



The Corporation of the County of Wellington
County Council
Agenda

Thursday, September 22, 2016

1:00 pm

County IPM Showcase Tent - Town of Minto

Pages

1. **O Canada**
2. **Warden's Remarks**
3. **Roll Call**
4. **Declaration of Pecuniary Interest**
5. **Confirmation of Council Minutes - Councillor Brianceau**
 - 5.1 June 30, 2016 3 - 10
6. **Resolution to Permit Delegations - Councillor Breen**
 - 6.1 Mr. Paul Sapounzi, Partner, +VG Architects
Hillsburgh Library Design Presentation
7. **Resolution First and Second Reading of By-Laws - Councillor Watters**

5487-16 A by-law to amend Parking By-Law 5000-05.

5488-16 A by-law to confirm the proceedings of the Council of the Corporation of the County of Wellington at its proceedings held September 22, 2016.
8. **Resolution Moving Council into Committee of the Whole - Councillor Linton**
9. **Closed Meeting**
10. **Report from Closed Meeting - Warden Bridge**
11. **Committee Minutes and By-Laws For Action**
 - 11.1 Solid Waste Services Committee - September 6 11 - 25
 - 11.2 Police Services Board - September 7 26 - 124
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13.	Reports from Staff	
13.1	Tender Award – Aboyne Library and Child Care Services Renovations	396 - 398
14.	Correspondence for Council's Information	
15.	Resolution that the Committee of the Whole Rise and Report - Councillor Davidson	
16.	Resolution to Adopt Action of Council in Committee of the Whole - Councillor Driscoll	
17.	Resolution for Third Reading of By-Laws - Councillor Williamson	
18.	Notice of Motion	
19.	Cultural Moment	
20.	Adjournment	



Corporation of the County of Wellington County Council Minutes

June 30, 2016
County Administration Centre
Council Chambers

1. O Canada

Councillor Watters led Council in the singing of O Canada.

2. Warden's Remarks

Warden Bridge welcomed everyone to the Chambers.

3. Roll Call

Present: Warden George Bridge; Councillors Allan Alls, David Anderson, Rob Black, Doug Breen, Pierre Brianceau, Gregg Davidson, Neil Driscoll, Andy Lennox, Dennis Lever, Kelly Linton, Don McKay, Shawn Watters, Chris White, Lynda White and Gary Williamson.

4. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

5. Confirmation of Council Minutes

1/7/16

Moved by: Councillor Driscoll

Seconded by: Councillor Davidson

That the minutes of the Council Meeting in Committee of the Whole and Council Session held on May 26, 2016 be confirmed as recorded and distributed.

Carried

6. Resolution to Permit Delegations

2/7/16

Moved by: Councillor Brianceau

Seconded by: Councillor Linton

That persons desiring to address Council be permitted to do so.

Carried

6.1 2016 Wellington County, International Plowing Match (IPM)

Mr. Ron Faulkner, Chair, IPM provided Council with an update on the preparations underway for the IPM including site readiness, volunteers, and corporate sponsorship.

6.2 Staff Presentation - International Plowing Match (IPM) County Showcase

Ms. Janice Hindley, Wellington Place Administrator, Ms. Linda Dickson, Emergency Manager, CEMC and Ms. Jana Burns, Director, Economic Development provided an update on the County Showcase, Council participation in the opening day parade and the schedule of events in the County Showcase tent. County Council would be held at the IPM on September 22, 2016.

7. Resolution First and Second Reading of By-Laws

3/7/16

Moved by: Councillor Breen

Seconded by: Councillor Davidson

That by-laws numbered 5480-16 to 5486-16 inclusive, be taken as read by the Clerk; and that they be given consideration in Committee of the Whole.

Carried

8. Resolution Moving Council into Committee of the Whole

4/7/16

Moved by: Councillor Alls

Seconded by: Councillor Brianceau

That Council now go into Committee of the Whole to consider correspondence, minutes and by-laws.

Carried

9. Closed Meeting

5/7/16

Moved by: Councillor Davidson

Seconded by: Councillor Driscoll

That Council move into a closed meeting for the purposes of considering litigation or potential litigation and authority under another act.

Carried

10. Report from Closed Meeting

Warden Bridge advised there was nothing to report from the closed meeting.

11. Committee Minutes and By-Laws For Action

11.1 Police Services Board

6/7/16

Moved by: Councillor L. White

Seconded by: Councillor Davidson

That the June 8, 2016 Minutes of the Police Services Board be received and referred to Council for adoption.

Carried

11.2 Social Services Committee

7/7/16

Moved by: Councillor Anderson

Seconded by: Councillor Lennox

That the June 8, 2016 Minutes of the Social Services Committee, be received and referred to Council for adoption.

Carried

11.3 Information, Heritage and Seniors Committee

8/7/16

Moved by: Councillor Black

Seconded by: Councillor L. White

That the June 8, 2016 Minutes of the Information, Heritage and Seniors Committee be received and referred to Council for adoption.

Carried

11.4 Planning Committee

9/7/16

Moved by: Councillor Lennox

Seconded by: Councillor Anderson

That the June 9, 2016 Minutes of the Planning Committee be received and referred to Council for adoption.

Carried

11.5 Roads Committee

10/7/16

Moved by: Councillor Williamson

Seconded by: Councillor Driscoll

That the June 14, 2016 Minutes of the Roads Committee be received and referred to Council for adoption.

Carried

11.6 Solid Waste Services Committee

11/7/16

Moved by: Councillor McKay

Seconded by: Councillor Brianceau

That the June 14, 2016 Minutes of the Solid Waste Services Committee be received and referred to Council for adoption.

Carried

11.7 Economic Development Committee

12/7/16

Moved by: Councillor C. White

Seconded by: Councillor Williamson

That the June 21, 2016 Minutes of the Economic Development Committee be received and referred to Council for adoption.

Carried

11.8 Administration, Finance and Human Resources Committee

13/7/16

Moved by: Councillor Lever

Seconded by: Councillor Driscoll

That the June 21, 2016 Minutes of the Administration, Finance and Human Resources Committee be received and referred to Council for adoption.

Carried

12. Proposed By-Laws Resolution to Refer to Council

14/7/16

Moved by: Councillor Watters

Seconded by: Councillor Linton

That by-laws numbered 5480-16 to 5486-16 inclusive, be considered and referred to Council for third reading.

Carried

13. Reports from Staff

There were no reports from staff.

14. Correspondence for Council's Information

There was no correspondence for Council's information.

15. Resolution that the Committee of the Whole Rise and Report

15/7/16

Moved by: Councillor Linton

Seconded by: Councillor Driscoll

That the Committee rise as Council to report and confirm the actions taken in Committee of the Whole.

Carried

16. Resolution Regarding FCM Committee Membership

16/7/16

Moved by: Councillor Black

Seconded by: Councillor Linton

Whereas the Federation of Canadian Municipalities (FCM) represents the interests of municipalities on policy and programme matters that fall within federal jurisdiction;

And whereas FCM's committees are comprised of elected municipal officials from all regions and sizes of communities to form a broad base of support and provide FCM with the prestige required to carry the municipal message to the federal government; and

Be it resolved that Council of the County of Wellington endorse Councillor Gregg Davidson to be appointed to FCM's committees for the 2016-2017 term; and

Be it further resolved that Council assumes all costs associated with Councillor Gregg Davidson attending FCM's committee meetings.

Carried

17. Resolution to Adopt Action of Council in Committee of the Whole

17/7/16

Moved by: Councillor Davidson

Seconded by: Councillor Breen

That the actions taken in Committee of the Whole today be confirmed by this Council and the Minutes of the Committees be adopted.

Carried

18. Resolution for Third Reading of By-Laws

18/7/16

Moved by: Councillor McKay

Seconded by: Councillor L. White

That by-laws numbered 5480-16 to 5486-16 inclusive be taken as read a third time and passed.

Carried

19. Notice of Motion

There were no notices of motion.

20. Cultural Moment

Ms. Janice Hindley, Wellington Place Administrator presented Council with a photograph and several medals that represented a lot purchased on eBay by a Guelph military collector. The collector realized there was a connection to the County's 153rd Battalion. He eventually came in contact with WCMA staff who researched the items to reveal that the soldier in the photograph was Captain James Grieve of Guelph/Eramosa Township who served in the First World War. Several of the medals belonged to him. The service medal belonged to Private Robert Thomas Conlon, from Guelph, who served in the 153rd along with Grieve and also survived the First World War.

Staff were able to uncover the history of both men and share their stories with the collector. The collector very generously donated all of the items to the WCMA.

21. Adjournment

At 11:58 am, the Warden adjourned the meeting until September 22, 2016 or at the call of the Chair.

George Bridge - Warden

Donna Bryce - County Clerk



Corporation of the County of Wellington Solid Waste Services Committee Minutes

September 6, 2016
County Administration Centre
Keith Room

Present: Councillor Don McKay (Chair)
Councillor Pierre Brianceau
Councillor Gregg Davidson
Councillor Gary Williamson

Regrets: Warden George Bridge

Also Present: Councillor Rob Black
Councillor Dennis Lever

Staff: Donna Bryce, County Clerk
Ken DeHart, County Treasurer
Gord Ough, County Engineer
Das Soligo, Manager, Solid Waste Services
Cathy Wiebe, Admin Supervisor Solid Waste Services
Scott Wilson, CAO

1. Call to Order

At 10:30 am, the Chair called the meeting to order.

2. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

3. Financial Statements as of July 31, 2016

1/6/16

Moved by: Councillor Williamson

Seconded by: Councillor Brianceau

The Financial Statements as of July 31, 2016 were received for information.

Carried

4. Rural Collection Progress Report

2/6/16

Moved by: Councillor Davidson

Seconded by: Councillor Brianceau

That the report titled "Rural Collection Progress Report" be received for information.

Carried

5. Mobile Household Hazardous Waste Depot Service

3/6/16

Moved by: Councillor Brianceau

Seconded by: Councillor Williamson

That the Mobile HHW Depot service be expanded to include a location for one month at a time in the Town of Erin and the Township of Guelph/Eramosa, limited to between May and October, starting in 2017.

Carried

6. Adjournment

At 10:54 am, the Chair adjourned the meeting until October 11, 2016 or at the call of the Chair.

Don McKay
Chair
Solid Waste Services Committee



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Solid Waste Services Committee
From: Gordon J. Ough, P.Eng., County Engineer
Date: Tuesday, September 06, 2016
Subject: Rural Collection Progress Report

Background:

At the March Solid Waste Services (SWS) and County Council meetings, the decision was made to expand rural collection of waste and recyclables throughout the County. Planning for the service expansion commenced immediately following the decision, and staff made a successful rollout of rural collection a top priority. Expanded rural collection began the week of July 5.

Since the March meetings, reports have been received for information at the May and June SWS Committee and Council. These provided updates on the noteworthy developments of the expanded rural collection rollout. The following report presents the highlights of the final preparations and early results of the expanded service.

Operations Update:

Blue Box Delivery

From late May until mid-June a number of SWS staff participated in delivering the new, larger 22-gallon blue boxes. The larger blue box will better accommodate recyclable volumes with consideration of the bi-weekly rural collection schedule. With the addition of flower pots and planter trays to the blue box programme this year, and with packaging trends of having bulky plastic containers, the larger blue box will be a convenient tool for County residents and will now be the standard size box for future County orders.

Over 7,000 rural homes and businesses received boxes with a total of 14,056 blue boxes and introductory packages delivered throughout the County.

A small number of households contacted SWS to advise that they did not receive blue boxes or the introductory packages. Blue boxes were dropped off to residents who didn't receive them initially. After a period of time the extra boxes were distributed to waste facilities where they were available to be picked up by residents. Introductory packages were mailed to those who misplaced or did not receive the information.

Programme Start-up

With any service expansion of a large scale, it can be expected that there will be some issues or problems associated with implementation. Hearing feedback from the contracted Waste Management (WM) drivers and from County staff, this rollout went relatively well compared to rural collection expansions in the past.

During the first several weeks of rural collection there was some confusion amongst the public which was anticipated. The misunderstandings in the rural areas were primarily due to residents not being aware of which side of the road to set their materials on. SWS staff were on the road and in contact with WM staff. Where waste and recyclable set-outs were noted to be on the wrong side of the road, the items were moved to the correct side and information was left advising the resident of proper placement instructions.

Due to WM overhauling their routes to accommodate the rural areas, some urban residents experienced a different time of collection than they were accustomed to in the past. This led to some instances of materials not being collected. This provided SWS an opportunity to reinforce the message for residents to set out their waste and recyclables by 7am to better ensure their materials are collected.

Initial Participation Statistics

Participation data is gathered by monitoring selected areas within a Town/Township for a month at a time on a quarterly basis throughout the year. Every year new areas are selected to be monitored. Some community's data may be under or over-stated depending on the areas selected. Participation tracking reflects a snapshot in time but as there are more areas monitored over the years, the statistics become more accurate and refined.

The participation numbers below display initial results from rural collection since the expansion, as well as the data from the end of the rural collection pilot in Guelph/Eramosa and Minto in 2008. The 2016 results from Guelph/Eramosa and Erin have been tracked for all of 2016, as opposed to only since the July 5 expansion.

Rural Collection Participation Rates - 2016 vs 2008 Pilot

Town/ Township	2016 Garbage	2016 Recycle	2008 Garbage	2008 Recycle
Mapleton	21%	64%	-	-
Minto	27%	52%	17%	38%
Centre Wellington	20%	40%	-	-
Wellington North	20%	46%	-	-
Puslinch	21%	46%	-	-
Overall	22%	46%	-	-
Guelph- Eramosa	48%	72%	32%	58%
Erin	68%	80%	-	-
Overall	58%	76%	25%	49%

The above statistics from the beginning of the 2016 expanded rural service compare closely to the participation at the end of the 2007-2008 Rural Collection Pilot in Minto and Guelph/Eramosa. This suggests an early adoption of the expanded service by rural residents.

The long-term trend, which has been observed in Wellington County, has been that as the service becomes more established it is utilized by many more residents. The above table shows the relatively higher current rural collection participation rates in the Town of Erin and Township of Guelph/Eramosa, which have been receiving the service for a number of years.

Promotion and Education Update:

Public Feedback

From May 1 until August 23 the topic of rural collection accounted for 30% of the 1,570 calls and 27% of the 108 emails SWS received during that time. While a small minority was not in favour of the expanded service, the majority of calls and correspondence were supportive of the change and/or simply had questions on how to participate.

Residents using County waste facilities have also been largely supportive and receptive to County-wide rural collection.

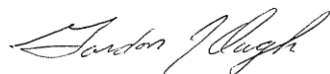
As with any significant change in service, SWS and Communications staff coordinated a comprehensive communications programme to inform residents of the changes. A summary of the key components of the plan is provided in the table below. Copies of completed and approved media are attached for Committee's information.

Media Tool	Approximate Start Date	Status
Media Release - decision	March 31	Complete
County Page ads – April to September	April 8	Complete
Spring Newsletter in Wellington Advertiser	April 29	Complete
County Website	May 9	Complete
eNews Notices – May through September	May 18	On-going
Posters	May 18	Complete
Postcards	May 18	Complete
Introductory package delivered to each home along with two blue boxes, includes: <ul style="list-style-type: none"> • introduction to service • municipal collection map • collection schedule • participation information • list of user pay bag distributors 	May 30	Complete
Radio commercials – 4 weeks	June 13	Complete
Fall Newsletter in Wellington Advertiser	October 28	

Recommendation:

That the report titled "Rural Collection Progress Report" be received for information.

Respectfully submitted,



Gordon J. Ough, P.Eng.
County Engineer



COUNTY OF WELLINGTON

Connecting Citizens with County News



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Teen Summer Reading Challenge

Go wild for books this summer!

Our Teen Summer Reading Challenge takes place from July 4 to August 13 and is for teens ages 12 to 19. Read for a chance to win movie passes in July and August or our grand prize tablet. You could also win an iPod Shuffle by submitting short reviews of your books!

Wild About Upcycling (Pre-teen)

Be creative with something "old". Please register.

Drayton Branch, 519.638.3788

Wednesday, July 13

4:00 pm - 5:00 pm

Creative Endeavours (Grades 7 - 12)

Join us weekly throughout July to let your inner creativity develop as we experiment with different artistic mediums. Please register.

Erin Branch, 519.833.9762

Monday, July 11 and 25

4:00 pm - 5:00 pm

Teen MakerSpace (Teen and Pre-teen)

Don't miss the chance to explore upcycling, new tech toys, and a variety of other hands-on projects. Please register.

Hillsburgh Branch, 519.885.4010

Thursday, July 21

6:30 pm - 7:30 pm

Wild about Colour! (Teen and Pre-teen)

Bring a plain white t-shirt, socks or old pillow case and come get creative with tie-dye. Please register.

Palmerston Branch, 519.343.2142

Tuesday, July 12

2:00 pm - 3:00 pm

For more information or a complete list of programmes happening this summer, please visit www.wellington.ca/Library.

Solid Waste Services Update



Rural Curbside Collection Reminder

Expanded rural curbside collection started this week in Mapleton and the west half of Centre Wellington this week. Next week, collection will be in Minto, the east half of Centre Wellington, Wellington North, and Puslinch. Check the map from your information package for which side of the road to place it on.

Remember to have your materials out by 7:00 am on your day of collection.

2015 Annual Report

The SWS Annual Report provides an overview of the various activities, services, and tonnages managed by the SWS Division.

For example, in 2015:

- 23,241.75 tonnes of waste were buried at our landfill site.
- 163.13 tonnes of household hazardous waste was collected.
- SWS Clerks answered 2,563 calls and emails from residents.

The report also includes a list of future planned initiatives for the Division.

Visit www.wellington.ca/sws to read the full report. Click on the "General Information" link located in the menu box.

Garbage Bag User Fee Change

Garbage bag user fees increased as of July 1.

Curbside collection, large bags are \$2.00 each, small bags are \$1.50 each. Waste facilities, individual garbage bags are \$2.00 each.

T 519.837.2601

T 1.866.899.0248

W www.wellington.ca/sws

June County Council Highlights

On Friday, June 17, the Cottontail Road Trail officially opened.

The County was awarded a grant in the amount of \$115,219 under the Social Housing Electricity Efficiency Programme. This funding will be used to improve energy efficiencies in eligible social housing units and buildings in Guelph and Wellington County.

On July 1, waste and recyclable collection will expand to all rural households in Wellington County

The Government of Ontario has awarded the County of Wellington with the David C. Onley Award for Leadership in Accessibility.



MOUNT FOREST FIREWORKS FESTIVAL

Presented by the Mount Forest and District Chamber of Commerce

July 15 to 17

Top 100 Festival in Ontario for 9 consecutive years!

Weekend Event Schedule, Wristband Information and more!

Family fun for all ages: Amusements, live entertainment, classic car show, kids' zone, a demolition derby, great food, great fun, and of course a spectacular fireworks display!

www.mountforestfireworks.ca

1.877.323.4480

#MyFireworksFestival #MountForest

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Accessibility Clerk

519.837.2600 x 2373 or accessibility@wellington.ca



FEEDBACK - HOW ARE WE DOING?

Do you have an idea for an upcoming issue?

Andrea Ravensdale, Communications Manager

519.837.2600 x 2320* or andrear@wellington.ca

*ALL CALLS CAN BE MADE TOLL FREE TO 1.800.663.0750





COUNTY OF WELLINGTON

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Civic Holiday Closure

All Wellington County offices, library branches and the Museum and Archives will be closed on Monday, August 1.

@your library®

TD Summer Reading Club ends August 13! Kids, hurry in and claim your book buck prizes. Book bucks and teen ballots received by August 13 will be entered into the grand prize draw. Teens, don't forget to submit reviews of your books for your chance to win an iPod shuffle.

Wild About Colour (Grades 5-8)

Mix, drip, swirl and blend and make wild colourful creations. Please register. Harriston Branch, 519.338.2396 Tuesday, August 2 10:30 - 11:30 am

Wet and Wild (All Ages)

What could be more fun than exploring with water when it's the hot and sunny summertime? I can't think of anything, can you? Please register. Clifford Branch, 519.327.8328 Wednesday, August 3 4:00 - 5:00 pm

Wild Science

Bang! Pop! Fizz! Explore some wild and wacky science. Please register. Elora Branch, 519.846.0190 Tuesday, August 2 10:30 - 11:30 am (Grades K- 6) and Wednesday, August 3 10:30 am - 11:00 am (3-5 years)

Wild Canada (Grades K- 6)

Take a walk on the Wild Canadian Side! Please register. Mount Forest Branch, 519.323.4541 Friday, August 5 10:30 - 11:30 am

Grow Wild! (Grades K - 8)

Wild about gardens and gardening? Join us for games and activities. Please register. Rockwood Branch, 519.856.4851 Friday, August 5 2:00 - 3:00 pm

For more information or a complete list of programmes happening this summer, please visit www.wellington.ca/Library.

Please have your materials out by 7:00 am

Attention All County Residents:
Collection times can and do change without notice.



- Please always have your blue boxes and user pay garbage bag(s) at the curb by 7:00 am on your collection day.
- Collection routes and your pick up time may change for many reasons. Some reasons include:
 - Construction delays and detours.
 - Vehicle breakdowns.
 - Drivers covering different routes due to illness, vacation, or training.
 - Rural collection schedules change on a weekly basis and can affect ban area collection times.

T 519.837.2601
T 1.866.899.0248
W www.wellington.ca/sws



"Bringing Loved Ones Home" In Wellington County



Victim Services in coordination with the Wellington County Ontario Provincial Police (O.P.P.) and the Guelph Police Service (GPS) would like to remind residents of Wellington County about Project Lifesaver. This programme is dedicated to assisting caregivers with finding their loved ones that have wandered off due to suffering from Alzheimer's, Autism and other forms of cognitive impairment.

With Project Lifesaver, every participant wears a bracelet that is a battery operated wrist transmitter that emits a unique radio frequency every second, 24 hours a day. Project Lifesaver is initiated when the caregiver notifies Wellington County O.P.P. of a loved one who has gone missing. Specially trained police officers will then use a portable directional antennae to search for and locate the missing person.

For additional information on Project Lifesaver, please contact:
Victim Services
T 519.824.1212 x 205



Are you ready for tea with the Queen?

Mind Your Manners Tea Party
August 10, 2016

Workshop/Tea will begin at 1:30 pm
Wellington County Museum and Archives

Most of us could use an etiquette lesson! Why not bring your friends and do it here! Etiquette Expert, Tina Manousos will guide this tea and workshop with a lesson on table manners and general social graces. Suitable for families, registration is required, space is limited.

To register, call 519.846.0916, ext 5221.
\$15.00 per person.

Youth participants will receive a certificate at the end of the tea.

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Accessibility Clerk

519.837.2600 x 2373 or accessibility@wellington.ca



FEEDBACK - HOW ARE WE DOING?

Do you have an idea for an upcoming issue?

Andrea Ravensdale, Communications Manager

519.837.2600 x 2320* or andrear@wellington.ca

*ALL CALLS CAN BE MADE TOLL FREE TO 1.800.663.0750



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Blue Box Deliveries Are Now Complete!

Posted on Friday June 24, 2016

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We would like to remind everyone that expanded rural collection will start on the week of July 4th for everyone who is on the Week 1 collection schedule.

That includes:

Tuesday – Mapleton

Wednesday – Centre Wellington West (the west side of Highway 6)

Thursday – Erin

Friday – Guelph/Eramosa

For everyone who is on the Week 2 collection schedule, collection will start for you on the week of July 11.

That includes:

Tuesday – Minto

Wednesday – Centre Wellington East (the east side of Highway 6)

Thursday – Wellington North


Friday – Puslinch

We would also like to remind everyone to place your garbage and blue boxes out by 7:00am on your collection day to ensure you are not missed.

We look forward to a successful launch of the expanded rural curbside collection service.

If you have any questions, please contact our office at 519.837.2601 or check out the website at www.wellington.ca/sws

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Expanded Rural Curbside Collection Starts This Week!

Posted on Monday July 04, 2016

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The expanded rural curbside collection starts this week for residents receiving collection on Week 1. This includes:

- Tuesday, July 5 – Mapleton
- Wednesday, July 6 – Centre Wellington West (the west side of Highway 6)
- Thursday, July 7 – Erin
- Friday, July 8 – Guelph/Eramosa

Please have your user pay garbage bag(s) and blue boxes at the curbside by 7:00 am on your collection day.

If you have any questions, please contact our office at 519.837.2601 or 1.866.899.0248 or visit our website at www.wellington.ca/sws

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We Would Like to Clear Up Some Confusion Regarding Curbside Collection

Posted on Thursday July 07, 2016

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To all residents of Wellington County,

We have had many calls in our office and thought it would be helpful to address some of the common questions for everyone's benefit.

If you live in an area that has always received weekly curbside garbage and blue box collection please continue to set out your material weekly. This service has not changed for you. You will still receive weekly curbside collection.

If you live in a rural area that is brand new to curbside collection, please take a few minutes to look at your information package. It was delivered to your driveway along with two blue boxes (it was placed between the two boxes).


This information package has a schedule for which week you will receive collection, a map of your Town or Township, and gives you very important set-out instructions, including which side of the road you need to place your garbage and blue boxes on. In rural areas, homes on Town and Township roads are collected on one side of the road only. To help ensure your material is collected, please check your map to verify which side of the road you need to put your materials on.

We would like to take this time to remind everyone to make sure they place their garbage and blue boxes to the road or curbside by 7:00am. Collection takes place between 7:00 am and 6:00pm, and may change from week to week. Always having your materials at the curbside by 7:00 am will help ensure that you are not missed.


We thank you for your patience and cooperation in the coming weeks as we roll out this new service, and work out all of the kinks.

If you have any questions, please contact our office at 519.837.2601 or toll-free at 1.866.899.0248. Or check out our website at www.wellington.ca/sws

Back to Search

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ACCESSIBILITYPRIVACYSTAFF

FOLLOW US:

Designed by  eSolutionsGroup

20

Appendix F – Radio Ad Script Rural Collection Expansion

Announcer: “An important announcement from County of Wellington Solid Waste Services Division.”

Woman 1: “Hi Joyce. Did you know curbside garbage and recycling collection is happening in all seven Wellington County municipalities, even in the rural areas?”

Woman 2: “Hi Lisa, I heard that! My Mom is really excited to get curbside collection at her place now.”

Woman 1: “Be sure to tell her to check the information package that came with her blue boxes. It has lots of information and a map for which side of the road to put her materials out on.”

Woman 2: “She told me she read everything in the package. She also reminded ME that we all need to have our materials out by 7 a.m. She heard collection times in the urban areas can change, so we don’t want to be missed.”

Woman 1: “Thanks for the advice!”

Announcer: “A message from the County of Wellington Solid Waste Services Division.”

Appendix G – Radio Ad Script 7 am Reminder

Announcer: “An important announcement from County of Wellington Solid Waste Services Division.”

Man 1: “Hi Joe. Didn’t your garbage and recycling get picked up today?”

Man 2: “Oh hi Frank. No, they didn’t collect anything. I don’t understand why my stuff was left behind.”

Man 1: “Really? Mine was picked up. What time did you put it out?”

Man 2: “I put it out at 8:30 before I left for work, like I do every week.”

Man 1: “That might be the problem. You need to put your stuff out by seven o’clock every week. The trucks can come any time after seven.”

Man 2: “I didn’t know that. I will make sure I put my garbage and recycling out by 7 o’clock from now on. Thanks Frank!”

Announcer: “A message from the County of Wellington Solid Waste Services Division.”

Radio ad posted on the County’s website on these two SWS pages:

- <http://www.wellington.ca/en/SWSBlue-Box-Collection.asp>
- <http://www.wellington.ca/en/SWSCurbside-Collection.asp>



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Solid Waste Services Committee
From: Gordon J. Ough, P.Eng., County Engineer
Date: Tuesday, September 06, 2016
Subject: **Mobile HHW Depot Service**

Background:

During the September 2015 Solid Waste Services (SWS) and County Council meetings, the decision was made to implement a new programme to collect and divert Household Hazardous Waste (HHW) from landfill in the County of Wellington. This new service combines a Mobile HHW Depot unit with a dedicated staff person to accept a full list of HHW materials from County residents. This service will be available year-round and will provide service to all six waste facilities over the course of the year.

In May, SWS hired an HHW Technician to staff the new depot to receive, sort, and package HHW materials. The HHW Technician and transfer staff received additional training in the appropriate and safe handling of the expanded list of hazardous materials the Depot would accept. The Mobile HHW Depot was constructed to our specifications and outfitted with all of the required supplies.

The preparations had the new HHW Mobile Depot service ready for its target start date of Saturday July 2 where it debuted at the Aberfoyle Waste Facility. A Grand Opening for the depot was held the following Wednesday, July 6, where members of the public, press and County Council gathered to see and utilize the service.

The Mobile HHW Depot is a custom-made enclosed 40 cubic yard bin with appropriate drums and storage containers to safely receive and store HHW materials. The bin is located at a waste facility for approximately one month before being moved to another County waste facility. SWS contracts the removal, transport, processing, recycling and/or disposal of collected materials to an approved contractor. The empty Depot bin is then moved by the County's Roll Off operation to the next waste facility.

The Mobile HHW Depot replaced the HHW Event Days in the member municipalities which have a waste facility. The annual event days were continued in the two member municipalities that currently do not have a waste facility within the municipality.

With the mobile depot being available three days a week, the opportunities for residents to divert the full complement of HHW materials increased from seven days per year to over 150 days per year. With the added convenience, and initial reception and utilization of the service, staff expect there to be a significant increase in the quantity of HHW materials diverted and properly disposed of each year.

The following report will provide some information regarding the initial usage of the service, quantity of materials collected and diverted to date, and an analysis of the option of expanding the depot service to the Township of Guelph/Eramosa and the Town of Erin.

Utilization of the Service

The Mobile HHW Depot has been eagerly anticipated among County residents. In the lead-up to July of this year, there have been many questions and comments received at the waste facilities and over the phones inquiring about the new service.

The depot was at the Aberfoyle Waste Facility for the month of July, and at Harriston through August. It has recently been moved to Belwood for the remainder of September. The following table identifies the types and weight of materials collected at the depot to date:

Kilograms Diverted by Material Type and Location

Materials	Aberfoyle	Harriston
Acids (e.g. photo chemicals)	105	160
Bases (e.g. household cleaners)	275	260
Oxidizers (e.g. fertilizers)	70	80
Chlorine Pucks	4	0
Pesticides	150	180
Flammables (e.g. solvents)	1,575	5,965
Paint	2,348	3,560
Fluorescent bulbs	150	14
Compact Fluorescents (CFL's)	35	10
Pharmaceuticals	15	9
Fire Extinguishers	30	50
Lighters	5	2
Total KG's	4,762	9,790
Total Customers	203	308

Analysis – Expanding the Service

In preparing for the Mobile Depot, it was thought to be prudent to schedule the depot to be located at the six waste facilities for the first six months of operation. If there were any logistical issues or unintended operational issues, they would be better dealt with at County waste sites.

With two months of experience operating the Mobile Depot, the operation of the service has proceeded as planned. At the June SWS Committee meeting, there was a request to consider expanding the service to the Town of Erin and Township of Guelph/Eramosa. SWS has done an analysis on the feasibility of stationing the Mobile Depot in the two municipalities that do not have a waste facility.

Operational Considerations and Costs

During the months the depot is stationed at locations other than the waste facilities, a second staff person will be required to assist in the operation of the Mobile Depot. The additional employee is

required for health and safety considerations and to allow the HHW Technician to take time to complete and verify records and files, as well as assisting in traffic control.

The additional staff shifts can be accommodated through the existing Part-Time Casual employee pool at an estimated cost of \$2,000 per month. Assuming the depot would be located in each municipality for one month, the additional staffing would cost approximately \$4,000 a year.

Continuing the remaining two Event Days in these communities would be a duplication of service. By eliminating the two Event Days, the County would see a savings of \$14,480 in site administration costs which would more than offset the required additional staff time.

The Event Days do offer an opportunity for residents to drop off waste electronics for recycling. However, there are many other options and locations to drop off waste electronics in Erin and the City of Guelph. In addition, electronics are accepted at all of the County's waste facilities, including at Belwood, Elora and Aberfoyle, which attract residents from Guelph/Eramosa and Erin.

The County Roads Garages in Erin and Brucesdale (Guelph/Eramosa) are listed on the Environmental Compliance Approval for the Mobile Depot. The Roads Division is willing to assist SWS in hosting the depot at these locations during warm weather months. This would eliminate concerns with negatively impacting snow removal operations during the months from November to April.

Minimal costs of \$1,000-\$2,000 would allow for increased communications to advise residents of Erin and Guelph/Eramosa utilizing advertising, mobile signage etc.

Any additional costs or savings beyond those mentioned previously are likely to be relatively minor, but are unknown due to pending funding negotiations. The funding discussions with the relevant authorities have been ongoing for a number of months and are expected to be finalized in the near future. Speculating on the final results of these discussions would be premature at this point.

Recommendation:

That the Mobile HHW Depot service be expanded to include a location for one month at a time in the Town of Erin and the Township of Guelph/Eramosa, limited to between May and October, starting in 2017.

Respectfully submitted,



Gordon J. Ough, P.Eng.
County Engineer



Corporation of the County of Wellington Police Services Board Minutes

September 7, 2016
County Administration Centre
Guthrie Room

Present: Councillor Lynda White (Chair)
Jeremy Vink
Kent Smith
Russ Spicer

Regrets: Warden George Bridge

Also Present: Councillor Gregg Davidson
Councillor Chris White
Inspector Scott Lawson, Detachment Commander
Provincial Constable Frank Thornton

Staff: Donna Bryce, County Clerk
Ken DeHart, County Treasurer
Kelly-Ann Wingate, Parking, Licensing and Alarm Coordinator
Scott Wilson, Board Secretary

1. Call to Order

At 9:00 am, the Chair called the meeting to order.

2. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

3. Delegation:

3.1 Sarah Bowers-Peter, Guelph-Wellington Crime Stoppers Coordinator

Ms. Sarah Bowers-Peter, Guelph-Wellington Crime Stoppers Coordinator provided the Board with an update on the Ontario Crime Stoppers Annual General Meeting and advised that she is now on the Board of Directors. She also advised that \$1200 was raised at this year's OPP Auction.

3.2 Ian Roger, CAO, Township of Guelph/Eramosa and Chris White, Mayor, Township of Guelph/Eramosa

Ian Roger, CAO, Township of Guelph/Eramosa and Chris White, Mayor, Township of Guelph/Eramosa presented the Rockwood Community Safety Zone Application to the Board.

Inspector Lawson would pursue the application with the Ministry of Community Safety and Correctional Services.

4. Minutes for Approval

1/6/16

Moved by: Jeremy Vink

Seconded by: Russ Spicer

That the Minutes of the June 8, 2016 meeting of the Wellington County Police Services Board be adopted.

Carried

5. Financial Statements as of July 31, 2016

2/6/16

Moved by: Kent Smith

Seconded by: Russ Spicer

That the Police Services Board Financial Statements as of July 31, 2016 be approved.

Carried

6. IMPACT Team Update and Report

3/6/16

Moved by: Jeremy Vink

Seconded by: Kent Smith

That the IMPACT Team Update and Report be received for information.

Carried

7. Detachment Commander's Reports - June and July 2016

4/6/16

Moved by: Kent Smith

Seconded by: Russ Spicer

That the Detachment Commander's Reports for June and July 2016 be received for information.

Carried

8. OPP Charity Golf Tournament Invitation

5/6/16

Moved by: Councillor L. White

Seconded by: Kent Smith

That the Police Services Board sponsor the OPP Charity Golf Tournament in the amount of \$100.00.

Carried

9. Parking Ticket Report - June to August 2016

6/6/16

Moved by: Russ Spicer

Seconded by: Jeremy Vink

That the June, July and August 2016 Parking Ticket Reports be received for information.

Carried

10. False Alarm Revenue Report

7/6/16

Moved by: Russ Spicer

Seconded by: Jeremy Vink

That the September 2016 False Alarm Revenue Report be received for information.

Carried

11. Parking By-law

8/6/16

Moved by: Jeremy Vink

Seconded by: Kent Smith

That staff be directed to prepare an amending by-law to Parking By-law 5000-05 to include the proposed changes as presented by Ms. Kelly-Ann Wingate, Parking, Licensing and Alarm Coordinator; and

That the member municipal clerks be requested to present the same amending by-law to their Councils for enactment.

Carried

12. Arthur Roundabout - Verbal

Chair Lynda White advised that drivers have been observed going the wrong way in the new Arthur Roundabout. Inspector Scott Lawson advised that he will focus the OPP patrol at the roundabout. The County Engineer would be requested to review signage and road markings to ensure adequate direction is provided to drivers.

13. Closed Meeting

9/6/16

Moved by: Jeremy Vink

Seconded by: Kent Smith

That the Police Services Board move into a closed meeting for the purposes of considering intimate financial or personal matters or other matters that may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public.

Carried

14. Adjournment

At 10:54 am, the Chair adjourned the meeting until October 12, 2016 or at the call of the Chair.

Lynda White
Chair
Police Services Board

May 31, 2016

Scott Lawson
County of Wellington Ontario Provincial Police
Administration and Operations Centre
250 Daly Street, P.O. Box 729
Palmerston, ON N0G 2P0

Dear Inspector Lawson,

**RE: Community Safety Zone Designation Request
Rockwood, Township of Guelph/Eramosa, County of Wellington**

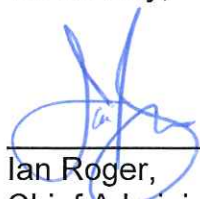
Please find attached a copy of the Community Safety Zone Designation Request for the village of Rockwood in the Township of Guelph/Eramosa. As part of the consultation process for this request, we are required to contact the local OPP detachment to discuss the proposal and provide a copy of our information.

It is our understanding that the OPP will then review any issues associated with a Community Safety Zone designation and the successful application of the zone to traffic management plans in the detachment area. Detachments may also provide statistics on enforcement activity in the proposed area. This process is laid out in the Ministry of Community Safety and Correctional Services publication of August 2005 entitled "Community Safety Zones: Application for Provincial Highways, Ontario".

If you have any technical concerns or questions, please contact myself at (519) 856-9596 x105. I would be pleased to discuss the proposal with you in more detail.

Your attention to this matter is greatly appreciated.

Yours truly,



Ian Roger,
Chief Administrative Officer

[Encl.]

Community Safety Zone Designation Request
Village of Rockwood, Township of Guelph/Eramosa
May 2016



Community Safety Zone Designation Request

This is a request for a Community Safety Zone designation on a provincial highway. It has been prepared in accordance with the Application Guidelines for Provincial Highways by the Ministry of Community Safety and Correctional Services (August 2005).

1.0 Background Information and Site Proposal

1.1 Key Contact

Ian Roger
Township of Guelph/Eramosa
8348 Wellington Road 124 Box 700
Rockwood, ON N0B 2K0
T: (519) 856-9596 ext 105
E: iroger@get.on.ca

1.2 Description of Community Safety Zone Site

Highway No.:	7 (also known as Main Street South)
Municipality:	Township of Guelph/Eramosa
Start Point:	200 metres South of MacLennan Street/Dunbar Street where 50km/hour speed zone begins
Finish Point:	Alma Street
Highway No.:	7 (also known as Alma Street)
Municipality:	Township of Guelph/Eramosa
Start Point:	Main Street South
Finish Point:	400 metres West of Fall Street where 60km/hour speed zone begins

See Figure 1.

1.3 When Community Safety Zone would be Active

Hours of day:	24
Days of week:	7
Months:	January to December

Proposed Community Safety Zone Route

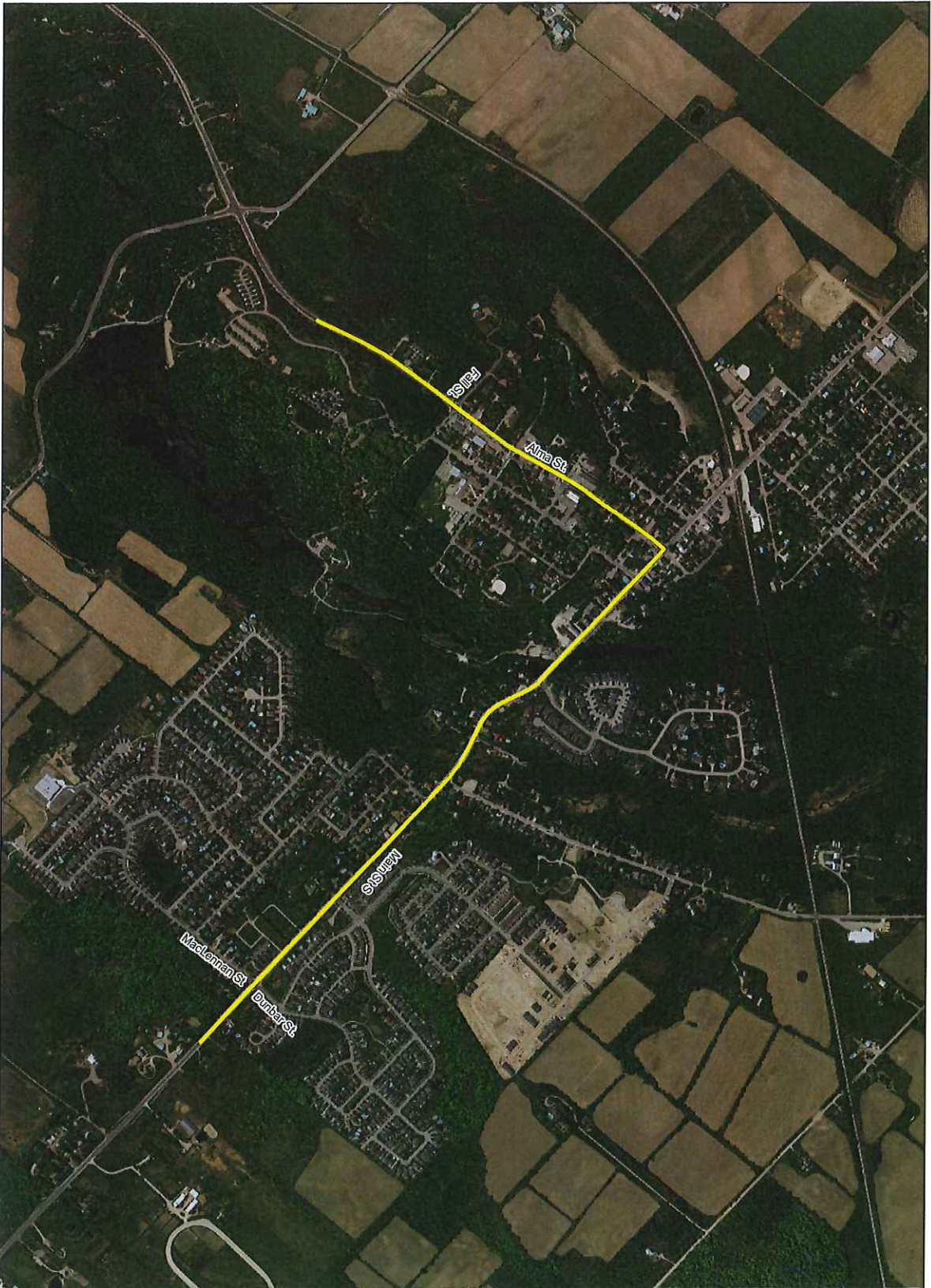


Figure 1

2.0 Site Justification

2.1 Knowledge of Collisions and/or Personal Injuries

Highway 7/Main Street South/Alma Street is a commuter corridor. The speed limit for eastbound traffic on Alma Street decreases from 80km/hr to 60km/hr within 900 metres of the crosswalk. The speed limit reduces again to 50km/hr approaching Fall Street. This limit continues easterly beyond the school crossing to Main Street South, then southbound through the downtown corridor. Two additional school crossings are located along Main Street South at Bridge Street and MacLennan Street. The 50km/hr zone extends 200m South of MacLennan Street.

The proposed route is a critical safety concern for residents and the municipality. On average, there are 8 collisions on Alma Street and 10 collisions along Main Street per year. Moreover, the majority of the collisions on both streets are occurring during daytime hours between 12pm and 8pm. The presence of numerous children crossing the road twice daily and the close proximity of buildings and sidewalks to the highway create an environment where excess speeds could result in catastrophic accidents.

2.2 Presence of Pedestrian Traffic

There is a concern for pedestrian safety not only during peak hours, but throughout the day. There are sidewalks located on either side of Main Street South and Alma Street that are directly adjacent to Highway 7/Main Street South/Alma Street (see Figures 2 to 8). These sidewalks support pedestrian traffic to the residences and businesses along Highway 7/Main Street South/Alma Street, with pedestrian traffic originating from the residential areas within Rockwood and visitors to the village. Speeding through this area is one of the issues faced, as our crossing guards have also noticed drivers are often distracted by their cell phones, failing to obey the rules of the road, which is a major concern to pedestrians, as well as other vehicles on the road.



Figure 2. MacLennan Street/Main Street South Crosswalk



Figure 3. Main Street South (Just North of MacLennan Street Crosswalk)



Figure 4. Main Street South approaching Bridge Street Crosswalk



Figure 5. Bridge Street Crosswalk



Figure 6. Main Street South – Downtown Rockwood Corridor



Figure 7. Alma Street Crosswalk



Figure 8. Alma Street (West of Alma Street Crosswalk)

2.3 Proximity to School(s) and/or Related Uses

There are currently two elementary schools in Rockwood. École Harris Mill Public School is located approximately 750 metres from Main Street South and Rockwood Centennial Public School is located approximately 130 metres from Alma Street. A third elementary school, Sacred Heart Catholic School, will be opening in September 2016 in the North end of Rockwood. The children attending this school will be required to walk through the requested Community Safety Zone in order to get to school. The Township of Guelph/Eramosa currently has 3 crosswalks in place to assist the children in getting to and from school safely.

In addition to three elementary schools in Rockwood, there are also related uses which expose vulnerable groups to traffic related hazards including the following (see Figure 9):

- Recreational areas, including the Rockwood Conservation Area that attracts many visitors each season;
- Local businesses along the proposed designated area that have patrons parking, as well as walking, to enter and exit the place of business, on Highway 7/Main Street South/Alma Street;
- Rockwood Nursery School;
- Rockwood Presbyterian Church.

2.4 Letters of Support from Local Businesses/Citizens

Letters of support from Wellington Catholic District School Board, Upper Grand District School Board, Danielle Crosbie (crossing guard), Kathleen Pettit (crossing guard), local businesses along Hwy 7/Main Street South/Alma Street, Grand River Conservation Authority, Guelph/Eramosa Fire Department (G.E.F.D.) and Safe Communities/Guelph-Eramosa Township can be found in Appendix A.

2.5 Community Surveys and/or Summary of Community Meetings

A summary of community meetings is as follows (see Appendix B for more detail):

- Rockwood Traffic Concerns Meeting (April 13, 2016)
Attended by O.P.P. Inspector Scott Lawson, Mayor Chris White, C.A.O. Ian Roger and Township residents.

2.6 Other Supporting Documentation

A report concerning the proposed Community Safety Zone was brought to Township of Guelph/Eramosa Council on April 18, 2016. Please reference Appendix C for a copy of this report along with the signed Council Resolution supporting the designation of a Community Safety Zone on Highway 7 in Rockwood.

Letters of support have also been included from Wellington-Halton Hills M.P.P., Ted Arnott, to the Minister of Community Safety and Correctional Services and the Minister of Transportation. These can also be found in Appendix C.

The Ministry of Transportation (M.T.O.) has installed flashing lights on the crosswalk warning signs at MacLennan Street. During a meeting on March 10, 2016, at the Township of Guelph/Eramosa office, a representative of the M.T.O. advised Guelph/Eramosa staff that according to recent traffic counts the intersection of MacLennan Street/Dunbar Street and Main Street South does warrant full traffic signals.

Proposed Community Safety Zone Route

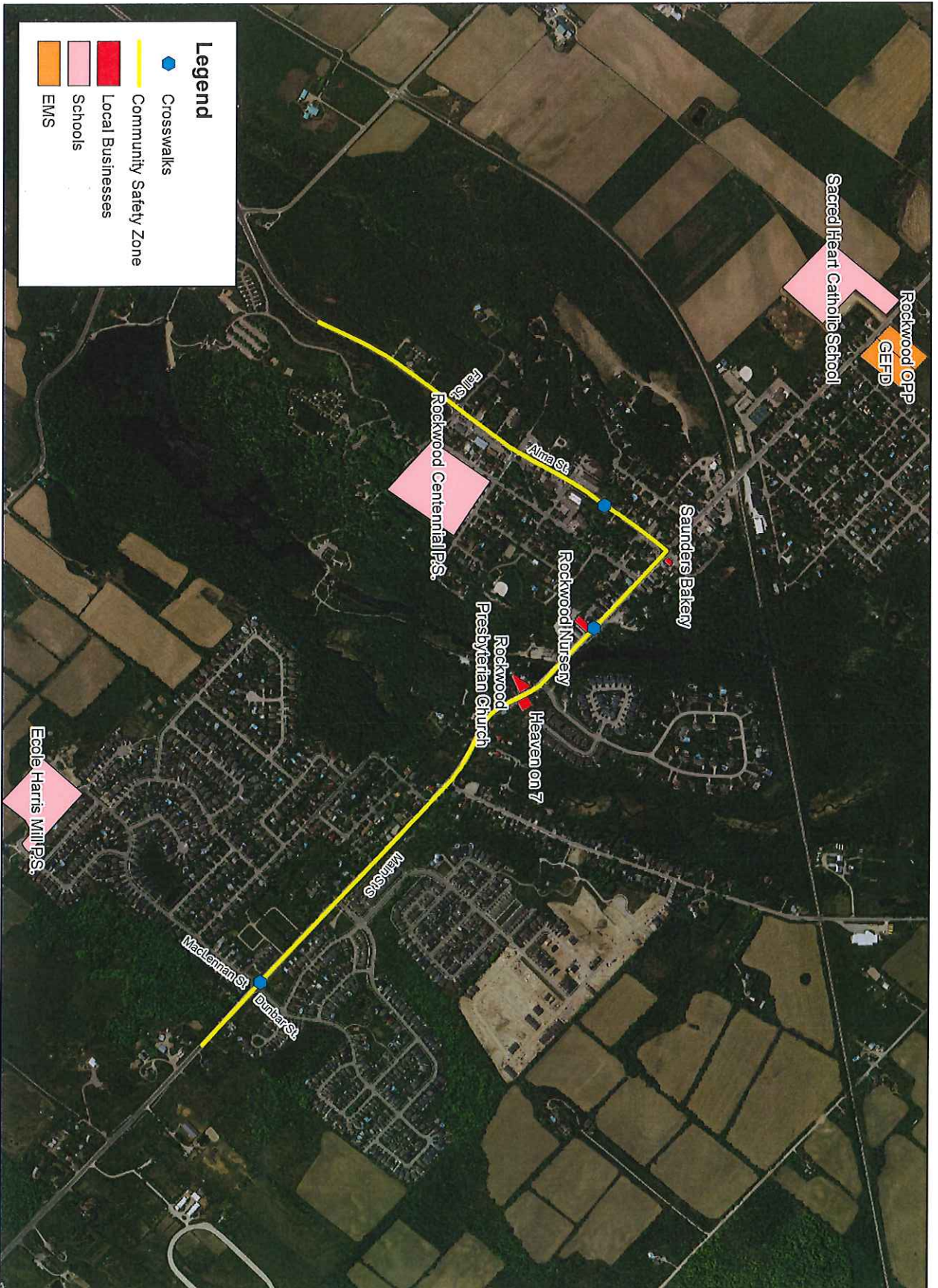


Figure 9

Appendix A Letters of Support from Local Businesses/Citizens

Wellington Catholic District School Board

Upper Grand District School Board

Crossing Guards (Danielle Crosbie and Kathleen Pettit)

Heaven on Seven

Grand River Conservation Authority – Rockwood Conservation Area

Guelph/Eramosa Fire Department

Safe Communities/Guelph-Eramosa Township



20 May 2016

His Worship Mayor of Guelph/Eramosa Mr. Chris White
8348 Wellington Road 124
P.O. Box 700
Rockwood, ON N0B 2K0

Mr. Mayor White and Councillors of the Township of Guelph/Eramosa,

I am writing to offer my support for the designation of a Community Safety Zone in Rockwood. I am the Principal of Sacred Heart Catholic School, the newly established elementary school that will open its doors to the families of Rockwood in September 2016.

Safety within the Township should always be a priority. We must ensure that safe pedestrian routes within Rockwood are provided to our students, and the community as a whole. I would implore you to approve the designation of Highway 7 (also known as Main Street South) from approximately 300m south of MacLennan/Dunbar Street to Alma Street, and continue on Alma Street from Main Street to approximately 400m west of Fall Street as a Community Safety Zone.

Although the site of Sacred Heart School is situated just outside the proposed designated zone, students attending our school will be walking through this area. I am deeply concerned about the vehicle traffic and pedestrian safety through downtown Rockwood.

I would again ask that you please consider this local initiative. I fully support the designation of this Community Safety Zone. The safety of our children is of utmost importance.

Sincerely,

Jeanette Ondercin
Principal, Sacred Heart Catholic School
5146 Wellington Road 27
Rockwood, ON



**UPPER GRAND
DISTRICT SCHOOL
BOARD**

Mark Bailey

Chair of the Board

Board Office: 500 Victoria Road N. Guelph, ON N1E 6K2

Email: mark.bailey@ugdsb.on.ca

Tel: 519-822-4420 or Toll Free: 1-800-321-4025

May 19, 2016

PLN: 16-32

File Code: R12

Sent by: mail & email

Township of Guelph/Eramosa
8348 Wellington Road 124
P.O Box 700
Rockwood, ON N0B 2K0

Attention: Mayor and Council of the Township of Guelph/Eramosa

RE: Support for a Community Safety Zone in Rockwood (Guelph/Eramosa)

Dear Mayor & Council,

As you are no doubt aware, the Upper Grand District School Board has been working collaboratively for many years with various municipal, county, public health and police services staff throughout the jurisdiction to promote Active and Safe Routes to School (ASRTS) to encourage active transportation and prioritize student safety when walking to and from school.

The safety of our students is paramount and we strongly support appropriate means of managing vehicle speed and ensuring pedestrian friendly environments around our schools. We have appreciated the efforts of the Township of Guelph/Eramosa in recent years to advocate for speed reduction on Highway 7 near MacLennan Street, and the extension of sidewalks near Rockwood Centennial PS together with creation of a kiss n' ride facility in front of the school.

We support the creation of the proposed Community Safety Zone which we understand is proposed to be established along the length of Highway 7 through the Rockwood urban area. The extent of the proposed zone would capture key intersections travelled by students attending both École Harris Mill PS and Rockwood Centennial PS.

We thank the Township of Guelph/Eramosa for undertaking this initiative to enhance community safety in Rockwood.

Sincerely,

Mark Bailey
Chair of the Board

Upper Grand District School Board

• Mark Bailey; Chair
• Marty Fairbairn; Vice-Chair

• Linda Busuttil
• Susan Moziar

• Kathryn Cooper
• Bruce Shieck

• Barbara Lustgarten Evoy
• Lynn Topping

• Martha MacNeil
• Barbara White

From: dcrosbie [<mailto:dcrosbie@hotmail.ca>]
Sent: Wednesday, May 25, 2016 9:18 PM
To: Loretta Vince
Subject: Re: Community Safety Zone - Request for Support

To Whom it may concern,

My name is Danielle Crosbie, and I have been working for the Township of Guelph Eramosa for the past 2 years, as a crossing guard at the Alma location. In my opinion I believe having a community safety zone in Rockwood is a necessity. Being right there on a main road, seeing on a daily basis, the amount of cars driving over the speed limit, talking on cell phones, and driving through the cross walk, when I'm holding the sign out to stop. I feel it is very important to keep all the residents of Rockwood safe while crossing the street, especially the children on their way to and from school.

I feel a community safety zone here in Rockwood would be very beneficial.

Thank you
Danielle Crosbie

From: kathleen pettit [<mailto:pettitkathleen1@gmail.com>]
Sent: Monday, May 23, 2016 1:50 PM
To: Loretta Vince
Subject: community safetey zone

To whom it may concern I am writing this to give my view points of why Rockwood should have a Community Safety Zone.

My name is Kathleen Pettit I have been a crossing guard in Rockwood since November of 2015. I cross kids from Dunbar to MacLennon and vice versa in the afternoon. I cross approx 40 to 60 kids in the morning and anywhere from 60 to 100 kids and parents in the afternoon. This is what I have seen between 7.30am and 8.30am and 2.45pm and 3.45pm.

1. SPEED IT IS 50 ZONE WHERE I AM AND I WOULD SAY 95% OF PEOPLE ARE DOING 60 TO 80 GOING TO ACTON OR 80 TO 60 COMING INTO ROCKWOOD FROM ACTON.

2. TELEPHONE USAGE.

3.TURNING LEFT ONTO HIGHWAY 7 FROM MacLENNON WHEN I AM IN THE MIDDLE OF ROAD AND HAVE TRAFFIC STOPPED.

4.GOING THROUGH THE CROSS WALK WHILE I AM IN CROSS WALK.

5. STOPPING TO CLOSE TO WHITE MARKINGS ON CROSS WALK.

I do try my hardest to gather kids and parents in groups so I do not keep stopping traffic and everyone can get on with there day safely.

Thank you for taking the time to read these important points to make a safe community.

Kathleen Pettit.

May 25, 2016

To:

The Mayor & Council of
the Township of Guelph/Eramosa

Re: Community Safety Zone in Rockwood

Dear Mr. White & Council Members,

As the owner & operator of Heaven on 7 Bistro & Pub, located at 262 Main St.S., Rockwood, I would like to express my full support for the implementation of a Community Safety Zone in Rockwood. In the thirty years that I have lived & operated my business (formerly La Vieille Auberge at the same address), I have noted the dramatic increase in vehicular traffic on Main St. in Rockwood. With the accompanying increase in population, the safety of our residents, particularly children, when walking, running or bicycling on the main thoroughfare in Rockwood is of primary concern.

As my business is located in the proposed safety zone, it would also be of benefit to my customers when entering and exiting the restaurant parking lot onto Main St. The speed at which many vehicles travel on this street is often alarming.

I hope that this initiative will be quickly implemented and again I wish to express my full support for you, the mayor & council of Guelph/Eramosa Township.

Yours truly,

A handwritten signature in cursive script, appearing to read "Suzanne Biemann", with a long horizontal flourish extending to the right.

Suzanne Biemann, Pres.
Hubert Biemann Inv.Ltd.,
o/a Heaven on 7 Bistro & Pub
262 Main St.S.,
Rockwood, Ontario N0B 2K0



Rockwood Conservation Area

161 Fall St. S, PO Box 60 Rockwood ON N0B 2K0

Phone: 519-856-9543 Online: www.grandriver.ca

Dear Chris White and other distinguished members of Council,

I am writing on behalf of the Rockwood Conservation Area to voice my support of the proposed designation of a Community Safety Zone in the village of Rockwood.

As you know, the park is located at 161 Fall St South in the town of Rockwood and the proposed Community Safety Zone would extend past Fall St on Hwy 7 which would have a direct impact on the individuals visiting the Conservation Area. A large volume of traffic visit our town and the Conservation Area each summer and I believe reducing the speed of traffic at the intersection of Hwy 7 and Fall St will greatly improve the safety of vehicles exiting Fall St onto Hwy 7. Many campers and day use visitors, with the encouragement of park staff, walk into the village from the main gate of the park. I believe the number of people who walk between the park and the village will only grow in the future. Increasing pedestrian safety between the Conservation and the Village is one step to increasing the number of tourists that walk in the community.

The local initiative to implement a Community Safety Zone is something that all Rockwood residents should support and encourage. I only see positives to having individuals drive at a reduced speed through our wonderful town.

Thank you for your consideration.

David Townsend

A handwritten signature in black ink, appearing to read "David Townsend".

Superintendent
Rockwood Conservation Area



22 May, 2016

Dear Mayor, and Council of the township of Guelph Eramosa ;

I am writing this letter in support of the proposed Community Safety Zone in Rockwood. As the Deputy Chief of the Guelph Eramosa Fire Department, community safety is my primary concern, and I believe that this initiative will increase the safety of our citizens. The Community Safety Zone represents an area of specific vulnerability as it is a core corridor for many children as they travel to and from school. This zone also represents an area with businesses frequently visited by seniors and members of the community with special needs. Our department has responded to this area for numerous calls involving pedestrian accidents over the years, and I believe that the Community Safety Zone will help to reduce the incidence of these collisions.

In addition the Community Safety Zone will create an area of heightened motor vehicle driver awareness, which will enhance the safety and efficiency of our firefighters responding to calls that require us to drive through the town.

In conclusion, I wholeheartedly support the local initiative to enhance safety with the proposed Community Safety Zone.

Sincerely,

A handwritten signature in blue ink that reads 'Jim Petrik'.

Jim Petrik, PhD
Deputy Fire Chief
Guelph Eramosa Fire Department
5141 Wellington Road 27, PO Box 700
Rockwood, ON; N0B 2K0
Office: 519-856-9637
Cell: 519-546-7546
Fax: 519-856-9736
Email: jpetrik@get.on.ca

Safe Communities



GUELPH-ERAMOSA TOWNSHIP

Township of Guelph/Eramosa
County Road #124
Brucedale, ON

Attention: Mayor White and Council of the Township of Guelph/Eramosa

Safety within our township and county, is a priority for 'Safe Communities-Wellington County' and our local sub-committee... 'SAFE COMMUNITIES/Guelph-Eramosa Township'. With the addition of another elementary school in Rockwood, I feel that we need to provide students, and the community as a whole, with safer pedestrian routes within Rockwood. **I am in strong support of designating all of Highway #7 (from approximately 300m South of MacLennan/Dunbar Street to Alma Street, and continue on Alma Street from Main Street to approximately 400m West of Fall Street) as a Community Safety Zone. Further to the above, traffic history and conditions on Harris Street from Hwy #7 to the train crossing and on Main Street North (north of #7, pass the new school to the outskirts of town) also warrant the 'Community Safety Zone' designation ...as both residential areas have high pedestrian activity and vehicle traffic that has tended towards excessive speeds. A number of pets have already been killed and it would seem just a matter of time before one of our children becomes a victim.**

As the Chairman of 'SAFE COMMUNITIES/Guelph-Eramosa Township', one of my group's main priorities is the reduction of injuries to our citizens relating to 'Motor Vehicle Collisions'. Establishing 'Community Safety Zones' in Rockwood would definitely reduce traffic speeds and thus is crucial to the well-being and safety of the local residents.

Sincerely,

Robbin Wood, Chairman

SAFE COMMUNITIES/Guelph-Eramosa Township,
PO Box 888
Rockwood, ON
N0B 2K0

Affiliated with...



Appendix B Community Surveys and/or Summary of Community Meetings

Rockwood Traffic Concerns Meeting (April 13, 2016)



MEMO

Phone: 519-856-9596 ext. 105

Fax: 519-856-2240

Email: iroger@get.on.ca

TO: FILE

FROM: Ian Roger

DATE: April 14, 2016

SUBJECT: Rockwood Safety Meeting

A meeting was held on Wednesday, April 13, 2016 from 7:00 pm to 9:00 pm at the Rockmosa Public Library regarding safety issues. In attendance were:

Mayor Chris White
Councillor Mark Bouwmeester
Councillor Louise Marshall
Councillor Corey Woods
Inspector Scott Lawson, Ontario Provincial Police
Ian Roger, Chief Administrative Officer
Robbin Wood, Guelph-Eramosa Safe Communities
Approximately 20 residents of Rockwood

Discussion Items:

- i) Speed of Traffic in Rockwood
- ii) School Crossings/Traffic Signals at McLennan/Dunbar/Hwy 7
- iii) Community Safety Zones
- iv) Truck Traffic in Rockwood
- v) Crime Statistics in Wellington County

Mayor White and Inspector Lawson answered questions from the residents on the topics noted. With the ongoing work for the possible installation of traffic signals and a community safety zone, a follow-up meeting may be held later this year to update the residents.



Ian Roger, P. Eng.
Chief Administrative Officer

Appendix C Other Supporting Documentation

Chief Administrative Officer Council Report 16/02

Council Resolution (Resolution Number: 2016-04-18-8.9)

Letter to Ted Arnott, M.P.P. Wellington-Halton Hills from Chris White, Guelph/Eramosa Township Mayor

Letter from Ted Arnott, M.P.P. Wellington-Halton Hills to Hon. Yasir Naqvi, Minister of Community Safety and
Correctional Services

Letter from Ted Arnott, M.P.P. Wellington-Halton Hills to Hon. Steven Del Duca, Minister of Transportation

CHIEF ADMINISTRATIVE OFFICER REPORT

REPORT 16/02

TO: The Mayor and Members of Council
FROM: Ian Roger, CAO
MEETING DATE: Monday, April-18-16
SUBJECT: Community Safety Zone Designation on Highway 7 in Rockwood.
ATTACHMENT: CAO Report 15/01 (Community Safety Zone Designation and Signalization of Intersection of Dunbar/McLennan Sts. And Highway 7.

RECOMMENDATION:

Be it resolved that the Council of the Township of Guelph/Eramosa has received CAO Department Report 16/02 regarding the designation of Community Safety Zone on Highway 7 in Rockwood; and

That the Council of the Township of Guelph/Eramosa supports the designation of a Community Safety Zone on Highway 7 in Rockwood.

BACKGROUND:

The Economic Development Committee considered CAO Department Report 16/01 on April 13, 2016 and passed the following resolution:

“Be it resolved that the Economic Development Committee has received CAO Department Report 16/01 regarding the designation of a Community Safety Zone on Highway 7 in Rockwood; and

That staff be directed to submit the application to the Ministry of Transportation; and

That the Committee recommends that Council adopt a resolution formally endorsing the request for a Community Safety Zone in Rockwood.”

The Ministry of Transportation's formal application for a Community Safety Zone for Highway 7 in Rockwood requires Council pass a resolution endorsing its implementation. This resolution is required along with a number of similar endorsements in the application.

Township of Guelph/Eramosa
CAO Report 16/02
Monday April 18, 2016

FINANCIAL IMPACT:

The implementation of a Community Safety Zone on a provincial highway has no financial impact on the municipality.

SUMMARY COMMENTS:

The formal application to the Ministry of Transportation for a Community Safety Zone requires a Council resolution supporting its installation. The recommended resolution will be submitted as required by the application process.

Respectfully Submitted,

Ian Roger, P. Eng., CAO

**Staff Report
COUNCIL****CAO
REPORT 15-01**

TO: Mayor and Members of Council

FROM: Kimberly Wingrove, CAO

MEETING DATE: Monday, January 5, 2014

SUBJECT: Community Safety Zone Designation and Signalization of Intersection of Dunbar/McLennan Sts. and Highway 7

RECOMMENDATION:

Be it resolved that the Council of the Township of Guelph/Eramosa has received CAO Report 15-01 and directs staff to prepare a Community Safety Zone Designation Request for submission to MTO, and;

That Council supports the signalization of Highway 7 and MacLennan and Dunbar Streets.

DISCUSSION

The southern portion of the Village of Rockwood on both the east and west sides of Highway 7 has experienced significant population growth in recent years. Since the opening of the Ecole Harris Mill Public School on MacLennan St. and the adjusted service at Rockwood Centennial Public School in 2014, there has been a significant increase in pedestrian traffic needing to cross the highway. A new school crossing was implemented in September 2014 at MacLennan and Dunbar St. in addition to the crossings at Alma St. and Inkerman St. and Main St. S. and Bridge St.

The Township has received many concerns from parents, the school community and crossing guards regarding the ability of students to cross Highway 7 safely, given the volume and speed of traffic. These concerns have been shared with the Upper Grand District School Board, MPP Ted Arnott and Minister of Transportation Stephen Del Duca and the Ontario Provincial Police. MTO has responded by agreeing to move the speed limit reduction from 80 to 60 further south of the McLennan/Dunbar intersection on Highway 7. They have also agreed to provide flashing lights on the school crossing signs to further alert drivers of the approaching school crossing. The OPP has stepped

up enforcement in the area, however they cannot commit to being present on a daily basis.

In an effort to address public concerns, staff have investigated what further enhancements could be implemented to make it safer for the public, especially young students, to cross the highway. Options available include requesting MTO to designate a community safety zone along Main St. S. from Guelph St. to south of the intersection of Dunbar/McLennan and adding traffic signals to the intersection of Dunbar/McLellan and Highway 7.

BACKGROUND

Community Safety Zones are sections of roadway where public safety is of special concern. Community Safety Zones may include roadways near schools, day care centers, playgrounds, parks, hospitals, senior citizen residences, and may also be used for collision prone areas within a community.

The purpose of a Community Safety Zone is to indicate to the motorist that they are within a zone where fines have been increased through a special designation under the Highway Traffic Act (many set fines are doubled such as speeding and traffic signal related offences).

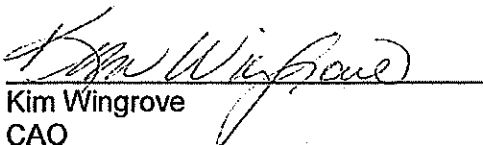
The signs that include the BEGINS and ENDS tabs define the legal limits of the zone. The rules of the road do not change within the zone; only the penalties for violations are increased.

Decisions regarding the signalization of an intersection on a provincial highway fall under the authority of the Ministry of Transportation. The province has published specific criteria regarding traffic volumes that must be met in order for an intersection to be considered for traffic signals. The traffic counts that were taken in 2013 did not warrant signalization. Staff proposes to work with the MTO to undertake a new traffic study in the spring of 2015 to update the numbers and determine if signals are now warranted. In the interim, a campaign of advocacy and awareness, including meetings with provincial authorities will be pursued.

FINANCIAL IMPACT

There is no financial impact with this report.

Respectfully Submitted By:


Kim Wingrove
CAO

THE CORPORATION OF THE TOWNSHIP OF GUELPH/ERAMOSA

Moved by:

Date: Monday, April 18, 2016

Seconded by:

Resolution Number 2016-04-18- 8.9

8.9

Be it resolved that the Council of the Township of Guelph/Eramosa has received CAO Department Report 16/02 regarding the designation of Community Safety Zone on Highway 7 in Rockwood; and

That the Council of the Township of Guelph/Eramosa supports the designation of a Community Safety Zone on Highway 7 in Rockwood.

Recorded Vote Requested By:

	Yea	Nay
BOUWMEESTER, M.	___	___
MARSHALL, L.	___	___
WOLK, D.	___	___
WOODS, C.	___	___
WHITE, C.	___	___

Declaration of Pecuniary Interest:

Disclosed his/her/their interest(s), vacated his/her/their seat(s), abstained from discussion and did not vote.

Copied To:

___ Building
___ By-law Enforce.
___ Engineer
___ Finance/Taxes
___ Fire
___ Planning/Planner
___ PLS
___ Public Works

MAYOR

Tabled ___ Lost ___ Carried ___

April 19, 2016

Mr. Ted Arnott, M.P.P., Wellington-Halton Hills
Provincial Riding Office
181 St. Andrew St. East, 2nd Floor
Fergus, Ontario N1M 1P9

Dear Mr. Arnott:

RE: COMMUNITY SAFETY ZONE IN ROCKWOOD

I am writing to request a letter of support for a Community Safety Zone in Rockwood. Currently, the Township of Guelph/Eramosa is applying to the Ministry of Transportation (MTO) for a Community Safety Zone to be established along Highway 7 from in and around MacLennan Street to in and around Fall Street in Rockwood.

As you are likely aware, the purpose of a Community Safety Zone is to indicate to motorists that they are driving within a zone where fines are increased through a special designation under the Highway Traffic Act.

By the fall of 2016, Rockwood will have three elementary schools within its urban boundary. As such, the Township is working to make routes to school as safe as possible for our children.

I am thankful for the support that you have shown previously in 2014 when the Township requested that MTO reduce the speed limit at the school crossing for Harris Mill Public School, located at MacLennan and Highway 7 in Rockwood. For your consideration, I have attached a previous example of a letter of support that you provided for the Morriston Community Safety Zone application.

Your support for the Township's Community Safety Zone application and its further efforts to ensure that students can cross and travel safely along Highway 7 in Rockwood would be greatly appreciated.

Yours truly,



Chris White, Mayor

Chris White
Mayor

Tel: 519-856-0450
whitecj@sympatico.ca



LEGISLATIVE ASSEMBLY OF ONTARIO

Queen's Park
Toronto, Ontario

May 2nd, 2016

HAND DELIVERED TO
THE MINISTER OF COMMUNITY SAFETY
AND CORRECTIONAL SERVICES IN THE
ONTARIO LEGISLATURE

Hon. Yasir Naqvi
Minister of Community Safety and Correctional Services
18th Floor, George Drew Building
25 Grosvenor Street
Toronto, Ontario
M7A 1Y6

Dear Minister:

I am writing in support of the Township of Guelph/Eramosa's request for a Community Safety Zone in the community of Rockwood, along Highway 7 from "in and around" MacLennan Street to "in and around" Fall Street.

As outlined in the enclosed letter I have received from Township of Guelph/Eramosa Mayor Chris White, this coming fall Rockwood will have three elementary schools within its urban boundary. We need to do everything we can to ensure the safety of our children as they make their way to school.

I want to express my unqualified support for the Township of Guelph/Eramosa's application for a Community Safety Zone. Mayor Chris White, Council and Staff have done a superb job highlighting the need for improved student safety in Rockwood.

Please approve this designation request, and in doing so support the need for increased safety for the students and other residents of Rockwood.

Thank you very much.

Sincerely

Ted Arnott, MPP
Wellington-Halton Hills

TA:jb
Encl:

Cc: Mayor Chris White
Mr. Ian Roger, C.A.O.
Ms. Meaghan Reid, Clerk/Director of Legislative Services



LEGISLATIVE ASSEMBLY OF ONTARIO

Queen's Park
Toronto, Ontario

HAND DELIVERED TO
THE MINISTER OF TRANSPORTATION
IN THE ONTARIO LEGISLATURE

May 2nd, 2016

The Hon. Steven Del Duca
Minister of Transportation
3rd Floor, Ferguson Block
77 Wellesley Street West
Toronto, Ontario
M7A 1Z8

Dear Minister:

I am writing in support of the Township of Guelph/Eramosa's request for a Community Safety Zone in the community of Rockwood, along Highway 7 from "in and around" MacLennan Street to "in and around" Fall Street.

As outlined in the enclosed letter I have received from Township of Guelph/Eramosa Mayor Chris White, this coming fall Rockwood will have three elementary schools within its urban boundary. We need to do everything we can to ensure the safety of our children as they make their way to school.

I want to express my unqualified support for the Township of Guelph/Eramosa's application for a Community Safety Zone. Mayor Chris White, Council and Staff have done a superb job highlighting the need for improved student safety in Rockwood.

Please approve this designation request, and in doing so support the need for increased safety for the students and other residents of Rockwood.

Thank you very much.

Sincerely

Ted Arnott, MPP
Wellington-Halton Hills

TA:jb

Encl:

Cc: Mayor Chris White
Mr. Ian Roger, C.A.O.
Ms. Meaghen Reid, Clerk/Director of Legislative Services

TED ARNOTT, MPP • WELLINGTON - HALTON HILLS

Room 420 • Queen's Park • Toronto • Ontario M7A 1A8 • Tel. (416) 325-3880 • Fax (416) 325-6649
E-mail: ted.arnott@pc.ola.org • Website: www.tedarnottmpp.com

An Evaluation of IMPACT in Guelph and Wellington County

April 25, 2016

PREPARED FOR

The Integrated Mobile Police and Crisis
Team Program (IMPACT) Partnership:

CMHA Waterloo Wellington Dufferin
Guelph Police Services
Wellington Ontario Provincial Police

PREPARED BY



TaylorNewberry
CONSULTING

Acknowledgements

Taylor Newberry Consulting would like to thank the leadership of CMHA WWD, Wellington OPP, and Guelph Police Services, participating police officers, and participating crisis workers for sharing their critical perspectives and experiences in developing and implementing the IMPACT program model.

Suggested citation:

Vaccarino, O. & Newberry, J. (2016). *An Evaluation of IMPACT in Guelph and Wellington County*. Evaluation report submitted to IMPACT Program Partnership. Guelph, ON: Taylor Newberry Consulting.



Taylor Newberry Consulting is a consulting organization located in Guelph, Ontario. Across many social service and health sectors, our goal is to help organizations and communities generate the information, tools, and resources they need to improve their work and create strategic change.

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Introduction

The IMPACT program is a crisis intervention model in Guelph and Wellington County, developed by a partnership of the Canadian Mental Health Association – Waterloo Wellington Dufferin (CMHA WWD), Wellington Ontario Provincial Police (OPP), and Guelph Police Services (GPS). The program utilizes a mobile, team-based approach that integrates mental health crisis services and police interventions to ensure more timely, efficient, appropriate, and effective responses to crisis experienced by community members.

The program has been running since September 2015 in Wellington County and December 2015 in Guelph. While the program is quite new and is still evolving, the partnership expressed interest in gaining an understanding of how the intended service model is being delivered in practice, what challenges have arisen in its implementation, and what early benefits are being observed in relation service integration and outcomes for community members.

The partnership approached Taylor Newberry Consulting to design and conduct an evaluation of the IMPACT program. The following questions were prioritized in the evaluation:

- What community issues prompted the development of IMPACT? How did the partnership and the IMPACT model develop?
- What is working well in the program? What are examples of success and positive outcomes of IMPACT?
 - How is IMPACT supporting police in responding to crises in the community?
 - How is IMPACT supporting crisis intervention services in responding to crises in the community?
 - What benefits are experienced by community members who are supported by IMPACT?
 - How has IMPACT affected the processes of mental health apprehension, emergency department visits, and admissions? Is there a reduction in emergency department visits, hospital use, and contact with the justice system?
- What challenges are experienced in delivering IMPACT and how can these challenges be addressed?
- What are the recommendations for program improvement and expansion?

Evaluation Design

The requested evaluation was modest in scope and carried out under fairly short time lines. The design focused on qualitative feedback from program managers of each of the partner agencies, IMPACT crisis workers, police officers, and representatives from local

hospital emergency departments. A total of 11 interviews were conducted in March of 2016. Interview notes were analyzed according to repeating themes in relation to the main evaluation questions, complemented by illustrate examples from the field.¹ The partnership was also able to provide some additional stories of the success of IMPACT that they have been collecting as part of ongoing program monitoring.

The program also provided the evaluation with up-to-date service data that tracks the number of unique individuals served by IMPACT and total number of visits from the beginning of the program to March of 2016.

The evaluation is limited somewhat by the lack of available service data to provide independent support to some of the qualitative findings. We will discuss some of these limitations and recommendations for ongoing program monitoring in later sections of this report. Despite these limitations, the qualitative information was rich, detailed, and critical. A number of consistent themes and messages emerged, which can provide the leadership and other audiences with useful information about the early successes of IMPACT, minor growing pains, and opportunities for program improvement and expansion.

This report first provides some brief background information on the identified need for IMPACT locally and some context on how and why it was developed. Next we provide a summary of the evaluation findings as supported by numerous quotes pulled from our interviews. The report closes with some summary conclusions and program recommendations.

Background and Development of IMPACT

“...when persons with mental illness in the community are in crisis, neither the police nor the emergency mental health system alone can serve them effectively and it is essential for the two systems to work closely together” - (Lamb, Weinberger, & DeCuir, 2002, p. 1268)²

Communities across Ontario have developed and implemented interventions that integrate the roles of mental health organizations and police services in order to deliver improved responses to mental health crisis. These programs provide alternatives to the commonplace practices of police apprehension and hospitalization by ensuring timely access of individuals in crisis to appropriate mental health supports, and diverting from involvement in the criminal justice system wherever possible.³ Integrated crisis services

¹ Interview quotes appearing in this report are not verbatim, but closely paraphrased for improved summarization and clarity. Care was taken to ensure that the intended meaning from interviews was retained.

² Lamb, H.R., Weinberger, L.E., & DeCuir, W.J. (2002). The police and mental health. *Psychiatric Services*, 53, 10, 1266-71.

³ Hartford, K., Carey, R. & Mendonca, J. (2006), Pre-arrest diversion of people with mental illness: Literature review and international survey. *Behavioral Sciences & the Law*, 24, 6, pp. 845-856.

also aim to connect individuals experiencing mental health issues to community supports and resources that are typically absent from standard police interventions, and to build the skills and capacity of police services to better meet the needs of community member in crisis.⁴

Integrated crisis models across Ontario have shown the value of partnerships between police officers and mental health workers. An early adopter is the Crisis Outreach and Support Team (COAST) in Hamilton, Ontario. In the COAST model, mental health workers answer calls on a 24/7 crisis line, make preliminary assessments of need, and respond as appropriate with telephone support or an in-person visit. A mobile team consisting of a mental health worker and a specially trained plain-clothed officer conducts the in-person visits, with the goal of helping the individual and often their family manage and de-escalate the crisis in the environment they prefer. A follow-up plan is provided, which can include links to community resources and support services. The presence of an officer on the team allows for legal police intervention and expertise as required, an authority and skill set unavailable to mental health workers.⁵

Service data from COAST in Hamilton showed a 17% decrease in the number of people taken to hospital in its first year of implementation. In 2008/2009, approximately 20% of COAST responses led to a hospital visit, whereas 80% were linked to community based services.⁶ 2012 data also shows a difference in the *appropriateness* of emergency hospital visits. Of the individuals taken to hospital by uniformed officers, 53% were seen in ER only and subsequently discharged. Among individuals taken to hospital by COAST, only 10% were discharged after being seen in ER. COAST in Hamilton has also demonstrated an 85% reduction in wait times at hospital emergency rooms when COAST is involved.⁷

The COAST model is in part effective because it increases comfort and responsiveness among individuals in crisis. Experienced mental health professionals and trained plain-clothed officers bring crisis expertise without the undue stress of a typical emergency police response attended by uniformed officers in police cruisers.

There is a potential weakness in the COAST-type model, however, in that it relies on the operation of specially trained police officers. Demand for crisis intervention can outstrip capacity of the operating teams. Calls that cannot be answered by the COAST team must be managed by the general force, who have less training and experience in addressing mental health crisis. There may also be ongoing uncertainty of when to involve the mobile team. A modified model is to attach mental health workers in a flexible way to *all* on-duty officers, as needed, thus building the capacity over time of the whole force in recognizing and

⁴ Coleman, T.G. & Cotton, D. (2010). *Police Interactions with Persons with a Mental Illness: Police Learning in the Environment of Contemporary Policing*. Prepared for the Mental Health and the Law Advisory Committee Mental Health Commission of Canada.

⁵ http://coasthamilton.ca/?page_id=57

⁶ CMHA Ontario (Fall, 2009). First responders: Police as Front-Line Mental Health Workers. *Network*.

⁷ McGurk, T. & Burtenshaw (2014). *Working Together to Improve Services for Those Experiencing Mental Health Crisis: Mobile Crisis Rapid Response Team (MCRRT)*. Powerpoint presentation.

supporting mental health crisis, and working collaboratively with mobile mental health workers. This brings us to the IMPACT model of Wellington County and Guelph.

The Rationale and Development of IMPACT

“Individuals experiencing a mental health crisis don’t need the police and often don’t want the police. They need community workers who have the tools and access to resources to assist in keeping them healthy while in the community.” - Police Officer

The Business/Investment Case for the development of the IMPACT program describes the system challenges in meeting the need of individuals in crisis, reporting that the Guelph-Wellington region has witnessed a concerning increase in crisis situations involving mental health and addictions issues.⁸ Over the past 10 years there has been an **129% increase in calls** for service to the OPP that involve a mental health issue. This increase has not been matched by corresponding service resources.

Call characteristics and trends include the following:

- 8,529 calls were for addictions and mental health issues;
- There has been a 44% increase in suicide attempt incidents;
- There has been a 200% increase in completed suicides;
- Specifically during this period, the OPP averaged 389 calls for service, with 78 calls regarding suicide attempts, and 7 suicides annually;
- In the past 5 years, calls have increased by 24% for addictions and mental health issues;
- Significant increases over this time period were observed in the months of January (115% increase) and February (137% increase) where rural residents are often challenged by social isolation due to harsh weather conditions.⁸

In Guelph and Wellington County, previous crisis response has often fallen to police services, often leading to emergency department visits and hospital admission. Wait times in emergency departments tend to be lengthy and the process for an individual in crisis can be stressful and intrusive. In Ontario, constables are legally bound to accompany individuals apprehended under the Mental Health Act, removing them from their shifts in the community. Locally, it was reported that on average hospital visits take approximately 6 hours from initial response to reporting completion.⁸ Police officers have reported feeling unable to provide an adequate response to many mental health crisis calls, as individual needs may often fall outside the scope of policing and their training.

In response, Wellington OPP reached out to the Waterloo Wellington Local Health Integration Network (WWLHIN) and the Canadian Mental Health Association Waterloo Wellington Dufferin (CMHA WWD) to discuss potential collaborative solutions.

⁸ H. Fishburn (2014). *Enhancing Rural Crisis Capacity: The OPP & CMHA WWD Partnership*. Business / Investment Case submitted to WWLHIN by CMHAWWD and Wellington OPP.

“In Wellington county, mental health and addiction was becoming a major concern in terms of call to service. We did an analysis in late 2013, early 2014 to look at what our calls were, what they involved, etc. (an overview of what was happening). It was alarming for us and it was clear that calls were on a steep incline and we needed to do something. We weren’t getting the full use out of the right response. We were averaging about 1 to 2 calls a day, which brought me to reaching out to CMHA to see if we could discuss what was going on in the county. That led to the discussion of creating IMPACT” - OPP Detachment Commander.

A Business Case submitted by CMHA WWD to the WWLHIN led to acquisition of funding to develop and implement IMPACT. A consistent collaborative effort followed to build the IMPACT model and get the program up and running on the ground. This included growing the partnership to include Guelph Police Services, and expanding IMPACT so that the city of Guelph had a dedicated team alongside the team covering Wellington County.

An important (and ongoing) step was the training all officers of both police forces by mental health providers on mental health crisis intervention and the program model of IMPACT. There have been some delays in implementation due to the legal elements of creating an MOU, including privacy and confidentiality (to be discussed in later sections); however, those obstacles have been overcome and IMPACT has now been running consistently in Guelph and Wellington County.

The Characteristics of the IMPACT Program Model

IMPACT is an acronym for “Integrated Mobile Police and Crisis Team”. It closely resembles the COAST model in that community based crisis workers respond to mental health crises as they happen, in collaboration with the police officers. IMPACT differs from COAST, however, in that there are not dedicated police-mental health worker teams; rather, all police in Guelph and Wellington are able to call upon mental health workers to respond with them to mental health related crisis calls. This carries the benefit of expanding the capacity of the full police force complement to engage in this team based approach.

There are two major response types of the mental health crisis teams. The first is reactive, in which workers respond to crises when and where they happen. The second is proactive, in which police make referrals for follow up supports by the crisis team. In the proactive component of the model, follow up may occur after significant crisis (and in which mental health workers may have already been involved); or after police have responded to a situation that did not warrant an urgent crisis response, but in which it was determined individuals could benefit from a visit. This latter situation reflects an attention to future crisis prevention for people who demonstrate a degree of elevated risk.

The role of the crisis workers is to conduct mental health assessments, engage in crisis intervention to stabilize and de-escalate individuals in crisis, and link these individuals to appropriate community services and supports as needed. Workers may conduct phone or

face to face visits, depending on the level of need. In addition, the crisis workers provide training and education on mental health and addictions to the officers and also to other providers in the community.

Currently, two crisis workers support Guelph police, and two crisis workers support the OPP in Wellington County. One worker is on duty at a time in each of Guelph and Wellington in two overlapping shifts of 9:00 a.m. to 5:00 p.m. and 3 p.m. to 11 p.m. Currently there is no overnight or weekend coverage by the IMPACT team exclusively. The Here 24/7 service provides weeknight and weekend coverage of individuals experiencing crisis after hours.

Officers can request IMPACT through the dispatch centre, which acts as an intermediary between the officers and crisis workers. When mental health workers are off-duty, officers will make referrals for follow up outreach. An OPP officer explained the service delivery model this way:

"We have two mental health workers that work with OPP detachment and they have a contact phone number. When an officer receives a mental health call, they can request that the IMPACT team attend the call. The worker will go out and do a mental health assessment for the person on scene, which can go in several directions: 1) apprehension by the officer; 2) resources are provided at time that are relevant to the person's specific crisis; or 3) an appointment is set up for follow-up another day. It's all dependent on the specific calls. Officers can also contact IMPACT so they can help to get them in contact with supports. The goal is to try to reduce the level of calls that police respond to where social services could be used." – OPP Officer

In cases where an urgent response is needed, including apprehension under the Mental Health Act, officers may ask workers to meet them at hospital.

IMPACT is designed to promote access to subsequent mental health supports and services in the community, a function that is often lacking when police alone are responsible for responding to crisis situations. Because all officers are trained on how and when to use IMPACT, linkages to mental health supports are more likely to be made, even if the crisis teams are not present at the time of crisis. Major goals of IMPACT are to improve crisis response times (i.e., from call to resolution), reduce the volume of crisis calls that police must respond to, and divert individuals with mental health issues from unnecessary police involvement and hospital use. The IMPACT model, it is hoped, builds new resources for community members to draw upon to manage and prevent crisis, making it unnecessary to turn to emergency police services.

Observed Successes and Strengths of IMPACT

The Partnership of CMHAWWD, OPP, and Guelph Police Services

The partnership between officers and crisis workers has been described as mutually positive and beneficial by the participants in this review. The partnership has been characterized as one of open communication, information sharing, and problem-solving to promote a coordinated crisis response. Both organizations report mutual learning of the two fields of expertise, with greater understanding of each others' constraints and perspectives. Co-location of workers with officers has been particularly useful, as it allows worker to better understand police operations, while giving constables opportunities to gather information and advice regarding mental health and crisis issues.

Below are a few quotes, from interviews, speaking to these themes:

"Working with CMHA has gone really smoothly – with the two IMPACT workers on our side, overseen by their manager, everything has been seamless. There has been open dialogue, preventing bad situations. We are holding biweekly meetings with the IMPACT workers and officers to identify any roadblocks or anything we can be doing more efficiently, or minor tinkering with the referral form, to assist with some of the data collection, and knowing the response times." - Guelph Police

"Police have been amazing partners, eager and excited. When we were doing the training with Guelph, it was really a team approach – they've been onboard 150%. When hiring the IMPACT staff in Guelph, we had 2 of the officers do the interviews with us. The buy-in is there." - CMHA representative

Respondents reported that the IMPACT program is leading to greater engagement and learning among officers who are seeking greater knowledge and supports in relation to mental health issues. This engagement is in addition to the mandatory mental health and program training that officers receive. For example:

"[Pertaining to IMPACT in Guelph] Police officers involved say they love using the IMPACT team. Officers even stop by their office to ask them about issues, and ask about appropriate referrals. We're hearing that feedback formally and anecdotally" – CMHA WWD representative

Police are viewing the role as IMPACT as beneficial to their crisis response role in a variety of ways:

"We have used IMPACT for clients in cells and in custody and it has had a positive effect. An IMPACT worker has been involved a number of times where there is negotiation with people in crisis, and the worker was right at that situation providing timely and valuable info. [There has been] positive feedback from frontline officers involved with IMPACT in assisting people in crisis and relieving demands on resources that aren't necessary." – Guelph Police

I have experienced people in crisis being very grateful when police are able to offer them immediate access to a worker. It has been positive for the police community relation.” – Police officer

Access to Supports through IMPACT

Service tracking data shows there were 85 unique individuals served in Wellington (September 2015 to March 2016) and 179 unique individuals served in Guelph (December 2015 to March 2016). Overall, IMPACT crisis workers made 233 visits to individuals in Wellington and 503 in Guelph in these same time periods.⁹ Visits can be further broken down in visit types – phone and face-to-face visits to clients; visits also refer to consultations with a range of community partners to provide support regarding mental health crisis and related issues. Consultation visits may be phone or face-to-face with police, primary care providers, or a range of other service providers in the community. Visit frequencies according to visit types are as follows:

In Wellington (September 2015 to March 2016):

- 68 unique clients received 150 phone visits
- 56 unique clients received 88 face-to-face visits
- 110 consultation clients received 305 consultation visits.

In Guelph (December 2015 to March 2016):

- 176 unique clients received 555 phone visits
- 56 unique clients received 88 face-to-face visits
- 101 consultation clients received 154 consultation visits.

Referrals made by the IMPACT crisis workers to mental health, addictions, and other social services in the community (including other CMHA WWD programs) is also a core program function. Please see Tables 1 to 4 in Appendix A for detailed information on individuals served, number of visits, and types of services.

The program appears to be improving access to support and resources for people experiencing mental health crises. This is considered an important success because many of the people seen by police in situations of crisis prior to the creation of IMPACT represent a hard-to-reach population who are disconnected from mental health services and supports. Below are some quotes reflecting improved access to supports and resources for clients:

“It’s amazing, it’s great to have those tools available! I think when the IMPACT team is utilized I haven’t had any negative feedback. Every day there are people that require services and if I can bring a name to the CMHA team that they haven’t seen before then that’s a success. That means someone who has been living in our community without

⁹ In this service context “visits” refer to meaningful service contacts, which includes services provided by phone.

any help will now be contacted to see if they can use any community resources.” - Police Officer

‘We’ve dealt with everything from people suffering from bipolar depression, schizophrenia, people dealing with addictions and mental health issues caused by alcohol and drugs. Also older adults needing help for dementia, and children having issues. IMPACT is there to catch those people that in the past were falling through the cracks, and we weren’t able to get them connected. IMPACT is doing a great job in filling that gap.’ – Police Officer

“We’re getting referrals for a lot of clients that otherwise we wouldn’t hear about. A lot of older adults we get referrals for, issues that stem from mental health or cognitive decline. We can connect them to appropriate services. We’re seeing people we may not have otherwise seen.” – Crisis Worker

The program hasn’t changed our response, we’re still doing the same thing. The big difference is that we’re reaching people that weren’t accessible to us before, they are really in need of help and either didn’t know how to get help or didn’t want it. So we’re able to paint the full picture and to reach out to other supports and know what has happened in their history. – Crisis Worker

Early Intervention

Interviewees reported that IMPACT is promoting early intervention because crisis workers are able to see individuals during the moment of crisis, reflecting the principle of “right time, right place” – a key directive of effective mental health services in Ontario.

“Our police are seeing the value in co-responding, because the traditional way of dealing with it was after the fact and downstream. Now they’re seeing the value of what we can do upstream. Dealing with things when they happen not just when somebody is stuck in the system. Actually getting to see in real time what’s happening in the community. They’re understanding the level of crisis that happens right then, and are helping with transition to care.” - OPP representative

Correspondingly, early intervention supports are increasing diversion from police involvement, emergency department use, and hospitalization. Crisis workers reported being able to quickly identify mental health or addiction issues that people are experiencing and formulating a response. Police are also making referrals to the crisis workers when they observe symptoms of elevated risk, but before urgent crisis occurs. For example, an officer described the following situation:

“It was a suicide, a male committed suicide and his spouse was at home at the time along with the adult son. When I heard the call come in I recognized their names from a few nights before, so I knew she was also vulnerable to mental health issues. We had a crisis worker go out to the scene, within half an hour of that happening. She was

instrumental in providing support to that woman and getting the supports and resources in place for her, whereas victim services wouldn't have had those capabilities knowing she had mental health issues."

We discuss several caveats to these findings in a later section covering challenges, as it is not always the case that the IMPACT crisis workers attend crises as they happen.

Improved Service Efficiency

Respondents in this review highlighted the fact that the IMPACT model has introduced new efficiencies into the process of responding to and supporting clients in crisis. A positive consequence is that there is now more time freed up for officers to focus on other policing activities. As important, a more timely response to crisis is beneficial to individuals in crisis – de-escalation is quicker, the intense stress of a crisis situation can be mitigated, and future use of emergency services may be reduced in favor of more appropriate community based supports. Crisis workers can also play an important navigation role, helping police, other providers, individuals, and their families more quickly connect to the services they need.

"There was a young person waiting for a bed at [hospital] and we were guarding that person around the clock. The crisis worker reviewed everything that had been done the night before and realized there was a geographical issue with which waiting list he was on, and he actually had to go to a different jurisdiction. So just having those eyes on that was fabulous and saved us a few days." – Police Officer

A related but more specific outcome pertains to repeat callers. Individuals who routinely call emergency services due to frequent crisis situations represent a significant drain on emergency resources. While we currently do not have objective service data to support these observations, crisis team members and police report decreases among frequent callers. For example,

"We were responding to an elderly woman's call on a daily basis, but when IMPACT got involved we were able to get her connected with services so she wasn't calling every day. We have stopped receiving calls from her since then. That's great, and it happens in other cases where IMPACT has connected to services. [For example] prior to IMPACT involvement, a person was calling police daily, and resided alone with no formal supports. IMPACT was able to meet with the person to assess their needs. It was discovered that she was suspected to be experiencing dementia and she has since been admitted to [hospital] for treatment" – Police Officer

"There had been 23 police contacts with a client regarding their suicidality, with many of those involving high risk situations. Since IMPACT involvement, there have been no police calls made for this client. Furthermore, the person has been reconnected with formal external supports both within CMHA and other community supports." -- CMHAWWD Manager

Improved Police and Community Relations

From several interviews emerged the finding that community members' relationships with and perceptions of police are improving as a result of IMPACT. Specifically, respondents shared examples in which community members expressed gratitude (and some surprise) at the role police played in linking them to mental health supports. In the past, community members may have seen police as having a narrow law enforcement role, coupled with an inability or unwillingness to address personal issues of distress from a care provider lens. IMPACT may be changing this perception among people who experience the new integrated service.

"After doing a routine roadside traffic stop an officer sent in an IMPACT referral as he felt the individual was in need of some supports. I was able to connect with the individual and help facilitate supports. The individual was so happy and surprised that all they have been hearing lately how terrible our mental health system is, but they were able to get mental health supports just because of a traffic stop. The individual was also very surprised and happy to hear that the officer cared enough about them to take the time to help." – Crisis worker

"There has been a positive reaction from clients, who say 'we didn't know the police cared that much, it's great that they sent in a referral to IMPACT for us.' It's a great sign of client satisfaction with this program."

Access and Effectiveness of Supports at Hospital Emergency Admissions

Wait times in emergency departments are high in Guelph, Wellington, and in Ontario in general. When police accompany an individual who has been apprehended to hospital, long wait times detract considerably from their other duties. A key goal of IMPACT is to reduce hospital emergency use and, when a hospital visit is appropriate, to reduce the time spent there. A reduction in time spent by police in hospital is expected because crisis workers can more effectively liaise with hospital staff and more clearly describe the needs of the individual than can police; and over time, the greater experience of police in managing crisis alongside their IMPACT colleagues may similarly improve their own effectiveness in working with hospital staff.

While the program will benefit from systematic tracking of hospital visits and time spent at hospital to best assess the impact of the program, reports from respondents in this evaluation suggest beneficial change is happening. Officers, hospital staff, and crisis workers stated that IMPACT crisis workers have been able to decrease the amount of time that police spend at the hospital with clients. This is due to crisis workers generally having more detailed assessments of the person in crisis, more contextual information about their situation, and an ability to "speak the language" used at hospital intake that pertains to mental health issues. In addition, crisis workers are effective at de-escalating the crisis and serving as a therapeutic ally to the individual. The quotes below illustrate these themes:

"Of the few individuals I've seen, the police were able to go fairly soon. I believe it's improved, but I can't say statistically. There's a greater confidence when a patient is brought in with mental health worker. Police feel more confident and we know an assessment has been done competently. And there is a therapeutic benefit of having an ally there from the patient's perspective." – Hospital staff

"IMPACT is helpful at the hospital to free up officer's time there so they can leave quicker to attend other calls. I haven't been at a hospital on a case, but I've spoken to others who have said they've sped up the time officers have to stay at the hospital. It's been times where officers are cleared in 15min-1 hour. Officers are definitely spending less time at hospital." – Police Officer

"Other officers have indicated that IMPACT workers helped expedite the triage process, and deal with the hospital staff. Bottom line is that they're able to speak their language, specific to the info that's required. So I think it's beneficial." – Police Officer

"When the IMPACT team is involved, the officers are only there for 1-2 hours so that's been helpful to decrease the time officers spend in the hospital. We're impacting that and having some success there." – Crisis Worker

It will be important for the program to collect information on the proportionate number of clients that are seen by IMPACT and who are taken to hospital, as compared to police interventions without IMPACT and, ideally, as compared to police interventions before the program was running. This information was not available for the evaluation. Anecdotally, police officers reported that individuals in crisis are now more frequently being diverted from hospital.

"With this program being relatively new I think this is hard to gauge. What I do see is that it has connected our frequent crisis clients with the proper resources and reduced the number of calls for service. I think in many cases a trip to the hospital seemed like the only resort. With the option of IMPACT we are able to limit those calls and deal with the crisis without using the emergency department...To my knowledge the program has reduced the amount of people police have had to take up to the hospital because it provides another tool when at times nothing else was available." – Police Officer

An added benefit of the model is that police can return more quickly from hospital to their shifts while the crisis workers can stay at hospital to support the person and/or family members during the care process. This role relieves some of the pressures on hospital staff and contributes to more smoother operation of the emergency department. Assessments are also much quicker, as the crisis worker has already gather information.

"I like the fact that crisis workers can stay longer. [The worker] was able to stay until the care was fully completed. I like the fact that she can deal with the family, which is a lot of added workload for ED staff. She dealt with all that, which allowed us to continue to run the department smoothly. She was a constant face that the patient

recognized throughout their stay, so it was a smooth transition. There was good continuity of care.” – Hospital staff

“The IMPACT team has been very helpful working with hard situations and providing an extra assessment and extra counseling assistance when people arrive. I have found it beneficial all around.” – Hospital Staff

“In the emergency department, we had an individual in severe crisis and the IMPACT worker was able to cool them down and give an extra assessment perspective. The person in crisis was not giving full information, but the IMPACT worker had gotten other information from people around the person in crisis, and so I got the bigger picture and got better transfer of care into the emergency department.” – Hospital Staff

Program Challenges

Overall, the evaluation findings were exceedingly positive among the program stakeholders we spoke to. There were no perspectives that represented negative or poor outcomes, nor were there any glaring procedural difficulties or problems with the program. There were, however, an number of challenges that reflect the expected growing pains of a new program. In some cases, challenges have wholly to do with insufficient resources to meet the current need and demand, as opposed to a problem with program model itself. In other cases, respondents described challenges that have already been addressed. In the next few sections, we highlight these discussions.

Protection of Confidentiality and Privacy

Legal and policy challenges were initially experienced when setting up the program, particularly regarding confidentiality and privacy issues. This challenge was expected, as it is always a thorny issue when there is the potential – real or perceived – of connecting and sharing personal health information with police, and individual police records with health systems. The evaluation did not delve into the nature of these problems or the resolutions, as such questions lay outside the scope of the project. We note here that cross-organizational policy and practice agreements needed to be developed to ensure protection and privacy, and alignment with legislation. This created some delays in getting the program up and running.

“[There were] legal challenges because we were bringing civilians to a 911 call and that had to be iron clad and prescriptive from the legal point of view. There were confidentiality challenges. CMHA was very concerned with sharing health info with law enforcement so all officers/civilian staff had to be trained on confidentiality.” – Police Representative

These legal challenges also impacted the officers' initial uptake and engagement with the program, as they were unable to access IMPACT crisis workers for several months after they had been trained.

"The biggest challenge was uptake in the County for multiple reasons. It took a really long time for us to be able to get the memorandum of understanding done with the OPP legal department. So we had IMPACT staff start being in the office, but they couldn't run full steam until that MOU was signed. They started May 1 but MOU wasn't signed until December. Officers couldn't really access IMPACT the way they wanted to for 8 months, so now they're trying to get used to this system." - CMHA management

Overall, officers said that it is seen as a great partnership between police and crisis workers, and that the buy-in of officers is now present, after some initial apprehension.

"Obviously there's always apprehension when something new is brought to any environment. We're reaching a point where there is buy-in. Initially there was apprehension by some officers but others welcomed it. Officers are seeing the value, and are contacting the IMPACT workers more often. They're trying to do follow-ups with the IMPACT team and taking an interest." - OPP representative

Public Awareness

The IMPACT program is not a public crisis or help-line. Access to the program happens exclusively through police calls. For this reason, it is difficult to promote the program with the necessary clarity so that the larger community understands the benefits. There is the ongoing risk that community members may confuse IMPACT as a service that can be publicly accessed.

"We can't advertise this model and the public can't see the system. They only get the assistance when [the police] get called. The crisis line is the line for 24/7 help that the public can call in to. When 911 calls come in, that's when this program comes into play. So the public doesn't necessarily see the benefits. I needed everyone to understand that this isn't another helpline." - OPP representative

Geographic Coverage in Wellington

Another challenge is the large geographic area of Wellington County, translating into potentially long commutes for IMPACT workers to get to some of the locations where they are needed. There are three OPP detachments in Wellington County, but the IMPACT team only works out of the Fergus detachment as their home base. It can take workers up to an hour get to certain locations. Due to this, officers who are further from the IMPACT team may be more reluctant to call them in. According to service data, the IMPACT workers in the Wellington spend about twice the amount of time per month as their City of Guelph counterparts on administrative activities, largely due to travel time.

“Because Wellington County is so big, if we could have people in different parts of the County, that would be very beneficial, since officers are hesitant to call an IMPACT team when they know how long it’ll take them to get to a call. It’s showing that we have the need, and that the officers use it.” – Police Officer

Hours of Service and Increasing Demand

A challenge consistently mentioned in the evaluation was the limited availability of the IMPACT team. Currently, IMPACT crisis worker shifts cover 9:00 a.m. to 11:00 p.m., Monday to Friday. Although Here 24/7 Service provides coverage for crisis calls after hours, it is not a mobile service, nor is it dedicated solely to police calls. Program management and staff across the partnership stated that it would be ideal and beneficial to have 24/7 availability of IMPACT crisis workers; additionally, some suggested that 24/7 crisis coverage be supplemented by additional team members who could focus on the follow up component of the service.

“Having more of us, and expanding our hours is the logical next step. There are only so many times [the police] are going to try calling if we’re not available. It’s kind of three strikes and you’re out if you’re unavailable. Crises happen at every time of day, so it doesn’t always happen at the times where we’re on duty. Having more of us would be helpful. There are two of us, and we get most calls in the evening, once people are home from work. I’m dealing with that and the other worker is left with the follow-up after the fact during the day.” – Crisis worker

“IMPACT isn’t timely when crisis workers are not there from 11:00 p.m. to 9:00 a.m. or on weekends. It would be great if this could be expanded, especially over the weekend. People on Monday have a backlog of calls. Having them available 24/7 would be the ideal situation, but all that boils down to is costing and finding the money to staff it. My vision would be to have a 24/7 crisis worker assigned to an officer that’s mobile, and another part of that unit that does long-term follow up for those referrals. But a start would be to have coverage over the weekend.” – OPP representative

A number of respondents remarked that the demand for services is likely to increase over time. As IMPACT becomes more and more familiar and routine for officers, crisis workers will begin to receive more calls.

“We’re going to get to a place where the demand outpaces the supply, and that’s going to happen soon in Guelph. When the uptake speeds up, we’re going to have a hard time keeping up with that. The police keep saying the same thing, you IMPACT workers are going to be busy. We’re going to hit a point where we’re going to need more staff.” – CMHA management

The Right Place

A strength of IMPACT is the timeliness of the crisis intervention, which means de-escalating the crisis at the earliest opportunity. This requires rapid mobility. It is also the case that

crisis often happens at the person's place of residence, and it is preferable to have the person stay in an environment that is familiar to them. While this capability was noted by interviewees as a strength of IMPACT, there was also cautionary comments that this was not happening as nearly as often as desired. The large geography of Wellington and the limited hours of crisis workers just described contributes to this problem. These barriers aside, some respondents felt that too many calls have been to meet officers at hospital or were referrals for follow-up, rather than immediate onsite responses. Others felt that immediate responses to the place of crisis were slowly increasing.

"It's still evolving as to what the ideal picture would be. Right now we have been getting the calls while [the police] are already at the hospital. But we're slowly being called into the scene to do the de-escalation. We receive a lot of referrals after the fact from the police, as well as helping police identify what are mental health crises, and what can be handled better in the home." – Crisis Worker

"We are trying to tell officers that we'd like to be called before they get to the hospital, but that's a work in progress. We can do that, and we are trying to educate officers about this. They're used to bringing people straight to the hospital so this whole idea is new to them." – Crisis Worker

"From our perspective we have to make sure we are getting more face-to-face meet times with the IMPACT workers coming to locations where officers are. I think we've still been a bit reactionary, and they meet at the hospital but they should meet earlier. Once we make that happen more, we will likely see fewer apprehensions and to a certain extent, this is already seen because of the assistance of IMPACT." – Guelph Police representative

Conclusions and Recommendations

Although the program is still in its infancy, it is clear that IMPACT has already begun to demonstrate an array of successes in relation to effective crisis response. While additional service data would help to validate the feedback from program representatives, observations suggest the following:

- Crisis situations are being de-escalated more quickly.
- Diversion from hospital emergency visits are increasing.
- Visits to hospital are more likely to result in admissions (i.e., are more appropriate).
- People are less likely to call emergency police services after being connected to IMPACT, notably repeat callers.
- People experiencing crisis are getting connected to additional community supports and resources.
- Police are spending less time at hospital.
- Workers are enhancing emergency department operations in their accompaniment role with clients (providing assessment and other information, being a therapeutic ally to the individual, supporting family members, etc.)

- Police are learning more about crisis intervention from workers; workers are learning more about policing practices from police.

Program challenges are few, but include:

- Privacy and confidentiality was a difficult cross-organizational obstacle early on and must be continually monitored.
- The large geographical area of Wellington limits access.
- The hours of operation of IMPACT limits access.
- There are fewer immediate onsite visits than what is expected of the model.

Based on the information gathered through these interviews and the data, the following sections provide some recommendations for the program.

Improved Monitoring of Program Data

IMPACT has an opportunity to bolster the evidence for program effectiveness by collecting and compiling ongoing program monitoring data. The following data items are recommended to be compared over time and ideally retrospectively to pre-IMPACT time periods:¹⁰

- Number of crisis calls to police services. Of these:
 - Number of crisis calls answered by police only (i.e., no IMPACT involvement).
 - Number of apprehensions. Of these:
 - Number of hospital admissions and discharges from ER.
 - Number of hours spent by police in hospital accompanying an apprehended individual. Of these:
 - When an IMPACT worker was involved in crisis
 - When an IMPACT worker is present at hospital
 - When there is no involvement of IMPACT worker
 - Number of IMPACT crisis worker visits. Of these:
 - Number of “place of crisis” visits (i.e., time of crisis).
 - Number of visits taking place at hospital.
 - Number of follow up visits only.

¹⁰ Note that many indicators in this list should be transformed to % for clearer interpretation.

- Number of calls diverted from hospital. Of these:
 - Number of calls when IMPACT is involved.
 - Number of calls when IMPACT is not involved.
- Number of calls to IMPACT for “place of crisis”/hospital visits that are not answered during service times (i.e., due to overlap with current calls, or travel time barriers).
- Number of unique constables using IMPACT, and frequency of use (to understand uptake of the program by the two forces).
- Day and time of day of crisis calls (to assess peak times and potential need for expanded coverage).
- Number of follow up requests made by police for calls outside of IMPACT operating hours (i.e., to indicate demand for crisis workers outside of current operating hours).
- More detailed documentation of the crisis, the disposition of the individual throughout the crisis, the type of intervention(s) employed
- More detailed documentation of what happens to the person after the crisis intervention (e.g., immediately after, the next day, a week later).

Increasing IMPACT Availability and Presence

It is clear from the interviews that program expansion is desired and, with greater uptake of officers, necessary to meet the need. Clearly funding is a core concern to support any expansion. Assuming the availability of funding, we recommend a model that allows for full hourly and daily coverage (24/7) of both Guelph and Wellington, of the IMPACT service. It may also be necessary to add additional staff to meet demand, although such decisions should be based on an assessment of the indicators described in the previous section.

We also recommend that efforts be made to ensure all officers are accessing IMPACT for immediate “place of crisis” visits when addressing instances of serious and urgent crisis. It is of course important for police to use their discretion when there are symptoms of elevated risk but not crisis – in such cases, a follow up referral is appropriate and efficient. However, when mental health crisis is more severe, IMPACT should be dispatched immediately, rather than later on at hospital, after apprehension. Refresher training and directives from police superiors may be important elements to increasing “place of crisis” visits.

The model may also consider direct officer-to-worker contact, rather than requiring officers to put the call through dispatch. This may be more efficient. However, direct

communication may bypass data capturing that happens at dispatch or other police protocols.

In conclusion, IMPACT appears to be an efficient, integrated, and flexible model of crisis service delivery that has room to expand and improve in Guelph and Wellington County.

Appendix A – Service Data Summaries for the IMPACT Program

Table 1: Unique Individuals Served (Monthly)

	Wellington	Guelph
September	8	0
October	10	0
November	13	0
December	10	3
January	14	51
February	22	62
March	8	63

Table 2: Number of IMPACT Visits (Monthly)

	Wellington	Guelph
September	15	0
October	25	0
November	43	0
December	28	3
January	39	105
February	54	193
March	29	202

Table 3: IMPACT Visit Frequencies by Visit Types in Guelph

	# clients	# events	total # hours
Visits Non Face-to-Face (phone)	176	555	165.6
Visits Face-to-Face	56	88	100.8
Consultation	101	154	41.9
Admin (Documentation, Travel, etc.)			64.9

Table 4: IMPACT Visit Frequencies by Visit Types in Wellington

	# clients	# events	total # hours
Visits Non Face-to-Face (phone)	68 clients	150 events	24.3
Visits Face-to-Face	50 clients	117 events	88.4
Consultation	110 clients	305 events	119.2
Admin (Documentation, Travel, etc.)			245
Education			31.5



**Ontario Provincial Police
County of Wellington Detachment**

Inspector Scott Lawson

**Report for the
County of Wellington Police Services Board**

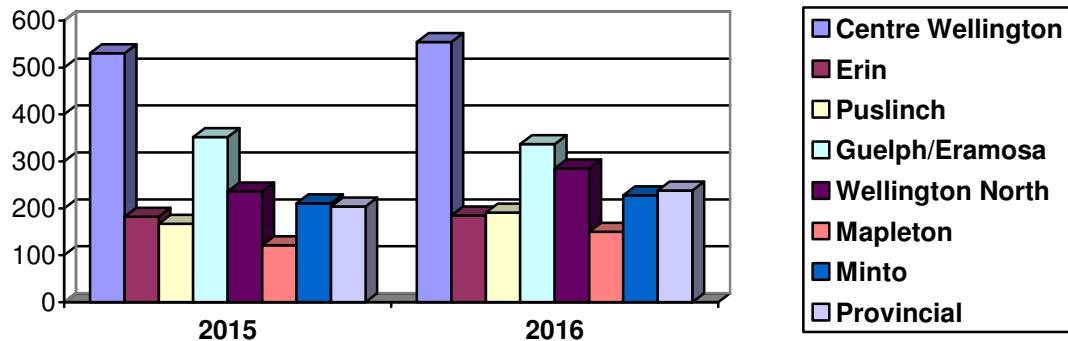
July 2016

This report covers the period from June 1st, 2016 to June 30th, 2016



Calls for Service

**Calls for Service June 2015
vs June 2016**



Calls For Service

Municipality	2010	2011	2012	2013	2014	2015	2016
Centre Wellington	6,214	5,996	6,449	5,961	5,917	5,686	2,718
Town of Erin	2,152	2,156	2,322	2,167	2,129	2,161	1,043
Puslinch Township	1,836	2,157	2,404	2,178	2,128	1,987	1,009
Guelph/Eramosa	3,224	3,615	3,272	3,397	3,462	3,227	1,665
Wellington North	3,172	3,169	3,136	3,337	2,905	2,796	1,389
Township of Mapleton	1,252	1,320	1,322	1,349	1,418	1,291	710
Town of Minto	2,322	2,384	2,725	2,524	2,438	2,398	1,201
Provincial	2,378	2,392	2,694	3,214	3,051	2,677	1,356
Totals	22,550	23,189	24,324	24,127	23,448	22,223	11,091

Victim Services Wellington

2016 YTD Calls for Assistance County of Wellington OPP	Previous Year Totals	
45	2013	100
	2014	91
	2015	76

911 Calls

2016 YTD	497
2013	2,520
2014	2,104
2015	1,513

Ontario Sex Offender Registry

2016 YTD OSOR Registrations	Previous Year Totals	
41	2013	70
	2014	75
	2015	72

False Alarms

2016 YTD	358
2013	961
2014	881
2015	766

*This is NOT the number of sex offenders residing in Wellington County



Crime

Crimes Against Persons	2015	2016 YTD
Homicide	2	0
Sexual Assault	21	29
Robbery	4	3
Assault	95	99

Other Crime	2015	2016 YTD
Fraud Investigations	105	160
Drug Investigations	146	111

Crimes Against Property	2015	2016 YTD
Break & Enter	99	82
Auto Theft	33	45
Theft	264	316
Mischief	160	162

Other Investigations	2015	2016 YTD
Domestic Disputes	169	184
Missing Persons	25	34
DNA Samples	26	26

Crime Breakdown 2016 YTD	North Wellington	Centre Wellington	South Wellington
Homicide	0	0	0
Sexual Assault	12	5	12
Robbery	1	0	2
Assault	39	27	30
Break & Enter	44	7	28
Auto Theft	26	5	12
Theft	141	74	96
Mischief	57	44	54
Fraud Investigations	69	53	37
Drug Investigations	34	29	37
Domestic Disputes	66	57	60
Missing Persons	16	12	5



Traffic

Enforcement

Traffic	2016 YTD
Speeding	3,124
Seatbelt Offences	168
Careless Driving	105
Drive Under Suspended	83
Distracted Driver Offences	77
Other Moving Violations	215
Equipment and Other HTA	1,193
No Insurance - CAIA	29
Other Provincial Acts	2016 YTD
Liquor Licence Act	122
Trespass to Property Act	102
Other Provincial Acts	22
Other CAIA	48
By-Law Offences	
By-Law Offences (General)	464
Taxi By-Law	0
County of Wellington OPP 2016 Total	5,527
West Region Traffic Unit 2016 Total	225
2016 Total Traffic	4,994
2016 Total Other Provincial	294
2016 Total By-Law	464
2016 POA Charges	5,752
2015 POA Charges	8,766

Drinking and Driving

Impaired Driving	2015	2016
R.I.D.E. Vehicle Stops	15,342	14,103
Roadside Alcotests	246	176
Warn Suspensions	74	44
ADLS Suspensions	68	58
Persons Charged	68	63

Racing

2016 HTA Sec. 172 Impoundments	Previous Year Totals	
99	2013	93
	2014	108
	2015	110

Parking Enforcement

Municipality	2015	2016
Centre Wellington	294	237
Erin	37	31
Puslinch	24	22
Guelph / Eramosa	282	89
Wellington North	16	21
Mapleton	9	6
Minto	23	19
County / Other	0	1
Parking Totals	685	426



Traffic

Suspect Apprehension Pursuits

2016 YTD Pursuits / Fail to Stop for Police	Previous Year Totals	
3	2013	8
	2014	9
	2015	14

Traffic Initiatives

Automated Licence Plate Reader (ALPR)

Wellington County Ontario Provincial Police (OPP) continues to use its own fully marked police cruiser equipped with an Automated Licence Plate Recognition (ALPR) system. The ALPR is a sophisticated license plate scanning tool that uses Infra-Red illumination to capture a licence plate image of both the front and rear of a vehicle. The system is capable of scanning thousands of plates an hour, checking them in real time against a Ministry of Transportation (MTO) database. Officers are then alerted by the computer system to those plates in poor standing with the MTO.

During the month of June 2016 Wellington County OPP Detachment conducted 92 hours of patrol in the ALPR equipped vehicle resulting in a total of 27 Provincial Offence Act charges, including four charges for suspend driving and four charges involving improper plates or permits for a motor vehicle. There were also four criminal code charges laid by officers in the ALPR cruiser; three of them stemming from drinking and driving related occurrences.

Officers also conducted 16 roadside alcohol tests resulting in two warn range suspensions, one Controlled Drug and Substance act charge was laid and one warrant was executed.

Marine Patrol

During the month of June the Wellington County Traffic Unit continued to patrol the local waterways within Wellington County. June was a busy month with multiple events across the County taking place on Belwood, Conestoga and Guelph Lake; Officers also reported heavy boat traffic aside from the events, especially on weekends. Marine patrol during the month of June led to officers laying a total of three life jacket charges and two Canadian Shipping Act charges along with issuing 13 warnings, a total of 224 boats were inspected.

Bike Patrol

The County of Wellington purchased six new Rocky Mountain Vortex bicycles for the Wellington County OPP in order to step up bike patrols throughout the summer months. Upon receiving the new bikes Provincial Constable R. SCHUBERT, a trained bike instructor, was assigned the task of organizing training courses to prepare officers for bike patrol. A three-day training course was held in May, a second three-day training course was held in June in collaboration with the University of Guelph Campus Police with a total of 15 officers trained using Ontario Provincial Police training standards for bicycle patrol.

Provincial Constable R. SCHUBERT was also tasked with setting up a bike patrol schedule which is set to commence on July 1st, 2016.



Traffic

Motor Vehicle Collisions

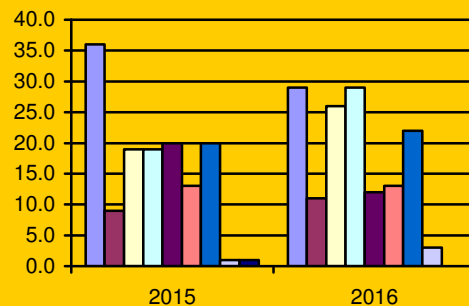
Month	Victims			Collisions								
	Total Victims	Persons Killed	Persons Injured	Total MVC	Fatal	PI	PD	Alcohol Involved			CMV	SMV
								Yes	No	Unk		
JAN	26	0	25	170	0	19	150	4	145	21	17	85
FEB	31	1	30	137	1	23	113	3	125	9	10	71
MAR	21	2	19	130	2	14	112	8	104	18	11	62
APR	34	0	34	121	0	28	93	7	106	8	8	45
MAY	38	0	38	128	0	25	103	4	107	17	14	43
JUN	43	2	41	149	2	27	120	5	131	13	14	46
JUL												
AUG												
SEP												
OCT												
NOV												
DEC												
TOTAL	193	5	187	835	5	136	691	31	718	86	74	352

Yearly Collision Summary

Collision Type / Characteristic	2010	2011	2012	2013	2014	2015	2016
Total Reportable MVC	1,813	1,976	1,875	2,095	1,959	1,728	835
Property Damage MVC	1,525	1,649	1,565	1,761	1,758	1,418	691
Personal Injury MVC	282	320	302	326	195	297	136
Fatal MVC	6	7	8	8	6	6	5
Persons Killed	6	7	9	9	6	6	5
Persons Injured	425	463	442	481	330	428	187
Alcohol Involved	42	57	63	37	40	48	31
Total MVC	1,813	1,976	1,875	2,095	1,959	1,728	835

Car vs Deer Collisions

Municipality	2015	2016
Centre Wellington	36	29
Erin	9	11
Puslinch	19	26
Guelph / Eramosa	19	29
Wellington North	20	12
Mapleton	13	13
Minto	20	22
City of Guelph	1	3
Provincial Highways	1	0
Total Collisions	138	145





Youth Crime

Secondary School Resource Officer Program

School statistics are being reported by school year (September – June)

2015 – 2016 Criminal Code - Calls for Service (CFS)

Incident Type	CWDHS	EDHS	NDSS	WHSS	YTD Total
Assault	6	4	9	10	29
Mischief	7	4	14	8	33
Threats/Intimidation(Bullying)	8	7	13	14	42
Theft	9	3	9	7	28
Other Criminal/Cyber	36	10	9	12	67
Drugs	6	6	16	12	40
Sep 2015 – Jun 2016 (CFS)	72	34	70	63	239
Diversions	5	12	5	14	36
Warnings	22	22	35	41	120
Charges	3	10	1	5	19
Sep 2014 – Jun 2015 (CFS)	45	20	25	72	162

2015 – 2016 Provincial Offence - Calls for Service (CFS)

Incident Type	CWDHS	EDHS	NDSS	WHSS	YTD Total
Highway Traffic Act	17	9	12	18	56
Liquor Licence Act	0	1	3	0	4
Trespass to Property	10	10	19	11	50
MHA/Counselling	1	7	33	11	52
Sep 2015 – Jun 2016	28	27	67	40	162
Diversions	1	0	0	0	1
Warnings	24	24	25	32	105
Charges	0	0	1	1	2
Sep 2014 – Jun 2015(CFS)	24	22	18	66	130

Meetings / Presentations

Centre Wellington DHS

- PC SMITH participated in Law class mock trials from June 15th – 17th
- On June 21st PC SMITH attended Telus Wise training at North Wellington Operations Centre
- PC SMITH also attended the commencement ceremony on June 29th

Erin DHS

- On June 21st PC MACDONALD attended Telus Wise training at North Wellington Operations Centre



Norwell DSS

- PC WING attended the army/navy cadet inspection
- On June 21st PC WING attended Telus Wise training at North Wellington Operations Centre

Wellington Heights SS

- On June 21st PC EURIG attended Telus Wise training at North Wellington Operations Centre
- PC EURIG attended a meeting with Youth Options and the School Board regarding the re-entry of a student back into High School this fall

Notable School Related Incidents and Events

Centre Wellington DHS

- A threat was left on a 2nd floor bathroom stall at CWDHS, school board protocol was initiated and the building was searched. The search revealed nothing out of the ordinary, no suspicious packages or devices, the investigation into who left the threat is still ongoing
- Threatening messages were left on the 1st floor bathroom stall at CWDHS. This threat was specific and targeted six people. Investigation revealed several students as suspects and after being interviewed, a person of interest was identified. A search warrant was executed and forensic evidence has been sent to the Centre of Forensic Science for analysis. The investigation is ongoing

Erin DHS

- No notable incidents or events during the month of June

Norwell DSS

- PC WING continued the after school running club up until the start of exams

Wellington Heights SS

- Student driving behaviour resulted in multiple traffic enforcement stops on or around school property. Multiple warnings were issued, the SRO will remain visible during peak traffic hours in order to deter students from driving erratically



MEETINGS / PRESENTATIONS

- Last month for OPP KIDS before summer break
- All remaining schools graduating in second and third week of June
- Erin Township Optimist Club member Val attended graduation ceremony at St. John Brebeuf Catholic School. The students received OPP KIDS T-shirts, juice boxes and snacks compliments of Erin Optimists
- Arthur Optimist Club member Dan Parkinson attended Kenilworth Public School for graduation. The students also received OPP KIDS T-shirts compliments of the Arthur Optimists
- Minto-Clifford Optimist Club member Mr. Greenwood attended Palmerston Public School and Minto-Clifford Public School for the graduation ceremony. All the students in both schools were given OPP KIDS T-shirts compliments of Minto-Clifford Optimists
- PC Krpan conducted a general review with each class and their teacher of how the OPP KIDS Program was reflected. A very positive outcome was relayed back from all students who participated as well as the teachers
- PC Krpan had PC Jen Tschanz accompany her on a few classes in June for preparation toward September. PC Tschanz will be the new OPP KIDS Program Coordinator for the next 3 years
- PC Krpan would like to thank the Police Services Board for their ongoing support of the OPP KIDS Program. It was an absolute pleasure.



Canine Unit

2016 YTD Calls for Service and Hours

Occurrence Type	Initial (Calls)	Initial (Hours)	Assist (Calls)	Assist (Hours)	2016 (Calls)	2016 (Hours)
Occurrence Totals (OPP)	35	197.75	0	0.00	35	197.75
Occurrence Totals (Other)	0	0.00	0	0.00	0	0.00
Occurrence Totals (Combined)	35	197.75	0	0.00	35	197.75

Canine Handler: Provincial Constable Barry REID

Notable Incidents and Events

07Jun16

The Canine Team was dispatched to assist with locating two suspects who fled from a stolen vehicle. The subjects were believed to be responsible for a string of overnight vehicle thefts and failing to stop for police spanning municipal police and O.P.P. jurisdictions. While the Canine unit was on route one suspect was arrested, but the second suspect eluded police after an ATV was stolen. Officers pursued and the suspect was soon seen attempting to gain entry into an occupied residence at which time the suspect fled on foot. Canine was now on seen Knox was deployed on leash to search, locating the suspect beyond a small ridge in a wooded area. The suspect observed the canine team and immediately fled on foot in the opposite direction, verbal commands were given, but the suspect refused to comply and continued to run. Knox was deployed as an apprehension tool and pursued the suspect for approximately 50-70m, contacting his right arm. The suspect was immediately compliant after contact and was secured by ERT officers

08Jun16

Canine Unit presentation at Canadian Forces Sniper Training Course

09Jun16

Canine Unit demonstration at Mennonite School

09Jun16

Canine Unit dispatched to search for a missing 15 year old who suffers from autism. Knox tracked through a cedar bush to a well-traveled rail trail. The track led west, but Canine was unable to follow the track beyond an open road crossing. Containment units patrolled west and the missing child was located

12Jun16

A complaint was received regarding a male suspect currently wanted by Hamilton Police Service. The complaint stated that the male party had attended the residence of the victim's family member. Canine was deployed with negative results. Knox did not give any indication that anyone had recently been on the property

15Jun16

Officer located a parked stolen vehicle and reports had been received of sightings of a wanted party believed to be connected to repeated vehicle thefts. Canine was dispatched when officers spotted the suspect and pursued into a wooded area. While on route, officers were able to arrest the suspect

28Jun16

Canine Unit presentation to new Wellington County OPP recruits.



30Jun16

A male suspect attended a residence armed with a baseball bat and started smashing a glass door to gain entry to the residence. The homeowner, fearing for their safety, picked up a firearm and shot the suspect who then fled from the residence on foot. The suspects' vehicle was located a short distance away and secured by police. As Canine began to track, officers located the suspect at a residence and an arrest was made without an altercation. The suspect was treated in hospital for non-life threatening injuries

Integrated Mobile Police and Crisis Team (IMPACT)

IMPACT Team Members

(CMHA clinicians):

Anita MATTHEWS

Julia VAN RYSWYK

Police Liaison: Provincial Constable Christina BARRACO

IMPACT Wellington	<i>total # hours</i>
Visits Face-to-Face (<i>follow-up and live calls</i>)	24.6
Visits Non Face-to-Face (<i>phone</i>)	8.2
Admin (<i>Documentation, Travel related to client</i>)	47.8
Community-based and Internal Education/Training	3
Officer Time spent in Hospital	Future stats to be provided

Total IMPACT live calls – <i>called out by OPP to attend on scene with officer</i>	5
Total Referrals- <i>Referrals from OPP to IMPACT either “live” or for follow up after the call</i>	38 NEW referrals (does not include repeat referrals)
Total Diversions to hospital by IMPACT- <i>IMPACT assessment on scene avoided apprehension and transport to hospital for assessment</i>	3
Total Diversions by “Here 24/7” (afterhours)- <i>Avoiding apprehension and transport to hospital for assessment</i>	16 calls to Here 24/7 by Wellington OPP

Good News from IMPACT

Police were dispatched to a distressed female facing various challenges and feeling overwhelmed. The family was facing eviction from their residence leading to feelings of hopelessness. Facing financial burdens and soothing with alcohol subsequently had Police attending to check on her wellbeing. Police determined IMPACT should be engaged.

The Wellington County IMPACT team attended and was able to provide emotional and practical support. The family was given gift cards for gas so they could go to the Drop-in-Centre for assistance with emergency housing. They were also given gift cards to obtain a small amount of groceries. With permission from this individual, IMPACT was able to fax a letter to the Drop-in-Centre to provide background information and advocate for support. A summary of IMPACT's contact with this individual was also sent to her family doctor.



Media

Provincial Constable Bob BORTOLATO, Provincial Constable Cheri ROCKEFELLER & Provincial Constable Marylou SCHWINDT

Notable Incidents and Events

- The Wellington County O.P.P. Media Unit issued a total of 64 media releases in June for a year to date total of 299 media releases
- On June 1st PC BORTOLATO participated in Tim Hortons Camp Day at the Tim Hortons location on St. Andrew Street in Fergus; June 2nd was OPP Veterans Day; on June 7th both PC BORTOLATO and PC ROCKEFELLER participated in Shop with a Cop and on June 8th PC BORTOLATO held a Fraud talk with Seniors arranged by VON in Mount Forest, there were eight tenants present
- On June 14th PC SCHUBERT and PC BORTOLATO held a bike rodeo with the Centre Wellington Optimists at Victoria Terrace School. Included was an assembly on bike safety, two sessions were held. One for younger students and one for the older students, 35 students took part in the rodeo
- On June 15th PC BORTOLATO went to James McQueen school and talked about what police work is like to 37 students grade one students and in the afternoon he held three 45 minute sessions with the grades 4, 5 & 6 on internet safety
- On June 16th PC BORTOLATO held a bike rodeo at John Black school with the Optimist Club and on June 17th he held two talks about police work for 39 grade 1 & 2 students at James McQueen school Fergus
- PC ROCKEFELLER spent time and effort fundraising for the Ontario Police Officers Memorial Run throughout the month of June
- PC ROCKEFELLER fundraised for Cst. OCHAKOVSKY, a Peel Regional Police Officer who passed away, to raise awareness for organ donations
- She also attended meetings for the International Plowing Match, she attended the boat christening/launch of "The Chris Lewis" in Essex County on June 23 and she also attended Telus Training on June 21



Auxiliary Unit

Coordinator: Provincial Constable Mike POLAN
Unit Commander: Acting Auxiliary S/Sgt. B. HULL

Notable Incidents and Events

Below is Acting Auxiliary Staff Sergeant B. HULL's report for the month of June 2016.

Unit Activities:

- Puslinch Township Fire Department Open House and Bike Rodeo
- Harriston Touch A Truck Event
- Ride For Mac Kids Fundraiser in Puslinch – Rollover Simulator
- Tim Horton's Camp Day
- Commissioner's Own Pipes and Drums – ERT Graduation, GHQ Family Day, Cadet Inspection
- Assist IST with Firearms Training
- Monthly Meeting – Death Notification, Scheduling, Unit updates
- General patrol
- Administrative duties

Total hours for June 2016 – 348.50

- | | |
|----------------------|--------|
| • Administration | 27.00 |
| • Community Policing | 103.00 |
| • Court | 0.00 |
| • Patrol | 91.00 |
| • Training | 78.00 |

Total hours for 2016 – 2,163.25



Administration

Revenue

Year	County	Provincial	Total
2011	\$81,274.66	\$9,233.56	\$90,508.22
2012	\$75,836.60	\$5,043.55	\$80,880.15
2013	\$70,202.29	\$5,373.66	\$75,575.95
2014	\$84,301.22	\$6,590.25	\$90,891.47
2015	\$86,730.00	\$10,139.75	\$96,869.75
2016	\$44,020.20	\$6,403.75	\$50,423.95

Paid Duties

Year	Paid Duties	Officers	Hours	Admin Fees
2012	165	312	1,890.75	\$2,775.00
2013	227	469	3,300.00	\$1,575.00
2014	239	433	3,076.00	\$2,625.00
2015	247	556	4,055.50	\$1,650.00
2016	86	186	1,228.00	\$600.00

Personnel

Complaints

Complaint Type by Status	2011	2012	2013	2014	2015	2016
Complaints Received	16	16	12	18	16	9
Complaints Resolved	8	5	1	3	4	2
Complaints Unfounded	6	8	5	6	4	2
Complaints Withdrawn	1	2	4	4	4	1
Complaints Ongoing	1	1	2	5	4	4

No	Complaint Type	Status	No	Complaint Type	Status
1	Internal	Closed	6	Internal	Closed
2	Internal	Ongoing	7	Public	Closed
3	Internal	Ongoing	8	Public	Ongoing
4	Internal	Ongoing	9	Public	Closed
5	Internal	Closed			

Internal Complaint is an allegation by someone who is not a member of the public concerning the policy, services, local policies of a contract location, or the conduct of an employee or volunteer of the OPP and includes a WDHP allegation, and/or an allegation of workplace violence.

Public Complaint is a complaint by a member of the public concerning the policy, services, local policies of a contract location, or the conduct of an employee of the OPP.



Personnel

Acknowledgements

Date	Member(s)	Particulars
29Jun16	PC A. Lusk PC G. Henderson PC B. Reid	<p>On June 29, 2016 members of the OPP ERT and Canine attended at Canadian Forces Base Meaford to take part in a joint OPP/Canadian Forces training exercise.</p> <p>The Canadian Forces were running an advanced sniper course in Meaford. As they have done for the past several years, the military trainers asked the OPP to participate in an extensive Escape and Evasion exercise with their sniper course candidates. The objective was for the OPP to play the role of an enemy force and attempt to track and arrest the snipers following a compromise during their mission in hostile territory.</p> <p>Sgt Fischer did an outstanding job in organizing the OPP members. He had 2 West Region K9 handlers and one from Central Region. He also had 13 West Region ERT members to perform the roles of K9 backup and to set up observation posts in the exercise area.</p> <p>The K9 handlers performed well. The exercise went on for approximately 6 hours and covered over 21 square km. The handlers tracked various groups and switched out dogs as they became fatigued. The ERT members also did a great job in providing back up for the K9 handlers, patrolling strategically and using good communications to track down their quarry. In the end, the OPP "captured" 7 of the 15 sniper candidates.</p> <p>This training was very beneficial to the OPP members because it involved difficult terrain and individuals who were highly motivated not to be caught. During the debrief, the military instructors stated that this training was also very beneficial for the soldiers who were faced with motivated officers who tried hard to capture them. There were lessons learned among all participants which made this exercise a huge success.</p>



**County of Wellington OPP
Report for the Police Services Board**

**30Apr16 Aux. Cst. D. ELLIS
 Aux. Cst. D. HACHEY
& Aux. Sgt. D. BUESCHLER
14May16 Aux. Cst. C. CAREY**

On April 30th and May 14th, 2016 members of the Wellington County Auxiliary Unit participated in the 2016 Crime Stoppers Mulch Sale.

Wellington County Crime Stoppers coordinator, Sarah BOWERS-PETER, advised that having these members and their colleagues from Wellington County OPP provided an extra layer of safety to their events in Mount Forest on April 30th and Fergus on May 14th. Office Coordinator Leesa KELEHER stated *"knowing we had a marked cruiser and Auxiliary officers in uniform to greet the public and direct them accordingly, was one less concern for the Crime Stoppers Guelph Wellington Board of Directors, as well as my colleague"*,

Coordinator BOWERS-PETER also recognized the Auxiliary assistance in a letter to Inspector LAWSON identifying Aux. Sgt. D. BUESCHLER and Aux. Cst. Chris CAREY who braved the torrential downpours at the Fergus Mulch event stating *"talk about above and beyond"*. She also personally thanked PC I. Donaldson who unexpectedly dropped by and provided hot coffee for the volunteers

30Mar16 PC L. WEILER

On March 30, 2016 PC L. WEILER participated in an enforcement program targeting Commercial Motor Vehicles. The OPP Highway Safety Division with the assistance of OPP Aviation Program conducted targeted patrols of Hwy 410 with specialized equipment targeting indicators of vehicles in poor or unsafe condition.

PC Weiler was deployed to the event as a Commercial Motor Vehicle Inspector. PC WEILER conducted several vehicle inspections resulting in vehicles being put out of service for significant safety violations and other vehicles being cited for various other infractions.

Of significant note was a related interaction PC WEILER had with a motorist. While on route to the event PC WEILER identified a Commercial Motor Vehicle that was stopped on Hwy 401 in mechanical distress. The vehicle was stopped in a poor location and was positioned in a manner that could compromise traffic safety. PC WEILER identify that a component of the vehicle's engine had failed and PC Weiler made a short term fix to the vehicle that allowed it to be driven off the highway.

His quick thinking and problem solving provided an immediate solution to the motorist's problem and to the safety concern of its location on Hwy 401.



Notable Events

Noteworthy Information and Events

Veteran's Day

Wellington County OPP hosted their annual Veterans Day Event at the Centre Wellington Operation Centre on June 2nd, 2016. Approximately 45 retired civilians and officers were in attendance along with the current Wellington County Command Staff, active uniform officers and civilian members.



Inspector Scott LAWSON along with retired Wellington County OPP members
Left to right: Insp. Scott LAWSON, Ret. Sgt. Ken HAYWARD,
Ret. Provincial Constable Roger NEAL and Ret. Sgt. Brian REDPATH

Kids and Cops Fishing day

On June 18th, 2016 the Kids, Cops & Canadian Tire Fishing Day was held at the Eden House Care Facility in Eden Mills. The event is sponsored by the Police Association of Ontario, Canadian Tire, and the Bob Izumi Fishing Forever Foundation. It is an event where local police officers treat a group of "at risk" children to a day of fishing. The June 18th event was hosted by the Guelph Police Service and Wellington County OPP Sergeant D. PORTERFIELD attended to assist for the day. Approximately 25 children from the Big Brothers and Big Sisters organization were treated to a stocked fishing pond at the Eden House Care Facility. All of the fishing equipment was provided by the sponsoring organizations and a BBQ lunch was held for the kids.



2016 Touch a Truck Event

PC Pridham was approached again by the Minto Fire Department and asked to assist with the 2016 Touch a Truck Event in Harriston. This event is a fund raiser for the Minto Fire Department featuring several trucks and large pieces of equipment, which the over 1000 attending children can interact with. It took place at Minto Auto, on June 18th, 2016 from 10am to 2pm. This was the third year for the event.

Sgt Rob NIXON, Auxiliary Constable ELLIS and Auxiliary Constable NIXON assisted from Wellington County OPP and represented the OPP at the event. The OPP Ford Pick-up truck and All-Terrain Vehicles were on display for the public to view along with fun books and educational information.

Judging by the positive feedback from the host organizer, children and parents, the day was a complete success. This event is always a great opportunity to partner with other local agencies to educate the public and work towards a safer community.



Auxiliary Constable ELLIS and Auxiliary Constable NIXON displaying the OPP ATVs at the 2016 Touch a Truck event



2016 Minto Safekids Day

In February of 2013, Provincial Constable Todd PRIDHAM was approached by Callise FOERTER from the Minto Fire Department, in regards to planning a Safety Day in the Town of Minto. A partnership was formed and the Minto Safekids Day was set for May 31st and June 1st, 2013 at the Harriston Arena. This became an annual event which took place in 2014, 2015 and 2016.

On Friday May 13th, 2016 from 9:00am to 2:00pm, approximately 250 Grade 4-6 students from Minto Clifford Public School, Palmerston Public School and some Home Schooled Mennonite children, attended for two hour intervals to learn about a variety of safety information.

- The Minto Fire Department had their display and other educational components
- The Minto Safe Community Committee provided a display booth and a Kids Bike Rodeo in which 81 grade 4 students took part, a boy and a girl won new bicycles
- Wellington County OPP displayed their OPP ATV's and an OPP Police Vehicle and trailer
- Wellington County Emergency Management, The Electrical Safety Organization, The Wellington Dufferin Guelph Public Health, The Humane Society, Brenmar Transport and the Minto Lifeguards had displays and activities for the children

The positive feedback from the host organization, the students and the teachers proved that the day was a complete success. Teachers from the schools liked the fact that they could get exposure to many different agencies, all in one location. The Safekids Day will continue to be an annual event for the Town of Minto. This event was a great opportunity to partner with other local agencies and to work towards a safer community. This event has provided a great opportunity for the OPP and the Minto Fire Department to continue an excellent working relationship and partnership.



PC PRIDHAM inspecting the bicycle course for safety



A student being judged on bicycle safety



PC. B. BORTOLATO and students talking safety at the 2016 Minto Safekids Day



Crime Stoppers Guelph Wellington

June 2016 was a big month for Crime Stoppers Guelph Wellington. The program was awarded a few very prestigious awards by the Ontario Association of Crime Stoppers. Wellington County OPP received the following email acknowledging the recognition from the Crime Stoppers Guelph Wellington Program Coordinator Sarah BOWERS-PETER.

"I am pleased to share with you that Crime Stoppers Guelph Wellington (CSGW) was recognized at the Ontario Association of Crime Stoppers annual conference awards ceremony in Sudbury earlier this month. CSGW was entered in the Under 300,000 population categories and brought home hardware for Best Long Radio Feature in cooperation with The Grand Radio out of Fergus, and Best Long Video Feature in cooperation with Wightman TV from Clifford. These are important awards as we have limited media partnerships within our area.

However, it is the third award that is most significant, the Marla Moon Memorial Award of Excellence. This is presented to the program that best demonstrates the foundation of Crime Stoppers; Police, Media and Public. For this reason, I want to take this opportunity to thank my colleagues at Wellington County OPP (uniformed and civilian) who have supported the program. Whether you have endorsed CSGW by recommending it to a member of the public, or been responsible for investigating a Tip and completing a disposition, you have aided in the success of this program. This particular award takes into account the number of Tips called in, the number of arrests and charges laid, amount of property recovered, in addition to awareness opportunities, media outreach and fundraising"



Three awards handed out to Crime Stoppers Guelph Wellington
at the Ontario Association of Crime Stoppers annual conference awards ceremony



**Ontario Provincial Police
County of Wellington Detachment**

Inspector Scott Lawson

**Report for the
County of Wellington Police Services Board**

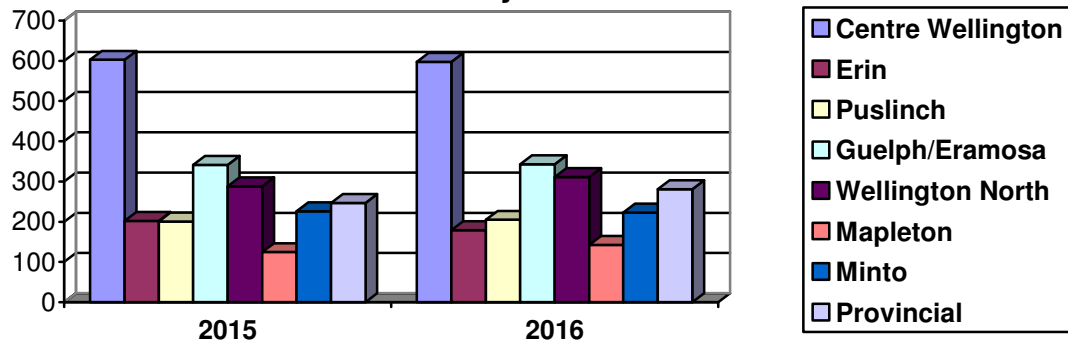
August 2016

This report covers the period from July 1st, 2016 to July 31st, 2016



Calls for Service

Calls for Service July 2015
vs July 2016



Calls For Service

Municipality	2010	2011	2012	2013	2014	2015	2016
Centre Wellington	6,214	5,996	6,449	5,961	5,917	5,686	3,316
Town of Erin	2,152	2,156	2,322	2,167	2,129	2,161	1,222
Puslinch Township	1,836	2,157	2,404	2,178	2,128	1,987	1,214
Guelph/Eramosa	3,224	3,615	3,272	3,397	3,462	3,227	2,008
Wellington North	3,172	3,169	3,136	3,337	2,905	2,796	1,700
Township of Mapleton	1,252	1,320	1,322	1,349	1,418	1,291	852
Town of Minto	2,322	2,384	2,725	2,524	2,438	2,398	1,424
Provincial	2,378	2,392	2,694	3,214	3,051	2,677	1,637
Totals	22,550	23,189	24,324	24,127	23,448	22,223	13,373

Victim Services Wellington

2016 YTD Calls for Assistance County of Wellington OPP	Previous Year Totals	
59	2013	100
	2014	91
	2015	76

911 Calls

2016 YTD	607
2013	2,520
2014	2,104
2015	1,513

Ontario Sex Offender Registry

2016 YTD OSOR Registrations	Previous Year Totals	
48	2013	70
	2014	75
	2015	72

False Alarms

2016 YTD	429
2013	961
2014	881
2015	766

*This is NOT the number of sex offenders residing in Wellington County



Crime

Crimes Against Persons	2015	2016 YTD
Homicide	2	0
Sexual Assault	26	34
Robbery	4	3
Assault	114	120

Other Crime	2015	2016 YTD
Fraud Investigations	130	187
Drug Investigations	177	138

Crimes Against Property	2015	2016 YTD
Break & Enter	129	100
Auto Theft	37	59
Theft	330	394
Mischief	201	202

Other Investigations	2015	2016 YTD
Domestic Disputes	217	229
Missing Persons	28	46
DNA Samples	28	29

Crime Breakdown 2016 YTD	North Wellington	Centre Wellington	South Wellington
Homicide	0	0	0
Sexual Assault	13	7	13
Robbery	1	0	2
Assault	48	36	33
Break & Enter	51	15	31
Auto Theft	30	9	16
Theft	167	95	126
Mischief	70	58	66
Fraud Investigations	81	61	44
Drug Investigations	44	32	49
Domestic Disputes	84	66	78
Missing Persons	22	17	6

Robbery Arrest

The Crime Unit, Street Crime and CDAT worked seamlessly together throughout a lengthy investigation and arrested David PIERIK. This was the culmination of a two month investigation lead by Detective Constable K. DETWEILER (Major Crime Unit) and Detective Constable D. DUSTO (Street Crime Unit).

David PIERIK was subsequently charged with robbery with a weapon, forcible confinement, assault with a weapon, uttering Threats, public mischief and possession of Cocaine.



Traffic

Enforcement

Traffic	2016 YTD
Speeding	3,689
Seatbelt Offences	212
Careless Driving	125
Drive Under Suspended	106
Distracted Driver Offences	89
Other Moving Violations	252
Equipment and Other HTA	1,424
No Insurance - CAIA	39
Other Provincial Acts	2016 YTD
Liquor Licence Act	181
Trespass to Property Act	129
Other Provincial Acts	33
Other CAIA	66
By-Law Offences	
By-Law Offences (General)	507
Taxi By-Law	0
County of Wellington OPP 2016 Total	6,598
West Region Traffic Unit 2016 Total	254
2016 Total Traffic	5,936
2016 Total Other Provincial	409
2016 Total By-Law	507
2016 POA Charges	6,852
2015 POA Charges	10,138

Drinking and Driving

Impaired Driving	2015	2016
R.I.D.E. Vehicle Stops	19,133	18,228
Roadside Alcotests	331	218
Warn Suspensions	97	52
ADLS Suspensions	84	71
Persons Charged	84	77

Racing

2016 HTA Sec. 172 Impoundements	Previous Year Totals	
120	2013	93
	2014	108
	2015	110

Parking Enforcement

Municipality	2015	2016
Centre Wellington	321	243
Erin	37	31
Puslinch	25	23
Guelph / Eramosa	302	152
Wellington North	66	21
Mapleton	9	6
Minto	24	23
County / Other	0	1
Parking Totals	784	500



Traffic

Suspect Apprehension Pursuits

2016 YTD Pursuits / Fail to Stop for Police	Previous Year Totals	
3	2013	8
	2014	9
	2015	14

Traffic Initiatives

Automated Licence Plate Reader (ALPR)

Wellington County Ontario Provincial Police (OPP) loaned-out the Automated Licence Plate Reader (ALPR) to Bruce Peninsula Detachment for the month of July. It has since returned to Wellington County and is once again fully operational in August.

Marine Patrol

The summer months in Wellington County brings on the return of a variety of annual multi-day festivals with many of them taking place on or near the waterways within Wellington County. One such event this month was Hillside Festival. The Wellington County Traffic Unit was out in full force to observe and instruct members of the public on boating safety. A total of 56 vessels were checked during the three day event resulting in 13 warnings being issued and two charges being laid.

Although officers were in high demand to perform marine patrol at annual summer events they still took time to patrol other active waterways in Wellington County such as Puslinch Lake. During these patrols 96 vessels were checked, 11 warnings were issued and two Liquor Licence Act charges were laid.

Bike Patrol

The month of July saw the implementation of the new Wellington County OPP Bicycle Patrol Program. Trained bicycle officers took to the streets and trails across Wellington County to promote safety and provide enforcement along routes that are typically difficult for a police cruiser to attend. During the month of July bicycle officers issued 10 Highway Traffic Act charges, six Liquor Licence Act charges and seven Trespass to Property Act charges; along with one Criminal Code and one Controlled Drug and Substance Act charge.



PC A. Lusk and PC M. SCHWINDT on Bicycle Patrol



Traffic

Motor Vehicle Collisions

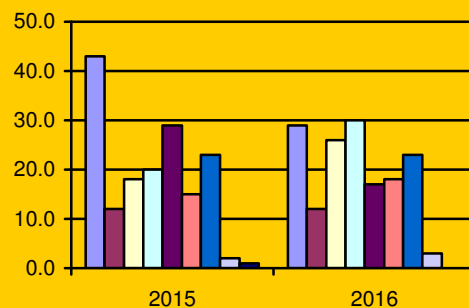
Month	Victims			Collisions								
	Total Victims	Persons Killed	Persons Injured	Total MVC	Fatal	PI	PD	Alcohol Involved			CMV	SMV
								Yes	No	Unk		
JAN	26	0	25	170	0	19	150	4	145	21	17	85
FEB	31	1	30	137	1	23	113	3	125	9	10	71
MAR	21	2	19	131	2	14	113	8	105	18	12	62
APR	34	0	34	121	0	28	93	7	106	8	8	45
MAY	38	0	38	128	0	25	103	4	107	17	14	43
JUN	43	2	41	149	2	27	120	5	131	13	14	46
JUL	21	1	20	104	1	16	87	0	94	10	12	26
AUG												
SEP												
OCT												
NOV												
DEC												
TOTAL	214	6	207	940	6	152	779	31	813	96	87	378

Yearly Collision Summary

Collision Type / Characteristic	2010	2011	2012	2013	2014	2015	2016
Total Reportable MVC	1,813	1,976	1,875	2,095	1,959	1,728	940
Property Damage MVC	1,525	1,649	1,565	1,761	1,758	1,418	779
Personal Injury MVC	282	320	302	326	195	297	152
Fatal MVC	6	7	8	8	6	6	6
Persons Killed	6	7	9	9	6	6	6
Persons Injured	425	463	442	481	330	428	207
Alcohol Involved	42	57	63	37	40	48	31
Total MVC	1,813	1,976	1,875	2,095	1,959	1,728	940

Car vs Deer Collisions

Municipality	2015	2016
Centre Wellington	43	29
Erin	12	12
Puslinch	18	26
Guelph / Eramosa	20	30
Wellington North	29	17
Mapleton	15	18
Minto	23	23
City of Guelph	2	3
Provincial Highways	1	0
Total Collisions	163	158





Canine Unit

2016 YTD Calls for Service and Hours

Occurrence Type	Initial (Calls)	Initial (Hours)	Assist (Calls)	Assist (Hours)	2016 (Calls)	2016 (Hours)
Occurrence Totals (OPP)	40	235.75	0	0.00	40	235.75
Occurrence Totals (Other)	0	0.00	0	0.00	0	0.00
Occurrence Totals (Combined)	40	235.75	0	0.00	40	235.75

Canine Handler: Provincial Constable Barry REID

Notable Incidents and Events

01Jul16

Canine was requested to locate five male parties who were involved in a single motor vehicle collision, but had left the scene before police arrival. While on route all five parties were located

08Jul16

The Canine Unit was requested to assist with the search for a missing male party that suffers from a mental illness. The missing party had left the house sometime overnight, officers located footprints leading into a nearby field and a witness had recently seen the subject hitchhiking in the vicinity of the residence, canine was called off prior to arrival

10Jul16

Wellington County O.P.P. officers responded to a single motor vehicle collision after a resident discovered an unattended motor vehicle in a ditch. Canine was dispatched to search the area for injured parties. Knox was used to search the surrounding corn and wheat field and a nearby ditch with negative results. The vehicle owner was later arrested by investigating officers

14Jul16

The Canine Unit was requested to attend Kincardine to assist with locating a missing party. The subject had left the residence on foot and was believed to be going to the shoreline. Officers located the missing party prior to arrival

28Jul16

Wellington County O.P.P. officers were conducting a R.I.D.E check and observed a vehicle turn around prior to reaching the officers. Police located the vehicle abandoned in a ditch several minutes later. The Canine Unit attended and located a track leading southbound from the vehicle into a concrete plant. The track led between buildings and trucks where stolen ID was located. The track continued along the side of the plant, but Canine was unable to follow as the track was lost. The investigation is still ongoing



Integrated Mobile Police and Crisis Team (IMPACT)

IMPACT Team Members

(CMHA clinicians):

Anita MATTHEWS

Julia VAN RYSWYK

Police Liaison:

Provincial Constable Christina BARRACO

IMPACT Wellington	<i>total # hours</i>
Visits Face-to-Face (<i>follow-up and live calls</i>)	14.7
Visits Non Face-to-Face (<i>phone</i>)	3.4 (+16 hours consultation related to client)
Admin (<i>Documentation, Travel related to client</i>)	43
Community-based and Internal Education/Training	5
Officer Time spent in Hospital	Future stats to be provided

Total IMPACT live calls – <i>called out by OPP to attend on scene with officer</i>	17
Total Referrals- <i>Referrals from OPP to IMPACT either “live” or for follow up after the call</i>	49
Total Diversions to hospital by IMPACT- <i>IMPACT assessment on scene avoided apprehension and transport to hospital for assessment</i>	11 (3 out of the 17 live calls were already at the hospital, no chance for diversion)
Total Diversions by “Here 24/7” (afterhours)- <i>Avoiding apprehension and transport to hospital for assessment</i>	0 (only 1 referral and medical issues required transport to hospital)

Good News from IMPACT

A recently widowed senior female made four calls to the OPP in May/June 2015 to report break-ins and missing items at her home. She also believed people were monitoring her. Officers could not find any evidence to support these reports. IMPACT attended the female's home multiple times and, after building a rapport, were able to complete memory testing (results indicated some cognitive impairment) and consult with her family doctor. Eventually, a referral was made to Specialized Geriatric Services. There have been no related calls to the OPP since.



Media

Provincial Constable Bob BORTOLATO, Provincial Constable Cheri ROCKEFELLER & Provincial Constable Marylou SCHWINDT

Notable Incidents and Events

- The Wellington County O.P.P. Media Unit issued a total of 60 media releases in July for a year to date total of 359 media releases

Auxiliary Unit

Coordinator: Provincial Constable Mike POLAN
Unit Commander: Acting Auxiliary S/Sgt. B. HULL

Notable Incidents and Events

Below is Acting Auxiliary Staff Sergeant B. HULL's report for the month of July 2016.

Unit Activities:

- Elora Canada Day Festivities and Parade
- Belwood Lake Triathlon
- Mount Forest Fireworks Festival
- Hillside Festival
- Fergus Truck Show
- Auxiliary Recruitment Symposium in Orillia
- SafeGuard Audit
- Commissioner's Own Pipes and Drums – Santafest Parade in Bracebridge, Perth Homecoming, OPC Recruit Graduation
- Assist IST with Firearms Training
- Monthly Meeting
- Marine patrol
- General patrol
- Administrative duties

Total hours for July 2016 – 528.25

- | | |
|----------------------|--------|
| • Administration | 31.00 |
| • Community Policing | 234.25 |
| • Court | 0.00 |
| • Patrol | 138.25 |
| • Training | 124.75 |

Total hours for 2016 – 2,691.50



Administration

Revenue

Year	County	Provincial	Total
2011	\$81,274.66	\$9,233.56	\$90,508.22
2012	\$75,836.60	\$5,043.55	\$80,880.15
2013	\$70,202.29	\$5,373.66	\$75,575.95
2014	\$84,301.22	\$6,590.25	\$90,891.47
2015	\$86,730.00	\$10,139.75	\$96,869.75
2016	\$51,015.20	\$7,807.00	\$58,822.20

Paid Duties

Year	Paid Duties	Officers	Hours	Admin Fees
2012	165	312	1,890.75	\$2,775.00
2013	227	469	3,300.00	\$1,575.00
2014	239	433	3,076.00	\$2,625.00
2015	247	556	4,055.50	\$1,650.00
2016	111	263	1,744.00	\$675.00

Personnel

Complaints

Complaint Type by Status	2011	2012	2013	2014	2015	2016
Complaints Received	16	16	12	18	16	9
Complaints Resolved	8	5	1	3	4	2
Complaints Unfounded	6	8	5	6	4	2
Complaints Withdrawn	1	2	4	4	4	1
Complaints Ongoing	1	1	2	5	4	4

No	Complaint Type	Status	No	Complaint Type	Status
1	Internal	Closed	6	Internal	Closed
2	Internal	Ongoing	7	Public	Closed
3	Internal	Ongoing	8	Public	Ongoing
4	Internal	Ongoing	9	Public	Closed
5	Internal	Closed			

Internal Complaint is an allegation by someone who is not a member of the public concerning the policy, services, local policies of a contract location, or the conduct of an employee or volunteer of the OPP and includes a WDHP allegation, and/or an allegation of workplace violence.

Public Complaint is a complaint by a member of the public concerning the policy, services, local policies of a contract location, or the conduct of an employee of the OPP.



Personnel

Acknowledgements

Date	Member(s)	Particulars
07Jul16	D/Cst. J. YANTZI	<p>On the Victoria Day Weekend, two separate homicides took place in Wasaga Beach. A request was made to West Region for assistance and Wellington County OPP Detective Constable Jordan YANTZI was assigned.</p> <p>For the next two weeks, Yantzi, who had a lengthy commute to Wasaga Beach, worked tirelessly to advance the investigation. This resulted in the arrest of a suspect for second-degree murder eight days after the homicide. These officers' investigative expertise, excellent interviews and determination to follow the evidence greatly contributed to the success of the investigation.</p> <p>D/Cst. YANTZI's experience and investigative acuity contributed in compiling the evidence and ultimately identifying the accused. D/Cst. YANTZI was tasked with, among other assignments, to collect video from a nearby Convenience Store and interview the staff. The owner, who later became an important witness, was initially not cooperative and despite having an exceptional video system, claimed it was not functioning at the time of the incident. As well, the owner hampered their attempts to interview the staff. D/Cst. YANTZI's persistence was a factor in the owner providing crucial evidence for the investigation. In addition, D/Cst. YANTZI conducted numerous interviews which clearly demonstrated their investigative excellence.</p> <p>Central Region OPP would like to express their appreciation to D/Cst. YANTZI for his assistance in this important investigation and recognize his organizational commitment.</p> <p>Of note, D/Cst. YANTZI had just become a new father and his baby was six weeks old at the time of the homicide investigation. D/C YANTZI had a lengthy commute, daily, to be with his wife and baby, while still being an important contributing member of the homicide team.</p>



Notable Events

Noteworthy Information and Events

Focused Patrol - Mischief to Property

During this three-week focus patrol, numerous officers conducted foot/bike/and vehicle patrols in all areas of Wellington County located near licenced establishments. Officers also interacted with residents living in the areas of the bars and bar patrons showing a visible police presence. There were no acts of mischief observed during the patrols of this initiative however one Provincial Offence Notice was issued at the Harriston arena for Open Liquor.

Further, there were no dispatched calls for mischief occurrences in the downtown areas for this focus patrol time period; Wellington County O.P.P. dedicated 43.25 hours to this focused patrol.

Focused Patrol - Palmerston

Over a 10 day period this focused patrol saw numerous officers conducting R.I.D.E checks and foot patrols around the Palmerston area. Front line officers, Street Crime officers, and Crime Unit officers noted having participated in this initiative with the majority of results being that no suspicious CDSA activity was observed.

The RIDE checks that were completed resulted in 174 vehicles checked, 2 roadside tests conducted, one CDSA possession charge and one Provincial Offence Notice issued.

Wellington County O.P.P. dedicated 25.75 hours to this focused patrol.

Canadian Blood Services: 2016 Sirens for Life Blood Donation Drive

A siren for Life is a friendly competition that runs from July 4 to August 31, Wellington County Ontario Provincial Police accepted the challenge and on July 19, Wellington County O.P.P. hosted a clinic at the Fergus Sports Complex.



Wellington County O.P.P. members giving
Blood at the 2016 Sirens for Life event



Mount Forest Fireworks

The Mount Forest Fireworks Festival was held from July 15th to 17th, 2016. Wellington County O.P.P. provided on-duty four officers and two auxiliary members in the area for the Fireworks display on Saturday night. Officers and Auxiliary members also conducted traffic control after the fireworks display to ensure vehicles were able to leave the area with ease.

The festival was a great success and there were no notable incidents to report.

Fergus Truck Show

The event was held from July 22nd to July 24th at the Fergus Community Centre. Wellington County O.P.P. met with the event organizers to discuss officer deployment numbers that would ensure adequate public safety. An agreement was made that saw 14 paid duty officers attend the event at various time and assignments for a total of 118 hours throughout the three day event. Three Auxiliary members also assisted. Two officers were on bicycle patrol and one officer and one Auxiliary Unit member were assigned to foot patrol around the licensed tent area.

There were no major incidents, but one motor vehicle was reported stolen, 15 Liquor Licence Act warnings were given out and three Liquor Licence Act charges were laid.

Canada Day Long Weekend

Wellington County O.P.P. officers were out in full force on the Canada Day Long Weekend. Officers took to the highways, trails and waterways across Wellington County focusing primarily on traffic safety/enforcement. Officers were proactively looking for motorists that were compromising safety on area roadways, boaters that were unsafe on the waterways and members of the public who might be causing unsafe conditions along County trail systems.

At the conclusion of the long weekend Wellington County O.P.P. officers laid the following number of charges:

Speeding	108
Stunt Driving	4
Seatbelt	12
Distracted Driving	1
Hazardous Moving Violations	7
Other H.T.A	12
C.A.I.A	8
Impaired – Alcohol	2
Warn Range Suspension	1
CDSA	1
Other Provincial Statutes	8

2016 WELLINGTON COUNTY O.P.P. CHARITY GOLF TOURNAMENT

GUELPH LAKES GOLF COURSE

(7879 Wellington Road 124, Guelph ON)

WEDNESDAY SEPTEMBER 14th 2016 – 12:30PM SHOTGUN START

Registration starts at 11:00am

ALL PROCEEDS DONATED TO:



"The Guelph Wish Fund for Children is a local charity that provides aid to children with severe illness, injury or handicap in Guelph and Wellington County".

COST: \$125 per player (Includes golf, cart, BBQ lunch and steak dinner & donation).

PRIZES: Raffle, hole in one, closest to pin, long drive and 50/50.

REGISTRATION: If you wish to participate please register and pay prior to September 1st 2016.

- *Hole sponsorships can be purchased for \$100.*
- *Any persons interested in donating raffle prizes please see contact information below.*

❖ To register or donate please contact Tyler Cowie at tyler.cowie@opp.ca or by cell: 519-820-2684

Processing Activity Report

Page: 1

Data Type: Parking

Creation Date/Time: 26/08/2016 9:37:49 AM

Transaction dates of 01/06/2016 through 30/06/2016

The County of Wellington

Agency: All

Ticket Activity	Number	Value
Tickets - Entered		
AutoCite Ticket	0	\$0.00
Manually Entered Ticket	51	\$1,020.00
Skeletal Ticket	0	\$0.00
Subtotal Tickets Entered	51	\$1,020.00
Tickets - Reactivations		
Voids - Reinstated	0	\$0.00
Dismissals - Reversed	0	\$0.00
Waived - Reversed	0	\$0.00
Subtotal Ticket Reactivated	0	\$0.00
Tickets - Removed		
Voided	1	\$30.00
Dismissed	14	\$280.00
Waived	0	\$0.00
Skeletal Ticket Matches	0	\$0.00
Subtotal Ticket Removed	15	\$310.00
Total Ticket Activity	36	\$710.00
Fines and Fees Added		
Fines Added	0	\$0.00
Late Fees Added	58	\$580.00
NSF Fees Added	1	\$35.00
Other Fees Added	6	\$96.00
Total Fines and Fees Added	65	\$711.00
Fines and Fees Removed		
Fines Removed	0	\$0.00
Late Fees Removed	1	\$10.00
NSF Fees Removed	0	\$0.00
Other Fees Removed	0	\$0.00
Total Fines and Fees Removed	1	\$10.00
Total Change from Ticket Activity and Added Fees		\$1,411.00

Payment Activity	Number	Fine	Late Fee	NSF Fee	Service Fee	Total \$
Ticket - Payments						
Fully Paid	83	\$1,730.00	\$340.00	\$0.00	\$332.00	\$2,402.00
Partially Paid	14	\$420.00	\$0.00	\$0.00	\$224.00	\$644.00
Over Payments	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Payments	97	\$2,150.00	\$340.00	\$0.00	\$556.00	\$3,046.00
Outside Payments	98	\$2,130.00	\$330.00	\$0.00	\$556.00	\$3,016.00
Ticket Payments Rescinded						
Payment Reversals	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NSF Reversals	1	\$20.00	\$10.00	\$0.00	\$0.00	\$30.00
Subtotal Rescinded Payments	1	\$20.00	\$10.00	\$0.00	\$0.00	\$30.00
Refunded Overpayments	0	\$0.00				\$0.00
Payments	96	\$2,130.00	\$330.00	\$0.00	\$556.00	\$3,016.00
Total Fees Paid				1		\$8.00
Gross Revenue(Total Payments - Total Fees Paid)						\$3,008.00
Adjustments						
Uncollectable Fines and Fees				0		\$0.00

Net Database Change(Total Change from Activity and Added Fees - Total Payments - Adjustments)	\$-1,605.00
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Processing Activity Report

Page: 1

Data Type: Parking

Creation Date/Time: 26/08/2016 9:38:15 AM

Transaction dates of 01/07/2016 through 31/07/2016

The County of Wellington

Agency: All

Ticket Activity		Number	Value			
Tickets - Entered						
AutoCite Ticket		0	\$0.00			
Manually Entered Ticket		59	\$1,180.00			
Skeletal Ticket		0	\$0.00			
Subtotal Tickets Entered		59	\$1,180.00			
Tickets - Reactivations						
Voids - Reinstated		0	\$0.00			
Dismissals - Reversed		0	\$0.00			
Waived - Reversed		0	\$0.00			
Subtotal Ticket Reactivated		0	\$0.00			
Tickets - Removed						
Voided		1	\$30.00			
Dismissed		15	\$300.00			
Waived		0	\$0.00			
Skeletal Ticket Matches		0	\$0.00			
Subtotal Ticket Removed		16	\$330.00			
Total Ticket Activity		43	\$850.00			
Fines and Fees Added						
Fines Added		0	\$0.00			
Late Fees Added		23	\$230.00			
NSF Fees Added		0	\$0.00			
Other Fees Added		91	\$1,760.75			
Total Fines and Fees Added		114	\$1,990.75			
Fines and Fees Removed						
Fines Removed		1	\$20.00			
Late Fees Removed		1	\$10.00			
NSF Fees Removed		0	\$0.00			
Other Fees Removed		0	\$0.00			
Total Fines and Fees Removed		2	\$30.00			
Total Change from Ticket Activity and Added Fees			\$2,810.75			
Payment Activity	Number	Fine	Late Fee	NSF Fee	Service Fee	Total \$
Ticket - Payments						
Fully Paid	58	\$1,210.00	\$130.00	\$0.00	\$196.00	\$1,536.00
Partially Paid	15	\$450.00	\$0.00	\$0.00	\$240.00	\$690.00
Over Payments	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Payments	73	\$1,660.00	\$130.00	\$0.00	\$436.00	\$2,226.00
Outside Payments	72	\$1,640.00	\$130.00	\$0.00	\$436.00	\$2,206.00
Ticket Payments Rescinded						
Payment Reversals	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NSF Reversals	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Rescinded Payments	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Refunded Overpayments	0	\$0.00				\$0.00
Payments	73	\$1,660.00	\$130.00	\$0.00	\$436.00	\$2,226.00
Total Fees Paid				0		\$0.00
Gross Revenue(Total Payments - Total Fees Paid)						\$2,226.00
Adjustments	Uncollectable Fines and Fees			0		\$0.00
Net Database Change(Total Change from Activity and Added Fees - Total Payments - Adjustments)						\$584.75

Processing Activity Report

Page: 1

Data Type: Parking

Creation Date/Time: 26/08/2016 9:39:04 AM

Transaction dates of 01/08/2016 through 31/08/2016

The County of Wellington

Agency: All

Ticket Activity	Number	Value
Tickets - Entered		
AutoCite Ticket	0	\$0.00
Manually Entered Ticket	54	\$1,080.00
Skeletal Ticket	0	\$0.00
Subtotal Tickets Entered	54	\$1,080.00
Tickets - Reactivations		
Voids - Reinstated	0	\$0.00
Dismissals - Reversed	0	\$0.00
Waived - Reversed	0	\$0.00
Subtotal Ticket Reactivated	0	\$0.00
Tickets - Removed		
Voided	0	\$0.00
Dismissed	11	\$220.00
Waived	0	\$0.00
Skeletal Ticket Matches	0	\$0.00
Subtotal Ticket Removed	11	\$220.00
Total Ticket Activity	43	\$860.00
Fines and Fees Added		
Fines Added	0	\$0.00
Late Fees Added	20	\$200.00
NSF Fees Added	0	\$0.00
Other Fees Added	18	\$288.00
Total Fines and Fees Added	38	\$488.00
Fines and Fees Removed		
Fines Removed	0	\$0.00
Late Fees Removed	0	\$0.00
NSF Fees Removed	0	\$0.00
Other Fees Removed	0	\$0.00
Total Fines and Fees Removed	0	\$0.00
Total Change from Ticket Activity and Added Fees		\$1,348.00

Payment Activity	Number	Fine	Late Fee	NSF Fee	Service Fee	Total \$
Ticket - Payments						
Fully Paid	47	\$1,040.00	\$70.00	\$0.00	\$376.00	\$1,486.00
Partially Paid	11	\$330.00	\$0.00	\$0.00	\$176.00	\$506.00
Over Payments	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Payments	58	\$1,370.00	\$70.00	\$0.00	\$552.00	\$1,992.00
Outside Payments	57	\$1,350.00	\$70.00	\$0.00	\$552.00	\$1,972.00
Ticket Payments Rescinded						
Payment Reversals	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NSF Reversals	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Rescinded Payments	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Refunded Overpayments	0	\$0.00				\$0.00
Payments	58	\$1,370.00	\$70.00	\$0.00	\$552.00	\$1,992.00
Total Fees Paid				0		\$0.00
Gross Revenue(Total Payments - Total Fees Paid)						\$1,992.00
Adjustments	Uncollectable Fines and Fees			0		\$0.00

Net Database Change(Total Change from Activity and Added Fees - Total Payments - Adjustments)						\$-644.00
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1



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Police Services Board
From: Kelly-Ann Wingate, Parking, Licensing and Alarm Coordinator
Date: Wednesday, September 7, 2016
Subject: False Alarm Revenue Report

False Alarm revenue collected for 2016.

Month	False Alarms sent to the County for invoicing	Amount invoiced to customers	Amount collected to date
January	8	\$450	\$1,050
February	22	\$1050	\$2,300
March	27	\$900	\$1,600
April	37	\$2,700	\$1,200
May	10	\$600	\$2,550
June	35	\$1,700	\$1,200
July	20	\$1,650	\$850
August	0	\$150	\$1,100
September			
October			
November			
December			
2016 YTD	159	\$9,200	\$11,850
2015 Totals	454	\$35,650	\$38,200

Recommendation:

That the September 2016 False Alarm Revenue Report be received for information.

Respectfully submitted,

Kelly-Ann Wingate
Parking, Licensing and Alarm Coordinator



THE CORPORATION OF THE COUNTY OF WELLINGTON

BY-LAW NUMBER

A by-law to amend By-Law Number 5000-05.

WHEREAS the Council of the Corporation of the County of Wellington has adopted Parking By-Law Number 5000-05;

AND WHEREAS the Council of the Corporation of the County of Wellington deems it necessary and expedient to amend Parking By-Law Number 5000-05;

NOW THEREFORE the Council of The Corporation of the County of Wellington enacts as follows:

TITLE

1. This Bylaw may be cited as "Parking Amendment Bylaw 2016".

DEFINITIONS

2. Section 1 of Parking By-Law 5000-05 be amended as follows:

- a) The definition of "boulevard" be deleted and replaced by the following:

"boulevard" means that portion of every road allowance which is not used as a sidewalk, driveway, traveled roadway or shoulder including any area where grass is growing or is seeded, or where an earth surface exists.

- b) The following defined term is inserted after "sidewalk" :

"shoulder" means that portion of every highway which abuts the roadway and which is designed and intended for passage and stopping of motor vehicles which extends no more than 3.6 metres in width from the limit of the roadway.

PARKING OFFENCES

3. Section 9 of Parking By-Law 5000-05 be amended by inserting the following new clauses:

- 9.40 No person shall park a vehicle on a boulevard.
- 9.41 No person shall park a vehicle on the shoulder of a roadway.

GENERAL

- 4. Subject to the amendments made in this By-Law, in all other respects, By-Law 5000-05, including the Schedules thereto, is hereby confirmed unchanged.
- 5. This By-Law shall come into force and effect on the date of its passing and enactment.

READ A FIRST, SECOND AND THIRD TIME AND PASSED THIS day of 2016.

GEORGE BRIDGE - WARDEN

DONNA BRYCE - CLERK



**The Corporation of the County of Wellington
Social Services Committee
Minutes**

September 7, 2016
County Administration Centre
Guthrie Room

Present: Councillor David Anderson (Chair)
Councillor Rob Black
Councillor Gregg Davidson
Councillor Lynda White

Regrets: Warden George Bridge

Also Present: Derrick Thomson, CAO, City of Guelph
Barbara Schwartzentruber, Senior Advisor Policy and Intergovernmental Affairs,
City of Guelph

Staff: Eddie Alton, Social Services Administrator
Luisa Artuso, Director of Child Care Services
Susan Aram, Manager of Financial Services
Stuart Beumer, Director of Ontario Works
Harry Blinkhorn, Housing Operations Manager
Donna Bryce, County Clerk
Shauna Calder, Senior Financial Analyst
Ken DeHart, County Treasurer
Kevin Mulholland, Property and Construction Manager
Mark Poste, Housing Analyst
Scott Wilson, CAO

1. Call to Order

At 1:00 pm the Chair called the meeting to order.

2. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

3. Delegation:

3.1 Mr. Derrick Thomson, CAO, City of Guelph

Mr. Derrick Thomson, CAO, City of Guelph introduced himself to the Committee and provided a general overview of his new role at the City.

4. Webster Place Construction Status Report #2

1/6/16

Moved by: Councillor Black

Seconded by: Councillor L. White

That the Webster Place Construction Project Status Report be received for information.

Carried

5. Financial Statements as of July 31, 2016

2/6/16

Moved by: Councillor Davidson

Seconded by: Councillor L. White

That the Social Services Financial Statements as of July 31, 2016 be approved.

Carried

6. Child Care

6.1 Ontario Early Years Child and Family Centres

3/6/16

Moved by: Councillor Black

Seconded by: Councillor Davidson

That the report outlining the increased contractual duties of the Consolidated Municipal Service Manager to plan and manage the Ontario Early Years' service system and for Child Care Services to be re-named Children's Early Years Division commencing October 1, 2016 be received for information.

Carried

6.2 Delegates from Singapore

4/6/16

Moved by: Councillor Davidson

Seconded by: Councillor L. White

That the report on the delegates from Singapore visiting Child Care Services be received for information.

Carried

7. Housing

7.1 Social Infrastructure Fund

5/6/16

Moved by: Councillor Black

Seconded by: Councillor Davidson

That the Social Infrastructure Fund Report be received for information.

Carried

7.2 Survivors of Domestic Violence Portable Housing Benefit Pilot Update

6/6/16

Moved by: Councillor L. White

Seconded by: Councillor Davidson

That the Survivors of Domestic Violence Portable Housing Benefit Pilot Report be received for information.

Carried

7.3 Housing Services Status and Activity Reports

7.3.1 Quarter 1 and Quarter 2

7/6/16

Moved by: Councillor Black

Seconded by: Councillor Davidson

That the Housing Services Status and Activity Reports for Quarters 1 and 2 be received for information.

Carried

8. Ontario Works

8.1 2016 Ontario Works Service Plan

8/6/16

Moved by: Councillor Davidson

Seconded by: Councillor Black

That the 2016 Ontario Works Service Plan be received for information.

Carried

8.2 OW Rate Increase and Exemption of Child Support Payments

9/6/16

Moved by: Councillor Black

Seconded by: Councillor Davidson

That report OW-16-07 Ontario Works Rate Increase and Exemption of Child Support Payments be received for information.

Carried

8.3 Increase to Homelessness Partnering Strategy Funding

10/6/16

Moved by: Councillor L. White

Seconded by: Councillor Black

That Report OW-16-08 Increase to Homelessness Partnering Strategy Funding be received for information.

Carried

8.4 Ontario Works Statistics

11/6/16

Moved by: Councillor Davidson

Seconded by: Councillor L. White

That the July 2016 Ontario Works Statistics be received for information.

Carried

9. **2016 National Housing Strategy**

12/6/16

Moved by: Councillor Black

Seconded by: Councillor Davidson

That report AD-16-04 2016 National Housing Strategy be received for information.

Carried

10. **2016 Social Infrastructure Fund - Investment in Affordable Housing**

13/6/16

Moved by: Councillor Davidson

Seconded by: Councillor L. White

That report AD-16-05 2016 Social Infrastructure Fund - Investment in Affordable Housing be received for information.

Carried

11. Adjournment

At 1:51 pm, the Chair adjourned the meeting until October 12, 2016 or at the call of the Chair.

David Anderson
Chair
Social Services Committee



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Social Services Committee
From: Kevin Mulholland, Construction & Property Manager
Date: Wednesday, September 7, 2016
Subject: Webster Place Construction Project - Status Report #2

Work completed to date	<ul style="list-style-type: none">- Work on foundation walls has been completed (formed, poured & stripped)- Backfilling of the foundations is complete- M&E trades have completed installing underground services- The concrete slab on grade will be prepared, poured & finished- Masonry contractor has begun installation of loadbearing block walls (currently on 3rd floor)- Structural steel installation has started (1st & 2nd floor complete)- precast floor slabs been installed on 1st & 2nd levels- Steel stud installation has begun- M&E rough ins have gotten started
Work to be completed in the next month	<ul style="list-style-type: none">- Masonry contractor will continue installation of loadbearing block walls- Structural steel installation will continue- precast floor slabs for 3rd floor will be installed- Steel stud installation will continue- M&E rough ins will continue
Status of construction schedule	<ul style="list-style-type: none">- Completion is currently scheduled for May, 2017
C.O.'s approved since last meeting	9
Total change orders approved to date	9
Net value of C.O.'s approved to date	\$219,404.39

Recommendation:

That the Webster Place Construction Project Status Report be received for information.

Respectfully submitted,

Kevin Mulholland
Construction & Property Manager



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Social Services Committee
From: Luisa Artuso, Director of Child Care Services CC-16-07
Date: Wednesday, September 07, 2016
Subject: Ontario Early Years Child and Family Centres

Background:

The staff report to Committee dated March 9, 2016, Ontario Early Years Child and Family Centres, provided information of Ministry of Education's commitment to move forward with the provincial plan to integrate and transform child and family centres by establishing Ontario Early Years Child and Family Centres (OEYCFCs) by 2018.

Update:

In a memo dated July 25, 2016, the Ministry of Education announced that the existing responsibility of CMSMs/DSSABs for service system management of child care will be increased to include the planning and management of a cohesive system of services and supports for children ages birth to six years of age and their families.

Specifically, through the development of OEYCFCs, children and families will have access to a range of responsive, high quality, accessible and integrated early years services (including child care) to ensure each child will have the best possible start in life.

Additionally, the Ministry has outlined new additional expectations of CMSMs/DSSABs for Data Analysis Services to enable the broader collection and mobilization of data to inform the planning of OEYCFCs as well as to develop and evaluate local Early Years community plans.

Further, the Early Literacy Specialists programme currently funded by the Ministry of Children and Youth Services to support the promotion of children's literacy development, will become part of the system transformation of OEYCFCs by being transferred to CMSMs/DSABs.

Over the next 17 months, CMSMs/DSSABs must launch a local needs assessment (August 2016), submit needs assessments summaries and initial plans (May 2017), receive new funding allocations (2017) and implement OEYCFCs (January 2018) according to Ministry Planning Guidelines for Service System Managers.

Wellington's initial plans for the early year's system as described in the March 2016 staff report will continue to guide the transformation process in our service delivery area. As it is important to provide clarity to local collaborative community agencies and to ensure all documents are reflective of this new role, Child Care Services will be re-named Children's Early Years Division, Social Services, commencing October 1, 2016.

Attachment: Ontario Early Years Child and Family Centres – A Public Plan

Recommendation:

That the report outlining the increased contractual duties of the Consolidated Municipal Service Manager to plan and manage the Ontario Early Years' service system and for Child Care Services to be re-named Children's Early Years Division commencing October 1, 2016 be received for information.

Respectfully submitted,

A handwritten signature in cursive script that reads "Luisa Artuso". The signature is written in dark ink and is positioned above the printed name and title.

Luisa Artuso
Director of Child Care Services

Ontario Early Years Child and Family Centres A Public Plan



The Right Time for Transformation

It is an exciting time for Ontario's child care and early years system as we continue our ambitious plan to modernize our programs and services. Our transformative work has already resulted in full-day kindergarten, the new *Child Care and Early Years Act, 2014*, a new funding formula for child care, and *How Does Learning Happen? Ontario's Pedagogy for the Early Years*. With this ground-breaking work underway, we remain committed to transforming Ontario's child and family programs. This transformation will help us integrate early years programs and services in Ontario.

We know how important the early years are in forming a solid foundation for a child's entire life. And we know families, communities and the province all benefit from programs and services that promote early learning and development, support parents and caregivers, and provide referrals to specialized services. That is why the government has invested more than \$97 million per year in child and family programs.

Ontario's Child and Family Programs: A Changing Landscape

Every year, thousands of families benefit from these programs in communities across Ontario. The province currently funds four programs for the early years:

- Ontario Early Years Centres
- Parenting and Family Literacy Centres
- Child Care Resource Centres
- Better Beginnings Better Futures.

Research and conversations with parents and educators show these programs are essential because they help children and families to learn, grow and connect – together.

Research also shows many children and families have not participated in these programs for a variety of reasons. Populations in various cities continue to shift, families have moved into new neighbourhoods and there are increasing demands on families. There has also been a surge in new research on early childhood development. Therefore, it is important that child and family programs are equipped to respond to these changing realities.

From Conversation to Transformation

To begin the conversation, Ontario released the *Ontario Early Years Policy Framework* in 2013 to set out a clear vision for Ontario's early years programs and services. The vision is to ensure Ontario's children and families are well supported by a system of responsive, high-quality, accessible and increasingly integrated early years programs and services – a system that contributes to healthy child development today and a stronger future tomorrow.

In line with this vision, the framework highlighted the government's goal to integrate existing child and family programs and establish a common mandate, identity and governance structure. This is in line with recommendations from the report: "*With Our Best Future in Mind: Implementing Early Learning in Ontario.*"

Since that time, the government has spoken to families, educators, municipalities, and other key stakeholders across the province, to determine the best way to realize this ambitious goal. Our action plan is based on this valuable input, and builds on the successes we have already had in transforming the early years in Ontario. It also describes how we will deliver on this commitment together.

Why Change is Important

Awareness & Access

Despite the benefits of child and family programs to early childhood development and family well-being, we have heard that many parents are not aware of the services available in their communities. The existing system, made up of programs with different names and mandates, can be difficult for parents and caregivers to navigate and access.

Location & Changing Demographics

Location can also be a barrier to access. Families have moved into new communities, and some neighbourhoods have few available services to meet the demand. In other places, several separately managed programs may exist on the same block. In some cases, these programs may not be integrated into local service planning leading to an uneven distribution of services. As such, in some communities, the current system is not as responsive as it could be in supporting Ontario's diverse population of children and families.

Varying Services

Child and family programs and services can vary greatly from one site to another. While some differences are expected to meet the needs in specific communities, parents and caregivers would benefit from a common set of core services regardless of where they live in the province. These core services can be based on what evidence has shown to have the greatest, positive impact on children and families.

The Vision and Objective

Our goal is to establish a provincial approach for integrating and transforming child and family programs for parents, caregivers and young children (ages 0-6). All existing child and family programs funded by the Ministry of Education will be combined into one program model, and services will be provided through local Ontario Early Years Child and Family Centres (OEYCFCs). Relevant information will also be available online.

Our goal is to enhance the quality and consistency of child and family programs across Ontario to ensure that:

- All expecting parents, parents, caregivers and home child care providers have access to high quality services that support them in their role;
- All children have access to inclusive, play and inquiry-based learning opportunities to improve their developmental health and well-being;
- All parents, caregivers and home child care providers have a better understanding of early learning and development, find it easy to access support, and are provided with an accessible, non-stigmatized place to seek help; and
- Local services collaborate in an integrated way to meet the needs of children and families and actively engage parents and caregivers to increase participation.

The Plan for Transformation & Integration

The *Transforming Ontario's Early Years Child and Family Programs* action plan will transform and integrate the existing system of child and family programs by:

Establishing provincial service guidelines

These guidelines will support an integrated, efficient and responsive system of child and family programs across the province. They will describe the provincial vision, guiding principles, core services, expected outcomes, and the role of the province, municipalities and other key organizations. They will also name *How Does Learning Happen? Ontario's Pedagogy for the Early Years* as the guiding pedagogical framework to support the development of local OEYCFC programs.

Enhancing the role of Consolidated Municipal Service Managers (CMSMs) and District Social Service Administration Boards (DSSABs)

CMSMs/DSSABs already play a leading role in local early years service planning, possess knowledge about community needs, and are well-positioned to work with local partners and families to determine appropriate program delivery approaches. Some municipalities also already have responsibility for some child and family programs.

CMSMs/DSSABs will be required to manage the delivery of a suite of core OEYCFC services and will have the flexibility to determine how these core services are delivered and by whom, through local service planning. Planning and engagement between CMSMs/DSSABs, school boards and other community partners in the planning of OEYCFC services and sites will be essential to supporting the development and delivery of programs that are responsive to the needs of the community.

First Nations that receive funding from the Ministry of Education will continue to manage their own programs in coordination with their own local programs and services.

Creating a new funding framework

The government is committed to maintaining its current investment in child and family programs and will develop a new transparent and responsive funding approach to redistribute funding to CMSMs/DSSABs by 2018.

Developing an outcome measurement and accountability strategy

This strategy will identify how to measure the impact of OEYCFCs, and find ways to use this information to promote the broader developmental health and well-being of children and families across Ontario.

Launching a common branding strategy and public awareness campaign

This strategy will raise awareness of OEYCFCs. We want parents and caregivers to easily recognize and identify OEYCFCs, and know what early years programs and services are available. We also want to provide easy access to the latest information about child development and the importance of positive relationships.

Timing & Implementation

The complete transformation and integration of OEYCFCs will take time and thoughtful, local planning with a number of different partners. It will build on the important work that is already taking place in many communities and expand it to meet the needs of all children and families.

It will be essential to have meaningful engagement and joint planning and coordination between CMSMs/DSSABs, school boards including Early Years Leads, child and family program agencies, community planning tables, local public health, First Nations, urban Aboriginal, Métis and Inuit organizations, parents and caregivers in the planning of OEYCFC services and sites in their communities.

We want all voices to be heard throughout this process as the province moves towards an integrated, accessible system of child and family programs in Ontario. We anticipate that OEYCFCs will be embedded into local service system planning by 2018.

We look forward to working with our early years partners as we move forward with the next stage of our plan to transform Ontario's child care and early years system. We firmly believe that all children deserve a brighter future and the opportunity to succeed – and all children deserve the best possible start in life.

For more information about how Ontario is transforming its Early Years Child and Family Programs, please contact the Ministry of Education at EDU-EYD@ontario.ca.

<http://www.edu.gov.on.ca/childcare/FamilyPrograms.html>



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Social Services Committee
From: Luisa Artuso, Director of Child Care Services CC-16-08
Date: Wednesday, September 07, 2016
Subject: Delegates from Singapore

Background:

Wellington's General Operating Grant Strategy, passed by Council October 2015 and commenced January 1, 2016, has received many inquiries for further information and presentations across Ontario this past year. It has also been cited by researchers and industry experts as an example of an excellent strategy in addressing the gender wage gap experienced by Early Childhood Educators and as a mechanism to increase quality in child care.

The strategy, in general, has many components designed to influence quality, improve access to child care spaces, increase affordability of child care, as well as to significantly increase accountability of the use of public funds – unlike any other past and current funding approach used across the child care sector in Ontario.

Update:

On August 15, 2016, Child Care Services was contacted by the Early Childhood Development Agency (ECDA) located in Singapore (<https://www.ecda.gov.sg/>) to arrange a visit to the County of Wellington.

ECDA is an autonomous agency jointly overseen by the Ministry of Education and the Ministry of Social and Family Development (MSF), and is hosted under MSF. It is the regulatory and developmental authority for the early childhood sector in Singapore and oversees key aspects of children's development below the age of 7. The agency currently provides funding support to selected child care providers to increase access to high quality and affordable early childhood care and education and is in the process of reviewing their existing funding streams.

As part of their review, they are looking at funding models around the world and conducting a study trip to Canada with a focus on funding for child care providers. In their research, they identified the Wellington General Operating Grant as unique in that the funding is computed based on staff earning a target salary. They are interested in understanding the key aspects; implementation and oversight; as well as the successes and challenges of our grant strategy.

Four delegates from the ECDA will be received by staff at the Administration Centre on Monday September 26 with a possible visit to a directly operated child care centre. Staff look forward to this opportunity of exchange of information on an international level.

Recommendation:

That the report on the delegates from Singapore visiting Child Care Services be received for information.

Respectfully submitted,

A handwritten signature in cursive script, reading "Luisa Artuso".

Luisa Artuso

Director of Child Care Services



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Social Services Committee
From: Ryan Pettipiere Director of Housing
Date: Wednesday, September 07, 2016
Subject: Social Infrastructure Fund

Background:

Since the 2016 federal budget was announced there has been much anticipation of the federal and provincial government's Social Infrastructure Fund (2016 SIF) and additional investments in the area of social housing. We are pleased to report that specifics of both federal and provincial investments and subsequent programmes have been released. Specifically, these announcements included the following investments in housing:

- An increase to the funding under the current Investment in Affordable Housing (IAH)
- Funding for the construction and renovation of affordable housing for seniors
- Funding for the renovation and retrofit of social housing; and
- Funding for the construction and renovation of shelters and transitional housing for survivors of domestic violence.

The additional IAH funding and the seniors funding are being allocated and administered to Service Managers as one programme. The renovation and retrofit of social housing funding being allocated to Service Managers is being called the Social Housing Improvement Programme (SHIP) and is a separate allocation.

Based on the attached letter addressed to the Warden dated June 21st from the provincial Minister of Housing, we are pleased to report that notional funding allocations have been provided to the County of Wellington CMSM in the following amounts based on these categories for the 2016-2017 and 2017-2018 fiscal years:

Programme	2016-17	2017-18
IAH/Seniors	\$2,271,000	\$1,641,500
SHIP	\$2,402,700	\$0

A detailed report updating the Committee on planned expenditures of these funding allocations will be brought forward for the October Social Services Committee meeting.

Recommendation:

That the Social Infrastructure Fund Report be received for information.

Respectfully submitted,



Ryan Petti
Director of Housing

Ministry of Housing

Minister Responsible for the
Poverty Reduction Strategy

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M5G 2E5
Tel.: 416 585-6500
Fax: 416 585-4035

Ministère du Logement

Ministre responsable de la Stratégie
de réduction de la pauvreté

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M5G 2E5
Tél. : 416 585-6500
Téléc. : 416 585-4035



June 21, 2016

Warden George Bridge
Warden, County of Wellington
74 Woolwich Street
Guelph, ON N1H 3T9

Dear Warden Bridge:

I am pleased to advise you that the Social Infrastructure Fund (SIF) Agreement for affordable and social housing was announced today. The SIF, to be delivered under the Investment in Affordable Housing (IAH) program, is a joint initiative between our government and the federal government that will provide over \$640 million for housing over three years.

The SIF housing investments complement our own recently announced Long-Term Affordable Housing Strategy, including funding commitments such as the Survivors of Domestic Violence Portable Housing Benefit Pilot program, and the Green Investment Fund investments in social housing.

The SIF offers four separate programs designed to address needs across the housing system, and is comprised of the following investments:

- An increase to the funding commitment under the current IAH program fully cost-matched by the province over three years;
- Funding for the construction and renovation of affordable housing for seniors;
- Funding for the renovation and retrofit of social housing; and
- Funding for the construction and renovation of shelters and transitional housing for survivors of domestic violence.

The additional IAH funding and the seniors funding are being allocated and administered to Service Managers as one program. The renovation and retrofit of social housing funding is being allocated to Service Managers, and will be known as the Social Housing Improvement Program (SHIP). The funding for survivors of domestic violence is being delivered by the Ministry of Community and Social Services.

I am pleased to provide you with your notional funding allocations for the additional IAH, seniors, and SHIP:

Program	Fiscal Year	
	2016-17	2017-18
Increase to IAH / Seniors	\$2,271,000	\$1,641,500
SHIP	\$2,402,700	\$0

Please note that funding allocations cannot be reallocated across fiscal years, or across SIF programs. Also note that a portion of the provincial matching funds are committed for 2018-19, and decisions regarding the allocation of these funds are expected to be communicated in early 2017-18.

The SIF funding provides us with an opportunity to make strategic investments to address some key priorities we have identified through the Long-Term Affordable Housing Strategy Update. As a result, we are requiring Service Managers, through their additional IAH funding, to meet the housing needs of the following:

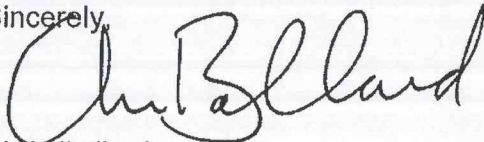
- Supporting affordability for tenants in social housing buildings with expiring operating agreements and/or federal subsidies
- Seniors
- Persons with disabilities including adults with developmental disabilities
- Indigenous peoples
- The chronically homeless
- Youth
- Preventing homelessness as individuals transition from provincially-funded institutions such as hospitals, correctional facilities and the child welfare system
- Projects that support transit corridor intensification and/or community hubs

Under the SHIP program, Service Managers are being strongly encouraged to address water and energy conservation, including a reduction in greenhouse gas emissions, when considering social housing repair projects for funding.

You will soon be provided with the Administration Agreement for the IAH and SHIP that will include the Program Guidelines and additional program details and requirements.

Our government recognizes the need for more affordable housing in Ontario and we welcome these new federal investments in housing and homelessness prevention. By fully cost-matching the IAH and delivering the federal investments we can significantly impact the lives of those who are most vulnerable in Ontario and meet our vision of everyone having an affordable, suitable and adequate home.

Sincerely,



Chris Ballard
Minister of Housing

C: Scott Wilson, Chief Administrative Officer, County of Wellington



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Social Services Committee
From: Ryan Pettipiere Director of Housing
Date: Wednesday, September 07, 2016
Subject: **Survivors of Domestic Violence Portable Housing Benefit Pilot Update**

Background:

At the June 8, 2016 Social Services Committee a report was brought forward indicating that an expression of interest was submitted to the province to participate in the above pilot programme.

As mentioned in the previous report, through the updated Long-Term Affordable Housing Strategy, Ontario has launched a pilot programme to help survivors of domestic violence find safe and affordable housing beyond traditional social housing assistance. Currently, survivors of domestic violence are given priority access to rent geared-to-income (RGI) social housing.

Under the pilot programme, survivors would have access to an additional option to receive a portable housing benefit so they can immediately find housing in their community. A portable housing benefit is a housing allowance provided to a low-income household to help with housing costs. The subsidy gives a household the freedom to choose where to live since it is not tied to a specific unit like most RGI social housing.

Update:

We are pleased to bring the update that the County of Wellington has been successful in receiving funding through this pilot initiative in the amount of \$229,900 in fiscal year 2016-17 and \$229,900 in fiscal year 2017-18. County staff are currently working to implement the pilot programme.

Recommendation:

That the Survivors of Domestic Violence Portable Housing Benefit Pilot Report be received for information.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Ryan Pettipiere'.

Ryan Pettipiere
Director of Housing

Ministry of Housing

Housing Programs Branch
777 Bay St. 14th Flr.
Toronto ON M5G 2E5
Tel: (416) 585-7021
Fax: (416) 585-7003

Ministère du Logement

Direction des programmes de logement
777, rue Bay, 14^e étage
Toronto ON M5G 2E5
Tél.: (416) 585-7021
Télec.: (416) 585-7003



July 11, 2016

Mr. Ryan Pettipiere
Director of Housing
County of Wellington
138 Wyndham Street North
Guelph ON N1H 4E8

Dear Mr. Pettipiere:

Re: Survivors of Domestic Violence – Portable Housing Benefit Pilot

Thank you for your April 2016 submission in response to the Expression of Interest for the Survivors of Domestic Violence – Portable Housing Benefit (SDV-PHB) Pilot. I am pleased to advise that your proposal to provide portable housing benefits to survivors of domestic violence has been approved under the 2016 Social Infrastructure Fund (SIF).

Please note that this approval is contingent on signing a funding agreement with the ministry. Further details on the funding agreement will follow shortly. Your approved funding amounts are \$229,900.00 in 2016-17 and \$229,900.00 in 2017-18.

Four other Service Managers will be working with a consultant procured by the ministry to evaluate the Pilot. The County of Wellington will not be actively participating in the evaluation of this Pilot but will be required to collect certain data in accordance with the evaluation framework being developed by the consultant.

Communication activities related to the SDV-PHB are to be governed by the 2016 SIF Communications Protocol – details of which will be provided in your funding agreement.

Should you have any questions or concerns related to this approval, please contact Matt Ferguson, Senior Policy Advisor, at 416-585-6473, or by e-mail at Matthew.Ferguson@ontario.ca.

I look forward to working with you on this very important initiative.

Sincerely,

Jim Adams
Director

c: Tony Brutto, Team Lead, Regional Housing Services, Western Municipal Services Office

Applicant Services								
CWL Composition (These figures represent the Centralized Waiting List composition on the last day of the corresponding quarter)								
Total 2016 Q1 Applications on CWL:		1346	Total 2016 Q1 Household Members:		2594	Average members per application:		1.93
Total 2015 Q4 Applications on CWL:		1251	Total 2015 Q4 Household Members:		2359	Average members per application:		1.89
CWL Activity (Total Centralized Waiting List actions between January 1, 2016 & March 31, 2016)						Housed By Priority (transfers not included)		
	Total	RGI	Housing Allowance	Affordable	Transfers	Chronological		64.9%
Housed	66	47	10	0	9	Special Priority		29.8%
%	100%	71.2%	15.2%	0.0%	13.6%	Local Priority		5.3%
Wait Times (These figures represent the average CWL wait times for those housed between April 1, 2015 & March 31, 2016)								
CMSM* Chronological		All Units Types	Bachelor	1 Bedroom	2 Bedroom	3 Bedroom	4 Bedroom	5 Bedroom
Wait Times (years)		2.1 Years	2.1 Years	2.5 Years	1.2 Years	2.1 Years	0.5 Years	N/A**
*(CMSM - Consolidated Municipal Service Manager, encompassing the geographic region of the County of Wellington, including the City of Guelph)								
**(N/A - Not Applicable, as no units of this size were housed chronologically during the time period specified)								
Housing Help Centre (these figures show the number of supports provided from January 1, 2016 & March 31, 2016)								
Housing Help Centre supports provided:			272	Rent Bank supports provided:			145	
Properties and Unit Composition								
CWHS Unit Breakdown (as of March 31, 2016)					Housing Provider Breakdown (Service Level Standard)			
CWHS Owned Properties			31	Housing Providers			21	
CWHS RGI Units			1189	Total Number of Properties			31	
Rent Supplement Units			260	Rent-geared-to-income Units			1089	
Housing Allowance Programme (HAP) Units			120	Market Rent Units			476	
Community Agency Deliverd HAP Units			19	Total Number of Housing Provider Units			1565	
Total Units with Rental Support Provided			1588	*100% of federal units are under "market rent units"				
Housing Operations								
CWHS Maintenance Activity (between January 1, 2016 & March 31, 2016)								
Work Orders Scheduled			766	Move Outs			22	
Work Orders Closed			554	Move ins			29	
Affordable Housing								
Affordable Housing New Rental					Affordable Housing Units In Development			
Affordable Housing Projects Built since 2005			7	Affordable Housing in Development			169 Gordon St. Fergus	
Number of Affordable Housing Units			237	Number of Affordable Housing Units			55	
Affordable Units Directly Owned by CWHS			65	Projected Occupancy Date			May 19, 2017	

Applicant Services								
CWL Composition (These figures represent the Centralized Waiting List composition on the last day of the corresponding quarter)								
Total 2016 Q2 Applications on CWL:		1455		Total 2016 Q2 Household Members:		2806		Average members per application: 1.93
Total 2016 Q1 Applications on CWL:		1346		Total 2016 Q1 Household Members:		2594		Average members per application: 1.93
CWL Activity (Total Centralized Waiting List actions between April 1, 2016 & June 30, 2016)						Housed By Priority (transfers not included)		
	Total	RGI	Housing Allowance	Affordable	Transfers	Chronological		41.2%
Housed	60	50	1	0	9	Special Priority		56.8%
%	100%	83.3%	1.7%	0.0%	15.0%	Local Priority		2.0%
Wait Times (These figures represent the average CWL wait times for those housed between July 1, 2015 & June 30, 2016)								
CMSM* Chronological		All Units Types	Bachelor	1 Bedroom	2 Bedroom	3 Bedroom	4 Bedroom	5 Bedroom
Wait Times (years)		2.3 Years	2.3 Years	2.8 Years	1.4 Years	1.9 Years	N/A**	N/A**
*(CMSM - Consolidated Municipal Service Manager, encompassing the geographic region of the County of Wellington, including the City of Guelph)								
**(N/A - Not Applicable, as no units of this size were housed chronologically during the time period specified)								
Housing Help Centre (these figures show the number of supports provided from April 1, 2016 & June 30, 2016)								
Housing Help Centre supports provided:				221		Rent Bank supports provided:		109
Properties and Unit Composition								
CWHS Unit Breakdown (as of June 30, 2016)					Housing Provider Breakdown (Service Level Standard)			
CWHS Owned Properties			31		Housing Providers			21
CWHS RGI Units			1189		Total Number of Properties			31
Rent Supplement Units			261		Rent-geared-to-income Units			1089
Housing Allowance Programme (HAP) Units			118		Market Rent Units			476
Community Agency Delivered HAP Units			16		Total Number of Housing Provider Units			1565
Total Units with Rental Support Provided			1584		*100% of federal units are under "market rent units"			
Housing Operations								
CWHS Maintenance Activity (between April 1, 2016 & June 30, 2016)								
Work Orders Scheduled			878		Move Outs			22
Work Orders Closed			822		Move ins			20
Affordable Housing								
Affordable Housing New Rental					Affordable Housing Units In Development			
Affordable Housing Projects Built since 2005			7		Affordable Housing in Development			169 Gordon St. Fergus
Number of Affordable Housing Units			237		Number of Affordable Housing Units			55
Affordable Units Directly Owned by CWHS			65		Projected Occupancy Date			May 19, 2017



To: Chair and Members of the Social Services Committee
From: Stuart Beumer, Director of Ontario Works
Date: Wednesday, September 07, 2016
Subject: **2016 Ontario Works Service Plan**

Background:

The Ontario Works division is pleased to present the 2016 Ontario Works Service Plan. The Service Plan provides analysis of service delivery in 2015 and identifies important priorities for 2016.

The Ministry of Community and Social Services (MCSS) requires that each Consolidated Municipal Service Manager (CMSM) complete an annual Ontario Works Service Plan that outlines the strategic plan for service delivery and the achievement of improved employment outcomes for participants in receipt of Ontario Works. MCSS and delivery agents work on a two year planning cycle and 2016 represents the second year of the cycle. As a result, the Service Plan for 2016 largely builds upon the priorities established in the 2015 plan with appropriate updates provided to caseload information and planned strategic actions.

Ontario Works supports the goal of helping people move towards employment by holding our service delivery accountable to two measured employment outcomes: Employment and Earnings. The Service Plan articulates our plan to meet our targets in these areas.

MCSS recognizes that the achievement of the employment and earnings outcomes is directly linked to the strategies that delivery agents have in place for increasing the employability of participants. Increased employability measures in the Service Plan emphasize a holistic approach to providing assistance that;

- helps participants in the development of relevant knowledge, skills and attitudes
- motivates participants to demonstrate individual responsibility for attaining their goals
- assists participants to obtain needed supports in partnership with our community partners
- moves participants forward along the employment continuum towards self-sufficiency

Another important factor in enabling us to achieve and track our outcomes with MCSS is having access to a case management and reporting system that is fully functional. The transition to the Social Assistance Management System (SAMS) technology in late 2014 has created a number of challenges for us related to defects in the system and poor functionality in areas such as outcome management and reports. Although the Service Plan anticipates that the adjustment to SAMS will be largely completed by the end of 2016, there are still significant issues related to reporting functionality that has made it challenging to establish and monitor client outcomes.

As a result, MCSS has demonstrated flexibility in negotiating service targets in recognition of the current data limitations and an acknowledgement that significant staff time in 2016 will still be dedicated to incorporating various elements of SAMS into our normal business.

The attached 2016 Ontario Works Service Plan has been negotiated and approved by MCSS as part of the annual service contracting process.

Attachment:

“Ontario Works Service Plan - 2016”, County of Wellington Ontario Works Division.

Acknowledgement:

Special thanks to Diane Tan, Social Planning and Policy Analyst for leading the development of the Service Plan and to all members of the Ontario Works Leadership Team that made contributions to its development.

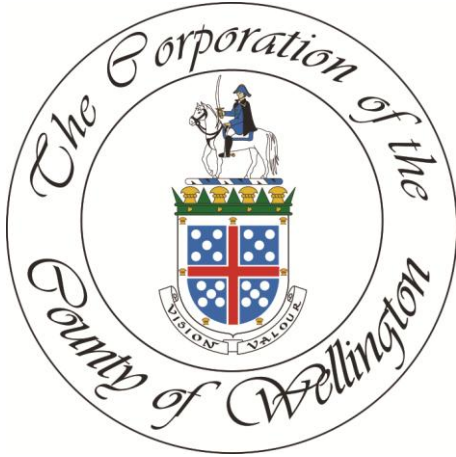
Recommendation:

That the 2016 Ontario Works Service Plan be received for information.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Stuart Beumer'.

Stuart Beumer
Director of Ontario Works



2016 Service
Plan_ FINAL.docx

2016

County of
Wellington

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Executive Summary

The County of Wellington is one of the 47 Consolidated Municipal Service Managers (CMSM) in the Province of Ontario. The County manages and delivers the Ontario Works (OW) programme on behalf of the Province of Ontario to the residents of both the County of Wellington and the City of Guelph. The Ontario Works programme is joined by Child Care Services and Housing Services to form the County of Wellington Social Services Department.

Ontario Works (OW) service planning follows a two year planning cycle and 2016 is the second year of the current cycle. This planning cycle has focused to re-gaining stability and getting back to business as usual since the launch of a new Provincial technology system for social assistance in late 2014. The Social Assistance Management System (SAMS) has had major impacts on our business and we continue to work with the Province and with our staff to work through issues and update processes as a result of the new system. We have made good progress over the past year and we are now able to turn our focus to other important areas of work. As always, our core values of quality and timely service to clients and providing a positive workplace for our team continue to anchor our efforts through this time of change and transition.

As the second year of the planning cycle, the 2016 Service Plan is best viewed as an update to last year's document. The Service Plan has been updated throughout to reflect current caseload information, workload priorities for the year ahead and annual outcome targets. Our priority actions for 2016 have been organized under five priority areas, these areas are listed below with some examples of key actions.

Priority Area	Key Actions
Business Process Improvement and Modernization	<ul style="list-style-type: none"> Supporting the roll out of the Social Assistance Client Portal and the elimination of the paper Drug Card Examining operational impact assessments and productivity reports post -SAMS in an effort to improve local business processes, eg. file management processes, document retention practices.
Client Service Improvement	<ul style="list-style-type: none"> Engaging clients through focus groups to seek feedback and evaluate satisfaction Planning and preparation for the increased integration of client help and intake services across Social Services
Outcome Achievement and Programme Integrity	<ul style="list-style-type: none"> Resumption of the Eligibility Verification Process (EVP) Further work with local Employment Ontario partners to better integrate local employment services

Supporting and Engaging Staff	<ul style="list-style-type: none"> • Piloting the Innovation Lab (i-LAB) process with staff in order to improve and address business process and services • Provide key training and learning opportunities to staff on an ongoing basis
Partnerships and Community Engagement	<ul style="list-style-type: none"> • Be an active leader in the 20,000 Homes campaign to end homelessness locally • Work in partnership with key community collaborations to help address the broader needs of OW clients. Examples of these groups include: the Poverty Elimination Task Force, Drug Strategy, Growing Great Generations and Toward Common Ground. • Connect Provincially to share and influence work related to Social Assistance reform and poverty alleviation, eg. sharing our work with the senior level MCSS staff (ADM, Directors) as we did in 2015.

The Ministry of Community and Social Services (MCSS) has also requested that the 2016 Service Plan address three key Ministry priorities. These priorities are listed and discussed briefly below, with more details provided throughout the Service Plan.

1. Improved Service Coordination between Ontario Works and the Ontario Disability Support Programme (ODSP) office.

- Locally, the OW and ODSP offices meet regularly at both a staff and management level to discuss issues of common interest and improve business processes. These meetings will continue in 2016
- A joint all staff networking and learning event is planned between the two offices in June of 2016
- The OW office continues to ensure internally delivered employment programmes are open and accessible to ODSP clients

2. Stronger collaboration with economic development organizations.

- Continued collaborative work between our Employment Team and the County and City economic development offices will continue in 2016; this includes industry tours, job fairs, targeted job placements, sharing of data and participation on working groups.
- Continued involvement and collaboration with the local Workforce Planning Board.

3. Establishing local partnerships with community organizations.

- The OW office is heavily involved and is a leader in supporting community collaborations that support the needs of Ontario Works clients and other marginalized or disadvantaged groups. The local Poverty Elimination Task Force is an example of a group that the County funds and works closely with to address issues of income security, food insecurity, health equity, and housing and homelessness at a community level.
- Co-leading the Guelph Wellington 20,000 Homes Campaign, a community collaborative initiative to end homelessness in Guelph Wellington by July 2018.
- The County will continue to be involved in violence against women prevention through funding and close involvement with Women in Crisis and other partners through the Sexual Assault and Domestic Violence committee.

Finally, I would like to commend the continued effort and high quality work of our team. They have continued to provide excellent client service to our clients through a challenging period in 2015 and this is a testament to their commitment and competence. We are excited that 2016 will be about moving forward again, and we look forward to working with the Province and our community partners to improve and modernize the services and supports we are providing to our clients.



Stuart Beumer, Director of Ontario Works

June 2016

1 Ontario Works Vision and Mandate

County Of Wellington

The County of Wellington Ontario Works division has a vision and a service mandate that builds upon the vision and mandate for the Ontario Works programme that has been established by the Province.

Vision

To inspire and support every client in achieving their goals.

Service Mandate

We strive to effectively serve people needing assistance by delivering high quality programmes and services in collaboration with our community partners, in accordance with the provincial Ontario Works programme.

Province Of Ontario

Vision

To achieve improved employment outcomes for Ontario Works participants by increasing individual employability with the goal of sustainable employment and increased financial independence.

Mandate

To provide employment assistance and financial assistance to people in financial need. The Ontario Works programme:

- Recognizes individual responsibility and promotes self-reliance through employment;
- Provides financial assistance to those most in need while they meet obligations to become and stay employed;
- Effectively serves people needing assistance; and
- Is accountable to the taxpayers of Ontario

2 Environmental Scan

Analysis

This section of the OW Service Plan provides an analysis of 2015 outcomes, the current political climate, a description of the 2015 OW caseload, a summary of the local labour market, and information regarding community engagement activities.

Following the transition to SAMS in late 2014, local emphasis was on ensuring client service continued to meet established service standards. Moving forward, priority has been placed on employment-related outcomes as SAMS moves towards stabilization. To ensure integrity of service following this transition, there have been increased efforts in the area of file auditing and review. Although employment outcomes were achieved in 2015, the focus of the OW office was on maintaining daily operations and ensuring clients received the correct financial benefits in a timely manner

2015 Outcome Funding Results and 2016 Baseline Forecasts

Measure	2016 Target	2015 Average	2016 Baseline
1 - Average Employment Earnings	\$ 736	\$ 729	\$ 729
2 - Percent of Caseload with Employment Income	9.5%	9.4%	9.4%

Narrative

1: Average Amount of Employment Earnings for Participants with Earnings

This number meets last year's target of \$729. The 2015 average will be used as the baseline for 2016, and a 1% improvement is forecast. This conservative target was selected in consideration of the significant needs that OW clients on average experience in achieving increased and sustained employment earnings. Unemployment is low in Guelph and Wellington and the small number of individuals and families that receive Ontario Works (approximately 1.6% of the total population) tend to have more profound barriers to obtaining and maintaining employment.

2: % of Caseload with Employment Income

This number meets last year's target of 9.4%. The 2015 average will be used as the baseline for 2016, and a 1% improvement is forecast. This target is based upon performance as indicated on the SAMS Transition Report. Throughout 2016 the OW office will be working with the Province to understand how this outcome is captured in the SAMS system as we feel it consistently underrepresents the achievement of our clients that we track outside of the system.

External Influences

The Ontario government's commitment to increase the minimum wage in line with inflation will continue in October of 2016 when the rate will increase from \$11.25 to \$11.40. We anticipate that these recent and continued increases will positively impact those on our caseload who are employed in positions paying minimum wage and will strengthen performance in the outcome measures associated with employment earnings.

The Liberal Government's agenda related to social assistance reform and modernization was further advanced in the 2016 provincial budget and has the potential to influence caseload levels, outcomes, and programme administration into the future. Throughout 2016, we will work to implement and monitor the impact of the following key reforms announced in the current and previous budgets:

- Rate increases to single clients of \$25 per month and of 1.5% for all other individuals effective October 2016
- Changes to the client requirements and treatment of income related to child support
- The expansion of self-serve options to OW clients through Social Assistance Online
- The consolidation of various employment benefits into a single, more flexible benefit
- Employment services integration efforts being led by the Ministry of Training, Colleges, and Universities

SAMS continues to require significant investments in planning, training, trouble-shooting, and local business process development. SAMS is a key ingredient to our success in achieving our outcomes and supporting our clients. The implementation of continued system improvements is critical to supporting our work (e.g. reports, data fixes). We remain largely dependent on the work of MCSS in this regard and we are working in collaboration with our provincial colleagues, OMSSA, and other service managers to support system improvements. One example of this work has been our active participation in the OMSSA Business Recovery Working Group as well as the provincial Claim Subsidy Pilot group.

Caseload Description

The following table provides a description of the County of Wellington's OW caseload, including actuals from 2013, 2014, and 2015. A 3% increase in our caseload is predicted for 2016 as a result of the continued structural changes in the labour market and the mismatch between employer expectations of prospective employees and the skill level of many of our clients.

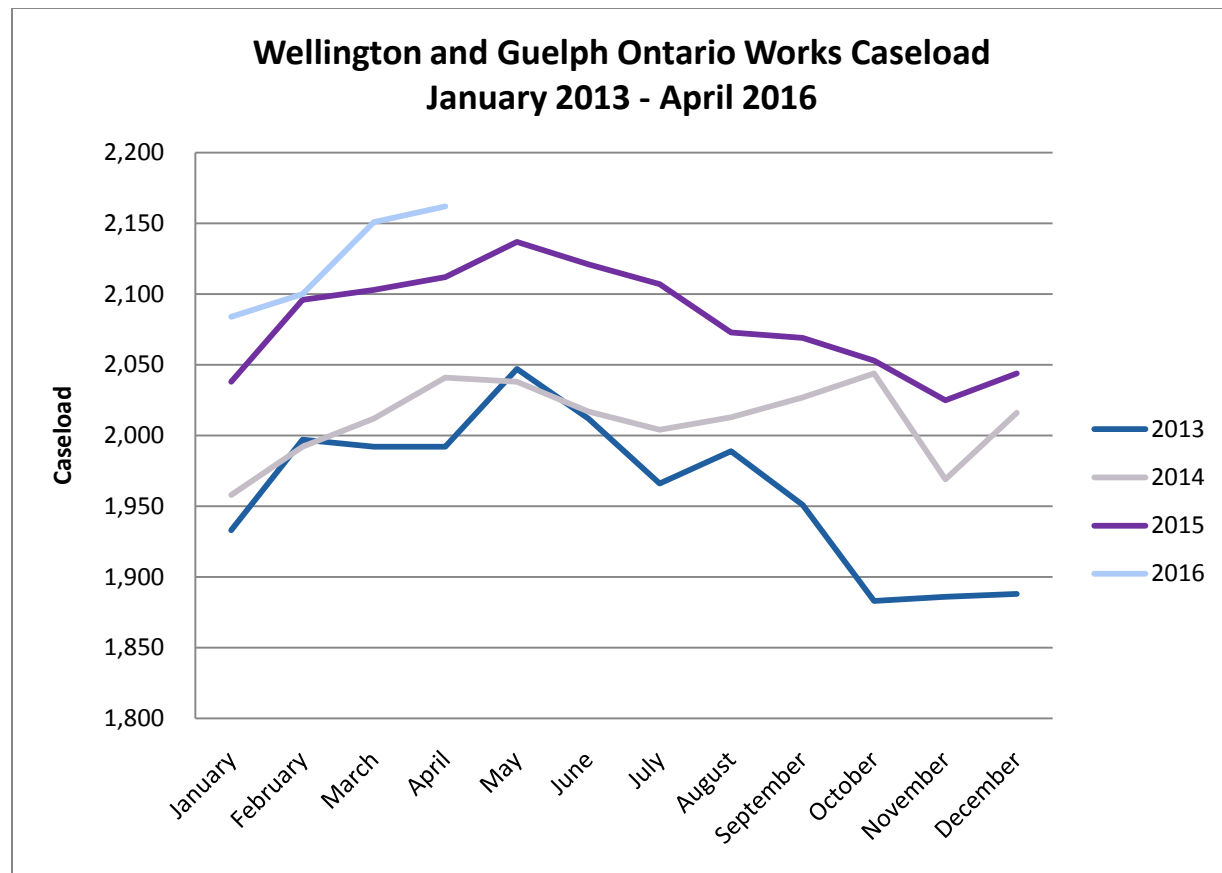
Caseload	2013 Actual	2014 Actual	2015 Actual	Source
Average monthly total caseload	1,961	2,011	2,082 ¹	Form 5
Average monthly number of Ontario Works participants with deferred participation requirements	572	N/A	N/A ²	Form 5
Average monthly number of ODSP participants (voluntary)	13	N/A	N/A ²	BUS
Demographic Variable	Dec 2013	Dec 2014	Dec 2015	% Change
Number of Cases	1888	2,016	2,044 ¹	1.4%
Total # of People	3864	N/A	3,459 ¹	N/A
# of Dependants Aged 0-6	648	N/A	719 ³	N/A
Singles	63.65%	N/A	63% ³	N/A
Sole Support Parents	31.77%	N/A	29% ³	N/A
Couples with Dependants	5.61%	N/A	5% ³	N/A
Couples without Dependants	2.61%	N/A	2% ³	N/A
Average # of Dependants per Family	1.546	N/A	0.63 ³	N/A
LEAP – Average Monthly Caseload	27.5	N/A	11 ⁴	N/A
Months on Assistance – City of Guelph	22.5	N/A	23.3 ³	N/A
Months on Assistance - County of Wellington	19.3	N/A	24.3 ³	N/A
Average Monthly Earnings	\$721.97	N/A	\$764 ¹	N/A
Number of Recipients with Earnings	321	N/A	N/A ²	N/A
Percent of Caseload with Earnings	9.3%	N/A	14% ¹	14%

¹ OW SAMS Transition Performance Report (Preliminary Caseload) – March 2016

² Caseload data through the provincial technology is unavailable for December 2014.

³ SAMS Integrated Case Summary Report

⁴ This number accounts only for September 2015. Data for the LEAP programme through SAMS was not available or unreliable for other months



The graph above indicates caseload trends for the County of Wellington and the City of Guelph (combined) since 2013 (Source: OW SAMS Transition Performance Report, March 2016)⁵. Although the caseload has been slowly increasing year over year, it tends to follow a typical pattern of increasing over the winter to a high point in the spring and then declining through the summer to a low point in the fall. This is most likely attributable to seasonal changes in the employment market.

Local Labour Market

The unemployment rate for the City of Guelph began at 5.1% in January of 2015, falling to 4.2% in January of 2016. This positive change is further evidenced by an increase in overall employment, starting at 86,000 in January 2015 and growing to 97,000 by January 2016. This statistic includes both full-time and part-time workers. The unemployment rate for the County of Wellington including the City of Guelph has remained among the lowest in Canada for 2015 - 2016.

⁵ Caseload data for November 2014 lacked integrity due to the transition to SAMS. As a result, data for October 2014 was used for November 2014 as well.

As part of the 2015 Wellington Business Retention and Expansion Project (BR+E), interviews conducted with local business owners have indicated a strong local economy and healthy job growth in the County. Job growth was also felt in the City of Guelph with 97,000 jobs, representing an increase of 9.9% over the same time period last year. This local growth favourably compares with a high labour force participation rate of 72%.

A significant skills mismatch continues to take place locally whereby unemployed workers with low skill sets either cannot find work or are caught in the ‘find employment only to lose employment cycle,’ while at the same time there exists a remarkable and unanswered demand for highly skilled workers⁶. This is particularly evident within the County of Wellington where employers have continued to note the difficulty they experience in attracting qualified workers from beyond the County. To complicate the skills mismatch, the lack of public transportation continues to present challenges for both employers and workers in the County.

The positive job growth locally is expected to continue, with 43% of employers interviewed as part of the BR+E project indicating they plan to expand into 2016. Sectors leading the job growth in Guelph Wellington include manufacturing, agriculture, health care, services and transportation⁷. In particular, local labour market growth is expected in the year ahead based on the following 2016 highlights:

- Musashi Auto Parts Canada Inc. in Arthur still in expansion mode, adding 25-40 new jobs
- With the 2015 subsidy support of the federal and provincial governments, Linamar is set to add 1,200 new high quality manufacturing jobs over the next decade
- Toyota Boshoku Canada of Elmira received \$1 million in funding, creating 73 new jobs
- A planning proposal was put forward to council for a new Lowe’s location in Guelph. If approved, Lowe’s could bring hundreds of new jobs to the area in the future.
- Construction has begun on the second Walmart location in Guelph and this is expected to attract 50-75 new part time and full time employment opportunities.
- The new site and expansion of the Groves Memorial Hospital in Fergus will attract employment for local skilled trades during the construction phase

In contrast to this positive growth, the retail sector is showing signs of a challenging market as of late, beginning with the loss of Target across Canada in 2015. Both the Guelph and Fergus Target locations are now closed, but have been replaced by Walmart in Guelph and Giant Tiger in Fergus. Dollarama will be sharing the old Target facility in Fergus in 2016. The Guelph Future Shop location has been renovated and rebranded as a Best Buy with minimal labour disruption and job loss. Guelph’s Stone Road Mall is currently under expansion attracting several large

⁶ Workforce Planning Board of Waterloo Wellington Dufferin. (2013). Labour Market Interim Report. Released February 2013

⁷ County of Wellington (2014). County of Wellington Economic Profile. Released July 2014.

National retailers, such as Marshall's and Forever 21. This growth will potentially have a positive impact on the employment prospects of our caseload and where possible we will work with employers and our economic development colleagues to directly connect and support appropriate OW clients to these opportunities.

Community Engagement

At every level of the organization, OW staff continues to be involved in the community through collaborative work and meaningful partnerships. Investing in these activities strengthens our connection to the local community, region and province, enabling us to stay informed on issues that impact the delivery of our services. These efforts also lead to client service improvements as we plan, coordinate and integrate human services at a community level. A few collaborative efforts are highlighted below.

Housing

The OW programme is highly integrated with the delivery of homelessness related programmes and supports, which have proved highly beneficial in helping OW and ODSP clients maintain or obtain housing. In 2015, the County of Wellington conducted the second annual Point in Time (PIT) Count to understand the extent of homelessness in the community with particular attention paid to relative homelessness. Data from the PIT Count helped to inform a number of programmes that came into development over the past year. In partnership with the Welcome In Drop In Centre, the Housing First programme began in 2015 with 15 participants over the year, assisting in life stabilization and overall skill building. At the beginning of 2016, the Diversion and Rapid Re-Housing programme was launched to support shelter operators and clients in coming to appropriate interventions. Finally, the County, in partnership with the local Poverty Task Force (PTF), has committed to join and co-lead the 20,000 Homes Campaign, a national effort to end homelessness. This will include a comprehensive PIT Count to identify the community's most vulnerable and acute homeless population with a commitment to housing a targeted number at year's end. The campaign involves a complete community effort to improve our service systems and responses so that homelessness can be eliminated locally.

Income

With the understanding that many individuals and families in Guelph Wellington, including those working full time, face challenges related to inadequate income, our staff have been supporting the living wage movement through involvement with the Income Security Action Group of the local PTF. By supporting the living wage, we can ensure that working individuals and families can meet their basic living expenses, support the healthy development of their children, and move towards financial independence.

Food Security

In partnership with the PTF, local townships, and Wellington Dufferin Guelph Public Health, the OW Department in Fergus took part in a Market Bucks Pilot Project where OW clients in Wellington North were provided farmer's market vouchers. These vouchers had monetary equivalents and were available to the public for purchase. This allowed OW clients the ability to purchase fresh and healthy food in a manner that maintains dignity and builds community. The pilot project showed positive results in participant abilities to purchase healthier food (particularly fresh produce) as well as connectedness to the community. With the success of this pilot, the County looks towards participating in an expanded Market Bucks programme for Ontario Works recipients across all areas of north Wellington County.

Health

In early 2015, three oral health programmes for low income children were integrated into one rebranded public oral health programme to simplify and streamline access. This integration included the social assistance dental programs for children. The OW office continues to be involved with the local Oral Health Action Committee in order to ensure the needs of our clients are understood and continue to be met through this transition period.

The OW office is also an active partner with the Wellington Guelph Drug Strategy. The Drug Strategy is a multi-stakeholder group that addresses issues related to substance misuse; in 2016 key priorities of the Drug Strategy include:

- Moving forward the recommendations of the "We Can Better" youth addictions report
- Advancing the need for a rapid response addiction medicine clinic locally
- Supporting the community response to crystal meth
- Continuing to support the work of the local Drug Treatment Court
- Connectivity Table

Integrated Service Planning

The County Social Services Department supports coordinated service planning at a community level. A key initiative in this area is the Toward Common Ground project. This Trillium funded project has brought together 12 key human and social service organizations in the community to build a sustainable model for integrated human service planning. This will include improvements to how we share and use data, identify key needs in the community and evaluate the impact of our work.

3 Programme Management

Analysis of Resources + Service Delivery Rationale:

The organizational chart on page 15 provides an overview of the staffing resource allocations within Ontario Works. Major functions are described below with attention given to identifying potential risks, priority actions, and improvements.

Following a substantive shift to our case management model in 2014 where caseworkers manage both the income and employment aspects of OW cases, our caseloads have remained quite stable at approximately 100 households per caseworker. The focus for 2015 was learning and adapting to the SAMS technology. In 2016 we will be working to normalize operations with the new system and returning to other priorities such as making improvements to how we support the needs of clients.

An 'all hands on deck' approach was used after SAMS go-live which saw the movement and adaptation of staff to various supporting roles. This included a combination of temporary staffing, secondments, and assigning staff to supporting roles. Ensuring that client service continued to meet established service standards was and continues to be our key focus. In 2016, temporary positions, assignments, and workload modifications are anticipated to end, with all staff returning to normal duties. Despite the approval of MCSS to re-deploy resources and suspend activities in the areas of Family Support, Eligibility Review, and overpayment collection, the County has continued to perform these functions throughout SAMS implementation. We are also prepared to resume EVP activities in the fall of 2016 as planned by the Ministry.

In 2016, work will continue with managers and staff to normalize operations with the SAMS system. This will include ongoing work to update and modify business processes and service delivery approaches. More specifically we plan to complete the following actions:

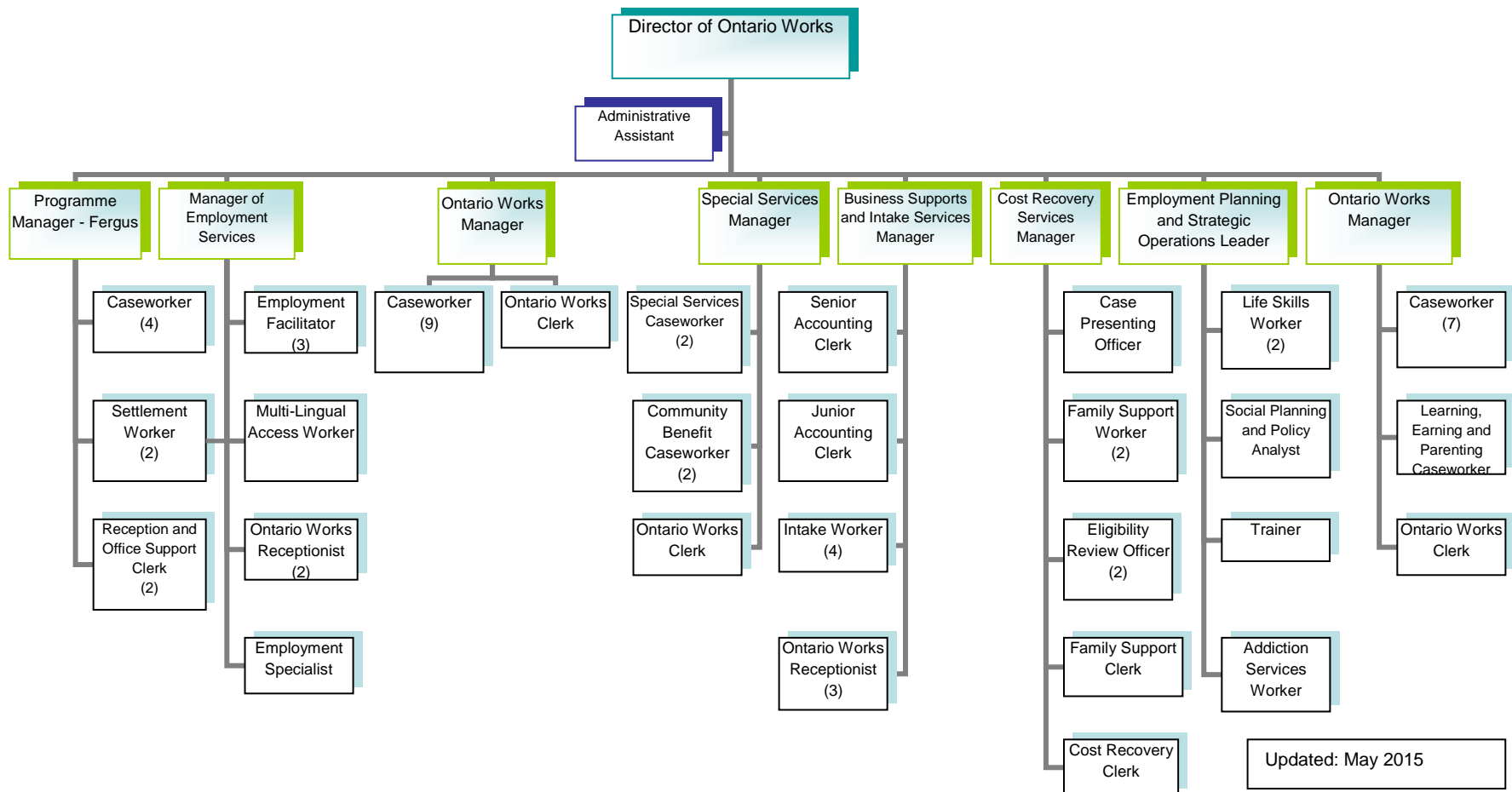
- Support caseworkers in fully satisfying file management expectations in SAMS through a targeted training and file auditing process
- Engage staff through an Innovation Lab (I-LAB) process to redesign key areas of work in the interest of improving client service and gaining administrative efficiencies (e.g. documentation and filing standards, reapplication processes)
- Complete an update with IT services for our secondary CAPPS technology system to support case management, especially in the area of outcome plans
- Examine the Operational Impact Assessments and SAMS Productivity Study released by the Province with the intent of learning best practices that will improve the overall functioning of the office

Currently, our Trainer and other expert staff continue to deliver SAMS training to both new and returning staff. Refresher sessions are also offered, with the goal of ensuring all staff are well-equipped and comfortable working in SAMS while we continue to meet the established service standards. In 2016, this training will become increasingly targeted to key areas where staff are requiring additional support (e.g. managing overpayments).

The 2016 provincial budget included an announcement that significant changes would be coming in relation to how child support is treated under Ontario Works. These changes are anticipated to have impacts on our Family Support team. We will work with the Province and our staff to support the transition and determine how roles and functions may need to be adjusted in the interests of supporting clients and meeting the programme expectations of the province.

In 2016 the Social Services Department will be reviewing client reception, help services, and intake functions across programmes. The intention is to move towards the integration of these services in the interest of improving service to clients. This is a significant undertaking that will take a phased approach. Consultation and communication at all levels of the organization, along with clients and the community will occur throughout the process. It is hoped that by the end of 2016, an integration plan will have been developed and work will have begun towards these changes.

County of Wellington Ontario Works Organizational Chart



Intake Services

Applicants for Ontario Works have three options to apply for assistance:

Call: 1.800.265.7294 x 3390 or 519.837.2670 x 3390

Click: www.ontario.ca/socialassistance

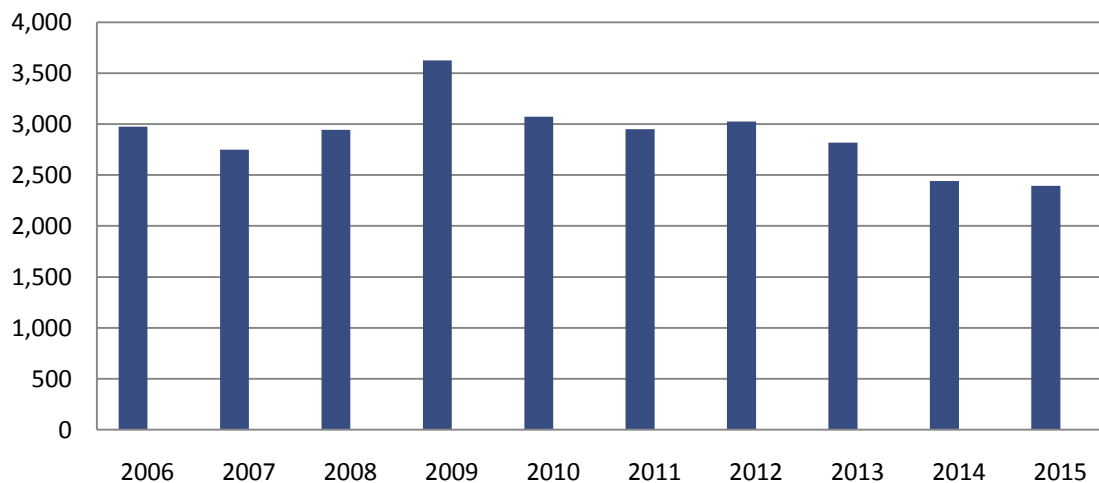
Visit: Our main office at 138 Wyndham St N. Guelph ON

We continue to promote the online application for Ontario Works through various channels including our website, voice message system, and through community partners. In 2015 we saw an increase in the number of applications being received through the online channel at a yearly average of 16.8%. This is up from the yearly average of 12% in 2014, 9% in 2013 and 7% in 2012. This upward trend in online applications has occurred despite very little promotion of this service. This demonstrates the increasing desire of our clients to utilize electronic service channels.

The majority of intakes continue to be completed over the telephone. Additionally, clients who have completed an online application are also contacted by telephone to confirm information and schedule a Verification Interview (VI) as appropriate. In an effort to streamline access, enhance customer service, and provide efficient responses to callers, we are exploring changes to the phone system that would see an increase in the percentage of calls answered directly by our intake unit.

In 2015, the Intake Team responded to 3,757 requests for assistance, representing an approximate 7% decrease from 2014. Of the total number of requests received, 2,395 (64%) were scheduled for a Verification Interview (VI). The remaining requests were either deemed ineligible, the client voluntarily withdrew their application, or the individual was seeking general information only.

Yearly VI's Booked



Case Management Services

We are seeing signs of returning to some normalcy with respect to case management. Late in 2015, there has been more emphasis on assisting participants with employment supports. Caseworkers were encouraged to work with our clerical staff to schedule participants for Outcome Planning sessions and Two Year Reviews. We have also begun the preliminary work to better set up the provider management areas of SAMS. This will enable us to track the services that participants are engaged with to obtain a better understanding of what interventions are successful. In early 2016, we returned to more regular auditing files which will ensure that all caseworkers are following consistent practices.

Caseworkers continue to benefit from utilizing the Comprehensive Assessment and Action Plan System (CAAPS) to capture and monitor employment activities for OW clients. Caseworkers have identified some additional functionality that would enhance abilities to capture relevant data and monitor caseloads. In addition to the current administrative functions of the CAAPS system, we have added functionality to identify participants who may benefit from employment interventions such as workshops, job fairs, and assessments. To ensure that this additional case management tool will be able to provide effective support to caseworkers, we are currently working with our IT department to make the necessary revisions. Working with the current extracts from SAMS has been a challenge, however we continue to move forward and hope to complete the revisions by 2017.

To support a more participant focused LEAP programme, we have purchased the required technology to allow us to complete Verification Intakes from remote locations. We have been establishing secure locations, where our technology is able to function, to allow us to meet participants. We have also been consulting other CMSM'S to learn their successes with the

LEAP programme and are hopeful that some of these interventions will have the same positive effect. We also look towards increasing our direct involvement with schools and service delivery partners who support clients in this programme.

Life Skills Programmes

The Addictions Services Initiative (ASI) is an intensive case management programme for clients struggling with substance abuse issues that prevent them from obtaining and maintaining employment. Clients who are interested in working on their addiction issues are referred to the ASI Life Skills Worker, who, in collaboration with Community Addiction Services (CADS), Stonehenge, and other addiction service providers, assists clients to get the treatment and support they need throughout their recovery journey. Once the client reaches the maintenance stage and has not relapsed for a substantial period, they are ready to be referred back to a general OW Caseworker to seek employment.

The Mental Health Life Skills programme also utilizes an intensive case management model for clients. Referrals to the Mental Health Life Skills programme are made by caseworkers when a client identifies that they are struggling with significant mental health issues that prevent them from gaining financial independence. Clients receive assistance with appropriate referrals to community mental health resources or for medical and psychiatric assessments that may assist the person in stabilizing their situation. Assistance is also provided to clients for completing ODSP applications where appropriate.

In an effort to standardize the referral process as well as track the progress of clients within each of these programmes, the County is exploring various tools and strategies to measure client needs and development. One part of this strategy includes an evaluation of the larger OW caseload to determine the level of need/functioning of clients and develop appropriate interventions to respond to these needs through ASI, Life Skills, or employment supports programming. The second part of this strategy includes implementing an ongoing evaluation tool to capture relative progress of clients within the ASI and Mental Health Life Skills programmes. Both parts of this programme will assist the County in better understanding the level of need of our clients, and stream our caseloads to appropriate, evidence based interventions.

An annual ASI Service Plan is completed and submitted to the ministry. The service planning process gives us an opportunity to outline our service strategies, programme management functions, outcome monitoring, and partner linkages.

Fergus Social Services Office

The Social Services office in Fergus has been open since April 2012, providing County residents access to a variety of social services, including OW and Settlement as a primary focus. The office continues to house other social services including child care, social housing, and ODSP supports. Specialized workers who complete functions such as family support, eligibility review, addiction and mental health services, and LEAP travel to the Fergus office to meet with their clients that reside in the office catchment area. The addition of this office location has made a significant improvement to our ability to provide excellent customer service, making our services far more accessible to those living in the central and northern areas of Wellington County.

All applications for social assistance are received and processed centrally via the Intake Team at the Guelph office. Verification Interviews and on-going case management for clients, who reside in one of the four townships of Centre Wellington, Mapleton, Minto and Wellington North, take place out of the Fergus office.

In addition, the Fergus office is also the primary location of the Settlement Services programme. Funded through Immigration, Refugees and Citizenship Canada (IRCC), the mandate of this programme includes assisting newcomers to Canada to access community services and adjust to life in their new communities. Recent announcements by the Federal government to accept large numbers of refugees, namely from Syria, to Canada as Permanent Residents, have greatly increased the need for Settlement Services and supports in the County of Wellington.

These refugees are entering Canada through sponsorship via the Government Assisted Refugees (GARs) programme, Private Sponsorships, or Blended Visa Office Referred (BVOR) programmes. Although the County of Wellington is not one of the six designated GAR destinations, secondary migration occurs from bordering GARs. Our Ontario Works programme has also witnessed a slight increase of in-land claims via the United States. No active sponsorship exists in these cases, and applications have been taken for Ontario Works and Housing subsidies. The County of Wellington has also witnessed a great increase in Privately Sponsored refugees. Many hours have been dedicated to sharing information, communication, and coordination of resources in assisting these groups with their sponsorship efforts.

Settlement Services supports are available at no cost to those with Permanent Resident, Convention Refugee, or Live-In Caregiver status in the County of Wellington and City of Guelph. Experienced Settlement Workers help newcomers in the areas of accessing interpreters/translators, finding housing and affordable child care, registering children in school, language training, finding a family physician, seeking employment and navigating government and community services. Information sessions are provided to educate newcomers about labour laws in Canada, their rights, responsibilities, and safety in the

Canadian workplace, and how to navigate the numerous options with Canadian banking institutions. Collaboration with Economic Development has also ensured the movement towards growing local rural communities by successfully integrating newcomers.

Cost Recovery Unit

The Cost Recovery Unit is responsible for four primary programmes: Eligibility Review, Case Presenting, Family Support, and the Eligibility Verification Programme (EVP).

The Eligibility Review programme continues to operate in an efficient manner by addressing allegations and complaints early. We have a team of two EROs and one clerical support that manages complaints and referrals from various sources inside and outside of Ontario Works. The EROs continue to work with intake staff, who advise of an open allegation in SAMS when scheduling a verification interview in anticipation of resolving the outstanding issue. Our Case Presenting officer (CPO) works with members of the cost recovery team in completing internal reviews. The CPO completes and defends subsequent submissions to the Social Benefits Tribunal. There is an open communication between the local legal clinic and the CPO in an effort to resolve outstanding issues for clients. The CPO manages assignments and reviews overpayments in accordance with policy and uses system generated reports to ensure that established overpayments are accurate.

The Family Support Programme assists clients in obtaining child and spousal support orders through the Ontario Court of Justice at which time a court order for custody, access, and support is resolved. Family Support Workers (FSW) will assist clients in setting up private agreements if an application in court is not necessary. The FSWs will assign court orders or agreements that are not in pay. Accordingly, they continue to defend municipal arrears that are owed to the County of Wellington or other municipalities when a variation has been filed by the support payer residing in this jurisdiction. Following the Provincial budget announcements, significant changes are anticipated to this area in 2016 and we will work with the province, staff, clients, and community to implement these changes.

The EVP continues to remain in suspension due to SAMS, however, it is expected to be operational this year. There will subsequently be a required training session for the Cost Recovery team to re-initiate the programme.

Special Services Unit

The Special Services Unit delivers homelessness prevention and support programmes, as well as discretionary benefits. Below is a list of special services programmes:

- Housing with Related Supports
- Community Grants Programme
- Emergency Shelter Solutions
- Municipal Discretionary Benefits
- ODSP Discretionary Benefits
- Public Funerals and Burials
- Housing Stability Programme
- Emergency Energy Fund

In relation to OW case management, Special Services staff work directly with individuals and families residing in both supportive housing environments and Emergency Shelters. Staff dedicated to clients at these sites facilitate OW applications, assess eligibility, and provide support in transitioning out of shelter and support programmes and into longer term housing solutions.

The Municipal Discretionary Benefits Programme is exclusively funded by the municipality. This programme assists individuals and families on low and fixed incomes with various needs ranging from urgent dental care to assistive devices and medical needs. This programme also assists individuals and families with health related needs while they are staying in emergency shelter as well as start-up costs in some instances to secure housing and utilities when leaving a shelter. ODSP clients in need of discretionary benefits access this service through the Special Services Unit. Staff determine eligibility and provide assistance in a timely manner. Key benefits to ODSP clients include dentures, incontinence supplies, surgical supplies, and other health related items.

A Housing First Pilot Programme ('HF Pilot') was launched in January 2015 in collaboration with the Welcome In Drop-In Centre, a local Emergency Shelter Provider, with funding and administrative support provided by the County of Wellington through CHPI. The goal of the 12-month HF Pilot is to provide immediate access to permanent housing and wrap-around supports to 15 individuals experiencing chronic/complex issues as a barrier to securing and maintaining housing. The initial results of this pilot initiative were very promising, resulting in the removal of the pilot status and the investment in a second HF Worker to take on an additional caseload of chronically and episodically homeless individuals.

Public funeral and burial requests remain at a high level and show signs of continuing to increase. The combination of an increasing population in the City of Guelph and the County of Wellington, an aging population, and rising social assistance caseloads will likely result in a continued increase in the number of publically funded funerals and burials for the foreseeable future.

Administration of the Emergency Energy Fund (EEF) and the Low Income Energy Assistance Programmes (LEAP) as well as the Housing Stability Programme (HSP) by the Special Services Unit has continued a streamlined access point for all low income applicants requiring assistance with obtaining or retaining housing. Also added into this area in early 2016 was administration of the Ontario Electricity Support Programme (OESP) which additionally provides support to low income individuals in reducing their electricity costs.

Oversight Strategy

Programme integrity and risk management are high priority areas for the delivery of Ontario Works and play a significant role in our oversight strategy. By ensuring that decision making occurs in a consultative and proactive manner, possible areas of risk are identified and mitigated to promote effective operations and prevent any negative outcomes. Ongoing improvements to the SAMS system in 2016 should allow us to make continued improvements to our ability to track and monitor our work in relation to back-end financial management, overpayment management and file auditing.

Our oversight strategy consists of a number of on-going activities wherein programme risks and areas for improvement are identified. Key activities are listed below:

- Comprehensive file reviews by managers of all caseworkers, ensuring that they are properly utilizing the SAMS technology and meeting service expectations
- Regular team and all staff meetings to discuss issues and seek staff input
- Bi-weekly management meetings to discuss issues, approve policy, review outcome performance and suggest ideas for improvement
- Daily review by staff of all payments
- Quarterly meetings between the local office and the Provincial Programme Supervisor to review programme expenditures, performance, emerging issues, and outcomes

Our organization continues to work with the Province on the implementation of the Integrated Social Assistance Management Framework (ISAMF). The County supports the overarching goal of ISAMF to ensure that the Ontario Works programme is being effectively delivered and managed by service managers. County staff will continue to actively participate with MCSS as they roll out more information in relation to ISAMF, and will work to make the necessary modifications to operations as elements of the framework begin to be implemented. A key area of focus for 2016 will be the planned resumption of EVP activities by our Cost Recovery Team.

The Training Team is responsible to assist with interpretation, communication, and tracking of legislative changes, policies and procedures. All provincial legislation is forwarded through to this department to be reviewed and disseminated to staff in a timely manner. All local business practices are uploaded to our intranet for easy access by all staff. More complex questions related to policy interpretation are resolved through the Provincial Clearinghouse process.

Since the transition to SAMS, Treasury staff has been unable to prepare and submit subsidy claims. We are working closely with provincial staff as part of the provincial pilot project to initiate an automated subsidy claims process through the SAMS technology in 2016. In the interim, we continue to follow a process of monitoring our monthly expenditures and adjusting our cash-flow with the Province as required. Additionally, separate caseload statistics for the City of Guelph and Wellington County have been unavailable since SAMS go-live, presenting challenges in monitoring caseload data. Provincial staff has been working with us on resolving this issue as well.

Additionally, the County is working to better understand the outcomes as indicated in the SAMS Transition Report. In certain areas this Report seems to under-report performance as compared to information provided by the Province historically (e.g. percentage of exits to employment) and this represents a risk to our ability to meet our outcome targets. We continue to work collaboratively with the Province to validate and understand SAMS reporting and then to adjust tracking and case closure practices with our staff to ensure that outcomes are captured appropriately. Overall Working relationships between OW staff, Treasury staff, and provincial MCSS staff have been very positive, leading to open and pro-active communication and problem solving as we adjust to changes tied to the SAMS implementation.

Overview of Learning Supports

Our organization remains committed to facilitating professional development and lifelong learning experiences for all of its employees. The provincial training curriculum, Supportive Approaches through Innovative Learning (SAIL), continues to form the foundation upon which other experiences are built. We completed a full SAIL training in 2015, and offered some limited seats at the sessions to other CMSM's, community partners, and staff from other areas of Social Services to deepen our positive partnerships.

In addition to offering SAIL modules, we take concrete action to ensure that the principles of the SAIL training are lived out by our staff throughout the organization. SAIL principles are applied through various initiatives and means, including self-care groups, lunch and learn sessions, job shadowing, a resource library, an intranet, and staff learning events. A further support for staff is the Trainer, who is a resource regularly used by staff in an advice and guidance capacity to assist them with policy interpretation and decision making.

An important priority for training and development in 2016 will be a concerted effort to update and support the implementation of business processes post SAMS implementation. This will involve analysis of workload impact assessments, reports and the productivity studies, and significant engagement with staff to make improvements to our operations. Additionally, our Trainer and other expert staff will continue to deliver SAMS training to both new and returning

staff, and to offer refresher sessions with the goal of ensuring all staff are well-equipped and comfortable working in SAMS while we continue to meet the established service standards.

Staff are offered a variety of training opportunities appropriate to their roles during the course of the year. The County's Performance Appraisal process allows staff, with the support of their manager, to identify their own learning and personal development goals. Throughout the year, the training unit provides 'refresher' sessions based on feedback received from staff and management as well as information received from the Province related to programme updates and changes. In addition, staff are supported in attending conferences and courses throughout the year through the Association for Municipal Employment Services (AMES); Ontario Municipal Social Services Association (OMSSA); as well as local workshops related to issues such as addictions, mental health, youth services and other inter-agency learning events.

Additionally, Ontario Works managers are offered a variety of learning opportunities, and over the past year, a group of managers completed a Certificate in Leadership offered through the University of Waterloo. This programme aims to build the capacity of managers by offering training in leadership skills such as coaching for success, how to lead people, team building, and managing opportunities for conflict.

4 Outcome Strategies

Outcome Funding Targets for 2016

The outcome projections for 2016 remain conservative due to continued labour market uncertainty, the employment barriers experienced by OW clients (e.g. skills mismatch), both of which point to continued OW caseload growth. Additionally, the implementation of SAMS has required significant staff time and attention, which we anticipate will continue to create challenges in achieving our outcomes.

Strategies to address the employment needs and challenges of clients in 2016 will represent a continuation and expansion of efforts started in 2015, including:

- An increased focus on life stabilization and life skills interventions with clients
- Planning and goal setting activities with clients, e.g. the Getting Ahead programme
- Targeted job placement efforts by our Employment Specialist
- Increased integration with Employment Ontario in the interests of better supporting clients (e.g. targeted referrals to Youth Job Connect, shared delivery of services)
- Work with Economic Development partners to connect OW clients to emerging employment opportunities

The chart below outlines our 2016 outcome targets which are reflective of a 1% improvement over 2015 actuals that have been used as the baselines..

Measure	2016 Baseline	2016 Target
Average amount of employment earnings for participants with earnings	\$729	\$736
Percentage of the caseload with employment income	9.4%	9.5%

Action Steps and Resources

Labour market trends locally continue to indicate a significant and unanswered demand for highly skilled and educated employees, countered by a significant number of unemployed individuals with lower skill sets. Additionally, those who are unemployed with a low skill set may not have the resources necessary to upgrade their skills and/or require upgrading that will require a significant investment in time before they are able to compete for sustaining employment.

The chart on the following page identifies the array of employment activities available for a client pertaining to basic education or training.

Basic Education

Organization	Programme
Wellington Centre for Continuing Education	Grade 12 General Educational Development (GED) Give Yourself Credit Business Essentials Training
St. George's Centre for Adult ESL	English as a Second Language Language Instruction for Newcomers (LINC) Writing Classes Conversation Classes
Conestoga College	General Diploma Academic Upgrading GED Preparation ACE – Academic and Career Entrance Essential Skills
Action Read	Literacy and Writing Math GED Preparation

Training

Organization	Programme
Conestoga College	Focus for Change Discover Your Future Targeted Initiative for Older Workers Corporate Training
Wellington Centre for Continuing Education	Individual Computer Training Computer Skills for the Workplace Skills Upgrading
Action Read	Computer Training Receptionist Training
St Louis Adult Learning and Continuing Education	Personal Support Workers Hairstyling Chef Training
Workforce Planning Board	Skills Link
Second Chance Employment/Lutherwood	Youth Job Connection Ways to Work RISE (Second Chance Employment) ACE Second Career

Ontario Works Internal Programmes

Organization	Programmes/Services
County of Wellington Ontario Works	Employment Workshops Employment Placement Self-Employment Community Placement Addiction Services (ASI) Life Skills/Mental Health Learning Earning and Parenting (LEAP) Getting Ahead

The County of Wellington continues to operate an Employment Resource Centre (ERC) in Guelph with resources also available at the Fergus office location. The ERC provides clients with an opportunity to access the internet to perform career /labour market research and to view and apply to available job postings. Clients also have the ability to update their resume and cover letters, make photocopies, and obtain assistance from facilitation and reception staff where required.

The Employment Services Team also includes three Employment Facilitators who lead monthly workshops on employment topics, and meet with clients one on one to offer more in-depth

assistance related to resumes, job searching, interview skills, etc. An increasing amount of time is being dedicated to more in-depth life skills and goal setting programmes for our clients, such as Getting Ahead (GA).

Employment Placement

The Employment Specialist (ES) works with both the client and the employer to ensure the success of the placement and subsequent employment retention. In 2015, the County of Wellington saw 1,223 Ontario Works participants exit from assistance, of which 351 participants had secured full or part time employment, which equates to a 29% employment success rate. These numbers are derived from internal tracking and represent a 4.1% improvement.

The ES continues to host an informal job search club two days a week for an hour in length. This club was an initiative that began in 2013, and has given the ES the opportunity to develop a rapport with motivated job seekers while providing them with current employment opportunities and offering suggestions on effective job search strategies. The ES is now also working in conjunction with a local Employment Ontario service provider, Northern Lights Canada, by utilizing their facilities in the northern areas of the County. This is done to facilitate the programme to clients that do not have access to transportation to our offices in Guelph or Fergus. It also allows for a broader base of job developers and local employment postings in regions closer to their homes.

As in 2013 and 2014, we saw an increase in the temporary employment contracts and employers working through staffing agencies. As a result of this trend, we initiated and developed working relationships with local temporary employment agencies. We have had success working with Task Force, Express, Liberty, and Premium HR Solutions, along with two new agencies: Pivotal Staffing and Labour Ready. In 2016, we continue to foster these relationships in an effort to identify more opportunities that are suitable matches for our clients.

In our effort to maintain and create new community partnerships for 2016, the ES continues to work side by side with the County's Economic Development office. This will foster greater relationships along with attracting new employers and people to the County, while filling employment opportunities. This collaboration has also lead to the implementation of a new online employment posting board that is anticipated to link to other municipalities within the County. The ES also works in conjunction with Employment teams from other regions including Waterloo Region, Niagara Region, and Dufferin County to share best practices and continue to create supportive programmes that will lead to employment and business opportunities.

Self-Employment

The County of Wellington continues to partner with Guelph Wellington Business Enterprise Centre (GWBECC) on a per client basis to provide a comprehensive self-employment programme to clients that are approved as having an appropriate business plan. In early 2016, referrals to GWBECC have increased, and in order to continue this momentum we will be working with GWBECC to design an information workshop for participants to have an opportunity to learn more about the benefits to self-employment.

Community Placement

We continue to support clients who have identified that volunteering could enhance their overall employability by maintaining a formal partnership with the Volunteer Centre of Guelph-Wellington. This coordinated effort continues to enable Caseworkers to receive feedback concerning the types of volunteer placements that the participant is seeking. This has supported case management strategies by ensuring that placements are matching the desired skills and experiences that are connected with the participant's employment goals.

Increased Earnings

Caseworkers continue to support clients who are in part time positions while promoting the benefits of full time employment. Caseworkers will continue to promote the use of the Full-Time Employment Benefit (FTEB), informal and formal child care benefits, OW earnings exemptions, and the Extended Employment Health Benefits (EEHB) in this effort.

Integrated Employment Services

In the fall of 2015, Circles® Guelph-Wellington transitioned to a new programme structure with the County of Wellington Social Services (COW Social Services) holding the Circles contract on behalf of the Guelph Wellington community. Also at this time, COW Social Services took on a coordinating role for the overall initiative (in addition to ongoing GA delivery) to ensure programme stability and sustainability going forward. Circles® Guelph-Wellington is a community-based initiative, which began in 2014, with a focus on building relationships across socio-economic boundaries as a means of assisting low-income individuals and families to access skills, networks, and resources necessary to move them out of poverty and towards financial self-sufficiency.

On behalf of our Circles® Guelph-Wellington partner agencies, COW Social Services successfully applied for \$ 138,800 from the Local Poverty Reduction Fund (LPRF) over the 2016-2018 period to complete a comprehensive evaluation of our Circles initiative. As part of the LPRF, we will

also implement a part time evening version of Getting Ahead. We will do this to offer the programme to a wider group of people in financial hardship (underemployed, precarious employed etc.) We have an agreement with 2nd Chance, a community employment agency, to begin this GA evening programme in the fall of 2016.

Guided by the shared desire to further coordinate the services delivered by Ontario Works and Employment Ontario in Guelph Wellington, we have collaborated with Lutherwood and 2nd Chance Employment Agencies to run one hour information sessions for our clients at our location for the Youth Job Connection Programme. The Youth Job Connection programme was designed to assist youth in securing long term employment and meaningful careers. The programme is intended to address the gaps in youth employment programming for young people who are not in education, employment or training (NEET); and experiencing employment barriers.

Employment Services is also working to develop an online community employment workshop calendar that community members could use to view and sign up for any Employment agency workshops in Guelph Wellington. Developing technology to facilitate client enrollment in programs and to manage workshop signups will ensure enhanced, streamlined client service through collaborative efforts.

Stakeholder Linkages

In order to maximize the employment attainment potential of our clients, we have linked our services with reputable community stakeholders to connect our clients with their services. As indicated, an integration strategy for the provision of employment related services has been undertaken collaboratively by Ontario Works and Employment Ontario, and has been a key focus of this area. This work represents our efforts to increase opportunities for employment-ready Ontario Works participants to connect seamlessly with Employment Ontario providers and programs in order to achieve the best possible employment outcomes for those we serve.

The Give Yourself Credit (GYC) programme remains an important part of our employment strategy in assisting youth clients and meeting our programme outcomes. The GYC programme is an accredited alternative high school programme for youth at risk who have demonstrated that they are unable to continue in the regular high school system. Since 2013 when our office completed a new service agreement with GYC, efforts to strengthen the link between the GYC programme and employment outcomes have been a key focus area. Additionally, we have continued to improve the relationship with the Wellington Centre for Continuing Education, Step into a New Life programme. This programme allows clients to identify the required skills for specific employment goals and subsequently provides the client the opportunity to obtain the academic skills.

The chart below lists a number of community partners that we actively work with as part of our employment programming:

Employment Programming Community Partners	
2nd Chance Employment	Self Help Alliance
Lutherwood	Women in Crisis
Anishnabeg Outreach	Community Care Access Centre
Onward Willow	Volunteer Centre of Guelph-Wellington
Canadian Mental Health Association	Stonehenge Therapeutic Community
University of Guelph Couple & Family Therapy	Homewood Health
Trellis Mental Health & Development Services	Northern Lights Canada
Community Resource Centre in Fergus & Mt Forest	Guelph Wellington Business Enterprise Centre

In addition to the partners noted above, Ontario Works staff members have direct links to their colleagues in the Child Care Services division of Social Services in order to ensure that participants are supported in accessing a fee subsidy if they require licenced child care. Child Care Subsidy Staff works closely with the client and the OW Caseworker to support the client through this process. The OW Caseworker can also provide a participant with support to cover the cost of informal childcare if this is determined to better meet their needs.

The Ontario Works office also works closely with the local ODSP office to meet the needs of our common clients. These connections include supporting ODSP destined clients through the application period, file transfers, the provision of employment services to non-disabled ODSP adults and supporting ODSP clients with vital discretionary health and housing benefits.

There are two established working groups between the OW and ODSP office; one at a front-line staff level where business processes and operational information and issues are developed and shared and another at a manager level where issues of a more strategic or broader nature can be discussed. In addition an all staff networking and learning event is planned between the two offices in 2016; it is hoped that building a personal connection between the staff of the two offices will work to improve how we work together.

Monitoring Service Strategies

The Provincial update of target achievements is reviewed with all OW managers as part of bi-weekly Leadership Team meetings. Outcome results and related issues are discussed with the MCSS Programme Supervisor as part of quarterly review meetings. If outcome targets must be adjusted, a business case with a clear rationale is presented to Provincial staff. As described in other areas of the Service Plan, staff are provided with a number of on-going engagement opportunities which include regular all-staff meetings, working groups, and feedback surveys

related to various elements of the County's OW service model. Additional feedback opportunities have been provided to staff recently given the transition to SAMS.

The OW management team also reviews local labour market information to understand our local environment, outcome performance and required action. This information includes local unemployment rates, Workforce Planning Board reports, reports and information from our Economic Development colleagues and local business news.

Our most recent client service survey completed in 2013 illuminated client satisfaction levels, opportunities for improvement, and areas where we are performing well, related to the delivery of OW services. The survey demonstrated that 85% of clients reported that their caseworker's communication with them is good or excellent, with 73% reporting being treated with fairness and respect. A large majority of respondents (86%) felt that their caseworker provided them with knowledgeable assistance. In terms of office location, 81% of respondents were satisfied with the office location, and over half of all respondents reported being 'very satisfied.' More clients from Fergus were satisfied in this area, likely attributed to the addition of our office location in Fergus which has resulted in improved access for County clients. Overall, this survey illustrated that client satisfaction remains quite high, with over 4/5 clients reporting a high level of satisfaction.

In 2016, the OW office plans to engage clients in a service evaluation. It is hoped this process will provide us with important feedback on how we can improve service delivery into the future. In addition we will be working with our employment staff to evaluate the satisfaction of employers with our services, this will be a formalization and tracking of the feedback process in this area.

Acknowledgements

We would like to express our appreciation to all Ontario Works managers for their contributions and participation in the drafting of this Service Plan. Special thanks to Diane Tan, Social Planning and Policy Analyst, for leading the development of the 2016 Service Plan. We would also like to extend our thanks to the entire OW team for their sincere commitment to our vision, and to delivering high quality services and supports to our community.

Contact Information

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Alternate formats of this document available upon request





COMMITTEE REPORT

OW-16-07

To: Chair and Members of the Social Services Committee
From: Stuart Beumer, Director of Ontario Works
Date: Wednesday, September 07, 2016
Subject: **Ontario Works Rate Increase and Exemption of Child Support Payments**

Background:

The provincial government committed through its 2016 Budget to increase Ontario Works rates as well as make changes to the treatment of child support so that individuals receiving Ontario Works and child support payments could further benefit from this income. In late June the Ministry of Community and Social Services (MCSS) announced the details of these changes following the approval of regulatory amendments.

Ontario Works Rate Increases:

The following is a summary of the increases to Ontario Works rates that will be effective October 1, 2016:

- The maximum basic needs amount for singles will increase by \$25, from \$305 to \$330 per month.
- The board and lodge rate for singles will increase by \$25, from \$489 to \$514 per month.
- The basic needs and shelter maximums for Ontario Works families will increase by 1.5%.
- The adults living with parents rate will increase by 1.5%.
- The board and lodge rate for families will increase by 1.5%.
- There will be no change to the maximum shelter amount for singles.
- A number of additional special benefits under Ontario Works will also increase by 1.5%.

Ontario Works recipients will be notified of the rate increase through an insert with their October 2016 payment statement.

Exemption of Child Support and CPP Orphan Benefit:

The provincial government has approved regulatory amendments to fully exempt child support and CPP Orphan Benefit payments as income under social assistance (Ontario Works and Ontario Disability Support Program) effective February 1, 2017 (OW) and January 1, 2017 (ODSP).

Currently child support payments are considered income for the purposes of determining eligibility for social assistance and are deducted dollar-for-dollar from social assistance payments. This change follows a trend by the Provincial and Federal government to increasingly support children's basic needs outside of the social assistance system through tax benefits.

In addition to child support payments not being deducted from social assistance, the provincial changes also mean that clients will no longer be required to pursue child support as a condition of eligibility for social assistance.

This new income exemption does not apply to spousal support payments. Clients who are entitled to receive spousal support will continue to be required to pursue this support and it will be deducted from their social assistance payments.

Impact of the Exemption of Child Support:

This change will mean that families on social assistance that are receiving child support payments will now have an increased amount of money available to them to support their family. It also means that some families, previously deemed ineligible for social assistance due to the amount of child support they received, will now be eligible to receive social assistance.

This change is anticipated to reduce the amount of administrative work for staff and will directly impact the current family support functions within Ontario Works. As we approach the implementation of this change in February 2017, the County is working with MCSS to better understand specific aspects of these changes so that a transition plan can be developed around changes to work processes and the allocation of resources.

Financial Implications:

The province will fully fund the cost of the OW rate increase between October and December of 2016, as a result there is no impact on the County budget.

The changes to the exemption of child support payments will result in an increase to benefit payment costs starting in 2017, however due to the continued upload of Ontario Works benefit payments the vast majority of these increased benefit costs will be paid by the province (97.2%). The minor impact on municipally paid benefit costs in 2017 will end in 2018 when the province assumes payment of 100% of OW benefits. The province has also indicated that there is no intention to change OW administrative funding allocations as a result of this regulatory change.

Recommendation:

That report OW-16-07 Ontario Works Rate Increase and Exemption of Child Support Payments be received for information.

Respectfully submitted,



Stuart Beumer
Director of Ontario Works



COMMITTEE REPORT

OW-16-08

To: Chair and Members of the Social Services Committee
From: Stuart Beumer, Director of Ontario Works
Date: Wednesday, September 07, 2016
Subject: **Increase to Homelessness Partnering Strategy Funding**

Background:

Guelph-Wellington is a designated community under the federal Homelessness Partnering Strategy (HPS). As a result the community received funding to support work to address the issue of homelessness locally. The current annual allocation for Guelph-Wellington under the HPS funding stream is \$65,202.

The County serves as the “Community Entity” responsible for the administration of this federal funding on behalf of the community. A local Community Advisory Board (CAB) is convened and supported by the County to make decisions on local HPS funding decisions.

Funding Increase for 2016/17 and 2017/18:

As part of the Government of Canada’s 2016 Budget an additional \$111.8 million was committed across the Country to enhance services to address homelessness over the next 2 years. For Guelph-Wellington this means that we will receive an additional \$32,601 in 2016/17 and in 2017/18 under the HPS programme.

The local CAB has been consulted about this funding increase and has approved a decision to increase funding under the HPS programme to Wyndham House in order to address youth homelessness locally. Wyndham House has committed to increasing their Housing First work with youth across our service area who are experiencing chronic homelessness and have been identified as having high vulnerability. Increased work in this area directly supports a priority area identified through the recent 20,000 Homes Campaign Registry Week data.

Financial Implications:

The Ontario Works office administers HPS funding on behalf of the community and all funds received under this Federal programme are provided to community agencies to support their work to address homelessness. The additional funding received by the County from the federal Government over the next two year period will be off-set by a corresponding increase in the amount of grant funding provided to community agencies.

Attachment:

Letter from Service Canada dated June 8, 2016 detailing additional funding under the HPS for 2016/17 and 2017/18.

Recommendation:

That Report OW-16-08 Increase to Homelessness Partnering Strategy Funding be received for information.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Stuart Beumer'.

Stuart Beumer
Director of Ontario Works

25 St Clair Ave East
Suite 301
Toronto, Ontario
M4T 3A4

County of Wellington
Social Services Department
138 Wyndham Street North
Guelph, Ontario
N1H 4E8

June 8, 2016

Dear Lori Richer,

One of the Government of Canada's priorities is to empower all Canadians to build better lives for themselves and to enable them to contribute to and share in the prosperity of our society. In order to meet this commitment, the Government recognizes that it must respond to the pressing and unmet needs of communities across the country with regards to homelessness.

As part of the Government of Canada's support for social infrastructure, Budget 2016 is investing an additional \$111.8 million to enhance services to address homelessness through the Homelessness Partnering Strategy over two years, starting in 2016/17. The additional investment will provide communities across Canada with the flexibility and support they need to help prevent and reduce homelessness.

As the Community Entity responsible for the administration of the Homelessness Partnering Strategy's Designated Communities funding stream in Ontario, Corporation of the County of Wellington plays an instrumental role in supporting the development of solutions to homelessness in your community. To enhance the ongoing work to combat homelessness, an additional \$32,601 per year for 2016/17 and 2017/18 has been allocated to the Designated Communities funding stream in Guelph through Budget 2016. Investment of the incremental funding will require an amendment to your funding agreement #012714341.

In order to make this funding available for investment, I ask that you confirm your interest in proceeding with the proposed amendment by June 19, 2016. Following your confirmation, Service Canada will proceed with the amendment process and prepare an amended agreement to be signed by Corporation of the County of Wellington. Should you have any questions, I encourage you to communicate with John Halblander by telephone at 647-252-0174 or by email at john.e.halblander@servicecanada.gc.ca.

Thank you for your continued efforts and dedication in the fight against homelessness in Ontario.

Sincerely,



Melanie Wyke
Service Manager

c.c. Jane Londerville, Chair

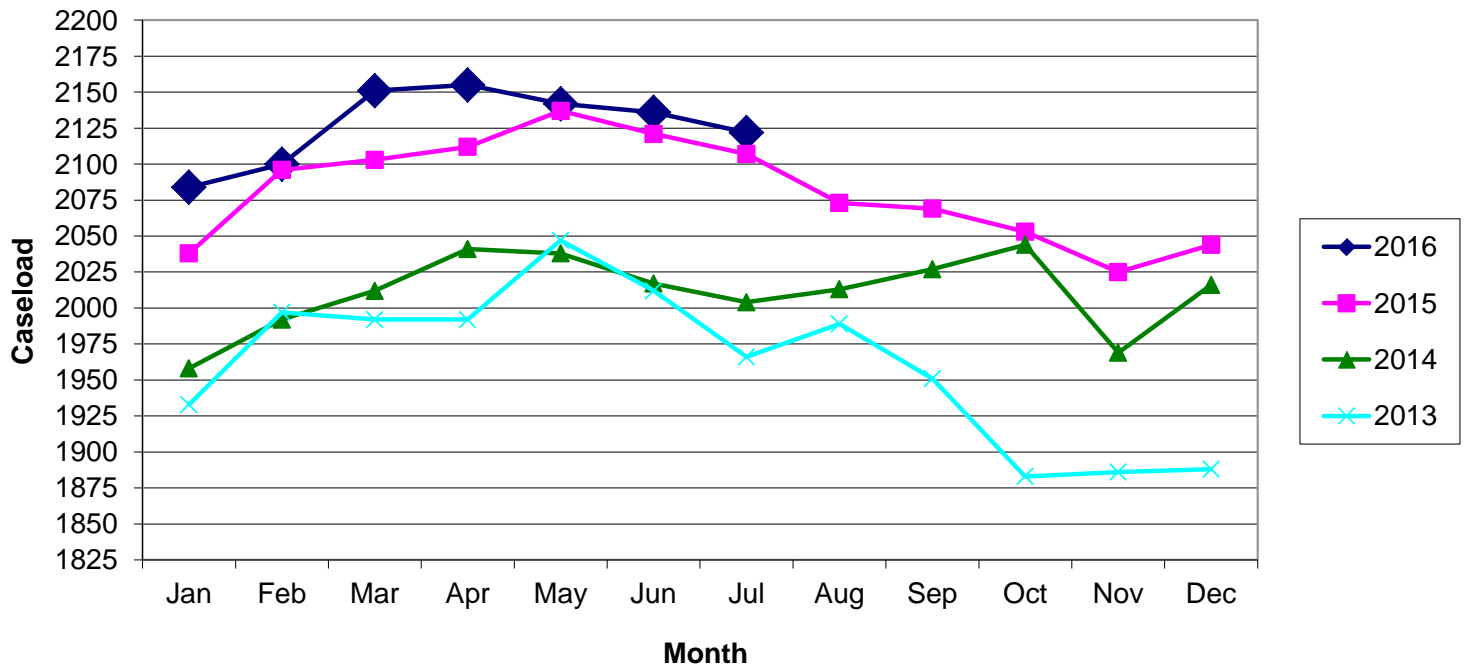
County of Wellington - Ontario Works



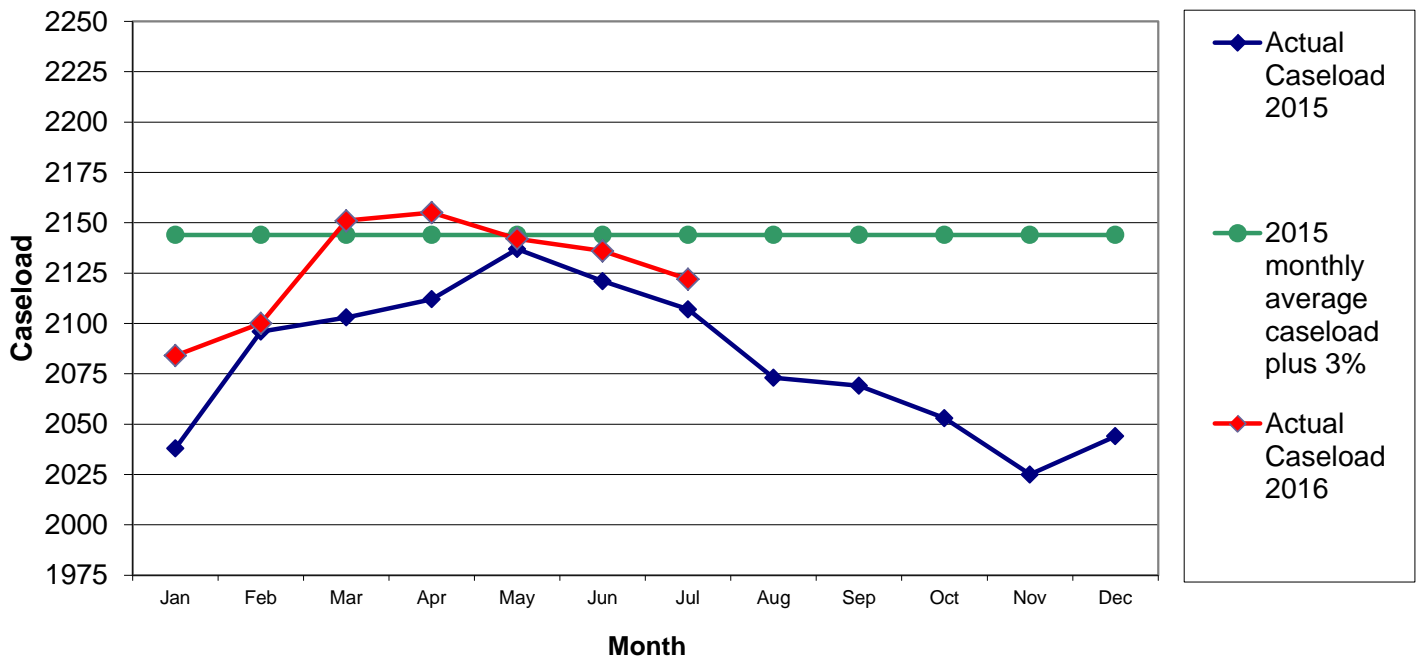
2013-16 County / City Caseload

Total caseload					Change From Previous Month		Change From Previous Year	
	2013	2014	2015	2016	Cases	%	Cases	%
January	1,933	1,958	2,038	2,084	40	2.0%	46	2.3%
February	1,997	1,992	2,096	2,100	16	0.8%	4	0.2%
March	1,992	2,012	2,103	2,151	51	2.4%	48	2.3%
April	1,992	2,041	2,112	2,155	4	0.2%	43	2.0%
May	2,047	2,038	2,137	2,142	(13)	-0.6%	5	0.2%
June	2,012	2,017	2,121	2,136	(6)	-0.3%	15	0.7%
July	1,966	2,004	2,107	2,122	(14)	-0.7%	15	0.7%
August	1,989	2,013	2,073					
September	1,951	2,027	2,069					
October	1,883	2,044	2,053					
November	1,886	1,969	2,025					
December	1,888	2,016	2,044					
Total	23,536	24,131	24,978	14,890				
Average	1,961	2,011	2,082	2,127			46	2.2%

Total County and City Ontario Works Caseload - January 2013 to July 2016



Total County and City Ontario Works Caseload Budget/Actual Comparison





COMMITTEE REPORT

AD-16-04

To: Chair and Members of the Social Services Committee
From: Eddie Alton, Social Services Administrator
Date: Wednesday, September 7, 2016
Subject: **2016 National Housing Strategy**

Background:

The federal government has committed to developing a National Housing Strategy with provinces and territories as primary partners to address housing and homelessness issues in Canada. On June 28, 2016 federal, provincial and territorial ministers responsible for housing met to discuss key priorities for housing in Canada. At this meeting, ministers agreed that a long term vision is essential for meeting the housing needs of Canadians.

Report:

As part of the process for gathering information, Canadians are able to have their say online and through other consultations on a National Housing Strategy. The federal government has released "Let's Talk Housing, Join the conversation" (<https://letstalkhousing.ca>) where individuals can share their thoughts and submit their ideas. In addition, the federal and provincial governments are holding roundtable discussion with key stakeholders and housing experts in order to gather information to be brought back to ministers when they meet at a National level in the fall.

Social Services staff have attended several community meetings on the Housing Strategy and provided input. I recently attended a meeting with MPP Chris Ballard, Minister of Housing and Minister Responsible for the Poverty Reduction Strategy along with a small group of key stakeholders and housing experts provided input on the new strategy. In September, Ryan Pettipiere, Stuart Beumer and I will be meeting with MP Lloyd Longfield along with a small group of local community members to provide input on the strategy as well. Staff will continue to provide input on the strategy but it clear from the meetings attended to date that the suggestions and ideas being brought forward are wide ranging and diverse.

Recommendation:

THAT report AD-16-04 be received for information.

Respectfully submitted,

Eddie Alton
Social Services Administrator



To: Chair and Members of the Social Services Committee
From: Eddie Alton, Social Services Administrator
Date: Wednesday, September 7, 2016
Subject: **2016 Social Infrastructure Fund – Investment in Affordable Housing**

Background:

At the June 8, 2016, Social Services Committee Meeting, report AD-16-03 was presented indicating that there was a potential of a funding announcement that would require a quick response in order to secure the funds for our service area. The report requested that the CAO be authorized to approve any documents required by the Ministry in order to meet the timeframes.

Report:

On June 21, 2016 the Warden received a letter indicating that the County's notional funding allocation for the Social Infrastructure Funding (SIF) for affordable and social housing had been determined. The County of Wellington's allocation is:

Programme	Fiscal Year 2016-17	Fiscal Year 2017-18
Increase to IAH/Seniors (IAH)	\$2,271,000	\$1,641,500
Social Housing Improvement Programme (SHIP)	\$2,402,700	

The increase to IAH/Seniors can be used for new builds of rental housing or operating funds for creating additional rent supplements and housing allowances. The SHIP funding is to be used for renovation and retrofit of social housing.

Social Housing staff in conjunction with Purchasing and Risk Management issued a RFP for the IAH funding and received four proposals, all within the City of Guelph. After reviewing the proposals and communicating with the City of Guelph, a project at 75 Dublin St. N. in the City of Guelph is being recommended for funding. This project is requesting \$3.0 million (\$1.5 million in each of the two years) and the project will have a total of 42 units with 20 units being affordable. The remainder of the IAH funding (approximately \$912,500) will go into operating.

For the SHIP funding, staff contacted the Non-Profit Housing providers and we received proposals that exceeded the funding allocation. Staff have reviewed the proposals and have recommended an allocation of the funds that will be communicated to the providers over the next few weeks.

For both funding allocations, the County of Wellington must submit a Programme Delivery and Fiscal Plan to the Province by September 1, 2016 including cash flow statements for their approval. Once approval is obtained, a further report will be brought to committee.

Recommendation:

THAT report AD-16-05 be received for information.

Respectfully submitted,

Eddie Alton
Social Services Administrator



The Corporation of the County of Wellington Information, Heritage and Seniors Committee Minutes

August 5, 2016
County Administration Centre
Guthrie Room

Present:	Warden George Bridge Councillor Rob Black (Chair) Councillor Neil Driscoll Councillor Shawn Watters Jennifer Dixon Janice Sheppard Walter Trachsel
Regrets:	Councillor David Anderson Lucia Costanzo
Also Present:	Councillor Allan Alls Councillor Pierre Brianceau Councillor Lynda White
Staff:	Mark Bolzon, Manager Purchasing and Risk Management Gary Cousins, Director of Planning and Development Kim Courts, Deputy Clerk Ken DeHart, County Treasurer Chanda Gilpin, Assistant Chief Librarian Kevin Mulholland, Property and Construction Manager Scott Wilson, CAO

1. Call to Order

At 9:05 am, the Chair called the meeting to order.

2. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

3. Library Board

3.1 Hillsburgh Library Design Presentation

Mr. Paul Sapounzi, Partner, +VG Architects presented updated concept designs for the Hillsburgh Library.

1/7/16

Moved by: Walter Trachsel

Seconded by: Councillor Watters

That the Library Board approves Hillsburgh Library design Option #2 at 9920 square feet at a budget estimate of \$4.8 million, as the basis for the development of a site plan and for the development of detailed construction drawings and tender documents; and

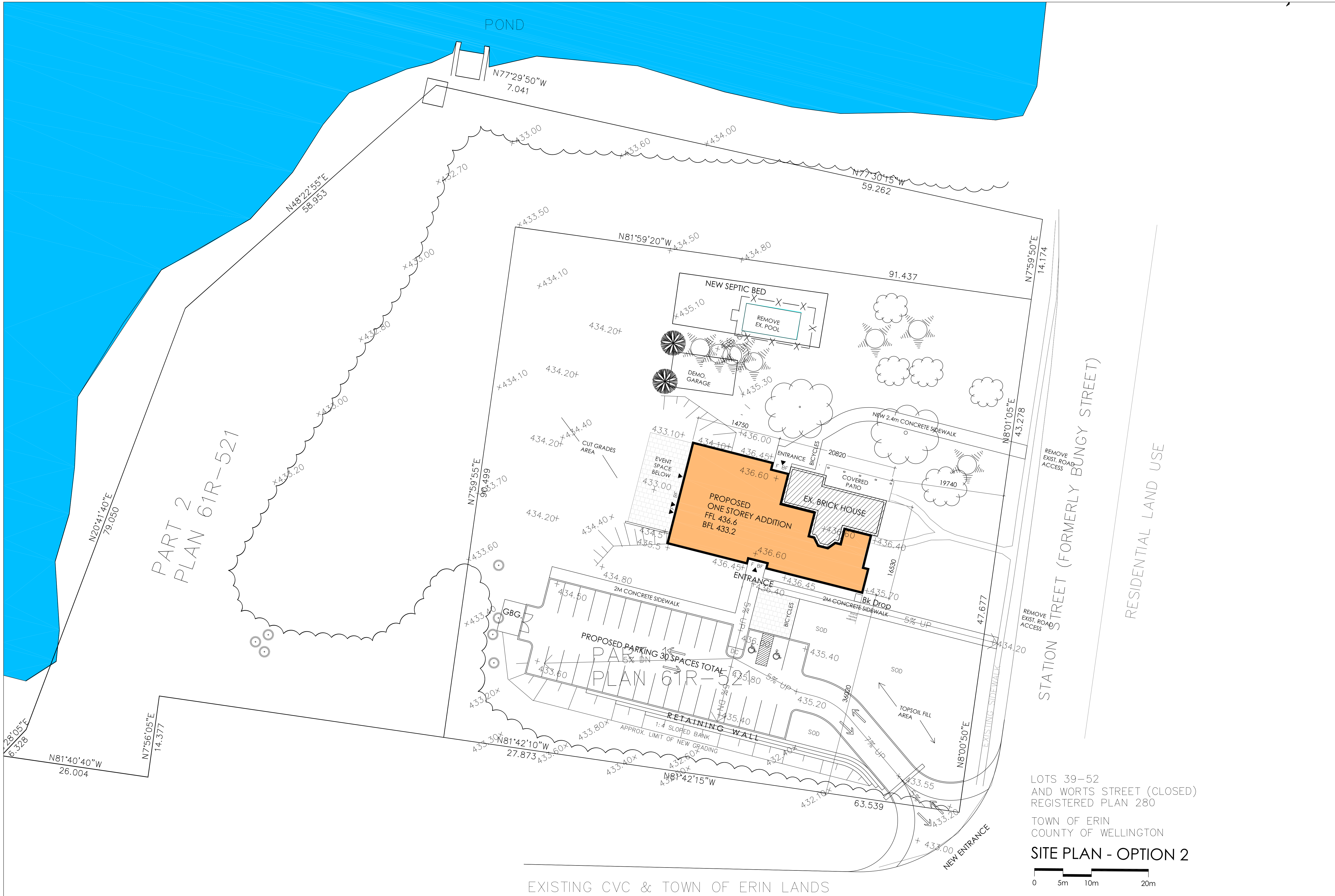
That once complete, staff make an application for all necessary approvals and permits.

Carried

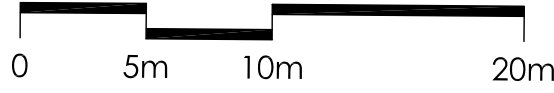
4. Adjournment

At 11:00 am, the Chair adjourned the meeting until September 7, 2016 or call of the Chair.

Rob Black
Chair
Information, Heritage and Seniors Committee



LOTS 39-52
AND WORTS STREET (CLOSED)
REGISTERED PLAN 280
TOWN OF ERIN
COUNTY OF WELLINGTON
SITE PLAN - OPTION 2



REVISIONS		
NO.	DATE	PARTICULAR
1		
2		
3		
8	16.07.29	RE-ISSUED FOR CLIENT REVIEW

NOTES:

KEY PLAN:

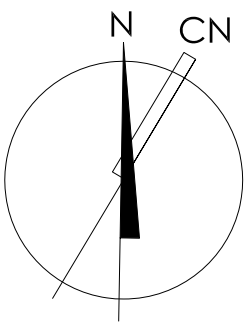
CLIENT:
THE CORPORATION OF THE
COUNTY OF WELLINGTON

PROJECT:
HILLSBURGH LIBRARY NEW CONSTRUCTION

9 STATION STREET
TOWN OF ERIN, ONTARIO

ORIGINAL PAGE SIZE ARCH D - 24" x 36"
KEY TO DETAIL LOCATION:
A - DETAIL NO.
B - DETAIL NO. ORIGIN

+VVG ARCHITECTS
THE VENTIN GROUP LTD



A1.1

Plot Date: Aug 03, 2016 - 5:14pm By: ebourdeau

Filename: K:\TVG-Stratford\Hillsburgh Library-21576\Drawings\WG-Current\HILL A1.1-July21-16.dwg

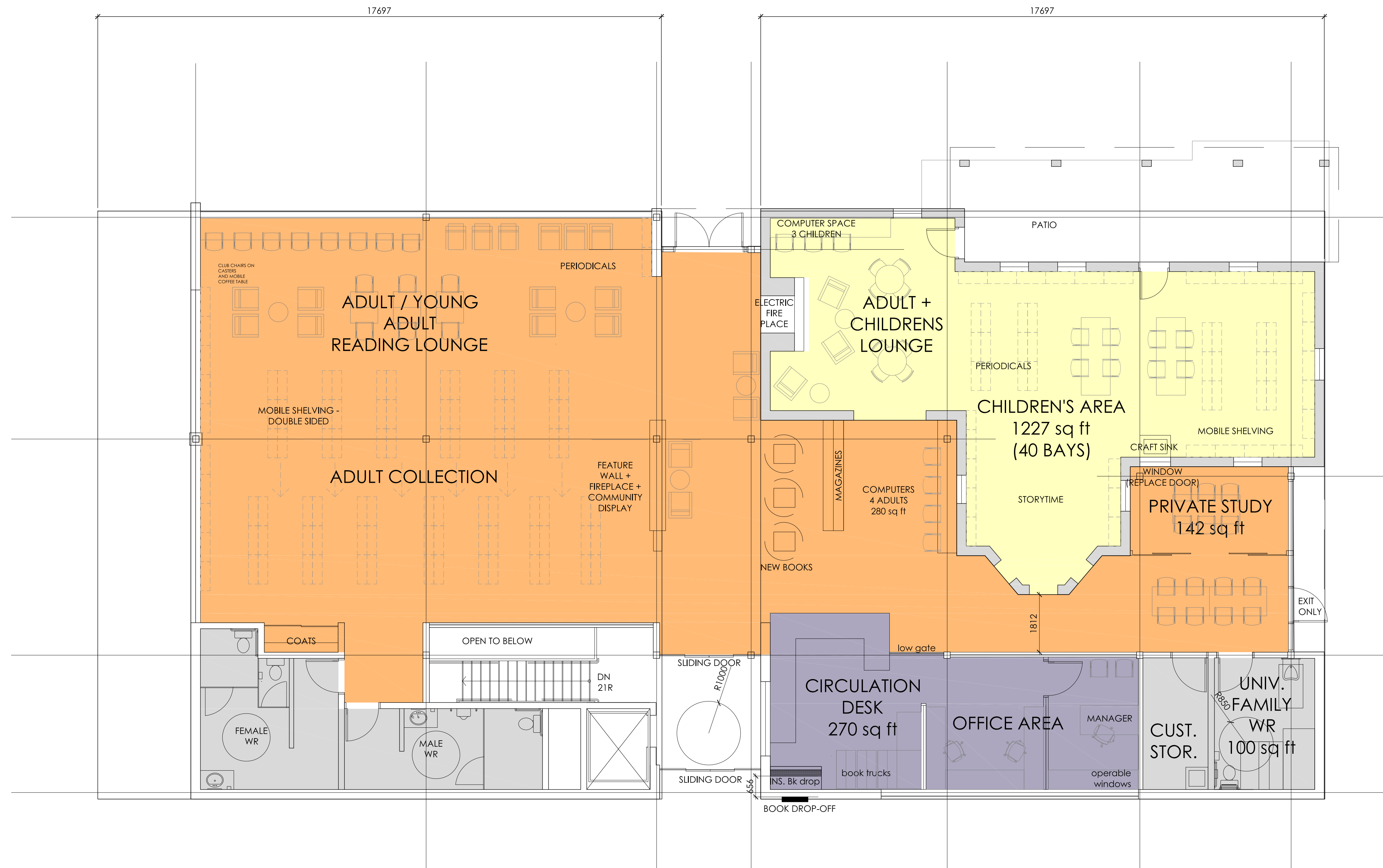
SITE PLAN

DRAWN BY : TM

CHECKED BY : EB

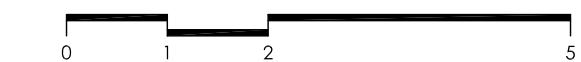
Reproduction of drawings and related documents in whole or in part is
forbidden without written permission of The Ventin Group.

All dimensions and measurements must be
checked and verified by the General Contractor









1,440 sqft eXISTING HOUSE
5,330 sqft MAIN FLOOR ADDITION
3,150 sqft LOWER FLOOR ADDITION
9,920 sq ft TOTAL AREA

MAIN FLOOR PLAN



LEGEND

-  PUBLIC AREA - ADULTS/YOUTH
 PUBLIC AREA - CHILDREN
 MEETING ROOM
 STAFF AREA
 SERVERY
 SERVICES

[illegible]

NOTES:

PRELIMINARY
NOT TO BE USED FOR
CONSTRUCTION

KEY PLAN:


CLIENT:
COUNTY OF WELLINGTON

PROJECT:
21576

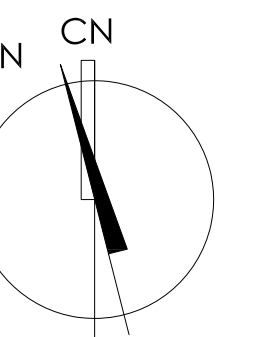
HILLSBURGH LIBRARY
9 STATION STREET
HILLSBURGH ONTARIO

ORIGINAL PAGE SIZE ARCH D - 24" x 36"

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+VG
ARCHITECTS
THE VENTIN GROUP LTD



A2.2

DRAWN BY: TM

HECKED BY : EB

FLOOR PLANS - LEVEL 1 GROUND

...All dimensions and measurements must be checked and verified by the General Contractor



NOTES:

KEY PLAN:

CLIENT:
COUNTY OF WELLINGTON

PROJECT:
21576

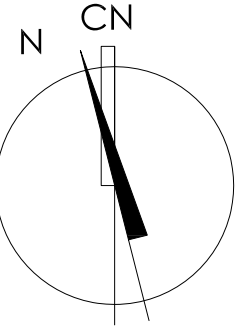
HILLSBURGH LIBRARY
9 STATION STREET
HILLSBURGH ONTARIO

ORIGINAL PAGE SIZE ARCH D - 24" x 36"

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A2.1



The Corporation of the County of Wellington Information, Heritage and Seniors Committee Minutes

September 7, 2016
Wellington Terrace
Boardroom

Present:	Councillor Rob Black (Chair) Councillor David Anderson Councillor Shawn Watters Lucia Costanzo Jennifer Dixon Janice Sheppard Walter Trachsel
Regrets:	Warden George Bridge Councillor Neil Driscoll
Also Present:	Councillor Pierre Brianceau Councillor Gregg Davidson Councillor Dennis Lever
Staff:	Mark Bolzon, Manager Purchasing and Risk Management Kim Courts, Deputy Clerk Ken DeHart, County Treasurer Chanda Gilpin, Assistant Chief Librarian Janice Hindley, Wellington Place Administrator Laura Holtom, Administrator Wellington Terrace Murray McCabe, Chief Librarian Kevin Mulholland, Property and Construction Manager Sue Schwartzentruber, Assistant Administrator Scott Wilson, CAO

1. Call to Order

At 4:30 pm, the Chair called the meeting to order.

2. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

3. Museum and Archives

3.1 Museum and Archives Financial Statements as of July 31, 2016

1/7/16

Moved by: Councillor Anderson

Seconded by: Councillor Watters

That the Financial Statements as of July 31, 2016 for the County Museum and Archives be approved.

Carried

3.2 WCMA 2016 Summer Highlight Report

2/7/16

Moved by: Councillor Watters

Seconded by: Councillor Anderson

That the WCMA 2016 Summer Highlights report be received for information and forwarded to County Council.

Carried

3.3 Circa Newsletter - September 2016

3/7/16

Moved by: Councillor Anderson

Seconded by: Councillor Watters

That the September 2016 Circa Newsletter be received for information.

Carried

Seniors

- 4.1 Terrace Financial Statements as of July 31, 2016

4/7/16

Moved by: Councillor Watters

Seconded by: Councillor Anderson

That the Financial Statements as of July 31, 2016 for the Wellington Terrace be received for information.

Carried

- 4.2 Proposal Award- Pharmacy Services for Residents

5/7/16

Moved by: Councillor Anderson

Seconded by: Councillor Watters

That the summary of proposal award for pharmacy services for the Wellington Terrace be received for information.

Carried

- 4.3 Temporary Support for St. Joseph's Day Programme - Verbal

Ms. Laura Holtom, Wellington Terrace Administrator advised the Committee that the St. Joseph's Day Programme had recently experienced some flooding in their facility due to heavy rains and were looking for a temporary space to run their day programme. Staff at the Terrace were able to provide support, over an eight week period, by offering temporary space for the programme to operate.

- 4.4 Quality Report

6/7/16

Moved by: Councillor Watters

Seconded by: Councillor Anderson

That the August 2016 Quality Report for the Wellington Terrace be received for information.

Carried

4.5 Moment of Excellence - Verbal

Ms. Sue Schwartzentruber, Assistant Administrator informed the Committee about the important work being done by the Wellington Terrace Family Council. The council is a group of family members who act as a liaison between residents and their families and the management team of Wellington Terrace. It has been in place since 2008. The council has identified a priority of helping other family members feel welcome to Wellington Terrace as well as provide support and information to those family members with a loved one in the home, on the waitlist or those trying to figure out where to start.

5. Recess until 6:00 pm

At 5:21 pm, the Committee recessed until 6:00 pm.

6. Library Board

6.1 Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

6.2 Library Financial Statements as of July 31, 2016

7/7/16

Moved by: Walter Trachsel

Seconded by: Janice Sheppard

That the Financial Statements as of July 31, 2016 for the County Library Service be approved.

Carried

6.3 Aboyne Library Construction Project Discussion

8/7/16

Moved by: Councillor Anderson

Seconded by: Janice Sheppard

That the Library Board approve the design of the Aboyne Library / Child Care Services project as presented by Kevin Mulholland, Construction and Property Manager; and

That staff be authorized to award the construction contract provided the tender closes within the project total of \$1.4 million.

Carried

6.4 Summary of Library Activities - June to August 2016

9/7/16

Moved by: Lucia Costanzo

Seconded by: Councillor Watters

That the Chief Librarian's report regarding a Summary of Library Activities for June, July and August 2016 be received for information.

Carried

6.5 Library Use Statistics - June to August 2016

10/7/16

Moved by: Walter Trachsel

Seconded by: Lucia Costanzo

That the Library Use Statistics for June, July and August 2016 be received for information.

Carried

6.6 Items for Information

6.6.1 Hoopla Article - August 2016

11/7/16

Moved by: Janice Sheppard

Seconded by: Walter Trachsel

That the Ontario Library Association's August 2016 Hoopla article, be received for information.

Carried

6.6.2 Rural Internet Hotspot Lending Programme Article - July 2016

12/7/16

Moved by: Janice Sheppard

Seconded by: Walter Trachsel

That the July 2016 CBC article Rural Internet Hotspot Lending Programme be received for information.

Carried

6.6.3 The Next Chapter, August 2016 Edition of the Library Newsletter

13/7/16

Moved by: Janice Sheppard

Seconded by: Walter Trachsel

That the Next Chapter, August 2016 Edition of the Library Newsletter be received for information.

Carried

7. Adjournment

At 6:26 pm, the Chair adjourned the meeting until October 12, 2016 or call of the Chair.

Rob Black
Chair
Information, Heritage and Seniors Committee



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Information, Heritage and Seniors Committee
From: Janice Hindley, Administrator, Wellington Place, Museum and Archives
Date: Wednesday, September 07, 2016
Subject: **WCMA 2016 Summer Highlights**

Background:

June, July and August 2016 saw some wonderful donations, excellent programming, and continued work on projects both at the WCMA and outreach in our communities. Below are some highlights from curatorial, archives and programming.

Please enjoy the photos attached to the end of this report.

Curatorial

1877 Barn

Some of the farm equipment artifacts were exchanged for others in the collection to add variety to the top floor of the Barn. Patty Whan created a mock grain pile in the granary as well as completing boxed displays of grains requested by Programming staff. The stable walls and ceiling were whitewashed in July. We have been working with The Freeman Company of Rockwood to reproduce Beatty stable equipment (stanchions, manger dividers, pen walls and gates etc) circa 1937-1940 (to be installed in late autumn). Susan Strachan Johnson of Everton has created two life-size workhorse models which will be installed before Harvest Home Festival on Friday, September 23.

Wellington County Collects Exhibits

Wellington County Collects has been an extremely popular exhibit series that features the collections of private individuals from Wellington County. This summer, the series featured the collection of Alexandria Cooke of Palmerston's 500 ponies (with accessories) on display in a child friendly, interactive area. **My Little Pony Spa Day** on July 20 was a great success with over 200 children and their ponies in attendance.

The other exhibit featured four John Deere collectors from across the County that were invited to display their favourites, including a snowmobile suit, tractor models, bicycles and pedal cars.

Palmerston Railway Station Museum

Curatorial staff were involved with assisting the Palmerston railway committee with the refurbishment of the museum, including attending meetings, providing scale drawings of the interior, assisting with

layouts, providing cleaning and conservation services, and assisting with descriptive panels and exhibit themes.

Loan to Scouts Canada

At the end of July at the Guelph Lake conservation site, hundreds of cub scouts gathered to celebrate 100 years. We loaned them a large collection of cub and scout material and a number of objects and printed materials for the display. We also provided and dressed three mannequins for the event.

Insights

The 37th annual juried art show was very successful, with about 300 submissions and 65 pieces selected for the exhibit. Over 125 people attended the opening.

Donations

Interesting donations included:

- World War I medals awarded to James B. Grieve of Eramosa Township and Robert Thomas Conlan of Guelph who enlisted February 1916 and joined the 153rd (Wellington) Battalion.
- A quilt was sent from British Columbia that was made, circa 1925, from pajamas worn by Brian Thorpe (grandfather of donor) who had died of TB in 1920. Brian and Catherine Thorpe owned a hardware store at Glen Allan, Peel Township.
- Upholstered wooden chair was used by the Palmerston Town Council, from 1903-1999. It was reupholstered at an unknown date by Bruce Nethercott of Bruce Upholstery, R.R. 2 Listowel. It was on display at the Palmerston Railway Heritage Museum until 2016, when it was transferred to the Wellington County Museum and Archives.
- From new Hillsburgh library site, a complete Beatty wooden and metal hand pump; a 1950s turquoise kitchen stove; and, a cast iron bell (circa 1990s)
- 1950s chiropractor's table and side-buttoned coat from the Dr. Grant Armstrong estate who practised in Fergus from 1951 to 1990s.

Archives

Archives staff provided outreach programmes at the Mount Forest Library, the Guelph Heritage Committee, and at the Heritage Tent at the Fergus Scottish Festival.

Interesting donations included:

- Ellis Chapel and Puslinch Lake documents and photographs, 1888-2015.
- Puslinch Lake photographs, digital scans on CD, ca. 1890-1990.
- Skeoch family photographs, West Garafraxa Twp., ca. 1890.
- Historical businesses located at 107 Geddes Street, Elora, [present location of Elora Brewing Company] account journals, medical prescription logs, delivery logs, receipts, and invoices, 1883 - 1977, 2016.
- Maurice E. Wideman, 30th Wellington Rifles, Boer War Diary, South Africa, 1900-1901.
- Palmerston sports and social club records, 1893-2013.
- Midwestern Regional Centre, Palmerston, newsletters, photos, 1963-1998.

- William Holman, employee receipts and work-related papers, Beatty Bros. Limited and GSW, 1862 - 1981, 2016.
- Bayko family photographs and real estate brochure, Hillsburgh, 1978-2015.
- Township of Wellington North, photographs, ca.1910-1999.
- West Luther Township municipal records, 1938-1998.
- Arthur Township municipal records, 1949-1999.
- Arthur Village municipal records, 1895-1999.
- Town of Mount Forest municipal records, 1879-1999.
- Township of Wellington North, Transition Board records, 1997-1998.
- James Broadfoot Grieve (1889-1953) military portrait, Eramosa Township, ca. 1917 James Broadfoot Grieve was born on 04 October 1889 or 1890 to John and Mary Grieve (nee Miller) of Eramosa Township, where he grew up. In 1916 he enlisted with the Canadian Expeditionary Force in Guelph. At time of enlistment, he described himself as Captain of the 30th Wellington Rifles. Grieve served overseas as Captain, and when the 153rd was disbanded, served as Major in the British Army. Grieve spent a year with the British Army in Germany, after the end of the War. In 1920, Grieve returned to Canada and lived in Guelph where he became a partner in the Doughty grocery business, then worked as an insurance agent. He married Gladys Beryl Felker (1892-1985) of Fergus in 1925 and they lived in Fergus, though Grieve maintained an insurance office in Guelph. By 1927 Grieve was serving as the Secretary of the new Fergus Arena. For several years Grieve worked as an agent for the Confederation Life Insurance Company, eventually becoming district manager. In the 1930s, Grieve and his wife moved to Kitchener, and later to Waterloo. James Broadfoot Grieve passed away in Waterloo on 21 January 1953. He is buried in Woodlawn Cemetery, Guelph.
- Hillsburgh Baseball Team, photograph, ca. 1890-1910.
- Village of Elora municipal records, 1869-1998.
- Town of Fergus municipal records, 1944-1998.
- Nichol Township municipal records, 1947-1998.
- Pilkington Township municipal records, 1947-1998.
- West Garafraxa Township municipal records, 1950-1998.
- Church of St. John the Evangelist Anglican Church, Elora, ledgers, 1923-1984.
- Ada Currie / Mrs. T.P. Smith / Everton Women's Institute, handwritten and printed materials
- Freda Caroline Weigel and Carl Hill family records, Clifford, 1912-1986.
- Dr. E. Grant Armstrong (1925-2016), chiropractor of Fergus, records, 1951-2016.
- Mimosa Disciple Cemetery records, Erin Township, Concession 2, Lot 28, 1889-2014
- Wellington County Library System slides, ca. 1970-1989.

Programming

July Art Workshops

Very successful again this summer; the entire month of July was devoted to art workshops held in the Aboyne Hall and Nicholas Keith Room. Week long and weekend workshops were available. A total of 128 students took part, and our revenue was over \$8,000.00.

Outdoor Concerts (6 concerts held on Thursday evenings in July and August)

Continue to be very popular with an average of 70 people attending each concert. Concerts are held in the Barn or on the front lawn of the Museum. Music ranged from Kieran Ballah and the best of Elvis to the Fergus Pipe band to the Royal City Saxophone Quartet. Admission is by donation for these concerts, and we find people to be quite generous.

Summer Pleasures (drop in family activities every Wednesday afternoon in July and August)

Over 600 people enjoyed a variety of programmes including a “My Little Pony Spa”, “Magic in the Barn”, “Teddy Bear Picnic” and “John Deere Daze.”

Festivals

Doors Open

The medical theme this year for Doors Open was a great fit for the Poor House story as Dr. Groves was the physician here for decades at the House of Industry. Over 240 people attended, and we featured Dr. Groves stuffed pet parrot “Polly”, embalming equipment, and the Nicholas Keith room was set up as its original role as the hospital wing at the House of Industry.

Antique and Classic Car Show

Hot and humid day! Over 380 people came out Sunday afternoon to enjoy 104 antique and classic cars, a BBQ and musical entertainment provided by 12th Line (classic rock) featuring our very own County Councillor, Gary Williamson, making his debut!

Recommendation:

That the WCMA 2016 Summer Highlights report be received for information and forwarded to County Council.

Respectfully submitted,



Janice Hindley
Administrator, Wellington Place, Museum and Archives



July Art Workshop



Wilber the Magician



Royal City Saxophone Quartet entertains in the Barn



Fergus Pipe Band, Outdoor Concert



41st annual Antique and Classic Car Show on the front lawn



12th Line Classic Rock Band entertains at the Car Show – do you recognize the guitar player in the blue shirt on the right???



Mind Your Manners Tea Party



The OVC set up a booth to “fix” teddy bears at the picnic



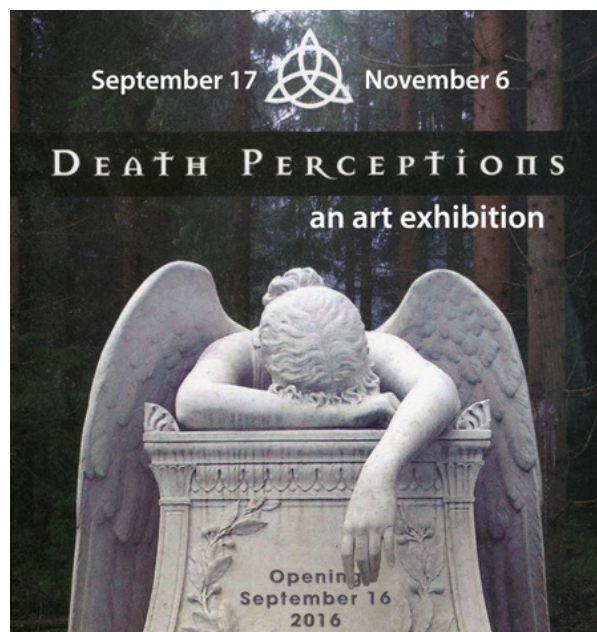
Teddy Bear Picnic

Death Perceptions

September 17 to November 6

**Opening Reception: Friday, September 16
7:00 to 9:00 pm**

Organized by Shelley Carter (Elora Tarot Card Project, 2013), Death Perceptions is an exhibit of over 100 original works of Wellington County art designed to promote conversations about death and dying. Shelley states, "Although it is a difficult part of life, death is also an important part of life, and the death of a close loved one changes us. By talking about death, we talk about life." Don't miss this extraordinary and original exhibit.



Harvest Home Sept 25 - the sights and sounds of the Harvest Season!

- Custom threshing demo
- Sheep shearing
- Blacksmithing
- Taste Real Food Vendors and Demonstrations
- Kids Crafts
- Puppets Elora and more!

**Admission by donation
Site open from noon - 5 pm.**



We are a Pokemon Gym!

And right next door we have a Pokemon Stop at the Aboyne Library! Welcome Pokemon Trainers to our site!

Save the dates! 2016 Poor House Spirit Walks

Meet a new cast of characters from the Poor House Past!

Poor House Spirit Walks: October 20, 21, 27 and 28, 7:00 pm and 8:00 pm

Poor House Cemetery Walks October 26, 7:00 pm and 8:00 pm

October 30, 2:00 pm and 3:00 pm

Space is limited, tickets must be purchased in advance, no tickets at the door.



Admission is \$8.00 plus HST per person.

Registration begins September 6.

Artifact This September is an exciting one for Wellington County as the 2016 International Plowing Match and Rural Expo (IPM) will be taking place here. This annual weeklong event showcasing the agricultural industry attracts visitors from far and wide and has previously been held five times in Wellington County: at the Ontario Agricultural College, Guelph, 1915; Beatty Bros., Fergus, 1937; Jack M. Gilchrist Farm, Guelph Township, 1968; J. D. Ross & neighbouring farms, Teviotdale, 1984; Lewis and Mae Day and Morris Day, Erwin G. Musselman and neighbouring farms, Elora, 2000. The Wellington County Archives has photographs and ephemera such as programmes and posters relating to some of these earlier plowing matches and has actively been collecting promotional items such as the cookbook produced for the 2016 IPM. Unfortunately, even though events such as the IPM take months of planning and attract thousands of visitors, sometimes the only records that survive are a handful of photographs and ephemera saved by attendees. The photograph above is one of the only records that the Archives has in its collection relating to the IPM hosted by Beatty Brothers of Fergus in 1937. If any of our readers have items of interest relating to the previous IPMs or other events held in Wellington County the Archives would love to hear from you (1.800.663.0750 x 5225).



Labour Day Holiday weekend hours

Saturday September 3 - 1:00 pm to 5:00 pm • Sunday September 4 - 1:00 pm to 5:00 pm • Monday September 5 - CLOSED



A NATIONAL HISTORIC SITE

located on Wellington Road 18 between
Fergus and Elora

www.wellington.ca/museum

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COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Information, Heritage and Seniors Committee
From: Mark Bolzon, Manager of Purchasing and Risk Management Services
Date: Wednesday, September 07, 2016
Subject: Information Report on Proposal Award - Pharmacy Services for Residents

Background:

Staff recently issued a proposal call for the provision of pharmacy services to the residents of the Wellington Terrace Long Term Care Home. Under Project No. CW2016-020 the Contract covers comprehensive pharmacy services and applicable support, for the accurate and safe acquisition and dispensing of medication for each resident on a timely basis. The contract term is for three years with an option to extend for an additional two – one year terms.

Pharmacy services must be provided to the Home on a 24-hour, seven days per week basis including emergency orders with a response (delivery) time of no more than four (4) hours from receipt of order. Delivery time for stat orders shall be no more than four (4) hours. Pharmacy services and delivery must be easily accessible for admissions seven (7) days per week, with all deliveries of medications to be made to the Home by Bonded Couriers.

On Thursday, April 21, 2016, fourteen (14) submissions were received as follows –

- Centric Heath (Classic Care Pharmacy), Burlington
- Community Care Pharmacy, part of the Sunshine Drugs Family of Pharmacies, Windsor
- Hogan Pharmacy Partners Ltd., Cambridge
- iPharm – Integrity Pharmacy Inc, Brantford
- London Medical Pharmacy, London
- Medical Pharmacies Group Limited, Markham
- MediSystems Pharmacy, Toronto
- National Pharmacy, Scarborough
- Remedy's Rx Specialty Pharmacy, Markham
- Rexall Health Solutions, Mississauga
- SmartMeds Pharmacy, Burlington
- Sobeys National Pharmacy Group, Mississauga
- St. Andrew Pharmacy, Fergus
- TrustCare Pharmacy, Etobicoke

The proposals were reviewed based on the following evaluation criteria

EVALUATION CRITERIA The following evaluation criteria, outlines the broad specifications for the proposed contract. The criteria used for assessing this proposal will be as follows:	CRITERION WEIGHT
Scope <ul style="list-style-type: none"> • Agreement to waive co-payments • Ability to service all aspects of the scope (LTC) • The pharmacy <u>must provide verification</u> that they are an accredited pharmacy licensed by the Ontario College of Pharmacists 	Mandatory
Implementation <ul style="list-style-type: none"> • Training Schedule • Transition strategy 	10
Consultant Pharmacist / Management of Contract <ul style="list-style-type: none"> • Monthly duties and action plan • Committee membership as requested • In-house education plan and schedule • Procedure to respond to an emergency/outbreak situation • Orientation and refresher program • Meeting monthly reporting requirements • Provision of monthly summary reports for DOC • Assistance with Accreditation and Ministry Reviews • Assistance with medication reconciliation • Commitment to joint support of School of Pharmacy co-op student 	25
Medication System Process <ul style="list-style-type: none"> • Meeting daily delivery requirements • Meeting delivery of emergency and stat orders • Completeness and Clarity of MAR and TAR documents • Completeness and clarity of labeling • Ease of use of packaging • Inclusion of government stock medications • Provision of electronic CPS • Provision of binders and associated supplies for MAR/TAR • Response to outbreak pandemic situations • Potential for electronic documentation 	30
CQI / Risk Management <ul style="list-style-type: none"> • Policy & procedure Manual • Audit process • In-service manual • Tracking medication incidents and statistics • Drug destruction and disposal • Prevention of body substance contamination • Health & Safety (Infection Control) Standards 	20

Hardware Requirements <ul style="list-style-type: none"> • A complete list of hardware that will be available • Procedure for repairs and maintenance 	5
Customer Service / Communication <ul style="list-style-type: none"> • Timely communication with residents/family • Timely communication with management and staff • Response/ availability to staff • Response / availability to management • Compliance with billing requirements 	5
References <ul style="list-style-type: none"> • Responsiveness to Home • Responsiveness to staff • Responsiveness to residents/ family • Knowledge and experience • Committee involvement (attendance/ level of participation) 	5
TOTAL POINTS	100

Based on this evaluation criteria staff, including representatives from the nursing staff, reviewed the submissions and interviewed the following four (4) pharmaceutical firms including the incumbent.

- Medical Pharmacies Group Limited (incumbent)
- Rexall Pharmacies
- Remedy's Rx Specialty Pharmacy
- Classic Care Pharmacy

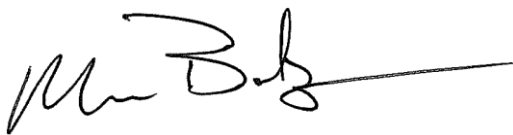
Upon completion of the interviews staff recommended and awarded the pharmacy services contract to Classic Care Pharmacy.

There is no cost to the County of Wellington for these services as all billing is directly to the residents (OHIP and family).

Recommendation:

That the summary of proposal award for pharmacy services for the Wellington Terrace be received for information.

Respectfully submitted,



Mark Bolzon
Manager of Purchasing and Risk Management Services

2016 Quality Report - Wellington Terrace LTCH

	Total Previous Year	Year to Date	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.	Nov.	Dec.
Human Resources														
New Hires	30	34	3	2	4	3	19	1	2	0				
Exiting Employees	30	28	3	0	5	4	4	2	4	6				
# of calls to Ministry of Labour	1	0	0	0	0	0	0	0	0	0				
Lost hours due to workplace injury	86.5	81.5	0	30	22.5	7.5	0	7.5	14	0				
Hours worked by employees in modified role (WSIB)	559.5	61.5	0	0.5	0	0	22.5	0	38.5	0				
Volunteer Total Hours	8668	4850	721	575	627	789	825	659	654	n/a				
Excellence in Care	Last Quarter of 2015													
% of residents who have had a fall in the last 30 days	21.1% (Province 14.3%)		Q2 2015 20.8% (province 14.1%)	n/a	n/a	Q3 2015 18.8% (province 14.5%)	n/a	n/a	Q4 2015 18.1% (province 14.7%)	n/a				
% of residents who were physically restrained	2.1% (Provincial 7.1%)		Q2 2015 1.8% (province 6.9%)	n/a	n/a	Q3 2015 2.0% (province 6.4%)	n/a	n/a	Q4 2015 2.3% (province 6.1%)	n/a				

2016 Quality Report - Wellington Terrace LTCH

% of residents who had a pressure ulcer that recently got worse	1.6% (Provincial 3.3%)		Q2 2015 1.9% (province 3.4%)	n/a	n/a	Q3 2015 2.3% (province 3.3%)	n/a	n/a	Q4 2015 2.9% (province 3.2%)	n/a				
# of emergency room visits experiencing illness listed on page 3	Total for year:	6	0	1	1	0	3	0	1	n/a				
% of residents on antipsychotics without a diagnosis of psychosis	27.4% (Provincial 26.1%)		Q2 2015 26.5% (province 24.9%)	n/a	n/a	Q3 2015 25.2% (province 23.9%)	n/a	n/a	Q4 2015 22.6% (province 22.8%)	n/a				
% of residents with worsening bladder control	24.5% (Provincial 18.5%)		Q2 2015 28.8% (province 18.2%)	n/a	n/a	Q3 2015 30.5% (province 17.9%)	n/a		Q4 2015 28% (province 17.6%)	n/a				
# of outbreak days	30	0	0	0	0	0	0	9	7	n/a				
Census/ Compliance														
# of deaths	53	33	4	6	4	5	4	4	6	n/a				
Inspection: # areas in non compliance	4	0	0	0	0	0	0	0	0	0				
Risk Prevention														
Review of Fire Plan through Fire Drills completed	met target 100%	yes	yes	yes	yes	yes (evacuation exercise)	yes	yes	yes	yes				

2016 Quality Report - Wellington Terrace LTCH

Reporting to Ministry of Health														
# of formal complaints made by family or resident	0	0	0	0	0	0	0	0	0	0				
# of Critical Incidents	9	0	1 verbal abuse	1-fractured hip	0	0	1- fractured hip	1 (outbreak)	1 (fractured hip)	n/a				

NA = Some HR and clinical data will not be available until the final report for the month is completed

Supporting Data for Report

Definitions:

Human Resources:

Calls to Ministry of Labour occur where an accident occurred. Employee or resident has lost consciousness or fractured a bone and requiring hospital attention from an accident.

Hours lost to employees in modified role (WSIB) – number of hours is tracked where staff is working in a modified role until they can return to full duties.

Fall with injury: injury may include redness, pain or fracture, or break in skin integrity.

Emergency Department Visits:

The Ministry of Health views some visits to the Emergency Department as ‘potentially preventable’. The conditions we will report on where a visit may not have been necessary include: Angina, Asthma, Cellulitis, Chronic Obstructive Pulmonary Disease (COPD), Congestive Heart Failure, Septicemia, Dehydration, Dental conditions, Diabetes, Gastroenteritis, Grand mal seizure disorders, Hypertension, Hypoglycemia, Injuries from falls, Mental health/behavioural disorders, Pneumonia, severe ear, nose and throat disorders.

Skin and Wound Management at Wellington Terrace

Wellington Terrace has a formal skin and wound care program lead by two RNs with a special interest in wound care. Recently, we have conducted education for all RNs and RPNs on the staging and treatment of wounds. We have the expertise of an advanced wound care therapist who will do advanced treatment plans on the request of the home.

We have medical directives in place for treatments with a quality dressing.

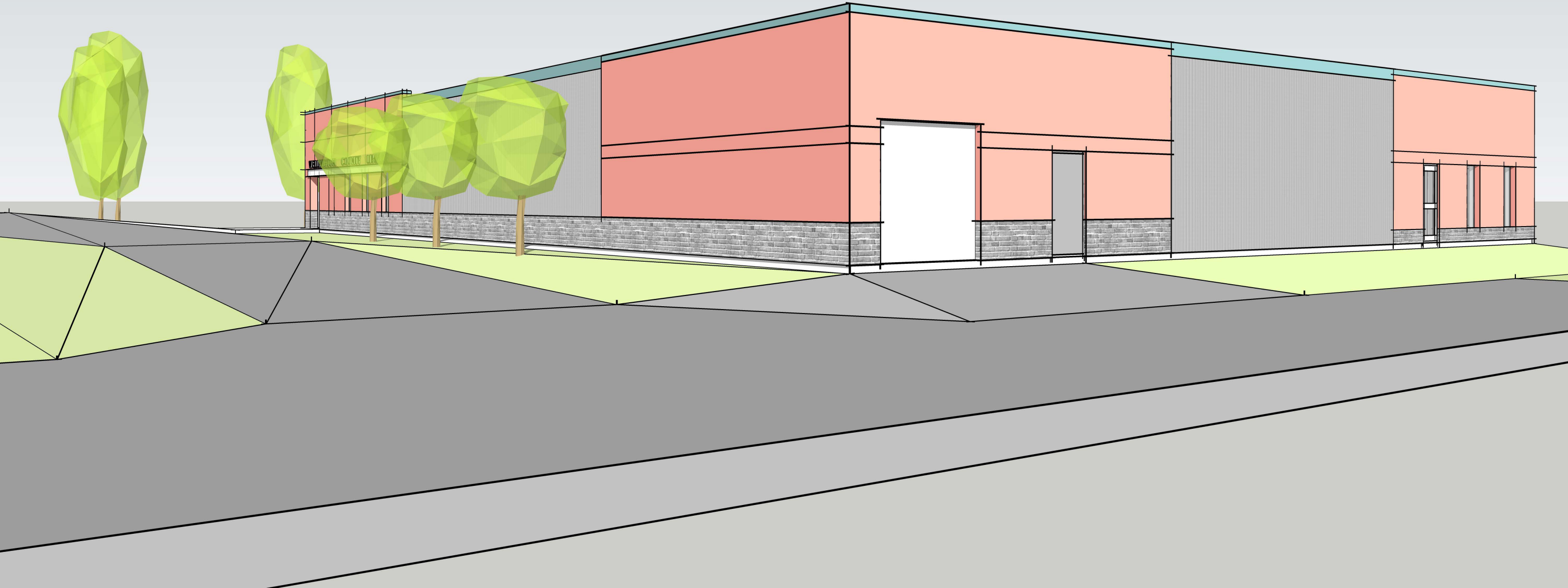
2016 Quality Report - Wellington Terrace LTCH

What makes residents in LTC more susceptible to skin and wound issues?

- Increased aging of the skin `thin skin`
- Nutritional status compromised related to medical diagnosis
- Cognitive impairment- more bumping into and accidents
- Impaired mobility- not repositioning selves regularly.
- Dehydration
- Steroid use

Current processes to mitigate responsive behaviours:

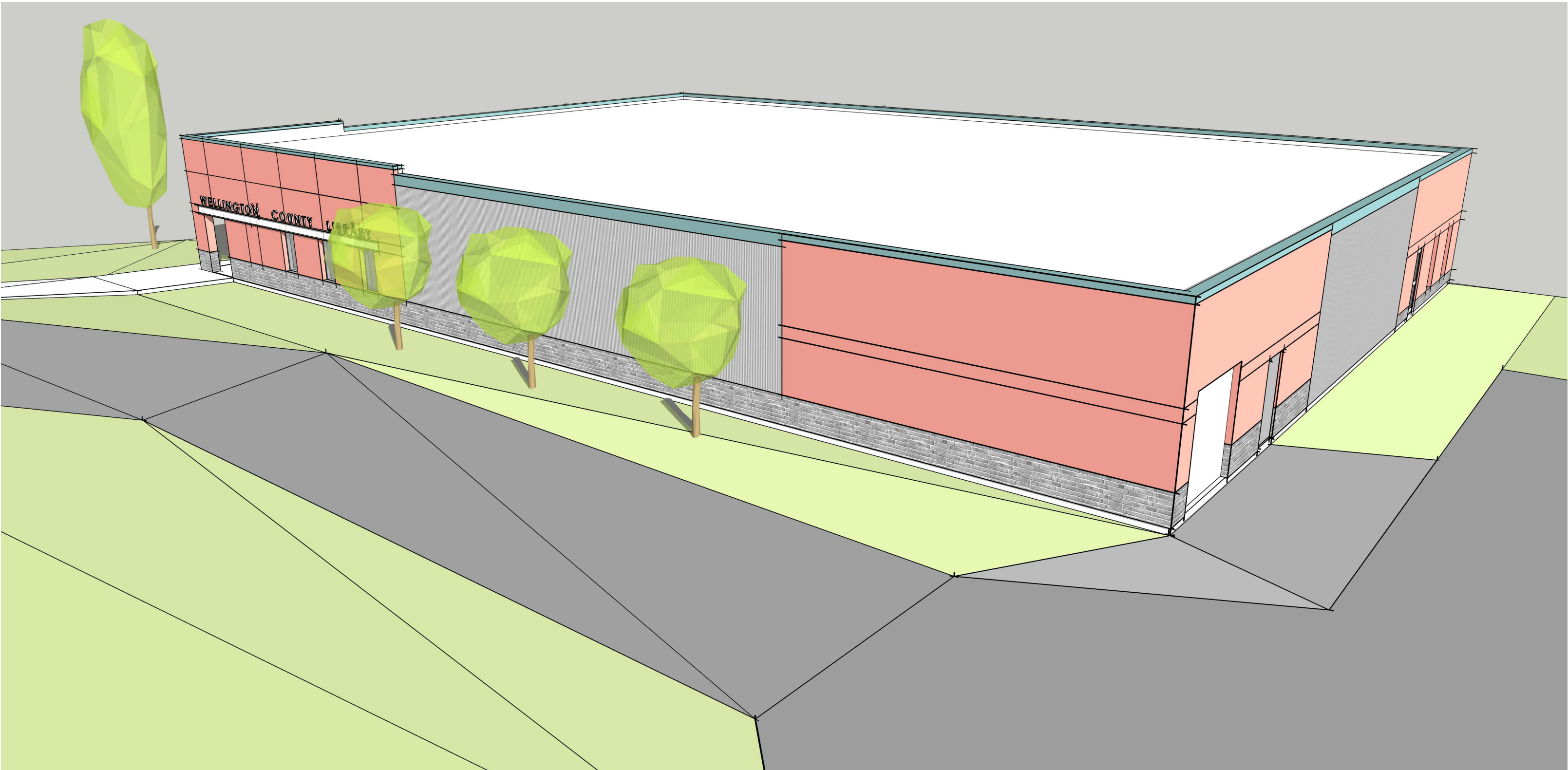
- The home follows a Gentle Persuasion Approach Philosophy. There are 3 education sessions held per year. Focus of this program is respectful, non violent, self protective strategies for staff to use when dealing with a resident with responsive behaviour.
- Responsive behaviour program. Focus is on reporting responsive behaviours so all team members are aware of potential resident action. These incidents are recorded in the resident progress notes and read every shift at report.
- The Behaviour Support (BSO) Team reviews all responsive behaviour progress notes and follows up when required. They determine if resident requires increased assessment or if the change can be attributed to a clinical reason. The BSO along with the team develops individualized toolboxes for all staff to review. These tool boxes contain information on resident triggers for responsive behaviours as well as interventions to mitigate responsive behaviours.
- Weekly team meetings are held to discuss resident specific case studies and problem solve. Specific techniques for preventing or responding to responsive behaviour are shared.
- Care plans are updated as required to include specific approaches recommended when doing residents care (complete care with two PSWs, for example)
- All direct care staff carry walkie talkies so they are able to quickly deploy assistance if required.
- Wellington Terrace is supported by external expertise – Psychogeriatric Resource Consultant (PRC). We hold monthly Psych clinics under the direction of a Geriatric Psychiatrist



ABOYNE WELLINGTON COUNTY LIBRARY ELEVATIONS (+SDEX) 20160823

SOUTH WEST (APPROACH) PERSPECTIVE

EXISTING



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SOUTH WEST (APPROACH) AERIAL

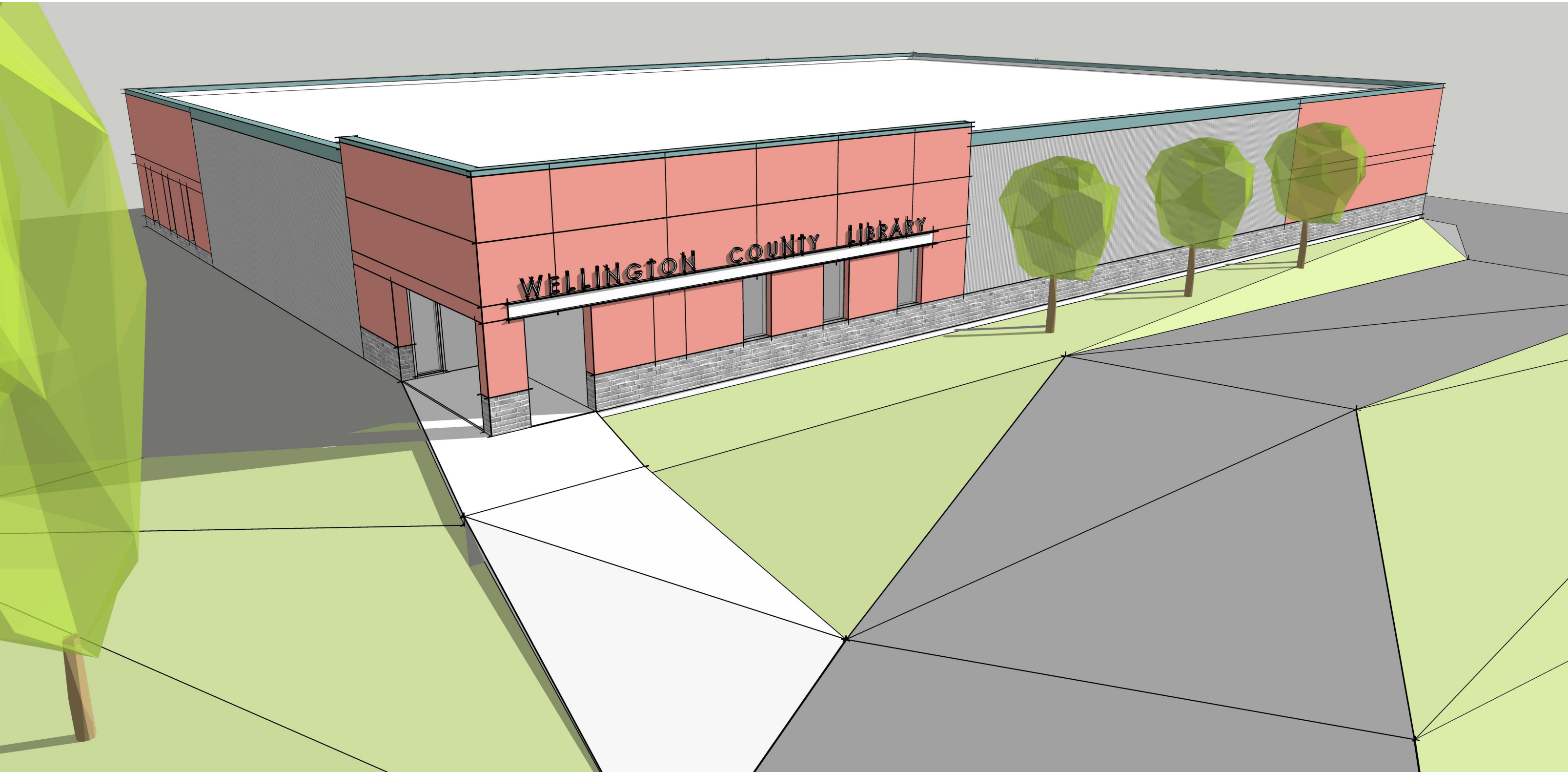
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NORTH WEST (ENTRANCE) PERSPECTIVE

EXISTING



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NORTH WEST (ENTRANCE) AERIAL

EXISTING



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ENTRANCE PERSPECTIVE

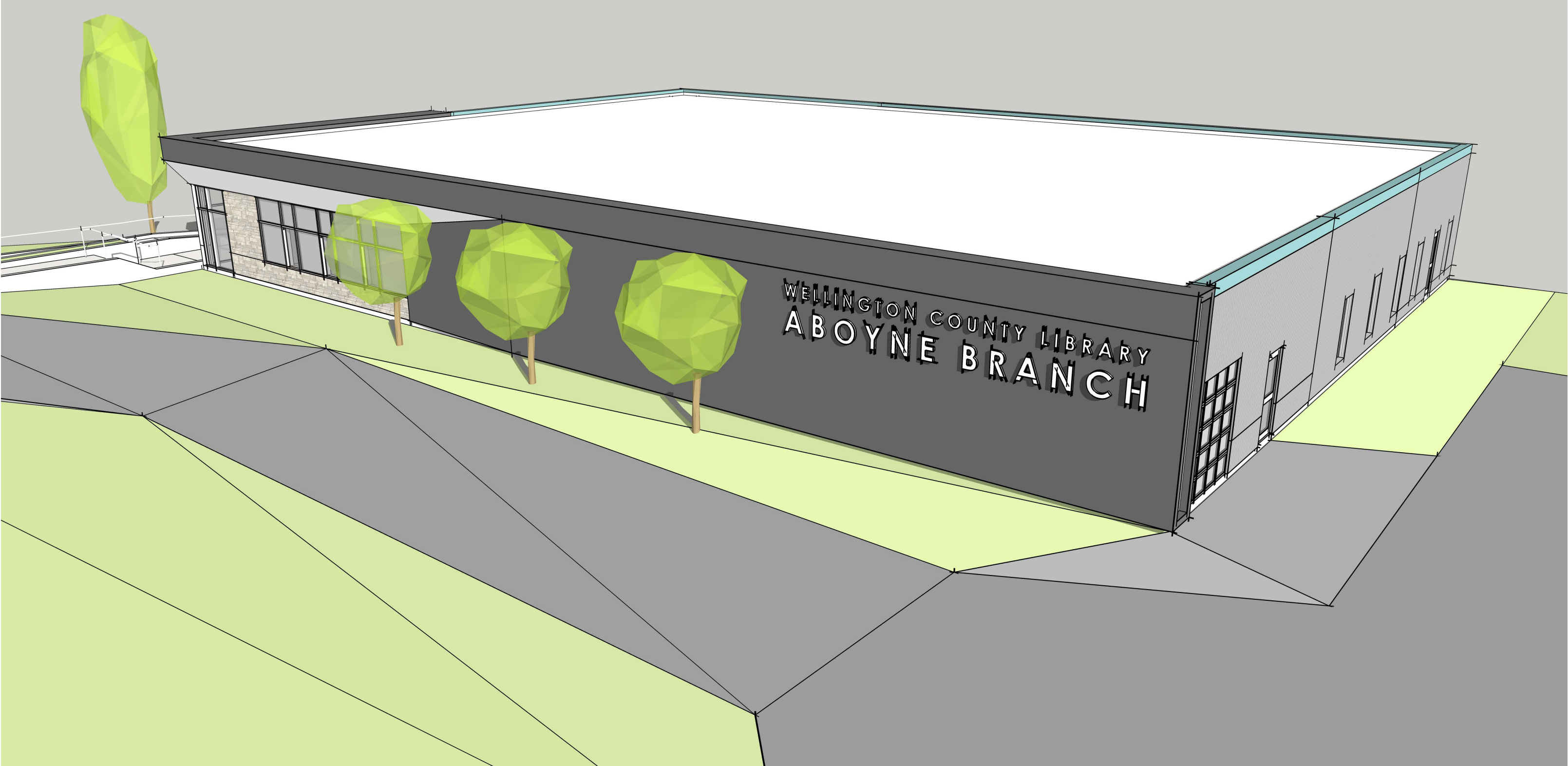
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SOUTH WEST (APPROACH) PERSPECTIVE

PROPOSED



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SOUTH WEST (APPROACH) AERIAL

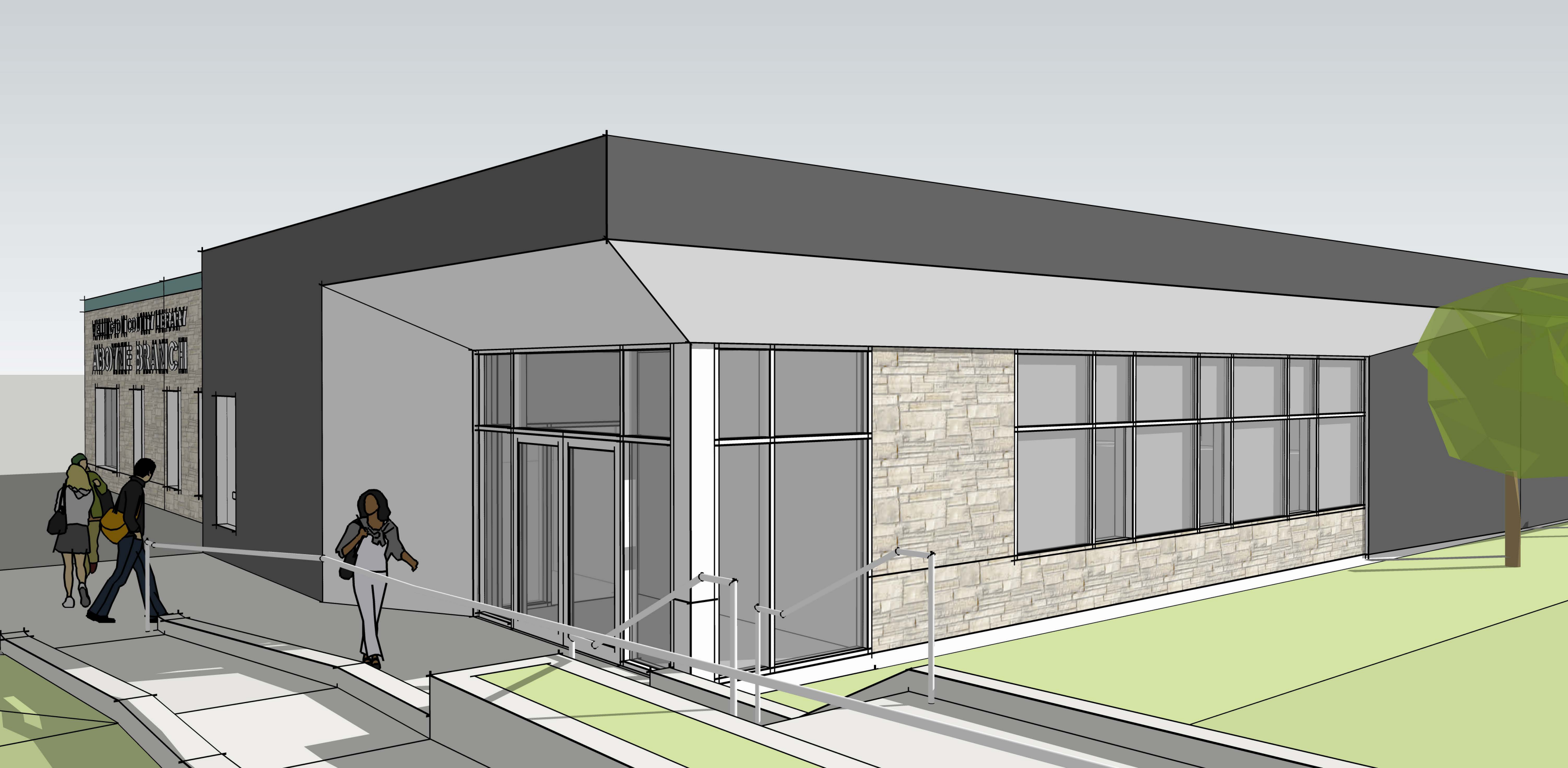
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NORTH WEST (ENTRANCE) AERIAL

PROPOSED



ABOYNE WELLINGTON COUNTY LIBRARY ELEVATIONS (+SD12) 20160823

ENTRANCE PERSPECTIVE

PROPOSED



ABOYNE WELLINGTON COUNTY LIBRARY ELEVATIONS (+SD12) 20160823

TRAIL PERSPECTIVE

PROPOSED



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Library Board
From: Murray McCabe, Chief Librarian
Date: Wednesday, September 07, 2016
Subject: Summary of Library Activities, June through August, 2016

Background:

To provide the Library Board with a brief overview of events and activities from across the library system.

Staffing:

Branch supervisor Kayleigh Armstrong in Clifford is off on maternity leave starting in August. Information Services Librarian, Emily Lamond will be going off on maternity leave in September. Both temporary vacancies will be filled before the end of August.

Hillsburgh Library project:

Following a special board and council meeting in the summer the project is now moving ahead with actual construction work starting in the fall once all approvals have been received. There continues to be considerable interest in the project. The national magazine Quill & Quire has interviewed me about the project and the Wellington library system in general with plans for an article later this year.

Aboyne Branch Renovations:

A final design plan for changes to the interior of the library branch was completed in July and design plans for the exterior of the building will soon be complete. Once project approvals are in place renovation work will begin shortly thereafter. The library branch will close from the middle of September and reopen at year-end. Movers are being hired to remove the contents of the building and store the same for the duration of the project. Staff from the branch will work alongside their colleagues at Elora and Fergus during the building's closure and assist with circulation and programming duties.

Summer Reading Programme:

As in past years, library staff provided a very successful TD Summer Reading Club from June to August. With approximately 2,400 children participating in the programme the libraries saw a whopping 45,000 books read over the summer months. Teens also stepped up to participate in reading activities for the summer with 306 teenagers signing up for their own reading programme. These patrons read just under 1,500 books this summer. The programme invited the teenagers to submit reviews of the books they read with an amazing 600 plus reviews being sent in to the library.

Library Conference: Ontario Library Association

I am pleased to announce that Wellington's request to present two sessions at the 2017 conference have been accepted by the provincial library association. One session will see staff providing an update

on the library's Move the Needle project. As the board will recall that project has seen the library working closely with library vendor Whitehots Inc., of Aurora, Ontario to increase the circulation of our collection to great success. The other session will have Wellington County sharing the stage with Kitchener and Toronto public libraries to discuss our different Internet Hotspot programmes and the results achieved in each of our communities.

Writer in Residence Programme:

Wellington County Libraries are pleased to announce the acclaimed author Kathy Stinson will be the library systems first Writer in Residence beginning this fall. The programme will have its official launch on Friday September 16, 2016 at the Fergus library starting at 6 p.m. Known by many parents and caregivers for her iconic picture book, Red is Best, Kathy will provide her informed comments and guidance to budding authors over the next few months. The programme is being delivered as a result of a successful grant application to the Canada Council for the Arts.

Rural Internet Hotspot Lending Programme Update

The library system has 70 hotspots to lend with funding provided by the Ontario Ministry of Tourism, Culture and Sport as a two year pilot programme.

Ranked Circulation as of August 23 2016

Mount Forest	146	Erin	74	Elora	33
Fergus	139	Arthur	65	Clifford	32
Marden	91	Drayton	57	Hillsburgh	31
Harriston	82	Rockwood	54	Palmerston	17
Puslinch	77	Aboyne	37	TOTAL	935

Total holds as of August 23 2016: 312

Hold time is around 6 weeks.

Survey of Hotspot Users:

85% of users say they use other library services when they check out a hotspot

- 69% report that they use a hotspot whenever available, 31% were taking it home for the first time.
- A growing number of patrons are expressing concern about how long it takes to obtain a hotspot due to the popularity of the devices. The success of the programme warrants careful consideration for additional financial support through the library's operation budget in the coming year.

Recommendation:

That the Chief Librarian's report for June through August, 2016 be received for information.

Respectfully submitted,

Murray McCabe

Murray McCabe
Chief Librarian

Wellington County Library

JUNE AND JULY 2016

Use Statistics

Prepared for: Wellington County Library Board

Meeting Date: September 7, 2016

Prepared by: Chanda Gilpin, Assistant Chief Librarian

Date: August 31, 2016



Use Statistics

	2016	2016
System wide circulation:	June	July
Print, eBooks, cds, dvds, magazines and audiobooks:	86,578	106,778
Inter-library loan, material loaned:	304	456
Public computer usage within the libraries:	5,658	6,708
Programme attendance:	4,308	4,419
Database usage:	5,050	8,499
Public wireless users:	8,369	8,199

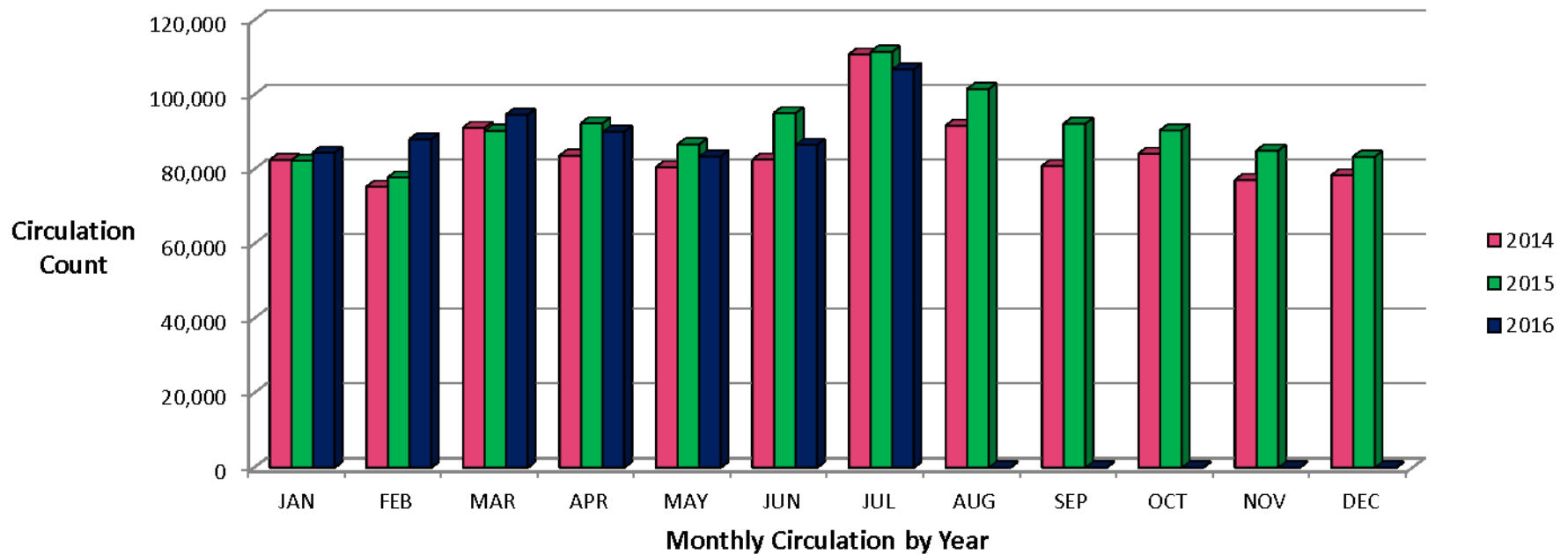
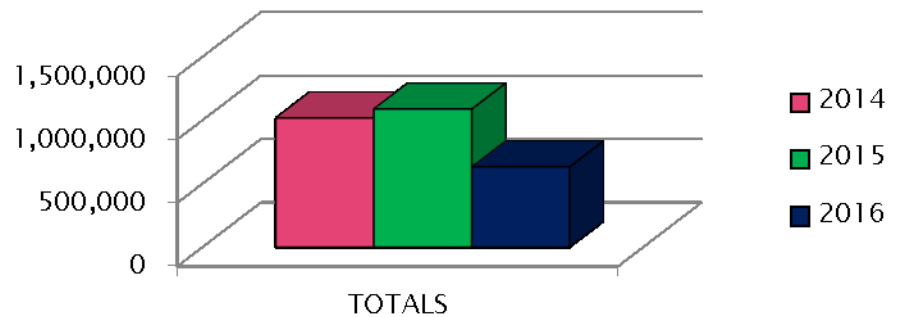
Circulation Statistics

		JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	DEC	TOTALS
ABOYNE	2014	12,479	10,993	14,565	11,264	12,268	12,391	16,870	13,469	10,593	11,634	10,940	11,188	148,654
	2015	12,132	11,457	14,956	9,453	9,059	10,358	11,656	10,619	9,498	9,240	8,837	8,460	125,725
	2016	9,598	8,849	9,183	8,547	7,806	8,821	9,741	0	0	0	0	0	62,545
ARTHUR	2014	4,587	4,321	4,716	4,768	4,506	4,762	6,459	5,209	4,493	5,137	4,440	4,430	57,828
	2015	4,413	4,689	5,220	4,780	4,911	4,621	6,049	5,482	5,389	5,204	4,833	5,065	60,656
	2016	4,905	5,271	5,831	5,103	4,882	5,204	5,353	0	0	0	0	0	36,549
CLIFFORD	2014	1,372	1,264	1,623	1,264	1,392	1,534	2,056	1,544	1,440	1,433	1,053	1,078	17,053
	2015	1,306	1,124	1,336	1,339	1,249	1,173	1,711	1,644	1,459	1,507	1,188	1,404	16,440
	2016	1,458	1,377	1,704	1,645	1,552	1,424	1,926	0	0	0	0	0	11,086
DRAYTON	2014	9,908	9,502	10,947	9,314	8,646	9,901	13,317	10,716	9,503	9,266	8,430	8,401	117,853
	2015	9,235	9,067	10,613	9,449	8,724	10,919	12,528	10,357	8,699	8,597	8,204	8,039	114,431
	2016	8,900	9,731	9,811	10,304	8,697	8,571	12,599	0	0	0	0	0	68,613
ELORA	2014	5,520	4,759	5,988	5,791	5,498	4,790	6,699	6,056	5,318	5,598	5,173	5,390	66,580
	2015	5,513	4,870	6,082	6,043	5,924	6,581	7,708	7,383	6,612	6,749	6,084	6,568	76,117
	2016	6,961	7,176	7,264	6,815	6,381	6,968	7,900	0	0	0	0	0	49,465
ERIN	2014	4,214	3,793	4,766	4,285	4,198	4,226	6,107	4,765	4,521	4,604	4,361	4,585	54,425
	2015	4,593	4,443	5,175	4,932	4,710	5,064	6,195	5,688	5,115	4,851	4,382	4,097	59,245
	2016	4,519	5,410	5,617	5,181	5,043	4,794	6,435	0	0	0	0	0	36,999
FERGUS	2014	10,052	9,000	10,803	11,077	10,023	8,008	13,506	11,435	10,249	10,272	9,285	9,397	123,107
	2015	9,376	8,588	7,186	18,267	16,066	18,003	20,087	17,721	15,944	15,440	15,196	13,086	174,960
	2016	14,728	16,746	17,776	16,537	15,128	16,103	21,085	0	0	0	0	0	118,103
HARRISTON	2014	3,879	4,026	4,652	4,062	3,825	4,154	5,633	4,585	4,207	4,428	3,902	4,060	51,413
	2015	4,238	3,969	5,039	4,544	4,444	4,303	5,310	5,026	4,648	4,232	4,372	4,028	54,153
	2016	4,186	4,267	4,581	3,931	3,985	3,953	4,546	0	0	0	0	0	29,449
HILLSBURGH	2014	3,547	2,845	3,440	3,632	3,147	3,370	4,271	3,524	2,835	2,923	2,473	3,009	39,016
	2015	2,956	2,770	3,364	3,372	2,826	3,261	3,932	3,477	2,994	2,905	2,788	2,772	37,417
	2016	3,120	3,257	3,510	3,195	2,960	2,977	3,602	0	0	0	0	0	22,621
MARDEN	2014	3,887	3,267	4,276	3,843	3,502	3,905	5,040	4,634	3,841	3,943	3,704	3,813	47,655
	2015	3,668	3,554	4,246	4,191	4,002	4,208	4,450	3,948	3,692	3,684	3,465	3,602	46,710
	2016	4,146	3,543	4,274	4,203	4,313	3,958	4,327	0	0	0	0	0	28,764
MT FOREST	2014	7,392	7,539	8,416	7,486	7,476	7,246	10,308	8,180	7,949	8,120	7,236	7,596	94,944
	2015	7,746	7,388	8,570	8,461	7,881	8,044	8,773	8,613	8,112	8,454	7,683	8,278	98,003
	2016	8,633	8,816	9,233	9,215	8,862	9,760	10,522	0	0	0	0	0	65,041
PALMERSTON	2014	2,100	1,944	2,239	2,410	2,188	2,403	3,270	2,707	2,411	2,801	2,236	2,325	29,034
	2015	2,756	2,318	2,734	2,384	2,626	2,891	3,800	3,458	3,239	2,942	2,646	2,697	34,493
	2016	2,612	2,530	3,504	3,977	3,348	3,508	4,444	0	0	0	0	0	23,923
PUSLINCH	2014	3,234	2,777	3,269	3,343	3,317	3,878	3,905	3,140	2,937	3,010	3,065	2,800	38,675
	2015	2,918	2,781	3,364	3,292	2,777	3,025	3,738	3,196	2,954	3,035	2,675	2,585	36,340
	2016	3,312	3,171	3,767	3,343	3,280	3,342	4,371	0	0	0	0	0	24,586
ROCKWOOD	2014	5,942	5,473	6,930	6,867	6,236	6,997	8,758	7,191	6,339	6,553	6,428	5,889	79,603
	2015	6,088	5,839	6,978	6,875	6,599	7,500	9,605	8,440	7,892	7,788	7,037	6,719	87,360
	2016	7,397	7,863	8,576	8,038	7,164	7,195	9,927	0	0	0	0	0	56,160
TOTALS	2014	82,483	75,324	91,148	83,629	80,544	82,606	110,806	91,661	80,875	84,165	77,130	78,420	1,018,795
	2015	82,297	77,827	90,281	92,346	86,649	95,072	111,491	101,493	92,177	90,395	85,014	83,337	1,088,379
	2016	84,475	88,007	94,631	90,034	83,401	86,578	106,778	0	0	0	0	0	633,904
Percent Change		3%	13%	5%	-3%	-4%	-9%	-4%						24%

Numbers now include eBook circulation and in-house usage of material.

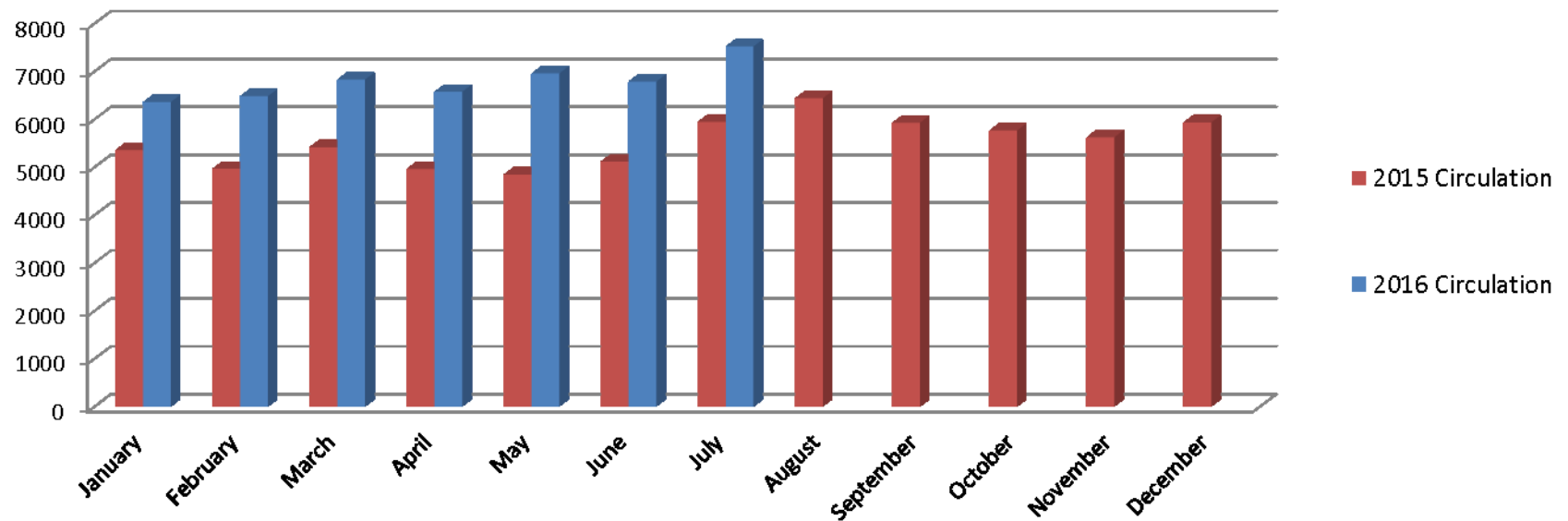
Circulation Activity

Wellington County Library
Total Circulation of Materials by Year



eBook Circulation Activity

eBook Circulation by Month*



*includes eBooks, eAudiobooks, eVideo and eMusic circulation from OverDrive.

Website Statistics

June and July 2016

Top Pages Visited

Library Home Page	15,285
Online Resources	3,834
Borrowing	3,722
eBooks and More	1,690

Our website was accessed in a variety of ways including 4,115 visits through Mobile Devices.

Mobile devices include Apple iPad, Apple iPhone, LG D852 G3 and Samsung Galaxy Core and Samsung Galaxy S5.

Visits to Library Website

# of total visits	19,151
# of pages viewed	38,407

Location of people accessing our website:

Canada, U.S., U.K., India, Australia, Italy, Austria, Germany, Indonesia and Japan.

The majority of visitors were within Canada:

Fergus, Guelph, Toronto, Halton Hills, Elora, Minto, Kitchener, Hamilton, Orangeville, Milton, Clifford and Waterloo.

Of the visitors 70% were returning and 30% were new visitors to our website.

Programming Report

June 2016

June 2015

BRANCH	TOTAL NUMBER OF PROGRAMMES OFFERED	ATTENDEES			
		CHILDREN/ TEENS	PARENTS/ CAREGIVERS	ADULTS	
ABOYNE	22	154	90	48	
ARTHUR	26	203	89	84	
CLIFFORD	12	57	11	10	
DRAYTON	29	256	113	22	
ELORA	20	216	29	81	
ERIN	21	251	51	22	
FERGUS	27	263	113	56	
HARRISTON	22	307	27	73	
HILLSBURGH	15	57	15	61	
MARDEN	19	466	44	48	
MT FOREST	24	213	58	53	
PALMERSTON	22	217	24	38	
PUSLINCH	15	69	33	77	
ROCKWOOD	21	124	47	38	
	295	2853	744	711	4308
Total Programmes					Total Participants

BRANCH	TOTAL NUMBER OF PROGRAMMES OFFERED	ATTENDEES			
		CHILDREN/ TEENS	PARENTS/ CAREGIVERS	ADULTS	
ABOYNE	24	258	107	54	
ARTHUR	15	186	32	59	
CLIFFORD	11	198	34	7	
DRAYTON	21	839	50	17	
ELORA	14	200	31	33	
ERIN	25	480	45	37	
FERGUS	28	395	70	166	
HARRISTON	23	300	48	48	
HILLSBURGH	12	271	27	41	
MARDEN	16	479	0	70	
MT FOREST	14	799	29	55	
PALMERSTON	16	81	28	33	
PUSLINCH	8	218	38	15	
ROCKWOOD	16	426	50	22	
	243	5130	589	657	6376
Total Programmes					Total Participants

Programming Report

July 2016

July 2015

BRANCH	TOTAL NUMBER OF PROGRAMMES OFFERED	ATTENDEES			
		CHILDREN/ TEENS	PARENTS/ CAREGIVERS	ADULTS	
ABOYNE	5	2	1	35	
ARTHUR	25	308	57	57	
CLIFFORD	16	152	24	13	
DRAYTON	28	329	76	11	
ELORA	15	133	57	41	
ERIN	33	446	45	26	
FERGUS	37	315	62	65	
HARRISTON	24	319	30	68	
HILLSBURGH	17	56	21	44	
MARDEN	12	94	40	24	
MT FOREST	31	366	90	49	
PALMERSTON	31	253	32	51	
PUSLINCH	14	203	56	23	
ROCKWOOD	24	250	82	13	
	312	3226	673	520	4419
Total Programmes					Total Participants

BRANCH	TOTAL NUMBER OF PROGRAMMES OFFERED	ATTENDEES			
		CHILDREN/ TEENS	PARENTS/ CAREGIVERS	ADULTS	
ABOYNE	22	249	96	46	
ARTHUR	20	399	89	25	
CLIFFORD	14	101	32	4	
DRAYTON	32	400	69	11	
ELORA	20	180	70	16	
ERIN	20	332	65	1	
FERGUS	48	477	10	173	
HARRISTON	35	518	53	25	
HILLSBURGH	23	140	36	62	
MARDEN	15	146	73	24	
MT FOREST	40	474	72	165	
PALMERSTON	16	60	22	26	
PUSLINCH	14	249	113	0	
ROCKWOOD	34	268	96	19	
	353	3993	896	597	5486
Total Programmes					Total Participants

For and about members of the ONTARIO PUBLIC LIBRARY ASSOCIATION

HoOPLA

August 15, 2016

HoOPLA is a privilege of membership for members of the Ontario Public Library Association. It is issued 4 times per year. Electronic issues are distributed in May, August, and November, and a print edition is available at the Super Conference.

3.8 Rural Internet Hotspot Lending Programme at Wellington County Library

In March of 2016, we launched our Rural Internet Hotspot Lending Programme. We have 70 mobile hotspots that patrons can check out for a one week loan with unlimited usage. To date we have seen 700 circulations, and typically have a waiting list of over 200. This project will be funded for two years through the Ministry of Tourism, Culture and Sport. In conjunction with the hotspots we are providing access to iPads and Chromebooks.

The intent of the programme is to offset the digital divide that many patrons in rural Ontario face when it comes to options for accessing high-speed internet. As librarians we know that access to government forms, health information, job postings, and news are communicated almost exclusively via the Internet, so it is essential for residents to have access. This is something that our County councillors recognize and so have encouraged the library system to expand the programme.

Our patrons have been thrilled with the service so far, and continue to provide positive feedback about the impact it has had on their lives. One patron says, "we were able to FaceTime with my family in Amsterdam...The children had grown so much and it was so amazing to see them like they were in the living room with us." CBC Kitchener recently did a story about the service, quoting one patron who said it was a life saver. The project expands the role of the public library as a community hub.

Jessica Veldman
Information Services Librarian
Wellington County Library
jessicav@wellington.ca



Staff member Lucy Kraemer checking out a hotspot at the Mount Forest Branch.

Wellington County Library's Wi-Fi hotspot lending program a 'life saver,' says patron

By Jenna Freeman, [CBC News](#) Posted: Jul 04, 2016 5:23 AM ET Last Updated: Jul 04, 2016 9:03 AM ET

The Wellington County Library is helping bridge the gap that telecom companies won't: providing patrons in rural areas with access to high-speed internet.

Although there's been talk of service providers bringing high-speed to the Wellington area, the reality is many still rely on dial-up, explained chief librarian, Murray McCabe.

"When you're in an urban setting there's likely either a hotel, a coffee shop, or some other institution providing Wi-Fi access," said McCabe. "If you're out in a rural area, there is not that possibility."

• [Portable Wi-Fi from Kitchener Public Library a Canadian first](#)

The pilot program is the first in Canada to loan internet hotspots to people in rural communities. Other libraries have launched similar programs in the past year, but have been for patrons in urban centres.

Program is a 'lifesaver'

McCabe said more than 35 per cent of patrons who have used the hotspots are not able to access the internet anywhere other than the library.

The library has a total of 70 hotspots patrons can borrow and each hotspot can be connected to up to 15 devices at once.

"It has saved my life," said library patron, Paula Decoit, who cannot access high speed from her home in Rockwood Ontario.

Hoping to continue pilot

The Ministry of Tourism, Culture and Sport has funded the pilot program until February 2018. But McCabe said the library plans to find a way to continue the program after that.

"People really like it and its helped out a lot of people, so we'll still offer the program somehow," he said.

The library also plans to share everything they learn from the pilot program with other libraries across the province, in the hopes that other libraries will soon be able to offer something similar.

Explore CBC

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Radio	Kids	Parents	Site Map
News	Local	Aboriginal	
Sports	Documentaries	Digital Archives	

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Services and Information

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Public Appearances	Terms of Use	Help	Doing Business with Us
Commercial Services	Privacy Policy	Contact Us	Renting Facilities

Teen Book Review

Check out some of these books reviewed by Wellington County teens this summer:

Miss Peregrine's home for peculiar children by Ransom Riggs
Reviewed by: Sierra

This book is about a 16 year old boy named Jacob. Jacob grew up hearing amazing stories about a house on a faraway island. There were tons of kids that lived there and they were all kind of odd. There was a girl that could fly, an invisible boy, and even a boy who had nightmares that often came true. Then one night Jacob's grandfather dies and Jacob sees one of them. Jacob and his father decide to go on a trip to the island that his grandfather's stories were about. Want to know more? Then read Miss Peregrine's home for peculiar children.



War horse by Michael Morpurgo
Reviewed by: Patricia

This is a great way to learn more about the war and how it started. This book just keeps the blood in you pumping. It is also a great book just to read in your spare time. You can just pick it up and read on and on till you go till the end. I would recommend it because it is really good and exciting.



Dim sum warriors: enter the dumpling by C. Goh
Reviewed by: Joanne

The book was exciting to read. As soon as I read halfway into the book I was already in love with it and not just because of the food. It was written with such care and fun.



Enter your book review in our Teen Summer Reading Challenge by August 13 and you could **WIN an iPod Shuffle**. Ask staff for details.



Wellington County Library

190 St. Andrew St. West, Fergus ON N1M 1N5

T 519.843.1180 www.wellington.ca/Library



ALTERNATE FORMATS AVAILABLE UPON REQUEST.

WELCOME

Staff News

Congratulations
to our recent retirees and welcome
to all of our new and returning staff.
We also wish all the best to our
summer students and pages
heading to school in the fall!

Novelist and Novelist K - 8

Don't know what to read next? Let **Novelist** help you find the perfect book! **Novelist** is an online database that lets you:

- Find titles based on favorite authors, titles, and descriptions
- Browse hundreds of lists organized by genre or awards
- Read and use materials created exclusively for **Novelist** such as author read-alikes, articles, book discussion guides, and book talks



For kids, there's **Novelist K-8**. Designed specifically for younger readers, it helps them find books that are just right for their reading level and interests.

Visit www.wellington.ca/Library to access these online resources.

the next Chapter

Wellington County Library Newsletter

August 2016

iPads and Hotspots

If you haven't heard, the Library has iPads and Wi-Fi hotspots available for you to take home! Wellington County is one of the first libraries in North America to offer hotspot service, and is the first in Canada to target rural populations. Devices can be checked out on any adult library card in good standing. Use a hotspot to get unlimited internet usage for up to 15 devices and use our iPads to access apps for the whole family. Our hotspots have been borrowed over 700 times since their launch in March 2016.

Thanks to everyone who has been filling out our hotspot survey. Here are some of the facts we've collected so far:

- 35% of respondents said they currently have no internet access at home or at work
- 71% said that multiple devices would be connected to the hotspot during the loan period
- 96% indicated that they would be using the hotspot at home
- Most common uses are communication (77%), watching online videos (63%), accessing social media (44%) and accessing online library collections (34%)

If you'd like to join in on the fun, visit our online catalogue or speak to staff to add your name to the waitlist. We currently have 70 of each device available for check out. This project was made possible by the Ontario Libraries Capacity Fund Research and Innovation Grant awarded by the Ministry of Tourism, Culture and Sport.

LIBRARY

HOTSPOT



Closure Dates

All branches **CLOSED**
Monday, August 1 and
Monday, September 5.

"When the going gets tough, the tough get a librarian."
— Joan Bauer

What's Inside:

Fall Bestseller Preview	Page 2
Back to School Books	Page 2
August Programmes	Page 3
Teen Book Reviews	Page 4

Writer in Residence



In the fall, we will be launching our first Writer in Residence programme. Award winning author Kathy Stinson ("Red is Best," "The Man with the Violin") will be working with the Library to

provide writing workshops, author readings for school groups, and one-on-one consultations with aspiring authors. Keep an eye out for details at www.wellington.ca/Library!

We acknowledge the support of the Canada Council for the Arts, which last year invested \$153 million to bring the arts to Canadians throughout the country.

Nous remercions le Conseil des arts du Canada de son soutien. L'an dernier, le Conseil a investi 153 millions de dollars pour mettre de l'art dans la vie des Canadiennes et des Canadiens de tout le pays.



Canada Council
for the Arts

Conseil des arts
du Canada



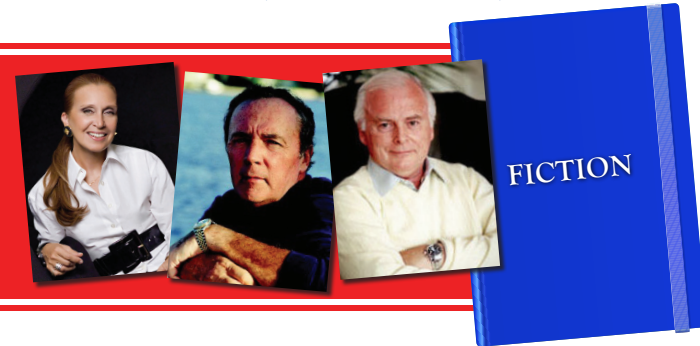
Staff Pick *The Ex* by Alafair Burke (2016) Reviewed by: Cindy Krul, Arthur Branch

Alafair Burke's new standalone novel is a fast paced suspense novel in the vein of "Gone Girl" and "The Girl on a Train." Olivia Randall, a skilled and ambitious defense lawyer, reluctantly accepts a mass murder case. The accused just happens to be the man whose life Olivia shattered twenty years ago. As the evidence against him begins to grow, Olivia begins to doubt that she understands who Jack really is. "The Ex" is an excellent choice for readers who enjoy the tension of a thriller without intense violence. Burke's extensive knowledge of criminal law and her experience as a prosecutor provide an interesting glimpse into criminal defense strategy. A plot filled with multiple twists and turns and a likeable-unlikeable protagonist make it a quick and satisfying read. "The Ex" is available through the Library in regular and large print, as well as in e-book and audiobook formats.



Top Adult Fiction

Curious about what everyone else is reading? Here are the top authors of adult fiction being enjoyed in Wellington County this summer.



- | | |
|--------------------|-----------------------------|
| 1 Patterson, James | 11 Scottoline, Lisa |
| 2 Steel, Danielle | 12 Gardner, Lisa |
| 3 Woods, Stuart | 13 Clark, Mary Higgins |
| 4 Baldacci, David | 14 Evanovich, Janet |
| 5 Roberts, Nora | 15 Johansen, Iris |
| 6 Cussler, Clive | 16 Perry, Anne |
| 7 Coben, Harlan | 17 Bradford, Barbara Taylor |
| 8 Sandford, John | 18 Box, C. J. |
| 9 Barclay, Linwood | 19 Archer, Jeffrey |
| 10 King, Stephen | 20 Hilderbrand, Elin |

Fall Bestseller Preview

Fall is always an exciting time in the book publishing world. With many new bestsellers on their way to the library, here's just a small preview of what to look forward to:

A Great Reckoning by Louise Penny
(August 30)

The Jealous Kind by James Lee Burke
(August 30)

Commonwealth by Ann Patchett
(September 13)

Jerusalem by Alan Moore
(September 13)

Nutshell by Ian McEwan
(September 13)

The Wonder by Emma Donoghue
(September 20)

Thrice the Brinded Cat Hath Mew'd by Alan Bradley
(September 20)



Back to School

It's coming! Here are some titles to enjoy with your youngsters to get them ready for school. Please check with your local branch for availability.

Mom, it's my first day of kindergarten!
by Hyewon Yum

The Berenstain Bears go back to school
by Stan and Jan Berenstain

Back to school, Splat! by Laura Bergen
Ready, set, kindergarten! by Paula Ayer

Peppa Pig: first day of school
by Meredith Rusu

Monkey: not ready for kindergarten
by Marc Brown

On the first day of kindergarten
by Tish Rabe

August Programme Highlights

Unless otherwise noted, our programmes are free of charge.

For Kids

Bumbling Bert's Magic Show (All Ages)

Hilarious, bumbling-fumbling comedy, dazzling magic and loads of audience participation! Bumbling Bert will have your children utterly enchanted - even your youngest children will be pointing and shrieking with delight. The room will be filled with bursts of giggles and chortles of laughter as Bert shocks and amazes the entire crowd with his silly, zany whirlwind of jokes and magic. Please register.

Aboyne Branch, 519.846.0918
Friday, August 12, 2:00 – 3:00 pm

Harry Potter Party (Grades K-6)



Drop in as your favourite witch or wizard for a magical day of Hogwarts fun!

Palmerston Branch, 519.343.2142
Saturday, August 6, 10:30 am - 12:30 pm

Getting Ready for School Story Time! (3-5 years)

A special Story Time for children who are entering elementary school for the first time. Includes stories, songs, rhymes and crafts all designed to encourage a positive introduction to school. Please register.

Drayton Branch, 519.638.788
Tuesday, August 23, 10:15 - 11:00 am or 11:15 am - 12:00 pm

For Teens

Teen MakerSpace (Teen)



Don't miss the chance to explore upcycling, new tech toys, and a variety of other hands-on projects. Please register.

Hillsburgh Branch, 519.855.4010
Thursdays, August 4 and 18, 6:30 - 7:30 pm

Teen Cafe (Teen)

Board Game Challenge! Test your vision, agility, smarts, and luck against your friends, while playing some of the new board games at the Library. Please register.

Harriston Branch, 519.338.2396 - Tuesday, August 30, 7:00 pm



Tween Club (Grades 4-8)



Calling all tweens! Want to learn a new hobby or just have some fun trying new activities? Join us one night a month while we investigate different crafts, skills and hobbies. Please register.

Marden Branch, 519.763.7445
Wednesday, August 31, 6:30 - 7:30 pm

For Adults

Ancestry Workshop (Adult)

Learn the basics of how to use the Ancestry Library Edition database on our library computers. Find all sorts of information to help you with your genealogy search. Please check with staff for available times.

Arthur Branch, 519.848.3999 - during branch hours



Plowing in Wellington County (Adult)

As a warm up to this year's IPM in Minto, come and enjoy a Power Point presentation on the history of plowing, the history of the International Plowing Match and its presence in Wellington County! Presentation will include images from the Museum and Archives as well as artifacts from the collection.

Mount Forest Branch, 519.323.4541
Tuesday, August 16, 6:30 - 7:30 pm

Classic Movie Club (Adult)

Relax, man, and join us as the Classic Movie Club watches "Easy Rider" (1969) starring Peter Fonda, Dennis Hopper, and Jack Nicholson (rated 14 A, running time 95 minutes). Please register.

Elora Branch, 519.846.0190 - Tuesday, August 23, 1:00 pm



For a complete list of programmes happening at the Library, visit www.wellington.ca/Library.



Corporation of the County of Wellington Planning Committee Minutes

September 8, 2016
County Administration Centre
Keith Room

Present: Warden George Bridge
Councillor Andy Lennox (Chair)
Councillor Allan Alls
Councillor Don McKay
Councillor Shawn Watters

Also Present: Councillor Dennis Lever

Staff: Kim Courts, Deputy Clerk
Gary Cousins, Director of Planning and Development
Ken DeHart, County Treasurer
Rob Johnson, Green Legacy Manager
Mark Paoli, Manager, Policy Planning
Jameson Pickard, Planner
Aldo Salis, Manager, Development Planning

1. Call to Order

At 10:15 am, the Chair called the meeting to order.

2. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

3. Planning Financial Statements as of July 31, 2016

1/7/16

Moved by: Councillor Alls

Seconded by: Councillor Watters

That the Planning Financial Statements as of July 31, 2016 be approved.

Carried

4. Rural Water Quality Programme Terms of Reference

2/7/16

Moved by: Councillor Alls

Seconded by: Councillor Watters

That the County of Wellington consult with the Wellington Federation of Agriculture, the Christian Farmers Federation, the Grand River Conservation Authority and the City of Guelph on the Terms of Reference and Operating agreement for the Rural Water Quality Programme with the objective of ensuring the programme remains a reliable source of funding for farm projects that protect and improve water quality.

Carried

5. Green Legacy Annual Report

3/7/16

Moved by: Warden Bridge

Seconded by: Councillor McKay

That the Green Legacy Annual Report be received for information.

Carried

6. 2014 Provincial Policy Statement Review

4/7/16

Moved by: Councillor Alls

Seconded by: Councillor Watters

That staff be directed to prepare an amendment that would update the Official Plan to be consistent with the 2014 Provincial Policy Statement.

Carried

7. Adjournment

At 11:06 am, the Chair adjourned the meeting until October 13, 2016 or at the call of the Chair.

Andy Lennox
Chair
Planning Committee



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Planning Committee
From: Gary Cousins, Planning Director
Date: Thursday, September 08, 2016
Subject: Rural Water Quality Programme – Terms of Reference

1. Background:

The Wellington County Rural Water quality Programme has funded over 2200 farm projects valued at \$20 million since its inception in 1999.

County farmers have contributed \$13 million and the County of Wellington \$4.7 with the remaining \$2.3 million from other government sources. While a variety of projects are funded, some of the highlights include:

- 171 manure storage facilities
- 46 kilometres of watercourse fences
- 58 kilometres of riparian buffers
- 168 kilometres of windbreak
- 12 kilometres of living snow fence
- 337 wells decommissioned
- 300 wells upgraded
- 1200 acres of marginal land retired

The programme has operating under an agreement between The Grand River Conservation Authority, The City of Guelph and The County of Wellington and a Terms of Reference both of which were put in place in 1999.

2. Going Forward:

The Rural Water Quality Programme has provided a sustainable and reliable source of funding to assist the Wellington farm community for over 17 years. The programme has proven timely as public concerns about clean water having been growing and will likely continue.

In order to ensure the Wellington County Rural Water Quality Programme remains strong and serves the needs of farmers, the terms of reference and the agreement should be reviewed. The intent of the review would be to examine the Review Committee structure and the types of projects being funded as well as the operating agreement. This would be done in consultation agricultural groups.

3. Recommendation:

THAT the County of Wellington consult with the Wellington Federation of Agriculture, the Christian Farmers Federation, the Grand River Conservation Authority and the City of Guelph on the Terms of Reference and Operating agreement for the Rural Water Quality Programme with the objective of ensuring the programme remains a reliable source of funding for farm projects that protect and improve water quality.

Respectfully submitted,

Gary Cousins, MCIP, RPP
Director of Planning and Development



Wellington Rural Water Quality Program: Annual Report 2015

Wellington Rural Water Quality Program: Annual Report 2015

INTRODUCTION

The Wellington-Guelph Rural Water Quality Program (RWQP) was announced in 1999. Funding for the program was allocated by the County of Wellington and City of Guelph. The purpose of the program was to provide technical and financial assistance to agricultural landowners to enable them to implement best management practices that would improve and protect water quality.

Since 1999 City of Guelph has provided \$1,000,000 to the program while the County of Wellington has allocated \$5,062,500.

The Wellington Rural Water Quality Program continues to be a very successful program with numerous benefits to the environment and the community. The interest in the program has been overwhelming. This report summarizes program accomplishments since 1999 and details projects and expenditures for 2015.

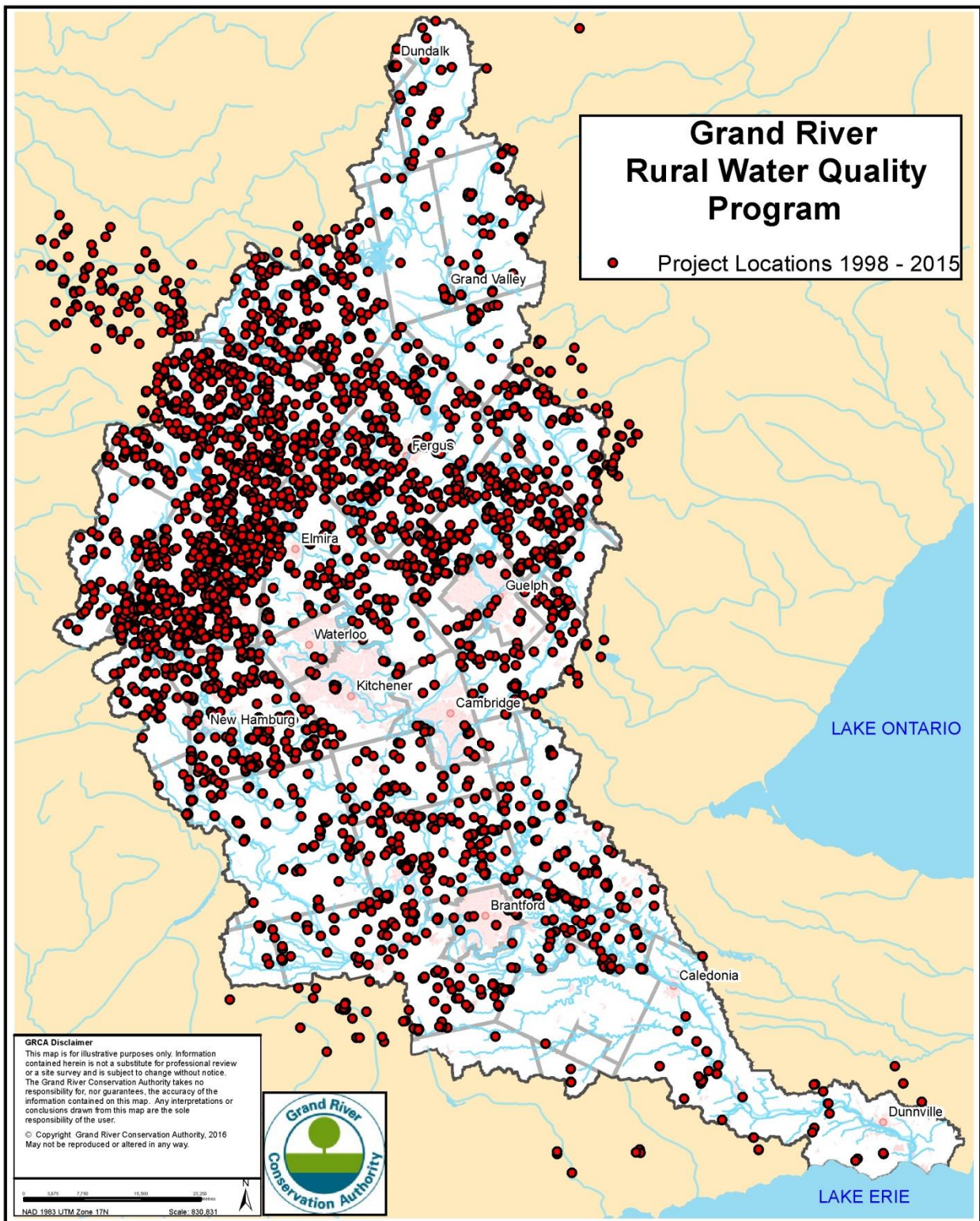
PROGRAM IMPLEMENTATION

The Grand River Rural Water Quality Program currently extends across the watershed via various funding mechanisms. To date there has been over \$16.6 million in grant provided to more than 5300 projects across the watershed. Figure 1 shows the distribution of projects across the watershed. Landowners and funding partners have invested over \$45 million in projects to improve and protect water quality in the Grand River watershed.

The funding has come from all levels of government as well as a number of foundations and environmental organizations. The core funding for the Grand River Rural Water Quality Program comes from the Region of Waterloo, Wellington County, City of Guelph, County of Brant, City of Brantford and Haldimand County. Having stable long term funding from these member municipalities facilitates landowner awareness and trust in the program. It has also created synergy for promotion across the watershed.



Figure 1: Rural Water Quality Program Project Locations 1998- 2015



MARKETING/PROMOTION

The Wellington Rural Water Quality Program has been promoted at a wide range of events. There have been many opportunities to jointly promote the Waterloo and Wellington Rural Water Quality Programs. The promotion of the watershed programs increases the profile and achievements of the programs, as well as enhancing the image of the Rural Water Quality Program in the agricultural community.

The Wellington Rural Water Quality Program was promoted in 2015 at the following events:

- Guelph Organic Conference
- FarmSmart Conference – Guelph
- Drayton Farm Show
- London Farm Show
- Wellington County Cattlemens Annual Meeting
- Wellington County Soil and Crop Annual General Meeting
- Ontario Forage Expo – Elmira



In addition to the events listed above, GRCA staff offered a series of workshops to encourage the implementation of agricultural best practices on private land. Workshop attendance ranged from 15 to 60 participants. Workshop topics included;

- **Caring for Your Horse and Farm (Orangeville)** – Promoting best practices to benefit water quality.
- **Erosion Control and Cover Crops** (Linwood and Alma) – Highlighting management practices and structures to reduce sediment and nutrient loss from fields.



PROJECTS COMPLETED

Since 1999, more than \$6.6 million in grant has been provided to Wellington County landowners to support the completion of more than 2,200 projects. This includes all grants provided through the RWQP including contributions leveraged from federal and provincial initiatives, foundations and environmental organizations. When the landowners contribution is factored in, these projects represent an investment of more than \$19 million in water quality projects within Wellington County. Figure 2 summarizes projects investments by funding source.



Figure 2: Project Investment by Funding Source

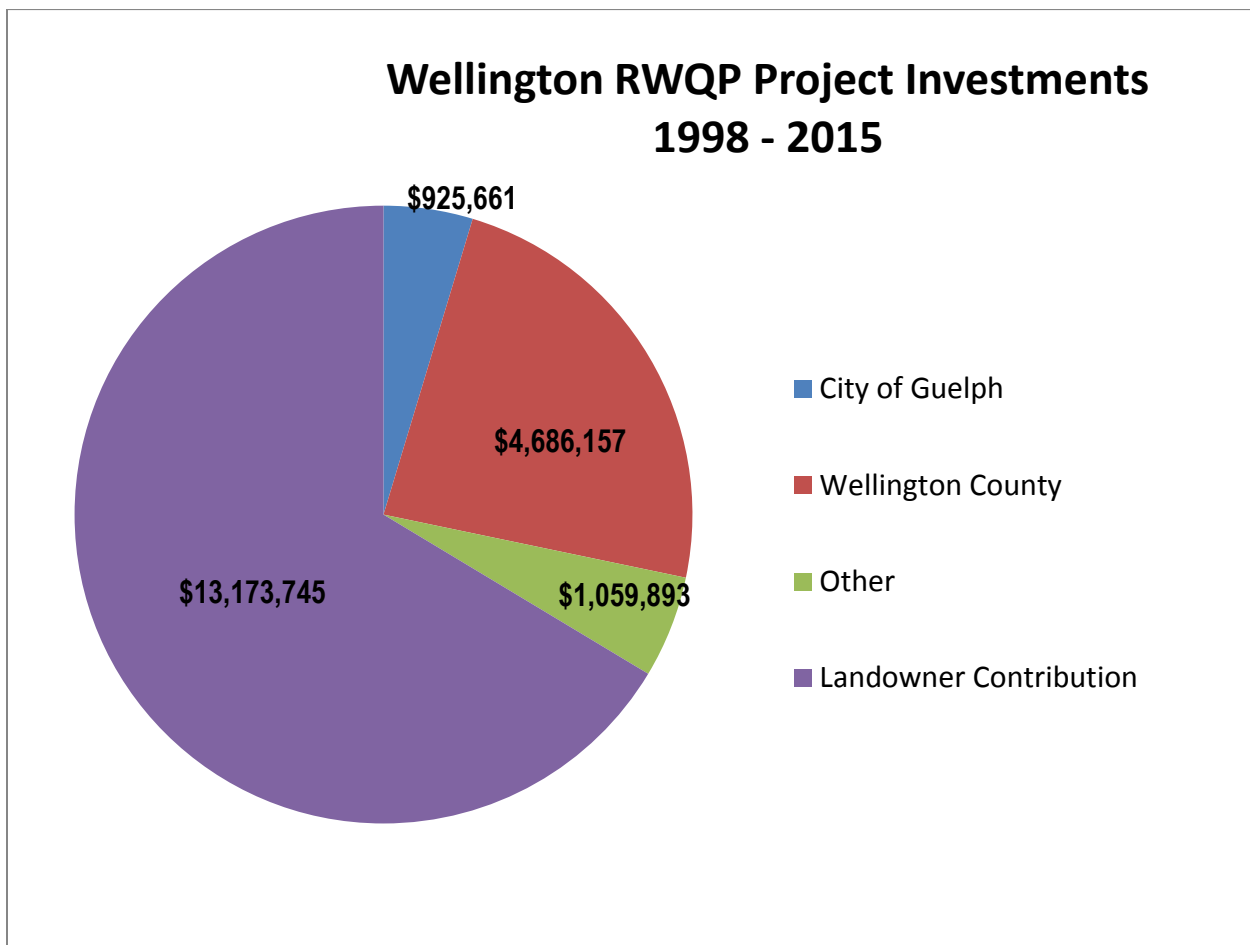
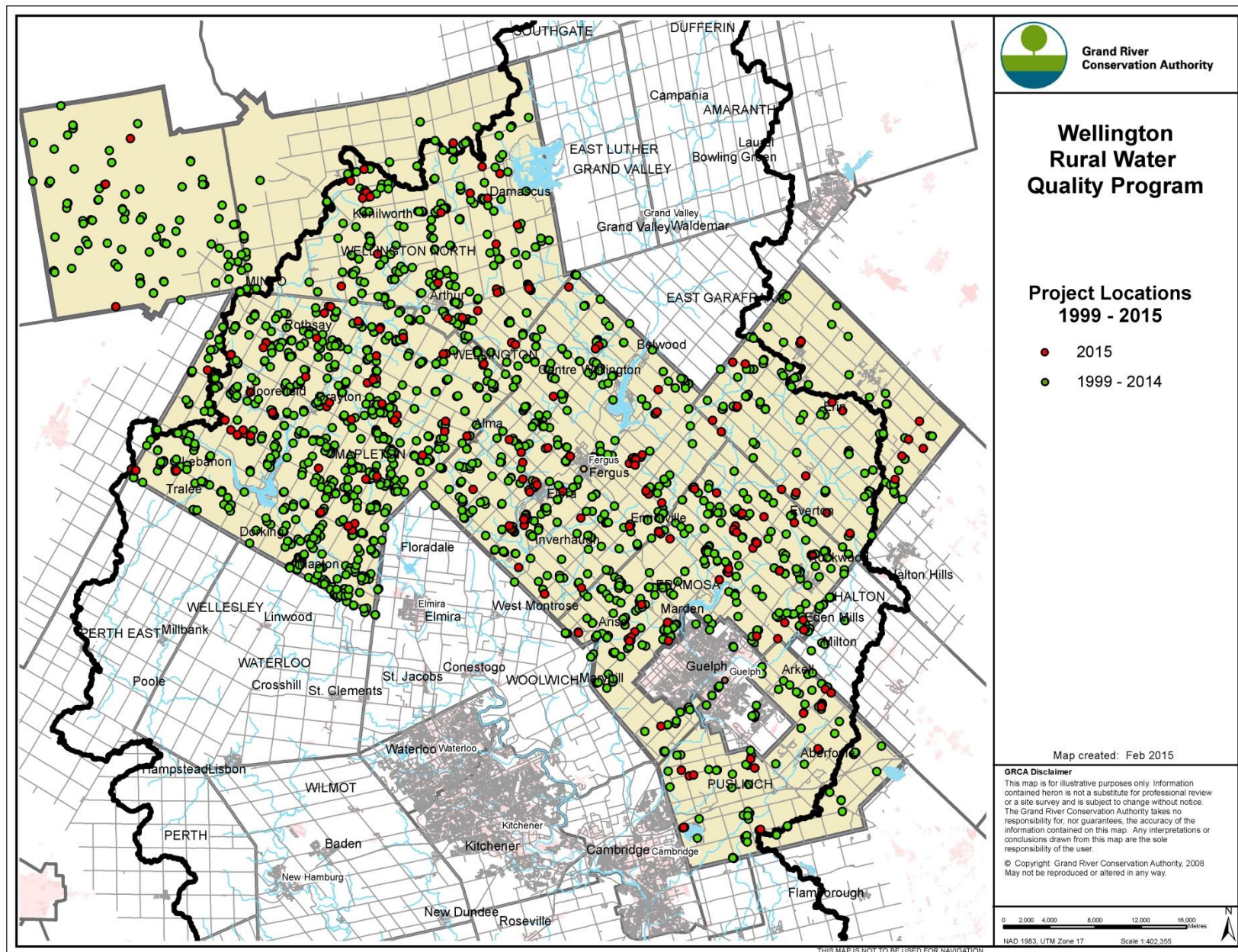


Figure 3: Location of RWQP Projects in Wellington County 1999-2015 (all funding sources)



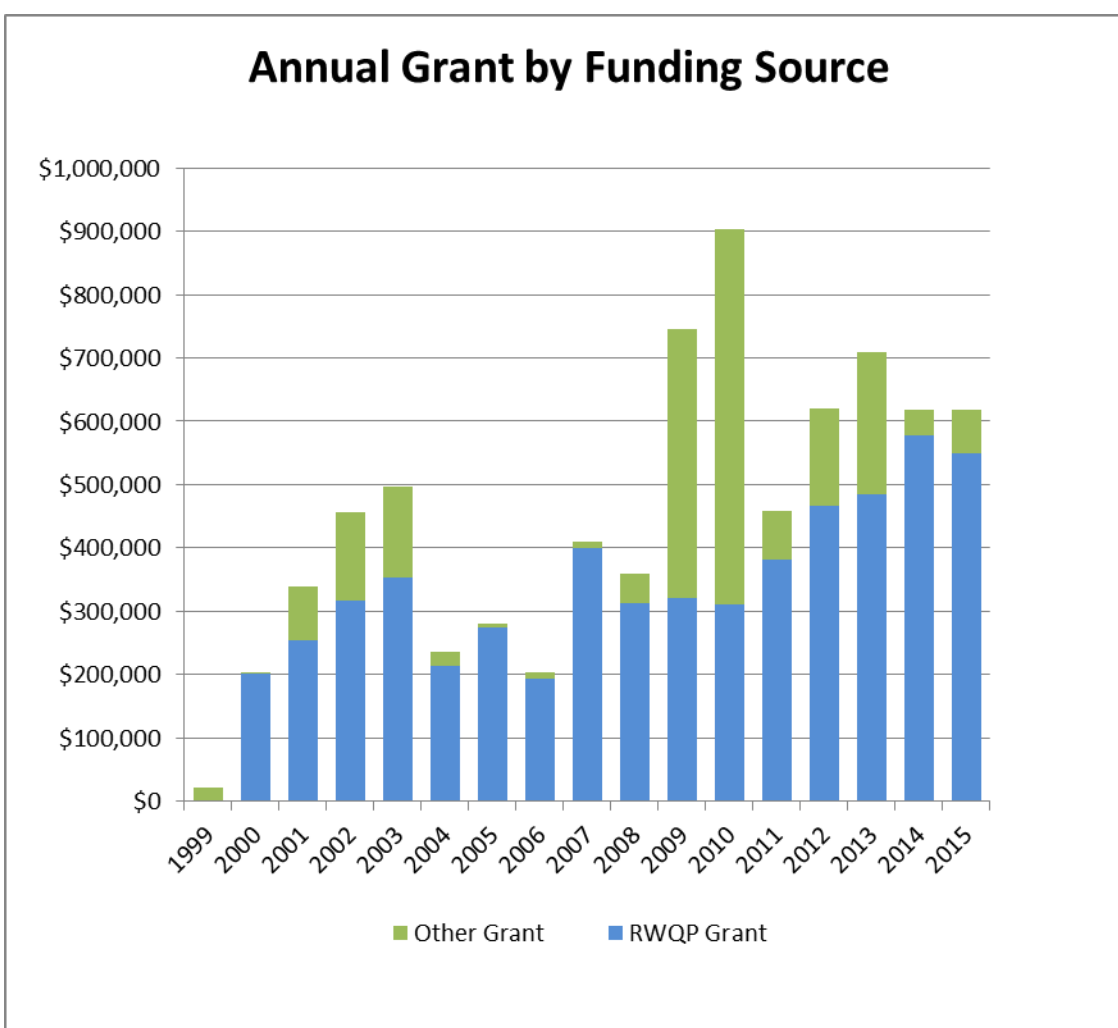
In 2015, 196 projects were completed through the Wellington Rural Water Quality Program. Figure 3 highlights project locations. Projects shown within the City of Guelph were completed with funds from the Ontario Drinking Water Stewardship Program.

A total of \$617,000 in cost share funding from multiple sources was provided to support the 196 projects completed in Wellington County in 2015. Figure 4 provides an annual summary of RWQP project grants by funding source.

In 2015 approximately \$67,000 in grant was leveraged from other sources to support projects in Wellington County. This included funding from the Trees Ontario Foundation and the Federal Habitat Stewardship Program for Species at Risk.

Since the beginning of the program \$5.6 million in municipal funding has directly supported the completion of 1,874 projects.

Figure 4: Wellington RWQP Project Grants by Funding Source

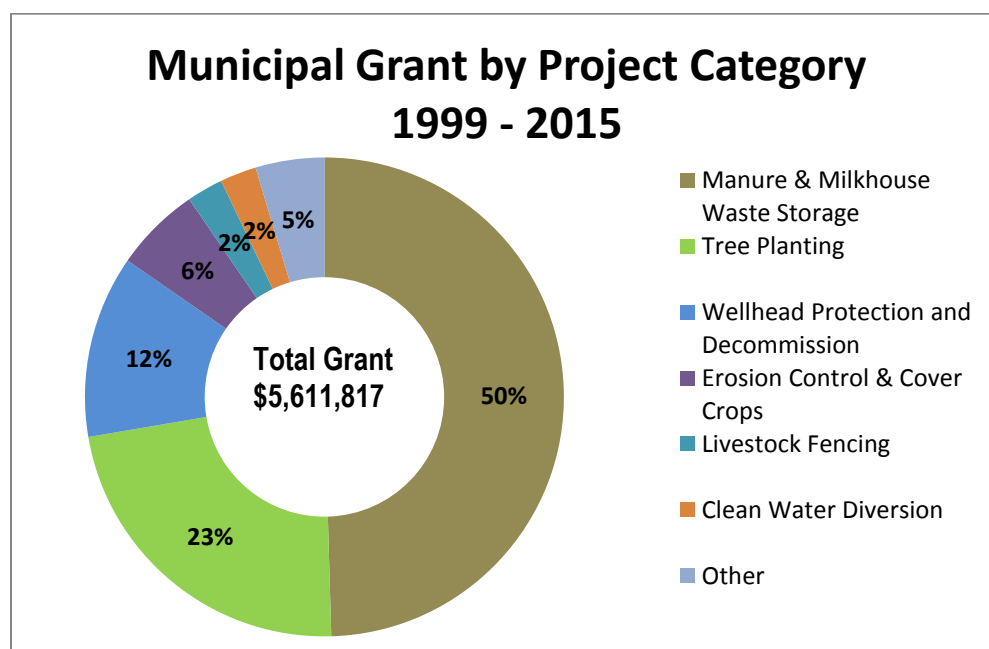


Of the 196 projects completed in Wellington County in 2015, 175 received cost share dollars from Wellington County and the City of Guelph. A total of \$550,179 in municipal grant was provided in 2015. This is comparable to 2014 and speaks to the sustained momentum of the program.

Figure 5 summarizes the distribution of municipal grants by project category. Each year approximately one half of the program budget is directed to manure storage projects. Although only 12% of funding has been spent on well projects, this category represents one third of all projects completed. Appendix A provides a detailed summary of annual municipal grants by project category.

Appendix B details the annual number of projects completed with the support of municipal funding.

Figure 5: Distribution of Municipal RWQP Grants by Project Category

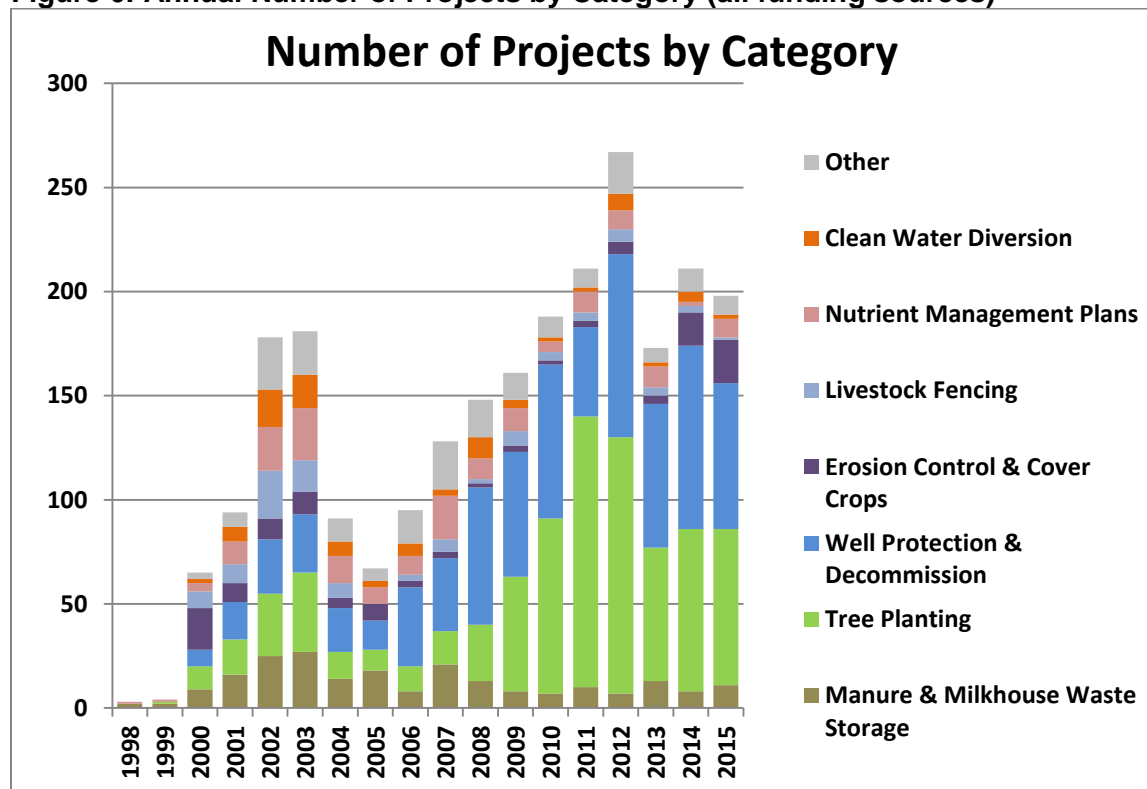


In 2015 Wellington County provided \$50,000 to support rural non-farm and settlement area well projects. In 2015, 23 wells were upgraded and 8 wells decommissioned through this program. An additional 30 applications were deferred pending program renewal in 2016. Since 2009, 125 wells have been decommissioned and 81 upgrades completed through the non-farm well program. This brings the total number of wells decommissioned through the Wellington RWQP to 375 and the number of wells upgraded to 372 since 1999.



Figure 6 provides an annual summary of the number completed projects from all funding sources in Wellington County. The number of projects completed varies from year to year owing in part to the availability of additional funds from other sources. Appendix C provides a detailed summary of cost share payments by project category from all funding sources.

Figure 6: Annual Number of Projects by Category (all funding sources)



In 2015 nearly 80,000 trees were planted to 75 projects in Wellington County. This included 15 kms of field windbreaks, 3.8 kms of living snow fence and 5.5 kms of riparian buffer plantings. A total of 29 acres of fragile agricultural land was retired from production and planted to trees.

Utilizing funds from multiple sources, the Rural Water Quality Program has supported the planting more than 875,000 trees on 1200 acres of fragile agricultural land since 1999. This land includes sensitive recharge areas, riparian zones and steep slopes. This planting has created over 168 kilometres of windbreaks and more than 56 kilometers of riparian buffers. The program has also supported the fencing of more than 46 kilometres of streams in Wellington County. These fences have restricted approximately 4,900 head of livestock from local streams and wetlands.

The program has also supported the construction of 170 manure storage facilities to assist farmers in managing their nutrients and protecting water quality.



PROGRAM BUDGET

The County of Wellington provided \$425,000 to support the Rural Water Quality Program in 2015. This included \$50,000 designated for the decommissioning and upgrade of rural, non-farm wells and decommissioning settlement area wells. An additional \$40,000 in project funding was provided by the City of Guelph.

A total of \$431,906 was carried forward into 2015 from previous annual contributions. In 2015 the total expenditure was \$557,969. At the end of 2015 there was a balance of \$338,936 of which \$248,445 was allocated to projects not yet completed. The remaining balance of \$90,491 was allocated to 2016 incentive payments for cover crop and land retirement projects. This fully allocated the 2015 program budget. Program expenditures for 2015 are detailed in Table 1.

Table 1: Wellington Rural Water Quality Program - 2015 Expenditures

2015 Expenditure	Amount
Promotion	\$2943
RWQP Project Cost	\$552,882
Committee Expenses (Mileage/meals/per diems)	\$2144
Total Expenditures	\$557,969

CONCLUSION

Overall program interest remains high, with 196 projects completed in 2015. Continued municipal support has sustained program momentum. This ongoing commitment to the program also underscores to the community, the value placed on private landowner partnerships to protect our water resources.

The number of applications to the non-farm well program continues to grow. A review of project funding caps and grant rates is recommended for 2016 to allow available funds to be shared across a greater number of projects. Growing interest in the program is an indicator of the increased awareness related to private well maintenance.

Appendix A: Annual Municipal Grants by Project Category

	Clean Water Diversio	Cover Crops	Chem. Storage	Dead Stock	Erosion Control	Fencing	Fragile Land Retir	Natural Area Rest	Living Snow Fence	Fert. Storage	Fuel Storage	Manure Storage	Milk Waste	Manure Decomm	Innovative	NMP	Tillage	Machine X	Strip Crop	Well Plugging	Well Protect	Total
1998																						\$0
1999																						\$0
2000	6478	720			18133	32208	22704			575	91537	13088			807	11310		790	2172	1288		\$201,809
2001	9192	3980			9092	3413	22220				174737	16739			2361	11680		340		500		\$254,254
2002	33459	2260		1400			31814			3378	202628	28622			459	10420			230	1879		\$316,549
2003	14876	2060		4000	1095	11191	42225			2125	251758	10759			1000	11030				500		\$352,619
2004	5851	460		2000	8668	10718	42091			2467	118752	5000			4448	4000			4180	4776		\$213,411
2005	10413	3000			15453		21782			2244	206088				2095	7610			2870	3412		\$274,965
2006	2943			4000	5461	2966	21741			10503	120000				2592				10188	13280		\$193,674
2007	2890		849	4000	5582	6507	34726			26897	278492	5333			11307		1508		10092	11251		\$399,434
2008	10487				3773	3523	37128			14050	195000				5522				26694	16621		\$312,798
2009	7984				26658	21216	99112		1000	13103	120000				5745				21504	3886		\$320,207
2010	2355			2000	9837	3954	133822			9165	105000			900	2880		2850		24666	14012		\$311,440
2011	2119			2000	9328	5747	156709			5074	148255		6000		6595				15019	24453		\$381,299
2012	8229			12000	23680	15022	199974	6922		13182	100000	4200		6000	6476		5000		36576	29450		\$466,711
2013	621	9000		8000	10000	9208	106068	2800	600	1150	184875	20000	4671		9898				70557	47254		\$484,701
2014	14374	35700		7600	10000	11180	155575	2800	25582	2663	125000	15000	1695		1050		6166		90175	73207		\$577,765
2015	5580.28	48900		4000	6902.48	581.49	97120.74	2800	12161	6593.04	200000	15000	12000		7817.33				53140.8	77581.52		\$550,179
Total	\$137,850	\$106,080	\$849	\$51,000	\$163,661	\$137,434	\$1,224,812	\$15,322	\$38,343	\$1,000	\$113,168	\$2,622,122	\$133,741	\$24,366	\$6,900	\$71,050	\$56,050	\$15,524	\$1,130	\$368,064	\$323,350	\$5,611,817

Appendix B: Annual Number of Projects Receiving Municipal Funding

Number of Projects Receiving Municipal Funds in Wellington County																							
	Clean Water Diversi	Cover Crops	Chem. Storage	Dead Stock	Erosion Control	Fencing	Fragile Land Retire	Living Snow Fence	Natural Area Rest	Fert. Storage	Fuel Storage	Manure Storage	Milk Waste	Manure Decom	Innovative	NMP	Tillage	Machine X	Strip Crop	Well Plugging	Well Protect	Total	
2000	3	1			3	8	10				1	7	3			3	14		1	5	3	62	
2001	3	5			2	1	1					12	4			7	2			1		38	
2002	8	1		1			1				6	14	8			4	4			1	4	52	
2003	4	2		2	1	3					3	17	3			1	8			1		45	
2004	3			1	2	3	12				3	8	1			11	1			9	11	65	
2005	3	3			3		14				3	15				5	2			5	9	62	
2006	6			2	3	2	8				8	8				8				17	21	83	
2007	3		1	2	2	4	15				18	19	2			22		1		19	15	123	
2008	9				2	2	23				9	13				10				40	27	135	
2009	4				3	7	45			1	8	8				11				34	5	126	
2010	2			1	2	3	70				5	7			1	5		1		39	18	154	
2011	2			1	3	4	98				3	10		2		10				16	26	175	
2012	8			3	6	6	107		1		7	6	1		1	9		1		29	22	207	
2013	2	3		2	1	4	53	1	1		1	8	4	2		10				38	29	159	
2014	5	15		2	1	3	57	7			1	5	3	1		2		2		44	44	192	
2015	2	20		1	1	1	51	2			2	8	3	4		9				27	44	175	
Total	67	50	1	18	35	51	565	10	2	1	78	165	32	9	2	127	31	5	1	323	280	1853	

Appendix C: Annual Grants by Project Category (all funding sources)

	Clean Water Diversion	Cover Crops	Chem. Storage	Dead Stock	Erosion Control	Fencing	Fragile Land Retire	Natural Area Res	Living Snow Fence	Fert. Storage	Fuel Storage	Manure Storage	Milk Waste	Manure Decomm	Innovative	NMP	Tillage	Machine	Strip Crop	Well Plugging	Water Service Connect	Well Protect	Total Grant (all sources)
1998												15000.00	4509.16			500.00							\$20,009.16
1999							898.13					15000.00	5000.00			0.00							\$20,898.13
2000	5562.15	720.00			18132.82	32207.99	23822.81				575.11	76536.78	13087.93			617.50	11310.00		790.00	2172.00		1287.70	\$186,822.79
2001	18908.08	3980.00			14738.24	28817.44	56697.45					174736.77	16739.42			2948.09	11680.00		340.00	4000.00		4408.72	\$337,994.21
2002	42748.36	2260.00		1400.00	22326.50	57152.03	69342.36				3377.86	202627.72	28622.17			5573.65	10420.00			5867.33		4979.67	\$456,697.65
2003	21404.85	2060.00		4000.00	6275.48	72881.92	92873.18				2124.98	252586.00	10759.19			9056.29	11030.00			7507.40		4664.65	\$497,223.94
2004	10391.94	460.00		2000.00	9719.11	25178.74	42955.00				2467.10	118752.22	5000.00			5722.43	4000.00			4180.32		5183.81	\$236,010.67
2005	10412.64	3000.00			15453.07		27742.75				2243.59	206088.05				2094.75	7610.00			2869.90		3411.73	\$280,926.48
2006	2943.04			4000.00	8460.98	7816.34	23687.02				10502.98	120000.00				2592.26				10188.29		13280.09	\$203,471.00
2007	2889.61		849.00	2000.00	6581.50	10502.70	43553.64				25822.41	278491.59	5332.60			10856.67		1507.88		10092.30		11250.84	\$409,730.74
2008	10487.00				3772.80	3522.97	84001.25				12049.60	195000.00				5522.01				27173.90		16171.42	\$357,700.95
2009	7984.02				26657.54	21216.11	157129.00			1000.00	13102.82	120000.00				5744.66				34681.00		34964.54	\$422,479.69
2010	2355.00			2000.00	9836.00	7455.72	186216.00				5203.00	105000.00			900.00	2880.00		2850.00		43976.00	4000.00	46409.00	\$419,080.72
2011	2118.77			2000.00	9328.33	5746.78	215080.00				5074.11	148255.36		6000.00	815.00	6594.00				15233.36		27531.00	\$443,776.71
2012	8228.90			12000.00	23679.60	15021.84	216443.44	7787.68			13181.87	100000.00	4200.00		6000.00	6476.38		5000.00		64033.24	11228.61	80730.61	\$574,012.17
2013	620.50	9000.00		8000.00	10000.00	9207.73	136329.00	2800.00	600.00		1150.00	234875.00	20000.00	4671.13		9897.83				73992.48		47796.50	\$568,940.17
2014	14373.65	35700.00		7600.00	10000.00	15543.90	191680.17	2800.00	25582.06		2662.64	125000.00	15000.00	1695.00		1050.00		6166.25		90174.69		73206.52	\$618,234.88
2015	5580.28	48900.00		4000.00	6902.48	581.49	171637.41	2800.00	7166.37		6593.04	200000.00	15000.00	12000.00		7817.33				53140.80		75581.52	\$617,700.72
Total	\$167,009	\$106,080	\$849	\$49,000	\$201,864	\$312,854	\$1,740,089	\$16,188	\$33,348	\$1,000	\$106,131	\$2,687,949	\$143,250	\$24,366	\$7,715	\$85,944	\$56,050	\$15,524	\$1,130	\$449,283	\$15,229	\$450,858	\$6,671,710.78



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chairman and Members of the Planning Committee
From: Mark Van Patter, Manager of Planning and Environment and Rob Johnson, Green Legacy Nursery Manager
Date: August 30, 2015
Subject: **Annual Report – Green Legacy Programme**

1. 2015 / 2016 Milestones

- Dedication of Brad Whitcombe Green Legacy Nursery
- 2 Million Trees surpassed
- 10th Anniversary of Local Municipal Tree Days
- 13th Year of Green Legacy

2. Tree Summary

For this spring 282 tree orders were received, which includes private orders and those from the Conservation Authorities. Normally, the average is about 150 orders.

- 142,000 plugs went out but 20,000 were leftover and saved for the IPM
- There was an increase in potted stock going out this spring, 9,300, mostly for windbreaks and CA's.
- 20,000 - 25,000 small trees to be given out at the plowing match – 4,000 to 5,000 plugs to be given out daily at the Planning/Green Legacy booth, in a small bag with a tag designed for the IPM

The nursery seedlings are doing very well in terms of growth and health. Some photos are appended at the end of this report.

3. Volunteer Summary

- 32 schools participated in planting seed in 252 classrooms, kindergarten to grade 3
- 3,200 grade 4 to 6 students visited the nurseries
- 1,600 grade 7 and 8 students planted 11,000 trees on public and private land
- Over 500 people attended the nurseries as individuals or from corporate and special interest groups, contributing 3,500 hours of service

4. Local Municipal Tree Days – April 23, 30 and May 7

Our tree days with the seven local municipalities went well again this spring. Very few trees had to be returned. Some of this success is no doubt due to using mobile signs the week before each event. This was the 10th anniversary of local tree days.

5. Warden's Planting – Minto Office - October 19

The Warden's planting took place at Minto's municipal offices. Approximately 600 trees – mainly larger potted stock - were planted, creating a trail around the property. Students finished the planting this past spring.

6. Dedication - Bradford Whitcombe Green Legacy Nursery – November 2

The County's southern nursery at the Little Tract in the Township of Puslinch was been renamed to the "Bradford Whitcombe Green Legacy Nursery". Federal MP Michael Chong along with approximately 100 other persons attended the event. A plaque and a new sign on Wellington Road 34 have been erected.

7. Annual Green Legacy Awards – November Council

- Wellington County Stewardship Council – Group Award – for its contribution between 1997 and 2015.
- Jacob Schering – Individual Award – extensive volunteering at nursery by this university geography student.

8. MPP Ted Arnott – 150 Million Trees

Planning staff spent time over the last year assisting Mr. Arnott's idea of developing a programme to plant 150 million trees in Ontario for its sesquicentennial. The concept was to model the programme on Wellington's Green Legacy by engaging communities to participate in a multi-year process.

Scott Wilson, Mark Van Patter and Rob Johnson attended the Ontario Legislature on October 22. Mr. Arnott's resolution before the House read:

"That in the opinion of this House, the Minister of Natural Resources should lead a coordinated effort, working with municipalities, school boards, community organizations, the business community, the forest industry and volunteers, to take the County of Wellington's Green Legacy Programme province-wide, with the stated goal of planting 150 million trees as a project to celebrate the 150th anniversary of Province in Confederation in 2017."

The resolution was passed with unanimous support. Subsequent to this, Gary Cousins, Rob Johnson and Mark Van Patter met with Mr. Arnott and Ministry of Natural Resources and Forestry (MNRF) reps (Deputy-Minister and policy advisers) on April 20. The purpose of the meeting was to discuss moving forward with the 150 million tree program. MNRF provided an overview of the 50 Million Tree Programme being overseen by Forest Ontario. MNRF provides funds to Forest Ontario. Gary Cousins gave a presentation on the success of the Green Legacy in Wellington and the amount of public support.

On May 5, Mr. Arnott called on the Government in the House, to respect the will of the Ontario Legislature and commit to action on an Ontario Green Legacy programme.

9. University of Guelph - 150 Million Trees

The Green Legacy Committee met with University of Guelph students in the Masters of Planning programme, to provide a review of their term paper – “Examining the Potential of Expanding the Green Legacy Programme Throughout Southern Ontario”. The students have recently published a brief overview of the Green Legacy in the Ontario Planning Journal (attached).

10. Green Legacy – Research on Green Infrastructure

Mr. Van Patter has been assisting Mr. Paul Kraehling (Ph.D. candidate) of the University of Guelph in his research area. The Green Legacy Programme has been selected as one of several examples of “Green Infrastructure”. Mr. Kraehling has been meeting with various community leaders to get an understanding and appreciation of the use of Green Infrastructure in planning for resilient rural communities.

11. International Plowing Match (IPM) Activities – September 20 to 24, 2016

The Green Legacy will be a key component in our Department’s display at the Plowing Match. Mr. Johnson will be setting up a smaller scale green house to showcase activities at our nurseries. Other Green Legacy displays include:

- Life size photos of farmers and staff with quotes on the value of trees
- A 12 foot high graphically designed tree with a collage of farm / tree photos
- Living trees will be planted around our display site
- A number of post cards with information on: yield increases due to wind breaks, noxious weeds and our Forest Conservation By-law, information on the Green Legacy
- Giving out seedling plugs to IPM attendees

12. New Green Legacy Committee Members

In addition to the passing of Mr. Brad Whitcombe, the committee had lost two other local reps., Mr. Walt Visser and Mr. John Scott. We also saw two other members retire (Mr. Larry Halyk, MNRF Stewardship Coordinator and Mr. Terry Schwan, MNRF Forester). The committee felt that some new members were necessary. We contacted the local municipalities asking if they would like to provide a councillor or community representative. The following individuals came forward:

- Mr. Steve McCabe, Councillor from Wellington North
- Mr. Matthew Bulmer, Councillor from Puslinch

We also felt that the committee could use additional technical expertise.

- Mr. Peter Williams, local forester / ecologist has joined the committee

13. Green Legacy Committee - Nursery Visit

The next Green Legacy Committee meeting has been scheduled for September 26th at 10am at the Bradford Whitcombe Green Legacy Nursery (6714 Wellington Road 34, Puslinch). Planning Committee members are welcome to join us.

14. Other Presentations and Activities

- Green Legacy Committee field trip to Agro-Forestry project at the University of Guelph – led by Professor Andy Gordon (October 23)
- Green Legacy Presentation for Trenton Forestry Conference (RJ Nov 20)
- Contacted “A Tree for Every Hero” - Highway of Heroes Tribute and offered assistance (MVP, December)
- Presentation at Climate Change and Resilience workshop in Harriston, sponsored by Maitland Valley Conservation Authority (MVP, February 17)
- Nursery Tour for Rob Keen (Forest Ontario) and City of Toronto Parks Supervisor (RJ and MVP, April 19)
- Green Legacy Presentation to City of London Committee organized by Forest London (RJ June 1)
- Presentation on Green Legacy at to Wellington County Managers Group at annual breakaway (RJ & MVP, June 3)
- Green Legacy Presentation for the Sustainable Speaker Series (Severn Sound Watershed) (RJ June 15)



Richard Remmer at the Northern Nursery showing off this year's plug stock



Northern Nursery Shade area holding approximately 10 000 potted trees



Brad Whitcombe Nursery Front lawn with potted stock and plugs



Shade are at the Brad Whitcombe Nursery with approximately 10,000 trees



Large Potted stock at the Brad Whitcombe Nursery



Greenhouse of evergreen plugs at the Brad Whitcombe Nursery

the impacts of land use planning policies on small-scale multifunctional farms. Anissa McAlpine is a second year MSc candidate in the Rural Planning and Development program at the University of Guelph. Her research explores agricultural land use protection policies in Ontario and British Columbia. James Newlands is an MSc student in the University of Guelph's Rural Planning and Development Program. His research interests are in farmland preservation and food security. All three are members of OPPI.

First-ever Rural Romp

By Rebecca McEvoy & Taylor Wellings

In March the School of Environmental Design and Rural Development, in partnership with the OPPI Student Liaison Committee, hosted the inaugural Rural Romp. A celebration of the unique challenges and opportunities of rural planning, the event featured a welcome by Dr. Wayne Caldwell, interim dean of the Ontario Agricultural College, and a keynote delivered by Monica Walker-Bolton of the Huron County Planning Department.

In her keynote address, Walker-Bolton presented the top-10 myths of rural planning, Letterman-style. A good chuckle was had by all as she worked her way down the list of myths: If there's no population growth, there's no work; there's no diversity in rural areas, and so forth. She brought great humour and enthusiasm to her keynote, in addition to some great case studies from Huron County.

The inaugural Rural Romp afforded students from across the province an opportunity to learn about the unique challenges of planning in rural areas and allowed University of Guelph students to showcase their research.

Rebecca McEvoy and Taylor Wellings are members of OPPI and students in the Master of Science Rural Planning and Development program at the University of Guelph. They are both student members of OPPI and serve as the student representatives for the University of Guelph on the OPPI Student Liaison Committee.



Rebecca McEvoy



Taylor Wellings

Ontario Green Legacy Program

By Matthew Colley, Heather Glasgow, James Newlands & Jonathan Pauk

Wellington County is a largely agricultural community west of Toronto. Current tree cover is approximately 17 per cent and prime agricultural land represents about 70 per cent of the area. In 2004, Wellington County council established a county-wide Green Legacy Program, with the goal of planting 150,000 trees to celebrate the county's 150th anniversary.¹ By the end of 2016, just 12 years after its creation, over two-million trees have been planted through the programme with the aid of organizations, volunteers and school children.¹ It has become the largest municipal tree planting program in North America.

Tree planting initiatives play a significant role in the reforestation and rehabilitation of deforested areas, and create many environmental benefits, such as erosion control, source water protection, wind protection, carbon absorption, and species conservation.² The planting of trees can also produce many communal benefits by promoting sustainable and healthy living, enhancing aesthetics, improving property values and connecting residents to the natural landscape. For farmers, there is plenty of research showing increased crop yields in fields protected by windbreaks.

The success of the Green Legacy Program in Wellington County is visible across the county. With a commitment to planting 150-million trees for the celebration of this country's 150th anniversary, this is the perfect time for the provincial government to use the principles of the this program as a foundation for its own tree planting initiative.³ What a celebration that would be!

Matthew Colley, Heather Glasgow, James Newlands and Jonathan Pauk are all members of OPPI and Master of Science students at the University of Guelph's Rural Planning and Development Program.

References

- County of Wellington. (2016). Green Legacy Programme. (Corporation of the County of Wellington) Retrieved March 10, 2016, from Wellington County: <http://www.wellington.ca/en/discover/greenlegacyprogramme.asp>
- Los, F. (2010). Biodiversity: Ontario Tree Planting. Retrieved from <http://www.canadiangeographic.ca/magazine/jun10/ontario-tree-planting-2.asp>
- Seto, C. (2015). Wellington MPP seeks to have 150 million trees planted to celebrate province's anniversary. Guelph Mercury. Retrieved from <http://m.guelphmercury.com/news-story/6065326-wellington-mpp-seeks-to-have-150-million-trees-planted-to-celebrate-province-s-anniversary>



Matthew Colley



Heather Glasgow



James Newlands



Jonathan Pauk





COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Planning Committee
From: Jameson Pickard, Planner
Date: Thursday, September 8, 2016
Subject: 2014 Provincial Policy Statement Review

1.0 Background:

In 2014, The Ministry of Municipal Affairs issued a new Provincial Policy Statement (PPS) under Section 3 of the *Planning Act*. The 2014 PPS came into effect April 30th, 2014 and replaces the previous 2005 PPS.

The PPS provides policy direction on matters of provincial interest and is a key part of Ontario's policy led planning system. These policy directions lay out the policy foundation for regulating the development and use of land in Ontario. The *Planning Act* requires Official Plan documents and decisions of Council regarding planning matters to be consistent with the PPS.

The purpose of this report is to provide the Committee with an overview of the key changes brought forward in the 2014 PPS that are of greatest interest to the County of Wellington.

2.0 Key Changes in the 2014 PPS:

Overall, the province is providing for more economic development opportunities for farmers and farm related business. A more detailed description of changes follows.

2.1 Agriculture

Key changes to this section of the PPS include:

- The introduction of On-Farm Diversified uses as a permitted use in the Prime Agricultural areas. Including: Value-added uses such as packaging products grown on the farm; home occupations such as a book keeper; and home industries such as a woodworking shop.
- Creating more flexibility for agricultural- related uses by removing the requirement to be "small scale". Examples include grain dryers serving local farmers, flour mills or food processing.
- Clarification that new lots proposed as a result of a severance for a residence surplus to a farming operation, shall be limited to a minimum size needed to accommodate the use of appropriate sewage and water.

2.2 Rural Areas in Municipalities

This is a new policy section that has been introduced into the PPS which:

- Created a distinction between “rural areas” and “rural lands”. The Rural area is a system of lands within municipalities that may include rural settlement areas, rural lands, prime agricultural areas, natural heritage features and resource areas; whereas rural lands are lands which are located outside of settlement areas and outside of prime agricultural areas.
- Clarified permitted uses on rural lands. These include:
 - a) The management or use of resources;
 - b) Resource-based recreational uses;
 - c) Limited residential development;
 - d) Home occupations and home industries;
 - e) Cemeteries; and
 - f) Other rural lands uses.

2.3 Natural Heritage

Key changes to this section of the PPS include:

- The requirement to identify a Natural Heritage System.
- Recognition that natural heritage systems will vary in size and form in settlement areas, rural areas, and prime agricultural areas.
- Policies which require the maintenance of linkages between ground water features, hydrological functions, natural heritage features and surface water features.
- Clarification that the Natural Heritage section of the PPS is not intended to limit agricultural uses.

2.4 Mineral Aggregate Resources

Key changes to this section of the PPS include:

- The requirement to identify known mineral aggregate deposits.
- Policies that mineral aggregate resource conservation shall be undertaken, where feasible.
- Policies to encourage comprehensive rehabilitation planning where there is a concentration of mineral aggregate operations.

2.5 Other Changes

Other key policy changes to the PPS include:

- Requirement to direct development outside of areas susceptible to wildfires.

- Requiring planning authorities to consider the potential impacts of climate change that may increase the risks associated with natural hazards.
- Requirements to identify vulnerable areas of drinking water sources, which include highly vulnerable aquifers and significant groundwater recharge areas.
- New and Revised Definitions.

3.0 Discussion:

Generally, the changes noted above do not appear to significantly alter the direction the province has established previously in the 2005 PPS, but in the case of Agriculture, provide greater opportunities for agri-business and on-farm business activities. The most significant change relates to identifying a natural heritage system.

In terms of natural heritage, identifying and protecting a County wide natural heritage system will entail more detailed studies, policy development and mapping to meet this provincial requirement. This will require some outside expertise.

Recommendation:

That County Council adopt the following resolution:

THAT Staff be directed to prepare an amendment that would update the Official Plan to be consistent with the 2014 Provincial Policy Statement.

Respectfully submitted,



Jameson Pickard,
Planner



**The Corporation of the County of Wellington
Administration, Finance and Human Resources Committee
Minutes**

September 13, 2016
County Administration Centre
Guthrie Room

Present: Warden George Bridge
 Councillor Dennis Lever (Chair)
 Councillor Allan Alls
 Councillor Andy Lennox
 Councillor Chris White

Also Present: Councillor Rob Black
 Councillor Pierre Brianceau
 Councillor Gregg Davidson

Staff: Susan Aram, Manager of Financial Services
 Donna Bryce, County Clerk
 Ken DeHart, County Treasurer
 Andrea Lawson, Director of Human Resources
 Scott Wilson, CAO

1. Call to Order

At 9:00 am, the Chair called the meeting to order.

2. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

3. Administration

3.1 Guelph Memo to County Regarding 2017 Budget Process Guidelines

1/7/16

Moved by: Councillor Alls

Seconded by: Councillor Lennox

That the correspondence from the City of Guelph regarding the 2017 Budget Process Guidelines be received for information.

Carried

3.2 Tax Bill Insert Example

2/7/16

Moved by: Councillor Alls

Seconded by: Councillor Lennox

That County staff be directed to prepare a communications postcard detailing the County component of the property tax rate, to be inserted with the member municipalities' tax mailout.

Carried

4. Finance

4.1 GFOA Distinguished Budget Presentation Award 2016

3/7/16

Moved by: Warden Bridge

Seconded by: Councillor C. White

That the GFOA Distinguished Budget Presentation Award be received for information.

Carried

4.2 Financial Statements as of July 31, 2016

4/7/16

Moved by: Councillor C. White

Seconded by: Councillor Lennox

That the Corporate Financial Statements for the County of Wellington as of July 31, 2016 be approved.

Carried

4.3 2016 Supplementary Taxes and Weighted Assessment Report

5/7/16

Moved by: Councillor C. White

Seconded by: Councillor Lennox

That the 2016 Supplementary Taxes and Weighted Assessment Report be received for information.

Carried

4.4 2016 Landfill Assessment Methodology Report

6/7/16

Moved by: Councillor Alls

Seconded by: Warden Bridge

That the 2016 Landfill Assessment Methodology Report be received for information.

Carried

4.5 Canada and Ontario 150 Funding Programmes – County Applications

7/7/16

Moved by: Councillor C. White

Seconded by: Councillor Lennox

That the Canada and Ontario 150 funding programmes - County Applications report be received for information.

Carried

4.6 Cash Holdings and Investment Portfolio as of July 31, 2016

8/7/16

Moved by: Warden Bridge

Seconded by: Councillor Alls

That the County Treasurer's report regarding Cash Holdings and Investment Portfolio as of July 31, 2016 be approved.

Carried

4.7 2016 Credit Rating Update – Standard & Poor's

9/7/16

Moved by: Councillor C. White

Seconded by: Councillor Lennox

That the County Treasurer's report regarding Standard and Poor's 2016 Credit Rating Update be received for information.

Carried

5. Human Resources

5.1 Changing Workplaces Review – Labour Relations Act, 1995 and Employment Standards Act, 2000

10/7/16

Moved by: Councillor Alls

Seconded by: Councillor C. White

THAT the report titled "Changing Workplaces Review – Focus on the Employment Standards Act 2000" and responses from OMHRA be received for information.

Carried

The Director of Human Resources was requested to prepare correspondence to the Province expressing the County's concern with the significance of the proposed legislative changes to employment and labour laws and the limited amount of time provided for comments.

Councillor Chris White would follow up with AMO regarding a coordinated municipal response.

8. Adjournment

At 10:09 am, the Chair adjourned the meeting until October 18, 2016 or at the call of the Chair.

Dennis Lever
Chair
Administration, Finance and Human Resources Committee

July 12, 2016

County of Wellington
Downtown Board of Management
Grand River Conservation Authority

Wellington Dufferin Guelph Public Health
The Elliott Community

Re: 2017 Budget Process Guideline Established

The City of Guelph's Executive Team has provided City departments with the following guideline for the 2017 Budget Process:

Staff are to develop a budget that addresses how the City will finance its plan to achieve Guelph's vision and mission while strengthening services and keeping taxes affordable for residents.

Corporate pressures, including compensation and utility expenses have been factored in leaving individual departments 0.75% to cover any additional requests and budget asks.

We are again this year working with a Build a Budget model, starting with a base budget and then look at any expansions and/or reductions in service levels.

Additionally staff have been requested to bring forward with any recommended reductions to service levels, the full details on the effect of such reductions.

The net overall change year over year will not exceed 3.27%.

Notification is being sent to all outside boards and agencies to provide you this information and request that you use this as guidance during the development of your 2017 budgets and expansion requests.

Please see the attached schedule of budget presentations to Council. Staff would appreciate your draft budget information by **September 23, 2016** at the latest. Please advise as soon as possible if you plan to participate/submit a presentation. Presentations will be PowerPoint format and submitted to Ron Maeresera, Supervisor of Financial Planning & Budgets, Finance and Enterprise by email: ronald.maeresera@guelph.ca T519-822-1260 x 2231 by the following dates:

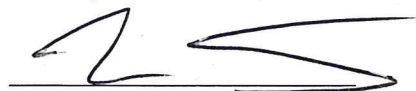
• For 26 Oct, 2016	meeting submission deadline is:	05 Oct, 2016
• For 03 Nov, 2016	meeting submission deadline is:	07 Oct, 2016
• For 09 Nov, 2016	meeting submission deadline is:	21 Oct, 2016
• For 16 Nov, 2016	meeting submission deadline is:	28 Oct, 2016
• For 30 Nov, 2016	meeting submission deadline is:	10 Nov, 2016
• For 07 Dec, 2016	meeting submission deadline is:	18 Nov, 2016

The Procedural By-law allows for presentations to be 10 minutes in length. Should you require time in excess of this please notify the City Clerk's office at 519-837-5603 at least 3 days prior to submission deadlines given above so that adjustments to Council Agendas can be made.

If you have any further questions please don't hesitate to call Ron Maeresera at the number listed above.

Thank you for your continued cooperation.

Sincerely,



James Krauter, Acting GM Finance & City Treasurer,
Corporate Services, Financial Services
T 519-822-1260 x 2334
E james.krauter@guelph.ca

City Hall
1 Carden St
Guelph, ON
Canada
N1H 3A1

T 519-822-1260
TTY 519-826-9771

guelph.ca

2017 Budget Schedule

Week	Event	Presentation Required
26 OCT, 2016 6pm – 10pm	Presentation of 2017 Non-Tax Supported Budgets (Operating & Capital) (City of Guelph and Grand River Conservation Authority)	5 Oct, 2016
3 NOV, 2016 6pm – 10pm	Presentation of 2017 – 2026 Tax Supported Capital Budget (City of Guelph, Guelph Police Services Board and Guelph Public Library Board)	7 Oct, 2016
3 NOV, 2016 6pm – 10pm	Approval of 2017 Non-Tax Supported Budgets (Operating & Capital) (City of Guelph and Grand River Conservation Authority)	7 Oct, 2016
9 NOV, 2016 6pm – 10pm	Presentation of the 2017 Tax Supported Operating Budget (City of Guelph)	21 Oct, 2016
16 NOV, 2016 6pm – 10pm	Presentation of Shared Services and Local Board Budgets (Operating) (Co. of Wellington, Downtown Board of Management, Guelph Police Services Board, WDGPH, Guelph Public Library Board, The Elliott Community and GMHI)	28 Oct, 2016
23 & 24 NOV, 2016 2pm – 10pm	Presentation of Tax Supported Operating Budget – Expansions/Reductions	
30 NOV, 2016 6pm – 10pm	Public Delegation Night – Council	10 Nov, 2016
7 & 8 DEC, 2016 2pm – 10pm	Budget Deliberation & Approval of 2017 Tax Supported Operating and Capital Budgets	18 Nov, 2016

All meetings take place in Guelph City Hall, Council Chambers



Township of Georgian Bay

Final Tax Bill Insert – June 2016



All building permits issued **2013 and prior** that remain open as of **October 1st 2016** will be subject to a **\$65** Maintenance fee (per open permit).

Additionally, **if the fee remains unpaid**, per the User Fees and Charges By-Law 2014-03 a **\$20** fee will be applied to your January tax bill.

The 2016 - 2019 Community Strategic Plan is finished!

Approved February 2016, this four year plan will guide Council and Staff toward actionable outcomes that have been chosen by the community. This plan is the result of significant community consultation and background research based on the environment, economy, society and culture.

To view the Strategic Plan, click "Hot Topics" on our website.

The Fire Department would like to remind all residents that burn permits are required for any open air burning, except for a small campfire for cooking or warmth. Permits can be obtained at the Township Administration office in Port Severn or online at our website: www.gbtownship.ca.



Permits are free of charge and required from April 1-October 31 each year.

The Protection Services Department would like to remind the residents of Georgian Bay that 2016 Dog Tags must be purchased for all dogs within the Township. Dog Tags must be purchased each year to stay current and are used to return lost pets to their owner. The Dog Tags can be purchased at the main administration building in Port Severn or at the Arena in MacTier.

FEE STRUCTURE		
	Spayed/Neutered	Not Spayed/Neutered
Prior to February 28th	\$15	\$25
After to February 28th	\$25	\$35

* This fee is per dog. No person shall keep no more than three (3) dogs at any one time on one property. This excludes the communities of Port Severn, Honey Harbour and MacTier, which only allow two (2) dogs to be kept on one property at any one time.

Do you have questions about your property assessment?

A representative from MPAC will be at the Township to answer to any property assessment related questions or concerns.

Please email MR17enquiry@mpac.ca to schedule an appointment. Appointments are preferred, but drop-ins will be accommodated on a first come, first served basis.

Dates: June 17, July 15, August 19 and September 16, 2016

Time: 10:00am – 2:00pm

Location: Township of Georgian Bay
Municipal Administration Office
99 Lone Pine Drive
Port Severn, ON

Your card is the key



Check out your library!

Honey Harbour/MacTier - TD Canada Trust Summer Reading Club

Register your children to play 'Readopoly', a fun game to keep them reading throughout the summer. Earn library dollars for prizes! Contact your branch for more summer programs & fun!



Select Zinio on our website and register for an account to gain access to 50 e-magazines. Check out your selection and then download the App on your device and download your magazines. No due dates, you can have the magazines on your device forever.



New Service!

Print from your personal computer or device to the Library's printer. Simply submit documents for printing and come to the Honey Harbour or MacTier Library to pick up your print job. Information available on the website & in the libraries.

Print/Copy/Scan available at the Port Severn Library and print from your devices! Ask staff for details.

2016 CONSOLIDATED BUDGET

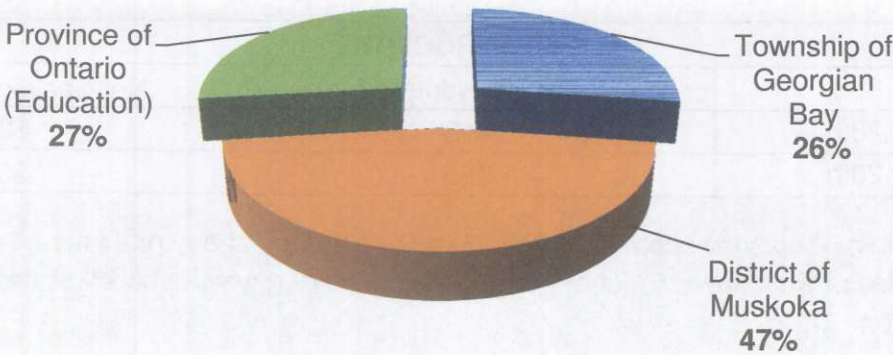
The 2016 Consolidated Municipal Budget was adopted by Council on January 11, 2016 with an increased focus on major capital projects, including roads and related infrastructure, fleet replacement, water access amenities, a placeholder for the Honey Harbour Waterfront Development Project and the continuation of transfers to reserves as a prudent financial practice. Additionally, the budget provides a focus on information technology and development services, while reflecting increases in the cost of living, fuel and energy costs, maintenance of facilities and equipment/fleet.

The impact on the average residential taxpayer is an increase of 1.3%. The overall increase is \$2.53 per \$100,000 of assessment. Specific projects approved in the 2016 budget are highlighted below:

Project	Cost
Community Boards	\$10,000
IT: Investments (upgrades, maintenance)	\$48,000
Fire: Replacement Equipment Upgrades	\$90,160
Replace Building Vehicle	\$30,000
Replace/Repair: Backhoe & Light Truck	\$80,675
Stewart Lake/Bear Lake – Sluice Gate Replacement	\$151,000
Road Resurfacing: Portage, Crooked Bay, Community Centre	\$197,320
Nicholson Road – Grind/chip/seal and culvert replacement	\$140,730
Bressette House – Shingles/insulation	\$50,000
Stewart Lake Pavilion	\$45,000
Port Severn Boat Launch	\$45,000
Transfer to Capital Reserves (for future asset replacements)	\$338,000.00

Did you know... For every tax dollar you pay the Township of Georgian Bay only keeps 26 cents?

Distribution of Tax Dollars Paid



The final budget presentation with attachments, the consolidated by-law and the budget book can all be viewed by visiting <http://www.gbtownship.ca/content/municipal-budget>.

If you have any questions about the approved 2016 budget, please contact:
Jane Corbeil, CPA, CMA Director of Finance, jcorbeil@gbtownship.ca or 705-538-2337 Ext. 246

YOUR PROPERTY TAXES

ASSESSMENT: MPAC (Municipal Property Assessment Corporation) is responsible for the assessment of your property. If you have any questions regarding the value of your assessment, please contact MPAC at:

1-866-296-MPAC (6722) OR 1-877-899-MPAC (6722) TTY

SUPPLEMENTARY/OMITTED TAX BILLING: There will be two more billings this year for any omitted or supplementary assessment for the year 2016. These billings are expected to be mailed in July and November.

PAP (Preauthorized Payment Plan): The Township offers a convenient payment plan with two options. Please contact taxes@gbtownship.ca or 705-538-2337 ext. 223 for more information. The application form can be found on the website under Government > Financial Services > Property Taxes.



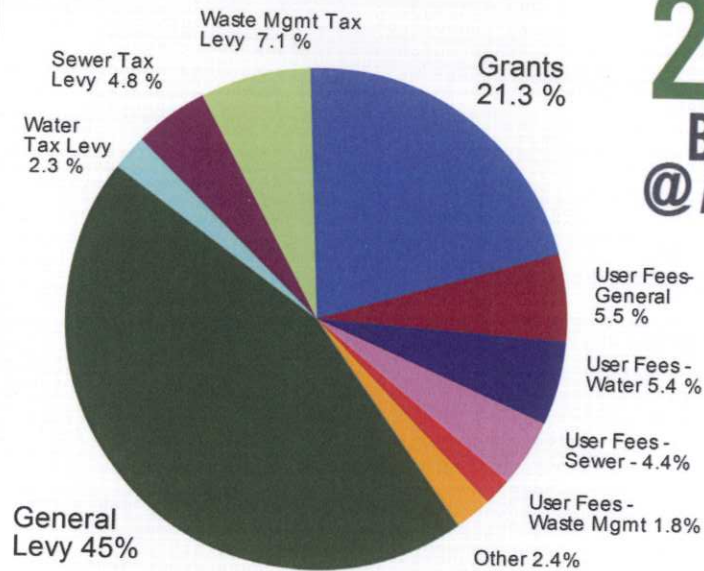
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NEWS
UPDATES

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and updates by email 293

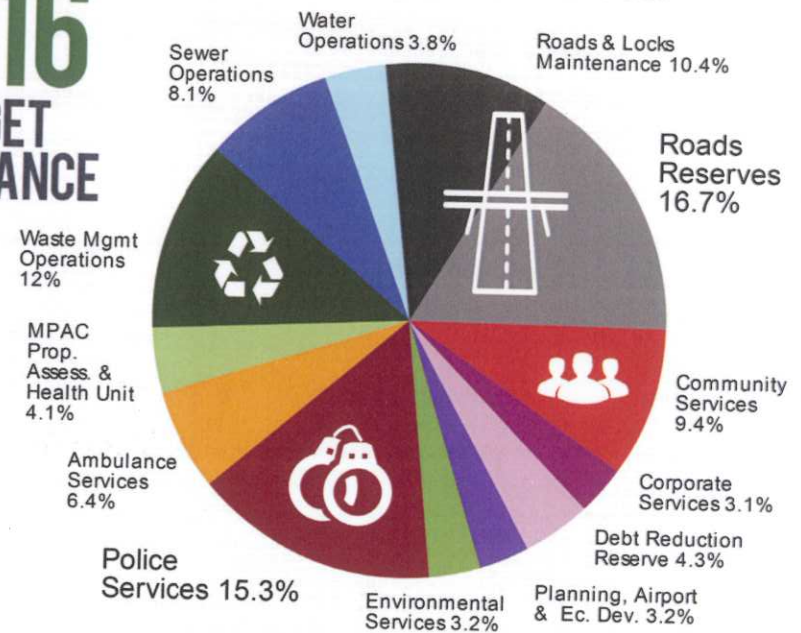
Where The Money Comes From:



Visit: www.muskoka.on.ca/en/district-government/Budgets.aspx

2016 BUDGET @ A GLANCE

Where Your District Tax Dollars Go:





Government Finance Officers Association
203 North LaSalle Street, Suite 2700
Chicago, Illinois 60601-1210
312.977.9700 fax: 312.977.4806

August 4, 2016

George Bridge
County Warden
County of Wellington
74 Woolwich Street
Guelph, ON N1H 3T9

Dear Mr. Bridge:

I am pleased to notify you that County of Wellington, Ontario has received the Distinguished Budget Presentation Award for the current budget from the Government Finance Officers Association (GFOA). This award is the highest form of recognition in governmental budgeting and represents a significant achievement by your organization.

When a Distinguished Budget Presentation Award is granted to an entity, a Certificate of Recognition for Budget Presentation is also presented to the individual or department designated as being primarily responsible for its having achieved the award. This has been presented to:

Finance Department

We hope you will arrange for a formal public presentation of the award, and that appropriate publicity will be given to this notable achievement. A press release is enclosed for your use.

We appreciate your participation in GFOA's Budget Awards Program. Through your example, we hope that other entities will be encouraged to achieve excellence in budgeting.

Sincerely,

Stephen J. Gauthier, Director
Technical Services Center

Enclosure



Government Finance Officers Association
203 North LaSalle Street, Suite 2700
Chicago, Illinois 60601-1210
312.977.9700 fax: 312.977.4806

August 4, 2016

PRESS RELEASE

For Further Information Contact
Stephen J. Gauthier (312) 977-9700

Chicago--The Government Finance Officers Association of the United States and Canada (GFOA) is pleased to announce that **County of Wellington, Ontario** has received the GFOA's Distinguished Budget Presentation Award for its budget.

The award represents a significant achievement by the entity. It reflects the commitment of the governing body and staff to meeting the highest principles of governmental budgeting. In order to receive the budget award, the entity had to satisfy nationally recognized guidelines for effective budget presentation. These guidelines are designed to assess how well an entity's budget serves as:

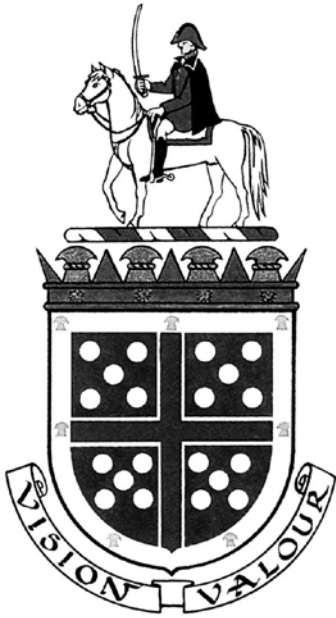
- a policy document
- a financial plan
- an operations guide
- a communications device

Budget documents must be rated "proficient" in all four categories, and the fourteen mandatory criteria within those categories, to receive the award.

When a Distinguished Budget Presentation Award is granted to an entity, a Certificate of Recognition for Budget Presentation is also presented to the individual or department designated as being primarily responsible for its having achieved the award. This has been presented to **Finance Department**

For budgets beginning in 2015, approximately 1,550 participants received the Award. Award recipients have pioneered efforts to improve the quality of budgeting and provide an excellent example for other governments throughout North America.

The Government Finance Officers Association is a major professional association servicing the needs of approximately 18,700 appointed and elected local, state, and provincial-level government officials and other finance practitioners. It provides top quality publications, training programs, services, and products designed to enhance the skills and performance of those responsible for government finance policy and management. The association is headquartered in Chicago, Illinois, with offices in Washington D.C. The GFOA's Distinguished Budget Presentation Awards Program is the only national awards program in governmental budgeting.



THE COUNTY OF WELLINGTON

**ADMINISTRATION, FINANCE
AND HUMAN RESOURCES
COMMITTEE**

CORPORATE FINANCIAL STATEMENTS

July 31, 2016



County of Wellington
General Revenue & Expenditure
Statement of Operations as of
31 Jul 2016

	Annual Budget	July Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Property Taxation	\$89,186,300	\$7,035	\$44,257,867	50%	\$44,928,433
Grants and Subsidies	\$2,445,000	\$613,875	\$1,841,625	75%	\$603,375
User Fees & Charges	\$0	\$0	\$35	0%	\$(35)
Sales Revenue	\$12,000	\$0	\$0	0%	\$12,000
Other Revenue	\$2,898,000	\$175,139	\$257,625	9%	\$2,640,375
Internal Recoveries	\$42,400	\$3,326	\$25,192	59%	\$17,208
Total Revenue	\$94,583,700	\$799,375	\$46,382,344	49%	\$48,201,356
Expenditures					
Supplies, Material & Equipment	\$18,000	\$4,704	\$10,686	59%	\$7,314
Purchased Services	\$2,003,400	\$362,821	\$1,104,776	55%	\$898,624
Transfer Payments	\$0	\$9,000	\$9,000	0%	\$(9,000)
Insurance & Financial	\$1,083,000	\$3,488	\$153,512	14%	\$929,488
Total Expenditures	\$3,104,400	\$380,012	\$1,277,974	41%	\$1,826,426
NET OPERATING COST / (REVENUE)	\$(91,479,300)	\$(419,363)	\$(45,104,370)	49%	\$(46,374,930)
Transfers					
Transfers from Reserves	\$(150,000)	\$0	\$(150,000)	100%	\$0
Transfer to Reserves	\$2,898,000	\$0	\$0	0%	\$2,898,000
Total Transfers	\$2,748,000	\$0	\$(150,000)	(5%)	\$2,898,000
NET COST (REVENUE)	\$(88,731,300)	\$(419,363)	\$(45,254,370)	51%	\$(43,476,930)



County of Wellington
County Council
Statement of Operations as of
31 Jul 2016

	Annual Budget	July Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Other Revenue	\$18,200	\$1,515	\$11,364	62%	\$6,836
Total Revenue	\$18,200	\$1,515	\$11,364	62%	\$6,836
Expenditures					
Salaries, Wages and Benefits	\$722,900	\$56,749	\$420,125	58%	\$302,775
Supplies, Material & Equipment	\$50,000	\$3,272	\$37,876	76%	\$12,124
Purchased Services	\$214,500	\$19,798	\$102,878	48%	\$111,622
Insurance & Financial	\$1,700	\$0	\$1,674	98%	\$26
Total Expenditures	\$989,100	\$79,819	\$562,553	57%	\$426,547
NET OPERATING COST / (REVENUE)	\$970,900	\$78,304	\$551,189	57%	\$419,711
NET COST (REVENUE)	\$970,900	\$78,304	\$551,189	57%	\$419,711



County of Wellington
Office of the CAO/Clerk
Statement of Operations as of
31 Jul 2016

	Annual Budget	July Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
User Fees & Charges	\$600	\$102	\$353	59%	\$247
Internal Recoveries	\$1,504,000	\$125,329	\$877,300	58%	\$626,700
Total Revenue	\$1,504,600	\$125,430	\$877,652	58%	\$626,948
Expenditures					
Salaries, Wages and Benefits	\$3,239,000	\$254,462	\$1,868,203	58%	\$1,370,797
Supplies, Material & Equipment	\$251,000	\$50,297	\$155,985	62%	\$95,015
Purchased Services	\$1,082,600	\$88,449	\$595,632	55%	\$486,968
Insurance & Financial	\$2,400	\$0	\$2,182	91%	\$218
Internal Charges	\$2,200	\$26	\$589	27%	\$1,611
Total Expenditures	\$4,577,200	\$393,234	\$2,622,591	57%	\$1,954,609
NET OPERATING COST / (REVENUE)	\$3,072,600	\$267,804	\$1,744,939	57%	\$1,327,661
Transfers					
Transfer to Capital	\$421,100	\$0	\$421,100	100%	\$0
Total Transfers	\$421,100	\$0	\$421,100	100%	\$0
NET COST (REVENUE)	\$3,493,700	\$267,804	\$2,166,039	62%	\$1,327,661



County of Wellington

17-August-2016

Office of the CAO/Clerk

Capital Work-in-Progress Expenditures By Departments

All Open Projects For The Period Ending July 31, 2016

	Approved Budget	July Actual	Current Year	Previous Years	LIFE-TO-DATE ACTUALS		Remaining Budget
					Total	% of Budget	
Records Management	\$80,000	\$0	\$0	\$0	\$0	0 %	\$80,000
Server Expansion 2015	\$55,000	\$0	\$0	\$0	\$0	0 %	\$55,000
WiFi Unit Replacement 2016	\$75,000	\$0	\$45,004	\$0	\$45,004	60 %	\$29,996
Storage Expansion 2016	\$75,500	\$0	\$75,286	\$0	\$75,286	100 %	\$214
Integrated Housing System	\$65,000	\$0	\$0	\$0	\$0	0 %	\$65,000
Network Replacement 2016	\$100,000	\$1,955	\$63,018	\$0	\$63,018	63 %	\$36,982
Fire Suppression Data Centre	\$50,000	\$0	\$0	\$0	\$0	0 %	\$50,000
Planning Software Replacement	\$130,000	\$44,774	\$44,774	\$0	\$44,774	34 %	\$85,226
JD Edwards Upgrade	\$370,000	\$0	\$3,196	\$300,509	\$303,705	82 %	\$66,295
Total Office of the CAO/Clerk	\$1,000,500	\$46,729	\$231,279	\$300,509	\$531,788	53 %	\$468,712



County of Wellington
Treasury
Statement of Operations as of
31 Jul 2016

	Annual Budget	July Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Internal Recoveries	\$428,500	\$35,704	\$249,931	58%	\$178,569
Total Revenue	\$428,500	\$35,704	\$249,931	58%	\$178,569
Expenditures					
Salaries, Wages and Benefits	\$1,427,500	\$113,946	\$752,648	53%	\$674,852
Supplies, Material & Equipment	\$39,700	\$4,369	\$17,556	44%	\$22,144
Purchased Services	\$348,200	\$14,758	\$70,284	20%	\$277,916
Insurance & Financial	\$60,000	\$0	\$30,525	51%	\$29,475
Internal Charges	\$5,100	\$182	\$1,478	29%	\$3,622
Total Expenditures	\$1,880,500	\$133,255	\$872,491	46%	\$1,008,009
NET OPERATING COST / (REVENUE)	\$1,452,000	\$97,551	\$622,560	43%	\$829,440
Transfers					
Transfers from Reserves	\$(138,500)	\$0	\$0	0%	\$(138,500)
Transfer to Reserves	\$50,000	\$0	\$50,000	100%	\$0
Total Transfers	\$(88,500)	\$0	\$50,000	(56%)	\$(138,500)
NET COST (REVENUE)	\$1,363,500	\$97,551	\$672,560	49%	\$690,940



County of Wellington
Human Resources
Statement of Operations as of
31 Jul 2016

	Annual Budget	July Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Other Revenue	\$0	\$0	\$200	0%	\$(200)
Internal Recoveries	\$1,020,000	\$68,430	\$545,112	53%	\$474,888
Total Revenue	\$1,020,000	\$68,430	\$545,312	53%	\$474,688
Expenditures					
Salaries, Wages and Benefits	\$1,439,900	\$115,722	\$813,641	57%	\$626,259
Supplies, Material & Equipment	\$108,800	\$6,235	\$30,991	28%	\$77,809
Purchased Services	\$403,300	\$17,977	\$135,181	34%	\$268,119
Transfer Payments	\$70,000	\$0	\$10,000	14%	\$60,000
Insurance & Financial	\$198,100	\$0	\$198,105	100%	\$(5)
Internal Charges	\$1,800	\$128	\$713	40%	\$1,087
Total Expenditures	\$2,221,900	\$140,062	\$1,188,631	53%	\$1,033,269
NET OPERATING COST / (REVENUE)	\$1,201,900	\$71,632	\$643,319	54%	\$558,581
Transfers					
Transfers from Reserves	\$(413,100)	\$0	\$(256,718)	62%	\$(156,382)
Total Transfers	\$(413,100)	\$0	\$(256,718)	62%	\$(156,382)
NET COST (REVENUE)	\$788,800	\$71,632	\$386,601	49%	\$402,199



County of Wellington
Property Services
Statement of Operations as of
31 Jul 2016

	Annual Budget	July Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Licenses, Permits and Rents	\$1,021,800	\$116,036	\$615,856	60%	\$405,944
User Fees & Charges	\$150,000	\$23,641	\$81,409	54%	\$68,591
Other Revenue	\$1,500	\$0	\$4,058	271%	\$(2,558)
Internal Recoveries	\$633,300	\$52,626	\$368,384	58%	\$264,916
Total Revenue	\$1,806,600	\$192,303	\$1,069,707	59%	\$736,893
Expenditures					
Salaries, Wages and Benefits	\$876,700	\$80,653	\$534,256	61%	\$342,444
Supplies, Material & Equipment	\$160,600	\$17,864	\$95,271	59%	\$65,329
Purchased Services	\$691,300	\$61,539	\$451,778	65%	\$239,522
Insurance & Financial	\$31,500	\$0	\$31,175	99%	\$325
Minor Capital Expenses	\$187,000	\$17,183	\$53,777	29%	\$133,223
Debt Charges	\$336,300	\$0	\$237,890	71%	\$98,410
Total Expenditures	\$2,283,400	\$177,239	\$1,404,147	61%	\$879,253
NET OPERATING COST / (REVENUE)	\$476,800	\$(15,063)	\$334,440	70%	\$142,360
Transfers					
Transfers from Reserves	\$(117,000)	\$0	\$(12,890)	11%	\$(104,110)
Transfer to Reserves	\$793,700	\$0	\$648,100	82%	\$145,600
Total Transfers	\$676,700	\$0	\$635,210	94%	\$41,490
NET COST (REVENUE)	\$1,153,500	\$(15,063)	\$969,650	84%	\$183,850



County of Wellington

30-August-2016

Property Services

Capital Work-in-Progress Expenditures By Departments

All Open Projects For The Period Ending July 31, 2016

	LIFE-TO-DATE ACTUALS						
	Approved	July	Current	Previous	Total	% of	Remaining
	Budget	Actual	Year	Years		Budget	Budget
Solar Panel Projects	\$2,624,200	\$0	\$0	\$895,804	\$895,804	34 %	\$1,728,396
116 Woolwich St Interior	\$150,000	\$0	\$0	\$0	\$0	0 %	\$150,000
Gaol: Elevator System	\$70,000	\$0	\$33,494	\$0	\$33,494	48 %	\$36,506
Admin Centre: Furniture Rplcmt	\$100,000	\$1,300	\$9,655	\$46,799	\$56,453	56 %	\$43,547
Electric Vehicle Chargers Ont	\$215,000	\$0	\$0	\$0	\$0	0 %	\$215,000
New Maintenance Van	\$50,000	\$0	\$38,360	\$0	\$38,360	77 %	\$11,640
Asset Management and BCA	\$100,000	\$0	\$0	\$0	\$0	0 %	\$100,000
Total Property Services	\$3,309,200	\$1,300	\$81,509	\$942,603	\$1,024,112	31 %	\$2,285,088



County of Wellington
Grants & Contributions
Statement of Operations as of
31 Jul 2016

	Annual Budget	July Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Expenditures					
Transfer Payments	\$54,300	\$0	\$50,000	92%	\$4,300
Total Expenditures	\$54,300	\$0	\$50,000	92%	\$4,300
NET OPERATING COST / (REVENUE)	\$54,300	\$0	\$50,000	92%	\$4,300
Transfers					
Transfer to Reserves	\$1,500,000	\$0	\$1,500,000	100%	\$0
Total Transfers	\$1,500,000	\$0	\$1,500,000	100%	\$0
NET COST (REVENUE)	\$1,554,300	\$0	\$1,550,000	100%	\$4,300



County of Wellington

17-August-2016

Hospital Funding Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending July 31, 2016

	LIFE-TO-DATE ACTUALS						
	Approved	July	Current	Previous	Total	% of	Remaining
	Budget	Actual	Year	Years		Budget	Budget
Palmerston Hospital Grant	\$880,000	\$0	\$0	\$440,000	\$440,000	50 %	\$440,000
Total Hospital Funding	\$880,000	\$0	\$0	\$440,000	\$440,000	50 %	\$440,000



County of Wellington
POA Administration
Statement of Operations as of
31 Jul 2016

	Annual Budget	July Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Municipal Recoveries	\$236,000	\$23,842	\$134,708	57%	\$101,292
Total Revenue	\$236,000	\$23,842	\$134,708	57%	\$101,292
Expenditures					
Debt Charges	\$257,300	\$0	\$231,847	90%	\$25,453
Total Expenditures	\$257,300	\$0	\$231,847	90%	\$25,453
NET OPERATING COST / (REVENUE)	\$21,300	\$(23,842)	\$97,139	456%	\$(75,839)
Transfers					
Transfer to Capital	\$13,900	\$0	\$13,900	100%	\$0
Total Transfers	\$13,900	\$0	\$13,900	100%	\$0
NET COST (REVENUE)	\$35,200	\$(23,842)	\$111,039	315%	\$(75,839)

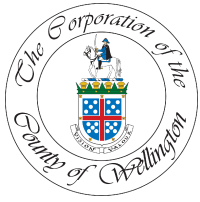


County of Wellington

17-August-2016

POA Administration Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending July 31, 2016

	LIFE-TO-DATE ACTUALS						
	Approved	July	Current	Previous	Total	% of	Remaining
	Budget	Actual	Year	Years		Budget	Budget
Court House Roof Repairs	\$134,000	\$0	\$0	\$43,679	\$43,679	33 %	\$90,321
2016 POA Replacements	\$14,000	\$0	\$73	\$0	\$73	1 %	\$13,927
Total POA Administration	\$148,000	\$0	\$73	\$43,679	\$43,752	30 %	\$104,248



County of Wellington
Land Ambulance
Statement of Operations as of
31 Jul 2016

	Annual Budget	July Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Expenditures					
Transfer Payments	\$3,499,700	\$283,925	\$1,793,627	51%	\$1,706,073
Total Expenditures	\$3,499,700	\$283,925	\$1,793,627	51%	\$1,706,073
NET OPERATING COST / (REVENUE)	\$3,499,700	\$283,925	\$1,793,627	51%	\$1,706,073
Transfers					
Transfer to Reserves	\$350,000	\$0	\$350,000	100%	\$0
Total Transfers	\$350,000	\$0	\$350,000	100%	\$0
NET COST (REVENUE)	\$3,849,700	\$283,925	\$2,143,627	56%	\$1,706,073



County of Wellington

17-August-2016

Land Ambulance

Capital Work-in-Progress Expenditures By Departments

All Open Projects For The Period Ending July 31, 2016

	LIFE-TO-DATE ACTUALS						
	Approved	July	Current	Previous	Total	% of	Remaining
	Budget	Actual	Year	Years		Budget	Budget
2015 Replacement Ambulances	\$221,000	\$0	\$23,388	\$179,893	\$203,281	92 %	\$17,719
Ambulance IT Implmntn 2015	\$28,000	\$0	\$0	\$3,765	\$3,765	13 %	\$24,235
2015 Ambulance IT Replacements	\$76,000	\$0	\$47,152	\$22,359	\$69,511	91 %	\$6,489
2015 Ambulance Equipment	\$36,000	\$0	\$0	\$1,773	\$1,773	5 %	\$34,227
2016 Replacement Ambulances	\$271,000	\$0	\$0	\$0	\$0	0 %	\$271,000
2016 Ambulance IT Replacements	\$43,000	\$0	\$0	\$0	\$0	0 %	\$43,000
Ambulance IT Implmntn 2016	\$27,000	\$0	\$0	\$0	\$0	0 %	\$27,000
2016 Ambulance Equipment	\$31,000	\$0	\$0	\$0	\$0	0 %	\$31,000
Total Land Ambulance	\$733,000	\$0	\$70,540	\$207,790	\$278,330	38 %	\$454,670



County of Wellington
Public Health Unit
Statement of Operations as of
31 Jul 2016

	Annual Budget	July Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Expenditures					
Transfer Payments	\$2,204,500	\$551,120	\$1,653,359	75%	\$551,141
Debt Charges	\$347,000	\$0	\$271,067	78%	\$75,933
Total Expenditures	\$2,551,500	\$551,120	\$1,924,427	75%	\$627,073
NET OPERATING COST / (REVENUE)	\$2,551,500	\$551,120	\$1,924,427	75%	\$627,073
NET COST (REVENUE)	\$2,551,500	\$551,120	\$1,924,427	75%	\$627,073



County of Wellington
Roads and Engineering
Statement of Operations as of
31 Jul 2016

	Annual Budget	July Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Municipal Recoveries	\$740,000	\$7,641	\$517,322	70%	\$222,678
User Fees & Charges	\$180,000	\$8,262	\$52,583	29%	\$127,417
Sales Revenue	\$400,000	\$0	\$66,144	17%	\$333,856
Internal Recoveries	\$1,750,000	\$135,833	\$1,227,170	70%	\$522,830
Total Revenue	\$3,070,000	\$151,736	\$1,863,219	61%	\$1,206,782
Expenditures					
Salaries, Wages and Benefits	\$4,996,100	\$338,346	\$3,228,913	65%	\$1,767,187
Supplies, Material & Equipment	\$3,880,400	\$149,686	\$3,364,988	87%	\$515,412
Purchased Services	\$1,507,100	\$545,215	\$1,187,820	79%	\$319,280
Insurance & Financial	\$298,000	\$0	\$280,856	94%	\$17,144
Minor Capital Expenses	\$863,200	\$27,183	\$178,206	21%	\$684,995
Debt Charges	\$208,800	\$0	\$138,895	67%	\$69,905
Internal Charges	\$1,715,200	\$120,888	\$1,203,748	70%	\$511,452
Total Expenditures	\$13,468,800	\$1,181,319	\$9,583,426	71%	\$3,885,374
NET OPERATING COST / (REVENUE)	\$10,398,800	\$1,029,583	\$7,720,208	74%	\$2,678,592
Transfers					
Transfers from Reserves	\$(184,400)	\$0	\$0	0%	\$(184,400)
Transfer to Capital	\$9,884,200	\$0	\$9,884,200	100%	\$0
Transfer to Reserves	\$2,134,200	\$0	\$1,434,200	67%	\$700,000
Total Transfers	\$11,834,000	\$0	\$11,318,400	96%	\$515,600
NET COST (REVENUE)	\$22,232,800	\$1,029,583	\$19,038,608	86%	\$3,194,192



County of Wellington

17-August-2016

Roads and Engineering Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending July 31, 2016

	LIFE-TO-DATE ACTUALS						
	Approved Budget	July Actual	Current Year	Previous Years	Total	% of Budget	Remaining Budget
Roads General							
Rebuild Drayton Shop	\$4,000,000	\$53,761	\$149,501	\$198,088	\$347,589	9%	\$3,652,411
Roads Equipment 2016	\$2,242,000	\$19,843	\$1,417,060	\$0	\$1,417,060	63%	\$824,940
Various Shop Repairs 2016	\$100,000	\$0	\$0	\$0	\$0	0%	\$100,000
Rebuild/Renovate Erin Shop	\$125,000	\$0	\$0	\$20,667	\$20,667	17%	\$104,333
Subtotal Roads General	\$6,467,000	\$73,605	\$1,566,561	\$218,755	\$1,785,316	28%	\$4,681,684
Engineering							
WR18 @ WR26 Intersection Imprv	\$50,000	\$0	\$0	\$0	\$0	0%	\$50,000
WR18 Geddes St Elora, RtnngWall	\$50,000	\$0	\$6,487	\$14,119	\$20,606	41%	\$29,394
WR21, Inverhaugh, Storm Sewer	\$50,000	\$0	\$0	\$0	\$0	0%	\$50,000
WR32 Puslinch Lake, Struct Des	\$50,000	\$0	\$7,677	\$2,703	\$10,380	21%	\$39,620
WR35 N of 401, Struct Design	\$50,000	\$0	\$7,677	\$2,703	\$10,380	21%	\$39,620
Asset Management	\$35,000	\$0	\$1,308	\$19,138	\$20,446	58%	\$14,554
Subtotal Engineering	\$285,000	\$0	\$23,148	\$38,663	\$61,811	22%	\$223,189
Growth Related Construction							
WR 30 at Road 3, Signals & L	\$120,000	\$0	\$0	\$38,937	\$38,937	32%	\$81,063
WR 46, WR 34 to 401	\$3,900,000	\$295,036	\$1,416,508	\$918,798	\$2,335,306	60%	\$1,564,694
WR 124, Passing Lane N of 125	\$200,000	\$0	\$0	\$34,300	\$34,300	17%	\$165,700
WR7 PL Design Salem to Tev	\$200,000	\$3,091	\$18,220	\$59,025	\$77,246	39%	\$122,754
WR109 @ WR5 Intersection	\$1,202,000	\$464,211	\$518,253	\$53,220	\$571,472	48%	\$630,528
WR124 @ Whitelaw Intersection	\$50,000	\$0	\$0	\$7,410	\$7,410	15%	\$42,590
WR124 @ Guelph Rd 1 Inter	\$50,000	\$0	\$0	\$6,283	\$6,283	13%	\$43,717
WR 46 Maltby to WR 34 2 km	\$1,100,000	\$230	\$230	\$245,293	\$245,522	22%	\$854,478
Subtotal Growth Related Constructi	\$6,822,000	\$762,568	\$1,953,211	\$1,363,265	\$3,316,475	49%	\$3,505,525



County of Wellington

17-August-2016

Roads and Engineering Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending July 31, 2016

	Approved Budget	July Actual	LIFE-TO-DATE ACTUALS				Remaining Budget
			Current	Previous	% of Budget	Total	
			Year	Years			
Roads Construction							
WR 50, 3rd Line to WR 24	\$3,175,000	\$53,114	\$96,162	\$647,718	\$743,881	23 %	\$2,431,119
WR14, Eliza & Frederick Arthur	\$2,793,300	\$31,492	\$43,453	\$2,625,431	\$2,668,884	96 %	\$124,416
WR 10, McGivern St Moorefield	\$150,000	\$9,307	\$9,307	\$67,964	\$77,271	52 %	\$72,729
WR109 AT WR7 Int Improvmnts	\$100,000	\$0	\$0	\$18,359	\$18,359	18 %	\$81,641
WR109, HWY89 S to end of curb	\$2,725,500	\$360	\$682	\$2,156,042	\$2,156,724	79 %	\$568,776
WR109 WR7 Traffic Imp Study	\$50,000	\$0	\$0	\$28,131	\$28,131	56 %	\$21,869
WR123, WR109 Traffic Imp Study	\$50,000	\$0	\$0	\$0	\$0	0 %	\$50,000
WR86, COG to WR9 Traffic Study	\$50,000	\$0	\$0	\$0	\$0	0 %	\$50,000
WR109 @ WR16 Intersection	\$50,000	\$0	\$0	\$17,450	\$17,450	35 %	\$32,550
WR51, WR7 @ Hwy 6 2.3km	\$100,000	\$4,722	\$36,312	\$24,379	\$60,691	61 %	\$39,309
WR18 Geddes St Elora, Strm Swr	\$550,000	\$5,254	\$19,404	\$19,039	\$38,443	7 %	\$511,557
WR29 @ WR22, Intersection Impr	\$250,000	\$0	\$0	\$18,250	\$18,250	7 %	\$231,750
WR8 Main St Drayton Strm Sewer	\$1,410,000	\$146,003	\$196,030	\$69,654	\$265,684	19 %	\$1,144,316
WR50, Hwy 7 to railway tracks	\$50,000	\$4,297	\$14,369	\$1,335	\$15,704	31 %	\$34,296
WR25 - WR52 to WR42 7.0km	\$850,000	\$0	\$0	\$267,122	\$267,122	31 %	\$582,878
WR21, 500m S of Inverhaugh	\$100,000	\$0	\$0	\$0	\$0	0 %	\$100,000
Subtotal Roads Construction	\$12,453,800	\$254,549	\$415,720	\$5,960,875	\$6,376,595	51%	\$6,077,205



County of Wellington

17-August-2016

Roads and Engineering Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending July 31, 2016

	LIFE-TO-DATE ACTUALS						
	Approved	July	Current	Previous			
	Budget	Actual	Year	Years	Total	% of Budget	Remaining Budget
Bridges							
WR124, Bridge 124135	\$200,000	\$0	\$1,094	\$82,880	\$83,974	42 %	\$116,026
WR36, Bridge 36122	\$125,000	\$0	\$2,127	\$53,529	\$55,655	45 %	\$69,345
WR109, Bridge 109132	\$225,000	\$0	\$0	\$0	\$0	0 %	\$225,000
WR35, Paddock Bridge 35087	\$200,000	\$0	\$578	\$38,796	\$39,374	20 %	\$160,626
WR7, Bosworth Bridge 07028	\$150,000	\$2,453	\$12,143	\$41,833	\$53,977	36 %	\$96,023
WR8, Main St Bridge 008089	\$2,590,000	\$84,613	\$116,455	\$91,194	\$207,648	8 %	\$2,382,352
WR10, Wyandot Bridge 010024	\$1,500,000	\$358,590	\$639,690	\$873,637	\$1,513,326	101 %	-\$13,326
WR16, Penfold Bridge 16038	\$100,000	\$1,140	\$5,966	\$32,472	\$38,438	38 %	\$61,562
WR30, Bridge 030124	\$200,000	\$0	\$0	\$19,294	\$19,294	10 %	\$180,706
WR36 Bridge36086, design and	\$75,000	\$0	\$1,379	\$690	\$2,068	3 %	\$72,932
WR86 Conestogo Bridge 86125	\$1,800,000	\$265,875	\$845,341	\$163,673	\$1,009,013	56 %	\$790,987
WR109 Mallet River Brdg 109129	\$50,000	\$0	\$0	\$0	\$0	0 %	\$50,000
WR18 Carroll Crk Brdg rehab	\$50,000	\$0	\$0	\$0	\$0	0 %	\$50,000
WR109 Maitland Brdg 109128	\$50,000	\$0	\$0	\$0	\$0	0 %	\$50,000
WR21,Badley Bridge,021057 Repl	\$325,000	\$25,060	\$116,887	\$195,937	\$312,824	96 %	\$12,176
WR22, Bridge 22107 rehab	\$150,000	\$454	\$5,914	\$0	\$5,914	4 %	\$144,086
WR18, Salem Bridge 018050 Repl	\$0	\$16,210	\$16,210	\$0	\$16,210	0 %	-\$16,210
WR14, Gordonville Brdg 014005	\$0	\$58,670	\$58,670	\$0	\$58,670	0 %	-\$58,670
Subtotal Bridges	\$7,790,000	\$813,063	\$1,822,452	\$1,593,934	\$3,416,386	44%	\$4,373,614



County of Wellington

17-August-2016

Roads and Engineering Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending July 31, 2016

	LIFE-TO-DATE ACTUALS						
	Approved	July	Current	Previous		% of	Remaining
	Budget	Actual	Year	Years	Total	Budget	Budget
Culverts							
WR18, Culvert 18021, D & Liner	\$350,000	\$0	\$6,057	\$61,929	\$67,986	19 %	\$282,014
WR6, Culvert 06081 replace	\$675,000	\$3,130	\$21,417	\$14,048	\$35,465	5 %	\$639,535
WR11 Culvert 110900 Replace	\$375,000	\$841	\$10,609	\$45,000	\$55,609	15 %	\$319,391
WR11, Culvert 111020	\$1,275,000	\$17,945	\$68,242	\$80,797	\$149,039	12 %	\$1,125,961
WR12, Culvert 12086	\$25,000	\$2,718	\$4,689	\$20,504	\$25,193	101 %	-\$193
WR12, Culvert 12087	\$50,000	\$0	\$2,213	\$7,633	\$9,846	20 %	\$40,154
WR5 Culvert 050780, Design and	\$50,000	\$0	\$0	\$0	\$0	0 %	\$50,000
WR7 Culvert 071270, design and	\$50,000	\$0	\$0	\$0	\$0	0 %	\$50,000
WR7 Mncpl Drain Clvrt, 330 m E	\$50,000	\$0	\$0	\$1,070	\$1,070	2 %	\$48,930
WR11, Clvrt 11092, design and	\$50,000	\$0	\$0	\$0	\$0	0 %	\$50,000
WR109 Clvrt 109142, design and	\$50,000	\$0	\$0	\$0	\$0	0 %	\$50,000
WR16, Culv .5km s of 2nd line	\$50,000	\$0	\$0	\$0	\$0	0 %	\$50,000
2016 Various Bridge and Culv	\$200,000	-\$22,033	\$160,402	\$0	\$160,402	80 %	\$39,598
WR36, Conc 1, 4 CSP Replace	\$50,000	\$2,168	\$15,772	\$8,659	\$24,431	49 %	\$25,569
Subtotal Culverts	\$3,300,000	\$4,769	\$289,402	\$239,638	\$529,040	16%	\$2,770,960
County Bridges on Local Roads							
E-W Luther TL Bridge 000101	\$600,000	\$1,991	\$2,075	\$52,244	\$54,319	9 %	\$545,681
E/W Luther TL,Hays Brdg 000001	\$50,000	\$0	\$0	\$0	\$0	0 %	\$50,000
Subtotal County Bridges on Local R	\$650,000	\$1,991	\$2,075	\$52,244	\$54,319	8%	\$595,681
Roads Resurfacing							
WR87, Hwy23 to Minto/Howick	\$1,500,000	\$932	\$932	\$13,395	\$14,327	1 %	\$1,485,673
WR124, Guelph to Reg. Waterloo	\$150,000	\$9,286	\$51,403	\$0	\$51,403	34 %	\$98,597
WR7 Alma to Salem 6km	\$100,000	\$0	\$0	\$0	\$0	0 %	\$100,000
WR5, WR109 to Rantons Bridge	\$53,000	\$9,183	\$9,183	\$0	\$9,183	17 %	\$43,817
WR109, WR5 to S End Harriston	\$225,000	\$20,912	\$20,912	\$0	\$20,912	9 %	\$204,088
Subtotal Roads Resurfacing	\$2,028,000	\$40,313	\$82,430	\$13,395	\$95,825	5%	\$1,932,175
Total Roads and Engineering	\$39,795,800	\$1,950,857	\$6,154,999	\$9,480,769	\$15,635,768	39 %	\$24,160,032



County of Wellington
Solid Waste Services
Statement of Operations as of
31 Jul 2016

	Annual Budget	July Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Grants and Subsidies	\$701,800	\$6,563	\$179,234	26%	\$522,566
Licenses, Permits and Rents	\$12,900	\$0	\$9,068	70%	\$3,832
User Fees & Charges	\$2,250,000	\$215,975	\$1,607,452	71%	\$642,548
Sales Revenue	\$765,400	\$11,341	\$327,224	43%	\$438,176
Internal Recoveries	\$405,800	\$104	\$170,001	42%	\$235,799
Total Revenue	\$4,135,900	\$233,983	\$2,292,978	55%	\$1,842,922
Expenditures					
Salaries, Wages and Benefits	\$2,365,300	\$207,651	\$1,309,559	55%	\$1,055,741
Supplies, Material & Equipment	\$898,200	\$320,689	\$592,829	66%	\$305,371
Purchased Services	\$4,406,100	\$339,627	\$2,145,613	49%	\$2,260,487
Insurance & Financial	\$137,300	\$3,032	\$88,486	64%	\$48,814
Internal Charges	\$405,400	\$167	\$151,125	37%	\$254,275
Total Expenditures	\$8,212,300	\$871,166	\$4,287,612	52%	\$3,924,688
NET OPERATING COST / (REVENUE)	\$4,076,400	\$637,183	\$1,994,634	49%	\$2,081,766
Transfers					
Transfers from Reserves	\$(264,200)	\$0	\$0	0%	\$(264,200)
Transfer to Capital	\$200,000	\$0	\$200,000	100%	\$0
Transfer to Reserves	\$800,000	\$0	\$800,000	100%	\$0
Total Transfers	\$735,800	\$0	\$1,000,000	136%	\$(264,200)
NET COST (REVENUE)	\$4,812,200	\$637,183	\$2,994,634	62%	\$1,817,566



County of Wellington

17-August-2016

Solid Waste Services Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending July 31, 2016

	LIFE-TO-DATE ACTUALS						
	Approved	July	Current	Previous	Total	% of	Remaining
	Budget	Actual	Year	Years		Budget	Budget
Elora Transfer clsd Nichol LF	\$1,300,000	\$0	\$0	\$1,042,856	\$1,042,856	80 %	\$257,144
Aberfoyle Closed Site	\$200,000	\$4,683	\$4,683	\$160,897	\$165,580	83 %	\$34,420
Site Impr - Rd Maint All Sites	\$100,000	\$0	\$3,676	\$0	\$3,676	4 %	\$96,324
Waste Management Study	\$100,000	\$0	\$9,169	\$0	\$9,169	9 %	\$90,831
Belwood Closed Site	\$360,000	\$447	\$447	\$6,411	\$6,858	2 %	\$353,142
Total Solid Waste Services	\$2,060,000	\$5,130	\$17,975	\$1,210,164	\$1,228,139	60 %	\$831,861



County of Wellington
Planning
Statement of Operations as of
31 Jul 2016

	Annual Budget	July Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Grants and Subsidies	\$13,000	\$0	\$0	0%	\$13,000
Municipal Recoveries	\$37,000	\$4,775	\$28,120	76%	\$8,880
User Fees & Charges	\$258,000	\$29,733	\$158,555	61%	\$99,445
Internal Recoveries	\$500	\$0	\$107	21%	\$393
Total Revenue	\$308,500	\$34,508	\$186,782	61%	\$121,718
Expenditures					
Salaries, Wages and Benefits	\$1,621,100	\$135,932	\$897,572	55%	\$723,528
Supplies, Material & Equipment	\$37,900	\$4,456	\$26,252	69%	\$11,648
Purchased Services	\$310,600	\$21,083	\$108,504	35%	\$202,096
Transfer Payments	\$745,000	\$0	\$305,092	41%	\$439,908
Internal Charges	\$6,100	\$419	\$3,390	56%	\$2,710
Total Expenditures	\$2,720,700	\$161,890	\$1,340,809	49%	\$1,379,891
NET OPERATING COST / (REVENUE)	\$2,412,200	\$127,382	\$1,154,027	48%	\$1,258,173
Transfers					
Transfers from Reserves	\$(170,000)	\$0	\$0	0%	\$(170,000)
Total Transfers	\$(170,000)	\$0	\$0	0%	\$(170,000)
NET COST (REVENUE)	\$2,242,200	\$127,382	\$1,154,027	51%	\$1,088,173



County of Wellington

17-August-2016

Planning

Capital Work-in-Progress Expenditures By Departments

All Open Projects For The Period Ending July 31, 2016

	Approved Budget	July Actual	Current Year	Previous Years	LIFE-TO-DATE ACTUALS		Remaining Budget
					Total	% of Budget	
Trans Canada Trail	\$395,300	\$0	\$386	\$193,950	\$194,336	49 %	\$200,964
Official Plan Update	\$40,000	\$0	\$0	\$27,368	\$27,368	68 %	\$12,632
Total Planning	\$435,300	\$0	\$386	\$221,318	\$221,704	51 %	\$213,596



County of Wellington
Green Legacy
Statement of Operations as of
31 Jul 2016

	Annual Budget	July Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Sales Revenue	\$500	\$0	\$844	169%	\$(344)
Other Revenue	\$1,500	\$0	\$515	34%	\$985
Total Revenue	\$2,000	\$0	\$1,358	68%	\$642
Expenditures					
Salaries, Wages and Benefits	\$496,800	\$37,887	\$303,854	61%	\$192,946
Supplies, Material & Equipment	\$103,200	\$22,106	\$74,411	72%	\$28,789
Purchased Services	\$85,500	\$8,362	\$46,174	54%	\$39,326
Insurance & Financial	\$9,300	\$0	\$8,786	94%	\$514
Minor Capital Expenses	\$30,000	\$0	\$9,983	33%	\$20,017
Internal Charges	\$5,000	\$27	\$4,941	99%	\$59
Total Expenditures	\$729,800	\$68,382	\$448,149	61%	\$281,651
NET OPERATING COST / (REVENUE)	\$727,800	\$68,382	\$446,791	61%	\$281,009
Transfers					
Transfers from Reserves	\$(30,000)	\$0	\$(9,983)	33%	\$(20,017)
Transfer to Capital	\$50,000	\$0	\$50,000	100%	\$0
Total Transfers	\$20,000	\$0	\$40,017	200%	\$(20,017)
NET COST (REVENUE)	\$747,800	\$68,382	\$486,808	65%	\$260,992



County of Wellington

17-August-2016

Green Legacy

Capital Work-in-Progress Expenditures By Departments

All Open Projects For The Period Ending July 31, 2016

	Approved Budget	July Actual	Current Year	Previous Years	LIFE-TO-DATE ACTUALS		Remaining Budget
					Total	% of Budget	
Sthrn Nursery Foundation Work	\$50,000	\$0	\$0	\$0	\$0	0 %	\$50,000
Total Green Legacy	\$50,000	\$0	\$0	\$0	\$0	0 %	\$50,000



County of Wellington
Emergency Management
Statement of Operations as of
31 Jul 2016

	Annual Budget	July Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Expenditures					
Salaries, Wages and Benefits	\$272,300	\$23,723	\$157,838	58%	\$114,462
Supplies, Material & Equipment	\$20,800	\$244	\$14,990	72%	\$5,810
Purchased Services	\$174,500	\$5,186	\$122,934	70%	\$51,566
Transfer Payments	\$146,000	\$0	\$34,930	24%	\$111,070
Insurance & Financial	\$2,000	\$0	\$1,896	95%	\$104
Total Expenditures	\$615,600	\$29,152	\$332,587	54%	\$283,013
NET OPERATING COST / (REVENUE)	\$615,600	\$29,152	\$332,587	54%	\$283,013
NET COST (REVENUE)	\$615,600	\$29,152	\$332,587	54%	\$283,013



County of Wellington

17-August-2016

Emergency Management Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending July 31, 2016

	LIFE-TO-DATE ACTUALS						
	Approved	July	Current	Previous	Total	% of	Remaining
	Budget	Actual	Year	Years		Budget	Budget
Upgrade County Fire Paging Sys	\$400,000	\$126,067	\$126,067	\$0	\$126,067	32 %	\$273,933
Total Emergency Management	\$400,000	\$126,067	\$126,067	\$0	\$126,067	32 %	\$273,933



County of Wellington
Police Services
Statement of Operations as of
31 Jul 2016

	Annual Budget	July Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Grants and Subsidies	\$107,500	\$0	\$111,979	104%	\$(4,479)
Licenses, Permits and Rents	\$122,800	\$13,450	\$95,230	78%	\$27,570
Fines and Penalties	\$75,000	\$3,452	\$24,674	33%	\$50,326
User Fees & Charges	\$79,000	\$9,578	\$52,163	66%	\$26,837
Other Revenue	\$1,000	\$20	\$1,375	137%	\$(375)
Total Revenue	\$385,300	\$26,500	\$285,420	74%	\$99,880
Expenditures					
Salaries, Wages and Benefits	\$143,500	\$12,574	\$81,784	57%	\$61,716
Supplies, Material & Equipment	\$52,800	\$4,155	\$39,778	75%	\$13,022
Purchased Services	\$406,700	\$39,342	\$295,899	73%	\$110,801
Transfer Payments	\$15,689,000	\$1,305,369	\$9,138,083	58%	\$6,550,917
Insurance & Financial	\$7,300	\$0	\$7,355	101%	\$(55)
Minor Capital Expenses	\$8,000	\$0	\$19,570	245%	\$(11,570)
Debt Charges	\$408,500	\$0	\$214,757	53%	\$193,743
Internal Charges	\$1,500	\$50	\$537	36%	\$963
Total Expenditures	\$16,717,300	\$1,361,490	\$9,797,764	59%	\$6,919,536
NET OPERATING COST / (REVENUE)	\$16,332,000	\$1,334,990	\$9,512,344	58%	\$6,819,656
Transfers					
Transfers from Reserves	\$(102,800)	\$0	\$0	0%	\$(102,800)
Transfer to Reserves	\$90,000	\$0	\$90,000	100%	\$0
Total Transfers	\$(12,800)	\$0	\$90,000	(703%)	\$(102,800)
NET COST (REVENUE)	\$16,319,200	\$1,334,990	\$9,602,344	59%	\$6,716,856



County of Wellington
Museum & Archives at WP
Statement of Operations as of
31 Jul 2016

	Annual Budget	July Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Grants and Subsidies	\$52,300	\$0	\$0	0%	\$52,300
Licenses, Permits and Rents	\$58,000	\$5,095	\$38,759	67%	\$19,241
User Fees & Charges	\$69,000	\$10,190	\$67,654	98%	\$1,346
Sales Revenue	\$7,200	\$738	\$4,081	57%	\$3,119
Other Revenue	\$5,000	\$0	\$293	6%	\$4,707
Total Revenue	\$191,500	\$16,023	\$110,788	58%	\$80,712
Expenditures					
Salaries, Wages and Benefits	\$1,431,400	\$126,523	\$842,518	59%	\$588,882
Supplies, Material & Equipment	\$143,800	\$18,498	\$68,736	48%	\$75,064
Purchased Services	\$393,500	\$34,134	\$213,023	54%	\$180,477
Transfer Payments	\$5,000	\$0	\$0	0%	\$5,000
Insurance & Financial	\$17,800	\$1	\$17,276	97%	\$524
Internal Charges	\$0	\$60	\$60	0%	\$(60)
Total Expenditures	\$1,991,500	\$179,216	\$1,141,613	57%	\$849,887
NET OPERATING COST / (REVENUE)	\$1,800,000	\$163,193	\$1,030,825	57%	\$769,175
Transfers					
Transfer to Capital	\$130,000	\$0	\$130,000	100%	\$0
Total Transfers	\$130,000	\$0	\$130,000	100%	\$0
NET COST (REVENUE)	\$1,930,000	\$163,193	\$1,160,825	60%	\$769,175



County of Wellington

17-August-2016

Museum & Archives at WP Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending July 31, 2016

	Approved Budget	July Actual	Current Year	Previous Years	LIFE-TO-DATE ACTUALS		
					Total	% of Budget	Remaining Budget
Groves Hospital Grant	\$3,882,000	\$742	\$2,857	\$2,441,659	\$2,444,516	63 %	\$1,437,484
WP& Artifact Storage Buildings	\$730,000	\$0	\$0	\$206,736	\$206,736	28 %	\$523,264
Commons Development	\$100,000	\$0	\$0	\$0	\$0	0 %	\$100,000
WP Generator & Coal Room	\$400,000	\$0	\$152,435	\$111,726	\$264,162	66 %	\$135,838
Rehabilitation of WP Lands	\$264,000	\$4,523	\$4,523	\$0	\$4,523	2 %	\$259,477
Nicholas Keith Kitchen Reno	\$30,000	\$0	\$0	\$0	\$0	0 %	\$30,000
Digitization Well Ad 69-pres	\$25,000	\$0	\$0	\$0	\$0	0 %	\$25,000
Museum Accessible Washrooms	\$100,000	\$5,693	\$6,711	\$0	\$6,711	7 %	\$93,289
Total Museum & Archives at WP	\$5,531,000	\$10,959	\$166,526	\$2,760,122	\$2,926,648	53 %	\$2,604,352



County of Wellington
Library Services
Statement of Operations as of
31 Jul 2016

	Annual Budget	July Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Grants and Subsidies	\$157,500	\$0	\$78,876	50%	\$78,624
Municipal Recoveries	\$27,000	\$0	\$13,020	48%	\$13,980
Licenses, Permits and Rents	\$35,000	\$7,418	\$28,325	81%	\$6,675
User Fees & Charges	\$83,900	\$10,501	\$53,919	64%	\$29,981
Sales Revenue	\$7,900	\$990	\$5,213	66%	\$2,687
Other Revenue	\$0	\$242	\$3,103	0%	\$(3,103)
Total Revenue	\$311,300	\$19,152	\$182,457	59%	\$128,843
Expenditures					
Salaries, Wages and Benefits	\$4,011,900	\$313,126	\$2,247,569	56%	\$1,764,331
Supplies, Material & Equipment	\$812,500	\$59,660	\$491,543	60%	\$320,957
Purchased Services	\$908,600	\$76,069	\$654,300	72%	\$254,300
Insurance & Financial	\$24,000	\$21	\$24,962	104%	\$(962)
Minor Capital Expenses	\$83,000	\$0	\$12,767	15%	\$70,233
Debt Charges	\$690,200	\$190,481	\$576,471	84%	\$113,729
Internal Charges	\$800	\$0	\$1,590	199%	\$(790)
Total Expenditures	\$6,531,000	\$639,356	\$4,009,203	61%	\$2,521,797
NET OPERATING COST / (REVENUE)	\$6,219,700	\$620,205	\$3,826,746	62%	\$2,392,954
Transfers					
Transfers from Reserves	\$(269,900)	\$0	\$(7,255)	3%	\$(262,645)
Transfer to Capital	\$176,000	\$0	\$176,000	100%	\$0
Transfer to Reserves	\$1,200,000	\$0	\$1,200,000	100%	\$0
Total Transfers	\$1,106,100	\$0	\$1,368,745	124%	\$(262,645)
NET COST (REVENUE)	\$7,325,800	\$620,205	\$5,195,492	71%	\$2,130,308



County of Wellington

17-August-2016

Library Services

Capital Work-in-Progress Expenditures By Departments

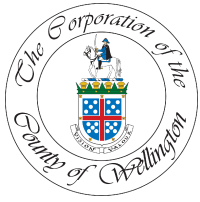
All Open Projects For The Period Ending July 31, 2016

	Approved Budget	July Actual	Current Year	Previous Years	LIFE-TO-DATE ACTUALS		
					Total	% of Budget	Remaining Budget
Aboyne Facility Improvements	\$820,000	\$27,463	\$27,463	\$106,166	\$133,628	16 %	\$686,372
Palmerston Branch Exp	\$3,500,000	\$1,335	\$662,914	\$2,848,562	\$3,511,475	100 %	-\$11,475
Self Check out Drayton & MtFor	\$70,000	\$0	\$2,440	\$30,256	\$32,697	47 %	\$37,303
New Hillsburgh Library	\$1,000,000	\$5,681	\$842,988	\$259,451	\$1,102,439	110 %	-\$102,439
Marden Branch Outdoor Sign	\$50,000	\$0	\$0	\$0	\$0	0 %	\$50,000
Palm Branch Outdoor Sign	\$30,000	\$0	\$28,976	\$0	\$28,976	97 %	\$1,024
eBook Collection Enhancement	\$50,000	\$2,865	\$15,462	\$0	\$15,462	31 %	\$34,538
Two Self Check-Out Terminals	\$31,000	\$0	\$0	\$0	\$0	0 %	\$31,000
Interactive Programme Equip	\$45,000	\$0	\$35,498	\$0	\$35,498	79 %	\$9,502
Rkwd Branch Int Lighting	\$25,000	\$21,833	\$21,833	\$0	\$21,833	87 %	\$3,167
Total Library Services	\$5,621,000	\$59,176	\$1,637,573	\$3,244,434	\$4,882,007	87 %	\$738,993



County of Wellington
Ontario Works
Statement of Operations as of
31 Jul 2016

	Annual Budget	July Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Grants and Subsidies	\$21,082,100	\$1,842,387	\$12,884,623	61%	\$8,197,477
Municipal Recoveries	\$3,387,300	\$242,550	\$1,577,211	47%	\$1,810,089
Other Revenue	\$49,000	\$2,383	\$43,986	90%	\$5,014
Internal Recoveries	\$10,100	\$0	\$6,876	68%	\$3,224
Total Revenue	\$24,528,500	\$2,087,320	\$14,512,697	59%	\$10,015,803
Expenditures					
Salaries, Wages and Benefits	\$6,281,400	\$512,194	\$3,577,184	57%	\$2,704,216
Supplies, Material & Equipment	\$185,000	\$6,803	\$54,960	30%	\$130,040
Purchased Services	\$419,800	\$51,819	\$236,844	56%	\$182,956
Social Assistance	\$17,973,000	\$1,580,012	\$10,831,425	60%	\$7,141,575
Transfer Payments	\$24,800	\$0	\$0	0%	\$24,800
Insurance & Financial	\$0	\$0	\$568	0%	\$(568)
Internal Charges	\$1,245,600	\$102,840	\$727,735	58%	\$517,865
Total Expenditures	\$26,129,600	\$2,253,667	\$15,428,716	59%	\$10,700,884
NET OPERATING COST / (REVENUE)	\$1,601,100	\$166,348	\$916,019	57%	\$685,081
NET COST (REVENUE)	\$1,601,100	\$166,348	\$916,019	57%	\$685,081



County of Wellington
Child Care Services
Statement of Operations as of
31 Jul 2016

	Annual Budget	July Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Grants and Subsidies	\$13,144,800	\$1,609,115	\$9,438,720	72%	\$3,706,080
Municipal Recoveries	\$2,882,400	\$578,626	\$1,402,043	49%	\$1,480,357
User Fees & Charges	\$278,100	\$37,994	\$276,101	99%	\$1,999
Internal Recoveries	\$354,900	\$81,689	\$264,031	74%	\$90,869
Total Revenue	\$16,660,200	\$2,307,424	\$11,380,896	68%	\$5,279,304
Expenditures					
Salaries, Wages and Benefits	\$4,123,100	\$342,115	\$2,327,498	56%	\$1,795,602
Supplies, Material & Equipment	\$226,300	\$20,069	\$99,036	44%	\$127,265
Purchased Services	\$485,000	\$23,521	\$158,148	33%	\$326,852
Social Assistance	\$11,632,900	\$1,909,835	\$8,628,472	74%	\$3,004,428
Insurance & Financial	\$3,200	\$0	\$1,996	62%	\$1,204
Minor Capital Expenses	\$154,800	\$0	\$0	0%	\$154,800
Internal Charges	\$985,000	\$130,755	\$607,836	62%	\$377,164
Total Expenditures	\$17,610,300	\$2,426,295	\$11,822,985	67%	\$5,787,315
NET OPERATING COST / (REVENUE)	\$950,100	\$118,871	\$442,089	47%	\$508,011
NET COST (REVENUE)	\$950,100	\$118,871	\$442,089	47%	\$508,011



County of Wellington
Social Housing
Statement of Operations as of
31 Jul 2016

	Annual Budget	July Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Grants and Subsidies	\$7,425,500	\$782,408	\$4,555,368	61%	\$2,870,132
Municipal Recoveries	\$15,249,700	\$837,930	\$7,985,336	52%	\$7,264,364
Licenses, Permits and Rents	\$5,200,000	\$463,314	\$3,098,684	60%	\$2,101,316
User Fees & Charges	\$49,200	\$6,312	\$34,775	71%	\$14,425
Total Revenue	\$27,924,400	\$2,089,963	\$15,674,163	56%	\$12,250,237
Expenditures					
Salaries, Wages and Benefits	\$3,658,500	\$281,333	\$2,118,976	58%	\$1,539,524
Supplies, Material & Equipment	\$366,400	\$21,905	\$143,621	39%	\$222,779
Purchased Services	\$7,025,800	\$251,847	\$3,796,895	54%	\$3,228,905
Social Assistance	\$17,962,000	\$1,352,287	\$9,713,754	54%	\$8,248,246
Transfer Payments	\$1,015,100	\$253,767	\$761,301	75%	\$253,799
Insurance & Financial	\$243,000	\$1,102	\$212,674	88%	\$30,326
Internal Charges	\$668,500	\$54,751	\$401,097	60%	\$267,403
Total Expenditures	\$30,939,300	\$2,216,991	\$17,148,319	55%	\$13,790,981
NET OPERATING COST / (REVENUE)	\$3,014,900	\$127,028	\$1,474,157	49%	\$1,540,743
Transfers					
Transfer to Reserves	\$1,500,000	\$0	\$1,500,000	100%	\$0
Total Transfers	\$1,500,000	\$0	\$1,500,000	100%	\$0
NET COST (REVENUE)	\$4,514,900	\$127,028	\$2,974,157	66%	\$1,540,743



County of Wellington
County Affordable Housing
Statement of Operations as of
31 Jul 2016

	Annual Budget	July Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Grants and Subsidies	\$205,700	\$0	\$152,416	74%	\$53,284
Licenses, Permits and Rents	\$582,900	\$47,864	\$340,632	58%	\$242,268
User Fees & Charges	\$0	\$15	\$90	0%	\$(90)
Total Revenue	\$788,600	\$47,879	\$493,138	63%	\$295,462
Expenditures					
Salaries, Wages and Benefits	\$3,800	\$77	\$892	23%	\$2,908
Supplies, Material & Equipment	\$42,700	\$1,652	\$14,473	34%	\$28,227
Purchased Services	\$403,200	\$17,250	\$198,344	49%	\$204,856
Insurance & Financial	\$14,100	\$0	\$11,264	80%	\$2,836
Debt Charges	\$302,000	\$0	\$238,912	79%	\$63,088
Total Expenditures	\$765,800	\$18,980	\$463,885	61%	\$301,915
NET OPERATING COST / (REVENUE)	\$(22,800)	\$(28,899)	\$(29,254)	128%	\$6,454
Transfers					
Transfer to Reserves	\$522,800	\$0	\$500,000	96%	\$22,800
Total Transfers	\$522,800	\$0	\$500,000	96%	\$22,800
NET COST (REVENUE)	\$500,000	\$(28,899)	\$470,746	94%	\$29,254



County of Wellington

17-August-2016

Social Services

Capital Work-in-Progress Expenditures By Departments

All Open Projects For The Period Ending July 31, 2016

	Approved Budget	July Actual	Current Year	Previous Years	LIFE-TO-DATE ACTUALS		Remaining Budget
					Total	% of Budget	
Ontario Works							
129 Wyndham, Lobby Renovations	\$150,000	\$0	\$0	\$0	\$0	0%	\$150,000
Fergus OW Exterior Cladding	\$30,000	\$0	\$0	\$0	\$0	0%	\$30,000
Subtotal Ontario Works	\$180,000	\$0	\$0	\$0	\$0	0%	\$180,000
Child Care Services							
15 Douglas St: Int Renovation	\$75,000	\$0	\$0	\$0	\$0	0%	\$75,000
21 Douglas St Front Entrance	\$50,000	\$0	\$0	\$0	\$0	0%	\$50,000
Subtotal Child Care Services	\$125,000	\$0	\$0	\$0	\$0	0%	\$125,000
Social Housing							
261-263 Speedvale Addition/Ele	\$1,812,000	\$206,384	\$1,091,782	\$449,523	\$1,541,305	85%	\$270,695
229 Dublin Roof	\$487,000	\$0	\$454,801	\$21,875	\$476,676	98%	\$10,324
Fire System Upg City Locations	\$550,700	\$0	\$96,471	\$394,391	\$490,862	89%	\$59,838
Fire System Upg County Locatn	\$225,000	\$9,015	\$123,717	\$56,713	\$180,430	80%	\$44,570
229 Dublin Make Up Air Unit	\$150,000	\$0	\$1,832	\$0	\$1,832	1%	\$148,168
32 Hadati Roof Design/Replace	\$363,000	\$0	\$213,747	\$0	\$213,747	59%	\$149,253
Vancouver Dr Major Upgrade	\$70,000	\$0	\$29,003	\$38,160	\$67,163	96%	\$2,837
Mt. Forest Proprrty Acquisition	\$1,300,000	\$0	\$0	\$0	\$0	0%	\$1,300,000
Delhi Marl Air Make up Unit	\$332,000	\$0	\$0	\$0	\$0	0%	\$332,000
32 Hadati Site Improvements	\$10,000	\$0	\$0	\$0	\$0	0%	\$10,000
Edinburgh Window And Siding	\$199,000	\$2,823	\$2,823	\$0	\$2,823	1%	\$196,177
Elizabeth St Site Improvements	\$10,000	\$0	\$0	\$0	\$0	0%	\$10,000
City Building Retrofits 2016	\$668,000	\$96,535	\$348,337	\$0	\$348,337	52%	\$319,663
County Building Retrofits 2016	\$441,000	\$14,312	\$102,321	\$0	\$102,321	23%	\$338,679
Affd Hsng and Non Profit BCA	\$110,000	\$0	\$0	\$0	\$0	0%	\$110,000
Subtotal Social Housing	\$6,727,700	\$329,069	\$2,464,835	\$960,662	\$3,425,496	51%	\$3,302,204



County of Wellington

17-August-2016

Social Services

Capital Work-in-Progress Expenditures By Departments

All Open Projects For The Period Ending July 31, 2016

	Approved Budget	July Actual	Current Year	Previous Years	LIFE-TO-DATE ACTUALS		Remaining Budget
					Total	% of Budget	
Affordable Housing							
Webster Place 55 Units Affd Hs	\$13,940,000	\$656,656	\$1,740,713	\$391,582	\$2,132,295	15 %	\$11,807,705
165 Gordon Generator	\$320,000	\$0	\$2,428	\$172,959	\$175,387	55 %	\$144,613
182 George St Capital Works	\$50,000	\$0	\$0	\$13,886	\$13,886	28 %	\$36,114
Affd Hsng Blding Retrofits 16	\$30,000	\$0	\$0	\$0	\$0	0 %	\$30,000
Webster Place Co-Generation	\$350,000	\$1,018	\$37,618	\$0	\$37,618	11 %	\$312,382
Subtotal Affordable Housing	\$14,690,000	\$657,673	\$1,780,759	\$578,427	\$2,359,186	16%	\$12,330,814
Total Social Services	\$21,722,700	\$986,743	\$4,245,594	\$1,539,088	\$5,784,682	27 %	\$15,938,018



County of Wellington
Homes for the Aged
Statement of Operations as of
31 Jul 2016

	Annual Budget	July Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Grants and Subsidies	\$8,420,200	\$759,728	\$5,149,282	61%	\$3,270,919
User Fees & Charges	\$4,326,000	\$368,073	\$2,531,687	59%	\$1,794,313
Other Revenue	\$0	\$586	\$7,522	0%	\$(7,522)
Total Revenue	\$12,746,200	\$1,128,387	\$7,688,491	60%	\$5,057,709
Expenditures					
Salaries, Wages and Benefits	\$14,680,200	\$1,259,055	\$8,764,067	60%	\$5,916,133
Supplies, Material & Equipment	\$1,225,600	\$173,544	\$694,320	57%	\$531,280
Purchased Services	\$1,013,200	\$138,076	\$551,321	54%	\$461,879
Insurance & Financial	\$32,000	\$0	\$30,688	96%	\$1,312
Minor Capital Expenses	\$35,000	\$10,995	\$10,995	31%	\$24,005
Debt Charges	\$1,964,000	\$0	\$613,940	31%	\$1,350,060
Internal Charges	\$1,133,000	\$77,905	\$611,389	54%	\$521,611
Total Expenditures	\$20,083,000	\$1,659,574	\$11,276,720	56%	\$8,806,280
NET OPERATING COST / (REVENUE)	\$7,336,800	\$531,187	\$3,588,229	49%	\$3,748,571
Transfers					
Transfers from Reserves	\$(35,000)	\$0	\$0	0%	\$(35,000)
Transfer to Capital	\$265,000	\$0	\$265,000	100%	\$0
Transfer to Reserves	\$250,000	\$0	\$250,000	100%	\$0
Total Transfers	\$480,000	\$0	\$515,000	107%	\$(35,000)
NET COST (REVENUE)	\$7,816,800	\$531,187	\$4,103,229	52%	\$3,713,571



County of Wellington

17-August-2016

Homes for the Aged Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending July 31, 2016

	Approved Budget	July Actual	Current Year	Previous Years	LIFE-TO-DATE ACTUALS		Remaining Budget
					Total	% of Budget	
2016 Nursing Equip Replacement	\$60,000	\$5,759	\$20,009	\$0	\$20,009	33 %	\$39,991
2016 Resident Equipment Lifts	\$60,000	\$0	\$0	\$0	\$0	0 %	\$60,000
Domestic Hot Water Boiler Repl	\$120,000	\$103,286	\$103,286	\$0	\$103,286	86 %	\$16,714
2016 Servery Upgrades	\$25,000	\$0	\$0	\$0	\$0	0 %	\$25,000
Total Homes for the Aged	\$265,000	\$109,045	\$123,295	\$0	\$123,295	47 %	\$141,705



County of Wellington
Economic Development
Statement of Operations as of
31 Jul 2016

	Annual Budget	July Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Grants and Subsidies	\$9,000	\$0	\$9,807	109%	\$(807)
User Fees & Charges	\$80,000	\$1,610	\$34,729	43%	\$45,271
Total Revenue	\$89,000	\$1,610	\$44,536	50%	\$44,464
Expenditures					
Salaries, Wages and Benefits	\$352,200	\$40,813	\$237,634	67%	\$114,566
Supplies, Material & Equipment	\$20,100	\$7,906	\$32,571	162%	\$(12,471)
Purchased Services	\$508,400	\$39,697	\$129,825	26%	\$378,575
Transfer Payments	\$300,000	\$55,000	\$100,000	33%	\$200,000
Total Expenditures	\$1,180,700	\$143,416	\$500,030	42%	\$680,670
NET OPERATING COST / (REVENUE)	\$1,091,700	\$141,806	\$455,494	42%	\$636,206
Transfers					
Transfers from Reserves	\$(200,000)	\$0	\$0	0%	\$(200,000)
Transfer to Capital	\$130,000	\$0	\$130,000	100%	\$0
Transfer to Reserves	\$340,000	\$0	\$340,000	100%	\$0
Total Transfers	\$270,000	\$0	\$470,000	174%	\$(200,000)
NET COST (REVENUE)	\$1,361,700	\$141,806	\$925,494	68%	\$436,206



County of Wellington

17-August-2016

Economic Development Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending July 31, 2016

	LIFE-TO-DATE ACTUALS						
	Approved	July	Current	Previous	Total	% of	Remaining
	Budget	Actual	Year	Years		Budget	Budget
Wellington Signage Strategy	\$200,000	\$0	\$15,703	\$34,846	\$50,549	25 %	\$149,451
SWIFT Rural Broadband	\$50,000	\$0	\$30,000	\$20,000	\$50,000	100 %	\$0
Total Economic Development	\$250,000	\$0	\$45,703	\$54,846	\$100,549	40 %	\$149,451



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of Administration, Finance and Human Resources Committee
From: Ken DeHart, County Treasurer
Date: Tuesday, September 13, 2016
Subject: 2016 Supplementary Taxes and Weighted Assessment Report

Background:

This report provides an update on the status of supplementary and omitted assessments processed by the Municipal Property Assessment Corporation (MPAC) since the last roll return. Three production runs have been scheduled in May, August and October for 2016. The May 16 extract is expected to produce revenue totals as shown on the attached Schedule A, Table 1. The August 16 extract is expected to produce revenue totals as shown on the attached Schedule A, Table 2. Supplementary assessments relate to 2016 while omitted assessments can go back two years covering 2014 and 2015.

Supplementary and omitted assessment values of \$145.8 million (May) and \$111.3 million (August) are expected to generate revenue for County purposes of \$739,311 and \$515,273 respectively resulting from the first and second supplementary runs. This would indicate that we have already met our annual targeted budget amount of \$1 million and there is still one additional extract remaining in 2016. This figure does not take into account the effect of write-offs and other adjustments made during the year.

The County has been utilizing reports offered through the Real Property Tax Analytics (RPTA) pilot project run by the Ministry of Finance. County staff have been working with our consulting firm (MTAG) to identify additional supplementary and omitted assessment. This has proven to be successful as we estimate just under 25% of the revenue generated in the second extract (Schedule A Table 2) came from these reports and our proactive approach to an Assessment Base Management (ABM) process. County staff will continue to utilize these reports and notify MPAC of any anomalies. MPAC will be working to add them to the roll for the October extract.

Notable supplementary revenue to date includes: Mini-Lakes properties in Puslinch; a number of new builds in Guelph/Eramosa; new subdivisions in Centre Wellington; and new residential homes and farm outbuildings in Mapleton.

As of August 12, the 2016 assessment roll was 0.56% higher than the roll returned in December 2015. The in-year weighted assessment roll used for tax rate setting purposes has increased by 0.18% as shown in Table 3. The negative growth shown in Puslinch is due to several large gravel pit settlements that have decreased the overall CVA in both the residential and industrial classes. Although the additional revenue generated from supplementary taxes has been positive, the weighted assessment growth is quite low due to the large write-offs and could be a negative development for the County's budget process (which assumes 1.0% in weighted assessment growth annually). Staff will continue to work with MPAC to identify properties to be added to the roll to help offset this challenge.

The most recent Municipal Status Report released by MPAC dated June 30, 2016 shows a significant number of building permits remain outstanding within Wellington County.

OUTSTANDING BUILDING PERMITS

	Major +\$10,000	Minor -\$10,000	Total	2+ years
Puslinch	271	122	393	93
Guelph/Eramosa	458	172	630	225
Erin	241	128	369	137
Centre Wellington	991	553	1544	356
Mapleton	518	174	692	224
Minto	188	148	336	63
Wellington North	296	199	495	238
COUNTY	2963	1496	4459	1336

Included in the above figures are 1336 permits issued two years ago or longer.

Staff have requested MPAC's inventory of all building permits in each municipality. Internal reviews will take place with an aim to remove old permits which have been assessed and to target property inspections at risk of losing taxation years.

In their second quarter report, MPAC has provided a list of the top ten outstanding Assessment Review Board appeals in Wellington County based on assessment value at risk.

- Four of the top ten are in Puslinch
 - Two are gravel pits that have hearings scheduled for November 1, 2016. Estimated loss has been accounted for in the 2016 write-off amounts based on MOS, but no changes have been reflected on the roll.
 - Morguard whose CVA is \$34,249,000 is awaiting an ARB decision.
 - Con-Cast Pipe has withdrawn their appeal.
- Three properties in Centre Wellington are awaiting scheduling including Riokim, RMM Big Box and Riocan. They have a combined CVA of \$43,755,561.
- Two properties in Wellington North; 1236757 Ontario Inc. and Musashi Auto have closed appeals and those decisions resulted in a combined CVA loss of \$672,200 in the industrial class. These changes have yet to be reflected on the roll.
- TG Minto is awaiting a decision. The property is currently valued at 14,917,000.

Recommendation:

That the 2016 Supplementary Taxes and Weighted Assessment Report be received for information.

Respectfully submitted,



Ken DeHart, CPA, CGA
County Treasurer

SCHEDULE A

Supplementary Taxes and Weighted Assessment Report AF&HR - September 13, 2016

TABLE 1 - MAY 15, 2016 SUPPLEMENTARY REVENUE ESTIMATE

	Upper-Tier	Lower-Tier	Education	TOTAL
PUSLINCH	307,072	79,996	90,738	477,805
GUELPH ERAMOSIA	94,600	39,988	36,834	171,423
ERIN	56,940	24,330	22,238	103,508
CENTRE WELL	186,137	84,667	71,762	342,566
MAPLETON	40,594	27,884	18,957	87,436
MINTO	21,505	18,530	8,256	48,292
WELL NORTH	32,462	26,503	10,711	69,675
COUNTY	739,311	301,899	259,495	1,300,705

TABLE 2 - AUGUST 12, 2016 SUPPLEMENTARY REVENUE ESTIMATE

	Upper-Tier	Lower-Tier	Education	TOTAL	ABM %
PUSLINCH	22,899	5,936	6,704	35,539	17%
GUELPH ERAMOSIA	128,498	53,637	65,654	247,788	22%
ERIN	62,241	26,587	18,275	107,103	12%
CENTRE WELL	217,697	99,205	68,174	385,076	33%
MAPLETON	9,281	6,451	3,308	19,040	0%
MINTO	32,371	27,778	10,604	70,754	20%
WELL NORTH	42,287	34,588	12,595	89,469	5%
COUNTY	515,273	254,183	185,314	954,770	23%

TABLE 3 - AUGUST 12, 2016 IN-YEAR CVA ASSESSMENT GROWTH*

	2016 Roll CVA	In-Year Growth	Growth	% Change	Wtd Assmt
PUSLINCH	2,086,179,102	2,067,814,018	-18,365,084	-0.88%	-2.08%
GUELPH ERAMOSIA	2,495,355,773	2,516,347,173	20,991,400	0.84%	0.78%
ERIN	2,356,090,600	2,369,710,300	13,619,700	0.58%	0.40%
CENTRE WELL	4,227,931,109	4,274,752,009	46,820,900	1.11%	0.97%
MAPLETON	1,985,018,800	1,995,486,600	10,467,800	0.53%	0.18%
MINTO	983,905,300	989,987,500	6,082,200	0.62%	0.53%
WELL NORTH	1,636,295,809	1,644,448,309	8,152,500	0.50%	-0.03%
COUNTY	15,770,776,493	15,858,545,909	87,769,416	0.56%	0.18%

* CVA totals include taxable, PIL and exempt



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Administration, Finance and Human Resources Committee
From: Ken DeHart, County Treasurer
Date: Tuesday, September 13, 2016
Subject: **2016 Landfill Assessment Methodology Report**

Background:

Earlier this year, the Ministry of Finance (MOF) completed consultations regarding the development of a methodology for landfill assessments in Ontario. Historically landfills have been assessed based on vacant industrial land values, but with the recent sale of two large landfills for prices well above their assessed value, MPAC was compelled to come up with a better way to value them.

A working group was formed which included the Ontario Waste Management Association (OWMA), private operators, host municipalities, and municipalities that own large landfills. Discussions centered around three main approaches.

The Approaches:

1. **The historic cost approach** – based on the value of the land; derived by developing rates per acre based on land sales. The value of buildings or structures on landfill sites were derived based on their replacement cost.
2. **The capacity based cost approach** – values a landfill primarily on the basis of a site's remaining capacity multiplied by a fixed rate which is developed based on landfill sales.
3. **Income approach*** - utilizes a property's income stream as the basis for valuation
 - a. Royalty – applies a royalty rate to a site's gross income over the estimated life of a landfill and discounts this to present value (royalty rate reflects an assumed % of gross revenue paid by an operator to lease land for the use of a landfill)
 - b. Discount Cash Flow (DCF) – estimates the anticipated net operating income of a site over the estimated life of a landfill and discounts this to present value

*These income methodologies result in assessed values that decline over time and require financial information as an input.

An External Review:

The working group could not come to a consensus on the best way to value landfills, therefore the MOF decided to engage a reviewer, John Wilkinson from PricewaterhouseCoopers (PwC). After much research and information gathering from key stakeholders, John concluded that an income approach, such as the royalty method would best meet the test of good public policy, as this model is most reflective of the true current value of the landfill. Furthermore he believes it will lessen the likelihood, and costs of appeals.

In order to fulfill adopting this approach, Mr. Wilkinson has made the following recommendations:

1. **Data to support assessment:** MPAC has already begun this process, working with the MOF and the Ministry of Environment and Climate Change (MOECC) to ensure the most accurate and up-to-date data is used to identify and assess landfills.
Mr. Wilkinson suggests that: “Under the *Assessment Act*, MPAC has the authority to require the production of information from property owners to support the assessment of properties.” He recommends that property owners be restricted from appealing assessments based on the quality of data that they themselves present to MPAC, and strengthening deterrents for providing false or misleading data to MPAC.
2. **Environmental Protection:** that cell liners and methane gas capture equipment be excluded from the assessed value to recognize the greater public good of these features.
3. **Valuation Methodology - 2016 Assessment Cycle (2017-2020):** that the historic cost valuation methodology be used for all landfills for the 2016 assessment cycle. There is not adequate time to implement this new methodology for the 2016 reassessment year.
4. **Property Classification:** that a new property class be created for landfills in Ontario. This will be effective for the 2017 tax year and municipalities will require a by-law to create this new class.
5. **Tax Ratio (2016 Assessment Cycle):** that a provincially mandated Temporary Target Tax Ratio Range be implemented for the 2016 assessment cycle. This would be set after MPAC prepares the preliminary roll and should be announced in time for implementation of the 2017 tax year. MOF should set the Target Tax Ratio Range to ensure that municipalities have the flexibility to generate a fair level of taxation from landfills.
6. **Valuation Methodology:** for the 2020 and subsequent assessment cycles, it is recommended that an income approach using a common royalty rate based on gross revenue, with a common discount rate used for net present value calculations be developed and implemented.
7. **Tax Ratio (2020 Assessment Cycle and beyond):** that the Target Tax Ratio Range be revised for the 2020 assessment cycle to take into account the new income approach to valuation, and that it be made permanent on a go forward basis.

Future Implications:

On June 30, the Minister of Finance, Charles Sousa, released the PwC report and stated in a letter to stakeholders that he was accepting all of Mr. Wilkinson’s recommendations.

Schedule A contains a letter from the OWMA in response to the decision of the MOF. There has yet to be a response from the MOF in regards to the letter. Details surrounding the plans to move ahead with the recommendations put forth by PwC and approved by Minister Sousa will be communicated as they become available.

Recommendation:

That the 2016 Landfill Assessment Methodology Report be received for information.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Ken DeHart', with a stylized flourish extending to the right.

Ken DeHart, CPA, CGA
County Treasurer

July 15, 2016

Hon. Charles Sousa
Minister of Finance
Ministers Office
Frost Building South - 7th Floor
7 Queen's Park Crescent
Toronto, Ontario
M7A1Y7
Charles.sousa@ontario.ca

Dear Minister Sousa,

RE: Landfill Assessment Methodology Review

We are writing in response to your letter sent on June 30, 2016, in which you accept the recommendations of the PricewaterhouseCooper (PwC) report on landfill assessment methodology. While we appreciate direction on this file, we remain concerned by inaccuracies in the report and the direction provided. We had hoped that the government would have consulted with our members on the final report and the recommendations within it, especially given the report was submitted two months before your decision was announced.

As background, the Ontario Waste Management Association (OWMA) is the voice of the waste management sector in Ontario. The association represents over 230 organizations across the province including 70 private sector members, 58 municipal members and 110 associate members involved in the waste management sector. Together our members manage over 85% of the province's waste. OWMA members have diverse interests and capital investments in areas such as waste and recycling collection, landfills, transfer stations, material recycling facilities, Energy-From-Waste (EFW), organics waste processing and composting, and hazardous waste recycling and safe disposal.

Over the last five years, we have expended a great deal of resources to provide the Ministry and MPAC with thoughtful recommendations and substantiated data. Although some of our work is reflected in the recommendations, we are disappointed by what is not. A briefing note related to these concerns is attached for your review.

Our main concerns revolve around two aspects of the recommendations:

- The creation of a new property tax class and tax ratios specific to landfills, and,
- Mandatory data collection, which negates the right of appeal.

These recommendations are not in keeping with the guiding principles of the review; set a troubling precedent for all businesses operating in Ontario; and create a great deal of uncertainty for our sector and others.

Separation of Valuation from Taxation

The recommendation to establish a new property tax class for landfills with corresponding tax-ratio ranges has the overall impact of making the valuation methodology meaningless. It is not in keeping with the

approach taken by the province in dealing with similar property types, and removes the commonly applied principle of equity in taxation between similar properties. We are aware of no other jurisdiction that has taken a similar approach. Further, no explanation in the report is provided as to why a completely separate property tax class is necessary or what makes this property type so different that it should be treated differently.

There is also no indication as to how a landfill will be defined for property tax purposes and how co-located facilities like transfer stations, recycling facilities or compost facilities will be dealt with to ensure they are treated in an equitable tax manner.

In many ways, this decision appears to reverse the recommendations made by the Ontario Committee on Taxation (the Smith Committee) in 1967. This committee, like similar committees in other provinces at that time, condemned property tax for being regressive and for being inequitably administered (because properties of similar value were not assessed the same amount). As a result, today, industrial and commercial properties, such as mines, quarries and various types of renewable energy projects, are valued in a similar manner and are subject to a shared tax classes. The business sector should be extremely concerned about what this reversal will mean for them. We would strongly recommend delaying the creation of a new tax class until all the potential issues have been discussed and addressed.

Potential Consequences of Tax Ratios

Tax ratios will now be set at a range determined by politicians based on what is believed to be a “fair level of taxation.” No indication is provided in the report as to what is considered a fair level of taxation. These tax ratios create a potential political tool that could be used to ensure landfills cannot be sited within certain municipal boundaries due to a lack of economic viability.

The recommendation also provides a significant amount of uncertainty about the potential magnitude of impact. We have no guidance as to what the targeted tax ratios will be and the potential impact versus current taxes. Depending on the magnitude of the impact, these ratios have the potential to create significant distortions in the waste management marketplace and change the cost structure within the province. It could also exacerbate the exportation of waste from the province and increase tensions with Michigan.

We also strongly disagree with the conclusion reached that host agreements are not an essential pre-condition of obtaining an Environmental Compliance Approval (ECA) and therefore are not relevant to the property tax discussion. ECAs often include parts of these host agreements within the conditions. Large landfills provide their host municipalities with significantly higher host fees than property taxes and also provide in-kind services. Host fees and in-kind services must be accounted for.

Negating the Right to Appeal

The data required by the Ministry to assess landfills through the historic cost methodology is all publicly available as part of the Environmental Approvals process through the Ministry of the Environment and Climate Change. It remains unclear why the Ministry of Finance would need to make this data collection mandatory over the short-term. With the move to an income-based approach, mandatory data collection may need to be necessary, but it comes with a whole host of problematic questions that must be addressed.

The OWMA does not agree with the decision to remove the right to appeal an assessment. This change

was not a part of any discussion during the review, and no evidence has been provided to show why such a change is necessary. Given the lack of detail and the lack of consultation with the rest of the business community, the Ministry should not move forward with this change.

Conclusion

Based upon the review that PWC conducted and your recent decision, we feel the sector's comments were not taken into account and many of the recommendations are not supported by fact. The OWMA and its members are extremely concerned with the conclusions and the approach that the Ministry of Finance is taking on landfill property assessments. We would request the Ministry provide the impact analysis they have done, given none was provided as part of the review and how quickly the government plans to move forward with these changes.

The OWMA will continue to meet and work with MPAC and Ministry of Finance staff. We do, however, request that you meet with the sector to discuss the concerns we have brought forward and provide greater certainty to the sector.

We look forward to hearing from you.

Sincerely,



Peter Hargreave
Chief Executive Office (Acting)
Ontario Waste Management Association
Tel: (905) 791-9500
Fax: (905) 791-9514
Email: phargreave@owma.org

Background:

- Ministry of Finance (MOF) hired PricewaterhouseCoopers (PwC) including John Wilkinson to complete a review to provide a solution as to how landfills should be assessed.
- The recommendations were to be guided by the following principles – accuracy, fairness, transparency, predictability/stability, and timeliness and feasibility of Implementation in 2016.
- In addition, consideration was requested to ensure unintended consequences or inconsistencies with other provincial policy objectives.
- The final report released to the MOF in April 2016 made five major recommendations:
 - Ensure accurate and up-to-date data to identify and assess landfills. This includes a legislative amendment to support MPAC in data collection and restrict property owners from appealing assessments when data was provided by the property owner.
 - Exclude the value of key environmental protection features (eg liners and gas capture systems).
 - Apply the historic cost approach to value all landfills for the 2016 cycle.
 - Create a new property class for landfills in Ontario to provide municipalities with tools to manage the local level of taxation and ensure landfills are fairly taxed in relation to other taxpayers.
 - Develop an income approach for landfills for the 2020 assessment cycle and beyond.
- On June 30th, the Minister of Finance released the report and stated in his letter to stakeholders that he was accepting all of the recommendations.
- There are several areas that will require additional consultation including the need to define landfill for property class purposes; establish a temporary target tax ratio range based on detailed impact analysis; process to obtain gross revenue from landfill owners and establish a common royalty rate and discount rate.
- No indication has been given for timing on these consultations but decisions will be necessary for the establishment of a new tax class by September 2016 and the assessment roll needs to be delivered by the 2nd Tuesday in December.

Analysis

- Continue to be a number of concerning mistakes or omissions in the report:
 - The report appears to indicate that municipalities in general prefer an income based model and misrepresents the position of communities like Hamilton. This is certainly not in keeping with the response OWMMA has heard from municipal

representatives including the Regional Public Works Commissioners of Ontario and other OWMA public sector members.

- Numbers continue to be used from MOECC Landfill Inventory which have already been proven to be incorrect as to how many sites are active and how they are categorized (eg large and small). See [OWMA's First Annual State of Waste in Ontario: Landfill Report](#). The MOECC is actively discussing this data with the OWMA. Should also be noted that the report does not include federal ownership of landfills.
- The summary of the landfill assessment appeal to the Assessment Review Board fails to acknowledge that the interim decision has no legal status and that the decision also underlines the complexity of the market value of an ECA for landfills which could be nil or have a revisionary negative value.
- No explanation is provided as to why the reviewer suggests the capacity model and the income models both have merit in determining accurate land valuations while by omission the cost approach does not. Important to highlight the vast majority of landfills across North America and abroad are all valued based on cost and so too are similar properties (equity). It appears as if these other jurisdictions would not meet the "test of good public policy".
- No information is provided on the challenges associated with an income approach, which were highlighted in numerous OWMA submissions.
- Fails to take into account host agreement (payments and in-kind services) that are currently provided by both private and public operators which in many cases exceed a million dollars (often in excess of 4 times what they pay currently in property taxation). The report also does not properly articulate the role the government plays in requiring them. Many ECAs reference at least part of the financial contributions provided in the host agreement and it would be a fallacy to believe ECAs for landfills would be approved by the Minister without host agreements being in place. Host agreements are fairly unique to waste facilities and will need to be taken into account.
- Unclear as to how the report concludes that on average property tax is estimated at less than 0.25% of gross revenue or what the reader is meant to conclude from it. Does this include host agreement payment; how have they segregated from vertically integrated companies and how does this compare to other sectors?
- In the end, the recommendations effectively make the valuations and the methodology of landfills meaningless by creating the special tax class and giving the municipalities freedom to adjust the tax rates through Ministry of Finance set tax ratios that allow the municipality "to balance the need for all taxpayers to pay their fair share of local taxes while taking into account the local economic impact" by "generating a fair level of taxation from landfills."
- There is no certainty as to how tax ratios will be set or what "fair share of local taxes" equates to.

- Further they allow the Ministry to regulate individually the various municipalities without impacting the commercial or industrial classes. This represents a significant concern that current, new or expanded facilities could be priced out of the marketplace. It also runs completely counter to what the MOF had advocated from the beginning (eg this is about proper valuation not taxation).
- The changes could have impacts on waste export, municipal disposal costs, planning and property class ratios within a municipality but there is no discussion on how these impacts might be assessed.
- The report recommends a legislative amendment to support MPAC's data collection and to restrict property owners from appealing decisions. This was not a part of any discussion during the review, no evidence is provided as to why this is necessary and the potential concerns with making this change. Given the lack of detail, this should be significant concern to both the waste management sector and the rest of the business sector.
- Based on the landfill assessments the OWMA has completed, for the next four years some landfills will show a slight decrease in valuation based on the move to exclude liners (MPAC was valuing at ~\$2M) and for the two landfills valued based on capacity they will likely see over a 90% decrease in valuation. Given the large taxation gap this creates for one municipality, the tax ratio will need to be significant to keep them whole.
- As the majority of active landfills in the province are not even identified by MPAC, it is unclear what impact this change may have.
- There are also big questions around how an income based model will deal with the challenges associated with the different types of landfills (hazardous, industries, MSW) and the different types of ownership (municipal, provincial, federal, private, industry specific). None of this is addressed in the report.



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Administration, Finance and Human Resources Committee
From: Ken DeHart, County Treasurer
Date: Tuesday, September 13, 2016
Subject: **Canada and Ontario 150 Funding Programmes – County Applications**

Background:

Canada 150 Community Infrastructure Programme (CIP 150)

The Canada 150 Community Infrastructure Programme (CIP 150) is being delivered by Regional Development Agencies across the country to celebrate Canada's 150th Anniversary of Confederation in 2017. The \$300-million national program supports the renovation, expansion and improvement of existing community and cultural infrastructure, with a focus on recreational facilities, projects that advance a clean growth economy, and projects with a positive impact on Indigenous communities. Additionally, eligible projects may only request funding of up to 50% of the total project costs, must be materially complete by March 31, 2018, must be for the rehabilitation, renovation, or expansion of existing infrastructure and be community-oriented and open for use to the public. The deadline for applications was June 22, 2016.

Staff completed an application under the CIP 150 Programme for funding for the rehabilitation of Trestle Bridge Trail structures. The work to be completed involves substructure repair on two pedestrian bridges located on the Trestle Bridge Trail, an off-road multi use active transportation trail. The total expected cost of the project is \$150,000 and the County is applying for funding of \$49,500 from the CIP 150 Programme. The capital project is expected to begin in October of 2016 and will be completed in November of 2017.

Ontario 150 Community Capital Programme

The Ontario 150 Community Capital Programme provides one-time funding in 2016/17 to support the repair, renovation or retrofit of existing community facilities in order to extend the life or maximize use of existing community facilities, increase access to community facilities and programs, improve health and safety, accessibility and environmental standards or improve the capacity of community organizations to support the economic, physical and social well-being of Ontarians. Eligible projects include elderly person centres and public meeting places and spaces. Applicant organizations with annual operating expenses greater than \$1 million are eligible for funding amounts up to 50% of the total project costs to a maximum of \$500,000. All projects must be 'shovel-ready' and can begin no earlier than January 1, 2017 and be completed by March 31st, 2018. Applications must be submitted by September 14, 2016.

Staff are preparing an application for funding under the Ontario 150 Community Capital programme to replace the asphalt pathway around the Terrace building with a concrete path. The original path is nine years old and beginning to bulge and deteriorate. The new path would serve as a nice scenic

walkway around the building. The cost of the project, expected start and finish dates are currently being finalized in anticipation of meeting the application deadline date.

Ontario 150 Community Celebration Programme

The Ontario 150 Community Celebration Programme helps to support initiatives that celebrate and commemorate Canada and Ontario's 150th anniversary in 2017. Successful initiatives must align with one or more of the following Ontario 150 priorities: Supporting Celebration; Commemorating Success and Highlighting Talent; Supporting Equal Opportunity; or Empowering People and Communities. Eligible initiatives can be a single event or a series of activities such as food festivals celebrating local chefs, locally grown project and local food movements. The event must occur in the Province of Ontario between January 1, 2017 and December 31, 2017. For organizations with annual cash operating expenses in excess of \$1 million, the funding threshold is \$70,000 and eligible projects may only request funding to a maximum of 75% of the initiative's total eligible operating expenses. The deadline to apply for this funding was September 2, 2016.

Staff completed an application to fund the development of an interactive showcase that will be featured at a number of top food and cultural events and festivals. This showcase will engage the community and visitors alike to educate, celebrate and participate in Wellington County's food history and identity. The total expected cost of the project is \$70,000 and the County is applying for \$51,000 for the project. The project is anticipated to begin in 2016 with the majority of the work and to take place in 2017.

Ontario 150 Partnership Programme

The Ontario 150 Partnership Programme supports collaborative projects that foster new partnerships and innovative ways to engage and empower youth through creativity and cultural expression, diversity and inclusion, environmental stewardship, youth entrepreneurship, healthy living or civic engagement. Successful applicants are eligible for funding of 75% of total project costs, to a maximum of \$100,000. The application deadline is September 30, 2016.

Staff are working on a funding application for a project to increase youth inclusion in rural labour markets. The project would involve collaboration with a number of organizations including the University of Guelph, Conestoga College and OMAFRA. Additional details regarding this project and the funding request are still being developed.

Recommendation:

That the Canada and Ontario 150 Funding Programmes – County Applications report be received for information.

Respectfully submitted,



Ken DeHart, CPA, CGA
County Treasurer



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Administration, Finance and Human Resources Committee
From: Ken DeHart, County Treasurer
Date: Tuesday, September 13, 2016
Subject: **Cash Holdings and Investment Portfolio as of July 31, 2016**

Background:

The County's Cash and Investment Management Policy states that the "goals and objectives for the investing of surplus funds are as follows, in priority order:

- Adherence to statutory requirements;
- Preservation of capital;
- Maintenance of liquidity; and
- Competitive rate of return."

The policy also requires that a semi-annual report be provided to the Committee and Council with respect to the status of short and long term investments. This report provides a summary of the status of the County's cash holdings and investment portfolio as of July 31, 2016.

Cash Holdings

The County had a total cash holding of \$21,157,816 as of July 31, 2016 in the following accounts:

- \$20,895,737 in Canadian Dollar general bank accounts and investment cash accounts maintained at RBC Dominion Securities, BMO Nesbitt Burns, CIBC Wood Gundy and National Bank Financial
- \$230,848 in Investment Savings Accounts at Meridian Credit Union
- \$31,231 (CAD) in a U.S. Dollar bank account

Portfolio Summary

The attached schedules outline the County's investment holdings by type and provide a complete listing of individual securities and the portfolio performance as measured by the weighted average yield to maturity. The portfolio is summarized as follows:

	Cash holdings	Short term investments	Long term investments
Face value at 7/31/16	\$21,157,816	\$ 4,294,849	\$ 70,439,221
% of portfolio	22.06%	4.48%	73.46%
Number of securities	n/a	7	81
Funds invested	Short term cash requirements	Short term cash requirements	Reserves and reserve funds
Investment strategy	Designed to meet general cash flow requirements	Maturities designed to meet general cash flow requirements	Maturities to coincide with expected use of reserves and reserve funds
Yield as of 7/31/2016	1.00%	2.76%	3.47%
Weighted Average Term to Maturity:		0.78 years	4.78 years

The overall change in the portfolio since the last report is summarized as follows:

	Cash Holdings	Short term investments	Long term investments
Face value at 12/31/15	\$17,824,684	\$11,676,853	\$66,757,311
Face value at 7/31/16	\$21,157,816	\$ 4,294,849	\$ 70,439,221
\$ change	\$3,333,132	(\$7,382,004)	\$3,681,910
Change attributable to:	Seasonal cash flow variations	Additional funds held in cash holdings to meet significant capital funding requirements in the latter half of 2016	Additional investment in 5 year to 7 year maturities as returns began to improve in early 2016

Historical short-term (ST) and long-term (LT) face values are as follows:

	12/31/2011	12/31/2012	12/31/2013	12/31/2014	12/31/2015	7/31/2016
ST	\$5,599,608	\$4,506,319	\$5,864,522	\$9,917,347	\$11,676,853	\$4,294,849
LT	\$57,887,140	\$65,652,276	\$70,073,454	\$65,050,818	\$66,757,311	\$70,439,221
TOTAL	\$63,486,748	\$70,158,595	\$75,937,976	\$74,968,165	\$78,434,164	\$74,734,070
% LT	91.2%	93.6%	92.3%	86.77%	85.11%	94.25%

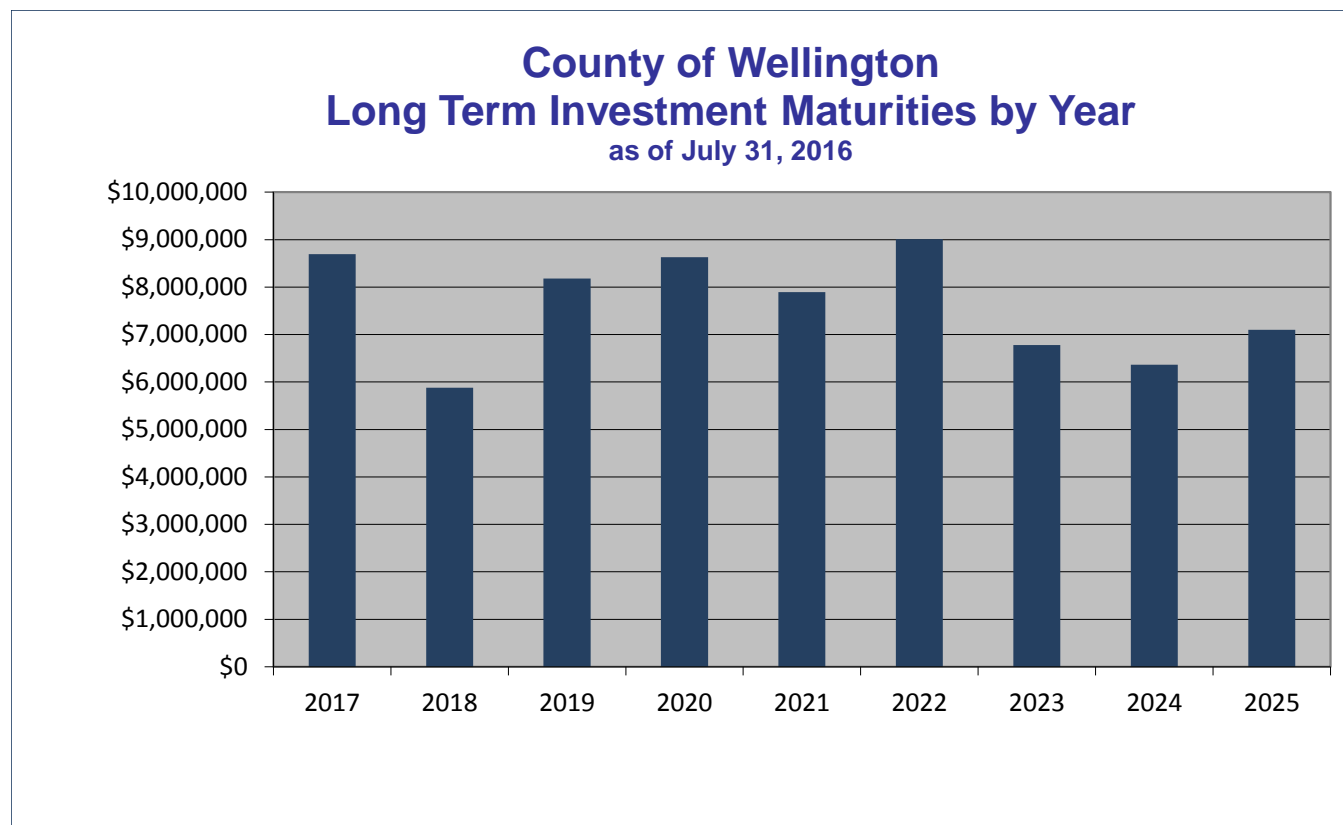
Investment in the County's own Securities

In accordance with the County's Cash Management and Investment Policy, a record of the date of each transaction in or disposal of the County's own securities must be made, including a statement of the purchase and sale price of the County's own securities. There have been no purchases or disposals of the County's own securities in 2016. The total face value of the County's current investments in its own securities is \$2,500,000 and represents 3.3% of its total long-term investment portfolio. The County's investment policy allows for the County to invest up to 25% of its long-term investments in its own securities.

Commentary

The County's total investment portfolio is just under \$75 million which is approximately \$3.7 million lower than at December 31, 2015. The County's short term investment holdings have been reduced by close to \$7.4 million from the December 2015 as capital needs in the latter half of 2016 will require the use of the funds. The increase to long-term investments can be attributed to improving returns on maturities in the 5 to 7 year range, particularly earlier in the year.

The chart below shows long term maturities by year as of July 31, 2016.



Recommendation:

That the County Treasurer's report re: Cash Holdings and Investment Portfolio as of July 31, 2016 be approved.

Respectfully submitted,

Ken DeHart, CPA, CGA
County Treasurer

**COUNTY OF WELLINGTON
INVESTMENT LISTING AS OF July 31, 2016**

NO.	ISSUER	MATURITY DATE	FACE VALUE	BOOK VALUE	COUPON	YIELD TO MATURITY	YEARS TO MATURITY
SHORT-TERM INVESTMENTS							
a) Bankers Acceptances, Term Deposits and GICs							
	HSBC GTD Certificate	2-Nov-16	500,000.00	500,000.00	2.05%	2.05%	0.26
	Meridian Term Deposit - GIC 15	24-Feb-17	1,004,931.51	1,004,931.51	1.75%	1.75%	0.57
	Meridian Term Deposit - GIC 16	10-Jun-17	1,000,000.00	1,000,000.00	1.90%	1.90%	0.86
	Subtotal :		2,504,931.51	2,504,931.51		1.87%	0.62
b) Investment Pools & 1 year of less Maturities							
	One Money Market Fund	N/A	21,917.82	22,580.66		1.12%	N/A
W79	Regional Municipality of York	28-Sep-16	1,095,000.00	1,095,708.53	4.50%	4.43%	0.16
W119	New Brunswick Municipal Fin. Corp.	6-Nov-16	500,000.00	499,930.71	3.85%	3.87%	0.27
W176	Municipality of Muskoka	15-Nov-16	173,000.00	173,000.00	2.10%	2.10%	0.29
	Subtotal :		1,789,917.82	1,791,219.90		4.01%	0.20
	Total Short-term Investments:		4,294,849.33	4,296,151.41		2.76%	0.78
	% of Investment Portfolio:		5.75%	6.00%			
LONG-TERM INVESTMENTS							
	One Bond Fund	N/A	414,584.55	431,288.23		2.44%	N/A
	One Universe Corporate Bond Fund	N/A	3,501,090.23	3,306,221.17		2.65%	N/A
W101	Province of Nova Scotia	1-Jun-17	1,000,000.00	1,010,566.67	5.46%	4.58%	0.84
W169	Bank of Nova Scotia	3-Aug-17	500,000.00	503,100.00	2.90%	2.57%	1.01
W142	Ont. School Boards Finan Corp.	11-Oct-17	750,000.00	776,769.23	5.70%	3.69%	1.20
W114	Ontario Hydro	26-Nov-17	1,153,070.00	1,072,606.10	N/A	4.47%	1.32
W165	Royal Bank Floating Rate	28-Nov-17	1,200,000.00	1,200,000.00	2.10%	1.97%	1.33
W69	City of Vancouver	1-Dec-17	500,000.00	499,434.62	4.70%	4.77%	1.34
W122	Regional Municipality of Waterloo	1-Dec-17	833,000.00	832,294.03	3.95%	4.00%	1.34
W120	Regional Municipality of Waterloo	1-Dec-17	750,000.00	749,793.75	3.95%	3.97%	1.34
W115	Province of British Columbia	5-Mar-18	750,000.00	690,318.05	N/A	4.49%	1.59
W127	Bank of Montreal	28-Mar-18	1,000,000.00	922,449.20	N/A	4.05%	1.66
W81	City of Toronto	27-Jun-18	500,000.00	499,620.00	4.95%	4.99%	1.91
W146	Toronto Dominion Bank	9-Jul-18	1,000,000.00	919,591.82	N/A	3.64%	1.94
W174	Municipality of Muskoka	15-Nov-18	80,000.00	80,000.00	2.55%	2.55%	2.29
W134	Province of Quebec	1-Dec-18	1,000,000.00	1,019,275.00	4.50%	3.76%	2.34
W117	Province of British Columbia	18-Dec-18	750,000.00	759,000.00	4.65%	4.17%	2.38
W133	City of Toronto	18-Dec-18	800,000.00	833,176.47	5.60%	3.97%	2.38
W112	Ontario Hydro	27-May-19	750,000.00	657,369.28	N/A	4.54%	2.82
W116	Province of Ontario	2-Jun-19	1,000,000.00	873,206.00	N/A	4.72%	2.84
W118	Province of Ontario	2-Jun-19	500,000.00	501,120.00	4.40%	4.32%	2.84
W121	Province of British Columbia	18-Jun-19	1,049,947.00	922,335.76	4.36%	4.36%	2.88
W170	Bank of Nova Scotia	18-Oct-19	1,000,000.00	1,002,457.14	3.04%	2.97%	3.22
W171	Bank of Nova Scotia	18-Oct-19	493,000.00	496,107.31	3.04%	2.86%	3.22
W192	HSBC Bank of Canada	4-Nov-19	500,000.00	500,000.00	2.05%	2.05%	3.26
W191	Bank of Nova Scotia	2-Nov-20	1,000,000.00	1,000,000.00	2.25%	2.25%	4.26
W175	Municipality of Muskoka	15-Nov-19	185,000.00	184,799.14	2.70%	2.73%	3.29
W128	City of Montreal	1-Dec-19	1,000,000.00	1,044,168.42	5.45%	4.12%	3.34
W145	Province of Quebec	1-Dec-19	700,000.00	724,952.94	4.50%	3.47%	3.34
W113	Ontario Hydro	6-Feb-20	1,300,000.00	1,106,037.34	N/A	4.65%	3.52
W184	Bank of Nova Scotia	11-Mar-20	500,000.00	500,000.00	2.21%	2.21%	3.61
W131	Province of New Brunswick	2-Jun-20	750,000.00	768,393.75	4.50%	3.85%	3.84
W164	Ontario Savings Bond	21-Jun-20	507,000.00	534,726.56	4.25%	3.01%	3.89
W124	Regional Municipality of York	30-Jun-20	800,000.00	807,128.00	4.50%	4.26%	3.92
W126	Province of P.E.I.	2-Sep-20	800,000.00	796,800.00	3.70%	3.80%	4.09
W130	Province of Manitoba	5-Sep-20	1,473,730.00	1,247,007.59	N/A	4.01%	4.10
W189	Bank of Montreal	9-Sep-20	1,000,000.00	1,000,000.00	2.16%	2.21%	4.11
W135	Province of Quebec	1-Dec-20	500,000.00	507,997.50	4.50%	4.11%	4.34
W129	Canada Housing Trust	15-Dec-20	1,000,000.00	996,428.57	3.35%	3.37%	4.38
W137	Province of Nova Scotia	1-Jun-21	800,000.00	797,251.04	4.10%	4.10%	4.84
W139	B.C. Municipal Financing Authority	1-Jun-21	700,000.00	694,793.33	4.15%	4.35%	4.84
W143	City of Laval	29-Jun-21	250,000.00	248,955.00	3.95%	3.95%	4.92
W144	Regional Municipality of York	30-Jun-21	700,000.00	699,495.65	4.00%	4.02%	4.92

COUNTY OF WELLINGTON
INVESTMENT LISTING AS OF July 31, 2016

NO.	ISSUER	MATURITY DATE	FACE VALUE	BOOK VALUE	COUPON	YIELD TO MATURITY	YEARS TO MATURITY
W151	Quebec City	26-Aug-21	500,000.00	497,630.00	3.60%	3.69%	5.07
W138	Region of Waterloo	19-Nov-21	750,000.00	805,912.50	6.25%	4.42%	5.31
W136	Ontario Hydro	26-Nov-21	1,000,000.00	796,889.32	N/A	4.40%	5.33
W152	Regional Municipality of Peel	1-Dec-21	1,395,000.00	1,391,588.22	3.50%	3.43%	5.34
W140	Province of Quebec	1-Dec-21	800,000.00	797,818.18	4.25%	4.31%	5.34
W161	Province of New Brunswick	3-Dec-21	1,000,000.00	1,015,600.00	3.35%	3.05%	5.35
W160	Ottawa- Carleton CDSB	22-Mar-22	538,000.00	625,250.15	6.50%	3.55%	5.64
W155	Province of Ontario	2-Jun-22	800,000.00	799,149.09	3.15%	3.17%	5.84
W141	Province of New Brunswick	3-Jun-22	1,123,559.00	867,034.74	N/A	4.63%	5.84
W158	Province of Ontario	2-Jun-22	1,000,000.00	1,003,280.95	3.15%	3.09%	5.84
W159	CIBC	15-Sep-22	1,000,000.00	1,000,000.00	2.6% to 4.1%	3.46%	6.13
W168	County of Wellington	30-Oct-22	1,000,000.00	999,706.00	3.21%	3.20%	6.25
W186	County of Wellington	30-Oct-22	1,500,000.00	1,608,609.38	3.20%	2.07%	6.25
W150	Region of Waterloo	1-Dec-22	300,000.00	312,344.35	4.75%	4.02%	6.34
W157	Province of Quebec	1-Dec-22	750,000.00	754,911.14	3.50%	3.39%	6.34
W166	Province of Alberta	15-Dec-22	1,000,000.00	997,333.33	2.55%	2.54%	6.38
W162	Quebec Hydro	15-Feb-23	1,448,225.00	1,154,263.97	N/A	3.46%	6.55
W156	Province of Ontario	2-Jun-23	1,188,530.00	938,668.22	N/A	3.49%	6.84
W180	Province of New Brunswick	2-Jun-23	626,000.00	600,177.50	2.85%	3.50%	6.84
W181	Province of British Columbia	8-Sep-23	1,657,890.00	1,249,877.48	N/A	3.71%	7.11
W172	Municipality of Muskoka	15-Nov-23	208,000.00	207,724.68	3.40%	3.42%	7.30
W182	CIBC	28-Nov-23	500,000.00	500,000.00	3.2% to 5.25%	4.07%	7.33
W149	Region of Waterloo	1-Dec-23	300,000.00	314,764.80	4.85%	4.07%	7.34
W147	Province of New Brunswick	18-Dec-23	850,000.00	626,776.16	N/A	4.29%	7.39
W153	Ontario Hydro	11-Apr-24	1,000,000.00	748,807.02	N/A	3.89%	7.70
W183	Ontario Hydro	26-May-24	1,589,595.00	1,186,574.51	3.70%	3.62%	7.82
W193	Province of Alberta	1-Jun-24	699,000.00	746,182.50	3.10%	2.23%	7.84
W196	First Nations Finance Authority	26-Jun-24	750,000.00	796,792.50	3.40%	2.58%	7.91
W190	TD Bank	24-Jul-24	758,000.00	794,224.82	3.23%	2.63%	7.99
W148	Province of Ontario	2-Dec-24	500,000.00	506,630.00	4.30%	4.11%	8.35
W195	Bank of Nova Scotia	18-Oct-24	1,067,000.00	1,099,650.20	3.04%	2.63%	8.22
W185	Province of Newfoundland	2-Jun-25	500,000.00	498,500.00	2.30%	2.30%	8.84
W187	Royal Bank of Canada	14-May-25	1,000,000.00	1,000,000.00	2.55% to 4.00%	2.78%	8.79
W188	Royal Bank of Canada	15-Jul-25	1,000,000.00	1,000,000.00	2.6% to 3.25%	2.73%	8.96
W194	City of Montreal	1-Sep-25	1,000,000.00	1,012,500.00	3.00%	2.86%	9.09
W154	Province of Manitoba	5-Sep-25	800,000.00	867,542.86	4.40%	3.35%	9.10
W177	Province New Brunswick	3-Dec-25	1,500,000.00	1,065,859.64	N/A	3.58%	9.35
W163	Alberta Capital Finance Authority	15-Dec-25	1,300,000.00	1,434,642.86	4.45%	3.18%	9.38
Subtotal Long-term Investments:			70,439,220.78	67,340,251.75		3.47%	4.78
% of Investment Portfolio:			94.25%	94.00%			
Total Investments:			74,734,070.11	71,636,403.17			
			100.00%	100.00%			

COUNTY OF WELLINGTON
LONG TERM INVESTMENTS BY SECTOR AND ISSUER
As of JULY 31, 2016

SECTOR / ISSUER	CREDIT RATING	FACE VALUE	SECTOR/CREDIT EXPOSURE LIMITATION (MAXIMUM)			
			Portfolio Limit		Individual Issuer Limit	
			Policy	Actual	Policy	Actual
FEDERAL						
Canada	AAA	-			100%	0%
Subtotal Canada:		-	100%	0%		
Federal Guarantees						
Canada Housing Trust	AAA	1,000,000.00			25%	1%
Subtotal Federal Guarantees:		1,000,000.00	50%	1%		
Federal Total:		1,000,000.00	100%	1%		
PROVINCIAL						
Provinces & Territories						
Rating: AAA						
Province of British Columbia	AAA	5,057,837.00			25%	7%
Subtotal Rating: AAA		5,057,837.00	50%	7%		
Rating: AA						
Province of Alberta	AA	1,699,000.00			25%	2%
Province of Manitoba	AA-	2,273,730.00			25%	3%
Subtotal Rating: AA		3,972,730.00	50%	6%		
Rating: A						
Province of New Brunswick	A+	4,999,559.00			10%	7%
Province of Newfoundland	A	500,000.00			10%	1%
Province of Nova Scotia	A+	1,800,000.00			10%	3%
Province of Ontario	A+	5,495,530.00			10%	8%
Province of Prince Edward Island	A	800,000.00			10%	1%
Province of Quebec	A+	3,750,000.00			10%	5%
Subtotal Rating: A		17,345,089.00	20%	25%		
Provincial & Territorial Guarantees						
Rating: AAA						
					10%	0%
Subtotal Rating: AAA		-	25%	0%		
Rating: AA						
Alberta Capital Finance Authority	AA	1,300,000.00			10%	2%
Subtotal Rating: AA		1,300,000.00	25%	2%		
Rating: A						
Ontario Hydro	A+	6,792,665.00			10%	10%
Quebec Hydro	A+	1,448,225.00			10%	2%
Subtotal Rating: A		8,240,890.00	10%	12%		
Provincial Total:		35,916,546.00	75%	51%		

COUNTY OF WELLINGTON
LONG TERM INVESTMENTS BY SECTOR AND ISSUER
As of JULY 31, 2016

SECTOR / ISSUER	CREDIT RATING	FACE VALUE	SECTOR/CREDIT EXPOSURE LIMITATION (MAXIMUM)			
			Portfolio Limit		Individual Issuer Limit	
			Policy	Actual	Policy	Actual
MUNICIPAL AND SCHOOL BOARDS						
County of Wellington	AA+	2,500,000.00			25%	4%
Subtotal County of Wellington:		2,500,000.00	25%	4%		
Municipalities & School Boards						
Rating: AAA						
B.C Municipal Financing Authority	AAA	700,000.00			10%	1%
Region of Peel	AAA	1,395,000.00			10%	2%
Region of Waterloo	AAA	2,933,000.00			10%	4%
Subtotal Rating: AAA		5,028,000.00	25%	7%		
Rating: AA						
City of Laval	AA	250,000.00			5%	0%
City of Montreal	AA-	2,000,000.00			5%	3%
City of Quebec	AA	500,000.00			5%	1%
City of Toronto	AA	1,300,000.00			5%	2%
City of Vancouver	AA+	500,000.00			5%	1%
District of Muskoka	AA	473,000.00			5%	1%
Ont. School Boards Financing Corp.	AA-	750,000.00			5%	1%
Region of York	AA+	1,500,000.00			5%	2%
Subtotal Rating: AA		7,273,000.00	15%	10%		
Rating: A						
Ottawa- Carleton CDSB	A+	538,000.00			5%	1%
First Nations Finance Authority	A-	750,000.00				
Subtotal Rating: A		1,288,000.00	10%	2%		
Municipal and School Board Total:		16,089,000.00	40%	23%		
MUNICIPAL INVESTMENT POOLS						
Municipal Investment Pools						
One Bond Fund		414,584.55			20%	1%
One Universe Corporate Bond Fund		3,501,090.23			10%	5%
Municipal Investment Pools Total:		3,915,674.78	25%	6%		

COUNTY OF WELLINGTON
LONG TERM INVESTMENTS BY SECTOR AND ISSUER
As of JULY 31, 2016

SECTOR / ISSUER	CREDIT RATING	FACE VALUE	SECTOR/CREDIT EXPOSURE LIMITATION (MAXIMUM)			
			Portfolio Limit		Individual Issuer Limit	
			Policy	Actual	Policy	Actual
BANKS						
Schedule 1 Banks/Guarantees: Big 6						
Rating: AA						
Royal Bank of Canada	AA-	2,200,000.00			25%	3%
HSBC Bank	AA-	500,000.00				
Toronto Dominion Bank	AA-	1,758,000.00			25%	2%
Subtotal Rating: AA		4,458,000.00	40%	6%		
Rating: A						
Bank of Montreal	A+	3,000,000.00			10%	4%
Bank of Nova Scotia	A+	4,560,000.00			10%	6%
Canadian Imperial Bank of Commerce	A+	1,500,000.00			10%	2%
Subtotal Rating: A		9,060,000.00	25%	13%		
Other Schedule 1 Banks/Guarantees						
Rating: AA						
Subtotal Rating: AA		-	15%	0%	5%	0%
Rating: A						
Subtotal Rating: A		-	5%	0%	5%	0%
Schedule 2 Banks/Guarantees						
Subtotal Schedule 2 Banks:	AA	-	5%	5%	2%	0%
Loan or Trust Corporations						
Subtotal Loan or Trust Corporations	AA	-	5%	0%	2%	0%
Credit Unions						
Subtotal Credit Unions	AA	-	5%	0%	2%	0%
Bank Total:		13,518,000.00	40%	19%		
TOTAL LONG TERM INVESTMENTS: 70,439,220.78						



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Administration, Finance and Human Resources Committee
From: Ken DeHart, County Treasurer
Date: Tuesday, September 13, 2016
Subject: **2016 Credit Rating Update – Standard & Poor's**

Background:

A credit rating is an independent opinion of an issuer's financial capacity to meet its debt payment obligations. A credit rating is not an audit of the issuer, nor is the rating agency acting as a financial advisor. The investment community uses credit ratings in order to differentiate credit quality when considering various investment options. Generally speaking, the higher the credit rating, the lower the credit risk to investors and the lower interest rate the County will be need to pay on debt issued.

Update:

The Standard and Poor's (S&P) credit rating agency announced on August 25, 2016 that it was maintaining the County of Wellington's credit rating at 'AA+' with a stable outlook (Attachment: S&P Research Update and Supplementary Analysis). The County's credit rating history with S&P is as follows:

Date	Rating	Outlook
September 2002 (initial rating)	A+	Stable
April 2004	A+	Positive
August 2005	AA-	Stable
August 2006	AA-	Stable
August 2007	AA-	Stable
October 2008	AA-	Positive
April 2010	AA	Stable
June 2011	AA	Stable
August 2012	AA	Stable
August 2013	AA	Positive
August 2014	AA+	Stable
August 2015	AA+	Stable
August 2016	AA+	Stable

Wellington currently shares the highest credit rating of any County in Ontario rated by S&P with Oxford. Our rating reflects the County's very strong budgetary performance and economy; and very low debt burden and contingent liabilities. A very predictable and well-balanced institutional framework for Canadian municipalities and the County's strong financial management also support the ratings.

County	Rating	Outlook
County of Haldimand	AA-	Stable
County of Lambton	AA-	Stable
County of Norfolk	AA-	Stable
County of Essex	AA	Stable
County of Simcoe	AA	Stable
County of Oxford	AA+	Stable
County of Wellington	AA+	Stable

In its report, Standard and Poor's removed previous references to "although unlikely during the two-year outlook horizon" and indicated that the outlook could be revised to positive if the County experienced a significant expansion of its economic depth and diversification in the next two years. The report also removed the reference to "and tax supported debt declined to less than 30% of consolidated operating revenues" as the amount of debt net of on-lent debt (debt issued on behalf of lower-tier municipalities) is already below that threshold and the amount including on-lent debt is trending in that direction in S&Ps forecast. Our recently approved Debt Management Policy also re-enforces the County's threshold. The report indicates that the County's outlook could be revised to negative if weaker operating performance or aggressive capital spending pushed the County's after-capital deficits to more than 10% of total adjusted revenues and higher-than-planned external borrowing increased tax supported debt to more than 60% of consolidated operating revenues, and if we came to believe these changes indicated deteriorating financial management practices.

The County benefits from a very strong and largely stable economy as well as an advantageous location, close to the Greater Toronto Area and the Cities of Hamilton and Guelph, and along the Highway 401 corridor. The County's key economic sectors remain manufacturing, agriculture, and construction, with growth opportunities in the health care and professional services sectors. The report indicates the County is focusing on diversifying its economy, particularly in advanced health care, creative professional sectors, and higher education (as supported by the County's investment in its three local hospitals and planned investment in fibre optics).

Attachment:

Attachment: S&P Research Update and Supplementary Analysis

Recommendation:

That the County Treasurer's report re: Standard and Poor's 2016 Credit Rating Update be received for information.

Respectfully submitted,



Ken DeHart, CPA, CGA
County Treasurer

RatingsDirect®

Research Update:

County of Wellington 'AA+' Ratings Affirmed; Outlook Is Stable

Primary Credit Analyst:

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Secondary Contact:

Adam J Gillespie, Toronto (1) 416-507-2565; adam.gillespie@spglobal.com

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Research Update:

County of Wellington 'AA+' Ratings Affirmed; Outlook Is Stable

Overview

- We are affirming our 'AA+' long-term issuer credit and senior unsecured debt ratings on the County of Wellington.
- The affirmation reflects our view of the county's exceptional liquidity, very strong budgetary performance, and very low debt burden that we expect will not increase materially in the next two years.
- The stable outlook reflects our expectations that, throughout the two-year outlook horizon, Wellington will maintain exceptional liquidity balances, its tax-supported debt will remain considerably less than 60% of consolidated operating revenue, and it will generate modest after-capital surpluses on average.

Rating Action

On Aug. 25, 2016, S&P Global Ratings affirmed its 'AA+' long-term issuer credit and senior unsecured debt ratings on the County of Wellington, in the Province of Ontario. The outlook is stable.

Rationale

The ratings reflect S&P Global Ratings' view of the county's very strong budgetary performance and economy, and very low debt burden and contingent liabilities, as well as exceptional liquidity. The ratings also consider the very predictable and well-balanced institutional framework for Canadian municipalities and the county's strong financial management. We believe the county's strong budgetary flexibility, which is constrained on the expenditure side, mitigates these strengths somewhat.

In our view, Canadian municipalities benefit from a very predictable and well-balanced local and regional government framework that has demonstrated a high degree of institutional stability. Although provincial governments mandate a significant proportion of municipal spending, they also provide operating fund transfers and impose fiscal restraint through legislative requirements to pass balanced operating budgets. Municipalities generally have the ability to match expenditures well with revenues, except for capital spending, which can be intensive. Any operating surpluses typically fund capital expenditures and future liabilities (such as postemployment obligations and landfill postclosure costs) through reserve contributions.

Wellington has a very strong economy, in our view, anchored by its diverse

manufacturing and agricultural sectors and focus on attracting smaller-but-high-value sectors such as health care and creative professionals. Although municipal nominal GDP data are not available, we estimate that the county's GDP per capita was in line with the 2013-2015 provincial average of about US\$45,500, based on its median household income, which is higher than the province's.

In our opinion, Wellington benefits from strong financial management. The county's council and staff demonstrate stable, experienced, and effective leadership; financial statements are audited with no qualifications; and staff produces multiyear operating and capital budgets annually. Financial policies are prudent, in our view, and financial documents demonstrate a good degree of transparency and fiscal discipline.

We believe Wellington's budgetary flexibility is strong, owing largely to its high modifiable revenues (predominately from property taxes), which averaged more than 75% of adjusted operating revenues in the past five years and which we expect will remain at current levels. Much like many Canadian municipalities, the county is constrained in its ability to meaningfully cut spending, in our view. The province mandates a high degree of municipal services, and salaries and benefits represent 38% of adjusted operating expenses. Growth-related expenditures are a small proportion of the capital plan, which limits the leeway to defer some of the spending, in our view. According to our conservative forecast, we expect 2014-2018 capital spending to average about 15% of total expenditures.

Wellington has a history of very strong budgetary performance, which we expect will remain relatively stable during our outlook horizon. Under our base-case forecast, 2014-2018 operating surpluses will average 13% of adjusted operating revenues, slightly below the average for the past five years, and after-capital balances will average a modest surplus of 1% of adjusted total revenues. The strong operating balances allow the county to finance much of its capital expenditures on a pay-as-you-go basis and reduce the need for external borrowing.

Wellington has what we view as a very low debt burden. At year-end 2015, tax-supported debt stood at C\$58.4 million, or 35.4% of consolidated operating revenues. We include C\$27.1 million of debt borrowed under the county's name on behalf of the lower-tier municipalities in accordance with our definition of self-supporting debt, which includes debt issued on behalf of another level of government but does not need and is unlikely to require financial support from the level of government issuing the debt. S&P Global Ratings recognizes that there is a lower credit risk associated with debt on-lent to self-supporting entities. We consider Wellington's lower-tier municipalities to be self-supporting because they are required to reimburse the county for all principal and interest payments as they come due. The debt ratio net of the on-lent debt was 19% of operating revenue in 2015 and we expect that this will decline to less than 15% in 2018 because the county has only minimal borrowing requirements in the next few years. In addition, Wellington's very strong budgetary performance, with debt being less than three years of

operating surpluses, helps to offset the debt burden. Under our base-case scenario, we expect gross tax-supported debt to peak at about 37% of consolidated operating revenues in 2016 and interest payments to average about 1% of adjusted operating revenues in the next two years.

The county's contingent liabilities are very low, in our opinion, and consist mainly of standard employee benefits and landfill postclosure liabilities. They represented about 7.6% of adjusted operating revenues in 2015, which we do not view as material.

Liquidity

Wellington's exceptional liquidity position, which we expect will remain stable over the outlook horizon, remains a key credit strength, in our opinion. We estimate that monthly adjusted free cash and liquid assets of about C\$72 million in 2016 will be sufficient to cover about 16x the estimated debt service for the year. We expect the level of coverage to remain well above 100% in the outlook horizon.

In our view, the county has satisfactory access to external liquidity given its ability to issue into various markets, including that for public debt, and the presence of a secondary market for Canadian municipal debt instruments.

Outlook

The stable outlook reflects S&P Global Ratings' expectations that in the next two years, Wellington will maintain exceptional liquidity balances and very strong budgetary performance as shown through after-capital surpluses, and tax-supported debt will remain well below 60% of consolidated operating revenues. We could lower the rating if weaker operating performance or aggressive capital spending pushed the county's after-capital deficits to more than 10% of total adjusted revenues and higher-than-planned external borrowing increased tax-supported debt to more than 60% of consolidated operating revenues, and if we came to believe these changes indicated deteriorating financial management practices. We could raise the rating if, all else equal, Wellington experienced a significant expansion of its economic depth and diversification in the next two years.

Key Statistics

Table 1

County of Wellington -- Economic Statistics					
	--Year ended Dec. 31--				
	2011	2012	2013	2014	2015
Population	90,900	91,920	92,920	93,620	94,440
Population growth (%)	0.4	1.1	1.1	0.8	0.9

Table 1

County of Wellington -- Economic Statistics (cont.)					
	--Year ended Dec. 31--				
	2011	2012	2013	2014	2015
Unemployment rate (%)	7.0	6.0	5.7	6.7	4.6

The data and ratios above result in part from S&P Global Ratings' own calculations, drawing on national as well as international sources, reflecting S&P Global Ratings' independent view on the timeliness, coverage, accuracy, credibility, and usability of available information. Sources typically include national statistical offices.

Table 2

County of Wellington -- Financial Statistics						
	--Year ended Dec. 31--					
(Mil. C\$)	2013	2014	2015	2016bc	2017bc	2018bc
Operating revenues	156	160	165	169	173	177
Operating expenditures	131	137	143	146	150	155
Operating balance	25	24	22	23	23	22
Operating balance (% of operating revenues)	16.2	14.7	13.1	13.9	13.3	12.4
Capital revenues	3	4	10	6	5	5
Capital expenditures	30	32	25	31	24	22
Balance after capital accounts	(2)	(4)	7	(1)	4	4
Balance after capital accounts (% of total revenues)	(1.1)	(2.1)	4.0	(0.7)	2.2	2.4
Debt repaid	3	3	3	3	3	3
Balance after debt repayment and onlending	(4)	(7)	4	(4)	1	1
Balance after debt repayment and onlending (% of total revenues)	(2.6)	(4.0)	2.2	(2.4)	0.4	0.6
Gross borrowings	8	0	0	1	0	0
Balance after borrowings	4	(7)	4	(3)	1	1
Operating revenue growth (%)	3.7	2.8	2.9	2.5	2.5	2.3
Operating expenditure growth (%)	3.0	4.7	4.9	1.6	3.2	3.3
Modifiable revenues (% of operating revenues)	77.5	76.7	76.1	76.2	76.2	76.1
Capital expenditures (% of total expenditures)	18.9	18.8	14.8	17.5	13.8	12.5
Tax-supported debt (outstanding at year-end)	67	61	58	63	59	60
Tax-supported debt (% of consolidated operating revenues)	42.8	38.0	35.4	37.4	34.2	33.6
Tax-supported debt net of on-lent debt (% of operating revenues)	24.1	21.5	19.0	17.4	15.1	12.9
Interest (% of operating revenues)	1.1	1.0	0.9	0.9	0.8	0.7
Debt service (% of operating revenues)	2.7	3.0	2.9	2.7	2.6	2.5

The data and ratios above result in part from S&P Global Ratings' own calculations, drawing on national as well as international sources, reflecting S&P Global Ratings' independent view on the timeliness, coverage, accuracy, credibility, and usability of available information. The main sources are the financial statements and budgets, as provided by the issuer. Base case reflects S&P Global Ratings' expectations of the most likely scenario. Downside case represents some but not all aspects of S&P Global Ratings' scenarios that could be consistent with a downgrade. Upside case represents some but not all aspects of S&P Global Ratings' scenarios that could be consistent with an upgrade.

Ratings Score Snapshot

Table 3

County of Wellington -- Rating Score Snapshot	
Key Rating Factors	Assessment
Institutional Framework	Very predictable and well-balanced
Economy	Very Strong
Financial Management	Strong
Budgetary Flexibility	Strong
Budgetary Performance	Very Strong
Liquidity	Exceptional
Debt Burden	Very Low
Contingent Liabilities	Very Low

*S&P Global Ratings' ratings on local and regional governments are based on eight main rating factors listed in the table above. Section A of S&P Global Ratings' "Methodology For Rating Non-U.S. Local And Regional Governments," published on June 30, 2014, summarizes how the eight factors are combined to derive the government's foreign currency rating.

Key Sovereign Statistics

Sovereign Risk Indicators, July 6, 2016. Interactive version available at www.spratings.com/SRI.

Related Criteria And Research

Related Criteria

- Methodology For Rating Non-U.S. Local And Regional Governments, June 30, 2014
- Methodology And Assumptions For Analyzing The Liquidity Of Non-U.S. Local And Regional Governments And Related Entities And For Rating Their Commercial Paper Programs, Oct. 15, 2009
- Criteria: Use of CreditWatch And Outlooks, Sept. 14, 2009

Related Research

- Institutional Framework Assessments For Non-U.S. Local And Regional Governments, April 21, 2016
- Global Credit Conditions Weaken Broadly Amid Increasing Market Volatility, April 19, 2016
- Public Finance System Overview: Canadian Municipalities, Dec. 10, 2015

In accordance with our relevant policies and procedures, the Rating Committee was composed of analysts that are qualified to vote in the committee, with sufficient experience to convey the appropriate level of knowledge and understanding of the methodology applicable (see 'Related Criteria And Research'). At the onset of the committee, the chair confirmed that the information provided to the Rating Committee by the primary analyst had been

distributed in a timely manner and was sufficient for Committee members to make an informed decision.

After the primary analyst gave opening remarks and explained the recommendation, the Committee discussed key rating factors and critical issues in accordance with the relevant criteria. Qualitative and quantitative risk factors were considered and discussed, looking at track-record and forecasts.

The committee's assessment of the key rating factors is reflected in the Ratings Score Snapshot above.

The chair ensured every voting member was given the opportunity to articulate his/her opinion. The chair or designee reviewed the draft report to ensure consistency with the Committee decision. The views and the decision of the rating committee are summarized in the above rationale and outlook. The weighting of all rating factors is described in the methodology used in this rating action (see 'Related Criteria And Research').

Ratings List

Ratings Affirmed

Wellington (County of)

Issuer credit rating	AA+/Stable/--
Senior unsecured	AA+

Certain terms used in this report, particularly certain adjectives used to express our view on rating relevant factors, have specific meanings ascribed to them in our criteria, and should therefore be read in conjunction with such criteria. Please see Ratings Criteria at www.standardandpoors.com for further information. Complete ratings information is available to subscribers of RatingsDirect at www.globalcreditportal.com and at www.spcapitaliq.com. All ratings affected by this rating action can be found on the S&P Global Ratings' public website at www.standardandpoors.com. Use the Ratings search box located in the left column.

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County of Wellington

Primary Credit Analyst:

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Rationale

Outlook

Institutional Framework: Very Predictable And Well Balanced For Canadian Municipalities

Stable Manufacturing And Agriculture Sectors Anchor A Very Strong Economy

The County Demonstrates Strong Financial Management

Strong Budgetary Flexibility, Albeit Constrained On The Expenditure Side

Budgetary Performance Is Very Strong

Exceptional Liquidity Position

Debt Burden Is Likely To Peak in 2016 But Remain Very Low

Very Low Contingent Liabilities

Ratings Score Snapshot

Key Statistics

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Key Sovereign Statistics

Related Criteria And Research

County of Wellington

This report supplements our research update "County of Wellington 'AA+' Ratings Affirmed; Outlook Is Stable," published on Aug. 25, 2016. To provide the most current information, we may cite more recent data than that stated in the previous publication. These differences have been determined not to be sufficiently significant to affect the rating and our main conclusions.

Rationale

The ratings reflect S&P Global Ratings' view of the county's very strong budgetary performance and economy, and very low debt burden and contingent liabilities, as well as exceptional liquidity. The ratings also consider the very predictable and well-balanced institutional framework for Canadian municipalities and the county's strong financial management. We believe the county's strong budgetary flexibility, which is constrained on the expenditure side, mitigates these strengths somewhat.

Issuer Credit Rating

AA+/Stable/--

In our view, Canadian municipalities benefit from a very predictable and well-balanced local and regional government framework that has demonstrated a high degree of institutional stability. Although provincial governments mandate a significant proportion of municipal spending, they also provide operating fund transfers and impose fiscal restraint through legislative requirements to pass balanced operating budgets. Municipalities generally have the ability to match expenditures well with revenues, except for capital spending, which can be intensive. Any operating surpluses typically fund capital expenditures and future liabilities (such as postemployment obligations and landfill postclosure costs) through reserve contributions.

Wellington has a very strong economy, in our view, anchored by its diverse manufacturing and agricultural sectors and focus on attracting smaller-but-high-value sectors such as health care and creative professionals. Although municipal nominal GDP data are not available, we estimate that the county's GDP per capita was in line with the 2013-2015 provincial average of about US\$45,500, based on its median household income, which is higher than the province's.

In our opinion, Wellington benefits from strong financial management. The county's council and staff demonstrate stable, experienced, and effective leadership; financial statements are audited with no qualifications; and staff produces multiyear operating and capital budgets annually. Financial policies are prudent, in our view, and financial documents demonstrate a good degree of transparency and fiscal discipline.

We believe Wellington's budgetary flexibility is strong, owing largely to its high modifiable revenues (predominately from property taxes), which averaged more than 75% of adjusted operating revenues in the past five years and which we expect will remain at current levels. Much like many Canadian municipalities, the county is constrained in its ability to meaningfully cut spending, in our view. The province mandates a high degree of municipal services, and salaries and benefits represent 38% of adjusted operating expenses. Growth-related expenditures are a small proportion of the capital plan, which limits the leeway to defer some of the spending, in our view. According to our conservative forecast, we expect 2014-2018 capital spending to average about 15% of total expenditures.

Wellington has a history of very strong budgetary performance, which we expect will remain relatively stable during our outlook horizon. Under our base-case forecast, 2014-2018 operating surpluses will average 13% of adjusted operating revenues, slightly below the average for the past five years, and after-capital balances will average a modest surplus of 1% of adjusted total revenues. The strong operating balances allow the county to finance much of its capital expenditures on a pay-as-you-go basis and reduce the need for external borrowing.

Wellington has what we view as a very low debt burden. At year-end 2015, tax-supported debt stood at C\$58.4 million, or 35.4% of consolidated operating revenues. We include C\$27.1 million of debt borrowed under the county's name on behalf of the lower-tier municipalities in accordance with our definition of self-supporting debt, which includes debt issued on behalf of another level of government but does not need and is unlikely to require financial support from the level of government issuing the debt. S&P Global Ratings recognizes that there is a lower credit risk associated with debt on-lent to self-supporting entities. We consider Wellington's lower-tier municipalities to be self-supporting because they are required to reimburse the county for all principal and interest payments as they come due. The debt ratio net of the on-lent debt was 19% of operating revenue in 2015 and we expect that this will decline to less than 15% in 2018 because the county has only minimal borrowing requirements in the next few years. In addition, Wellington's very strong budgetary performance, with debt being less than three years of operating surpluses, helps to offset the debt burden. Under our base-case scenario, we expect gross tax-supported debt to peak at about 37% of consolidated operating revenues in 2016 and interest payments to average about 1% of adjusted operating revenues in the next two years.

The county's contingent liabilities are very low, in our opinion, and consist mainly of standard employee benefits and landfill postclosure liabilities. They represented about 7.6% of adjusted operating revenues in 2015, which we do not view as material.

Liquidity

Wellington's exceptional liquidity position, which we expect will remain stable over the outlook horizon, remains a key credit strength, in our opinion. We estimate that monthly adjusted free cash and liquid assets of about C\$72 million in 2016 will be sufficient to cover about 16x the estimated debt service for the year. We expect the level of coverage to remain well above 100% in the outlook horizon.

In our view, the county has satisfactory access to external liquidity given its ability to issue into various markets, including that for public debt, and the presence of a secondary market for Canadian municipal debt instruments.

Outlook

The stable outlook reflects S&P Global Ratings' expectations that in the next two years, Wellington will maintain exceptional liquidity balances and very strong budgetary performance as shown through after-capital surpluses, and tax-supported debt will remain well below 60% of consolidated operating revenues. We could lower the rating if weaker operating performance or aggressive capital spending pushed the county's after-capital deficits to more than 10% of total adjusted revenues and higher-than-planned external borrowing increased tax-supported debt to more than 60% of consolidated operating revenues, and if we came to believe these changes indicated deteriorating financial management practices. We could raise the rating if, all else equal, Wellington experienced a significant expansion of its

economic depth and diversification in the next two years.

Institutional Framework: Very Predictable And Well Balanced For Canadian Municipalities

We view the Canadian provincial-municipal intergovernmental system as being very predictable and well-balanced because of its maturity and stability, low-to-moderate degree of mismatching of revenues and expenditures, moderate levels of transparency and accountability, and strong likelihood of extraordinary support from provincial governments.

Provincial-municipal relationships have proven to be more dynamic than the federal-provincial one, largely because the municipal governments are established through provincial statute and not the constitution. Historically, the provinces have taken a more active role in municipal affairs than the federal government in provincial matters. Although there have been long periods of relative stability, provincially imposed large-scale changes to municipal revenue powers and expenditure responsibilities have occurred.

Provinces mandate a significant proportion of municipal spending and, through legislation, require municipalities to pass balanced operating budgets (although they also provide operating fund transfers). Nevertheless, municipalities generally have the ability to match expenditures well with revenues, except for capital spending, which can be intensive for some. Many have been limited in their ability to renew their infrastructure, roads, water, and wastewater, due to constraints on fee and property tax increases. Property taxes are the primary source of own-source revenues for Canadian municipalities, followed by fees and transfers from both the provincial and federal governments. Chief expenditure categories of Canadian municipalities are transportation services, which include roads and transit; environmental services, which include water distribution and treatment and wastewater collection; protection services such as fire and police; and recreation and cultural services. Small and rural municipalities generally receive higher provincial transfers, for both operating and capital programs, compared with those of their more urban counterparts, but there are no formal equalization schemes.

We believe financial information is quite timely. National accounting standards are strong and improving, in our view, although adoption can vary somewhat. Statutes require audited statements. While there are no national standards that apply to budgeting practices, a five-year capital budgeting process is usually the minimum. In addition, only current-year budgeting is required generally for operations.

The provinces have an established history assisting their distressed municipalities through grants.

Stable Manufacturing And Agriculture Sectors Anchor A Very Strong Economy

In our view, Wellington benefits from a very strong and largely stable economy as well as an advantageous location, close to the Greater Toronto Area and the cities of Hamilton and Guelph, and along the Highway 401 corridor. Although GDP data are not available on the county level, we estimate Wellington's GDP to be in line with the 2013-2015 provincial average of about US\$45,500, based on its high median household income relative to that of the province. The county's key economic sectors remain manufacturing, agriculture, and construction, with growth

opportunities in the health care and professional services sectors.

Wellington had a population of 94,440 in 2015, according to the county's estimates. This represents an average annual growth rate of less than 1% since 2011, which is below those in the province and many rated peer municipalities. We believe that, like many Canadian municipalities, an aging population is a challenge for Wellington and could exacerbate the existing labor shortages and skills gap.

The county is an important hub for manufacturing activity (transportation equipment, machinery, fabricated metal, and meat product manufacturing), which represents about 17% of total employment. Agriculture and construction also have a significant presence in Wellington, with 11% and 10% of total employment, respectively. Manufacturing activity has been stable in the past two years, and agriculture jobs have declined 8% compared with 2014, offset by increases of 14% and 12% in transportation and educational services, respectively. The county is focusing on diversifying its economy, particularly in advanced health care, creative professional sectors, and higher education.

Other economic indicators suggest largely stable economic performance. The unemployment rate declined to 4.6% in 2015 from 6.7% in 2014 and remained below the provincial rate of 6.8%. Building activity continued growing healthily, with permit values reaching almost C\$314 million (up 32%) and the assessment base growth of 0.6% was lower than the 6.6% posted the year before.

The County Demonstrates Strong Financial Management

In our view, Wellington's financial management is strong. The county's council and staff demonstrate stable, experienced, and effective leadership, and Wellington has prudent financial policies and practices that ensure a good degree of transparency and fiscal discipline. Financial statements are independently audited with no qualifications and the notes provide detailed information. The county releases five-year operating budgets and tax rate projections, approved annually, and uses realistic underlying assumptions, in our view. It produces a five-year capital budget with the corresponding funding sources, and can only issue debt to finance capital expenditures. We believe that management demonstrates relevant expertise, through good planning and monitoring, continuous financial policies updates, and prudent debt and liquidity management.

Wellington's council is composed of seven lower-tier mayors and nine councilors. The current term of council is from December 2014 to November 2018.

Strong Budgetary Flexibility, Albeit Constrained On The Expenditure Side

We believe Wellington has strong budgetary flexibility, although it is partially constrained by a limited ability to meaningfully cut back on expenditures, in line with that of many Canadian municipalities. The county's modifiable revenues have averaged more than 75% of adjusted operating revenues in the past five years. Under our base-case forecast, we expect this to be stable during the outlook horizon. By far, the largest source of modifiable revenues is property tax, which represents 51% of adjusted operating revenues.

Similar to many Canadian peers, the county has limited leeway to cut expenditures, in our view, due to the high degree

of services that the provinces mandate. Wellington's largest operating expenses relate to social services, housing, protection, and transportation, which together accounted for 70% of 2015 adjusted operating expenditures. Salaries and benefits accounted for 38% of the county's spending. This has increased in the past several years and adds pressure to the operating budget. However, unlike other municipalities, most of Wellington's employees are not unionized or covered by multiyear agreements, which provides a measure of expenditure flexibility.

Capital spending was almost 15% of total adjusted spending in 2015, and we expect the 2014-2018 average to be similar under our base-case forecast. We view this as low relative to that of peers. In addition, we believe that the county's ability to defer significant portions of its capital plan is slightly weaker than that of its peers as the majority of the capital projects are for maintenance and renewal rather than growth-related and, thus, are more critical.

Budgetary Performance Is Very Strong

To improve comparability across local and regional governments globally, S&P Global Ratings adjusts the published figures of all municipalities to reflect their budgetary balances on a cash basis. This includes adjusting for major accruals, restating capital spending to a cash basis by removing the influence of capital amortization and net income of certain government business enterprises, and adjusting for one-time revenues.

In our view, Wellington's budgetary performance has been very strong historically and we expect it to continue in the medium term. In our base-case forecast, operating surpluses average 13.5% of adjusted operating revenues for 2014-2018, slightly below the average for the past five years. We expect the county's capital plan to result in a slight after-capital surplus of 1.2% of adjusted total revenues on average.

In 2015, Wellington's operating balance was 13.1% of adjusted operating revenues, down from the 15.5% averaged in the previous three years, mainly due to higher-than-average operating expenditures related to winter control. Although we don't expect this level of expenditures to persist and as the county's budget projects robust tax revenue increases in the medium term, we believe that rising personnel costs and inflationary costs could somewhat pressure Wellington's operating balances.

After-capital performance has been volatile for the past five years, reflecting fluctuations in the capital plan. After posting slight deficits to the after capital account of 1.1% and 2.1% of adjusted total revenues in 2013 and 2014, respectively, after-capital balance increased to 4.0% in 2015 due to lower capital expenditures. Given the current capital plan, we expect the county to generate modest after-capital surpluses on average in the next three years based on capital spending moderating from almost C\$31 million in 2016 to about C\$23 million on average in 2017 and 2018.

The 2016-2020 capital plan contains C\$153.1 million in projects with 62% related to roads and bridges, and the rest spent primarily on housing services, hospitals, and solid waste services. The current-year capital plan includes C\$13.7 million for the construction of 55 new affordable housing units and C\$13.4 million for roads and bridges. The plan's main funding sources are current revenues and reserves, which together represent about 72% of financing.

Exceptional Liquidity Position

In our view, Wellington benefits from an exceptional liquidity position. Under our base-case forecast, we expect that the county's 2016 monthly adjusted free cash and liquid assets will be about C\$72 million, sufficient to cover about 16x the estimated debt service for the year. We expect liquidity to remain exceptional during the outlook horizon and that debt service coverage will remain well above 100%. Cash and investments increased to C\$97.4 million at year-end 2015 from C\$92.2 million the year before.

We believe Wellington has satisfactory access to external liquidity, given its proven ability to issue into public debt markets and the presence of a secondary market for Canadian municipal debt instruments.

Debt Burden Is Likely To Peak in 2016 But Remain Very Low

S&P Global Ratings' primary measure of debt burden is tax-supported debt as a proportion of consolidated operating revenues. In Wellington's case, the tax-supported debt is equivalent to the county's direct debt, which includes long-term debt issued for county purposes and self-supporting debt issued on behalf of the seven local municipalities in Wellington. We include the debt of the lower-tier municipalities in accordance with our definition of self-supporting debt, which includes debt issued on behalf of another level of government but does not need financial support from the level of government issuing the debt and is unlikely to require support. The local municipalities are required under their borrowing bylaws to include in their property tax levies adequate provisions for principal and interest payments to the county in accordance with the repayment schedule, which solidifies our view that there is a lower credit risk associated with Wellington's debt profile. However, the county issues the debt itself (as joint and several obligations with the local municipalities) and remains legally liable for servicing it.

Wellington's direct debt burden (S&P Global Ratings-defined) is low, in our view. In our base-case scenario, we expect the county's direct debt to peak at about 37% of adjusted operating revenues in 2016 given its plans to issue C\$9.6 million, C\$2.7 million, and C\$8.5 million, in 2016, 2017, and 2018, respectively, on behalf of lower-tier municipalities. Debt issued on behalf of the area municipalities represents a notable portion of total debt outstanding and the debt ratio net of this on-lent debt was 19% of operating revenue in 2015. We expect that this ratio will fall below 15% in the near term, as the county anticipates borrowing only C\$1.2 million for its own purposes in the next two years. In addition, the county's very high operating balances mitigate the debt burden further, with the 2016-2018 cumulative operating balance under our base-case scenario exceeding the gross tax-supported debt outstanding. Therefore, we consider Wellington's overall debt burden to be very low. In addition, interest expense is very modest, averaging about 1% of adjusted operating revenues in the outlook horizon.

Very Low Contingent Liabilities

The county does not have any significant off-balance-sheet or contingent liabilities. Liabilities related to postemployment benefits and landfill postclosure costs at fiscal year-end 2015 represented about 7.6% of adjusted operating revenues for the year, and the county has reserves to cover some of these liabilities.

Ratings Score Snapshot

Table 1

County of Wellington -- Rating Score Snapshot	
Key Rating Factors	Assessment
Institutional Framework	Very predictable and well-balanced
Economy	Very Strong
Financial Management	Strong
Budgetary Flexibility	Strong
Budgetary Performance	Very Strong
Liquidity	Exceptional
Debt Burden	Very Low
Contingent Liabilities	Very Low

*S&P Global Ratings' ratings on local and regional governments are based on eight main rating factors listed in the table above. Section A of S&P Global Ratings' "Methodology For Rating Non-U.S. Local And Regional Governments," published on June 30, 2014, summarizes how the eight factors are combined to derive the government's foreign currency rating.

Key Statistics

Table 2

County of Wellington -- Economic Statistics					
	--Year ended Dec. 31--				
	2011	2012	2013	2014	2015
Population	90,900	91,920	92,920	93,620	94,440
Population growth (%)	0.4	1.1	1.1	0.8	0.9
Unemployment rate (%)	7.0	6.0	5.7	6.7	4.6

The data and ratios above result in part from S&P Global Ratings' own calculations, drawing on national as well as international sources, reflecting S&P Global Ratings' independent view on the timeliness, coverage, accuracy, credibility, and usability of available information. Sources typically include national statistical offices.

Table 3

County of Wellington -- Financial Statistics						
	--Year ended Dec. 31--					
(Mil. C\$)	2013	2014	2015	2016bc	2017bc	2018bc
Operating revenues	156	160	165	169	173	177
Operating expenditures	131	137	143	146	150	155
Operating balance	25	24	22	23	23	22
Operating balance (% of operating revenues)	16.2	14.7	13.1	13.9	13.3	12.4
Capital revenues	3	4	10	6	5	5
Capital expenditures	30	32	25	31	24	22
Balance after capital accounts	(2)	(4)	7	(1)	4	4
Balance after capital accounts (% of total revenues)	(1.1)	(2.1)	4.0	(0.7)	2.2	2.4
Debt repaid	3	3	3	3	3	3
Balance after debt repayment and onlending	(4)	(7)	4	(4)	1	1

Table 3

County of Wellington -- Financial Statistics (cont.)						
	--Year ended Dec. 31--					
(Mil. C\$)	2013	2014	2015	2016bc	2017bc	2018bc
Balance after debt repayment and onlending (% of total revenues)	(2.6)	(4.0)	2.2	(2.4)	0.4	0.6
Gross borrowings	8	0	0	1	0	0
Balance after borrowings	4	(7)	4	(3)	1	1
Operating revenue growth (%)	3.7	2.8	2.9	2.5	2.5	2.3
Operating expenditure growth (%)	3.0	4.7	4.9	1.6	3.2	3.3
Modifiable revenues (% of operating revenues)	77.5	76.7	76.1	76.2	76.2	76.1
Capital expenditures (% of total expenditures)	18.9	18.8	14.8	17.5	13.8	12.5
Tax-supported debt (outstanding at year-end)	67	61	58	63	59	60
Tax-supported debt (% of consolidated operating revenues)	42.8	38.0	35.4	37.4	34.2	33.6
Tax-supported debt net of on-lent debt (% of operating revenues)	24.1	21.5	19.0	17.4	15.1	12.9
Interest (% of operating revenues)	1.1	1.0	0.9	0.9	0.8	0.7
Debt service (% of operating revenues)	2.7	3.0	2.9	2.7	2.6	2.5

The data and ratios above result in part from S&P Global Ratings' own calculations, drawing on national as well as international sources, reflecting S&P Global Ratings' independent view on the timeliness, coverage, accuracy, credibility, and usability of available information. The main sources are the financial statements and budgets, as provided by the issuer. Base case reflects S&P Global Ratings' expectations of the most likely scenario. Downside case represents some but not all aspects of S&P Global Ratings' scenarios that could be consistent with a downgrade. Upside case represents some but not all aspects of S&P Global Ratings' scenarios that could be consistent with an upgrade.

Key Sovereign Statistics

Sovereign Risk Indicators, July 6, 2016. Interactive version available at www.spratings.com/SRI.

Related Criteria And Research

Related Criteria

- Methodology For Rating Non-U.S. Local And Regional Governments, June 30, 2014
- Methodology And Assumptions For Analyzing The Liquidity Of Non-U.S. Local And Regional Governments And Related Entities And For Rating Their Commercial Paper Programs, Oct. 15, 2009
- Criteria: Use of CreditWatch And Outlooks, Sept. 14, 2009

Related Research

- Slower Growth And Volatile Markets Loom Over North America's Stable Credit Conditions, July 11, 2016
- Institutional Framework Assessments For Non-U.S. Local And Regional Governments, April 21, 2016
- Public Finance System Overview: Canadian Municipalities, Dec. 10, 2015

Ratings Detail (As Of August 30, 2016)

Wellington (County of)

Issuer Credit Rating	AA+/Stable/--
Senior Unsecured	AA+

Ratings Detail (As Of August 30, 2016) (cont.)

Issuer Credit Ratings History

29-Aug-2014	AA+/Stable/--
16-Aug-2013	AA/Positive/--
07-Apr-2010	AA/Stable/--

*Unless otherwise noted, all ratings in this report are global scale ratings. S&P Global Ratings' credit ratings on the global scale are comparable across countries. S&P Global Ratings' credit ratings on a national scale are relative to obligors or obligations within that specific country. Issue and debt ratings could include debt guaranteed by another entity, and rated debt that an entity guarantees.

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COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Administration, Finance and Human Resources Committee
From: Andrea Lawson – Director of Human Resources
Date: September 13, 2016
Subject: Changing Workplaces Review – Labour Relations Act, 1995 and Employment Standards Act, 2000

Background

Modernizing Ontario's employment and labour laws is part of the government's economic plan to build Ontario up and deliver on its priority to grow the economy and create jobs. As a result, the Changing Workplaces Review was initiated and is the first comprehensive review of Ontario's Labour Relations Act (LRA), 1995 and the Employment Standards Act (ESA), 2000. A simultaneous review of both Acts is unprecedented in Ontario. In June 2015 and September 2015, 12 public consultations were held for the Changing Workplaces Review where special advisors led discussions in various communities about how the ESA and LRA could be updated to reflect the changing needs of workers and employers.

The review process was rigorous and in total, the advisors heard over 200 presentations and received over 300 written submissions from employers, unions, employee advocacy groups and other interested parties. The Ontario Municipal Human Resources Association (OMHRA) submitted a response in September 2015 after consulting with its membership on the specific topics requiring input and included the feedback in the submission for consideration. An extensive Interim report was released on July 27, 2016, with the next phase being that Ontarians can provide feedback directly to the Advisors on this Interim report. Submissions specifically relating to the subject of Personal Emergency Leave were to be submitted by August 31, 2016. Deadline for submissions on the other topics is October 14, 2016.

The timeline to submit feedback is very narrow. As a result, a conference call was held by the Ontario Municipal Human Resources Association (OMHRA) on August 29, 2016 in conjunction with Hicks Morley to solicit feedback from member Municipalities on the Personal Emergency Leave provision within the scope of the Changing Workplaces Review. A letter was prepared for submission to the Ministry in response, and the attached letters from OMHRA were submitted in response to the Interim Report of Changing Workplaces Review.

The Changing Workplaces Review Interim Report identifies approximately 50 issues and over 225 options of varying size and scope. The Interim Report is an important document and even if only the most limited of options were introduced into law, all employers, whether unionized or not, would be faced with significant workforce and business changes.

The strict timeframes are leaving very little time for the municipalities to adequately provide feedback in full. While it is not clear whether the Special Advisors will make recommendations on all of the options being considered, they may interpret employer silence as being a form of acceptance, or at least a lack of opposition to a proposal. We will be in communication with OMHRA about this and are keeping abreast of the developments in this area and will update you as further information is provided.

Recommendations:

THAT the report titled “Changing Workplaces Review – Focus on the Employment Standards Act 2000” and attached responses from OMHRA be received for information.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'A. Lawson', with a long horizontal stroke extending to the right.

Andrea Lawson
Director of Human Resources

Sources: <https://www.labour.gov.on.ca/english/about/workplace/index.php>



ONTARIO MUNICIPAL HUMAN RESOURCES ASSOCIATION

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August 31, 2016

Sent via email: CWR.SpecialAdvisors@ontario.ca

Ontario Ministry of Labour
Changing Workplaces Review, ELCPB
400 University Avenue, 12th Floor
Toronto, Ontario M7A 1T7

RE: Submission on Interim Report of Changing Workplaces Review - Personal Emergency Leave

Dear Special Advisors,

The Ontario Municipal Human Resources Association (OMHRA) is pleased to have the opportunity to respond to the review on Changing Workplaces – Personal Emergency Leave.

For the last 50 years, OMHRA has been the premier professional association representing over 400 active human resources, labour relations, and senior management professionals employed within the local public sector in Ontario. Our members are employed in municipalities, local boards and commissions. Our members provide timely human resources advice and assistance to their respective Councils, Boards, Management Teams and Commissions.

Within the scope of the Changing Workplaces Review (the "Review"), we consulted our membership on the specific topic of Personal Emergency Leave (PEL) and we have included many of the comments we have received herein for consideration/discussion.

As you will see from our submissions below, we address each of the four questions put to us through the consultation process.

The consensus feedback that we received from those members who participated was that the Status Quo should remain in place unless any regulations regarding PEL address some of the obstacles associated with a breakdown of the entitlement as contemplated by the interim report. To the extent that the government concludes that change is necessary, the only change upon which there was universal consensus among our members was an interest in the government explicitly identifying those workplace entitlements that would constitute an off-setting entitlement against the current PEL entitlement in the Act. This could be done without segmenting or parsing out PEL into discrete entitlements like sick leave and bereavement leave.

As you can appreciate, our membership is diverse. Our member municipalities vary in size, including very large municipalities and municipalities who employ less than 50 staff.

The feedback that we received is that there may not be a problem in search of a solution. While segmentation of the entitlement appears initially attractive, like so many policy matters generally, the devil is in the details. Listed below are some of the issues that our members identified as barriers to the successful implementation of any segmentation of the PEL entitlement and, correspondingly, any subsequent effort by employers to rely upon their existing entitlements to successfully advance a greater right or benefit argument under such a regime.

- Would the common practice of requiring a waiting period/post-probation period threshold for sick leave entitlements be a barrier to advancing an effective greater right of benefit argument even where the sick leave entitlement is significantly richer than the minimum standard?
- What would any new regulation propose to do with respect to those employees, particularly part-time employees, who are provided pay-in-lieu of benefits where their compensation accounts, in part, for an alternative to paid sick leave. Would any new regulation segmenting entitlements address this as a legitimate alternative so that employers could successfully advance a greater right or benefit? To be clear, some employers "paid in lieu" intentionally covers paid leaves of absences such as bereavement/sick days and personal paid days in its calculation of the percentage in lieu of benefits (which is a total compensation approach not merely covering the traditional medical or dental benefits).
- Concern was raised about the implications of reconciling existing collective agreement leave entitlements with any new entitlement such as one that takes on the appearance of something akin to "personal days." Employers would be confronted with having to implement a new entitlement in addition to those already freely negotiated given the Act's clear prohibition from contracting out from under the minimum standards of the Act.
- Concern was also raised about the impact any new leave entitlement would have on operations should the Province lower the qualifying threshold below 50 employees. As we note above, a significant number of Ontario's municipalities employ fewer than 50 employees. Those same municipalities deliver very critical services and they rely upon the availability of their dedicated staff in order to deliver important local services such as the safe treatment of water and seasonal snow removal. As a result, the consensus view of the members who were consulted recommended the status quo with respect to the entitlement threshold. In the alternative, we would not recommend lowering the threshold without further consultation occurring with the small employer community so that the Province could better understand the implications associated with a change in this regard.

As a result of the feedback that we received, our recommendation is that government should take the time necessary to further explore the implications that any changes in this area would have on the issues noted above. Change for change's sake is not recommended, particularly if any change does not advance our members' ability to successfully avail itself of the greater right or benefit provisions of the Act. If these issues are not addressed, the only outcome of the contemplated changes would see more municipal employers confounded by their inability to use the greater right or benefit provisions of the Act against the backdrop of a more greatly expanded set of statutory entitlements.

Finally, if future consideration is being given to either the provision of paid medical notes or paid illnesses days, we would request consultation to discuss the financial implications to municipal employers.

OMHRA appreciates the opportunity to table its comments during the Changing Workplace Review and we thank you in advance for your consideration of our comments and concerns which we have tabled as a precursor to further discussions as appropriate to explain our position. We are available to discuss these concerns and explore solutions to the problems that we have outlined at your convenience.

Yours truly,



Louise Ann S. Riddell
President, OMHRA

cc
Board Director Members



ONTARIO MUNICIPAL HUMAN RESOURCES ASSOCIATION

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September 18, 2015

sent via e-mail: kflynn.mpp@liberal.ola.on

The Honourable Kevin Flynn
Minister of Labour
Ministry of Labour
400 University Avenue- 14th Floor
Toronto, Ontario M7A 1T7

Dear Minister Flynn,

RE: Changing Workplaces Review

The Ontario Municipal Human Resources Association (OMHRA) is pleased to have the opportunity to respond to the review on Changing Workplaces.

For the last 50 years, OMHRA has been the premier professional association representing over 400 active human resources, labour relations, and senior management professionals employed within the local public sector in Ontario. Our members are employed in municipalities, local boards and commissions. They provide timely human resources advice and assistance to their respective Councils, Boards, Management Teams and Commissions.

Within the scope of the *Changing Workplaces Review* (the "Review"), we consulted our membership on the specific topics requiring input and we have included many of the comments we have received herein for consideration/discussion under the Review. However, we also want to bring to your attention that OMHRA members overwhelmingly expressed grave concerns on two matters not directly connected with your area of review, but which cannot be overlooked in our members' opinion.

First, and most importantly, municipalities in Ontario believe the interest arbitration process is in need of immediate review and change. We know that this is an issue that you are aware of through the collective work of OMHRA, Association of Municipalities of Ontario ("AMO"), the Emergency Services Steering Committee ("ESSC") and others. In short, the interest arbitration awards, which stipulate the binding terms and conditions of employment for staff

in the emergency service sector, provide wages and benefits to employees well beyond what would be freely bargained as is evident from settlements freely negotiated (sometimes through labour disruptions) with other municipal bargaining agents. These interest arbitration awards are neither reasonable nor responsible from a municipal budget perspective and cannot be maintained without commensurate increases in taxes and/or significant reductions in other important municipal services. This is such an important issue for our membership that OMHRA would commit to partner with you to examine the interest arbitration system in Ontario to help find a sustainable solution. We are dedicated to finding a resolve to this issue on behalf of our members at the earliest opportunity possible.

Second, municipalities have been significantly burdened by and are very keen in seeking the removal of the ability that they can be deemed to be "construction employers" enabling construction trade unions to seek certification with municipal employers. Having the requirement to build and maintain municipal facilities **should not result in municipalities being deemed to be construction employers.** Those municipalities that tender for the construction and maintenance of facilities, however, the role of a municipality is not to be a construction employer.

From a municipal perspective, the Labour Relations Act should be changed to deem municipalities to be "non-construction employers". Municipalities are unnecessarily burdened by this label which is not appropriate for application to municipalities.

We understand that AMO has also forwarded to you these two issues in its correspondence to you.

In response to the questions seeking input in the *Review*, OMHRA tables the following response as an outline to the points around which we would welcome further discussion and an opportunity to more fully state the concerns of our members.

Employment Standards Act, 2000 (ESA)

- Municipalities are heavily governed with policies, procedures and collective agreements that for the most part exceed the *ESA*'s minimum standards. Municipalities request relief from:
 - Overtime Consent Form
 - Excess Hours Permit
 - Working Public Holiday Consent Form
 - Averaging Agreements
- The *ESA*'s website is a good source of information, and certainly easier to navigate than the actual legislation itself. However, the website can be further revised with plain and consistent language, making it even easier for both employer and employees to understand their rights and obligations. The website is currently still too difficult to navigate. For

example, clarification is required on the entitlements of casual and temporary workers particularly interpreting the lay-off provisions.

- We further wonder if it would be possible to post the answers for the hotline queries for HR professionals to read. This may lend itself to consistent application of the provisions in the *ESA* – our members have explained that in the past multiple calls to the hotline on the same issue have resulted in different responses/interpretations. Greater consistency between online and telephone information would be beneficial in our view.
- Greater clarity is required in the leave provisions. The emergency leave provisions ought to reference the total leaves provided by the Employer. In municipalities, most policies, procedures and collective agreements' "leave provisions" exceed that which is provided in the *ESA*. *ESA* revisions are required to clarify that the *ESA* is only applicable when a greater right or benefit is not provided. As the norm in the municipal sector is such that the leave provision(s) satisfies or more than satisfies the *ESA*, an employee ought not to be provided with both provisions. Such banking of leaves frustrates the employers' ability to implement attendance management programs and to operate an efficient public service.
- The minimum 'call out' provision must be revised. Often an employee is able to respond to an issue and resolve the concern while working at home and is not required to physically attend the work site. It appears that the changing nature of the workplace, and in particular the expanded use of technology, has made change in this area necessary.
- The rigid *ESA* hours of work and breaks language needs to be clarified as it can be extremely cumbersome to navigate and understand which provisions apply when and when exceptions are possible. Furthermore, these provisions need to be revised to account for the "mobile" workplace which increasing is becoming a "home office" with the maximum flexibility of telecommuting. Employees might not be working from home on a regular and continuous basis, but it is becoming increasingly normative that individuals are working from home from time to time.
- A new tribunal is required to remove wrongful terminations from the courts.
- We wonder if consideration should be given to the need for reasonable notice for the termination of employment to those employees absent from the workplace for over two years. Municipalities seek relief from the obligations to pay notice and severance pay because the standard of reasonable notice does not apply.

Labour Relations Act

- ***Certification and Decertification Process***

In general, municipalities have failed to see the same decline in union representation as has been experienced in other sectors and we believe that it is due, at least in part, to the current complicated decertification process and the ability of the larger, stronger public sector unions to carefully control messaging to employee groups. Often we find the certification and decertification process feels like a slanted field – considerable periods of time are permitted for the organizing of union support and the filing of an application against a very short response period on the Employer's side of the field. Communications with employees is another area that is unclear and difficult for employers in general to navigate and appears to provide the unions with a significant advantage. Accordingly, Municipal employers believe that changes are required to the certification and decertification process including:

- A more accessible process, in plain language, for employees who are attempting to submit a decertification application. To assist in this process, we believe that one or more staff specialized in this area available at the Ontario Labour Relations Board to assist such individuals would be beneficial. It is our belief that in many cases individuals who do not wish to be represented by a union any longer are not empowered and provided with the assistance to make change.
- Expansion of guidance provided to leaders around the decertification applications
- Revisions in the certification process to ensure a balance system as currently the system appears to provide greater assistance to the certification side of the equation through longer time frames and clearer entitlements with little guidance to those employees wishing to maintain their non-union status (they do not appear to have the same voice strength within the certification process).
- Consideration of legislative clarity in accordance with established jurisprudence and, as we would suggest is necessary, greater flexibility regarding the employer's 'Right to Free Speech' during a unionization drive. At present, the employer's freedom in this area appears to be more muted and blanketed than the union's as there are no apparent sanctions for misleading information provided to employees during organizing drives (and other situations). We believe that this is an area worthy of further discussion and examination to ensure that we have a balanced field.

- Change in the way in which it is determined whether or not the "majority" of employees wish to be unionized . We believe that unionization ought to be with a vote of at least 50% of those in the actual unit that the Board determined is subject to the certification application (to remove potential bias to using the bargaining unit proposed in the application or the bargaining unit proposed by the responding employer), not 50% of those who show up to vote.
- Consideration for the modernization of how people vote – in person versus the use of technology to ensure greater voter turnout.
- ***Union's Duty of Fair Representation***
 - Unions can often be paralyzed with fear and often refuse or otherwise are unable to make decisions in the workplace because they are concerned about their duty of fair representation.
 - Language needs to be strengthened to confirm when a unionized employee can submit a claim that the union failed to represent a member.
- ***Crossing Picket Lines***
 - The *LRA* fails to clearly articulate the employee's right to cross a picket line and how that process is to occur and the six (6) month window for same as currently articulated in the *LRA* does not appear, on its face, to have any rationale
 - Clarity is required to prevent union intimidation of the employee who chooses to cross a picket line. While employer's can generally deal with difficult employees, union leaders and union executives/steward within the workplace can present different problems given the broad scope of powers afforded to them in the administration of the union's business.
- ***Unfair Labour Practises***
 - There must be more rigor when a union lodges an unfair labour practice and there ought to be recourse when a frivolous complaint is filed
- ***Illegal Strikes***
 - Stronger and better protection is required around illegal strikes
 - Clarity of definition is required for 'slowdowns and sick call ins'
 - Plain language is instrumental in understanding third party picketing
- ***Conciliation Process***
 - The conciliation process must be revised to increase the responsibilities and authority of conciliation officers to assist the parties to settle a collective agreement. Often conciliation officers

merely show up without attempting to help or influence parties to agree upon a Memorandum of Settlement.

- We believe that it is an abuse of the process when a union files its conciliation application at the same time it sends the municipality its 'notice to bargain'- meaningful bargaining needs to occur before either party is able to put the ultimate pressure of a strike/lockout deadline on the table which often has the effect of confusing the issues rather than bringing clarity to the situation. Allowing the application for conciliation at the same time 'notice to bargain' is served can also have a significant chilling effect on the process.
- **Bring Back Grievance Settlement Officers**
 - Grievance Settlement officers ought to be prevalent and available to assist parties resolve issues/concerns
- **Exclusion(s)**
 - Consideration should be given to the best way to define classifications appropriate for the bargaining unit. For example, security, payroll and finance staff who deal with sensitive employment financial information.

OMHRA appreciates the opportunity to table its comments during the *Changing Workplace Review* and we thank you in advance for your consideration of our comments and concerns which we have tabled as a precursor to further discussions as appropriate to explain our position. We are available to discuss these concerns and explore solutions to the problems that we have outlined at your convenience.

Yours truly,



Louise Ann S. Riddell
President, OMHRA

cc ESSC
 AMO
 Board Director Members



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Warden and Members of County Council
From: Mark Bolzon, Manager of Purchasing and Risk Management Services
Date: Thursday, September 22, 2016
Subject: **Tender Award - Aboyne Library and Child Care Services Renovations**

Background:

At the September 7, 2016 meeting of the Information, Heritage and Seniors Committee, the following resolution was approved:

“That the Library Board approve the design of the Aboyne Library / Child Care Services project as presented; and

That staff be authorized to award the construction contract provided the tender closes within the project total of \$1.4 million.”

A tender for the renovations was issued to the list of the County’s prequalified general contractors. The major renovations include:

- Replacing external stucco and corrugated metal siding with new metal siding and stone masonry;
- Relocating existing main entrance to meet current accessibility requirements and adding new windows;
- Remove and replace finishes on existing interior walls and new floor finishes;
- Renovating two existing washrooms and adding an accessible washroom;
- Relocating and upgrading existing circulation desk;
- Addition of new offices to accommodate Child Care Services;
- New accessible library shelving;
- Addition of a gas fireplace.

On Friday September 16, 2016 two (2) submissions were received as follows, with pricing shown exclusive of HST @13% -

COMPANY	TOTAL BID AMOUNT EXCLUDING H.S.T.
Collaborative Structures Limited, Cambridge	1,228,000.00

A bid submission was also received from CRD Construction Ltd, of Waterloo, however their submission was rejected as it was incomplete, no alternate pricing was included in Appendix C and the bid was qualified.

The remaining submission is in order. As a result staff recommends awarding the construction portion of this project to Collaborative Structures Ltd, of Cambridge at the total contract amount of \$1,288,000.00 exclusive of HST @ 13%.

The recommended budget and sources of financing are set out on the attached schedule.

Recommendation:

That the construction contract for Aboyne Library Renovations be awarded to Collaborative Structures Ltd, of Cambridge at the total contract amount of \$1,228,000.00 excluding HST @ 13%; and

That the budget as outlined in the attached Financial Summary be approved; and

That the cost sharing for the Child Care Services office from the City of Guelph be included in the 2017 Budget; and

That the Warden and Clerk be authorized to sign the necessary construction agreements.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Mark Bolzon', followed by a long horizontal line extending to the right.

Mark Bolzon
Manager of Purchasing and Risk Management Services

FINANCIAL SUMMARY

COUNTY OF WELLINGTON
CAPITAL PROJECT EXPENDITURE AND FINANCING SCHEDULE

Project name: Aboyne Facility Improvements
 Project number : 21720001

PROJECT COSTS

	Total	Library Space	Child Care Space
Exterior Improvements (incl Façade)	\$437,000	\$293,500	\$143,500
Interior reno (office spaces)	\$471,000	\$112,800	\$358,200
Front Entrance & Ramp	\$115,000	\$77,200	\$37,800
Washrooms	\$175,000	\$117,500	\$57,500
Shelving	\$75,000	\$75,000	
Furniture and Fixtures	\$55,000	\$10,000	\$45,000
Professional Fees and disbursements	\$107,000	\$71,900	\$35,100
Contingency	\$115,000	\$61,000	\$54,000
Previously incurred roofing costs	\$110,000	\$110,000	
Expensed portion of HST	\$25,000	\$13,000	\$12,000
Project Total	\$1,685,000	\$941,900	\$743,100

*Includes County portion of HST

PROJECT BUDGET APPROVALS AND FINANCING

	Gross cost	Sources of Financing				
		Library Space			Child Care Space	
		Current Funding	Property Reserve	Accessibility Reserve	Child Care Funding/ Reserve	Municipal Recovery*
2011 Capital Budget	\$ 250,000		\$ 250,000			
2012 Capital Budget	\$ 250,000	\$ 250,000				
2013 Capital Budget	\$ 70,000		\$ 70,000			
2015 Capital Budget	\$ 250,000	\$ 250,000				
2016 Capital Funding Reallocation - 15 Douglas St	\$ 58,000					\$ 58,000
2016 Operating Budget Reallocation	\$ 86,300				\$ 17,200	\$ 69,100
Total Budget Approval	\$ 964,300	\$ 500,000	\$ 320,000	\$ -	\$ 17,200	\$ 127,100
Funding Adjustment	\$ 720,700		\$ (147,800)	\$ 269,700	\$ 176,000	\$ 422,800
Revised cost and sources of financing	\$ 1,685,000	\$ 500,000	\$ 172,200	\$ 269,700	\$ 193,200	\$ 549,900

* Municipal recovery is based on previous 3 year caseload split City 74%, County 26%