



Regular Council Meeting Agenda

June 17, 2019, 6:00 pm
Essex Civic Centre
360 Fairview Avenue West
Essex, Ontario

Accessible formats or communication supports are available upon request. Please contact the Clerk's Office at clerks@essex.ca or 519-776-7336 extension 1100 or 1101.

1. **Call to Order**
2. **Closed Meeting Report**
3. **Declarations of Conflict of Interest**
4. **Adoption of Published Agenda**

4.1 **Regular Council Meeting Agenda for June 17, 2019**

Moved by
Seconded by

That the published agenda for the June 17, 2019 Regular Council Meeting, be adopted as presented / amended.

5. **Adoption of Minutes**

5.1 **Regular Council Meeting Minutes for June 3, 2019**

Moved by
Seconded by

That the minutes of the Regular Council Meeting held June 3, 2019, be adopted as circulated.

5.2 **Special Council Meeting Minutes for May 23, 2019**

Moved by
Seconded by

That the minutes of the Special Council Meeting held May 23, 2019 for the purpose of providing background information and to receive public comments to a proposed zoning amendment related to the vacant land on the east side of County Road 13, south of Pollard Drive, Colchester South (Ward 3), be adopted as circulated.

5.3 **Special Council Meeting Minutes for May 28, 2019**

Moved by
Seconded by

That the minutes of the Special Council Meeting held May 28, 2019 for the purpose of providing background information and to receive public comments concerning a proposed zoning amendment related to the property located at 152 Adelaide Street in Colchester Centre, be adopted as circulated.

6. Public Presentations

6.1 Mike Cowan, BDO Partner

2018 Audited Financial Statements

Moved by

Seconded by

That the presentation of the 2018 Audited Financial Statements for the Town of Essex by Mike Cowan, Partner BDO Canada LLP, be received; and

That the 2018 Audited Financial Statements for the Town of Essex, be adopted as presented.

7. Unfinished Business

8. Reports from Administration

8.1 Planning Report 2019-25

RE: Woodview Estates Subdivision Extension of Draft Plan Approval

Moved by

Seconded by

That Planning Report 2019-25, entitled "Woodview Estates Subdivision Extension of Draft Plan Approval", prepared by Rita Jabbour, Planner and submitted by Lori Chadwick, Director, Development Services, dated June 17, 2019, be received;

That Council approves a three (3) year extension of the Draft Plan of Subdivision for the undeveloped portion of the Woodview Estates Subdivision, legally described as Part of Lot 281, Concession South of Talbot Road (Colchester North), (File 37-T-12003) until July 24, 2022; and

That Administration be directed to notify the Manager of Planning Services for the County of Essex of the Town's support for the extension of the Draft Plan Approval.

8.2 Planning Report 2019-35

RE: Rezoning Application, Noah Homes

East side of County Road 13, South of Pollard Drive, Ward 3

- By-Law 1829
Being a by-law to amend By-Law 1037 The Comprehensive Zoning By-Law for the Town of Essex

Moved by

Seconded by

That Planning Report 2019-35, entitled "Rezoning Application, Noah Homes, East Side of County Road 13, South of Pollard Drive, Ward 3", prepared by Jeff Watson, Policy Planner and submitted by Lori Chadwick, Director of Development Services, dated June 17, 2019, be received;

That Council approves the rezoning of the lands described as Part of Lot 12, Second Range of Gore in Colchester South, situated on the east side of County Road 13, south of Pollard Drive from A1.1 to "H" R2.2 with the incorporation of supplementary provisions for a reduced exterior side yard and an increase in the permitted width of an attached garage accessory to a dwelling or dwelling unit;

That the removal of the "H" holding provision is conditional on approval of a Draft Plan of Subdivision and the execution of a Subdivision Agreement; and

That By-Law 1829 being a by-law to amend By-Law 1037 The Comprehensive Zoning By-Law for the Town of Essex, be read a first, a second and a third time, and finally passed on June 17, 2019.

8.3 Building Report 2019-05

RE: May 2019 Building Report

- Development Overview May 2019

Moved by

Seconded by

That Building Report 2019-05, dated May 31, 2019 providing Council with a summary of building activity in the Town of Essex and a Development Overview for the month of May, be received.

8.4 Corporate Services Report 2019-004

RE: Asset Management Policy

- Asset Management Policy
Document Number 2019-004

Moved by

Seconded by

That Corporate Services Report 2019-004, entitled "Asset Management Policy", prepared by Kate Guirissevich, Manager, Finance and Business Services and submitted by Jeffrey Morrison, Director of Corporate Services, dated June 17, 2019, be received; and

That the Asset Management Policy, Document No. 2019-004, dated June 17, 2019, establishing the guidelines for implementing and monitoring effective asset management plans and processes within the Town of Essex, be approved and adopted.

8.5 Planning Report 2019-33

RE: Site Specific Zoning Amendment

James and Elizabeth Oakley (Applicants)

152 Adelaide Street, Colchester South (Ward 3)

- By-Law 1828
Being a by-law to amend By-Law 1037 The Comprehensive Zoning By-Law for the Town of Essex

Moved by

Seconded by

That Planning Report 2019-33, entitled "Site Specific Zoning Amendment, James and Elizabeth Oakley (Applicants) 152 Adelaide Street, Colchester South (Ward 3)", prepared by Rita Jabbour, Planner and submitted by Lori Chadwick, Director, Development Services, dated June 17, 2019, be received for the information of Council; and

That By-Law 1828 being a by-law to amend By-Law 1037 The Comprehensive Zoning By-Law for the Town of Essex, be read a first, a second and a third time, and finally passed on June 17, 2019.

8.6 Planning Report 2019-34

RE: Amendments to the Town of Essex Sign By-Law

Moved by
Seconded by

That Planning Report 2019-34, entitled "Amendments to the Town of Essex Sign By-Law", prepared by Jeff Watson, Policy Planner and submitted by Lori Chadwick, Director, Development Services, dated June 17, 2019, be received; and

That Council authorize the giving of notice of Council's intention to consider amendments to By-law 1350, the Town of Essex Sign By-law to incorporate provisions for the removal of abandoned signs.

8.7 Planning Report 2019-36

RE: Townsview Estates partial release of securities

Moved by
Seconded by

That Planning Report 2019-36, entitled "Townsview Estates partial release of securities (Essex Centre, Ward 1)", prepared by Jeff Watson, Policy Planner and submitted by Lori Chadwick, Director, Development Services, dated June 17, 2019 be received; and

That a partial release of securities for the Townsview Estate subdivision totaling \$167,463.83 be granted.

9. Reports from Youth Members

10. County Council Update

11. Correspondence

11.1 Correspondence to be received

Moved by
Seconded by

That correspondence listed in Agenda Item 11.1 be received and where indicated, to further share such information with the community using suitable methods of communication.

11.1.1 Office of the Prime Minister

Providing a response to the Town of Essex's correspondence with regards to the use of herbicides in aquatic environments.

- Copy of the Town's Letter to the Premier RE: Phragmite Control

11.1.2 Municipal Resolutions RE: Bill 108

The following municipalities are advising that they are opposed to the passage of Bill 108, so as to enable fulsome consultation with municipalities to ensure that its objectives for sound decision making for housing growth meets local needs will be reasonably achieved:

- Town of Georgina
- Town of Orangeville
- Town of Halton Hills
- Municipality of Southwest Middlesex

11.1.3 Essex-Windsor Solid Waste Authority
Regional Landfill Operation Annual Report
Reporting Year 2018

11.1.4 Essex-Windsor Solid Waste Authority
Regional Landfill Monitoring Biennial Report
Reporting Year 2017/2018

This report is available for viewing at the Town of Essex Municipal Building in the Clerk's Department.

11.2 Correspondence to be considered for receipt and support

11.2.1 Municipal Heritage Committee Member Resignation

Patti Oshar

Moved by

Seconded by

That the resignation by Patti Oshar from the Town's Municipal Heritage Committee, dated May 30, 2019, be received with regret; and

That a letter of thanks be sent to Ms. Oshar thanking her for her time spent on the Committee, and that Schedule "A" to By-Law 1777, be updated accordingly.

12. Committee Meeting Minutes

Moved by

Seconded by

That the minutes listed in Agenda Item 12, together with the recommendations noted therein be received, and adopted as circulated.

12.1 Essex Centre BIA - April 9, 2019

12.2 Co-An Park Committee - May 8, 2019

- Co-An Park Costing Report dated May 1, 2019

12.3 Essex Fun Fest - May 30, 2019

13. Financial

14. New Business

15. Notices of Motion

15.1 The following Notice of Motion was presented at the June 3, 2019 Regular Council Meeting and is being brought forward for consideration this evening:

15.1.1 Deputy Mayor Meloche

RE: Eliminate Bullying/Foul Language in our Parks

Moved by Deputy Mayor Meloche

Seconded by

That Council requests a report from the Director of Community Services, Mr. Doug Sweet, in which the report would offer potential solutions to eliminate and/or minimum combat bullying and foul language currently being experienced in the parks within the municipality of the Town of Essex.

16. Reports and Announcements from Council Members

17. By-Laws

17.1 By-Laws that require a third and final reading

17.1.1 By-Law 1826

Being a by-law to confirm the proceedings of the June 3, 2019 Regular Meeting of the Council of The Corporation of the Town of Essex

Moved by
Seconded by

That By-Law 1826 being a by-law to confirm the proceedings of the June 3, 2019 Regular Meeting of The Corporation of the Town of Essex, be read a third time and finally passed on June 17, 2019.

17.2 By-Laws that require a first, second, third and final reading

17.2.1 By-Law 1803

Being a by-law to provide for financing in the amount of \$56,405.28 for Community Services Dump Truck (Unit 808-00)

Moved by
Seconded by

That By-Law 1803 being a by-law to provide for financing in the amount of \$56,405.28 for Community Services Dump Truck (Unit 808-00), be read a first, a second and a third time and finally passed on June 17, 2019.

17.2.2 By-Law 1830

Being a by-law to amend By-Law 1818 being a by-law to establish tax rates and additional charges for Municipal, County and Education purposes for the year 2019

Moved by
Seconded by

That By-Law 1830 being a by-law to amend By-Law 1818 being a by-law to establish tax rates and additional charges for Municipal, County and Education purposes for the year 2019, be read a first, a second and a third time and finally passed on June 17, 2019.

17.3 By-Laws that require a first and second reading

17.3.1 By-Law 1831

Being a by-law to confirm the proceedings of the June 17, 2019 Regular Meeting of the Council of The Corporation of the Town of Essex

Moved by
Seconded by

That By-Law 1831 being a by-law to confirm the proceedings of the June 17, 2019 Regular Meeting of The Corporation of the Town of Essex, be read a first, and a second time and provisionally adopted on June 17, 2019.

18. Adjournment

Moved by
Seconded by

That the meeting be adjourned at [TIME].

19. Future Meetings

19.1 Tuesday, June 18, 2019 - 5:00 - 8:00 PM - Special Council Meeting

Information Meeting and Training on Statutory Standard of Care; Safe Drinking Water Act

Location: Harrow and Colchester South Community Room, 243 McAfee Street, Harrow

19.2 Wednesday, June 19, 2019 - 4:00 - 6:00 PM - Special Council Meeting

Roads Information Session

Location: Essex Municipal Building, Large Meeting Room
33 Talbot Street South, Essex

19.3 Tuesday, June 25, 2019 - 7:00 - 9:00 PM - Open House 2019

Wards 3 & 4

Location: Colchester Community Centre
100 Jackson Street, Colchester Harbour, Harrow

19.4 Wednesday, June 26, 2019 - 7:00 - 9:00 PM - Open House 2019

Wards 1 & 2

Location: Essex Centre Sports Complex, Shaheen Community Room
60 Fairview Avenue West, Essex

19.5 Tuesday, July 2, 2019 - 6:00 - 9:00 PM - Regular Council Meeting

Location: County of Essex Council Chambers, 360 Fairview Avenue West, Essex