2016 | 3 - 5   |
| 3.2 WCMA Capital Projects Update   | 6 - 9   |
| 3.3 WCMA Events and Exhibits   | 10 - 16 |
| <b>4. Seniors</b>  |         |
| 4.1 Wellington Terrace Financial Statements and Variance Projections as of May 31, 2016  | 17 - 20 |
| 4.2 Quality Report   | 21 - 24 |
| 4.3 Bill C-14 Update - Medical Assistance in Dying (MAID) - Verbal                       |         |
| 4.4 Correspondence from Public Health Regarding 2015 Immunization Rate                   | 25 - 25 |
| 4.5 Moment of Excellence - Wellington Advertiser Article                                 | 26 - 26 |
| <b>5. Recess Until 6:00 pm</b>   |         |
| <b>6. Library Board</b>  |         |
| 6.1 Declaration of Pecuniary Interest  |         |
| 6.2 Library Financial Statements and Variance Projections as of May 31, 2016             | 27 - 30 |
| 6.3 Summary of Library Activities - May 2016   | 31 - 33 |
| 6.4 Library Use Statistics - May 2016  | 34 - 41 |

6.5 New Hillsburgh Library Site Video Footage

6.6 Items for Information

6.6.1 Aboyne Library Branch Renovations Article, Wellington Advertiser, May 2016 42 - 42

6.6.2 Erin Home and Lifestyles Show Article, Wellington Advertiser, May 2016 43 - 43

6.6.3 Youth Programme Article, Wellington Advertiser, May 2016 44 - 44

**7. Closed Meeting**

**8. Rise and Report**

**9. Adjournment**

Next meeting date September 14, 2016 or at the call of the Chair.



# COUNTY OF WELLINGTON

## COMMITTEE REPORT

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**To:** Chair and Members of the Information, Heritage and Seniors Committee  
**From:** Ken DeHart, County Treasurer  
**Date:** Wednesday, June 8, 2016  
**Subject:** **Museum and Archives Financial Statements and Variance Projections as of May 31, 2016**

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### Background:

This report is respectfully submitted in accordance with the County's Budget Variance Reporting policy, and provides a first projection to year-end based on expenditures and revenues to May 31, 2016 for the County Museum and Archives.

#### Operating:

- The provincial grant is expected later in the year – no variance is expected
- Licenses, permits and rent (room rentals for events) are ahead of budget, a positive variance is anticipated
- User fees and charges are on budget, additional children's events and adult art programmes are yet to take place, no significant variance is anticipated
- Other revenue consists of donations that will be transferred to the appropriate reserve at the end of the year as well as amounts received for the Elora Arts Council's Insights program which is offset through the transfer payments line
- Supplies, materials and equipment are low relative to budget as summer programme expenses, including the adult art programme, will be incurred in the coming months.
- Purchased services is under budget at this point - building, grounds and equipment maintenance expenditures will pick up over the summer months.
- All other major revenues and expenditures appear to be on target for this time of year

#### Capital:

- Capital works are proceeding as planned, details of a number of the projects are provided in a separate report on this agenda.

Overall, the Museum and Archives is on budget with a possible surplus of \$20,000 to \$30,000 by year-end. Staff will report back to committee in the fall to update the year-end projections.

### Recommendation:

That the Financial Statements and Variance Projections as of May 31, 2016 for the County Museum and Archives be approved.

Respectfully submitted,

Ken DeHart, CPA, CGA  
County Treasurer



**County of Wellington**  
**Museum & Archives at WP**  
Statement of Operations as of  
31 May 2016

|   | <b>Annual<br/>Budget</b> | <b>May<br/>Actual \$</b> | <b>YTD<br/>Actual \$</b> | <b>YTD<br/>Actual %</b> | <b>Remaining<br/>Budget</b> |
|---|--------------------------|--------------------------|--------------------------|-------------------------|-----------------------------|
| <b>Revenue</b>                            |                          |                          |                          |                         |                             |
| Grants and Subsidies                      | \$52,300                 | \$0                      | \$0                      | 0%                      | \$52,300                    |
| Licenses, Permits and Rents               | \$58,000                 | \$17,381                 | \$27,384                 | 47%                     | \$30,616                    |
| User Fees & Charges                       | \$69,000                 | \$18,693                 | \$29,643                 | 43%                     | \$39,357                    |
| Sales Revenue                             | \$7,200                  | \$1,115                  | \$2,201                  | 31%                     | \$4,999                     |
| Other Revenue                             | \$5,000                  | \$38                     | \$123                    | 2%                      | \$4,877                     |
| <b>Total Revenue</b>                      | <b>\$191,500</b>         | <b>\$37,228</b>          | <b>\$59,351</b>          | <b>31%</b>              | <b>\$132,149</b>            |
| <b>Expenditures</b>                       |                          |                          |                          |                         |                             |
| Salaries, Wages and Benefits              | \$1,431,400              | \$124,432                | \$593,125                | 41%                     | \$838,275                   |
| Supplies, Material & Equipment            | \$143,800                | \$7,202                  | \$34,492                 | 24%                     | \$109,308                   |
| Purchased Services                        | \$393,500                | \$31,485                 | \$156,965                | 40%                     | \$236,535                   |
| Transfer Payments                         | \$5,000                  | \$0                      | \$0                      | 0%                      | \$5,000                     |
| Insurance & Financial                     | \$17,800                 | \$0                      | \$17,271                 | 97%                     | \$529                       |
| <b>Total Expenditures</b>                 | <b>\$1,991,500</b>       | <b>\$163,119</b>         | <b>\$801,852</b>         | <b>40%</b>              | <b>\$1,189,648</b>          |
| <b>NET OPERATING<br/>COST / (REVENUE)</b> | <b>\$1,800,000</b>       | <b>\$125,891</b>         | <b>\$742,501</b>         | <b>41%</b>              | <b>\$1,057,499</b>          |
| <b>Transfers</b>                          |                          |                          |                          |                         |                             |
| Transfer to Capital                       | \$130,000                | \$0                      | \$130,000                | 100%                    | \$0                         |
| <b>Total Transfers</b>                    | <b>\$130,000</b>         | <b>\$0</b>               | <b>\$130,000</b>         | <b>100%</b>             | <b>\$0</b>                  |
| <b>NET COST (REVENUE)</b>                 | <b>\$1,930,000</b>       | <b>\$125,891</b>         | <b>\$872,501</b>         | <b>45%</b>              | <b>\$1,057,499</b>          |





## County of Wellington

31-May-2016

### Museum & Archives at WP Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending May 31, 2016

|                                | LIFE-TO-DATE ACTUALS |          |           |             |             |        |             |
|--------------------------------|----------------------|----------|-----------|-------------|-------------|--------|-------------|
|                                | Approved             | May      | Current   | Previous    | Total       | % of   | Remaining   |
|                                | Budget               | Actual   | Year      | Years       |             | Budget | Budget      |
| Groves Hospital Grant          | \$3,882,000          | \$0      | \$2,115   | \$2,441,659 | \$2,443,774 | 63 %   | \$1,438,226 |
| WP& Artifact Storage Buildings | \$730,000            | \$0      | \$0       | \$206,736   | \$206,736   | 28 %   | \$523,264   |
| Commons Development            | \$100,000            | \$0      | \$0       | \$0         | \$0         | 0 %    | \$100,000   |
| WP Generator & Coal Room       | \$400,000            | \$22,631 | \$152,435 | \$111,726   | \$264,162   | 66 %   | \$135,838   |
| Rehabilitation of WP Lands     | \$264,000            | \$0      | \$0       | \$0         | \$0         | 0 %    | \$264,000   |
| Nicholas Keith Kitchen Reno    | \$30,000             | \$0      | \$0       | \$0         | \$0         | 0 %    | \$30,000    |
| Digitization Well Ad 69-pres   | \$25,000             | \$0      | \$0       | \$0         | \$0         | 0 %    | \$25,000    |
| Museum Accessible Washrooms    | \$100,000            | \$1,018  | \$1,018   | \$0         | \$1,018     | 1 %    | \$98,982    |
| Total Museum & Archives at WP  | \$5,531,000          | \$23,649 | \$155,568 | \$2,760,122 | \$2,915,690 | 53 %   | \$2,615,310 |



# COUNTY OF WELLINGTON

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## COMMITTEE REPORT

**To:** Chair and Members of the Information, Heritage and Seniors Committee  
**From:** Janice Hindley, Administrator, Wellington Place, Museum and Archives  
**Date:** Wednesday, June 08, 2016  
**Subject:** **WCMA Capital Projects update**

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### Background:

This report updates the committee on the status of the WCMA's 2016 capital projects.

#### Accessible Washrooms

- Located on the ground floor of the Museum, the existing men's and women's inaccessible washrooms will be renovated into two, universal washrooms that will be accessible by everyone. Although there are two, small washrooms on each floor of the Museum, the new universal washrooms will be the only accessible washrooms on the entire Museum side of the complex. There are fully accessible washrooms on the Archives wing of the complex, just outside of the Archives and Aboyne Hall, that were constructed in 2010 to the County's accessibility guidelines.
- VG (Ventin) drawings have been approved, and the renovation is scheduled to take place in early August.

#### Nicholas Keith Kitchen renovations

- Three quotes have been received, within budget, and are being reviewed. Renovations are anticipated to begin in August.

#### Digitization of the Wellington Advertiser

- Staff are in the process of working with the County's IT department to develop a project scope and description to obtain quotes for the project.

#### Rehabilitation of Wellington Place Lands

- The Contribution Agreement with the Federal Government has been signed re: the \$80,000.00 grant application that was approved for the project from the Canada 150<sup>th</sup> Infrastructure Programme.

- Sarah Wilhelm from the Planning department and Pasquale Costanzo from the Roads department are working with the WCMA on this project. The Friends of the Grand River and the Elora Cataract Trail Association have been kept informed on the project and are strong supporters of our plans for the County's land south of Wellington Road 18.
- Over the next few months, an arbourist will be clearing dead and/or hazardous trees from the trail and project area; the parking lot will be graded and culverts added; designs for signage and the kiosk will be finalized; and, the design for the new trail will be finalized and work started.
- WCMA staff will be developing an interpretation plan for the pump house and lime kiln ruins including some reconstruction of the pump house.
- Please find attached to this report a map of the Wellington Place and the project area.

**Recommendation:**

That the Administrator's WCMA Capital Projects update report be received for information and forwarded to County Council.

Respectfully submitted,



Janice Hindley  
Administrator, Wellington Place, Museum and Archives

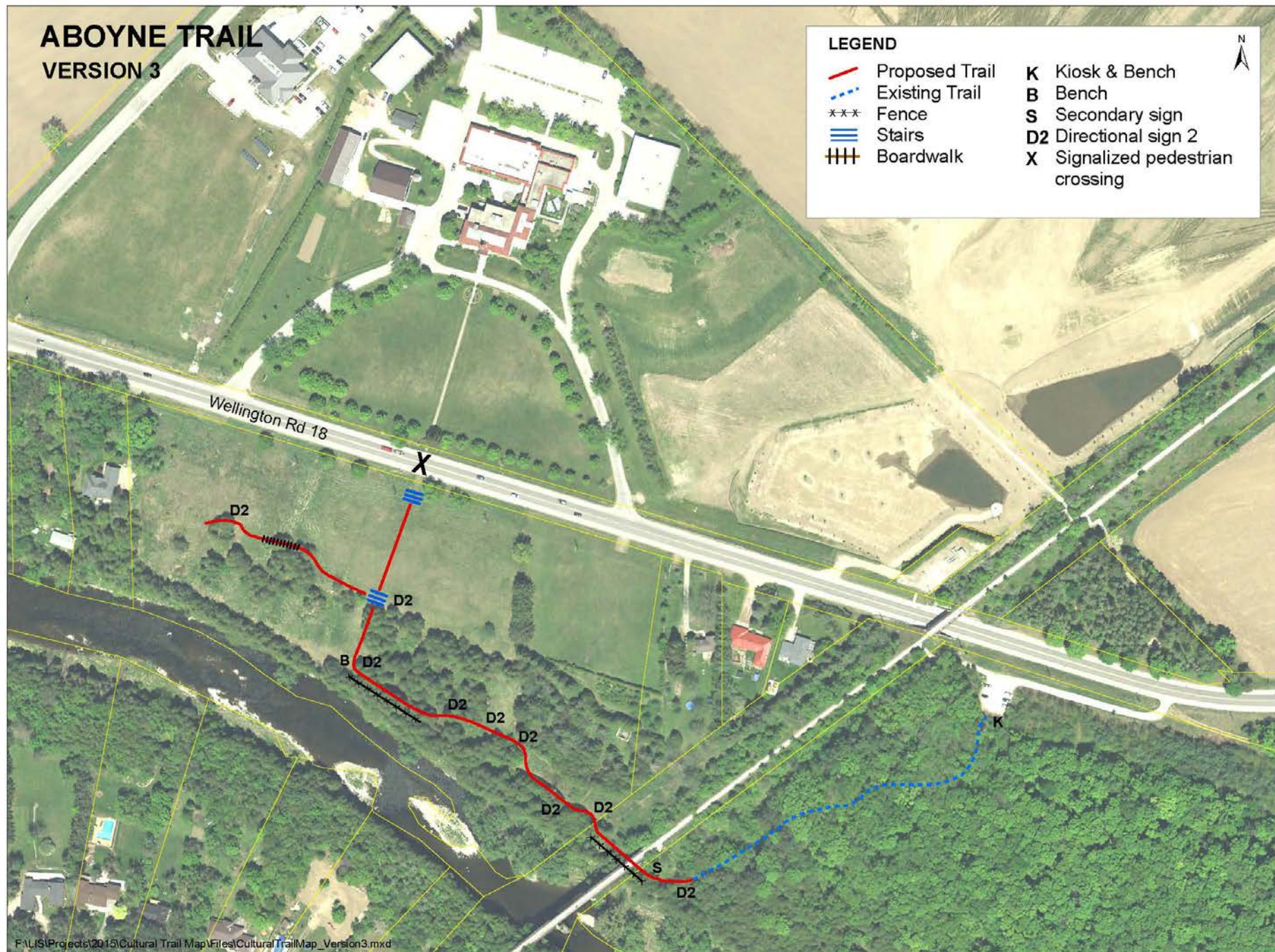


# ABOYNE TRAIL VERSION 3

**LEGEND**

- Proposed Trail
- Existing Trail
- Fence
- Stairs
- Boardwalk

- K Kiosk & Bench
- B Bench
- S Secondary sign
- D2 Directional sign 2
- X Signalized pedestrian crossing



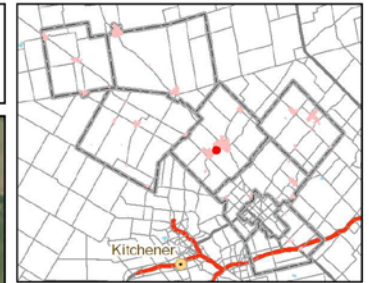
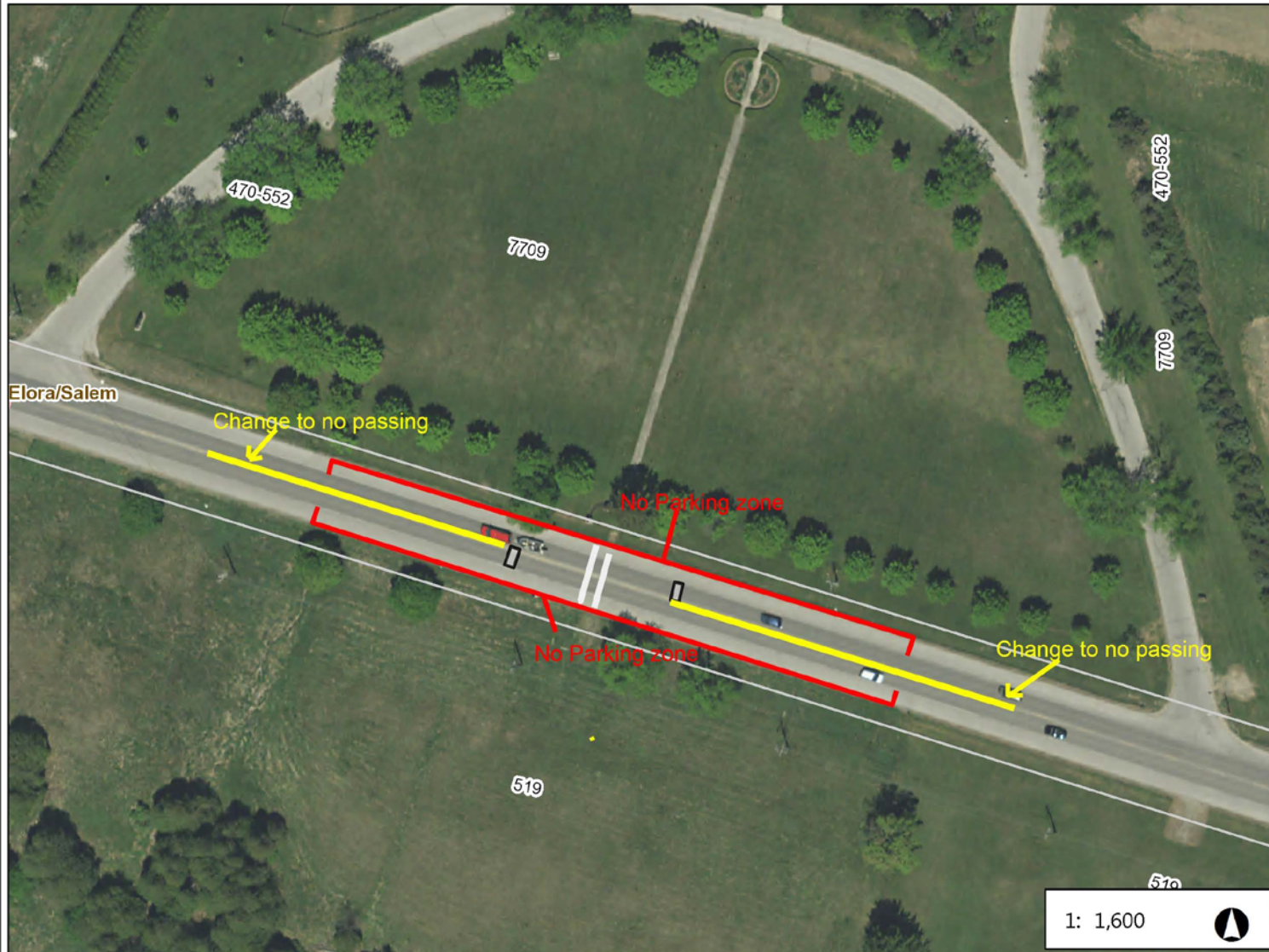
F:\GIS\Projects\2015\Cultural Trail Map\Files\Cultural Trail Map\_Version3.mxd





Explore  
Wellington

# PROPOSED MID-BLOCK CROSSING Wellington Road 18



## Legend

- Municipal Offices
- OPP Stations
- Hospitals
- Fire Halls
- Information Centre
- Schools
- Post Offices
- Arenas
- Community Centres
- Curling Rinks
- Park Parking Lots
- Parcels
- Bridges
- Culverts
- Railways
- Trails
- Waterbodies
- Watercourses
- Parks
- Urban Centres and Hamlets
- Municipalities

## Notes

0.1 0 0.04 0.1 Kilometers

WGS\_1984\_Web\_Mercator\_Auxiliary\_Sphere  
Includes material © 2014 of the Queen's Printer for Ontario. All rights reserved.

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

Produced using information under License with the Grand River Conservation Authority. Copyright © Grand River Conservation Authority, 2016.

THIS IS NOT SURVEY DATA. Parcels - Teranet 2002, Wellington County 2014



# COUNTY OF WELLINGTON

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## COMMITTEE REPORT

**To:** Chair and Members of the Information, Heritage and Seniors Committee  
**From:** Janice Hindley, Administrator, Wellington Place, Museum and Archives  
**Date:** Wednesday, June 08, 2016  
**Subject:** **WCMA Events and Exhibits update**

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### Background:

This report provides an update on the summer events and activities planned at the WCMA.

### Exhibits

- Insights, the 27<sup>th</sup> annual juried art show featuring work from Wellington, Huron, Perth, Dufferin, Grey and Guelph residents will open June 15<sup>th</sup> and run through the summer. It's always an exciting show that draws a large crowd, and is a partnership between the Elora Arts Council and the WCMA.
- 1877 Barn, lower level, will be a work in progress over the summer months as staff restore the stabling and pens to the 1937/early 1940s period at the Industrial Farm. The Barn is open to the public from May to October, and the barn model in the lower level will show them what the finished project will look like. The upper level of the Barn has been restored and open for a couple of years now, but modifications are always being made to improve the visitor's experience. Different artifacts will be displayed, the granary will be better interpreted, and new panels and signage will be installed.
- Staff are working with the Lynes Blacksmith Shop committee and the Palmerston Railway Museum to provide support and outreach with their projects.
- Interpretive plans for the pump house and lime kiln ruins will be developed.
- Wellington County Collects, where we feature the private collections of Wellington County residents, continues to be a very successful community programme. On display until September 11, 2016 is "My Little Pony", the collection of Alexandra Cooke from Palmerston. From June 25 to January 8, in a larger gallery, we will be featuring John Deere collectors that ties in nicely with the International Plowing Match and our own Harvest Home festival in September.
- Archives staff and our summer student, Julie O'Donnell, are working on an exciting, virtual exhibit "Wellington Remembers" that will feature photographs and documents on each of the fallen from Wellington County in a searchable database that will be on our website. The virtual project is the online version of our Remembrance Exhibit on the front lawn each year, providing

details and more information in electronic format on each of the names marked by a cross. We hope to unveil the new virtual Exhibit this November during our Remembrance Week activities.

### Events and Programmes

- Art Workshops throughout the month of July. Please see the attached brochure with details.
- Summer Pleasures features family friendly drop-in activities every Wednesday afternoon in July and August on a different theme. Please see the attached brochure.
- Concerts in the Barn and Garden every Thursday evening in July and August.
- Heritage Skills for Modern Living series are popular workshops, the next one will be on cheese making, this Sunday, June 5, 2016. In April, there were beer and sausage making workshops. Please see the attached poster. Typically, these workshops sell-out, with roughly 15 participants as the group needs to remain fairly small.
- Doors Open on June 18, 2016. This year's theme is medical history, so we will be featuring items from our collection and tours related to that theme.

### **Recommendation:**

That the Administrator's WCMA Events and Exhibits update report be received for information and forwarded to County Council.

Respectfully submitted,



Janice Hindley  
Administrator, Wellington Place, Museum and Archives

# SUMMER PLEASURES



# 2016

Every Wednesday afternoon during  
July and August from 1:00 to 4:00 pm<sup>12</sup>



# Activity Schedule

**July 6 - Thrifty ways...the three R's**

**July 13 - Lunch from the Garden\***

**July 20 - My Little Pony Spa**

**July 28 - Magic in the Barn!**

**August 3 - Garden Delights**

**August 10 - Mind Your Manners Tea Party\***

**August 17 - Watercolour on the Grand\***

**August 24 - Teddy Bear Picnic**

**August 31 - John Deere Tractor DAZE**

**\*registration required, fee applies**

**Admission by donation and drop-in format with ongoing scheduled activities, unless otherwise noted**

- **Children in attendance must be accompanied by an adult for drop-in afternoons**
- **For a full description of all the Summer Pleasure activities**
  - **Activities may be subject to change without notice**



**Wellington County Museum and Archives**

Wellington County Road 18 between Fergus and Elora

**T 519.846.0916 X 5221 | Toll Free 1.800.663.0750 X 5221**

**[www.wellington.ca/museum](http://www.wellington.ca/museum)**



**ALTERNATE FORMATS AVAILABLE UPON REQUEST.**





Laurie Skantzos

## Watercolour: Water and Skies with Karen Kesteloot

**3 days,** July 16, 17 and 18, \$152.55 (includes HST, supplies extra)

**All levels**

The transparent glow of watercolour is perfect for painting skies and water. Find out how to create radiant skies and glistening water in this three-day workshop. Learn why timing in watercolour painting is so critical and how to use it for creative effect. Be inspired by great watercolourists from history like Turner and Corot.

## Brushstroke Painting “The Ink Sings and the Brush Dances” with Roslyn Levin

**3 days,** July 19, 20 and 21, \$152.55 (includes HST, supplies extra)

**All levels**

Using one's own chi/ki/qi and the simple tools of brush, rice paper, inkstick, and inkstone, learn to control your brush with strength and sensitivity. This new way to handle a brush is applicable to any other medium you might choose. Practice the Body, Breath and Brush method of painting developed by Roslyn's sensei, Tomoko Kodama.

Paper and various brushes will be available for purchase in class.

## Exploring Modern Mosaics 4 with Jean Loney

**3 days,** July 19, 20 and 21, \$152.55 (includes HST, supplies extra)

**All levels**

Beginning students will focus on using glass in a mosaic form; learn how to confidently use glass-cutting tools, learn the properties of different materials, and plan and complete a beautiful mosaic. Beginners will be provided with tools to share. Intermediate students will add texture and dimension to more ambitious projects. They should bring their own tools. All materials needed to complete a mosaic will be supplied for an additional fee of \$30 payable to the instructor in class.

## Egg Tempera with Karen Kesteloot

**3 days,** July 22, 23 and 24, \$152.55 (includes HST, supplies extra)

**Some painting experience helpful**

Do you marvel over the masterful works of Ken Danby, Alex Colville, or Renaissance painters? Ever wonder how they achieve such wondrous detail and subtlety? The secret is painting with egg tempera. You can learn their secrets in this introductory workshop. Making your own paint with egg yolk and pigment is such a satisfying feeling in today's ready-made market.

## Sculpting with Light with Janet Morton

**3 days,** July 22, 23 and 24, \$152.55 (includes HST, supplies extra)

**All levels**

In this workshop we will play with 3-D form combined with light. Experiment with different materials, and learn simple construction techniques as well as basic wiring. Using wire, Japanese paper, reeds and natural materials participants will create free standing sculptural lanterns. Participants are encouraged to bring their own pliers, scissors and garden clippers. Additional fee for supplies: \$35 payable to the instructor in class.

## Explore, Express, and Play! With Acrylic and Mixed Media with Laurie Skantzos

**5 days,** July 25 to 29, \$254.25 (includes HST, supplies extra)

**All levels**

Create and play with acrylic paint, and a variety of mixed media and collage. With an assortment of loosening-up exercises, Laurie will assist you in finding your own, unique mark. Venture deeper into your painting process, developing your personal expression. Laurie's award-winning work is included in private and public collections across North America, Europe and Asia.

## Chalk Pastel Painting with Jessica Masters

**5 days,** July 25 to 29, \$254.25 (includes HST, supplies extra)

**All levels**

Discover how with pastels one can create images with light, colour and texture. Learn the foundations of pastel painting with wet/dry layering, scumbling, and refining details. Experiment with different pastels and surfaces, make pastel paper, and learn to preserve, store and frame finished pieces.

This course includes demonstrations, exercises, individual instruction, group discussions and open studio time. Additional fee for supplies: \$65 payable to the instructor in class.

## A Medieval Sampler with Debbie Thompson Wilson

**2 days,** July 30 and 31, \$101.70 (includes HST, supplies extra)

**Some watercolour experience helpful**

Learn to paint and gild (using real gold leaf) patterned backgrounds, acanthus leaf decoration, and illuminated capital letters which were all part of a medieval student illuminator's training. We'll work from historical examples and pattern books using some traditional and modern methods and materials. Additional fee for supplies: \$10 payable to the instructor in class.

## Woodland Beaded Hide Bag with Naomi Smith, Black Tulip Design

**2 days,** July 30 and 31, \$101.70 (includes HST, supplies extra)

**All levels**

This project draws upon some centuries-old techniques popularized by the Woodlands people of the Great Lakes Region. Learn the raised or embossed style of beadwork and create a beautiful strawberry design on a velvet panel. Explore basic leather working skills using buttery-soft deer hide. This hide work-bag is functional and decorative as a piece of wearable art. Come “bead-inspired”!

Additional fee for project kit: \$85 payable to the instructor in class.



# workshops

## at the Museum and Archives



## SUMMER 2016

Welcome to another exciting programme of art workshops at the Museum and Archives. We offer a diverse selection of media and skill levels, all taught by the area's top art instructors. This summer, we are offering a variety of two, three, and five-day sessions.

Whether you want to “brush-up” existing abilities or discover new ones, there is sure to be a course that will inspire you.

Enrolment is limited, so register early!



Judith Eckhardt



Jessica Masters



Jean Loney



Al Cote



Debbie Thompson Wilson



Karen Kesteloot



REGISTRATION:

- 5-day workshop: \$225.00 + \$29.25 (HST) = \$254.25
- 3-day workshop: \$135.00 + \$17.55 (HST) = \$152.55
- 2-day workshop: \$90.00 + \$11.70 (HST) = \$101.70

- Full payment is required at time of registration.
- Course fees do not include supplies. Some courses have special materials or arrangements supplied by the instructors and an additional fee may be required, payable to the instructor first day of class.
- Confirmation and supply list will be sent upon registration.

THERE ARE 3 WAYS TO REGISTER:

- By phone 519.846.0916 x 5221 or toll free 1.800.663.0750 x 5221 and pay by credit card (Visa or MasterCard). Office hours: weekdays 9:30 am to 4:30 pm, weekends 1:00 to 5:00 pm.
- By mail with a cheque\* or credit card using the form below. **DO NOT MAIL CASH.**
- In person at the Museum reception desk: by cash, cheque\*, credit card or debit.

\*Cheques made payable to: **Wellington County Museum and Archives**. Post-dated cheques not accepted. A fee of \$35 will be charged for all NSF cheques.

CANCELLATION/REFUND POLICY:

The Wellington County Museum and Archives reserves the right to cancel or alter a programme. If we cancel a workshop you will receive a full refund. Notice of workshop cancellation is made by telephone and or email, 14 days prior to the start of the workshop.

If you cancel, your course fee will be refunded, less a \$20.00 administration fee, providing we receive notice in writing 14 days prior to the start of the workshop. Refunds after that date require a medical certificate and are subject to the \$20.00 administration fee.

CONTACT US:

**Wellington County Museum and Archives**  
0536 Wellington County Rd. 18, Fergus, ON N1M 2W3  
**www.wellington.ca/museum**  
T 519.846.0916 x 5221  
TOLL FREE: 1.800.663.0750 x 5221  
E kynd@wellington.ca

The Wellington County Museum and Archives and its instructors are not liable or responsible for the safety of students, their friends and relatives, or for loss or damage to their possessions.



ALTERNATE FORMATS AVAILABLE UPON REQUEST

Registration Form

(please print clearly)

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

Province \_\_\_\_\_ Postal Code \_\_\_\_\_ email \_\_\_\_\_

Workshop \_\_\_\_\_ Instructor \_\_\_\_\_ Workshop dates \_\_\_\_\_

Payment

**Payment amount** (cost per workshop plus applicable taxes) \_\_\_\_\_

check one ☐ cash (in person only, **do not mail cash**) ☐ cheque payable to Wellington County Museum and Archives

☐ debit (in person only) credit card: Visa ☐ MasterCard ☐

Name on card \_\_\_\_\_

Card number \_\_\_\_\_ Expiration \_\_\_\_/\_\_\_\_ Security Code \_\_\_\_\_

Information on this form is collected in pursuance with The Municipal Act, R.S.O. 1990, and will be used for the purposes of compiling our workshop registration.

Visit **www.wellington.ca/museum** to find links to the artist/instructors' websites.

Easy and Fun Intro to Engraving with Clive Lewis

**2 days,** July 2 and 3, \$101.70 (includes HST, supplies extra)

**All levels**  
Explore the art of relief printmaking from basic stamping applications to lino. Learn to transfer drawings to a plate, engrave in various styles, and then print the work with both an etching press and by hand. Inks, papers, mono-printing and post-printing processes will be covered. Additional fee for supplies: \$20 payable to instructor in class. Some tools available for student use.

Collage Using Your Own Artwork with Sharyn Seibert

**2 days,** July 2 and 3, \$101.70 (includes HST, supplies extra)

**All levels**  
Do you have a collection of unfinished drawings, acrylics on paper or incomplete watercolours? Breathe new life into them in this fun-filled workshop! Award-winning artist and teacher Sharyn Seibert will be your guide as you consolidate, reconfigure, and rejuvenate your artwork into an exciting and dynamic new piece.

New Painting with Meredith Blackmore

**5 days,** July 4 to 8, \$254.25 (includes HST, supplies extra)

**Beginner to advanced, with some painting experience recommended**  
Take your understanding of colour from theory to practice. Take a new approach to areas of drawing that make you freeze. Learn to see relationships between shapes and lines in your chosen subject. Paint quickly, in oil or acrylic, from live and photographic sources. Bring a big brush!

Medieval Illumination and Gilding with Debbie Thompson Wilson

**5 days,** July 4 to 8, \$254.25 (includes HST, supplies extra)

**Some watercolour experience helpful**  
Experience the medieval style of miniature painting and gilding with gold leaf. We'll use some traditional materials and methods, working from historical images. This year, we focus on signs of the zodiac and depictions of the medieval labours of the months, which were used to decorate the pages in the Books of Hours. Additional fee for supplies: \$15 payable to instructor in class.

Watercolours for Beginners with Pat Armstrong

**2 days,** July 9 and 10, \$101.70 (includes HST, supplies extra)

**Beginner Level**  
Have you always wanted to try your hand at painting with watercolours but were a little apprehensive about starting? In this workshop you will experience the softness and fluidness that can be achieved with watercolour and yet still be able to paint with great detail. Learn about the supplies necessary to get started, and the different techniques used and how to apply them to your subject.

Painting on Glass with Heather Wood

**2 days,** July 9 and 10, \$101.70 (includes HST, supplies extra)

**Suitable for beginners**  
Students will use various glass paints and enamels to create both abstract and representational imagery on a glass vessel, panel and/or jewellery. During this two-day workshop we will consider colour mixing, firing schedules, and investigate mark-making using a variety of tools. Additional fee for supplies: \$35 payable to instructor in class.

Digital Photography with Ross Davidson-Pilon

**5 days,** July 11 to 15, \$254.25 (includes HST, supplies extra)

**Beginner to intermediate**  
Start an exciting new hobby or launch a career -- this digital photography workshop will give all of the necessary tools to thoroughly master your camera. Discover what equipment you really need, see light in new dramatic ways, understand composition, and plan your images to guarantee results.

Two Quilting Projects: Quilted Rugs and Fabric Folding with Al Cote

**5 days,** July 11 to 15, \$254.25 (includes HST, supplies extra)

**All levels**  
Create a beautiful one-of-a-kind quilted rug in this innovative and fun class. After sewing a design through three to five layers of fabric, various cuts are made to reveal selected layers. Al will also show you, in a second sample project, a folding and manipulating technique that will give your future quilting projects a three-dimensional effect. You must have your own working sewing machine with the ability to do free motion stitching.

Adventures in Textile Arts with Judith Eckhardt

**3 days,** July 16, 17 and 18, \$152.55 (includes HST, supplies extra)

**All levels**  
Learn multiple ways to create texture and unique design elements in your textile art using only your sewing machine, a variety of sewing machine feet, and various kinds and weights of thread. Create a variety of samples that you can translate into your own unique textile style. Learn new, sometimes unusual ways to embellish your work with threads and stitch. You must have your own working sewing machine with the ability to do free motion stitching.



# Heritage Skills Workshops

**The Wellington County Museum and Minga Skill Building Hub present the  
Spring 2016 Heritage Skills Workshops**

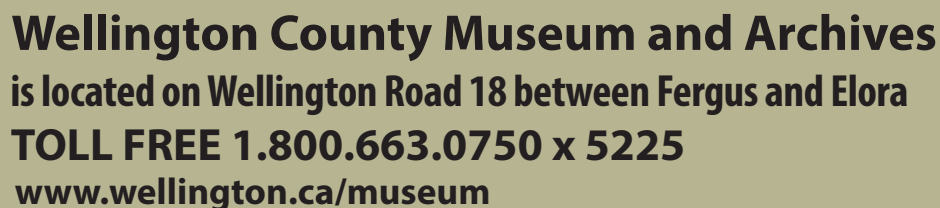
## Sunday, June 5

**Cost: \$60.00**



## Beer and sausage go hand-in-hand.

To sign up for a course please go to [www.mingaskillbuilding.ca](http://www.mingaskillbuilding.ca) or call/visit the [www.wellington.ca/museum](http://www.wellington.ca/museum)







# COUNTY OF WELLINGTON

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## COMMITTEE REPORT

**To:** Chair and Members of the Information, Heritage and Seniors Committee  
**From:** Ken DeHart, County Treasurer  
**Date:** Wednesday, June 8, 2016  
**Subject:** **Wellington Terrace Financial Statements and Variance Projections as of May 31, 2016**

---

### Background:

This report is respectfully submitted in accordance with the County's Budget Variance Reporting policy, and provides a first projection to year-end based on expenditures and revenues to May 31, 2016 for the Terrace.

### Revenue

- In February of this year correspondence was received from the province indicating the County's funded Case Mix Index (CMI) will be increasing from 101.42 to 103.28 as of April 1, 2016. The resulting impact to the County is an additional \$83,000 in funding for 2016.
- Resident revenue is currently close to budget with only a small variance anticipated.
- Other revenue relates to unbudgeted donations, the net amount of which (after donation related purchases) will be transferred to the Terrace Donation Reserve Fund.

### Expenditure

- Salaries and benefits comprise the majority of expenditures. Additional staffing coverage requirements as well training hours which are usually spread throughout the year having been completed has resulted in the salary line trending over budget. Staff will continue to monitor the costs and report back to committee in the fall with additional details.
- Supplies, materials and equipment is under budget as a number of operating supplies including raw food and computer hardware are underspent, additional expenditures through the rest of the year are expected to bring this line item in on budget.
- Purchased services are under budget as the County received a Hydro One rebate as a result of an energy bill audit completed through Complete Purchasing Group in early 2016 for \$141,000. All other purchased services expenses are on budget to date.
- The full insurance premium has been processed.
- The majority of the debt charges related to the Terrace will be incurred later in the year.

### Capital

- The furniture replacement purchases are complete and the project will be closed with minor savings.
- Nursing equipment and resident lift purchases are underway and are expected to be completed within budget.
- The domestic hot water boiler replacement is on order and expected to be installed by the end of June. The final price came in under budget and staff anticipates savings of approximately \$16,000.
- Staff are working with a contractor on the plan for the server upgrades and anticipates work to begin over the next couple of months.

Overall, the Terrace budget appears to be on target. The revenue increase generated by the improved Case Mix Index and hydro rebate generated through the energy bill audit are expected to be largely offset by an anticipated overage in staffing costs. Staff will continue to monitor expenditures and report back in the fall with an updated variance projection.

**Recommendation:**

That the Financial Statements and Variance Projections as of May 31, 2016 for Wellington Terrace be approved.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Ken DeHart', with a stylized flourish extending to the right.

Ken DeHart, CPA, CGA  
County Treasurer



**County of Wellington**  
**Homes for the Aged**  
Statement of Operations as of  
31 May 2016

|   | <b>Annual<br/>Budget</b> | <b>May<br/>Actual \$</b> | <b>YTD<br/>Actual \$</b> | <b>YTD<br/>Actual %</b> | <b>Remaining<br/>Budget</b> |
|---|--------------------------|--------------------------|--------------------------|-------------------------|-----------------------------|
| <b>Revenue</b>                            |                          |                          |                          |                         |                             |
| Grants and Subsidies                      | \$8,420,200              | \$727,110                | \$3,669,537              | 44%                     | \$4,750,664                 |
| User Fees & Charges                       | \$4,326,000              | \$360,387                | \$1,804,559              | 42%                     | \$2,521,441                 |
| Other Revenue                             | \$0                      | \$194                    | \$4,306                  | 0%                      | \$(4,306)                   |
| <b>Total Revenue</b>                      | <b>\$12,746,200</b>      | <b>\$1,087,690</b>       | <b>\$5,478,401</b>       | <b>43%</b>              | <b>\$7,267,799</b>          |
| <b>Expenditures</b>                       |                          |                          |                          |                         |                             |
| Salaries, Wages and Benefits              | \$14,680,200             | \$1,179,077              | \$6,272,976              | 43%                     | \$8,407,224                 |
| Supplies, Material & Equipment            | \$1,225,600              | \$102,193                | \$452,764                | 37%                     | \$772,836                   |
| Purchased Services                        | \$1,013,200              | \$75,456                 | \$351,727                | 35%                     | \$661,473                   |
| Insurance & Financial                     | \$32,000                 | \$0                      | \$30,688                 | 96%                     | \$1,312                     |
| Minor Capital Expenses                    | \$35,000                 | \$0                      | \$0                      | 0%                      | \$35,000                    |
| Debt Charges                              | \$1,964,000              | \$0                      | \$613,940                | 31%                     | \$1,350,060                 |
| Internal Charges                          | \$1,133,000              | \$77,895                 | \$455,590                | 40%                     | \$677,410                   |
| <b>Total Expenditures</b>                 | <b>\$20,083,000</b>      | <b>\$1,434,621</b>       | <b>\$8,177,684</b>       | <b>41%</b>              | <b>\$11,905,316</b>         |
| <b>NET OPERATING<br/>COST / (REVENUE)</b> | <b>\$7,336,800</b>       | <b>\$346,931</b>         | <b>\$2,699,283</b>       | <b>37%</b>              | <b>\$4,637,517</b>          |
| <b>Transfers</b>                          |                          |                          |                          |                         |                             |
| Transfers from Reserves                   | \$(35,000)               | \$0                      | \$0                      | 0%                      | \$(35,000)                  |
| Transfer to Capital                       | \$265,000                | \$0                      | \$265,000                | 100%                    | \$0                         |
| Transfer to Reserves                      | \$250,000                | \$0                      | \$250,000                | 100%                    | \$0                         |
| <b>Total Transfers</b>                    | <b>\$480,000</b>         | <b>\$0</b>               | <b>\$515,000</b>         | <b>107%</b>             | <b>\$(35,000)</b>           |
| <b>NET COST (REVENUE)</b>                 | <b>\$7,816,800</b>       | <b>\$346,931</b>         | <b>\$3,214,283</b>       | <b>41%</b>              | <b>\$4,602,517</b>          |



# County of Wellington

30-May-2016

## Homes for the Aged Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending May 31, 2016

|                                 | LIFE-TO-DATE ACTUALS |                 |                 |                 |                 |             |                  |
|---------------------------------|----------------------|-----------------|-----------------|-----------------|-----------------|-------------|------------------|
|                                 | Approved             | May             | Current         | Previous        | Total           | % of        | Remaining        |
|                                 | Budget               | Actual          | Year            | Years           |                 | Budget      | Budget           |
| Furniture Replacements          | \$40,000             | \$0             | \$0             | \$31,658        | \$31,658        | 79 %        | \$8,342          |
| 2016 Nursing Equip Replacement  | \$60,000             | \$14,250        | \$14,250        | \$0             | \$14,250        | 24 %        | \$45,750         |
| 2016 Resident Equipment Lifts   | \$60,000             | \$0             | \$0             | \$0             | \$0             | 0 %         | \$60,000         |
| Domestic Hot Water Boiler Repl  | \$120,000            | \$0             | \$0             | \$0             | \$0             | 0 %         | \$120,000        |
| 2016 Servery Upgrades           | \$25,000             | \$0             | \$0             | \$0             | \$0             | 0 %         | \$25,000         |
| <b>Total Homes for the Aged</b> | <b>\$305,000</b>     | <b>\$14,250</b> | <b>\$14,250</b> | <b>\$31,658</b> | <b>\$45,908</b> | <b>15 %</b> | <b>\$259,092</b> |



# **2016 Quality Report - Wellington Terrace LTCH**

|   | Total<br>Previous<br>Year    | Year to<br>Date | Jan.   | Feb. | Mar. | Apr.   | May | Jun. | Jul. | Aug. | Sept. | Oct. | Nov. | Dec. |
|---|------------------------------|-----------------|--|------|------|--|-----|------|------|------|-------|------|------|------|
| <b>Human Resources</b>  |                              |                 |  |      |      |  |     |      |      |      |       |      |      |      |
| New Hires   | 30                           | 12              | 3  | 2    | 4    | 3  |     |      |      |      |       |      |      |      |
| Exiting Employees   | 30                           | 12              | 3  | 0    | 5    | 4  |     |      |      |      |       |      |      |      |
| # of calls to<br>Ministry of Labour                             | 1                            | 0               | 0  | 0    | 0    | 0  |     |      |      |      |       |      |      |      |
| Lost hours due to<br>workplace injury                           | 86.5                         | 60              | 0  | 30   | 22.5 | 7.5  |     |      |      |      |       |      |      |      |
| Hours worked by<br>employees in<br>modified role<br>(WSIB)      | 559.5                        | 0.5             | 0  | 0.5  | 0    | 0  |     |      |      |      |       |      |      |      |
| Volunteer Total<br>Hours  | 8668                         | 3537            | 721  | 575  | 627  | 789  | 825 |      |      |      |       |      |      |      |
| <b>Excellence in Care</b>                                       | Last<br>Quarter of<br>2015   |                 |  |      |      |  |     |      |      |      |       |      |      |      |
| % of residents<br>who have had a<br>fall in the last 30<br>days | 21.1%<br>(Province<br>14.3%) |                 | Q2 2015<br><b>20.8%</b><br>(province<br>14.1%) | n/a  | n/a  | Q3 2015<br><b>18.8%</b><br>(province<br>14.5%) | n/a |      |      |      |       |      |      |      |
| % of residents<br>who were<br>physically<br>restrained          | 2.1%<br>(Provincial<br>7.1%) |                 | Q2 2015<br><b>1.8%</b><br>(province<br>6.9%)   | n/a  | n/a  | Q3 2015<br><b>2.0%</b><br>(province<br>6.4%)   | n/a |      |      |      |       |      |      |      |

## 2016 Quality Report - Wellington Terrace LTCH

|   |                             |     |   |     |     |   |     |  |  |  |  |  |  |  |
|---|-----------------------------|-----|---|-----|-----|---|-----|--|--|--|--|--|--|--|
| % of residents who had a pressure ulcer that recetlty got worse   | 1.6%<br>(Provincial 3.3%)   |     | Q2 2015<br><b>1.9%</b><br>(province 3.4%)   | n/a | n/a | Q3 2015<br><b>2.3%</b><br>(province 3.3%)   | n/a |  |  |  |  |  |  |  |
| # of emergency room visists experiencing illness listed on page 3 | Total for year:             | 5   | 0   | 1   | 1   | 0   | 3   |  |  |  |  |  |  |  |
| % of residents on antipsychotics without a diagnosis of psychosis | 27.4%<br>(Provincial 26.1%) |     | Q2 2015<br><b>26.5%</b><br>(province 24.9%) | n/a | n/a | Q3 2015<br><b>25.2%</b><br>(province 23.9%) | n/a |  |  |  |  |  |  |  |
| % of residents with worsening bladder control                     | 24.5%<br>(Provincial 18.5%) |     | Q2 2015<br><b>28.8%</b><br>(province 18.2%) | n/a | n/a | Q3 2015<br><b>30.5%</b><br>(province 17.9%) | n/a |  |  |  |  |  |  |  |
| # of outbreak days  | 30                          | 0   | 0   | 0   | 0   | 0   | 0   |  |  |  |  |  |  |  |
| <b>Census/ Compliance</b>   |                             |     |   |     |     |   |     |  |  |  |  |  |  |  |
| # of deaths   | 53                          | 23  | 4   | 6   | 4   | 5   | 4   |  |  |  |  |  |  |  |
| Inspection: # areas in non compliance                             | 4                           | 0   | 0   | 0   | 0   | 0   | 0   |  |  |  |  |  |  |  |
| <b>Risk Prevention</b>  |                             |     |   |     |     |   |     |  |  |  |  |  |  |  |
| Review of Fire Plan through Fire Drills completed                 | met target 100%             | yes | yes   | yes | yes | yes   | yes |  |  |  |  |  |  |  |

**2016 Quality Report - Wellington Terrace LTCH**

| Reporting to<br>Ministry of<br>Health                      |   |   |                   |                    |   |   |                        |  |  |  |  |  |  |  |
|--|---|---|-------------------|--------------------|---|---|------------------------|--|--|--|--|--|--|--|
| # of formal<br>complaints made<br>by family or<br>resident | 0 | 0 | 0                 | 0                  | 0 | 0 | 0                      |  |  |  |  |  |  |  |
| # of Critical<br>Incidents                                 | 9 | 0 | 1 verbal<br>abuse | 1-fractured<br>hip | 0 | 0 | 1-<br>fractured<br>hip |  |  |  |  |  |  |  |

NA = Some HR and clinical data will not be available until the final report for the month is completed

Supporting Data for Report

Definitions:

Human Resources:

Calls to Ministry of Labour occur where an accident occurred. Employee or resident has lost consciousness or fractured a bone and requiring hospital attention from an accident.

Hours lost to employees in modified role (WSIB) – number of hours is tracked where staff is working in a modified role until they can return to full duties.

Fall with injury: injury may include redness, pain or fracture, or break in skin integrity.

Emergency Department Visits:

The Ministry of Health views some visits to the Emergency Department as ‘potentially preventable’. The conditions we will report on where a visit may not have been necessary include: Angina, Asthma, Cellulitis, Chronic Obstructive Pulmonary Disease (COPD), Congestive Heart Failure, Septicemia, Dehydration, Dental conditions, Diabetes, Gastroenteritis, Grand mal seizure disorders, Hypertension, Hypoglycemia, Injuries from falls, Mental health/behavioural disorders, Pneumonia, severe ear, nose and throat disorders.

Skin and Wound Management at Wellington Terrace

Wellington Terrace has a formal skin and wound care program lead by two RNs with a special interest in wound care. Recently, we have conducted education for all RNs and RPNs on the staging and treatment of wounds. We have the expertise of an advanced wound care therapist who will do advanced treatment plans on the request of the home.

We have medical directives in place for treatments with a quality dressing.

## 2016 Quality Report - Wellington Terrace LTCH

What makes residents in LTC more susceptible to skin and wound issues?

- Increased aging of the skin `thin skin`
- Nutritional status compromised related to medical diagnosis
- Cognitive impairment- more bumping into and accidents
- Impaired mobility- not repositioning selves regularly.
- Dehydration
- Steroid use

### **Current processes to mitigate responsive behaviours:**

- The home follows a Gentle Persuasion Approach Philosophy. There are 3 education sessions held per year. Focus of this program is respectful, non violent, self protective strategies for staff to use when dealing with a resident with responsive behaviour.
- Responsive behaviour program. Focus is on reporting responsive behaviours so all team members are aware of potential resident action. These incidents are recorded in the resident progress notes and read every shift at report.
- The Behaviour Support (BSO) Team reviews all responsive behaviour progress notes and follows up when required. They determine if resident requires increased assessment or if the change can be attributed to a clinical reason. The BSO along with the team develops individualized toolboxes for all staff to review. These tool boxes contain information on resident triggers for responsive behaviours as well as interventions to mitigate responsive behaviours.
- Weekly team meetings are held to discuss resident specific case studies and problem solve. Specific techniques for preventing or responding to responsive behaviour are shared.
- Care plans are updated as required to include specific approaches recommended when doing residents care (complete care with two PSWs, for example)
- All direct care staff carry walkie talkies so they are able to quickly deploy assistance if required.
- Wellington Terrace is supported by external expertise – Psychogeriatric Resource Consultant (PRC). We hold monthly Psych clinics under the direction of a Geriatric Psychiatrist

Antipsychotic Medications:???

April 14, 2016

Laura Holtom  
Wellington Terrace - Home for the Aged  
474 Wellington Road 18  
Fergus, Ontario  
N1M 0A1

Dear Laura Holtom

On behalf of the Board of Health at Wellington-Dufferin-Guelph Public Health, I would like to congratulate you and your staff for achieving a staff influenza immunization rate of 94.4% for the 2015 influenza season. Your rate in 2014 was 91.5%. This is a significant accomplishment for your facility. Annual influenza immunization is one of the most effective measures in reducing the impact of influenza in Hospitals, long-term care and retirement settings.

The participation of your staff in the annual influenza immunization program is commendable. We look forward to continuing to work with your organization to ensure the health of our community.

Sincerely,



**Dr. Nicola J. Mercer, MD, MBA, MPH, FRCPC**  
Medical Officer of Health and CEO  
Wellington-Dufferin-Guelph Public Health

# Wellington Terrace teams up with Elora Festival Singers in new dementia program

by Jaime Myslik

ABOYNE - Musical voices ring through the halls each and every Thursday afternoon here at the Wellington Terrace Long-Term Care Home.

The newly established Wellington Terrace Circle of Song Choir for residents with dementia catches the attention of many in the vicinity of the home's chapel.

The new musical program is a partnership between the facility and the Elora Festival Singers.

"When I came on board as the new manager for the festival I was interested in what type of outreach and education programs the singers had," said Elora Festival manager Chris Sharpe, who started last September.

After completing some research he found a program called "Singing for the Brain" for people with dementia in England.

Coincidentally, Wellington Terrace's life enrichment manager Colleen Cudney went to England shortly after Sharpe told her about the program and did some research on her own.

"There was one fairly close to where I was staying, (I) connected with them, took the train over and they let me sit in on their session, ask all kinds of questions, they were so welcoming and that choir's been going for some time," Cudney said.

Cudney brought back a template that she and Sharpe used to develop Wellington Terrace's choir program, but they added a twist. Wellington Terrace residents have the added benefit of working with a professional and international



Choir time - Choir director Chris Fischer leads the Wellington Terrace Circle of Song Choir, for residents with dementia through a rehearsal on April 21. The choir is scheduled to have its first public performance on May 27 at the long-term care home in Aboyne.

photo by Jaime Myslik

ally renowned choir.

"We've found the perfect choir director from within the singers and we've invited the singers to come and go as they can to help out," Sharpe explained. "But we've got the continuity of weekly rehearsals with Chris Fischer being the continuous director and we've added on some therapeutic elements to it to make it an overall therapeutic music program."

Currently there are 10 residents who are part of the choir with a waitlist of about eight.

Each participant had to demonstrate musical interest and talent to be considered for the new choir as well as have a caregiver who could accompany him or her to weekly rehearsals.

At the beginning of each choir practice a physiotherapist takes the members through some physical exercises, then Fischer takes over with voice exercises that lead into choir practice.

"I'm trying to ... come up with some kind of a repertoire here, if this becomes a more enduring kind of program, where we have a certain amount of folk song material,

also maybe popular songs from the 40s, 50s ... and different sort of little part songs, little rounds and sort of more ballad type things," Fischer explained.

He's mindful of what people already know and what they can handle, however he doesn't notice any difference in the information retention for people with dementia compared to people without dementia.

"They probably remember just as well as anybody that wouldn't have dementia from what I've observed anyway," he said. "Even if it may be relatively new, they're physicalizing it and they're remembering it a little bit more probably than they would some other things."

Fischer, a lead tenor with the Elora Festival Singers, also said working with the choir is a great way to experience music in a different way than as a professional singer.

"You're not always on edge trying to be the best performer that you can be," he said. "It's nice to be able to remember that there's something a little bit more sort of honest about it, that it's not just for show, it's something that's deep within you. It's a nice way to connect

with that."

Though the program has only run for about two months, the organizers said they've noticed a difference in the residents.

Cudney said she's had a lot of positive feedback from caregivers.

"The caregivers in particular are about ... how well that person did today," she explained. She also said it's building family relationships as well as relationships between residents.

Cudney explained music is something most people learn from a very young age.

"Whether we're good at it or not, it is something that is kind of inside of us and I think that's how it relates so well with dementia because what we know is that the long-term memory is the last to go," she said.

"And so that would mean that the music that we've learned so early in life is probably one of the last things that will go for us."

For now the program is limited to 10 singers as the facility does not have an appropriate space for a bigger group. However, Cudney said they're looking into alternatives including a "step-down" choir for those on the waitlist that will be run by staff. When a spot opens up in the Circle of Song choir the next person on the waitlist will be brought in.

The choir is working toward its first public appearance on May 27. Wellington Terrace is celebrating its 10th anniversary at its current location and the choir will perform for other residents.

**MISSING TEETH?**

Contact  
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**DENTURIST**  
**FERGUS**  
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in replacement  
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# COUNTY OF WELLINGTON

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## COMMITTEE REPORT

**To:** Chair and Members of the Information, Heritage and Seniors Committee  
**From:** Ken DeHart, County Treasurer  
**Date:** Wednesday, June 8, 2016  
**Subject:** **Library Financial Statements and Variance Projections as of May 31, 2016**

---

### Background

This report is respectfully submitted in accordance with the County's Budget Variance Reporting policy, and provides a first projection to year-end based on expenditures and revenues to May 31, 2016 for the Library.

### Operating

- The first payment of a two year grant of \$157,000 for the Rural Internet Hotspot Lending Programme was received in April. The grant is intended to fund technology purchases that provide library patrons the ability to borrow high-speed internet for a loan period of one week. The grant funding is to be fully offset by corresponding technology improvements; the \$152,500 budgeted annual operating grants for 2016 will be received later in the year.
- Municipal recoveries are based on the agreement with the Township of Southgate for the provision of library services for their residents; this amount is still to be received.
- Additional rent revenues from the Harriston and Puslinch branches are still to be received. Room rental revenue is ahead of budget and a small positive variance is expected.
- User fees and charges are tracking to budget (made up predominantly of late fees), no significant variance is anticipated.
- Supplies, Materials and Equipment are ahead of budget at this time. This relates to the above mentioned grant funding for the Rural Internet Hotspot Lending Programme and will exceed the budgeted amount in 2016, with no net overall variance anticipated. The book budget accounts for the majority of this line item and is expected to be fully expended.
- Purchased services are ahead of budget as a result of higher than anticipated utility and building maintenance costs and one time contract payments made early in the year. If costs follow a similar pattern as 2015 a negative variance in the range of \$30,000 to \$50,000 may result.
- Insurance premiums have been incurred for the year

### Capital

- Work on the Palmerston Library is substantially complete and the project remains open to deal with deficiencies and the completion of landscaping items; staff anticipates a minor negative variance to be funded from the Property Reserve.
- The Palmerston Collection Enhancement is complete and will be closing with a minor negative variance.
- Aboyne facility improvements are in the planning stages, more details will be provided as they become available.
- The self check out terminal purchases for Palmerston, Drayton and Mount Forest branches are complete and operational, and have come in significantly under budget. Staff are currently in

negotiations with the vendor to purchase two additional terminals. If funds are available a third unit may also be purchased.

- Staff are working on the design of the Marden branch signage to coordinate with the gateway signs design.
- Outdoor signage for Palmerston is expected to be installed shortly, and has been quoted within budget.
- Purchases for the eBook collection are underway and anticipated to be complete by the end of September.
- The interactive programme equipment has been ordered and should be available for patrons over the summer months.
- The lighting project at the Rockwood branch will be completed in June, savings are anticipated.

Overall, the Library department is tracking to budget with a possible negative variance of between \$20,000 and \$30,000 by year-end. Staff will report back to committee in the fall to update the year-end projections.

**Recommendation:**

That the Financial Statements and Variance Projections as of May 31, 2016 for the County Library Service be approved.

Respectfully submitted,



Ken DeHart, CPA, CGA  
County Treasurer





**County of Wellington**  
**Library Services**  
Statement of Operations as of  
31 May 2016

|   | <b>Annual<br/>Budget</b> | <b>May<br/>Actual \$</b> | <b>YTD<br/>Actual \$</b> | <b>YTD<br/>Actual %</b> | <b>Remaining<br/>Budget</b> |
|---|--------------------------|--------------------------|--------------------------|-------------------------|-----------------------------|
| <b>Revenue</b>                            |                          |                          |                          |                         |                             |
| Grants and Subsidies                      | \$157,500                | \$0                      | \$78,876                 | 50%                     | \$78,624                    |
| Municipal Recoveries                      | \$27,000                 | \$0                      | \$0                      | 0%                      | \$27,000                    |
| Licenses, Permits and Rents               | \$35,000                 | \$1,049                  | \$13,057                 | 37%                     | \$21,943                    |
| User Fees & Charges                       | \$83,900                 | \$7,585                  | \$36,273                 | 43%                     | \$47,627                    |
| Sales Revenue                             | \$7,900                  | \$604                    | \$3,562                  | 45%                     | \$4,338                     |
| Other Revenue                             | \$0                      | \$624                    | \$2,284                  | 0%                      | \$(2,284)                   |
| <b>Total Revenue</b>                      | <b>\$311,300</b>         | <b>\$9,861</b>           | <b>\$134,052</b>         | <b>43%</b>              | <b>\$177,248</b>            |
| <b>Expenditures</b>                       |                          |                          |                          |                         |                             |
| Salaries, Wages and Benefits              | \$4,011,900              | \$302,499                | \$1,608,953              | 40%                     | \$2,402,947                 |
| Supplies, Material & Equipment            | \$812,500                | \$87,273                 | \$389,616                | 48%                     | \$422,884                   |
| Purchased Services                        | \$908,600                | \$96,781                 | \$485,438                | 53%                     | \$423,162                   |
| Insurance & Financial                     | \$24,000                 | \$1                      | \$25,266                 | 105%                    | \$(1,266)                   |
| Minor Capital Expenses                    | \$83,000                 | \$7,255                  | \$7,255                  | 9%                      | \$75,745                    |
| Debt Charges                              | \$690,200                | \$0                      | \$255,098                | 37%                     | \$435,102                   |
| Internal Charges                          | \$800                    | \$0                      | \$1,590                  | 199%                    | \$(790)                     |
| <b>Total Expenditures</b>                 | <b>\$6,531,000</b>       | <b>\$493,808</b>         | <b>\$2,773,215</b>       | <b>42%</b>              | <b>\$3,757,785</b>          |
| <b>NET OPERATING<br/>COST / (REVENUE)</b> | <b>\$6,219,700</b>       | <b>\$483,947</b>         | <b>\$2,639,163</b>       | <b>42%</b>              | <b>\$3,580,537</b>          |
| <b>Transfers</b>                          |                          |                          |                          |                         |                             |
| Transfers from Reserves                   | \$(269,900)              | \$(7,255)                | \$(7,255)                | 3%                      | \$(262,645)                 |
| Transfer to Capital                       | \$176,000                | \$0                      | \$176,000                | 100%                    | \$0                         |
| Transfer to Reserves                      | \$1,200,000              | \$0                      | \$1,200,000              | 100%                    | \$0                         |
| <b>Total Transfers</b>                    | <b>\$1,106,100</b>       | <b>\$(7,255)</b>         | <b>\$1,368,745</b>       | <b>124%</b>             | <b>\$(262,645)</b>          |
| <b>NET COST (REVENUE)</b>                 | <b>\$7,325,800</b>       | <b>\$476,692</b>         | <b>\$4,007,909</b>       | <b>55%</b>              | <b>\$3,317,891</b>          |



# County of Wellington

30-May-2016

## Library Services

### Capital Work-in-Progress Expenditures By Departments

All Open Projects For The Period Ending May 31, 2016

|                                | LIFE-TO-DATE ACTUALS |          |             |             |             |        |           |
|--------------------------------|----------------------|----------|-------------|-------------|-------------|--------|-----------|
|                                | Approved             | May      | Current     | Previous    |             | % of   | Remaining |
|                                | Budget               | Actual   | Year        | Years       | Total       | Budget | Budget    |
| Aboyne Facility Improvements   | \$820,000            | \$0      | \$0         | \$106,166   | \$106,166   | 13 %   | \$713,834 |
| Palmerston Branch Exp          | \$3,500,000          | \$14,208 | \$661,578   | \$2,848,562 | \$3,510,140 | 100 %  | -\$10,140 |
| Palmerston Br Coll Enhancement | \$50,000             | \$0      | \$47,210    | \$8,764     | \$55,974    | 112 %  | -\$5,974  |
| Self Check out Drayton & MtFor | \$70,000             | \$0      | \$2,440     | \$30,256    | \$32,697    | 47 %   | \$37,303  |
| New Hillsburgh Library         | \$1,000,000          | \$3,160  | \$821,052   | \$259,451   | \$1,080,503 | 108 %  | -\$80,503 |
| Marden Branch Outdoor Sign     | \$50,000             | \$0      | \$0         | \$0         | \$0         | 0 %    | \$50,000  |
| Palm Branch Outdoor Sign       | \$30,000             | \$0      | \$0         | \$0         | \$0         | 0 %    | \$30,000  |
| eBook Collection Enhancement   | \$50,000             | \$3,854  | \$3,854     | \$0         | \$3,854     | 8 %    | \$46,146  |
| Two Self Check-Out Terminals   | \$31,000             | \$0      | \$0         | \$0         | \$0         | 0 %    | \$31,000  |
| Interactive Programme Equip    | \$45,000             | \$0      | \$4,654     | \$0         | \$4,654     | 10 %   | \$40,346  |
| Rkwd Branch Int Lighting       | \$25,000             | \$0      | \$0         | \$0         | \$0         | 0 %    | \$25,000  |
| Total Library Services         | \$5,671,000          | \$21,222 | \$1,540,788 | \$3,253,199 | \$4,793,987 | 85 %   | \$877,013 |



# COUNTY OF WELLINGTON

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## COMMITTEE REPORT

**To:** Chair and Members of the Library Board  
**From:** Murray McCabe, Chief Librarian  
**Date:** Wednesday, June 08, 2016  
**Subject:** Summary of Library Activities May 2016

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### **Background:**

To provide the Library Board with a brief overview of events and activities from across the library system.

### **Staffing:**

I am pleased to inform the board that we have hired the following staff to fill three vacancies among our branch supervisor positions. Janine Morin, Erin Branch, Andrew Whitfield, Hillsburgh, and Rosie Krul will take over in Palmerston. All three staff members were among a significant roster of internal staff that applied for these positions. The interview process was a very competitive as we are fortunate to have so many dedicated and skilled staff looking to build their careers with Wellington County libraries. These changes will in turn create three more opportunities for others at the level of Assistant Branch Supervisor at Fergus, Rockwood, and Erin.

### **Borrowing Patterns and New Libraries:**

In response to a question by trustee Dixon, staff gathered circulation statistics from a number of the county libraries that have been renovated or built over the last several years. As is the norm for public libraries in North America, a new building often experience a surge in use following a renovation or the opening of a new building followed by a slight decline in use after the first year. There are numerous factors that create this trend and can include the attraction of a new and refurbished community space, availability of new services, and rejuvenated collections supported by increased media attention throughout the project. Following the first full year of operations a more typical pattern of use begins to take hold. A chart showing our experience in Wellington is included in the monthly statistical package.

### **Hillsburgh Library Project:**

Board members will have received a link to the promised film of the Hillsburgh library site and mill pond taken by Ironcloud Productions of Hillsburgh in May. The film has been shared with the architects, the County's planning department, Mayor Alls and Councillor Brianceau. Copies will be provided to the County's archives for safe keeping. A meeting of the board's Design Committee will be held on the afternoon of May 31 and the outcome of that meeting will be shared with the entire board at their June meeting.

The Chief Librarian along with a number of other county officials and politicians attended a public meeting at the Erin municipal offices regarding the Environmental Assessment being conducted in preparation for the repair and improvement of the Station Street dam and bridge. The event took place on the evening of May 19 and was well attended by residents. Staff from Trion Engineering provided a series of posters related to their environmental assessment work including one that described the four alternative options under consideration.

### **Safe Kids Week 2016: May 30 to June 5, 2016**

In response to a request from County Councillor Gregg Davidson and the Safe Communities programme, library staff quickly incorporated a slate of programming activities, displays, and other promotions to draw attention to this special week at all of the County's 14 libraries. Staff did an absolutely stellar job in creating beautiful and inviting book displays that highlight this special event. The County's Emergency Management Department assisted by donating a few items for a draw that will further encourage children to think about safety in their day to day activities.

### **Internet Hotspots:**

At the monthly meeting of County Council board chair, Rob Black talked about the success we have already seen with the library's Hotspot lending programme. Councillors were very interested to hear more about the programme. With the Southwestern Integrated Fibre Technology programme a.k.a. SWIFT (<http://swiftnetwork.ca>) regional solution to provide access to broadband internet still years away, the question arose as to whether these mobile internet devices might provide an acceptable alternative solution for many residents. While the library's programme is just in its first weeks of operation, staff has informed by patrons that the devices are providing good to excellent access to the internet in areas of the county where service has been problematic or reportedly nonexistent. The benefits of this pilot programme will take time to be determined and it may take longer to understand if this programme is at all applicable to a SWIFT type of application.

| Hotspot Circulation as of May 30 2016 |            |
|---------------------------------------|------------|
| Aboyne                                | 21         |
| Arthur                                | 32         |
| Clifford                              | 21         |
| Drayton                               | 21         |
| Elora                                 | 15         |
| Erin                                  | 42         |
| Fergus                                | 61         |
| Harriston                             | 42         |
| Hillsburgh                            | 17         |
| Marden                                | 39         |
| Mount Forest                          | 65         |
| Palmerston                            | 7          |
| Puslinch                              | 45         |
| Rockwood                              | 23         |
| Total                                 | <b>451</b> |

Prepared by: J. Veldman Information Services Librarian

**Programme Details**

- Pilot programme launched on March 23, 2016 and is now in its tenth week.
- Provincial grant received in the amount of \$157,100.
- 70 hotspot devices purchased:
  - \$100 per device (hardware cost)
  - Maximum of \$50 per month per device (flex-rate data cost)
  - Available for a one week loan period
- Programme is provincially funded until February 2018.

**Recommendation:**

That the Chief Librarian's report for May 2016 be received for information.

Respectfully submitted,

*Murray McCabe*

Murray McCabe  
Chief Librarian

# Wellington County Library

## MAY 2016

### Use Statistics

Prepared for: Wellington County Library Board

Meeting Date: June 8, 2016

Prepared by: Chanda Gilpin, Assistant Chief Librarian

Date: June 1, 2016



# Use Statistics

|   | 2016   | 2015   |                       |
|---|--------|--------|-----------------------|
| <b>System wide circulation:</b>                     | May    | May    | Year over Year Change |
| Print, eBooks, cds, dvds, magazines and audiobooks: | 83,401 | 86,649 | -4%                   |
| Inter-library loan, material loaned:                | 204    | 319    | -36%                  |
| Public computer usage within the libraries:         | 5,689  | 6,272  | -9%                   |
| Programme attendance:                               | 4,308  | 3,675  | 17%                   |
| Database usage:                                     | 5,561  | 7,593  | -27%                  |
| Public wireless users:                              | 7,793  | 5,477  | 42%                   |



# Circulation Statistics

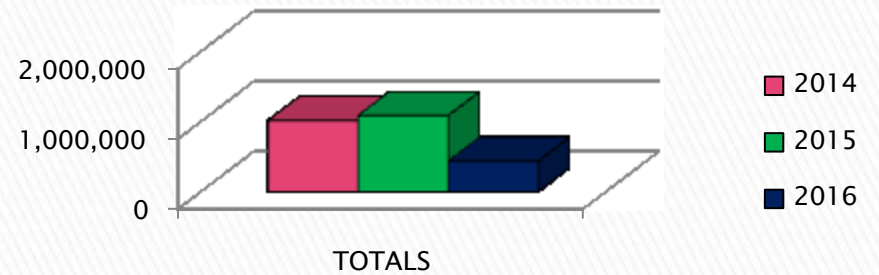
|               |      | JAN    | FEB    | MAR    | APR    | MAY    | JUN    | JULY    | AUG     | SEP    | OCT    | NOV    | DEC    | TOTALS    |
|---------------|------|--------|--------|--------|--------|--------|--------|---------|---------|--------|--------|--------|--------|-----------|
| ABOYNE        | 2014 | 12,479 | 10,993 | 14,565 | 11,264 | 12,268 | 12,391 | 16,870  | 13,469  | 10,593 | 11,634 | 10,940 | 11,188 | 148,654   |
|               | 2015 | 12,132 | 11,457 | 14,956 | 9,453  | 9,059  | 10,358 | 11,656  | 10,619  | 9,498  | 9,240  | 8,837  | 8,460  | 125,725   |
|               | 2016 | 9,598  | 8,849  | 9,183  | 8,547  | 7,806  | 0      | 0       | 0       | 0      | 0      | 0      | 0      | 43,983    |
| ARTHUR        | 2014 | 4,587  | 4,321  | 4,716  | 4,768  | 4,506  | 4,762  | 6,459   | 5,209   | 4,493  | 5,137  | 4,440  | 4,430  | 57,828    |
|               | 2015 | 4,413  | 4,689  | 5,220  | 4,780  | 4,911  | 4,621  | 6,049   | 5,482   | 5,389  | 5,204  | 4,833  | 5,065  | 60,656    |
|               | 2016 | 4,905  | 5,271  | 5,831  | 5,103  | 4,882  | 0      | 0       | 0       | 0      | 0      | 0      | 0      | 25,992    |
| CLIFFORD      | 2014 | 1,372  | 1,264  | 1,623  | 1,264  | 1,392  | 1,534  | 2,056   | 1,544   | 1,440  | 1,433  | 1,053  | 1,078  | 17,053    |
|               | 2015 | 1,306  | 1,124  | 1,336  | 1,339  | 1,249  | 1,173  | 1,711   | 1,644   | 1,459  | 1,507  | 1,188  | 1,404  | 16,440    |
|               | 2016 | 1,458  | 1,377  | 1,704  | 1,645  | 1,552  | 0      | 0       | 0       | 0      | 0      | 0      | 0      | 7,736     |
| DRAYTON       | 2014 | 9,908  | 9,502  | 10,947 | 9,314  | 8,648  | 9,901  | 13,317  | 10,716  | 9,503  | 9,266  | 8,430  | 8,401  | 117,853   |
|               | 2015 | 9,235  | 9,067  | 10,613 | 9,449  | 8,724  | 10,919 | 12,528  | 10,357  | 8,699  | 8,597  | 8,204  | 8,039  | 114,431   |
|               | 2016 | 8,900  | 9,731  | 9,811  | 10,304 | 8,697  | 0      | 0       | 0       | 0      | 0      | 0      | 0      | 47,443    |
| ELORA         | 2014 | 5,520  | 4,759  | 5,988  | 5,791  | 5,498  | 4,790  | 6,699   | 6,056   | 5,318  | 5,598  | 5,173  | 5,390  | 66,580    |
|               | 2015 | 5,513  | 4,870  | 6,082  | 6,043  | 5,924  | 6,581  | 7,708   | 7,383   | 6,612  | 6,749  | 6,084  | 6,568  | 76,117    |
|               | 2016 | 6,961  | 7,176  | 7,264  | 6,815  | 6,381  | 0      | 0       | 0       | 0      | 0      | 0      | 0      | 34,597    |
| ERIN          | 2014 | 4,214  | 3,793  | 4,766  | 4,285  | 4,198  | 4,226  | 6,107   | 4,765   | 4,521  | 4,604  | 4,361  | 4,585  | 54,425    |
|               | 2015 | 4,593  | 4,443  | 5,175  | 4,932  | 4,710  | 5,064  | 6,195   | 5,688   | 5,115  | 4,851  | 4,382  | 4,097  | 59,245    |
|               | 2016 | 4,519  | 5,410  | 5,617  | 5,181  | 5,043  | 0      | 0       | 0       | 0      | 0      | 0      | 0      | 25,770    |
| FERGUS        | 2014 | 10,052 | 9,000  | 10,803 | 11,077 | 10,023 | 8,008  | 13,506  | 11,435  | 10,249 | 10,272 | 9,285  | 9,397  | 123,107   |
|               | 2015 | 9,376  | 8,588  | 7,186  | 18,267 | 16,066 | 18,003 | 20,087  | 17,721  | 15,944 | 15,440 | 15,196 | 13,086 | 174,960   |
|               | 2016 | 14,728 | 16,746 | 17,776 | 16,537 | 15,128 | 0      | 0       | 0       | 0      | 0      | 0      | 0      | 80,915    |
| HARRISTON     | 2014 | 3,879  | 4,026  | 4,652  | 4,062  | 3,825  | 4,154  | 5,633   | 4,585   | 4,207  | 4,428  | 3,902  | 4,060  | 51,413    |
|               | 2015 | 4,238  | 3,969  | 5,039  | 4,544  | 4,444  | 4,303  | 5,310   | 5,026   | 4,648  | 4,232  | 4,372  | 4,028  | 54,153    |
|               | 2016 | 4,186  | 4,267  | 4,581  | 3,931  | 3,985  | 0      | 0       | 0       | 0      | 0      | 0      | 0      | 20,950    |
| HILLSBURGH    | 2014 | 3,547  | 2,845  | 3,440  | 3,632  | 3,147  | 3,370  | 4,271   | 3,524   | 2,835  | 2,923  | 2,473  | 3,009  | 39,016    |
|               | 2015 | 2,956  | 2,770  | 3,364  | 3,372  | 2,826  | 3,261  | 3,932   | 3,477   | 2,994  | 2,905  | 2,788  | 2,772  | 37,417    |
|               | 2016 | 3,120  | 3,257  | 3,510  | 3,195  | 2,960  | 0      | 0       | 0       | 0      | 0      | 0      | 0      | 16,042    |
| MARDEN        | 2014 | 3,887  | 3,267  | 4,276  | 3,843  | 3,502  | 3,905  | 5,040   | 4,634   | 3,841  | 3,943  | 3,704  | 3,813  | 47,655    |
|               | 2015 | 3,668  | 3,554  | 4,246  | 4,191  | 4,002  | 4,208  | 4,450   | 3,948   | 3,692  | 3,684  | 3,465  | 3,602  | 46,710    |
|               | 2016 | 4,146  | 3,543  | 4,274  | 4,203  | 4,313  | 0      | 0       | 0       | 0      | 0      | 0      | 0      | 20,479    |
| MT FOREST     | 2014 | 7,392  | 7,539  | 8,416  | 7,486  | 7,476  | 7,246  | 10,308  | 8,180   | 7,949  | 8,120  | 7,236  | 7,596  | 94,944    |
|               | 2015 | 7,746  | 7,388  | 8,570  | 8,461  | 7,881  | 8,044  | 8,773   | 8,613   | 8,112  | 8,454  | 7,683  | 8,278  | 98,003    |
|               | 2016 | 8,633  | 8,816  | 9,233  | 9,215  | 8,862  | 0      | 0       | 0       | 0      | 0      | 0      | 0      | 44,759    |
| PALMERSTON    | 2014 | 2,100  | 1,944  | 2,239  | 2,410  | 2,188  | 2,403  | 3,270   | 2,707   | 2,411  | 2,801  | 2,236  | 2,325  | 29,034    |
|               | 2015 | 2,756  | 2,318  | 2,734  | 2,384  | 2,628  | 2,891  | 3,800   | 3,458   | 3,239  | 2,942  | 2,646  | 2,697  | 34,493    |
|               | 2016 | 2,612  | 2,530  | 3,504  | 3,977  | 3,348  | 0      | 0       | 0       | 0      | 0      | 0      | 0      | 15,971    |
| PUSLINCH      | 2014 | 3,234  | 2,777  | 3,269  | 3,343  | 3,317  | 3,878  | 3,905   | 3,140   | 2,937  | 3,010  | 3,065  | 2,800  | 38,675    |
|               | 2015 | 2,918  | 2,781  | 3,364  | 3,292  | 2,777  | 3,025  | 3,738   | 3,196   | 2,954  | 3,035  | 2,675  | 2,585  | 36,340    |
|               | 2016 | 3,312  | 3,171  | 3,767  | 3,343  | 3,280  | 0      | 0       | 0       | 0      | 0      | 0      | 0      | 16,873    |
| ROCKWOOD      | 2014 | 5,942  | 5,473  | 6,930  | 6,867  | 6,236  | 6,997  | 8,758   | 7,191   | 6,339  | 6,553  | 6,428  | 5,889  | 79,603    |
|               | 2015 | 6,088  | 5,839  | 6,978  | 6,875  | 6,599  | 7,500  | 9,605   | 8,440   | 7,892  | 7,788  | 7,037  | 6,719  | 87,360    |
|               | 2016 | 7,397  | 7,863  | 8,576  | 8,038  | 7,164  | 0      | 0       | 0       | 0      | 0      | 0      | 0      | 39,038    |
| TOTALS        | 2014 | 82,483 | 75,324 | 91,148 | 83,629 | 80,544 | 82,606 | 110,806 | 91,661  | 80,875 | 84,169 | 77,130 | 78,420 | 1,018,795 |
|               | 2015 | 82,297 | 77,827 | 90,281 | 92,346 | 86,649 | 95,072 | 111,491 | 101,493 | 92,177 | 90,395 | 85,014 | 83,337 | 1,088,379 |
|               | 2016 | 84,475 | 88,007 | 94,631 | 90,034 | 83,401 | 0      | 0       | 0       | 0      | 0      | 0      | 0      | 440,548   |
| Annual Change |      | 3%     | 13%    | 5%     | -3%    | -4%    |        |         |         |        |        |        |        | 3%        |

Numbers now include eBook circulation and in-house usage of material.

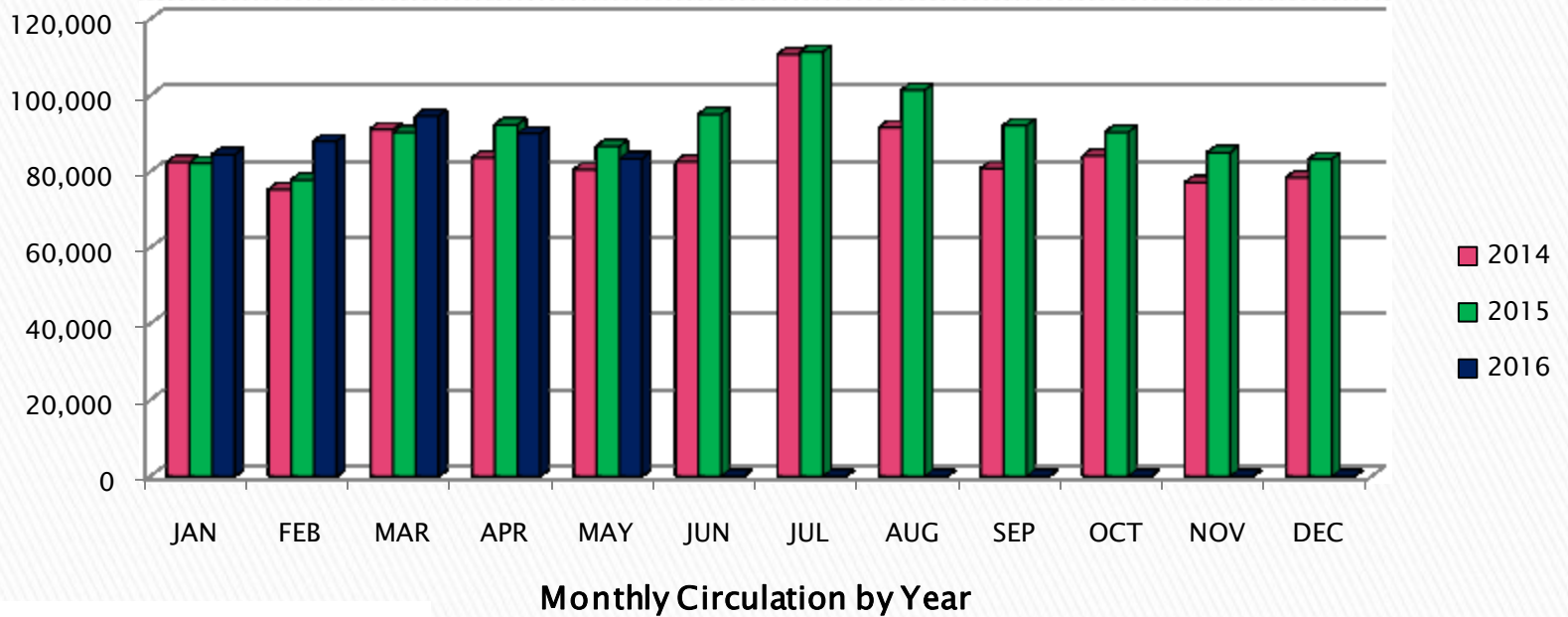


# Circulation Activity

## Wellington County Library Total Circulation of Materials by Year

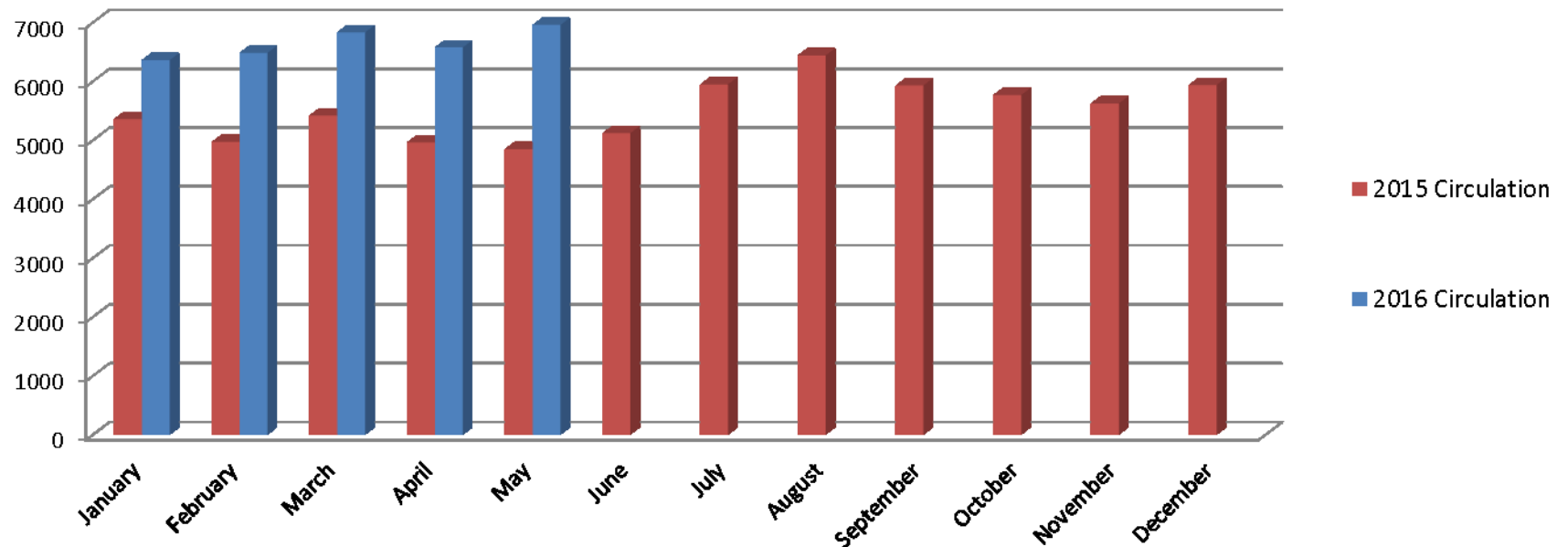


Circulation  
Count



# eBook Circulation Activity

## eBook Circulation by Month\*



\*includes eBooks, eAudiobooks, eVideo and eMusic circulation from OverDrive.

# Website Statistics

## May 2016

### Top Pages Visited

|                   |       |
|-------------------|-------|
| Library Home Page | 7,822 |
| Online Resources  | 1,929 |
| Borrowing         | 1,889 |
| eBooks and More   | 877   |
| Branch Locations  | 630   |

Our website was accessed in a variety of ways including 1,819 visits through Mobile Devices.

Mobile devices include Apple iPad, Apple iPhone, LG D852 G3, Blackberry Playbook and Samsung Galaxy S5.

### Visits to Library Website

# of total visits 9,596

# of pages viewed 18,616

### Location of people accessing our website:

Canada, U.S., U.K., India, Germany, Australia, South Korea, The Netherlands, Romania, Iceland and The Philippines.

### The majority of visitors were within Canada:

Fergus, Guelph, Toronto, Elora, Halton Hills, Minto, Orangeville, Kitchener, Hamilton, Clifford, Waterloo and Milton.

Of the visitors 71% were returning and 29% were new visitors to our website.



# Programming Report

May 2016

| BRANCH     | TOTAL<br>NUMBER OF<br>PROGRAMME<br>S OFFERED | ATTENDEES          |                        |            |                       |
|------------|--|--------------------|------------------------|------------|-----------------------|
|            |  | CHILDREN/<br>TEENS | PARENTS/<br>CAREGIVERS | ADULTS     |                       |
| ABOYNE     | 22   | 154                | 90                     | 48         |                       |
| ARTHUR     | 26   | 203                | 89                     | 84         |                       |
| CLIFFORD   | 12   | 57                 | 11                     | 10         |                       |
| DRAYTON    | 29   | 256                | 113                    | 22         |                       |
| ELORA      | 20   | 216                | 29                     | 81         |                       |
| ERIN       | 21   | 251                | 51                     | 22         |                       |
| FERGUS     | 27   | 263                | 113                    | 56         |                       |
| HARRISTON  | 22   | 307                | 27                     | 73         |                       |
| HILLSBURGH | 15   | 57                 | 15                     | 61         |                       |
| MARDEN     | 19   | 466                | 44                     | 48         |                       |
| MT FOREST  | 24   | 213                | 58                     | 53         |                       |
| PALMERSTON | 22   | 217                | 24                     | 38         |                       |
| PUSLINCH   | 15   | 69                 | 33                     | 77         |                       |
| ROCKWOOD   | 21   | 124                | 47                     | 38         |                       |
|            | <b>295</b>                                   | <b>2853</b>        | <b>744</b>             | <b>711</b> | <b>4308</b>           |
|            | Total<br>Programmes                          |                    |                        |            | Total<br>Participants |

May 2015

| BRANCH        | TOTAL<br>NUMBER OF<br>PROGRAMMES<br>OFFERED | ATTENDEES          |                        |            |                       |
|---------------|---|--------------------|------------------------|------------|-----------------------|
|               |   | CHILDREN/<br>TEENS | PARENTS/<br>CAREGIVERS | ADULTS     |                       |
| ABOYNE        | 25  | 297                | 103                    | 83         |                       |
| ARTHUR        | 23  | 187                | 102                    | 46         |                       |
| CLIFFORD      | 13  | 40                 | 25                     | 4          |                       |
| DRAYTON       | 25  | 194                | 95                     | 3          |                       |
| ELORA         | 13  | 96                 | 30                     | 65         |                       |
| ERIN          | 26  | 286                | 63                     | 49         |                       |
| FERGUS        | 33  | 512                | 148                    | 48         |                       |
| HARRISTON     | 18  | 56                 | 19                     | 73         |                       |
| HILLSBURGH    | 16  | 145                | 33                     | 58         |                       |
| MARDEN        | 16  | 49                 | 35                     | 51         |                       |
| MT FOREST     | 24  | 177                | 42                     | 88         |                       |
| PALMERSTON    | 12  | 53                 | 23                     | 41         |                       |
| PUSLINCH      | 9   | 47                 | 26                     | 35         |                       |
| ROCKWOOD      | 19  | 82                 | 42                     | 24         |                       |
| <b>TOTALS</b> | <b>272</b>                                  | <b>2221</b>        | <b>786</b>             | <b>668</b> | <b>3675</b>           |
|               | Total<br>Programmes                         |                    |                        |            | Total<br>Participants |

**Circulation Stats**  
**Year Before, Year Of, Year After**  
**Renovation/Construction Project**

| <b>Arthur Branch</b>                                |                    |        |
|---|--------------------|--------|
| <b>Construction</b>                                 |                    |        |
| Moved from old location to newly constructed branch |                    |        |
| Opened January 2009                                 |                    |        |
| <b>Circulation Stats</b>                            |                    |        |
| Year Before Construction                            | Jan 2008- Dec 2008 | 32,956 |
| Year Opened in new location                         | Jan 2009-Dec 2009  | 53,891 |
| Year After  | Jan 2010- Dec 2010 | 52,496 |

| <b>Puslinch Branch</b>  |                        |        |
|---|------------------------|--------|
| <b>Construction</b>   |                        |        |
| The branch operated out of temporary location during construction |                        |        |
| Opened September 2011   |                        |        |
| <b>Circulation Stats</b>  |                        |        |
| Year Before Construction  | Sept 2009- August 2010 | 33,547 |
| Temporary Location  | Sept 2010- August 2011 | 30,753 |
| Year Opened in new location                                       | Sept 2011-August 2012  | 51,070 |
| Year After  | Sept 2012-August 2013  | 47,308 |

| <b>Drayton Branch</b>                               |                    |         |
|---|--------------------|---------|
| <b>Construction</b>                                 |                    |         |
| Moved from old location to newly constructed branch |                    |         |
| Opened January 2009                                 |                    |         |
| <b>Circulation Stats</b>                            |                    |         |
| Year Before Construction                            | Jan 2008- Dec 2008 | 81,876  |
| Year Opened in new location                         | Jan 2009-Dec 2009  | 133,369 |
| Year After  | Jan 2010- Dec 2010 | 129,612 |

| <b>Harriston</b>  |                     |        |
|---|---------------------|--------|
| <b>Renovation</b>   |                     |        |
| The branch operated out of temporary location during construction |                     |        |
| Reopened June 2012  |                     |        |
| <b>Circulation Stats</b>  |                     |        |
| Year Before Renovation  | June 2010- May 2011 | 37,787 |
| Temporary Location  | June 2011- May 2012 | 37,484 |
| Year Reopened   | June 2012- May 2013 | 54,119 |
| Year After  | June 2013- May 2014 | 52,866 |

| <b>Elora Branch</b>  |                     |        |
|--|---------------------|--------|
| <b>Renovation</b>  |                     |        |
| The branch was closed during the renovation, no temporary location |                     |        |
| Reopened June 2009   |                     |        |
| <b>Circulation Stats</b>   |                     |        |
| Year Before Renovation   | June 2008- May 2009 | 32,441 |
| Year Reopened  | June 2009- May 2010 | 53,551 |
| Year After   | June 2010- May 2011 | 63,706 |

| <b>Fergus</b>   |                      |         |
|---|----------------------|---------|
| <b>Renovation</b>   |                      |         |
| The branch operated out of temporary location during construction |                      |         |
| Reopened March 2015   |                      |         |
| <b>Circulation Stats</b>  |                      |         |
| Year Before Renovation  | March 2013- Feb 2014 | 122,145 |
| Temporary Location  | March 2014- Feb 2015 | 123,805 |
| Year Reopened   | March 2015- Feb 2016 | 176,468 |
| Year After  | March 2016- Feb 2017 |         |

| <b>Mount Forest Branch</b>  |                      |        |
|---|----------------------|--------|
| <b>Renovation</b>   |                      |        |
| The branch operated out of temporary location during construction |                      |        |
| Reopened May 2010   |                      |        |
| <b>Circulation Stats</b>  |                      |        |
| Year Before Renovation  | May 2008- April 2009 | 73,184 |
| Temporary Location  | May 2009- April 2010 | 53,114 |
| Year Reopened   | May 2010- April 2011 | 87,405 |
| Year After  | May 2011- April 2012 | 91,118 |



# White hopes sharing library space will have positive outcome on home care providers in rural areas

by Mike Robinson

ELORA - Wellington County councillor Lynda White is hoping the relocation of the Home Child Care Agency will help recruit more home care operators in rural Wellington.

Currently the agency is located in downtown Guelph.

Once renovations in Aboyme are complete, the agency will move into the library branch building.

Updating Centre Wellington

councillors on April 25, White said the move provides an opportunity to increase efforts to recruit and retain contracted home care providers in rural areas.

White said Wellington County has about eight providers in the county but "there should be 20 to 30."

White said in Wellington's service contract "we have to offer capacity for building resources, networking, consultation, training and develop-

ment to the child care community.

"Currently, this is provided by the Guelph Community Health Centre under contract ... which has basically been Guelph-city focussed."

White said having the resources more accessible

to more operators within the county is "a big plus to recruiting more providers."

She said the director of child care and the chief librarian have been working closely with the construction property manager to ensure the space will work for both services.

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Friday, May 6, 2016



Home show - The Erin Home and Lifestyle Show was held on April 30. LEFT: Dianne and Rahul Chawla chat with Patricia Katenek at the Fair Farm booth. MIDDLE: The Wellington County Library booth was a big hit with visitors of all ages at the Show. RIGHT: Hayden Surette pets Britta, while visiting with Katie Charles at the Bold Canines booth. The home show, a fundraiser for East Wellington Community Services, drew steady crowds to Centre 2000 throughout the day.

*photos by Patrick Raftis*

## Shell bird feeders project

Shells - On May 11 the Arthur and Area Youth Horticultural Society had its first meeting of the gardening season at Arthur Public Library. The group made peanut in the shell bird feeders. They also did a scavenger hunt, toured the library, and vegetable and flower seeds were given out for their gardens. From left: Aislin Fane, Haley Hof, Brooke Hutchison, Tara Fane, Kelly Hof and Alana Kirk.

*photo by Faye Craig*

