



**The Corporation of the City of Stratford
Infrastructure, Transportation and Safety Committee
Open Session
AGENDA**

Date: Monday, March 25, 2019

Time: 7:30 P.M.

Location: Council Chamber, City Hall

Committee Present: Councillor Vassilakos - Chair Presiding, Councillor Burbach - Vice Chair, Councillor Beatty, Councillor Bunting, Councillor Gaffney, Councillor Henderson, Councillor Ingram, Councillor Ritsma, Councillor Sebben

Staff Present: Rob Horne - Chief Administrative Officer, Ed Dujlovic - Director of Infrastructure and Development Services, Jacqueline Mockler - Director of Human Resources, Michael Humble - Director of Corporate Services, David St. Louis - Director of Community Services, John Paradis - Fire Chief, Joan Thomson - City Clerk, Tatiana Dafoe - Deputy Clerk, Jeff Leunissen - Manager of Development Services, Mike Beitz - Corporate Communications Lead

Pages

1. Call to Order

The Chair to call the Meeting to Order.

Mayor Mathieson and Councillor Clifford provided regrets for this meeting.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

3. Sub-committee Minutes 8 - 22

Sub-committee minutes are attached for background regarding the discussion held at the February 27, 2019 Sub-committee meeting.

4. Delegations

None scheduled.

5. Report of the Director of Infrastructure and Development Services

5.1 Douro Street Traffic Concerns from Waterloo Street to Romeo Street South (ITS19-008) 23 - 26

Staff Recommendation: THAT the City use the portable speed display sign on Douro Street at various locations and intervals throughout the year.

Motion by _____

Sub-committee Recommendation: THAT the City use the portable speed display sign on Douro Street at various locations and intervals throughout the year.

Motion by _____

Sub-committee Recommendation: THAT staff look into a blanket 40km speed limit in the City of Stratford, reach out to stakeholders and report back to Sub-committee.

6. Report of the Manager of Environmental Services

6.1 2018 Water Summary Report (ITS19-006) 27 - 45

*this item is also listed for consideration on the March 25, 2019 reconvene Council agenda.

Staff Recommendation: THAT the 2018 Water Summary Report be received for information.

Motion by _____

Sub-committee Recommendation: THAT the 2018 Water Summary Report be received for information.

Motion by _____

Sub-committee Recommendation: THAT staff develop and implement a plan, in consultation with the Health Unit, to increase public notice about possible risks regarding fluoride in the City's water, particularly for new parents.

7. Report of the Fire Chief

7.1 2019 Fire Dispatching Agreements (ITS19-012)

46 - 47

Staff Recommendation: THAT Council approve the extensions and renewals for Fire Dispatching Services with Perth East, West Perth, North Perth, St Marys/Perth South, Goderich, Huron East, and Central Huron/Bluewater

AND THAT the Mayor and City Clerk be authorized to execute the renewal.

Motion by _____

Sub-committee Recommendation: THAT Council approve the extensions and renewals for Fire Dispatching Services with Perth East, West Perth, North Perth, St Marys/Perth South, Goderich, Huron East, and Central Huron/Bluewater

AND THAT the Mayor and City Clerk be authorized to execute the renewals.

8. Report of the Project Engineer

8.1 Abandonment of a Portion of the Finnegan Municipal Drain and McFarlane Municipal Drain within City Limits (ITS19-007)

48 - 51

*this item is also listed for consideration on the March 25, 2019 reconvene Council agenda.

Staff Recommendation: THAT the City of Stratford begin the process to abandon the portion of the Finnegan Municipal Drain that lies within the proposed development owned by Valleyview Heights (St. Jacobs) Ltd. and extends to the south side of Huron Street;

AND THAT the City of Stratford begin the process to abandon the portion of the McFarlane Municipal Drain that lies within the proposed development owned by Valleyview Heights (St. Jacobs) Ltd.

Motion by _____

Sub-committee Recommendation: THAT the City of Stratford begin the process to abandon the portion of the Finnegan Municipal Drain that lies within the proposed development owned by Valleyview Heights (St. Jacobs) Ltd. and extends to the south side of Huron Street;

AND THAT the City of Stratford begin the process to abandon the portion of the McFarlane Municipal Drain that lies within the proposed development owned by Valleyview Heights (St. Jacobs) Ltd.

8.2 St. Vincent Street South – Watermain Replacement Project Phase 2 (ITS19-011) 52 - 57

*this item is also listed for consideration on the March 25, 2019 reconvene Council agenda.

Staff Recommendation: THAT Council receive for information the description of the proposed design for St. Vincent Street South Watermain Replacement Phase 2 Project;

THAT Council receive for information the comments from the public open house conducted on January 16, 2019;

AND THAT Council approve the design for St. Vincent Street South Watermain Replacement Phase 2 Project for 2019 construction subject to funding in the 2019 budget.

Motion by _____

Sub-committee Recommendation: THAT Council receive for information the description of the proposed design for St. Vincent Street South Watermain Replacement Phase 2 Project;

THAT Council receive for information the comments from the public open house conducted on January 16, 2019;

AND THAT Council approve the design for St. Vincent Street South Watermain Replacement Phase 2 Project for 2019 construction subject to funding in the 2019 budget.

9. Report of the Deputy Clerk

9.1 2019 Housekeeping and Update of Traffic and Parking By-law 159-2008 (ITS19-010) 58 - 115

Staff Recommendations: THAT the housekeeping amendments to Traffic and Parking By-law 159-2008 be approved as follows:

All areas noting "City of Stratford" updated to read "The Corporation of the City of Stratford";

The word "Disabled" updated to "Accessible" throughout the document, this includes Schedule 21 – Designated Parking for Persons with Disabilities;

All areas noting "Engineering and Public Works" updated to "Infrastructure and Development Services";

Descriptions of and instructions related to Pay and Display Machines updated to Pay by Plate Machines;

"Market Place" updated to "Market Square" where appropriate;

All references related to the Kiwanis Community Centre removed;

Schedule 3 has been deleted as currently in the City of Stratford no Mobility Bus specific stops exist;

Schedule 6, Angle Parking Only, has been updated for Market Place as this type of parking only exists on the south side of Market Place;

Schedule 8, Prohibited Turns, has been updated to remove the reference to the Kiwanis Community Centre and left turns southbound off Romeo Street onto Devon Street as a resolution was passed in 2001 in this regard;

Schedule 16 and 17, 30 Minutes Metered Zones and 4 Hour Metered Zones respectively, have been updated to reflect current status of each of these zones;

Schedule 22 has been updated to remove the Kiwanis Community Centre and Woolworth Co. as these are no longer City enforced parking spaces;

Section 83 has been updated to include that "no refunds shall be granted" when an excess amount of coins are deposited into a parking meter or Pay by Plate machine.

Motion by _____

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Descriptions of and instructions related to Pay and Display Machines updated to Pay by Plate Machines;

"Market Place" updated to "Market Square" where appropriate;

All references related to the Kiwanis Community Centre removed;

Schedule 1 has been updated to remove No Stopping on St. Patrick Street between Erie Street and Wellington Street during the hours of 11:30 a.m. to 1:00 p.m. and 4:00 p.m. to 6:00 p.m. (except Sundays);

Schedule 1 has been updated to remove No Stopping on Ontario Street North side from Romeo Street Westerly to C.N.R. Railway crossing as this is covered in the under the No Stopping on Ontario Street North side from Waterloo Street to the East City limits;

Schedule 3 has been deleted as currently in the City of Stratford no Mobility Bus specific stops exist;

Schedule 6, Angle Parking Only, has been updated for Market Place as this type of parking only exists on the south side of Market Place;

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Section 83 has been updated to include that “no refunds shall be granted” when an excess amount of coins are deposited into a parking meter or Pay by Plate machine.

10. Report of the City Clerk

10.1 Amending the Terms of Reference for the Active Transportation Advisory Committee (ITS19-009) 116 - 117

Staff Recommendation: THAT the Active Transportation Advisory Committee Terms of Reference be amended to include a representative from Cycle Stratford as a voting member.

Motion by _____

Sub-committee Recommendation: THAT the Active Transportation Advisory Committee Terms of Reference be amended to include a representative from Cycle Stratford as a voting member.

11. For the Information of Committee

11.1 Capital Project Update 118 - 120

11.2 Advisory Committee/Outside Board Minutes 121 - 138

The following Advisory Committee/Outside Board minutes were provided for the information of Sub-committee:

Energy and Environment Committee minutes of December 13, 2018 and January 10, 2019

Accessibility Advisory Committee minutes of December 4, 2018 and January 8, 2019

12. Adjournment

Meeting Start Time:

Meeting End Time:

Motion by _____

Committee Decision: THAT the Infrastructure, Transportation and Safety Committee meeting adjourn.



**The Corporation of the City of Stratford
Infrastructure, Transportation and Safety Sub-committee
MINUTES**

Date: February 27, 2019
 Time: 4:31 P.M.
 Location: Council Chamber, City Hall

Sub-committee Present: Councillor Vassilakos - Chair Presiding, Councillor Burbach - Vice Chair, Councillor Gaffney, Councillor Ingram, Councillor Sebben

Staff Present: Ed Dujlovic - Director of Infrastructure and Development Services, John Paradis - Fire Chief, Michael Mortimer - Manager of Environmental Services, Tatiana Dafoe - Deputy Clerk, Jodi Akins - Council Clerk Secretary, Mike Beitz - Corporate Communications Lead, Taylor Crinklaw - Project Engineer

Also present: Dorothy Van Esbroeck, Media

1. Call to Order

The Chair called the Meeting to Order.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

No disclosures of pecuniary interest were made at the February 27, 2019 Sub-

committee meeting.

3. Delegations

None scheduled.

4. Report of the Director of Infrastructure and Development Services

4.1 Douro Street Traffic Concerns from Waterloo Street to Romeo Street South (ITS19-008)

Staff Recommendation: THAT the City use the portable speed display sign on Douro Street at various locations and intervals throughout the year.

Sub-committee Discussion: The Director of Infrastructure and Development Services reviewed the staff report, advising that staff looked into resident concerns regarding speed and accidents. Accident and speed statistics were provided for the time periods between 2014-2018 and 2014-2016 respectively. Douro Street has been classified as a collector road in the Official Plan for several decades.

With respect to citizen suggestions to reduce speed to 40 km and add all-way stops, the Director advised that the purpose of all-way stops is to control right-of-way conflicts for traffics. Other than the current all-way stop at Front and Douro, no other street meets the warrants for an all-way stop. Staff have concerns regarding using all-way stops for traffic calming and they are noted in the report. The data provided in the report for several 40 km signed streets indicates that posting a lower speed does not lower the median speed of traffic.

The City recently purchased a portable speed display sign and are recommending that it be used on Douro Street when it arrives.

In response to questions from Sub-committee, the Director advised that he has not done any research into situations when it is effective to lower the speed and that staff have been working to provide data to the police, who use it to be more effective with times and locations for enforcement.

It was suggested by the Chair that a number of communities are looking

at lowering the speed limits to a blanket 40 km/hour. It has shown to reduce the median and maximum speeds but enforcement and education played a role.

As to how often staff get requests for speed counts and reductions, the Director stated that requests are received several times per year. Sometimes staff already have the data to provide to the resident.

Discussion took place regarding how much work would be involved to look into a blanket 40 km speed. It was suggested that staff would have to look into what studies have been done, follow up with municipalities that have done it to see if any improvements are holding and involve the police as enforcement would be required. It was suggested that other road safety stakeholders could be included as well.

With respect to whether there are any visual markers that could be added to the road to slow people down, the Director responded that some communities have tried line painting on the edges of the road to make it seem narrower.

The Chair noted that there were citizens in the gallery who wished to speak and invited them to the podium.

Motion by Councillor Sebben

Sub-committee Decision: THAT Penny Dufour, Michael Lacoursiere and Claude Martineau, be heard.

Carried

Penny Dufour introduced herself, Michael Lacoursiere and Claude Martineau. She wished to reiterate her concerns from a previous Sub-committee meeting. Their concerns as residents are around the safety of pedestrians. She noted that there are many pedestrians using the street and there is only one stop sign located at Front and Douro Streets and there are no safe gaps to cross the road, particularly during rush hour traffic. She was amazed at the workshop findings regarding traffic calming. She suggested that it is in direct opposition from what they have heard from police regarding traffic calming and sees stop signs and speed limits as a widespread and accepted way of slowing down traffic.

Ms. Dufour noted that the speed stats are 3-5 years old and advised she would like to see new stats over a period of time. She was concerned that it seemed that the average speed was 60 km per hour.

Mr. Lacoursiere noted that his biggest concern is regarding pedestrians, referencing schools and churches located in the area.

Mr. Martineau wanted to know what warrants a 4-way stop, referencing the traffic coming from Well Street on Sundays after Church. He also expressed concern with the implication in the report that added stop signs can be more dangerous.

The Director stated that recent counts have not been completed, so the data on hand was provided. With respect to the 60 km speeds, he clarified that the 95th percentile at 60 km means that 95% of cars were travelling at 60km or below. With respect to warrants, the purpose of stop signs is to deal with the right-of-way of traffic and stated that when there is an equal amount of traffic coming of both streets, all-way stops are warranted. Staff have concerns with using them when the traffic is not warranted as studies show that drivers will learn that there is no traffic coming from side streets and will roll through the stop. A pedestrian would be expecting the vehicle to stop.

The Director advised that a report will be coming to the next ITS Subcommittee meeting regarding pedestrian crossovers as a different way of dealing with pedestrian crossings. They are pedestrian activated and are something new the Province has allowed. There will need to be public education as this would be something new for drivers to get used to.

In response to how and when they are used, the Director advised that they would be used in areas of high use pedestrian crossings.

The Chair referenced a study done by the Health Unit regarding pedestrian infrastructure around Romeo School, during which 12 cars were counted doing rolling stops and 12 groups of children were prevented from crossing when they had the right of way.

Ms. Dufour asked whether there were any short term solutions, noting that they first brought this matter forward in October 2018.

In response to questions, it was stated that there is a crossing guard located on Douro Street and that the type of pedestrian crossovers is dependent on the volume of traffic and number of pedestrians.

A request was made for the Director to provide the number of cars required to warrant a 4-way stop at the March 25, 2019 ITS Committee meeting.

Motion by Councillor Gaffney

Sub-committee Recommendation: THAT the City use the portable speed display sign on Douro Street at various locations and intervals throughout the year.

A question was raised regarding consideration of a pedestrian crossing. The Director suggested that would be a separate motion and a report on the matter is forthcoming. With respect to evaluating how effective the portable speed sign is, the Director advised that the sign can capture data. It has been ordered but has not yet arrived.

The Chair called the question on the motion on the floor. **Carried**

Motion by Councillor Burbach

Sub-committee Recommendation: THAT staff look into a blanket 40km speed limit in the City of Stratford, reach out to stakeholders and report back to Sub-committee.

Carried

The Chair advised that notice would be provided to the residents in the gallery when the pedestrian crosswalk report is listed.

5. Report of the Manager of Environmental Services

5.1 2018 Water Summary Report (ITS19-006)

Staff Recommendation: THAT the 2018 Water Summary Report be received for information.

Sub-committee Discussion: The Manager of Environmental Services reviewed the staff report, noting there is a requirement for a Water Summary Report to be presented to members of Council by March 31st. The Annual Water Quality Report requirement is to list that report on the City's website by February 28.

The report is broken down into three separate components: how we perform as an operating authority under the requirements of the Safe Drinking Water Act, performance under our municipal drinking water licencing program and how the system is performing from a hydro-electric standpoint. We are currently operating at 25% capacity.

Five non-compliances were recorded, four of which took place in 2017 and have been reported to Council. One took place in 2018 and details can be found in the report. There was no risk to public health at any time.

In 2018, there were no non-conformances identified in the internal or external audits completed on the drinking water system.

With respect to capacity, there were no exceedances in 2018.

In response to a question regarding training for new councillors, the Manager advised that there is a standard of care training course for new councillors or municipal officials. It is a 3 hour course.

Motion by Councillor Ingram

Sub-committee Recommendation: THAT the 2018 Water Summary Report be received for information.

Carried

A concern was raised with regard to the levels of fluoride in the water being above acceptable levels. There is a recommendation from the Government of Canada that water with high levels of fluoride not be used to prepare baby formula.

Motion by Councillor Sebben

Sub-committee Recommendation: THAT staff develop and implement a plan, in consultation with the Health Unit, to

increase public notice about possible risks regarding fluoride in the City's water, particularly to new parents.

Carried

The Manager advised that fluoride is naturally occurring in the City's website and public health is notified of exceedances in national allowable concentration levels. In past years, information has been provided on an annual basis in municipal billing for water and wastewater. It had been missed in 2018 but staff will continue that notification in 2019.

With respect to the possibility of reducing fluoride levels in the water, the Manager advised that there is no practical treatment for the removal of fluoride.

6. Report of the Project Engineer

6.1 Abandonment of a Portion of the Finnegan Municipal Drain and McFarlane Municipal Drain within City Limits (ITS19-007)

Staff Recommendation: THAT the City of Stratford begin the process to abandon the portion of the Finnegan Municipal Drain that lies within the proposed development owned by Valleyview Heights (St. Jacobs) Ltd. and extends to the south side of Huron Street;

AND THAT the City of Stratford begin the process to abandon the portion of the McFarlane Municipal Drain that lies within the proposed development owned by Valleyview Heights (St. Jacobs) Ltd.

Sub-committee Discussion: The Project Engineer reviewed the highlights of the staff report, explaining that municipal drains are drainage infrastructure used to provide sufficient outlet to various users, particularly farm drainage. It involves the City when farm drainage comes within City limits.

The proposed Valleyview subdivision has two drains flowing through it. The applicant requires these drains to be abandoned to develop the site. This process is largely being facilitated through the developer. If Council approval is given to abandon the drains, staff will give notice to the afflicted landowners. There is an appeal period for the owners to object,

however, it is not anticipated as there will be sufficient outlet maintained.

Clarification was given regarding the draft plan of subdivision that only the highlighted section is being abandoned. What is upstream will remain.

Motion by Councillor Burbach

Sub-committee Recommendation: THAT the City of Stratford begin the process to abandon the portion of the Finnegan Municipal Drain that lies within the proposed development owned by Valleyview Heights (St. Jacobs) Ltd. and extends to the south side of Huron Street;

AND THAT the City of Stratford begin the process to abandon the portion of the McFarlane Municipal Drain that lies within the proposed development owned by Valleyview Heights (St. Jacobs) Ltd.

Carried

6.2 St. Vincent Street South – Watermain Replacement Project Phase 2 (ITS19-011)

Staff Recommendation: THAT Council receive for information the description of the proposed design for St. Vincent Street South Watermain Replacement Phase 2 Project;

THAT Council receive for information the comments from the public open house conducted on January 16, 2019;

AND THAT Council approve the design for St. Vincent Street South Watermain Replacement Phase 2 Project for 2019 construction subject to funding in the 2019 budget.

Sub-committee Discussion: The Project Engineer reviewed the staff report, noting that the driving factor behind the reconstruction is watermain breaks that have been occurring on the street since 1990. While the road is open, sanitary and storm spot repair will be completed in the sections that are failing. There is potential for installation of a sidewalk and/or pedestrian crossover, subject to a Council decision on the local improvement process and available funds.

The Project Engineer referred to the AAC and ATAC recommendations listed in the report and staff's comments on those recommendations.

It was noted by a Sub-committee member that Community Services is looking to do a community-wide bench program and requested that if benches are installed as part of this project, that the benches all match across the City.

Motion by Councillor Gaffney

Sub-committee Recommendation: THAT Council receive for information the description of the proposed design for St. Vincent Street South Watermain Replacement Phase 2 Project;

THAT Council receive for information the comments from the public open house conducted on January 16, 2019;

AND THAT Council approve the design for St. Vincent Street South Watermain Replacement Phase 2 Project for 2019 construction subject to funding in the 2019 budget.

Carried

7. Report of the Fire Chief

7.1 2019 Fire Dispatching Agreements (ITS19-012)

Staff Recommendation: THAT Council approve the extensions and renewals for Fire Dispatching Services with Perth East, West Perth, North Perth, St Marys/Perth South, Goderich, Huron East, and Central Huron/Bluewater

AND THAT the Mayor and City Clerk be authorized to execute the renewal.

Sub-committee Discussion: The Fire Chief advised that this report is regarding renewal of agreements for the majority of fire dispatching the City provides in Perth and Huron Counties. After discussions, the municipalities have requested to continue the partnerships for multiple years. These agreements will generate \$116,768.35 in revenue for 2019.

In response to why the renewals are for varying lengths of time, the Fire

Chief advised that each agreement is discussed separately with the municipality. The City has made all partners aware that they are researching upgrading components of the dispatch system and some municipalities have chosen shorter terms and are keeping an eye on how that will progress.

Motion by Councillor Ingram

Sub-committee Recommendation: THAT Council approve the extensions and renewals for Fire Dispatching Services with Perth East, West Perth, North Perth, St Marys/Perth South, Goderich, Huron East, and Central Huron/Bluewater

AND THAT the Mayor and City Clerk be authorized to execute the renewals.

Carried

8. Report of the Deputy Clerk

8.1 2019 Housekeeping and Update of Traffic and Parking By-law 159-2008 (ITS19-010)

Staff Recommendations: THAT the housekeeping amendments to Traffic and Parking By-law 159-2008 be approved as follows:

All areas noting "City of Stratford" updated to read "The Corporation of the City of Stratford";

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"Market Place" updated to "Market Square" where appropriate;

All references related to the Kiwanis Community Centre removed;

Schedule 3 has been deleted as currently in the City of Stratford no Mobility Bus specific stops exist;

Schedule 6, Angle Parking Only, has been updated for Market Place as this type of parking only exists on the south side of Market Place;

Schedule 8, Prohibited Turns, has been updated to remove the reference to the Kiwanis Community Centre and left turns southbound off Romeo Street onto Devon Street as a resolution was passed in 2001 in this regard;

Schedule 16 and 17, 30 Minutes Metered Zones and 4 Hour Metered Zones respectively, have been updated to reflect current status of each of these zones;

Schedule 22 has been updated to remove the Kiwanis Community Centre and Woolworth Co. as these are no longer City enforced parking spaces;

Section 83 has been updated to include that "no refunds shall be granted" when an excess amount of coins are deposited into a parking meter or Pay by Plate machine.

Sub-committee Discussion: The Deputy Clerk stated that the changes to the Traffic and Parking by-law are relatively minor and noted that two recommendations regarding updates to Schedule 1 were omitted from the staff recommendation and asked that they be included.

With respect to Schedule 22, a Sub-committee member suggested that in past years, the County of Perth approached the City and requested to take over the whole parking lot between the Shakespearean Gardens and the Court and Registry Office and at that time, City Council advised that they were not interested. It was noted that it appears that the County has taken over all of the spots and all are signed for the County or LRO. It was asked whether the City has given control of the lot to the County.

The Deputy Clerk stated that a fulsome answer could be provided at Committee. Sketches of the lots were also requested.

Motion by Councillor Ingram

Staff Recommendations: THAT the housekeeping amendments to Traffic and Parking By-law 159-2008 be approved as follows:

All areas noting "City of Stratford" updated to read "The Corporation of the City of Stratford";

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Section 83 has been updated to include that “no refunds shall be granted” when an excess amount of coins are deposited into a parking meter or Pay by Plate machine.

Carried

9. Report of the City Clerk

9.1 Amending the Terms of Reference for the Active Transportation Advisory Committee (ITS19-009)

Staff Recommendation: THAT the Active Transportation Advisory Committee Terms of Reference be amended to include a representative from Cycle Stratford as a voting member.

Sub-committee Discussion: The Deputy Clerk advised that a request was made to include a position for a Cycle Stratford member on the Active Transportation Advisory Committee and staff have recommended that the Terms of Reference first be amended prior to seeking a nominee from Cycle Stratford.

In response to whether the ATAC is aware of this request, the Chair, who was Chair of ATAC previously, advised that Cycle Stratford is quite active at the ATAC meetings. ATAC asked for Cycle Stratford to have a voting member.

Motion by Councillor Ingram

Sub-committee Recommendation: THAT the Active Transportation Advisory Committee Terms of Reference be amended to include a representative from Cycle Stratford as a voting member.

Carried

10. Capital Project Update

Sub-committee Discussion: Engineering provided a verbal update on the status of various engineering capital projects as follows:

Staff are waiting for the 2019 budget to be approved prior to going to tender on projects.

Quinlan Pumping Station is on track to be operational by September 2019.

Asphalt Resurfacing will be completed on O'Loane Avenue from Dannecker to Lorne Avenue.

The Project Update in its entirety will be attached to the March 25, 2019 ITS Committee agenda.

It was noted by Sub-committee that the UTRCA has baskets at the end of James Street waiting to be installed on the North Shore. A concern was raised that the UTRCA may be placing these baskets in a way that might interfere with repairing or replacing the footbridge. The Director advised that he would follow up with staff.

With respect to the last item on the update - Material Testing and Geotechnical Services, a question was raised regarding it is for. The Director stated that staff have a multi-year program in which they use geo-techs to do boreholes to determine the material they will encounter in paving or reconstruction projects. Material testing is done during asphalt works for quality control to ensure that the City is getting the asphalt and concrete that was ordered.

It was stated that the BIA is requesting that the bridge in the Shakespearean Gardens to the island, which was deemed unsafe last year, be advanced from the fall to the spring to be complete for the tourist season. The Director advised

he would talk to staff, but noted that all projects are on hold until the budget is approved.

11. Advisory Committee/Outside Board Minutes

The following Advisory Committee/Outside Board minutes were provided for the information of Sub-committee:

Energy and Environment Committee minutes of December 13, 2018 and January 10, 2019

Accessibility Advisory Committee minutes of December 4, 2018 and January 8, 2019

12. Next Sub-committee Meeting

The next Infrastructure, Transportation and Safety Sub-committee meeting is March 27, 2019 at 4:30 p.m. in the Council Chamber, City Hall.

13. Adjournment

Motion by Councillor Burbach

Sub-committee Decision: THAT the Infrastructure, Transportation and Safety Sub-committee meeting adjourn.

Carried

Meeting Start Time: 4:31 pm

Meeting End Time: 5:42 pm



MANAGEMENT REPORT

Date: February 27, 2019
To: Infrastructure, Transportation and Safety Sub-committee
From: Ed Dujlovic, Director of Infrastructure and Development Services
Report#: ITS19-008
Attachments: None

Title: Douro Street Traffic Concerns from Waterloo Street to Romeo Street South

Objective: To address traffic concerns on Douro Street from Waterloo Street to Romeo Street South.

Background: At the November 28, 2018 Infrastructure, Transportation and Safety Sub-Committee meeting, the following motion was passed:

THAT the matter of speeding and signage on Douro Street raised by Penny Dufour and Michael Lacoursiere be referred to Staff to review;

AND THAT a report be brought back to Infrastructure, Transportation and Safety Sub-committee.

Douro Street is classified as a collector road in the City's Official Plan. Between Waterloo Street and Front Street Douro Street has a width of 6.8 metres; from Front Street to Romeo Street South Douro Street is 7.3 metres wide; with sidewalk on both sides, no on street parking, and only one all-way stop located at Front Street.

Accident data provided by the Stratford Police for the section of Douro Street from Waterloo Street to Romeo Street South from the start of 2014 to September of 2018 shows that there have been 46 accidents with 26 of the 46 incidents occurring at the intersections of Douro Street and Waterloo Street and Douro Street and Romeo Street.

Previously, traffic counts and speed statistics have been collected on Douro Street. The following chart provides information on volumes and speeds measured.

Location on Douro between	Bay Street and Well Street	Trinity Street and King Street	Nile Street and Front Street	Waterloo Street and Nile Street
Date	July 2014	August 2016	August 2016	July 2014
Duration	1 day	7 day	5 day	1 day
Median	44.9 km/h	50.0 km/h	45.5 km/h	46.3 km/h
95 percentile	53.9 km/h	60.4 km/h	55.6 km/h	55.9 km/h
Max speed	80.7 km/h	90.8 km/h	85.7 km/h	80.7 km/h
Vehicles/day	5512	4562	4402	5394
Vehicles over 60 km/h per day	81	251	57	38

It has been suggested that additional stop signs at various intersections be installed and that the posted speed be reduced to 40km/h.

Analysis: As indicated, Douro Street is classified as a collector road and does carry a higher volume of traffic than a local street. It provides a connection to the City's downtown to the industrial/commercial area at the east end of the City.

It has been suggested that all-way stops be installed at several of the intersections along Douro Street to reduce the speed of traffic. The purpose of all-way stops is to control right-of-way conflicts. Other than the Front Street and Douro Street intersection, there are no other intersections along Douro Street between Waterloo Street and Romeo Street South that justify the installation of an all-way stop.

At a recent Zero Vision workshop attended by City staff, the subject of using stop signs to calm traffic was discussed. The panel rejected this method of traffic calming. Factors that have contributed to this position are:

- increase the risk of rear-end crashes;
- worsen delays at adjacent intersections by causing traffic to leave the intersection equally spaced;
- increase noise to neighbouring properties;
- increase speed away from the intersections;
- reduce respect for stop signs when drivers perceive a stop to be unnecessary in the absence of conflicting traffic; accordingly,
- this results in a decrease to the safety of pedestrians at the intersection.

If additional stops were to be introduced, this may have the unintended consequence of diverting traffic to other nearby streets.

It was also suggested that the speed limit be reduced to 40km/h. The following chart provides information on volumes and speeds measured for roads in Stratford posted at 40km/h.

	Mornington Street between James Street and Glendon Drive	West Gore Street between St. Vincent Street and John Street	John Street between West Gore Street and Cambria Street
Date	June 2014	July 2014	August 2014
Duration	1 day	1 day	1 day
Median	53.7 km/h	46.9 km/h	44.9 km/h
95 percentile	64.7 km/h	56.3 km/h	54.3 km/h
Max speed	118.2 km/h	69.1 km/h	72.2 km/h
Vehicles/day	8346	5144	5870
Vehicles over 60 km/h per day	1536	83	57

The majority of the results are similar to Douro Street. What the data indicates is that posting a lower speed limit does not reduce the median speed of traffic.

The City is awaiting the delivery of a new portable speed display sign. City staff intends to use the sign throughout the City in response to concerns that have been raised in regard to speeds on local streets. Studies have shown that speed display signs can be effective in reducing operating speeds in the long term; the greatest speed reductions are gained shortly after a speed display sign is installed. Permitting permanent installations may lead to a proliferation of speed display signs which could lessen the visual impact of the signs where they are needed most. To maximize effectiveness, speed display signs should only be used on a temporary basis at locations where they are most needed.

Financial Impact: None at this time.

Staff Recommendation: **THAT the City use the portable speed display sign on Douro Street at various locations and intervals throughout the year.**

Ed Dujlovic, Director of Infrastructure and Development Services

Rob Horne

Rob Horne, Chief Administrative Officer



MANAGEMENT REPORT

Date: February 27, 2019
To: Infrastructure, Transportation & Safety Sub-committee
From: Mike Mortimer, Manager of Environmental Services
Report#: ITS19-006
Attachments: 2018 Water Summary Report

Title: 2018 Water Summary Report

Objective: To present the 2018 Water Summary Report to members of Council as per Ontario Regulation 170/03.

Background: The owner of a drinking water system shall ensure that, as per Ontario Regulation 170 (O.Reg170/03), a Water Summary Report is prepared no later than March 31 of the following year and presented to members of Municipal Council.

The Annual Water Quality Report regulatory requirement is to have the report available to the public by February 28 of each year. The report will be found on the City of Stratford website by this date.

Analysis: This 2018 Water Summary Report serves as a comprehensive review of the performance of the drinking water system as it relates to regulations and criteria that fall under the municipal drinking water licensing program. It has been prepared in accordance with O. Reg. 170/03.

Overall, there were five non-compliances and two adverse water quality incidents included in the Summary Report. The breakdown is as follows:

There were four non-compliances identified during the inspection performed by the Ministry of Environment, Conservation, and Parks (MECP). All four non-compliances occurred in 2017 and have been previously communicated to Council, most recently during a Management Review in December 2018. However, they must be included again in the current report as they were not formally identified until the 2018 MECP inspection.

There was one non-compliance that was self-reported by the City of Stratford in 2018. Details on the non-compliance can be found on page nine of the 2018 Water Summary Report. Corrective action has been identified and conducted; and public health was not at risk due to the issue.

There were two adverse water quality incidents reported in 2018 and these were for exceedances of Fluoride and Sodium, respectively. Both occur naturally in the City of Stratford drinking water and there is no further action required.

There are no other issues or concerns noted in the 2018 Water Summary Report. All other performance requirements have been met.

Once received and approved by Council, the Report will be posted on the City of Stratford website and will be available, in hard copy form, at the City Annex, Infrastructure and Development Services, 82 Erie Street, 3rd Floor.

Financial Impact: The yearly operating and capital budgets have been developed to ensure that the necessary resources are available to meet the requirements of the Acts and Regulations. Potentially, a financial impact could occur if requirements of the Acts and Regulations are not met, resulting in non-compliance penalties.

Staff Recommendation: THAT the 2018 Water Summary Report be received for information.



Mike Mortimer, Manager of Environmental Services



Ed Dujlovic, Director of Infrastructure and Development Services



Rob Horne, Chief Administrative Officer



The City of Stratford
Water Distribution and Supply



Summary Report
2018

City of Stratford Members of Council

March 2019

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2018 SUMMARY REPORT

1.0 OVERVIEW AND BACKGROUND

Safe Drinking Water Act

Ontario Regulation 170/03, Schedule 22-2, requires that owners of municipal drinking water systems prepare a summary report and present this report to the members of Municipal Council by March 31 of each year. The report is prepared for the previous calendar year, and the following criteria must be included as per the regulation:

- a) List the requirements of the Act, the regulations, the system's approval, drinking water works permit, municipal drinking water licence, and any order applicable to the system that was not met at any time during the period covered by the report.
- b) For each requirement referred to in clause (a) that was not met specify the duration of the failure and the measures that were taken to correct the failure.
- c) A summary of the quantities and flow rates of the water supplied during the period covered by the report, including monthly average and maximum daily flows.
- d) A comparison of the summary referred to in (c) to the rated capacity and flow rates approved by the system's approval, drinking water works permit or municipal drinking water licence.

This Summary Report also serves as a comprehensive review of the performance of the drinking water system as it relates to regulations and criteria that fall under the municipal drinking water licensing program.

Municipal Drinking Water Licensing Program

A Municipal Drinking Water License (MDWL) is required to operate the drinking water system. The Municipal Drinking Water License (# 074-101 - Issue Number 4) is valid until June 24, 2020. A copy of this license can be viewed at 82 Erie Street, 3rd Floor Engineering.

Five requirements must be achieved to obtain a Municipal Drinking Water License.

- A valid Drinking Water Works Permit
- A valid Permit to Take Water for each source
- An Operational Plan
- Must have an Accredited Operating Authority
- A Financial Plan approved by City Council

2018 SUMMARY REPORT

Drinking Water Works Permit (#074-201 – Issue 3)

The Drinking Water Works Permit (Issue Number 3) was issued in December of 2016 and is valid until June 24, 2020. A copy of this Permit can be viewed at 82 Erie Street, 3rd Floor Engineering.

Permit to Take Water (# 6661-77DL9X)

The Permit to Take Water (PTTW) expires on February 15, 2027, and includes water taking information and recordkeeping requirements for 11 production wells and several monitoring wells.

Operational Plan

An Operating Authority must establish and maintain a Quality Management System (QMS) to become accredited. This QMS is documented in an Operational Plan which must be accepted by the Ministry of Environment and Climate Change. The Operational Plan contains 21 elements and numerous appendices and tables and is reviewed and amended on a continuous basis. The City of Stratford Operational Plan can be viewed at 82 Erie Street, 3rd Floor Engineering.

Accredited Operating Authority

The Safe Drinking Water Act, 2002 requires Owners and Operating Authorities of municipal residential drinking water systems to have an accredited Operating Authority. There are specified minimum requirements that must be met to become accredited by a third party Accreditation Body.

The Certificate of Accreditation expires on May 1, 2019, and an audit will be scheduled in 2019 prior to this date.

Financial Plan

A Water and Wastewater Rate Study was completed by Watson and Associates in 2014 for the City of Stratford and meets the requirements of the Municipal Drinking Water Licensing Program. This study was sent to the Ontario Ministry of Municipal Affairs and Housing in 2015. An updated Financial Plan will be undertaken in 2019.

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2.0 HEALTH-RELATED NOTIFICATIONS – BOIL WATER ADVISORIES (BWA) / DRINKING WATER ADVISORIES (DWA)

The City of Stratford, in collaboration with the Perth County District Health Unit, ensures a safe water supply. There were no BWA or DWA issued during 2018.

3.0 REGULATORY COMPLIANCE

Regulations & Documents

All municipal owned and operated water systems are governed under the Safe Drinking Water Act, 2002, Ontario Water Resources Act (OWRA), and associated regulations. The following regulations and associated standards and documents are all applicable, and most relevant, to the compliant operation of the City of Stratford Drinking Water system:

- Ontario Regulation 170/03
- Ontario Regulation 169/03
- Ontario Regulation 128/04
- Wells Regulation 903 (OWRA)
- Drinking Water Quality Management Standard
- Municipal Drinking Water License & Drinking Water Works Permit

Ontario Regulation 170/03

This regulation includes requirements for:

- Sampling and analytical testing (microbiological and chemical)
- Adverse incident reporting
- Corrective actions
- Continuous water quality monitoring

Supporting documents include:

- Watermain Disinfection Procedure
- Procedure for Disinfection of Drinking Water

Ontario Regulation 169/03

This regulation includes requirements for:

- Water Quality Standards

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Ontario Regulation 128/04

This regulation includes requirements for:

- Classifications of Drinking Water Systems
- Certifications of Operators
- Responsibilities of Operators
- Proper record keeping of the drinking water system

Wells Regulation 903

This regulation includes requirements for:

- Well maintenance
- Well specifications

Drinking Water Quality Management Standard (DWQMS)

This Standard specifies:

- Minimum requirements for the Quality Management System to allow for the accreditation of the Operating Authority

Municipal Drinking Water License

This document includes requirements for:

- Specific conditions / testing / monitoring
- Flow limits through the treatment system
- Regulatory relief conditions
- Operations & Maintenance manual criteria

Drinking Water Works Permit License

This document includes criteria for:

- Making alterations to the system
- References supporting documentation for Watermain Disinfection practices

2018 SUMMARY REPORT

Non-Compliances and Adverse Water Quality

2018 Ministry of Environment, Conservation and Parks (MECP)

On an annual basis, the MECP inspects the drinking water system. The MECP drinking water system inspections focus on compliance with the Safe Drinking Water Act, related regulations, and other documents, as referenced above.

Findings

The last inspection report was finalized in March of 2018. The following non-compliances were identified in the report.

Date	Description	Non-Compliance Reference	Corrective Action Plan
March 2017	Testing for Haloacetic Acids not conducted in the first quarter of 2017.	Schedules 13-6 and 13-6.1 of O. Reg. 170/03.	New sampling requirement starting in January 2017 was missed. Added to sampling schedule.
April 2017	Lead program testing (pH and alkalinity only) not conducted in the period of December 2016 to April 2017.	Schedule 15.1 of O. Reg. 170/03.	Scheduling of sampling is now a reminder on email. Root Cause Analysis performed.
July & August 2017	Records did not confirm that the water treatment equipment that provides chlorination for secondary disinfection purposes was operated so that all times and all locations in the distribution system the chlorine residual was never less than 0.05 mg/L free.	Schedule 1-2(2) of O. Reg. 170/03.	Water Modeling has confirmed that chlorine residuals are directly related to localized distribution factors and not treatment related. Increased flushing is the corrective action.
October 2017	The secondary disinfectant residual (chlorine) was not measured as required for the distribution system.	Schedule 7 of O. Reg 170/03	Chlorine analyzer installed at Dufferin Water Tower allows for continuous monitoring and satisfies Schedule 7 requirements.

2018 SUMMARY REPORT

2018 Non-Compliances

An operating authority is self-regulated to identify any non-compliance issues under the Safe Drinking Water Act, Municipal Drinking Water License, Drinking Water Works Permit, Ontario Water Resources Act and any supporting documentation.

Findings

There was one non-compliance identified in 2018 outside of the MECP inspection report. This non-compliance was related to the MECP Watermain Disinfection Procedure during the commissioning of a watermain. There was no health related risk with the non-compliance.

Date	Description	Non-Compliance Reference	Corrective Action Plan
November 12, 2018	Disinfection procedure was not followed as per Table 1 of the procedure.	MECP - Watermain Disinfection Procedure	Review with staff at staff meeting on November 28, 2018.

Details

As per the Watermain Disinfection Procedure, during watermain commissioning, the initial chlorine chlorination must be greater than 25 mg/L during the disinfection process. After a minimum of 24 hours, the chlorine concentration cannot drop more than 40% in the undisturbed main.

The original chlorine concentration was 99 mg/L (>25 mg/L) and 69 hours (>24 hours) later, the concentration was 45 mg/L, a drop of more than 40%. It is reasonable to conclude that had the concentration been measured after 24 hours, the drop would have been within the required range but in the absence of such measurement, this result is deemed non complaint as the watermain was put into service without re-starting the disinfection process as per the procedure.

All bacteriological results were satisfactory confirming that there was no risk to public health with this non-compliance.

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Adverse Water Quality Incidents

Any adverse water quality incidents, as per Ontario Regulation 170/03, are summarized in the City of Stratford Annual Water Quality Report. This report is found on the City of Stratford website or can be viewed at 82 Erie Street, 3rd Floor Engineering.

It should be noted that water quality exceedances for Fluoride and Sodium were observed in samples taken in 2018 and reporting was required for these exceedances. For both parameters, a result exceeding the concentration in the Ontario Drinking Water Standards is only required to be reported, and corrective actions are taken, if it has been 57 months since the last report. In 2018, the 57 month requirement was met and the results were reported accordingly.

The next reporting requirement for Fluoride, for all treated entry locations, is June 12, 2023.

The next reporting requirement for Sodium, for all treated entry locations, is March 12, 2023.

4.0 DWQMS & MUNICIPAL DRINKING WATER LICENSING PROGRAM

Third Party Audit and Accreditation

On an annual basis, a third party accreditation authority conducts an audit to determine whether the Quality Management System conforms to the requirements of the Ontario Ministry of the Environment's Drinking Water Quality Management Standard (DWQMS).

On September 10, 2018, SAI Global completed a surveillance audit, and there were no non-conformances identified. All findings were included in the Management Review.

Management Review

As per the DWQMS, an annual Management Review is to be conducted, and findings conveyed to the Owner. A Management Review was conducted on August 16, 2018. The review included findings from the internal and external

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audits, MECP inspections and other prescribed items. Council received the report for information on December 17, 2018.

Internal Audit

As per the DWQMS, an internal audit is to be conducted once per year. On May 16, 2018, an internal audit was conducted by qualified city staff. There were no non-conformances identified. All findings were included in the Management Review.

Infrastructure Review

As per the DWQMS (Elements 14 and 15), an annual Infrastructure Review is to be conducted to monitor the effectiveness of the Operating Authority's infrastructure maintenance, rehabilitation, and renewal programs. The programs and any updates are to be conveyed to the Owner.

Currently, there are multiple facets of maintenance programs for the City Stratford Water Distribution and Supply system including well maintenance, preventative maintenance programs for the distribution system, and water quality maintenance programs.

Rehabilitation and renewal programs are normally in conjunction with Capital planning, when practical. Significant water distribution and supply rehabilitation and renewal projects, which occurred in 2018, are summarized in the City of Stratford Annual Water Quality Report. This report is found on the City of Stratford website or can be viewed at 82 Erie Street, 3rd Floor Engineering.

The 2018 Infrastructure Review will be undertaken in spring of 2019.

5.0 HYDRAULIC PERFORMANCE

Production Wells and Treated Flows

There were no flow exceedances of the Permit to Take Water or Municipal Drinking Water License in 2018.

The tables contained within APPENDIX A summarize the flow rates for 2018, including Municipal Drinking Water License Schedule C flow limits, treated water

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monthly and average daily volumes, and raw water instantaneous flow rate maximums.

Monitoring Wells

As per section 4.2 (4) of the Permit to Take Water, all data collected under the monitoring well program shall be analyzed, interpreted, and summarized in an annual report by a qualified person. The 2017 final report was prepared by Lotowater Technical Services Inc. on December 31, 2018, and can be viewed at 82 Erie Street, 3rd Floor Engineering.

General comments include:

- There have been no reported negative impacts or interference effects from the city well pumping over the last 10+ years.
- In 2017 aquifer levels fluctuated between 2-6m depending on the time of season and well location.
- Since 2006, levels in the deep monitoring wells have recovered approximately 5 meters. This is primarily attributed to the decrease in overall pumping.
- The current water taking is sustainable and not having any negative effects on other wells or the environment.

The 2018 report is expected to be completed in the summer of 2019.

APPENDIX 'A' - TREATED WATER FLOW DATA

APPENDIX 'A' – TREATED WATER FLOW DATA

Chestnut Street Well and Pumphouse			
	Raw Peak Flow Rate (Max = 2500 L/min)	Treated Water (MDWL Limit = 3600 m ³ /day)	Monthly Average (m ³ /day)
January	1458	1332	704
February	1464	915	650
March	1463	793	645
April	1462	902	670
May	1461	1240	822
June	1447	1192	921
July	1442	1211	1015
August	1440	1033	887
September	1440	1051	875
October	1442	915	746
November	1449	833	333
December	43	0	0
Average			689
Maximum	1464	1240	

Mornington Street Well and Pumphouse			
	Raw Peak Flow Rate (Max = 3410 L/min)	Treated Water (MDWL Limit = 4910 m ³ /day)	Monthly Average (m ³ /day)
January	2030	1964	324
February	2041	1963	321
March	2043	426	239
April	2032	162	130
May	2	0	0
June	2095	0	0
July	2804	847	359
August	2859	1560	286
September	2727	319	207
October	2868	3245	326
November	2885	498	237
December	2880	392	214
Average			220
Maximum	2885	3245	

APPENDIX 'A' – TREATED WATER FLOW DATA

Lorne Avenue Well and Pumphouse			
	Raw Peak Flow Rate (Max = 1370 L/min)	Treated Water (MDWL Limit = 1973 m ³ /day)	Monthly Average (m ³ /day)
January	1023	170	99
February	1019	1430	252
March	1018	220	110
April	1025	1440	220
May	1022	690	123
June	1019	310	97
July	1003	300	111
August	1003	404	97
September	1012	180	95
October	1008	180	108
November	1013	370	107
December	1021	180	98
Average			126
Maximum	1025	1440	

Dunn Road Well and Pumphouse			
	Raw Peak Flow Rate (Max = 5000 L/min)	Treated Water (MDWL Limit = 7200 m ³ /day)	Monthly Average (m ³ /day)
January	2600	2940	1304
February	2467	2550	1263
March	2509	5910	1307
April	2439	1860	1141
May	2474	2960	1604
June	2315	2870	1783
July	2239	2250	1614
August	2318	2710	1323
September	2308	1670	1259
October	4570	1460	1063
November	2544	1450	1065
December	2468	2980	1180
Average			1326
Maximum	4570	5910	

APPENDIX 'A' – TREATED WATER FLOW DATA

O'Loane Avenue Well and Pumphouse			
	Raw Peak Flow Rate (Max = 3406 L/min)	Treated Water (MDWL Limit = 4905 m ³ /day)	Monthly Average (m ³ /day)
January	2996	2860	1572
February	2996	1890	1431
March	2996	1760	1412
April	3012	2490	1553
May	2996	2680	1915
June	2980	2410	1987
July	2965	2770	2037
August	2965	2060	1692
September	2965	1980	1662
October	2980	1990	1398
November	2996	1920	1393
December	3012	1780	1379
Average			1619
Maximum	3012	2860	

Romeo Street Pumping Station			
	Raw Peak Flow Rate (see individual flow rates FW 1, 2, 3, 4, 6, 7)	Treated Water (MDWL Limit = 17012 m ³ /day)	Monthly Average (m ³ /day)
January		7374	5886
February		16990	6078
March		5976	5671
April		7763	5978
May		6886	6169
June		6811	6305
July		6858	6362
August		6637	6054
September		6571	6241
October		6219	5893
November		6259	5792
December		6198	5862
Average			6024
Maximum		16990	

APPENDIX 'A' – TREATED WATER FLOW DATA

Romeo Street Pumping Station Raw Peak Flow Rates – Field Wells 1,2,3,4,6,7 (PTTW allowable water taking is per individual field well)						
	FW1 (L/min)	FW2 (L/min)	FW3 (L/min)	FW4 (L/min)	FW6 (L/min)	FW7 (L/min)
January	955	940	864	968	2876	2322
February	954	942	875	977	2862	2293
March	962	956	877	968	2856	2315
April	970	942	876	967	2854	2305
May	970	946	880	968	2838	2304
June	973	958	875	965	2759	2288
July	968	961	868	977	2713	2275
August	979	949	831	978	2681	2271
September	1039	945	823	978	2624	2306
October	1043	969	817	984	2382	2283
November	1051	972	818	986	2515	2284
December	1062	972	827	991	2608	2272
Average						
Maximum	1062	972	880	991	2876	2322
Max Limit	1136	1136	1136	1136	3858	3410



MANAGEMENT REPORT

Date: February 20, 2019
To: Infrastructure, Transportation and Safety Sub-committee
From: John Paradis, Fire Chief
Report#: ITS19-012
Attachments: None

Title: 2019 Fire Dispatching Agreements

Objective: To consider approving the renewal of the Fire Dispatching Agreements Expiring at the end of 2018.

Background: The following municipalities have requested extensions/renewals of their current dispatching agreements:

1. Perth East – 2 years;
2. West Perth – 2 years;
3. North Perth – 2 years;
4. St Marys/Perth South – 2 years;
5. Central Huron/Bluewater – 2 years;
6. Goderich – 1 year; and
7. Huron East – 5 years

Analysis: Municipalities have expressed they are happy with the services provided by the Stratford Fire Department over the years but some are requesting short extensions while awaiting the possibility of any future upgrades to the current dispatching system.

Like the previous agreements, there is an inclusion that this agreement may be terminated on 90 days written notice given to either party.

Financial Impact: These dispatching agreements will generate \$116,768.35 plus HST in revenue for 2019.

The yearly dispatching fees for all extensions/renewals are calculated as follows:

2019 – 2018 end rate + CPI (2.29%) + HST (13%)

2020 – 2019 end rate + CPI (TBD) + HST
2021 – 2020 end rate + CPI (TBD) + HST
2022 – 2021 end rate + CPI (TBD) + HST
2023 – 2022 end rate + CPI (TBD) + HST

Staff Recommendation: THAT Council approve the extensions and renewals for Fire Dispatching Services with Perth East, West Perth, North Perth, St Marys/Perth South, Goderich, Huron East, and Central Huron/Bluewater

AND THAT the Mayor and City Clerk be authorized to execute the renewal.



John Paradis, Fire Chief



Rob Horne, Chief Administrative Officer



MANAGEMENT REPORT

Date: February 27, 2019
To: Infrastructure, Transportation and Safety Sub-committee
From: Taylor Crinklaw, Project Engineer
Report#: ITS19-007
Attachments: Finnegan and McFarlane Municipal Drain Map; Draft Plan of Subdivision – Valleyview Heights (St. Jacobs) Ltd.

Title: Abandonment of a Portion of the Finnegan Municipal Drain and McFarlane Municipal Drain within City Limits

Objective: To provide background on the reasoning to abandon a portion of the Finnegan Drain and the McFarlane Drain, and to confirm Council approval to proceed with abandonment of these municipal drains under the *Municipal Drainage Act*.

Background: Valleyview Heights (St. Jacobs) Ltd. is the owner of vacant lands located on the west side of O’Loane Avenue, immediately north of the at-grade rail crossing, on which a draft plan of subdivision is proposed. The Finnegan Municipal Drain and the McFarlane Municipal Drain cross this property and outlet on the east side of O’Loane Avenue into the Roadhouse Municipal Drain. In order to proceed to develop a subdivision on these lands, the drains need to be abandoned in order to construct the roads, lots, watermain and local sewers.

Analysis: The process of municipal drain abandonment is the responsibility of the developer for the portions of the Finnegan and McFarlane Municipal Drains contained within their property. The City is providing the developer assistance to ensure that the process is completed smoothly and without delay. The City proposes to give notice to all affected landowners of its intention to abandon the existing portions of the Finnegan Drain and McFarlane Drain crossing the developer’s property. If no landowners file an objection with the Clerk within 10 days of the notice, the City of Stratford may pass a By-law abandoning those drainage works, and thereafter, the municipality has no further obligation with respect to the municipal drain on the developer’s property. The developer will be responsible for designing and constructing a new local storm sewer. This will include a proper outlet for the upstream lands tributary to the Finnegan Drain and McFarlane Drain. This will mean that these drains will be provided the same or greater capacity than what is existing for the conveyance of stormwater. It should be noted that if there is a

notice requesting a report, the City must then appoint an engineer, under the provisions of the Drainage Act, to do a report to abandon the identified portions of the Finnegan Drain and the McFarlane Drain.

Financial Impact: There is no cost to the City, other than staff time, to send out the notice and pass a By-law to abandon the drain. If an objection is received within the time limit specified in the Act, the municipality will be responsible for paying for the cost of a report done under the Drainage Act. Those costs are recoverable as directed in the report, through assessment to the appropriate landowners, in a similar manner to taxes. The cost of a report is estimated to be \$5,000; however, it will be entirely dependent on whether or not any appeals are filed during the process. It is anticipated that the majority of the costs (perhaps 95%) would be assessed to the landowner requesting abandonment – the developer.

Staff Recommendation: THAT the City of Stratford begin the process to abandon the portion of the Finnegan Municipal Drain that lies within the proposed development owned by Valleyview Heights (St. Jacobs) Ltd. and extends to the south side of Huron Street;

AND THAT the City of Stratford begin the process to abandon the portion of the McFarlane Municipal Drain that lies within the proposed development owned by Valleyview Heights (St. Jacobs) Ltd.

Taylor Crinklaw, Project Engineer

Ed Dujlovic, Director of Infrastructure and Development Services

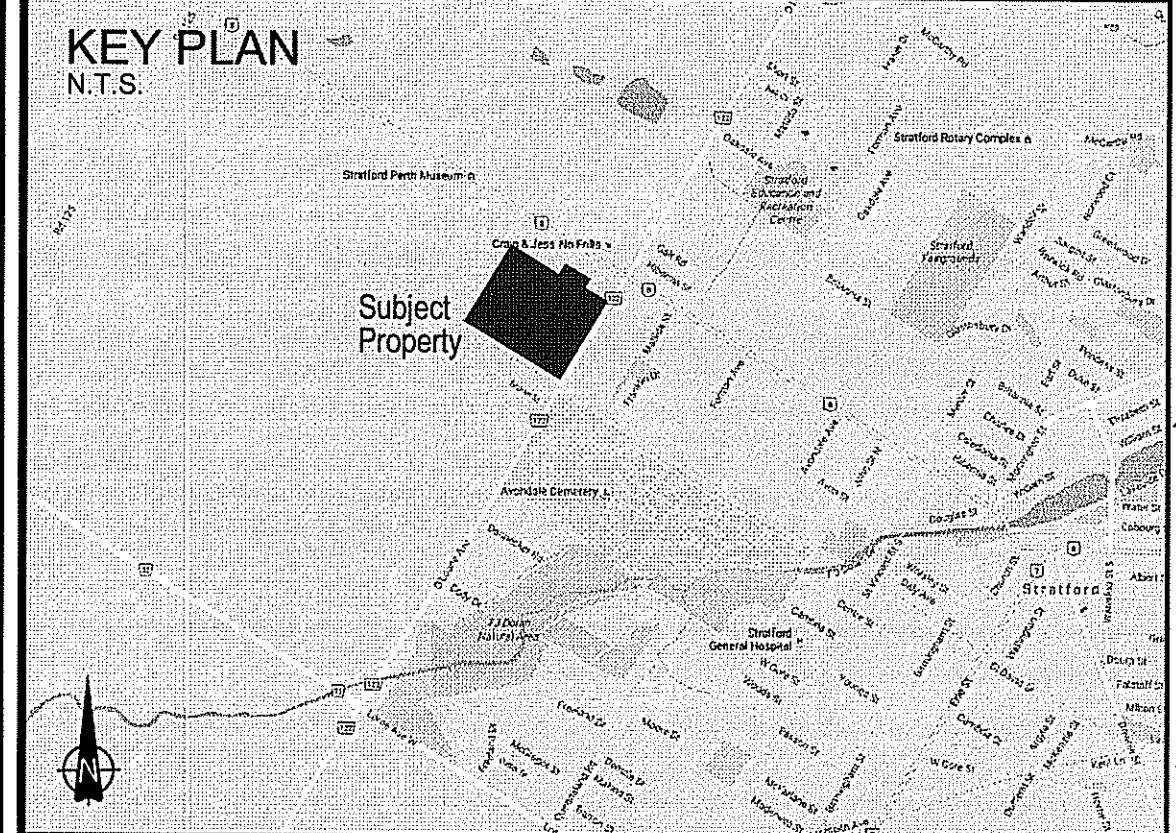
Rob Horne, Chief Administrative Officer

Finnegan and McFarlane Municipal Drains



Finnegan Drain

McFarlane Drain



3175-001 DRAFT APPROVED PLAN

DRAFT PLAN OF SUBDIVISION

Part of Lot 6
Concession 2
City of Stratford
County of Perth

LAND USE SCHEDULE

DESCRIPTION	LOTS/BLKS.	UNITS	AREA (ha.)
Single Detached Residential	13-102	90	4.15
Semi-Detached Residential	1-12	24	0.74
Street Townhouses	103-107	28	0.78
Multiple Residential	108, 109	82-123	3.05
Park	110		0.60
Stormwater Management	111		1.64
3m Walkway	112		0.02
0.3m Reserve	113-116		0.00
5m Road Widening	117		0.16
Roads			2.61
Totals		224-265	13.75

ADDITIONAL INFORMATION
(UNDER SECTION 51(17) OF THE PLANNING ACT)
INFORMATION REQUIRED BY CLAUSES a,b,c,d,e,f,g,j and l ARE AS SHOWN ON THE DRAFT PLAN.
h) Municipal Water Supply
i) Sandy Loam
k) All Sanitary and Storm Sewers As Required

OWNER'S CERTIFICATE
I AUTHORIZE THE GSP GROUP INC. TO PREPARE AND SUBMIT THIS DRAFT PLAN OF SUBDIVISION TO THE COUNTY OF PERTH.
[Signature] November 19, 2015
DATE
VALLEYVIEW HEIGHTS (ST. JACOBS) LTD.

SURVEYOR'S CERTIFICATE
I CERTIFY THAT THE BOUNDARIES OF THE LAND TO BE SUBDIVIDED AND THEIR RELATIONSHIP TO THE ADJACENT LANDS ARE CORRECTLY SHOWN.
[Signature] November 19, 2015
DATE
ERICH RUEB, O.L.S.

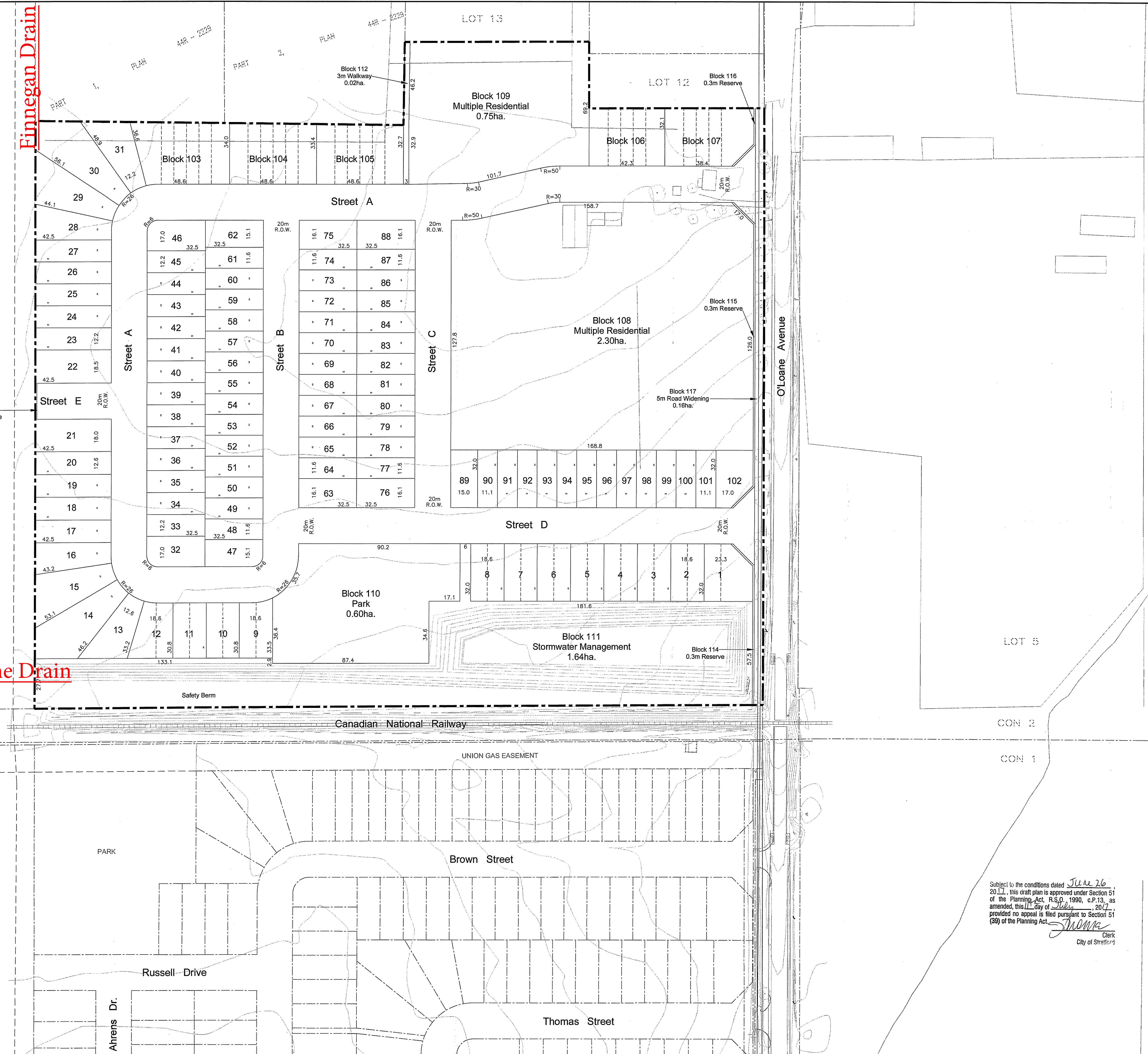
Ian Rawlings Consulting
Urban Planning & Development
PHONE 519-240-0083 EMAIL ian@ianrawlings.ca
616 Burning Bush Road, Waterloo, ON N2V 2A4

REVISIONS	
May 15, 2017	

PLANNING | URBAN DESIGN | LANDSCAPE ARCHITECTURE
gspgroup.ca

Date: September 27, 2016 Drawn By: S.L. Dwg. File Name: dp16144b.dwg
Scale: 1:1,000 metric Project No.: 16144.40

Subject to the conditions dated June 26, 2017, this draft plan is approved under Section 51 of the Planning Act, R.S.O. 1990, c.P.13, as amended, this 17 day of July, 2017, provided no appeal is filed pursuant to Section 51 (39) of the Planning Act.
[Signature]
Clerk
City of Stratford





MANAGEMENT REPORT

Date: February 27, 2019
To: Infrastructure, Transportation and Safety Sub-committee
From: Taylor Crinklaw, Project Engineer
Report#: ITS19-011
Attachments: St. Vincent Street South Open House Comments Summarization; Photos of St. Vincent Street South

Title: St. Vincent Street South – Watermain Replacement Project Phase 2

Objective: To review information on the watermain replacement design, to review the summary information on the public open house, and to accept the proposed design for construction.

Background: The construction proposed for 2019 is the second of three phases. The first phase started at Lorne Avenue and terminated at Patricia Road (north). The second phase continues from Patricia Road (north) and extends to Redford Crescent (north). The final phase is from Redford Crescent (north) to West Gore Street. The priority assigned to this project is based on the 33 main breaks endured since 1990.

The existing 1968 cast iron watermain has a poor performance record and is the driver for this project. The focus is to improve the water infrastructure by replacing the existing watermain with a 200 mm PVC watermain. The watermain is located within the road; several spot repairs are proposed for failing sections of sanitary and storm sewer. As a result, the road will undergo a full width reconstruction. Additional work, the subject of a separate report, includes addressing missing links of sidewalk and the possible installation of a Level 2 Pedestrian Crossover.

Analysis: The immediate need is the replacement of the 200 mm 1968 cast iron watermain which has experienced 33 breaks since 1990. It is to be replaced with a new 200 mm PVC watermain. Spot repairs to the sanitary and storm sewer system will also be completed in locations of significant deterioration.

The storm sewer system exceeds capacity during severe storm events. In attempt to economically reduce the impact of flooding, a dry detention pond is proposed at the

St. Vincent Street entrance of Redford Park. This pond is similar to the pond constructed in Marsh Pond Park in 2018, but on a smaller scale. The design is being finalized with approval already being received from the Board of Parks Management. The proposed watermain location requires the replacement of half the road. Since the remaining half of road is in poor condition, the entire road width is proposed to be reconstructed.

The Accessibility Advisory Committee (AAC) and the Active Transportation Advisory Committee (ATAC) were provided with plans for review and to solicit feedback. The only sidewalk work proposed in the design is for the repair of the existing sidewalk that would be damaged during construction. The design does show the provisional installation of sidewalk on the west side of St. Vincent Street where no sidewalk currently exists. The installation of this sidewalk is dependent on Council's decision regarding the Local Improvement process and available funding to complete the work.

If Council adopts the Engineering Division's recommendations to keep the Local Improvement process and not apply Local Improvement Charges for sidewalks on collector and arterial roads, then the Local Improvement process for sidewalks would not apply to this project as St. Vincent St. is classified as a collector road. A request would be made to Council to allocate \$54,000 from the proposed \$250,000 contained in the 2019 Capital Budget for implementation of the Bike and Pedestrian Master Plan. Without the funding, the sidewalk work may have to wait until 2021 when Phase 3 of the St. Vincent Street Watermain replacement project is constructed. If Council decides to maintain the current Local Improvement Charges for collector road sidewalks, then the missing sidewalk work could be included as part of Phase 3 scheduled for 2021 construction as a Local Improvement.

Comments raised by members of the ATAC committee include the desire to install a signed bike route as per the Bike and Pedestrian Master Plan. The existing road width for Phase 1 and 2 is 9.6 m, which has the space to implement a signed bike route. However, there are two main constraints that should change in order to make this a safe riding environment. First is the constriction from a 9.6 m road width to a 7.3 m road width on St. Vincent Street starting immediately north of Redford Crescent (north). Phase 3 proposed for 2021 plans to widen this section of road starting at Redford Crescent (north) up until West Gore Street. The second constraint is that parking is allowed on both sides of the road.

The recommended minimum travel lane width for a signed bicycle route is 4.0 m for a total road width of 8.0 m. In order to provide a signed bike route, parking should be prohibited on both sides of St. Vincent Street and have a minimum road width of 8.0 m from Lorne Avenue to West Gore Street. The Engineering Division proposes to discuss further the installation of a signed bike route and implementation of no parking on St. Vincent Street leading up to Phase 3 of the project that is scheduled for 2021.

Included in the submission to AAC and ATAC for review is the proposed installation of two rest areas, each having one bench and each being situated on a concrete pad. Both benches would be installed near the proposed Pedestrian Crossover, located adjacent to St.

Joseph's Elementary School and Redford Park. These benches are intended to provide a place to rest for people with reduced stamina. One bench is proposed on the east side where sidewalk already exists. One bench is proposed on the west side where there currently is no sidewalk. Both benches and concrete pads would connect directly to the proposed sidewalk. The installation of the bench on the west side of the street would only be installed if the sidewalk is installed. The proposed reconstruction work should be considered separate from the proposed Pedestrian Crossover, as it will be discussed specifically in a separate management report being brought forward to Council.

On January 2, 2019, a notice containing project information, the date, and the location of the Public Open House was hand delivered to all properties on St. Vincent Street South, between Patricia Road (north) and Redford Crescent (north). St. Vincent Street South contains a mixture of medium density residential and low density residential development. The owners of addresses that were identified as potential rental units were distributed notices via mail. A notice was also posted to the City Website notification page. The Engineering Division has also reached out to the principal at St. Joseph's Elementary School.

The Open House was held on Wednesday, January 16, 2019; in the City Hall Auditorium from 4:00 p.m. to 6:00 p.m. Attendees included a family and a Councillor. The questions raised by these individuals are outlined in the attached St. Vincent Street South Open House Comments Summarization. The questions focused on impacts to the school and traffic. In summary, construction is scheduled to start mid-June to reduce the impacts on the adjacent St. Joseph's Elementary School. Full closure is proposed for construction. When and where possible, the road would be opened to local traffic. Full closure is proposed to reduce construction duration and costs that would otherwise be incurred from staging the project.

Financial Impact: The proposed 2019 capital budget for this project is being funded as follows:

Federal Gas Tax	\$170,000
Water Reserve Fund	\$250,000
Storm Reserve Fund	\$340,000
2018 Carry Forward	\$265,035

Total available budget of \$1,025,035 subject to 2019 budget approval.

Staff Recommendation: THAT Council receive for information the description of the proposed design for St. Vincent Street South Watermain Replacement Phase 2 Project;

THAT Council receive for information the comments from the public open house conducted on January 16, 2019;

AND THAT Council approve the design for St. Vincent Street South Watermain Replacement Phase 2 Project for 2019 construction subject to funding in the 2019 budget.



Taylor Crinklaw, Project Engineer



Ed Dujlovic, Director of Infrastructure and Development Services



Rob Horne, Chief Administrative Officer



Infrastructure and Development Services Department
 82 Erie Street, 3rd Floor
 Stratford ON N5A 2M4

(519) 271-0250 Ext. 222
 Fax: (519) 271-1427
www.stratford.ca

January 18, 2019

St. Vincent Street South Open House Questions, Comments and Responses

The following list includes questions, comments and responses generated from the St. Vincent Street South Reconstruction Project Open House, held January 18, 2018, from 4 PM to 6 PM at the City Hall Auditorium.

Comment 1: Are the road widths remaining the same?

Response 1: The road width would remain the same. The road width constriction north of Redford Street to West Gore will be reviewed at the next phase.

Comments 2: City crosswalks are currently under scrutiny in the City.

Response 2: Students of St. Joseph's school receive assistance from crossing guards during the corresponding school hours. The Engineering Division will be proposing pedestrian crossing options to Council with estimated costs.

Comments 3: Will construction cause disruption to schools and school buses?

Response 3: Construction timing is scheduled over the summer break to minimize disruption to the adjacent school and school buses. Upon approval, schools and school bus providers impacted by construction will be notified of the construction schedule.

Comment 4: Resident received basement flooding in 2002 and wanted to know if they would check to see if their storm service is still operating effectively.

Response 4: It was noted to the resident that a plumber or the City's Environmental Services could do a camera inspection to confirm condition of sewer service.

Comment 5: Resident was concerned about vibration impacts to their house.

Response 5: The successful Contractor is required to engage a qualified third party Noise and Vibration consultant to conduct and record visual inspection of each building. This ensures that any potential claims of damage from construction are supported.

Comment 6: Will the road be closed.

Response 6: Yes, unless otherwise directed by Council. There are cost savings in having full road closure. The road will remain open to local traffic to the extent feasible. Accommodations will be made for residents with mobility restraints or health conditions.

Photos of the St. Vincent Street South



**St. Vincent Street South facing South.
Looking at recently paved Phase 1 before final restoration.**



**St. Vincent Street South facing South at McFarlane Street
Looking at St. Joseph's Elementary School, and Location of Proposed Phase 2.**



MANAGEMENT REPORT

Date: February 27, 2019
To: Infrastructure, Transportation and Safety Sub-committee
From: Tatiana Dafoe, Deputy Clerk
Report#: ITS19-010
Attachments:

1. Traffic and Parking By-law 159-2008 with Tracked Changes
2. Schedule 1 – No Stopping with Tracked Changes
3. Schedule 3 – Exemptions for Mobility Bus with Tracked Changes
4. Schedule 6 – Angle Parking Only with Tracked Changes
5. Schedule 8 – Prohibited Turns with Tracked Changes
6. Schedule 16 – 30 Minute Metered Zones with Tracked Changes
7. Schedule 17 – 4 Hour Metered Zones with Tracked Changes
8. Schedule 21 – Designated Parking for Persons with Disabilities with Tracked Changes
9. Schedule 22 – Parking Lots with Tracked Changes

Title: 2019 Housekeeping and Update of Traffic and Parking By-law 159-2008

Objective: To update Traffic and Parking By-law 159-2008 due to technical and housekeeping changes.

Background: Staff has completed a comprehensive review of Traffic and Parking By-law 159-2008. Various items have been identified as housekeeping matters and updates related to the Pay by Plate machines.

Analysis: Upon review of the Traffic and Parking By-law the following housekeeping items were identified:

- All areas noting "City of Stratford" updated to read "The Corporation of the City of Stratford".
- The word "Disabled" updated to "Accessible" throughout the document, this includes Schedule 21 – Designated Parking for Persons with Disabilities.
- All areas noting "Engineering and Public Works" updated to "Infrastructure and Development Services".

- Descriptions of and instructions related to Pay and Display Machines updated to Pay by Plate Machines.
- "Market Place" updated to "Market Square" where appropriate.
- All references related to the Kiwanis Community Centre removed.
- Schedule 1 has been updated to remove No Stopping on St. Patrick Street between Erie Street and Wellington Street during the hours of 11:30 a.m. to 1:00 p.m. and 4:00 p.m. to 6:00 p.m. (except Sundays).
- Schedule 1 has been updated to remove No Stopping on Ontario Street North side from Romeo Street Westerly to C.N.R. Railway crossing as this is covered in the under the No Stopping on Ontario Street North side from Waterloo Street to the East City limits.
- Schedule 3 has been deleted as currently in the City of Stratford no Mobility Bus specific stops exist.
- Schedule 6, Angle Parking Only, has been updated for Market Place as this type of parking only exists on the south side of Market Place.
- Schedule 8, Prohibited Turns, has been updated to remove the reference to the Kiwanis Community Centre and left turns southbound off Romeo Street onto Devon Street as a resolution was passed in 2001 in this regard.
- Schedule 16 and 17, 30 Minutes Metered Zones and 4 Hour Metered Zones respectively, have been updated to reflect current status of each of these zones.
- Schedule 22 has been updated to remove the Kiwanis Community Centre and Woolworth Co. as these are no longer City enforced parking spaces.
- Section 83 has been updated to include that "no refunds shall be granted" when an excess amount of coins are deposited into a parking meter or Pay by Plate machine.

Financial Impact: None.

Staff Recommendations: THAT the housekeeping amendments to Traffic and Parking By-law 159-2008 be approved as follows:

- All areas noting "City of Stratford" updated to read "The Corporation of the City of Stratford";

- **The word "Disabled" updated to "Accessible" throughout the document, this includes Schedule 21 – Designated Parking for Persons with Disabilities;**
- **All areas noting "Engineering and Public Works" updated to "Infrastructure and Development Services";**
- **Descriptions of and instructions related to Pay and Display Machines updated to Pay by Plate Machines;**
- **"Market Place" updated to "Market Square" where appropriate;**
- **All references related to the Kiwanis Community Centre removed;**
- **Schedule 3 has been deleted as currently in the City of Stratford no Mobility Bus specific stops exist;**
- **Schedule 6, Angle Parking Only, has been updated for Market Place as this type of parking only exists on the south side of Market Place;**
- **Schedule 8, Prohibited Turns, has been updated to remove the reference to the Kiwanis Community Centre and left turns southbound off Romeo Street onto Devon Street as a resolution was passed in 2001 in this regard;**
- **Schedule 16 and 17, 30 Minutes Metered Zones and 4 Hour Metered Zones respectively, have been updated to reflect current status of each of these zones;**
- **Schedule 22 has been updated to remove the Kiwanis Community Centre and Woolworth Co. as these are no longer City enforced parking spaces;**
- **Section 83 has been updated to include that "no refunds shall be granted" when an excess amount of coins are deposited into a parking meter or Pay by Plate machine.**



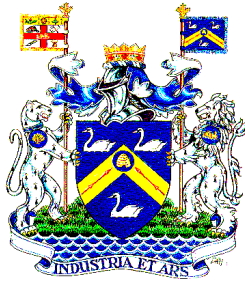
Tatiana Dafoe, Deputy Clerk



Michael Humble, Director of Corporate Services



Rob Horne, Chief Administrative Officer



**BY-LAW NUMBER 159-2008
OF
THE CORPORATION OF THE CITY OF STRATFORD**

BEING a By-law to regulate traffic and the parking of motor vehicles in the City of Stratford

TABLE OF SECTIONS

<u>Section</u>	<u>Description</u>
1	Definitions
2	Enforcement

PART 1 - TRAFFIC

<u>Section</u>	<u>Description</u>
3	Erection of Control Devices
4	Manner of Parallel Parking
5	Manner of Angle Parking
6	Manner of Parking on One-Way Street
7	No Stopping
8	No Parking in Unposted Locations
9	No Parking in Posted Locations
10	No Parking on Specified Streets
11	No Parking at Bus/Mobility Bus Stops
12	No Parking at Taxi Stands
13	Parking During Emergencies and Special Events
14	Restricted Parking on Specified Streets
15	Angle Parking Permitted on Specified Streets
16	Prohibited Times of Loading and Unloading
17	Manner of Parking Motorcycles
18	Prohibited Turns
19	Obstructing Traffic
20	Traffic Signs
21	Funeral & Other Processions
22	One-Way Streets
23	Through Highways
24	Heavy Truck Restrictions

25	School Bus Loading Zones
26	Use of Sidewalk
27	Coasting or Sliding
28	Skateboarding/In-line skating
29	Bicycles/Motorcycles
30	Exemption for Emergency Vehicles
31	Motor Vehicles to be Locked
32	Higher and Lower Speed Limits

PART 2 - METERED ON-STREET PARKING

<u>Section</u>	<u>Description</u>
33	15 Minute Metered Zones
34	30 Minute Metered Zones
35	3 Hour Metered Zones
36	12 Hour Metered Zones
37	On-Street Parking Meter Zones
38	Installation of Meters
39	Parking Spaces on Streets with Zones
40	One Vehicle in Parking Space
41	Operation of Parking Meter for Space
42	Time Limits for Zones
43	Coinage Authorized
44	Lawful Use of Space
45	Parking Overtime
46	Extension of Parking Time
47	Vehicle Parked Overtime
48	Display of Permits
49	Meter Hoods
50	Municipal Official Permit
51	Special and Media Permits
52	Unauthorized Devices
53	Tampering with Meters
54	Inapplicable on Sundays and Holidays

PART 3 - METERED OFF-STREET MUNICIPAL PARKING

<u>Section</u>	<u>Description</u>
55	Metered Municipal Parking Lots
56	Lawful Use of Space
57	Government/Utility Vehicles
58	Previous Sections Apply
59	Semi-Annual Parking Permits
60	No Long Vehicle Parking

PART 4 - UNMETERED OFF-STREET MUNICIPAL PARKING

<u>Section</u>	<u>Description</u>
61	Unmetered Municipal Parking Lots
62	Lawful Use of Space
63	No Long Vehicle Parking
64-69	Other parking requirements for off street parking

PART 5 - FIRE ROUTES

<u>Section</u>	<u>Description</u>
70	Tampering with Signs
71	Conflicting Signs on Fire Routes
72	Unauthorized Use of Signs
73	No Parking On Fire Route

PART 6 - PARKING FOR PERSONS WITH DISABILITIES

<u>Section</u>	<u>Description</u>
74	Parking Space for Disabled Persons
75	Display of Permit
76	Prohibitions Regarding Permits
77	Physical Characteristics, Location and Allocation of Designated Parking Spaces

PART 7 – PRIVATELY OWNED LOTS

<u>Section</u>	<u>Description</u>
78	Privately-Owned Off Street Parking Lots

PART 8 – MOTORIZED SNOW VEHICLES

<u>Section</u>	<u>Description</u>
79	Operation of Motorized Snow Vehicles

PART 9 – GENERAL PROVISIONS

<u>Section</u>	<u>Description</u>
80	General Penalty
81	Illegally Parked Vehicles

82	Towing of Illegally Parked Vehicles
83	Excess Coins in Parking Meters
84	Executive Acts Authorized
85	Headings Not Part of By-law
86	Deviation from Form
87	Conflict with <i>Highway Traffic Act</i>
88	Existing Signage
89	Commencement
90	Short Title

WHEREAS section 27(1) of the *Municipal Act, 2001, S.O. 2001 c.* as amended, provides that a municipality may pass by-laws in respect of a highway only if it has jurisdiction over the highway;

AND WHEREAS highways, including parking and traffic on highways is within the jurisdiction of The Corporation of the City of Stratford (hereinafter "the City"), being a single-tier municipality;

AND WHEREAS regard has been given to the *Highway Traffic Act, 1990* as amended to ensure that this by-law is consistent with the said Act.

NOW THEREFORE BE IT ENACTED by Council of The Corporation of the City of Stratford as follows:

TRAFFIC AND PARKING BY-LAW

Definitions

1. In this by-law, unless a contrary intention appears,

"agricultural purposes" means **lands zoned for agricultural purposes or lawfully used as such as of the date of this by-law** where animals or birds are lawfully kept for grazing, breeding, raising, boarding, training, or for the tillage of soil, rowing, harvesting of vegetables, fruits, field crops or landscaping materials;

"angle parking" – is defined as parking a vehicle on an angle usually at 45 degrees to the curb or as defined by the parking markings.

"bicycle" includes a tricycle and/or a unicycle but does not include a motor assisted vehicle;

"boulevard" means that portion of every road allowance within the limits of the City including islands in cul-de-sacs, which is not used as a sidewalk, driveway access, traveled roadway or shoulder;

"bus" means a motor vehicle designed for carrying ten or more passengers but does not include a Mobility Bus;

"bus stop" means that portion of roadway abutting the curb or portion of shoulder abutting the roadway, indicated by a posted authorized sign for the purpose of stopping buses operated by The Corporation of the City of Stratford while picking up or discharging passengers;

"bicycle lane" is a dedicated portion of the roadway for bicycle use, which is designated by a lane marking, separating the portion of roadway used by motor vehicles from the portion of roadway used by bicycles;

"commercial motor vehicle" means any motor vehicle having permanently attached thereto a truck or delivery body, and includes ambulances, hearses, casket wagons, fire apparatus, motor buses and tractors used for hauling purposes on the highways;

"Corporation" means The Corporation of the City of Stratford;

"Council" means the Council of The Corporation of the City of Stratford;

"crosswalk" means

- (i) that part of a roadway at an intersection that is included within the connections of the lateral lines of the sidewalks on opposite sides of the highway measured from the curbs, or in the absence of curbs from the edges of the roadway, or
- (ii) any portion of a roadway at an intersection or elsewhere distinctly indicated for pedestrian crossing by signs or by lines or other markings on the surface thereof;

"curb" includes the edge of the traveled portion of a street or roadway;

"curb lane" includes the traffic or parking lane immediately adjacent to the curb;

"designated parking space" means a parking space designated under this by-law for the exclusive use of a vehicle displaying an accessible parking permit in accordance with the requirements of the *Highway Traffic Act*, as amended, the regulations made thereunder and this by-law;

"Director" means the Director of Infrastructure and Development Services or any employee or agent of the Corporation designated by the Director to act on his or her behalf;

"Accessible parking permit" means a permit which is issued under the *Highway Traffic Act* and is currently valid or a permit or other marker or device which is issued by another jurisdiction that is currently valid and recognized under the *Highway Traffic Act* and the regulations thereunder.

"double parking" means the parking of a vehicle on any roadway beside another vehicle which is legally parked adjacent to the curb of the roadway or edge of the roadway, so that vehicles are side by side or any part of the vehicles is side by side;

"driveway access" means the portion of a road allowance which is improved to permit the passage of vehicles between the adjacent roadway and the abutting property;

"Fire Chief" means the Fire Chief of the Corporation or a person designated to act on her or her behalf;

"fire department" means the Fire Department of the Corporation;

"fire route" means any private access, route, road, way, lane, ramp, or other means of vehicular access to or egress from a building as designated by the Corporation and may include part of a parking lot set aside for use by emergency vehicles;

"gross weight" means the combined weight of vehicle and load;

"heavy truck" means any commercial motor vehicle which has a rated gross vehicle weight exceeding 5 tonne (5,000 kilograms or 11,023 pounds) according to the current permit or vehicle registration which has been issued under the *Highway Traffic Act*, or its foreign equivalent for such vehicle, regardless of the actual weight of such vehicles, but does not include a vehicle operated by or on behalf of the Corporation or a school vehicle which is in the course of transporting children or persons with a disability to and from school;

"holiday" means a holiday as defined under the *Retail Business Holidays Act*;

"identifying marker", when used with respect to parking for persons with a disability means the accessible parking permit issued by the Ministry of Transportation under the authority of the *Highway Traffic Act*;

"intersection" means the area contained within the prolongation or connection of the lateral curb lines, or if none, then of the lateral boundary lines of two or more highways which join one another at an angle, whether or not one road allowance crosses the other;

"loading" means the physical activity of moving merchandise from or to a property or another vehicle and the physical activity of passengers entering or departing a vehicle;

"Mobility stop" means that portion of the roadway abutting the curb or area in a municipal parking lot or street, indicated by a posted authorized sign for the purpose of stopping vehicles operated by the Corporation while picking up or discharging passengers;

"Mobility Bus" means a motor vehicle designated to carry wheel chair and/or ambulatory passengers, which displays an identification sign and is operated by or for the Corporation;

"motor vehicle" includes an automobile, motorcycle, motor assisted bicycle unless otherwise indicated in this by-law, and any other vehicle propelled or driven

otherwise than by muscular power, but does not include motor vehicles running only upon rails, or a motorized snow vehicle, traction engine, farm tractor, self-propelled implement of husbandry or road building machine within the meaning of the *Highway Traffic Act*;

"motorized snow vehicle" means a self-propelled vehicle designed to be driven primarily on the snow;

"municipal parking lot" means any open area or portion of a structure owned by the City, other than a street or highway, intended for the parking of vehicles and on which there are designated parking spaces, whether their use involves the payment of a fee or otherwise;

"one-way street" means a street upon which vehicular traffic is limited to movement in only one direction;

"park" or "parking", when prohibited, means the standing of a vehicle whether occupied or not, except when standing temporarily for the purpose of and while actually engaged in loading or unloading;

"parking meter" means a device, sometimes referred to as an "individual parking meter", which indicates thereon the length of time during which a vehicle may be parked, which device has as a part thereof a receptacle for the receiving and storing of coins and a slot or place in which coins may be deposited to activate a timing mechanism to indicate the passage of the interval of time following the deposit of a coin or coins therein, the measurement of which interval is determined by the coin or coins so deposited, and which device also displays a signal when the said interval of time has elapsed; and a device, sometimes referred to as a "pay by plate parking machine", which has as a part thereof a receptacle for the receiving and storing of coins and a slot or place in which coins may be deposited and a slot for credit cards to be received to provide payment for the requested allotment of time, provided that the correct licence plate is entered to the machine, and provide a receipt if requested by the user;

"parking meter zone" means a part of a street or municipal parking lot designated by this by-law for parking purposes timed by parking meters;

"parking space" means a portion of the surface of the roadway or municipal parking lot designated by suitable markings, the use of which may be controlled and regulated by a parking meter ;

"person" includes any person, firm, partnership, association, corporation, company or organization of any kind;

"person with a disability" means, for purposes of this by-law, a person who has been issued an accessible parking permit;

"private roadway", means any private road, lane, ramp or other vehicular access to or egress from a building or structure, which is not a highway, and it may include part of a parking lot;

"police chief" means the person who may, from time to time, be appointed by the Stratford Police Service Board to the position of police chief of the Corporation, or his or her designate;

"police officer" means a member of the City of Stratford Police Service;

"public parking lot or parking facility" means an off-street parking lot or other parking facility to which the public has access whether on payment of a fee or otherwise;

"road allowance" means all allowances for roads, except in so far as they have been **closed** according to law, made by the Crown surveyors, all highways laid out or established under the authority of any statute, all roads on which public money has been expended for opening them or on which statute labour has been usually performed, all roads dedicated by the owner of the land to public use, and all alterations and deviations of and all bridges over any such allowance for highway or road;

"roadway" means the part of the road allowance that is improved, designed or ordinarily used for vehicular traffic, but does not include the shoulder, and where a road allowance includes two or more separate roadways, the term "roadway" refers to any one roadway separately and not to all of the roadways collectively;

"rollerblades, in-line skates and rollerskates" means a boot-type footwear upon which a number of wheels are affixed to the centre of the length of the sole thereof and are laced or secured onto a person's feet for the purpose of transportation by muscular power;

"school bus" means a bus that is used for the transportation of:

- i) children or
- ii) persons with disabilities to or from a training centre which meets the provisions of the *Highway Traffic Act* and bears on the front and rear thereof the words "school bus" and on the rear thereof the words "Do not pass when signals flashing";

"school vehicle" means a vehicle that is used for the transportation of:

- i) persons to or from school, or
- ii) persons with disabilities to or from a training centre, which meets the provisions of the *Highway Traffic Act* and shall only include the following:
 - a) a school bus
 - b) a bus and
 - c) a vehicle that is designed to carry less than ten passengers and is used for the transportation of persons and which is identified by public vehicle plates and/or school safety stickers;

"shoulder" means that portion of every road allowance which abuts the roadway and which is designed and intended for passage or stopping of motor vehicles but which extends no more than 3.6 metres in width from the limit of the roadway;

"sidewalk" means any municipal walkway, or that portion of a street between the curb line or the lateral line of a roadway and the adjacent property line, primarily intended for the use of pedestrians;

"skateboard" means a form of conveyance without self propulsion consisting of any number of wheels attached to a flat surface that is designed to support the weight of a rider;

"skateboarding, rollerskating, rollerblading, in-line skating" means the activity of using each of the objects respectively;

"stand or standing" means the halting of a vehicle, whether occupied or not, except for the purpose of and while actually engaged in receiving or discharging passengers;

"stop" or "stopping", when prohibited, means the halting of a vehicle, even momentarily, whether occupied or not, except when necessary to avoid conflict with other traffic or in compliance with the directions of a constable or other police officer or of a traffic control sign or signal;

"street" or "highway" includes a common and public highway, street, avenue, parkway, driveway access, square, place, bridge, viaduct or trestle designed and intended for or used by the general public for the passage of vehicles (traveled roadway) and includes the area between the lateral property lines thereof and as such includes the road allowance;

"through highway" means any highway or part of a highway designated as such by by-law of the City and all intersecting highways are marked by a stop sign or yield sign in compliance with the regulations of the Ministry of Transportation;

"time" means, where any expression of time occurs or where any hour or other period of time is stated, standard time or daylight saving time, whichever is in effect in the City pursuant to the *Time Act*;

"towed vehicle" means a vehicle towed or otherwise conveyed by a tow truck;

"towing" means the movement of a vehicle by a Tow Truck, whether such vehicle is picked up at or delivered to a location within the City.

"tow truck" means a motor vehicle for towing or otherwise conveying vehicles, as defined in the *Highway Traffic Act*, whether or not any such towed or conveyed vehicle is intact or in operable condition.

"tractor-trailer unit" means the combination of a commercial motor vehicle and a trailer or semi-trailer;

"traffic" includes pedestrians, ridden or herded animals, vehicles and other conveyances either singly or together while using any street for the purposes of travel;

"traffic control device" means any sign or other device erected or placed by the City under the authority of the *Highway Traffic Act* for the purpose of guiding, directing or regulating traffic;

"traffic signal" means any device manually, electrically or mechanically operated for the regulation of traffic as authorized by the *Highway Traffic Act*;

"U-turn" means to turn a vehicle upon a highway so as to proceed in the opposite direction;

"vehicle" includes a motor vehicle, motor assisted bicycle, trailer, traction engine, farm tractor, road building machine and any vehicle drawn, propelled or driven by any kind of power, including muscular power, but does not include a motorized snow vehicle, the cars of electric or steam railways running only upon rails;

"vehicle of a person with a disability" means any vehicle displaying an identifying marker in accordance with Part 6 of this by-law.

"Veteran Licence Plate" means an Ontario veteran graphic licence plate issued by the Province of Ontario to eligible veterans:

- a) passenger and commercial veteran graphic plates displaying a red poppy and the word "Veteran" underneath the poppy;
- b) motorcycle veteran graphic plates displaying the poppy with the word "Veteran" underneath."

Enforcement of By-law

2. This by-law may be enforced by a police officer or a municipal law enforcement officer appointed by Council.

PART 1 - TRAFFIC

Erection of Control Devices

3.
 - (1) Traffic control devices for the purpose of guiding, directing and regulating traffic may be erected as authorized by the Council.
 - (2) No person shall place or exhibit any unauthorized device, sign, standard or other marking upon any street attempting or purporting to guide, direct or regulate traffic or the parking of vehicles on a street.
 - (3) No unauthorized person shall give any signal or direction attempting or purporting to direct traffic unless in an emergency to direct traffic around the scene of an accident, or obstacle, excavation, debris, glass or other hazard.

- (4) No unauthorized person shall wilfully remove, deface or injure any traffic control device.

Manner of Parallel Parking

4. (1) No person shall park a vehicle on any street except upon the right-hand side of the roadway, having regard for the direction in which the vehicle is required to proceed, and when parked on a roadway, the right front and rear wheels or runners of the vehicle shall be parallel to and distant not more than 0.3 metres from the right-hand edge of the roadway adjacent to which such vehicle is parked.
- (2) Subsection (1) shall not apply where angle parking is authorized by this by-law, or upon one-way streets as authorized by this by-law.

Manner of Angle Parking

5. (1) Where angle parking is permitted, no person shall park a vehicle except within the limits defined by pavement markings and in all cases so that the front end of the vehicle is nearest to the curb or the edge of the street.
- (2) Notwithstanding subsection (1), no person shall park a vehicle at an angle if:
 - a) the load being carried extends beyond the rear of the vehicle; or
 - b) the vehicle has attached to it a trailer as defined by the *Highway Traffic Act*; or
 - c) such vehicle obstructs or interferes with traffic in any way while so parked.

Manner of Parking on One-Way Street

6. (1) Subject to subsection (2), all persons may park vehicles on both sides of a one-way street in the permitted locations and facing in the direction in which the vehicle is required to proceed.
- (2) Unless otherwise regulated, when parked on the left hand side of the roadway, determined by the permitted direction of travel, the left front and left rear wheels or runners of the vehicle shall be parallel to and distant not more than 0.3 metres from the edge of the roadway adjacent to which such vehicle is parked.

No Stopping (Schedule 1)

7. (1) No person shall stop a vehicle in a manner known as "double parking" or in any traffic lane other than the curb lane.
- (2) No person shall stop a vehicle or any part of a vehicle upon the streets set out in Column 1 of Schedule 1 of this by-law, the side or sides of streets set out in

the corresponding line or lines in Column 2 thereof, between the points set out in Column 3 thereof, and during the prohibited time or times set out in Column 4 thereof, when "No Stopping" signs have been erected and are on display and which indicate the prohibited time or times.

- (3) Subsection (2) does not apply to:
- a) a passenger vehicle of the Corporation when using bus stops,
 - b) a school vehicle engaged in the transportation of persons when such vehicle is stopped to discharge or pick up passengers,

No Parking In Unposted Locations

8. (1) No person shall park a vehicle in any of the following places during the specified times:
- a) in such a manner so that any part of the vehicle is situated upon or over a sidewalk at any time;
 - b) between a sidewalk and the adjacent roadway at any time;
 - c) on any boulevard or any island within a court at any time, except where authorized by by-law;
 - d) on a roadway or shoulder in front of a public or private driveway access or lane at any time;
 - e) within an intersection at any time;
 - f) within 3 metres of a fire hydrant or where the hydrant is set back from the edge of the roadway, within 3 metres of the point at which the prolongation of the centre line of the hydrant at right angles to the edge of the roadway intersects such edge at any time;
 - g) on a crosswalk at any time;
 - h) on any street in a manner which obstructs traffic at any time;
 - i) in a position that will prevent the convenient removal of any other vehicle previously parked at any time;
 - j) on any roadway or shoulder between 2:00 a.m. and 6:00 a.m.;
 - k) on any ramp or manoeuvring area established by by-law as part of a parking arrangement at any time;
 - l) within 15 metres of any intersection controlled by traffic signals at any time;

- m) At the entrance to any public or private lane or driveway at any time;
 - n) At places where municipal service work is being undertaken at any time;
 - o) opposite the approach and/or impede the entering or exiting of any public lane or driveway where the roadway is less than 8.5 metres in width measured from curb line to curb line at any time;
 - p) Upon any bridge or culvert at any time;
 - q) Upon any municipal park or municipal open space area at any time, except in designated parking spaces;
 - r) On, or in such a manner as to obstruct any designated bicycle lane, provided that this shall not prohibit a momentary stopping of transit buses at signs marking a bus stop, taxis while actively engaged in receiving or discharging passengers, or other motor vehicles while actively engaged in receiving or discharging passengers.
 - s) Within 10 metres of any intersection.
- (2) No person shall stand or park any vehicle directly opposite another vehicle which is already standing/parking on the other side of the street, where such standing or parking would prevent the free passage of the two lines of traffic; or where, unless otherwise permitted in this by-law, the roadway is less than 30 feet (9.144 meters)
- (3) Nothing in subsection (1) shall prohibit the proper parking of bicycles in a bicycle rack erected or approved by the Corporation.

No Parking In Posted Locations

9. (1) No person shall park a vehicle or any part of a vehicle in the following locations when appropriate signs have been erected and are on display, which signs are hereby authorized:
- a) in front of the entrance to an office building;
 - b) within 10 metres of any intersection;
 - c) within 8 metres of the location of a fire hall and the premises used in connection therewith on that side of the street on which such fire hall is located, or on the opposite side of the street within 8 metres of a point opposite the centre exit of such fire hall;
 - d) within a school bus loading/unloading zone;
 - e) within 15 metres of any intersection controlled by traffic signals.

- f) Notwithstanding any other parking lines applied to the pavement to designate parking spaces, where yellow markings have been applied by the City to the curb to designate no parking areas adjacent to parking spaces on the South side of Water Street, no person shall park or stand any vehicle in a designated parking space on Water Street where such parked or standing vehicle extends beyond or over the yellow markings.
- (2) Nothing in subsection (1) shall prohibit the proper parking of bicycles in a bicycle rack erected or approved by the Corporation

No Parking On Specified Streets (Schedule 2)

10. No person shall park a vehicle or any part of a vehicle on the streets hereinafter set out in Column 1 in Schedule 2 of this by-law, the side or sides of streets set out in the corresponding line or lines in Column 2 thereof, between the points set out in Column 3 thereof and, during the prohibited time or times set out in Column 4 thereof, when appropriate signs have been erected and are on display, which signs are hereby authorized.

No Parking at Mobility Bus Stops (Schedule 3)

11. (1) In certain areas as described in Schedule 3, a Mobility Bus is exempt from the parking, standing and stopping provisions that are contained in this by-law.
- (2) No person, other than a Mobility Bus driver, shall park, stand or stop a vehicle in the Mobility Bus zone.

No Parking at Taxi Stands (Schedule 4)

12. When appropriate signs are erected and are on display, which signs are hereby authorized, no person other than those persons operating a taxi cab under a valid licence issued by the Corporation shall park or stop a vehicle or any part of a vehicle to load or unload on any streets set out in Column 1 in Schedule 4 of this by-law, the side or sides of streets set out in Column 2 thereof, between the streets or parts thereof set out in Columns 3 and 4, thereof, at a time designed in Column 5, which areas are hereby designated as Taxi Stands.

Parking During Emergencies and Special Events

13. (1) Notwithstanding any other provisions of this by-law to the contrary, in case of fire, a parade, an assembly of persons, a congestion of traffic, a construction project or an emergency, parking may be restricted or prohibited by the Director or his authorized representative or the Chief of Police acting through police officers, and no person shall park a vehicle in contravention of such restrictions or prohibition.
- (2) For the purposes of this section, "emergency" includes a snow fall or other act of God which hinders, restricts or prohibits movement of vehicles or pedestrians on a highway.

Restricted Parking on Specified Streets (Schedule 5)

14. When appropriate signs have been erected and are on display, which signs are hereby authorized, no person shall park a vehicle or any part of a vehicle on any of the streets set out in Column 1 in Schedule 5 of this by-law, the side or sides of streets set out in Column 2 thereof, between the streets or parts thereof set out in Column 3 thereof, and during the time or times set out in Column 4 thereof within the maximum period permitted as set out in Column 5.

Angle Parking Permitted On Specified Streets (Schedule 6)

15. (1) No person shall park a vehicle except at any angle, in a manner as described in section 5, on any of the streets set out in Schedule 6 of this by-law.
- (2) No person shall angle park a vehicle on a street when angle parking is not permitted.

Prohibited Times of Loading and Unloading (Schedule 7)

16. As set forth in Schedule 7, no person shall park, stand or stop a vehicle in those areas designated as a loading/unloading zone/space.

Manner of Parking Motorcycles

17. (1) No person shall park a motorcycle at more than an angle of forty-five degrees to the curb.
- (2) Where a parking space is designated by markings, no person shall park more than three motorcycles in one space.

Prohibited Turns (Schedule 8)

18. (1) No driver or operator of a vehicle upon a street shall make a U-turn.
- (2) Where an official sign forbidding a left or right turn or both has been posted in accordance with Schedule 8 of this By-law, every driver or operator of a vehicle shall obey such sign.

Obstructing Traffic

19. (1) No owner or operator of a motor vehicle shall obstruct a street with a motor vehicle that becomes stalled or, for any reason, cannot be moved by its ordinary motive power.
- (2) Any vehicle stopped on any street shall be moved away by the owner or operator thereof at the direction of a police officer when traffic congestion, proximity to a fire or any other condition renders the removal of such vehicle expedient.

Traffic Signs (Schedule 9)

20. (1) The *Highway Traffic Act* requires stop signs at intersections on through streets.
- (2) Yield signs are authorized and shall be installed facing the traffic proceeding in the directions indicated in Column 1 of Schedule 9 of this by-law, on the streets set out in Column 2 thereof, at the intersecting streets set out in Column 3 thereof.

Funeral and Other Processions

21. No person shall drive a vehicle so that it interferes with a funeral or other authorized procession in motion, except under the direction of a police officer.

One-Way Streets (Schedule 10)

22. (1) The streets set out in Column 1 of Schedule 10 of this by-law between the limits set out in Columns 2 and 3 are hereby designated for one-way traffic only in the directions set out in Column 4.
- (2) No person shall drive in the opposite direction on any one-way street.

Through Highways (Schedule 11)

23. The streets or parts of streets set out in Schedule 11 of this By-law, are designed and declared to be through highways, but shall not include any intersecting highways where traffic signals are installed.

Heavy Truck Restrictions (Schedule 12)

24. (1) In this section "prohibited street" means any street or part thereof within the City set forth out in Schedule 12 of this by-law and upon which there are erected signs prohibiting heavy trucks.
- (2) No person shall operate or park a heavy truck on a prohibited street.
- (3) Subsection (2) does not apply where a heavy truck is being necessarily operated in the usual conduct of business and proceeds by way of the shortest route to or from any street or part thereof set forth in Schedule 13 of this by-law.
- (4) The Director shall keep and maintain accurate maps illustrating those streets or parts thereof in Schedule 12, which maps shall be available to the public.

School Bus Loading Zones (Schedule 13)

25. (1) Streets or portions thereof as set out in Column 1 of Schedule 13 of this By-law, on the side of the street set out in Column 2, thereof, between the parts of the streets set out in Column 3 are hereby designated as School Bus Zones

- (2) No person shall park a school bus or any part of a school bus except entirely in a School Bus Zone.
- (3) No person shall park, stop or stand a vehicle in a School Bus Zone.

Use of Sidewalk

- 26. No person shall use any sidewalk for any purpose other than pedestrian traffic, except as specifically permitted by this or any other by-law.

Coasting or Sliding

- 27. No person shall coast or slide by the use of any hand-sleigh or toboggan on any street.

Skateboarding/In-line skating

- 28. (1) No person shall in-line skate, rollerblade, rollerskate or skateboard on any portion of Market Square, except as set out in section (4) (g) , nor any sidewalk within the City, excepting those portions of the sidewalk adjacent to the following streets:
 - (a) Ontario Street, east of Romeo Street; and
 - (b) the asphalted sidewalk/bicycle path on the west side of Erie Street, south of Lorne Avenue.
- (2) No person shall in-line skate, rollerblade, rollerskate or skateboard on any private property without the written consent or permission of the occupier or owner of the property and the onus of proof of such consent or permission shall be on the person who is in-line skating, rollerblading, rollerskating, or skateboarding, as the case may be.
- (3) No person shall in-line skate, rollerblade, rollerskate or skateboard on any steps, ramps, driveways or sidewalks of any building owned or occupied by the City.
- (4) No person shall in-line skate, rollerblade, rollerskate or skateboard in or on any path, access way, stairs or steps leading to or on:
 - (a) the Cenotaph located on York Street;
 - (b) the Memorial Gardens located on Ontario Street;
 - (c) the Bandshell located on Veterans Drive (formerly Lakeside Drive);
 - (d) the Bandshell/Pavillion in Upper Queen's Park;
 - (e) the Avondale Cemetery or;
 - (f)
 - (g) any portion of that area being those roads, sidewalks and boulevards lying between the Westerly limit of Downie Street on the East, the Easterly limit of Wellington Street on the West, City Hall on the North and the commercial business fronts on the South, which area is municipally known as "Market Square".

- (5) Persons who in-line skate, rollerblade, rollerskate or skateboard on roadways shall comply with the following regulations:
- (a) persons in-line skating, rollerblading, rollerskating or skateboarding upon all roadways shall do so near the right-hand curb or edge of the pavement in such a manner as to prevent undue interference with the flow of traffic, except where reasonably necessary to avoid conditions that would make it unsafe to continue along the right-hand curb edge. Conditions to be taken into consideration shall include, but not be limited to, fixed or moving objects, vehicles, bicycles, in-line skaters, pedestrians, animals, surface hazards, or traffic lanes too narrow for persons who are in-line skating, rollerblading, rollerskating or skateboarding.
 - (b) Persons rollerblading or in-line skating or rollerskating or skateboarding shall do so in single file;
 - (c) Persons rollerblading or in-line skating or rollerskating or skateboarding shall do so with due care and attention to their own safety and the safety of others;
 - (d) Persons rollerblading or in-line skating or rollerskating or skateboarding shall not do so while under the influence of alcohol or drugs;
 - (e) No person shall draw or tow, using a bicycle, vehicle or in-line skates, rollerblades, rollerskates or a skateboard, any other person using a bicycle, in-line skates, rollerblades, rollerskates, or a skateboard;
 - (f) No person using in-line skates, rollerblades, rollerskates, or a skateboard shall be drawn or towed by any animal, domestic pet, person or vehicle.

Bicycles/ Motorcycles

29. (1) Two or more persons riding bicycles or motorcycles shall not ride abreast or nearly so on any street, except in the course of overtaking and passing other vehicles.
- (2) No operator of any bicycle or motorcycle shall ride on any sidewalk except for the portion of sidewalk adjacent to the following streets: Ontario Street, east of Romeo Street and the asphalted sidewalk/bicycle path on the west side of Erie Street, south of Lorne Avenue.
- (3) No driver or rider of a bicycle shall operate the bicycle except as near as possible to the right-hand curb.

Exemption for Emergency Vehicles

30. The provisions of this by-law do not apply to those vehicles such as Fire, Police and Ambulances when attending or responding to an emergency situation.

Motor Vehicles to be Locked

31. (1) No person driving or in charge of a motor vehicle, other than a commercial motor vehicle, shall allow the same to stand unattended unless,
- (a) the doors of the vehicle are locked and its windows are closed; and
 - (b) the key is not in the ignition or in a readily accessible location in the vehicle, so as to prevent the operation of the vehicle by any person not authorized by the owner, driver or person in charge.

Higher and Lower Speed Limits (Schedule 14)

32. (1) The streets set out in Column 1 of Schedule 14 of this By-law, between the limits set out in Columns 2 and 3, are hereby restricted to maximum rates of speed as set out in Column 4. The speed limit for all remaining roads and highways is restricted to 50 km/hr.
- (2) No person shall operate a motor vehicle at a speed in excess of this By-law.
- (3) No driver of a vehicle shall drive within the limits of any park at a greater speed than 30 kilometres per hour.

PART 2 - METERED ON-STREET PARKING

15 Minute Metered Zones (Schedule 15)

33. 15 minute parking is permitted on the streets set out in Column 1, the side or sides of streets set out in the corresponding line or lines in Column 2, between the streets or parts thereof set out in Columns 3 and 4.

30 Minute Metered Zones (Schedule 16)

34. 30 minute parking is permitted on the streets set out in Column 1, the side or sides of streets set out in the corresponding line or lines in Column 2, between the streets or parts thereof set out in Columns 3 and 4.

~~**3 Hour Metered Zones (Schedule 17)**~~

- ~~35. Three hour parking is permitted on the streets set out in Column 1, the side or sides of streets set out in the corresponding line or lines in Column 2, between the streets or parts thereof set out in Columns 3 and 4.~~

4 Hour Metered Zones (Schedule 17)

35. Four hour parking is permitted on the streets set out in Column 1, the side or sides of streets set out in the corresponding line or lines in Column 2, between the streets or parts thereof set out in Columns 3 and 4.

12 Hour Metered Zones (Schedule 18)

36. 12 hour parking is permitted on the streets set out in Column 1, the side or sides of streets set out in the corresponding line or lines in Column 2, between the streets or parts thereof set out in Columns 3 and 4.

On-Street Parking Meter Zones

37. The erection, maintenance and operation of parking meters with the necessary standards for the purpose of controlling and regulating the parking of vehicles and the measuring and recording of the duration of such parking upon the streets or portions thereof set out in Schedules 15, 16, 17, and 18 of this by-law, and hereby designated as Parking Meter Zones, is hereby authorized.

Installation of Meters

38. (1) Except as provided by subsection (2), an individual parking meter shall be installed upon the curb adjacent to each parking space within Parking Meter Zones and such parking space shall have lines or markings painted or placed upon the curb or upon the roadway adjacent to each parking meter in a manner sufficient to indicate the parking space for which such meter is to be used.
- (2) In the case of Parking Meter Zones in which parking is timed by pay by plate parking meters and in respect of which appropriate signs are erected and on display, which signs are hereby authorized, one or more pay by plate parking meters shall be placed at a location or locations convenient to a number of parking spaces within such Parking Meter Zones and such parking spaces shall have lines or markings painted or placed upon the curb or upon the roadway in a manner sufficient to indicate the parking space for which such meters are to be used.

Parking Spaces on Streets with Zones

39. (1) Subject to subsection (2), no person shall park a vehicle on any street or portion thereof designated as a Parking Meter Zone except in such a position that the vehicle shall be entirely within the area indicated as a parking space;
- (2) Any vehicle that by reason of its size, necessarily occupies more than one parking space or portion thereof shall be entirely within the said Parking Meter Zone upon being parked. If a vehicle is larger or longer, the driver shall pay for all parking spaces that are taken up by the vehicle with attachments.
- (3) Subsection (1) of this section does not apply to bicycles properly parked in a bicycle rack erected or approved by the Corporation.

One Vehicle In Parking Space

40. (1) No person shall park more than one vehicle in any one parking space at any one time.
- (2) No person shall park a vehicle in a parking space that is partly or completely occupied by another vehicle.
- (3) Subsections (1) and (2) of this section do not apply to a person parking a motorcycle in a parking space occupied by another motorcycle so long as the number of motorcycles does not exceed three.

Operation of Parking Meter for Space

41. (1) Subject to subsection (2), no person shall park a vehicle on any street or portion thereof designated as a Parking Meter Zone unless,
- a) in the case where an individual parking meter is installed adjacent to the parking space used by such vehicle, the parking meter is forthwith placed in operation by the deposit of a coin; or
- b) in the case where parking in the parking space used by such vehicle is timed by pay by plate parking meters, one such meter is placed in operation by the deposit of a coin or payment with credit card and the correct licence plate number is entered into the machine .
- (2) No person shall park any vehicle that by reason of its size, necessarily occupies more than one parking space or portion thereof unless,
- a) in the case where an individual parking meter is installed adjacent to each space used in whole or in part by such vehicle, the meter for each space occupied shall be placed in operation; or
- b) in the case where parking in each space used in whole or in part by such vehicle is timed by pay by plate parking meters.
- (3) Subsection (1) does not apply to bicycles properly parked in a bicycle rack erected or approved by the Corporation.
- (4) Subsection (1) herein does not apply to a motor vehicle displaying a valid Province of Ontario Veteran licence plate.

Time Limits for Zones

42. (1) No person shall park a vehicle in any parking space within a Parking Meter Zone set out in Columns 1 and 2 of Table 1 herein unless there is immediately deposited in the appropriate parking meter a sum of money in coin or coins for the parking time set out in Column 3 thereof. The amounts are set out in the Corporation's User Fee By-law.

Table 1

Column 1 Schedule	Column 2 Zone	Column 3 Duration of Parking
16	15 minute parking Maximum allowed	up to 15 Minutes
17	30 minute Parking Maximum Allowed	up to 30 minutes
18	4 Hour Parking Maximum Allowed	up to 4 Hours
19	12 Hour Parking Maximum Allowed	up to 12 Hours

- (2) [Deleted by By-law 130-2012]
- (3) [Deleted by By-law 130-2012]
- (4) No person shall park a motorcycle in any parking space within a Parking Meter Zone set out in Columns 1 and 2 of Table 1 herein unless there is immediately deposited in the appropriate parking meter a sum of money in coin or coins for the parking time set out in Column 3 thereof or is one of three motorcycle operators who parks in a parking meter space where time has already been purchased.
- (5) Subsection (1) and (4) herein do not apply to any motor vehicle or motorcycle displaying a valid Province of Ontario Veteran licence plate.
- (6) Persons with disabilities holding a valid government issued accessible parking permit are exempt from depositing payment in parking meters for the parking time as set out in Column 3 of Table 1 when parked in a parking space.

Coinage Authorized

43. (1) No person shall deposit, cause to be deposited or attempt to deposit in any parking meter any coin or coins other than those of the Government of Canada or the United States of America.
- (2) No person shall deposit, cause to be deposited or attempt to deposit in any parking meter any slug, device, token, substance, object or any bent, punched, damaged or mutilated coin.

Lawful Use of Space

44. (1) Except as provided for in subsection (2) of this section upon placing the parking meter into operation, the parking space adjacent to the vehicle may be lawfully occupied by such vehicle for the period of parking time equivalent to the coins deposited.

- (2) In the case of Parking Meter Zones in which parking is timed by pay by plate parking meters, in accordance with the requirements of this by-law, one parking space in the parking meter zone for which said meter is applicable may be lawfully occupied by such vehicle for the time period equivalent to the coins deposited.

Parking Overtime

45. No person shall permit a vehicle to be parked in the same parking space for a longer period at any one time than the maximum period allowable for such zone as provided in this by-law.

Extension of Parking Time

46. No person shall deposit or cause to be deposited in any parking meter any coin or coins for the purpose of obtaining an extension of parking time beyond the maximum period prescribed by this by-law for the parking of vehicles in the zone adjacent to such meter.

Vehicle Parked Overtime

47. (1) No person shall leave parked a vehicle in any parking space or part thereof,
 - (a) in the case where an individual parking meter is installed adjacent to the space used in whole or in part by such vehicle, when the parking meter for such space occupied indicates expired time or a violation; or
 - (b) in the case where parking in the space used in whole or in part by such vehicle is timed by pay by plate parking meters,
 - (i)
 - (ii) beyond the time and date indicated by the pay by plate machine at time of payment and shown on the confirmation screen;
 - (c) in the case where more than one motorcycle is parked when the parking meter for such space occupied indicates no unexpired time or a violation, all motorcycles occupying such space will be in violation.

Display of Permits

48. (1) Deleted by By-law 53-2012.
- (2) Deleted by By-law 53-2012.
- (3) No person shall display on a vehicle such permit other than one issued for the then current year.

- (4) A replacement parking permit may be issued for a fee in accordance with the by-law providing that the holder of the original permit presents satisfactory evidence that the original permit has been removed from the windshield so that the vehicle to which it was attached can no longer use it.
- (5) No person shall photocopy or display a photocopy of a parking permit.
- (6) No person shall tamper with, deface or alter a permit issued for parking by the City.

Meter Hoods

49. (1) Meter hoods can be rented for construction vehicles parked at meters while doing renovations on buildings in the downtown core; or when required for moving vans that must park at meters.
- (2) If a contractor is going to be using a dumpster and locating it on a downtown street, he/she must:
 - (a) obtain a street permit from the Infrastructure and Development Services Department; and
 - (b) complete and sign a Meter hood rental form.
- (3) There shall be a limit of two hoods (4 spaces) in any section of a block of a parking area at any one time unless otherwise authorized by Council at a cost which shall be identified in the Fees and Charges By-law.
- (4) No unauthorized person shall park at a meter with a hood contained thereon.

Municipal Official Permits

50. As authorized by the City Clerk, municipal official permits may be issued to City Council Members and staff. These permits are not to be transferred and any lost permits must be reported to the City Clerks office so that the permit can be replaced.

Special and Media Permits

51. (1) (a) As authorized by the City Clerk, a maximum of two (2) permits may be issued to those companies attending council meetings and media functions. No person shall use a media permit when they are not covering a City related media event or City Council meeting, Committee meeting or Sub-committee meeting.
- (b) Media companies wishing to obtain more than 2 media parking permits for their company shall be eligible to purchase the media permits for a fee specified in the City's Fees and Charges By-law.
- (2) Notwithstanding 51 (1)(a) and (b), Media Permits shall be used for parking in the lower Erie Street lot only, and media wishing to park in other Municipal lots or

along City Streets must pay for parking at the required hourly rate or purchase a parking permit for a fee specified by the City's Fees and Charges By-law.

- (3) (a) As authorized by the City Clerk, special permits may be issued to those persons requiring to park close to City Hall or at another municipal facility on a short term basis only. This may include but is not limited to consultants working for the City, OMB Chair/staff, municipal staff in the event of illness or injury, etc.
- (b) Special permits shall not be sold to the general public.

Unauthorized Devices

52. No person shall place or exhibit upon any street any unauthorized device attempting or purporting to control or regulate the parking of vehicles.

Tampering With Meters

53. Unless authorized by the Corporation, no person shall willfully or deliberately move, remove, alter or tamper with any parking meter or pay by plate machine erected or placed upon a street or on property owned or leased by the Corporation or under its direction.

Inapplicable on Sundays and Holidays

54. The provisions of this Part, except for sections 40, 52 and 53, shall not apply to the parking of vehicles on Sundays or holidays under the *Retail Business Holidays Act*.

PART 3 - METERED OFF-STREET MUNICIPAL PARKING

Metered Municipal Parking Lots

55. The premises, owned or leased by the Corporation and described in Table 2 herein, are hereby designated as Municipal Parking Lots to be used for the metered parking of motor vehicles until the premises are otherwise required.

Table 2

Column 1 Lot Number	Column 2 Lot Name	Column 3 Description
1	St. Patrick Lot (Justice Building)	The premises as outlined in Schedule " 22 " 12 hour meters
2	Ontario Street Lot	The premises as outlined in Schedule "22 " 9 – 4 hour meters and 11-12 hour meters 1 – 30 minute meter

Column 1 Lot Number	Column 2 Lot Name	Column 3 Description
3	York Street Lot	The premises as outlined in Schedule " 22 " 4 hour meters
4	Albert Street Lot	The premises as outlined in Schedule " 22 " 4 hour meters
5	Erie Street Lot "A"	The premises as outlined in Schedule " 22 " 4 hour meters
6	Erie Street Lot "B" and "C"	The premises as outlined in Schedule " 22 " 4 hour meters at a lower rate
7	George Street	The premises as outlined in Schedule "22 " 12 hour meters
8	Erie/St. Patrick Street (Kalbfleish Lot)	The premises as outlined in Schedule "22" 12 hour meters

(By-law 53-2012)

Lawful Use of Space

56.1 Each lot mentioned in Column 1 of Table 3 herein shall be operated on a payment basis during the times mentioned in Column 2 thereof on each day mentioned in Column 3 thereof and during such times on such days no person shall park a motor vehicle on any of the parking lots except in a designated parking space, and upon parking the said motor vehicle the operator thereof shall pay a fee therefor forthwith

- (a) in the case where an individual parking meter is installed adjacent to the space, by depositing a coin or coins in the parking meter provided for such space; and
- (b) in the case where parking in the space is timed by one or more pay by plate parking meters, by depositing a coin or coins or credit card in one such meter and entering the correct licence plate;

for the parking time desired mentioned in Column 4 thereof. The amounts are set out in the Corporation's User Fee By-Law.

Table 3

Column 1 Lot Number	Column 2 Times	Column 3 Days	Column 4 Duration of Parking
1 (St. Patrick)	9 a.m. to 6 p.m.	Monday to Saturday Inclusive	12 hours maximum
2 (Ontario)	9 a.m. to 6 p.m.	Monday to Saturday Inclusive	Variation of 30 minutes, 4 hours and 12 hours depending on the meter.
3 (York)	9 a.m. to 6 p.m.	Monday to Saturday Inclusive	4 hours maximum
4 (Albert Street)	9 a.m. to 6 p.m.	Monday to Saturday Inclusive	4 hours maximum
5 (Erie St)	9 a.m. to 6 p.m.	Monday to Saturday Inclusive	4 hours maximum
6 (Erie St B&C)	9 a.m. to 6 p.m.	Monday to Saturday Inclusive	4 hours maximum
7 (George St)	9 a.m. to 6 p.m.	Monday to Saturday Inclusive	12 hours maximum
8 (Kalbfleish)	9 a.m. to 6 p.m.	Monday to Saturday Inclusive	12 hours maximum

(53-2012)

- 56.1 Section 56 herein does not apply to a motor vehicle displaying a valid Province of Ontario Veteran licence plate.
- 56.2 Persons with disabilities holding a valid government issued accessible parking permit are exempt from depositing payment in parking meters and machines for the parking time as set out in Column 2 of Table 3 when parked in a parking space.
57. Notwithstanding Section 56 of this by-law, in metered off street Municipal Parking Lots, persons parking marked vehicles that identify them as vehicles belonging to a police force, the fire department, Festival Hydro, the Corporation and/or the Ministry of Transportation, are not required to pay for the use of a parking space.

Previous Sections Apply

58. Sections 40, 41, 42(2), 42(3), 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53 and 54 apply with the necessary modifications to this Part of this by-law.

Parking Permits (Schedule 19)

59. (1) The City Clerk or designate is hereby authorized and directed to provide parking permits, as identified in Schedule 19, for each metered off-street Municipal Parking Lot mentioned in section 55, whereby the purchaser of the permit agrees to the conditions described below:
- a) that the permit is issued for one specific lot at a rate set by the Corporation in accordance with the User Fee By-Law with no obligation to the City to renew the permit for a term;
 - b) that the permit will be displayed by placing it on the interior windshield or on the dash board with the permit number clearly in view;
 - c) that the permit is valid for the specific lot identified at time of purchase of the permit and is not transferable to any other lot; and
 - d) that the permit is valid for the licence plated vehicle identified by the owner at the time of purchase of the permit and is not transferable to any other vehicle.
- (2) When the parking permit described in sub-section (1) of this section is appropriately displayed, the vehicle is permitted to park in the specified parking lot for which the permit was purchased without inserting coins into a parking meter or pay by plate machine.
- (3) No person who has purchased a parking permit shall park a vehicle on a municipal parking lot without displaying the parking permit issued for that specific parking lot as described in sub-section (1)(a) of this section herein.
- (4) No person shall use an expired parking permit unless authorized to do so.
- (5) A replacement parking permit may be issued for a fee.
- (6) No person shall photocopy parking permits.
- (7) No person shall tamper with, deface or alter a parking permit.

No Long Vehicle Parking

60. No person shall park any motor vehicle in excess of 6.1 meters in length in any of the parking lots mentioned in sections 55 at anytime.

PART 4 - UNMETERED OFF-STREET MUNICIPAL PARKING

Unmetered Municipal Parking Lots

61. The following premises owned by the Corporation and described in Table 4 herein are hereby designated as Municipal Parking Lots to be used for the unmetered parking of motor vehicles until the premises are otherwise required.

Table 4

Column 1 Lot Number	Column 2 Lot Name	Column 3 Description
11	Cooper Lot (105 St. Patrick St.)	The premises on attached as Schedule 22
12	Downie Lot (17 George St.)	The premises on attached as Schedule 22
13	Stratford Jail (30 St. Andrew St.)	The premises on attached as Schedule 22
14	removed	
16	Stratford Place Hotel (136 Ontario St)	The premises on attached as Schedule 22 Pay and display
17	removed	removed

Lawful Use of Space

62. For each lot mentioned in Column 1 of Table 5 herein, no person shall park a motor vehicle beyond the maximum number of consecutive hours mentioned in Column 4 thereof during the times mentioned in Column 2 thereof on any of the days mentioned in Column 3 thereof, and during such times on such days no person shall park a motor vehicle on any of the parking lots except in a designated parking space.

Table 5

Column 1 Lot Number	Column 2 Times	Column 3 Days	Column 4 Maximum Limit
11	24 hours	7 days a week	72 hours
12	24 hours	7 days a week	72 hours
13	24 hours	7 days a week	72 hours
14	As per agreement		
15	As per agreement		

16	As per agreement		
17	removed		

No Long Vehicle Parking

63. No person shall park any motor vehicle in excess of 6.1 meters in length in any of the parking lots mentioned in section 61 at any time. Bus parking is available on those areas marked on St. Patrick Street and in the Downie Street Parking Lot.

Other Parking Requirements for Off-Street Parking For Both Metered and Unmetered Spaces

64. No person shall park and leave unattended a vehicle on any aisle abutting parking spaces in an off-street parking lot.
65. No person shall drive a motor vehicle into or out of an off-street parking lot other than from the designated entrances and exists.
66. No person shall use any portion of an off-street parking lot in such a manner as to endanger the person or property of another.
67. No person shall use any portion of an off-street parking lot as a place for buying and selling of merchandise of any kind whatsoever.
68. No person shall at any time park any immobile or unlicensed vehicle in an off-street parking lot set out in Schedule 2 of this By-law.
69. No person shall at any time park any vehicle for the purpose of washing or repairing a vehicle in an off-street parking lot as set out in Schedule 2 of this By-law.

PART 5 - FIRE ROUTES

Tampering With Signs

70. No person shall move, remove or interfere with a fire route sign along a fire route or obstruct a view of the fire route sign along a fire route.

Conflicting Signs on Fire Routes

71. No person shall erect or maintain along a fire route any sign which may conflict or be confused with a fire route sign.

Unauthorized Use of Signs

72. No person shall erect or maintain a facsimile of a fire route sign along any private roadway, whether a fire route or not.

No Parking In Fire Route (Schedule 20)

73. (1) No person shall park, stop or stand a vehicle along a fire route or in such a manner that any part of a vehicle is located within the fire route as designated on schedule 20 of this by-law.
- (2) Subsection (1) does not apply to a passenger vehicle of the Corporation using bus stops when appropriate signs are erected and on display, which signs are hereby authorized.
- (3) A peace officer, a police officer, a special constable, an officer appointed for the carrying out of the Provisions of the *Highway Traffic Act* and the City By-law enforcement officer as special constable may cause a vehicle in violation of (1) to be moved or taken to and placed in suitable place and all costs and charges for removing, care and storage thereof, if any, are a lien upon the vehicle which may be enforced in the manner provided in the *Repair and Storage Lien Act*.

PART 6 - PARKING FOR PERSONS WITH DISABILITIES**Parking Space for Persons with Disabilities (Schedule 21)**

74. Notwithstanding the provisions of this or any other by-law, no person shall park, stand, stop or leave a motor vehicle in any designated parking space set out in Schedule 21 of this by-law except a motor vehicle,
- (a) that is operated by or carries a person with a disability, and
- (b) that is identified by an accessible parking permit.

Display of Permit

75. (1) An accessible parking permit shall be displayed on:
- (a) the inner surface of the windshield, as close as practicable to the drivers side and as close as practicable to the left-hand side of the motor vehicle, or
- (b) the outer surface of the sun visor on the drivers side of the motor vehicle so as to be visible through the windshield from the exterior of the car when the sun visor is in a lowered position.

Prohibitions Regarding Permits

76. (1) No person shall
- (a) use or permit the use of a defaced or altered accessible parking permit furnished by the Minister of Transportation;

- (b) use or permit the use of an accessible parking permit furnished by the Ministry of Transportation except the disabled person to whom the permit is issued; or a person transporting such person with a disability;
- (c) without the authority of the person to whom an accessible parking permit has been issued, remove a disabled parking permit furnished by the Ministry of Transportation from a motor vehicle.

Location and Allocation of Designated Parking Spaces

- 77. (1) A designated parking space shall be distinctly indicated in accordance with the requirements of the *Highway Traffic Act* and as further provided by the Corporation's Accessibility Guidelines.
- (2) The Corporation's Accessibility Guidelines shall be regarded to when installing/establishing such parking spaces.

PART 7 - PRIVATELY-OWNED LOTS/PRIVATE PROPERTY

Privately-Owned Off Street Parking Lots

- 78. (1) All privately-owned parking lots shall erect and display signs stating the conditions on which a motor vehicle may be parked or left on the property or prohibiting the parking or leaving of a motor vehicle on the property.
- (2) No person shall permit a vehicle to be parked in a privately - owned parking lot or other parking facility without the authorization of the owner of the parking lot or parking facility when signs are posted at all entrances to such parking lot or parking facility prohibiting such unauthorized parking.
- (3) No person shall permit a vehicle to be parked in the same parking space in a privately-owned parking lot or other parking facility for a longer period at any one time than the maximum period allowable, if any, for such vehicle as prescribed by signs posted upon such lot or facility.
- (4) No person shall park or leave a motor vehicle on private property without the written consent of the owner or the occupant of the property.

PART 8 – MOTORIZED SNOW VEHICLES

- 79. (1) Motorized snow vehicles may be operated within the City between the hours of 6:30 am to 11:30 pm on Sunday, Monday, Tuesday, Wednesday and Thursday and between the hours of 6:30 am to 12:00 midnight on Friday and Saturday.
- (2) Motorized snow vehicles shall not travel along any municipal sidewalk within the City, but shall be permitted to cross such sidewalks for the purpose of

traveling from private property to a roadway or from a roadway to private property.

PART 9 - GENERAL PROVISIONS

General Penalty

80. (1) Except where otherwise expressly provided by this by-law or the *Highway Traffic Act*, every person who
- (a) contravenes any provision of this by-law; or
 - (b) is the owner of a vehicle that is parked, standing or stopped in contravention of any provision of this by-law,
- is guilty of an offence and on conviction is liable to any penalty as provided in the *Provincial Offences Act*.
- (2) Despite subsection (1), any person who contravenes any section Part 6 of this by-law is guilty of an offence and on conviction is liable to a fine of not less than \$300.00.

Illegally Parked Vehicles

81. Where a vehicle has been left parked, standing or stopped in contravention of this By-law, the owner of the vehicle, notwithstanding that he was not the driver of the vehicle at the time of the contravention, is guilty of an offence and is liable to the fine prescribed for the offence unless, at the time of the offence, the vehicle was in the possession of some person other than the owner without the owner's consent.

Towing of Illegally Parked Vehicles

82. Where a vehicle has been parked in contravention of any of the provisions of this By-law, or during a street event where streets and/or parking lots are closed by the City, a police officer/by-law enforcement officer may, in addition to attaching a parking infraction notice to the vehicle, cause the vehicle to be taken to and placed or stored in a suitable place and all costs and charges for removing, care and storage thereof, if any, shall be a lien upon the vehicle which may be enforced in the manner provided in Part III of the *Repair and Storage Liens Act*.

Excess Coins in Parking Meters

83. Where a person deposits one or more coins in a parking meter in excess of that required for the parking time allowed by the meter, no change shall be remitted, no increase in parking time shall be allowed and no refunds shall be granted

Executive Acts Authorized

84. The Mayor and staff of the Corporation are hereby authorized to do all things and to execute on behalf of and under the seal of the Corporation any document necessary to give effect to this by-law.

Headings Not Part of By-law

85. The headings in the body of this By-law form no part of the By-law but are inserted for convenience of reference only.

Deviation From Form

86. Where a form or words or expressions are prescribed in any Schedule to this By-law, deviations therefrom not affecting the substance or calculated to mislead do not vitiate them.

Conflict With *Highway Traffic Act*

87. In the event of conflict between the provisions of this By-law and the *Highway Traffic Act*, the provisions of the Highway Traffic Act prevail.

Signage

88. Any signage previously erected under the authority of the by-laws listed in (1) that is compliant with the provisions of this by-law shall be observed and enforced as if such signage had been erected under the authority of this by-law.

Commencement

89. This By-law comes into force and takes effect on when approval from the Ministry of the Attorneys Office is received with respect to the fine amounts.

Short Title

90. The short title of this By-law is the *Traffic and Parking By-law*.

- ~~91. Notwithstanding anything contained in this By-law, City Council hereby grants three-hour free parking on Saturdays from the first Saturday in December to the last Saturday in April, that all other traffic and parking provisions in this By-law remain in force and effect and that Council, by resolution of Council, may amend, change or revise this Three Hour Free Parking on Saturday from the first Saturday in December to the last Saturday in April program at any time and with any conditions as Council determines from time to time.~~

Deleted by By-law 152-2017

91. Notwithstanding anything contained in this By-law, City Council hereby grants four-hour free parking on Saturdays from the first Saturday in December to the last Saturday in April, that all other traffic and parking provisions in this By-law remain in force and effect and that Council, by resolution of Council, may amend, change or revise this Four-Hour Free Parking on Saturday from the first Saturday in December

to the last Saturday in April program at any time and with any conditions as Council determines from time to time.

Read a FIRST, SECOND and THIRD time and

FINALLY PASSED this 15th day of December, 2008.

"Daniel B. Mathieson"
Mayor – Dan Mathieson

"Joan Thomson"
Clerk – Joan Thomson

TABLE OF SCHEDULES

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4	12	Prohibited Parking at Taxi Stands
5	14	Restricted Parking on Specified Streets
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7	16	Prohibited Times of Loading and Unloading
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10	22	One Way Streets
11	23	Through Highways
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21	74	Designated Parking Spaces for Persons with Disabilities
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SCHEDULE 1 - PROHIBITED STOPPING ON SPECIFIED STREETS

COLUMN 1 Street	COLUMN 2 Side	COLUMN 3 Between	COLUMN 4 Period	
Albert Street	North	From the east curb line of Waterloo Street to a point 15.24 metres (50 ft) east	Anytime	
Albert Street	South	From Downie Street to a point 54 feet (16.5m) east of the east curb line of Downie Street	Anytime (Motorcycles Excluded)	
Bedford Drive	Both	From a point 49 metres north of the north curb line of Park Lane Drive to a point 136.5 metres north of the north curb line of Park Lane Drive	8:00 a.m. to 9:00 a.m., 11:30 a.m. to 1:00 p.m. and 3:00 p.m. to 4:00 p.m. Mon. to Fri.	9-2010
Bedford Drive	East	From a point 110 metres North of the north curblines of Park Lane Drive to a Point 136.5 metres north of the north curblines of Park Lane Drive	8:00 a.m. to 9:00 a.m., 11:30 a.m. to 1:00 p.m. and 3:00 p.m. to 4:00 p.m. Mon. to Fri.	9-2010 61-2011
Bedford Drive	East	From a point 49 metres North of the North curblines of Park Lane Drive to a point 165 metres North of the North curblines of Park Lane Drive	8:00 a.m. to 9:00 a.m., and 3:00 p.m. to 4:00 p.m. Mon. to Fri.	61-2011
Bedford Drive	West	From the North curblines of Glendon Road to a point 322 metres North of the North curblines of Glendon Road	8:00 a.m. to 9:00 a.m., and 3:00 p.m. to 4:00 p.m. Mon. to Fri.	61-2011
Bedford Drive	West	From a point 49 metres North of the north curblines of Park Lane Drive to a Point 136.5 metres North of the north curblines of Park Lane Drive	8:00 a.m. to 9:00 a.m., 11:30 a.m. to 1:00 p.m. and 3:00 p.m. to 4:00 p.m.	9-2010

SCHEDULE 1 - PROHIBITED STOPPING ON SPECIFIED STREETS

COLUMN 1 Street	COLUMN 2 Side	COLUMN 3 Between	COLUMN 4 Period
			Mon. to Fri.
Bedford Drive	East and West Sides	From the north-east cul-de-sac to Graff Avenue	8:00 a.m. to 9:00 a.m. and 3:00 p.m. and 4:00 p.m. Monday to Friday. inclusive
Bruce Street	North	From the westerly curb line of Essex Street to a point 56 metres east of the easterly curb line of Taylor Street	8:00 a.m. to 9:00 a.m., 11:30 a.m. to 1:00 p.m. and 3:00 p.m. to 4:00 p.m. Monday to Friday both inclusive
Bruce Street	South	From 35 metres West of the West curb line of Essex Street to a point 128 metres Westerly therefrom	8:00 a.m. to 9:00 a.m., 11:30 a.m. to 1:00 p.m. and 3:00 p.m. to 4:00 p.m. Monday to Friday both inclusive
Birmingham St.	Both	From a point 66 metres to a point 88 metres south of the south curb line of West Gore Street	Anytime
Caledonia Street	North	No Standing from 50 metres East of the East curbline of John Street to a point 33.5 metres Easterly therefrom	8:00 a.m. to 9:00 a.m., 11:30 a.m. to 1:00 p.m., and 3:00 p.m. to 4:00 p.m., Monday to Friday
Charles Street	South	No Standing from the Easterly curbline of John Street to a point 119.6 metres	8:00 a.m. to 9:00 a.m., 11:30 a.m. to 1:00 p.m., and 3:00 p.m. to 4:00

SCHEDULE 1 - PROHIBITED STOPPING ON SPECIFIED STREETS

COLUMN 1 Street	COLUMN 2 Side	COLUMN 3 Between	COLUMN 4 Period	
		Easterly therefrom	p.m., Monday to Friday	
Charles Street	North	No Stopping from the Easterly curbline of John Street to a point 119.6 metres Easterly therefrom	8:00 a.m. to 9:00 a.m., 11:30 a.m. to 1:00 p.m., and 3:00 p.m. to 4:00 p.m., Monday to Friday	
Dover Street	North	From the easterly curb line of Romeo Street to the easterly limit of Dover Street	Anytime	
Dover Street	South	From a point 127 meters east of the easterly curb line of Romeo Street to a point 172.5 Meters east of the easterly Curb line of Romeo Street	Anytime	141-2013
Downie Street	East	Ontario Street to Albert Street	Anytime	
Erie Street	West	Ontario Street 37.8 metres (124 ft) south	Anytime	
Erie Street	East	Ontario Street 13.72 metres (45 ft) south	Anytime	
Erie Street	East	A point 518.16 metres (1700 ft) north of Gibb side road to a point 670.56 metres (2200 ft) north	Anytime	
Erie Street	West	A point 518.16 metres (1700 ft) north of Gibb side road to a point 670.56 metres (2200 ft) north	Anytime	
Erie Street	Both	From Lorne Avenue to Crane Avenue	Anytime	

SCHEDULE 1 - PROHIBITED STOPPING ON SPECIFIED STREETS

COLUMN 1 Street	COLUMN 2 Side	COLUMN 3 Between	COLUMN 4 Period
Forman Avenue	West	A point 430 feet (131.06 metres) north of the north curb of Britannia Street and a point 850 feet (259.08 metres) north of the north curb of Britannia Street	
Forman Avenue	East	Britannia Street to a point 98 feet (30 m) northerly therefrom	8:00 a.m. to 4:00 p.m. Monday-Friday
Forman Avenue	East	From a point 853 feet (260m) to a point 1181 feet (360m) north of Britannia Street	8:00 a.m. to 4:00 p.m. Monday-Friday
John Street	East	Caledonia and Charles Street	Anytime except 9:30 a.m. to 11:30 a.m.
John Street	West	Caledonia and Charles Street	Anytime except 9:30 a.m. to 11:30 a.m.
Louise Street	West	From a point 51 metres North of the North curb of Whitelock Street to the North curbline of Blake Street	Monday to Friday 9-2010 8:00 a.m. to 9:00 a.m. and 3:00 p.m. to 4:00 p.m.
Louise Street	West	From a point 51 metres North of the north curb of Whitelock Street to a Point 15 metres northerly	Monday to Friday 9-2010 8:00 a.m. to 9:00 a.m. and 3:00 p.m. to 4:00 p.m. 27-2011
Louise Street	West	From a point 51 metres North of the North curb of Whitelock Street to a point 64 metres Northerly	Monday to Friday 8:00 a.m. to 9:00 a.m. and 3:00 p.m. to 4:00 p.m. 27-2011
Mowat Street	West	From a point 72.5 metres South of the South curb Line of West Gore Street	From 8:00 a.m. to 9:00 a.m., from 11:30 a.m. to 1:00

SCHEDULE 1 - PROHIBITED STOPPING ON SPECIFIED STREETS

COLUMN 1 Street	COLUMN 2 Side	COLUMN 3 Between	COLUMN 4 Period
		to a point 134.5 metres further South	p.m. and from 3:00 p.m. to 4:00 p.m. Monday to Friday both inclusive
Mowat Street	East	From a point 65 metres South of the South curb line of West Gore Street to a point 106.5 metres further South	From 8:00 a.m. to 9:00 a.m., from 11:30 a.m. to 1:00 p.m. and from 3:00 p.m. to 4:00 p.m. Monday to Friday both inclusive
Ontario Street	North	Downie Street 60 feet (18.29 metres) east	Anytime
Ontario Street	North	Erie Street 105 feet (32 metres) west	Anytime
Ontario Street	South	Erie Street 125 feet (38.1 metres) west	Anytime
Ontario Street	South	Downie Street 31 feet (9.45 metres) east	Anytime
Ontario Street	North	From Waterloo Street to the East City limits	Anytime
Ontario Street	South	From a point 26.2 metres East of the Easterly curb line of Waterloo Street to the East City limits	Anytime
Queen Street	East	From Water Street to 126 metres north of the north curblines of Water Street	Anytime
Queen Street	West	From Ballantyne Avenue to Lakeside Drive	Anytime
Rebecca Street	South	From a point 138 metres east of the east curb line of Waterloo	8 a.m. to 9:30 a.m. 2 p.m. to 4:00 p.m.

SCHEDULE 1 - PROHIBITED STOPPING ON SPECIFIED STREETS

COLUMN 1 Street	COLUMN 2 Side	COLUMN 3 Between	COLUMN 4 Period
		Street South to a point 36 metres easterly therefrom.	Monday to Friday 165-2015
Romeo Street	West	A point 253 feet (77.11 metres) north of Douro St. to a point 600 feet (182.88 metres) north of Douro Street	Anytime
Romeo Street	Both	From C. N. Spur Line at Norfolk Street to Lorne Ave.	Anytime
Romeo Street S.	East	A point 71 metres south of Park Street to a point 101 metres southerly therefrom	Anytime
Strachan Street	East	From a point 30 metres South of the South curb line of West Gore Street to a point 87 metres further South	From 8:00 a.m. to 9:00 a.m., from 11:30 a.m. to 1:00 p.m. and from 3:00 p.m. to 4:00 p.m. Monday to Friday both inclusive
Strachan Street	West	From the South curb line of West Gore Street to a point 124.7 metres Southerly therefrom	From 8:00 a.m. to 9:00 a.m., from 11:30 a.m. to 1:00 p.m. and from 3:00 p.m. to 4:00 p.m. Monday to Friday both inclusive
St. Vincent St.	East	From Moderwell Street to a point 136.5 metres south of Moderwell Street	Anytime
St. Vincent St.	West	From a point 21.2 metres north of the north curb line of Patricia Road (north loop) to a point 110.1 metres southerly therefrom	8:00 a.m. to 9:00 a.m., 11:30 a.m. to 1:00 p.m. and 3:00 p.m. to 4:00 p.m. Monday to Friday both inclusive

SCHEDULE 1 - PROHIBITED STOPPING ON SPECIFIED STREETS

COLUMN 1 Street	COLUMN 2 Side	COLUMN 3 Between	COLUMN 4 Period
Waterloo Street	West	From Ontario Street to Albert Street	Anytime
Waterloo Street	East	From the north curb line of Albert Street to a point 15.24 metres (50 ft) north	Anytime
Waterloo Street	Both	From Ontario Street to Cobourg Street	Anytime
York Street	South	Erie Street and Huron Street	Anytime

SCHEDULE 3 - MOBILITY BUS STOPS

SCHEDULE 6 – ANGLE PARKING ONLY

Angle parking is permitted only in these areas:

- Coburg Street, north side, from Waterloo St. to Erie Street
- Market Place, south side, from Downie Street to Wellington Street.
- Wellington Street., west side, from Downie Street to St. Patrick Street.
- St. Andrew Street, north side, from Church Street to 25m east of Birmingham Street

SCHEDULE 8 - PROHIBITED TURNS

COLUMN 1	COLUMN 2	COLUMN 3 Turns Prohibited	COLUMN 4
Street	Direction		Period
York Street and Huron Street	Emerging from York Street onto Huron Street	Left	Anytime

SCHEDULE 16 - 30 MINUTE METERED ZONES

30 minute parking on the street hereinafter set out in Column 1, the side or sides of streets set out in the corresponding line or lines in Column 2, between the streets or parts thereof set out in Columns 3 and 4.

Column 1 Street	Column 2 Side	Column 3 From	Column 4 To
Downie Street	East	Ontario Street	Albert Street
Erie Street	West	Ontario Street	St. Patrick Street
Wellington Street	West	Downie Street	St. Patrick Street
George Street	South	Downie Street	St. Patrick Street

SCHEDULE 17 - 4 HOUR METERED ZONES

4 hour parking on the street hereinafter set out in Column 1, the side or sides of streets set out in the corresponding line or lines in Column 2, between the streets or parts thereof set out in Columns 3 and 4.

Column 1 Street	Column 2 Side	Column 3 From	Column 4 To
Albert Street Albert Street	North South	Downie Street Downie Street	Waterloo Street Waterloo Street
Brunswick Street Brunswick Street	North South	Downie Street Downie Street	Waterloo Street Waterloo Street
Church Street	East	St. Patrick Street	Ontario Street
Downie Street Downie Street	West East	Ontario Street Albert Street	Past St. Patrick Street Douro Street
Erie Street Erie Street	West East	Ontario Street Ontario Street	St. Patrick Street St. Patrick Street
George Street George Street	North South	St. Patrick Street St. Patrick Street	Waterloo Street Waterloo Street
Market Place	South	Downie Street	Wellington Street
Market Place Market Place	North South	Downie Street Downie Street	Wellington Street Wellington Street
Ontario Street Ontario Street	North South	Huron Street Huron Street	Waterloo Street Waterloo Street
St. Andrew Street	North	Church Street	Birmingham Street
St. Patrick Street St. Patrick Street	North South	Erie Street Cooper Street	Wellington Street Wellington Street
Water Street	South	Nile Street	Waterloo Street
Waterloo Street Waterloo Street	West East	George Street Douro Street	Douro Street Downie Street
Wellington Street	West	Downie Street	St. Patrick Street

SCHEDULE 21 – DESIGNATED PARKING SPACES for PERSONS with Disabilities

- a) The pavement immediately adjacent to the curb on Wellington Street on the west side, from a point 17 feet (5.2 metres) southerly from the southerly limit of the most northerly crosswalk from Market Place, to a point 29 feet (8.8 metres) southerly from the said crosswalk.
- b) The pavement immediately adjacent to the curb on the south side of Brunswick Street measured from a point 41.6 metres east of the east curb of Downie Street to a point 5.4 metres southerly therefrom (being the space between two driveway entrances).
- c) The pavement immediately adjacent to the curb on the south side of Ontario Street measured from a point 36.6 metres (120 feet) west of the westerly curb line of Waterloo Street to a point 6.1 metres (20 feet) westerly therefrom.
- d) The pavement immediately adjacent to the curb on the east side of Waterloo Street measured from a point 25 metres (82 feet) south of the south curb line of Douro Street to a point 5.48 metres (18 feet) southerly therefrom.
- e) The pavement immediately adjacent to the curb on the East side of Waterloo Street measured from a point 19 metres (62.3 feet) south of the south curb line of Douro Street to a point 6.0 metres (19.6 feet) southerly therefrom, on Sundays only.
- f) The pavement immediately adjacent to the curb on the north side of Simcoe Street measured from a point 78 metres east of the east curb line of Downie Street to a point 6 metres easterly therefrom and from a point 96 metres east of the east curb line of Downie Street to a point 6 metres easterly therefrom.
- g) The pavement immediately adjacent to the curb on the south side of Lakeside Drive measured from a point 11.2 metres east of the east curblines of Front Street to a point 19.4 metres East therefrom.
- h) The pavement immediately adjacent to the curb on the west side of Wellington Street measured from a point 6 metres South of the West curblines of Downie Street to the first angled parking space adjacent thereto.
- i) The Easterly parking space on the South side of Albert Street in front of 51 Albert Street.
- j) The Northerly parking space on the East side of Downie Street at the Southeast corner of Downie Street and Albert Street.

SCHEDULE 21 – DESIGNATED PARKING SPACES for PERSONS with Disabilities

- k) The parking spaces immediately adjacent to the curb on the east side of Downie Street starting from a point 24.7 metres (81 feet) north of the north curb line of George Street to a point 37.3 metres (122 feet) northerly therefrom ~~for the hours of 1:00 p.m. to 5:00 p.m. and 7:00 p.m. to 11:00 p.m.~~
Amended by By-law 152-2017
- l) The parking spaces immediately adjacent to the curb on the north side of George Street starting from a point 22.0 metres (72 feet) west of the west curb line of Waterloo Street to a point 35.5 metres (116 feet) westerly therefrom ~~for the hours of 1:00 p.m. to 5:00 p.m. and 7:00 p.m. to 11:00 p.m.~~
Amended by By-law 152-2017
- 44-2009 m) The westerly parking space on the south side of Cobourg Street in front of 21 Cobourg Street.
- 220-2009 n) The parking spaces immediately adjacent to the curb and gutter line, on the East side of Richard Monette Way starting and following the curb line from the BC (beginning of Curbe) of the intersection of Richard Monette Way and the Westerly end of the Bus Parking lane, to a point 58 metres Northerly and then to a point 26 metres further Northerly.
- 80 -2013 o) The parking space immediately adjacent to the curb on the South side of George Street East starting from a point 41.6 m east of the east curb line of Downie Street to a point 5.6 m easterly therefrom.
- 79-2015 p) The two (2) parking spaces on Lakeside Drive either side of the existing curb cut at Lower Queen's Park (at transformer) with the area in the middle of the two (2) spots as the curb cut access.
- 97-2015 q) ~~The parking space immediately adjacent to the curb on the west side of McCulloch Street starting from a point 10 m north of the north curb line of Easson Street to a point 8 m northerly therefrom, until October 31, 2015 or until the completion of the construction project for Easson Street whichever is longer.~~

~~That the City Clerk is authorized to remove the temporary provision in Paragraph 1 from Traffic and Parking By-law 159-2008 as amended, once the temporary parking space is no longer required in accordance with this By-law.~~

SCHEDULE 21 – DESIGNATED PARKING SPACES for PERSONS with Disabilities

SCHEDULE 22 - DESCRIPTION OF PARKING LOTS

Column 1 Name of Lot	Column 2 Description
St. Patrick	Those lands lying between George Street and St. Patrick Street and being composed of the north half of Lot 23, the North half of Lot 24, and Lot 25 to 38 inclusive in Plans 6 and 7, hereinafter referred to as Parking Lot 1, and those lands lying on the westerly side of a twenty (20) foot wide lane as shown on Registered Plan Number Six (6) for the City of Stratford, commencing at the most easterly corner of Lot Number Nineteen (19) according to Registered Plan Number Six (6) and extending northerly twenty (20) feet in perpendicular width for a distance of one hundred and ninety-one (191) feet, hereinafter referred to as Parking Lot 1 (a).
York Street	Those lands lying between York Street and the Avon River commencing at a point 134.0 feet from North-East intersection of Huron and York Street, then from the point of commencement, 274.5 feet more or less easterly to a point, then North-Westerly for a distance of 115.0 feet to a point, then Westerly for a distance of 210.0 feet to a point, then South 70 feet to the point of commencement, hereinafter referred to as Parking Lot 3.
Albert Street	Those lands lying on the North side of Albert Street and being composed of Lot 205 and west half of Lot 206, Plan 20, hereinafter referred to as Parking Lot 4.
Erie Street	<p data-bbox="545 1087 1395 1297">i) Those lands lying on the east side of Erie Street and being composed of Lot 54 and Part of Lots 53 and 55, Plan 20, designated as Parts 6, 7, 8, 9, 10 and II, and part of Parts 12, 13 and 17, Plan 44R-630, as shown on the sketch attached hereto and marked as Parcel "A" all of which is hereinafter referred to as Parking Lot 5 (a).</p> <p data-bbox="545 1339 1395 1507">ii) Those lands lying on the east side of Erie Street and being composed of Lots 110 and 111, Plan 20, designated as Parts 3, 4 and 5, Plan 44R-630, as shown on the sketch attached hereto and marked as Parcel "B" hereinafter referred to as Parking Lot 5 (b).</p> <p data-bbox="545 1549 1395 1688">iii) Those lands lying on the east side of Erie Street and being composed of Lot 112, Plan 20, designated as Parts 1 and 2, Plan 44R-630, as shown on the sketch attached hereto, and marked Parcel "C" hereinafter referred to as Parking Lot 5 (c).</p>
Ontario Street	i) Those lands lying between Ontario Street and Cobourg Street and being composed of Part of Lots 3 and 4, Plan 20, City of Stratford, designated as Part 6 on Reference Plan 44R-3342, as more clearly shown on the sketch attached hereto and

SCHEDULE 22 - DESCRIPTION OF PARKING LOTS

Column 1 Name of Lot	Column 2 Description
	forming Schedule "A" to this by-law, are hereby known as "Parking Lot 2;"
ii)	Those lands lying between Ontario Street and Cobourg Street and being composed of Part of Lots 203 and 204, Plan 20, City of Stratford, designated as Parts 1 and 2 on Reference Plan 44R-3342, as more clearly shown on the sketch attached hereto and forming Schedule "A" to this by-law, are hereby known as "Parking Lot 2(a);"
iii)	Those lands lying between Ontario Street and Cobourg Street and being composed of Part of Lots 203 and 204, Plan 20, City of Stratford, designated as Parts 1, 2 and 3 on Reference Plan 44R-3342, as more clearly shown on the sketch attached hereto and forming Schedule "A" to this by-law, are hereby known as "Parking Lot 2(b)."
iv)	Those lands lying between Ontario Street and Cobourg Street and being composed of Part of Lots 4, 5 and 202, Plan 20, City of Stratford, designated as Part 4 on Reference Plan 44R-3342, as more clearly shown on the sketch attached hereto and forming Schedule "A" to this by-law, specifically the second or upper level of the parking garage, are hereby known as "Parking Lot 2(c)."
Jail	That area of land being part of the south-west part of Lot K, Registered Plan 20, being situated to the north of the property known as the Stratford Jail, 30 St. Andrews Street, said lands being shown as Part "A" on the following sketch, is hereby designated as a parking area and except as hereinafter provided, is subject to the provisions of this by-law and shall be known as Parking Lot Number 6, and is further known as Lots 6 (a), 6 (b) and 6 (c) in respect to certain areas and restrictions on the use of the said lot. Notwithstanding Section 3 hereof, no meters shall be erected on this parking area.
George Street	Those lands lying on the north side of George Street west, consisting of Lots 21, 22 and 23 Registered Plan 87, Stratford, hereinafter referred to as Parking Lot 7.
Arena	Those lands lying South of Lakeside Drive and East of Morenz Drive and being composed of Lot 575 and the North Part of Lot 574, Plan 20, known as the William Allman Memorial Arena parking lot, are hereby known as Parking Lot 9.

SCHEDULE 22 - DESCRIPTION OF PARKING LOTS

Column 1 Name of Lot	Column 2 Description
Dufferin Arena	Part of Lot 3, Concession 2, formerly in the Gore of the Township of Downie, now in the City of Stratford, being part of Block B, Plan 409, known as the Dufferin Arena parking lot, are hereby known as Parking Lot 10 (non-metered lot).
Rotary Arena	Part of Lot 3, Concession 1, formerly in the Township of Ellice, now in the City of Stratford, known as the Rotary Arena parking lot, are hereby known as Parking Lot 11 (non-metered lot).
Downie Street	Those lands lying on the West side of Downie Street, South of St. Patrick Street, North of St. David Street, adjacent to Shakespeare Street and Milton Street, comprising of an irregular shaped parcel of land as generally outlined and shown on Schedule A to By-law 103-2003 is hereby established as Municipal Parking Lot Number 12 and known as the Downie Street Parking Lot.
Justice Building	The northerly portion of Parking Lot 1, being the area shaded on the sketch attached hereto, is hereby designated as a Parking area for the exclusive use of the employees of this Corporation and other staff working in the Administration of Justice Building, 17 George Street, whom have been designated to park in the said area by the municipal council of the City of Stratford.
County of Perth	No owner or operator of a vehicle shall park in the area described in subsection (a) unless such vehicle has been authorized to display a sign as issued by the Municipal Council of the City of Stratford indicating that such vehicle is entitled to park in the said area.
Kalbfleisch Lot	Municipal address of 128 St. Patrick Street, Stratford



MANAGEMENT REPORT

Date: February 27, 2019
To: Infrastructure, Transportation and Safety Sub-committee
From: Joan Thomson, City Clerk
Report#: ITS19-009
Attachments: N/A

Title: Amending the Terms of Reference for the Active Transportation Advisory Committee

Objective: To consider amending the Terms of Reference to include a member of Cycle Stratford on the Active Transportation Advisory Committee.

Background: Geoff Love, a representative from Cycle Stratford, requested at a Council meeting that the composition of ATAC be amended to include a Cycle Stratford member. Prior to seeking a nominee from Cycle Stratford, the Terms of Reference should first be amended.

Analysis: The composition of ATAC would increase to 10 voting members and would require 6 people in attendance to meet quorum.

Financial Impact: N/A

Staff Recommendation: **THAT the Active Transportation Advisory Committee Terms of Reference be amended to include a representative from Cycle Stratford as a voting member.**

Joan Thomson, Clerk

Michael Humble, Director of Corporate Services

Rob Horne

Rob Horne, Chief Administrative Officer

Capital Projects Update for February 2019

1. Quinlan Pump Station
 - Tender awarded to Finnbilt General Contracting Limited
 - Construction underway
2. Quinlan Forcemains
 - Sanitary forcemains from Quinlan pumping station to the Mornignton/Quinlan intersection
 - Design and tender being finalized, tender scheduled for March
3. Queen Street Storm Sewer
 - Consultant – AMEC, detailed design complete, ECA received
 - RFP for consultant services during construction being prepared
 - Construction proposed for 2020
4. Flow Monitoring and Sanitary model update
 - RFP award to AECOM
 - Flow monitors and weather stations installed
 - Base model complete, collecting wet weather data
5. Concrete Sanitary Sewer Relining
 - Contract with Insituform extended for 2019 works
 - Scheduling for prep work prior to lining underway
6. Ballantyne Avenue Watermain replacement
 - Road reconstruction – new watermain, storm and sanitary sewers
 - Tender awarded to Lavis Contracting
 - final asphalt and LID installation in 2019
7. Oxford Street Reconstruction
 - Tender awarded to Lavis Contracting Co. Limited
 - Final asphalt complete, Minor restoration in 2019
8. St. Vincent Watermain Phase 1 – Lorne Ave to Patricia
 - Tender awarded to Steve Smith Construction
 - Sidewalk and construction to base asphalt complete, topcoat asphalt 2019
9. Erie Street Local Improvement Sidewalk
 - Preliminary design and estimates being finalized
 - open house to be scheduled in March/April

Capital Projects Update for February continued

10. Pleasant Drive Local Improvement
 - Road improvements, relocation of storm sewer from rear yards to road allowance, deepening of shallow sanitary sewer, replacement of watermain with eight historic breaks, addition of one sidewalk
 - Open house held April 30th to present preliminary plans to residents
 - Project subject to LPAT hearing and/or council decision on Local Improvement projects
11. Concrete Sidewalk and Curb Replacement
 - Tender scheduled for spring
12. Asphalt Resurfacing 2019
 - Tender scheduled for summer
 - O'Loane Ave from Dannecker to Lorne Ave plus additional sections subject to final budget amount
13. Bridge Improvements
 - RFP for consultant services being prepared
 - Repairs to foot bridges, culverts and railway tressle, concrete repairs to Queens Park bridge, load study for Tom Patterson island bridge
14. Bridge Appraisal
 - BM Ross review of the Bridge, Foot Bridge, Retaining Walls, Culverts and Subways as per OSIM requirements
 - Assessment to commence in fall
15. Traffic Study – Downtown Areas
 - Review of George/Downie, Church/Ontario, various other intersections and pedestrian crossings
 - RFP for consultant services being prepared
16. Signal Intersection Updates for AODA compliance
 - 1st year of 7year program
 - New of audible signals at Ontario/Erie, Ontario/Downie, and Erie/St.Patrick
 - Work to be scheduled for spring/summer
17. Storm Model and Master Plan Update
 - RFP for consultant services being prepared
 - Update to existing storm model and consolidation of all existing storm master plans and EA reports
18. Frederick Street – Romeo to Burritt and Burritt to Douro
 - Reconstruction of Frederick and Burritt with new sidewalk, curb and gutter, storm sewers. Possible Local Improvement project, subject to council decision regarding Local Improvements
 - Design and estimates complete, open house in March

Capital Projects Update for February continued

19. St. Vincent Watermain Phase 2 – Patricia to Redford
 - Reconstruction of St. Vincent Street to replace watermain and complete spot repairs to storm and sanitary
 - Open House held January 16, 2019
 - Tender scheduled for March
20. Grit Removal System
 - Upgrade to WPCP to reduce maintenance and operation costs
 - Tender being prepared for issuance in March
21. Water and Wastewater Rate Study
 - RFP for consultant services being prepared
 - Update to the existing financial plan for water and wastewater
22. Romeo Reservoir Works
 - Inspection and miscellaneous repairs
 - Scheduled for fall
23. Material Testing and Geotechnical Services
 - Quotation to be issued in March



**A meeting of the Energy & Environment Advisory Committee
 was held on the above date at 4:00 p.m.
 Rotary Complex, 353 McCarthy Road W. – Mansbridge Meeting Room**

Present: Emily Chandler – Vice-Chair Presiding, Councillor Bonnie Henderson, Dave Hanly, Marianne Hawley, Craig Merkley, Vanni Azzano, Dave Mabee

Staff Present: Kate Simpson – Waste Reduction Co-ordinator, Casey Riehl – Recording Secretary

Also Present: Sammie Orr, Olivia Merkley

Absent: Taylor Crinklaw – Project Engineer, Anna Stratton, Angela Bossence, Ethan Elliott, Lorraine Kuepfer

MINUTES

1.0 CALL TO ORDER

Emily Chandler called the meeting to order at 4:10 p.m.

2.0 DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None declared.

3.0 ADOPTION OF THE PREVIOUS MINUTES – November 8, 2018

Motion by Councillor Henderson, seconded by Dave Hanly that the minutes dated November 8, 2018 are adopted as printed. Carried.

4.0 UPDATES FROM WORKING GROUPS

Waste & Water

Emily Chandler updated the committee that they are planning on holding a film screening during Earth Week. Anna Stratton is working with Trashion Week organizers on this event.

Heartburn Day organizers are looking for support to help organize volunteers for waste diversion (Feb. 2, 2019). Soup's On is also looking for a donation for attendees who bring their own spoon again this year. The committee will be purchasing items with their 2018

budget to give away at these types events. Ms. Chandler will make arrangement for an item to be donated.

The management report regarding the plastics free request for the City of Stratford will be going to the ITS Sub-committee in January for consideration.

The working group also discussed the 2004 Roundtable for the Environment document. It has not been updated since 2014. They would like to work towards updating this. Kate Simpson has already begun some updates and will work on this with the group.

Ecological

Councillor Henderson reported that she has met with St. James Anglican Church to discuss a joint event, such as a water forum. She has inquired with Maude Barlow to see if she might be available to speak on Wednesday, April 24, 2019 during Green Week. Members discussed being involved in both the Trashion Week event and this event and if they would consider just doing one during Earth Week. Further discussion at the January meeting.

Craig Merkley reported that UTRCA has applied for further funding for the North Shoreline work. The estimated budget for the next Northshore project is approximately \$37,000-\$40,000 to complete.

Energy

No new updates.

5.0 BUSINESS ARISING FROM PREVIOUS MINUTES

(a) Priorities for 2018/Budget Update

Committee members discussed the remaining funds in their 2018 budget and the priority projects left for the year. Members agreed that having educational items available for upcoming events would be the highest priority.

Motion by Dave Mabee, seconded by Marianne Hawley that the Energy & Environment Advisory Committee spends up to a maximum of \$1,900.00 from their 2018 budget on educational giveaway items, such as LED light bulbs, washer balls and green cones that the committee can use to promote the environment at upcoming events. Carried.

- (b) **UTRCA Green Program Update (St. Aloysius) – Vanni Azzano**
 Vanni Azzano updated the committee that the Grade 8's are continuing to work on their cones. The Grade 7's are working on their reports. During their clean up near the river the kids found a lot of litter such as bottles and shirts.
- (c) **Collection of Dog Waste – Anna Stratton**
 Deferred to January meeting.
- (d) **Roundtable on the Environment Update – Kate Simpson**
 Kate Simpson has been reviewing the report and making some notes. Many of the items are being addressed with the new quotation process for processing and curbside collection for organics. She does recommend a full review of the report. Looking ahead, digesters at a reduced rate could be added, a management report to Council regarding construction/demolition diversion, mattress recycling. Incorporating new and more recent initiatives such as textile diversion, cigarette recycling, single-use plastics, Blue Dot, etc. Emily Chandler suggested that once staff has completed the update, perhaps a public open house could be held to highlight the updates and receive feedback.

Motion by Dave Hanly, seconded by Marianne Hawley that the Energy & Environment Advisory Committee requests that Infrastructure & Development Services staff review and update the Roundtable on The Environment Report. Carried.

- (e) **Textile Recycling Program Update – Kate Simpson**
 Kate Simpson explained that the two-week curbside collection of textiles has been eliminated, due to low numbers. As an alternative, the city is working with Diabetes Canada, instead of doing two full weeks; they will operate "on-demand". You can call or click and they will come and do a pick up at your house for you. All the information is provided in the new calendar and online. The city still tracks the tonnage of items collected.

Ms. Simpson noted that they will be going out to tender in January for the garbage, recycling and organics collection and processing.

- (f) **Reducing Waste at Events Document – Emily Chandler**
 Emily Chandler updated the committee that the reducing waste at events document is now live. It is posted on the Canadian Federation of University Women website, the City of Stratford waste site. They are working on having parts of the document included in the City of Stratford events application. Ms. Chandler will draft the statement to be included on the application and circulate to members. People can be directed to the website for full details. Members requested staff invite the new Events Coordinator to the January meeting to discuss the application and how to green city events.

(g) Bike Valet Update – Dave Mabee

Dave Mabee updated the committee that the portable bike valet to use at events has been purchased. This could be added into the events document as well.

6.0 UPCOMING EVENTS

Soup's On (Saturday, January 12, 2019)

Heartburn Day (Saturday, February 2, 2019)

World Water Day (Friday, March 22, 2019)

7.0 NEW BUSINESS**(a) Alternate Time for E&E Meetings**

The committee discussed changing the date of the monthly E&E meetings. Both Council representatives on the committee have a conflict with a Sub-committee meeting. Members agreed that the first Thursday of the month at the same time of 4:00 p.m. would work. Further discussion at the January meeting with new members to confirm. The January meeting will remain the 2nd Thursday, as the Councillors do not have a conflict in January.

8.0 SOCIAL MEDIA UPDATES FOR MIKE BEITZ

No new updates.

9.0 NEXT MEETING DATE – January 10, 2019 – 4 p.m.– Rotary Complex (Mansbridge Rm)**10.0 ADJOURNMENT**

**Motion by Vanni Azzano, seconded by Dave Mabee that the meeting adjourn.
Carried.**

Time: 5:25 p.m.



**A meeting of the Energy & Environment Advisory Committee
 was held on the above date at 4:00 p.m.
 Rotary Complex, 353 McCarthy Road W. – Mansbridge Meeting Room**

Present: Emily Chandler, Councillor Bonnie Henderson, Dave Hanly, Marianne Hawley, *Craig Merkley, Vanni Azzano, Dave Mabee, Anna Stratton, Matthew Orchard, Mike Jorna, Councillor Jo-Dee Burbach, Sammie Orr

Staff Present: Casey Riehl – Recording Secretary

Also Present: Olivia Merkley, *Jessika Guy

Absent: Kate Simpson – Waste Reduction Co-ordinator, Taylor Crinklaw – Project Engineer

MINUTES

1.0 CALL TO ORDER

Emily Chandler called the meeting to order at 4:10 p.m.

2.0 DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None declared.

3.0 INTRODUCTIONS

Members, staff and guests introduced themselves.

4.0 DELEGATE: JESSIKA GUY – TRASHION WEEK

Jessika Guy explained further details regarding the proposed film screening partnership with E&E. The event is to take place on Thursday, April 18, 2019 showing the documentary "The River Blue", in the City Hall Auditorium. The fees incurred for renting, shipping and use of film equipment is estimated to be approximately \$800-\$900.00.

Motion by Councillor Henderson, seconded by Dave Mabee that the Energy & Environment Advisory Committee spends up to a maximum of \$1,000.00 to support the Earth Week documentary "The River Blue" in conjunction with the 2019 Trashion Week events. Carried.

*Jessika Guy no longer present (4:15 p.m.)

5.0 ELECTION OF 2019 CHAIR & VICE-CHAIR

Staff declared nominations for the 2019 Chair of the Energy & Environment Advisory Committee Open.

Councillor Burbach nominated Emily Chandler.

Staff asked if there were any further nominations. No further nominations were made.

Motion by Vanni Azzano, seconded by Marianne Hawley to close nominations for the 2019 Energy & Environment Chair. Carried.

Emily Chandler indicated that she would allow her nomination to stand.

Motion by Marianne Hawley, seconded by Councillor Henderson to elect Emily Chandler as the 2019 Chair of the Energy & Environment Advisory Committee. Carried.

Staff declared nominations for the 2019 Vice-Chair of the Energy & Environment Advisory Committee Open.

Dave Hanley nominated Councillor Bonnie Henderson.
Vanni Azzano nominated Councillor Jo-Dee Burbach.

Staff asked if there were any further nominations. No further nominations were made.

Motion by Dave Hanly, seconded by Dave Mabee to close nominations for the 2019 Energy & Environment Advisory Committee Vice-Chair. Carried.

Councillor Henderson indicated that she would not allow her nomination to stand.
Councillor Burbach indicated that she would allow her nomination to stand.

Motion by Marianne Hawley, seconded by Dave Mabee to elect Councillor Jo-Dee Burbach as the 2019 Vice-Chair of the Energy & Environment Advisory Committee. Carried.

6.0 ADOPTION OF THE PREVIOUS MINUTES – December 13, 2018

Motion by Councillor Henderson, seconded by Dave Hanly that the minutes dated December 13, 2018 are adopted as printed. Carried.

7.0 UPDATES FROM WORKING GROUPS

Emily Chandler suggested that each of the working groups get together before the February E&E meeting and put together a brief overview of what the group's core area of focus is on. This will give the new members a better indication of what the groups are working on and which ones they might be interested in participating on.

Waste & Water

Emily Chandler updated the committee that E&E has donated a tree to the upcoming Soup's On Event. Anyone who brings their own spoon, their name will be entered into a draw for the tree.

Ecological

The two main items the working group is currently focusing on is the upcoming Stratford Home Show and the Garden Show. Members discussed possibly doing plastics as a theme at both these events. Perhaps Kate Simpson could provide a list of everything that can be recycled in Stratford and the committee could provide visuals as part of the display. Another suggestion was comparing bottled water to Stratford tap water. Councillor Henderson suggested highlighting the water bottle filling stations that are now located at various municipal buildings. Dave Hanly suggested inviting Kate Simpson to the next working group meeting to discuss resources. There are still the posters from the David Mayberry event that can be used. Dave Hanly suggested contacting Oxford County reps for additional information. Emily Chandler also suggested that Oxford County has the mobile sustainable house that might be an option. The group has decided that it would be easiest to do the same theme for both shows.

Mr. Merkley also reported that they are continuing to work on the invasive species project at T.J. Dolan as well as L.I.D. projects. He previously discussed that the Rotary Club, in conjunction with UTRCA had applied for a grant for upcoming shoreline work on the Avon River. He is happy to report that they have been successful in securing a \$25,000.00 federal grant from the Enabling Accessibilities Fund.

Energy

Anna Stratton noted that she has been in contact with a rep from Festival Hydro who would be interested in attending some E&E meetings. Ms. Stratton will invite her.

8.0 BUSINESS ARISING FROM PREVIOUS MINUTES

(a) 2018 Budget Update – Emily Chandler

Emily Chandler has e-mailed members a breakdown of the last of the items purchased with the remaining 2018 budget.

(b) UTRCA Green Program Update (St. Aloysius) – Vanni Azzano

Vanni Azzano updated the committee that the grade sevens have been working on their list of issues after touring the watershed, the waste water treatment plant and the Romeo Street water supply plant, as well as some testing of the Avon River. There were a lot of indicators of pollution when they were testing the river. They inquired what the city uses to clean the graffiti off of the bridges by the river and if it is toxic and runs into the water. They also found a lot of bottles, shirts and pole signs. They also tested for conductivity and the benthic index score.

(c) Roundtable on the Environment Update

The committee's recommendation has been sent to the Director of Infrastructure & Development Services Department and the Director of Community Services. Kate Simpson is working on updating the waste portion of the document.

(d) Collection of Dog Waste – Anna Stratton

Anna Stratton shared some information with the committee regarding dog waste collection containers. The approximate cost of one container is \$4,000.00, which includes installation. The cost of installation is approximately \$1,100.00, which could be deducted if city staff were to install the containers. The cost to empty the containers is \$150.00 per container. Members discussed locations of the containers and the importance of placing them in the heaviest concentration of dog walkers who would use them. Members suggested that the dog park would be the top location to place one, as well as one down near the river. Another possible location would be at T.J. Dolan. If the program is an option, starting with one test container would be the best option. Members suggested further investigation by Kate Simpson would be a good next step.

Motion by Dave Hanly, seconded by Vanni Azzano that the Energy & Environment Advisory Committee requests the Waste Reduction Coordinator investigate the feasibility of a dog waste collection program in the City of Stratford. Carried.

(e) Alternate Dates for E&E Meetings

Staff has requested that future E&E meetings change to an alternate date other than the second Thursday of each month. It has been suggested that the first Thursday at the regular time of 4:00 p.m. would suit members.

Motion by Dave Hanly, seconded by Craig Merkley that the Energy & Environment Advisory Committee will meet for all future meetings on the first Thursday of the month at 4:00 p.m. Carried.

9.0 UPCOMING EVENTS

Soup's On	(Saturday, January 12, 2019)
Heartburn Day	(Saturday, February 2, 2019)
Garden Festival	(Feb. 28-Mar. 3, 2019)
World Water Day	(Friday, March 22, 2019)
Home Show	(April 12-14, 2019)

10.0 NEW BUSINESS

(a) Annual Review of E&E Terms of Reference

Members discussed updating the purpose of the E&E committee in their terms of reference. Staff will update with all the suggestions and recirculate for discussion at the February meeting. Members also suggested a representative from Bee City could be considered as part of E&E in the future. Emily Chandler will contact a rep from Bee City to see if they might be interested.

Proposed update:

To study all matters coming to its attention which might have any effect on the environment, particularly the environment of the City of Stratford and its surroundings. **The Committee's principal goal will be to improve the environment and advocate for energy efficiency across the entire municipal spectrum. The committee will strive to maintain Stratfords reputation as a community of environmental excellence.** The Committee shall be advisory in nature and shall advise City Council of environmental matters and may from time to time make such recommendations to Stratford City Council concerning the environment as it deems advisable.

(b) Two E&E Representatives for ATAC Committee (One-year terms)

Motion by Councillor Burbach, seconded by Dave Hanly that the Energy & Environment Advisory Committee appoints Dave Mabee and Marianne Hawley as the two 2019 E&E representatives to serve on the Active Transportation Advisory Committee for one-year terms. Carried.

(c) New Glass Factory in Stratford – Emily Chandler

Members discussed their concerns with the reported water consumption for a new proposed glass factory in Stratford. Members also agreed that before being provided with the exact facts, information at this point is here say. Councillor Henderson will bring up the committee's concern at the next Council meeting.

*Craig Merkley no longer present (5:40 p.m.)

(d) Perth Children's Water Festival – Vanni Azzano

Vanni Azzano will e-mail information regarding the festival to members.

11.0 SOCIAL MEDIA UPDATES FOR MIKE BEITZ

No new updates.

12.0 NEXT MEETING DATE – February 7, 2019 – 4 p.m.– Rotary Complex (Mansbridge Rm)

13.0 ADJOURNMENT

**Motion by Vanni Azzano, seconded by Dave Mabee that the meeting adjourn.
Carried.**

Time: 5:50 p.m.



A meeting of the **Stratford Accessibility Advisory Committee (AAC)** was held on the above date at 11:30 a.m., 82 Erie Street – Avon Room, Stratford ON

Committee Present: Roger Koert – Chair Presiding, Councillor Bonnie Henderson, Peter Zein, Paul Schoonderwoerd, Judy Hopf, Peg Huettlin, Michelle Good, Jessica Jantzi, Julie Patterson

Staff Present: Julia Opie – Accessibility Coordinator, *Dan Sykes –Development Coordinator, *Jim Bryson – Community Facilities Manager, Casey Riehl – Recording Secretary

Also Present: *Montana Wilson – MTE Consultants, Wendy Wilkinson

MINUTES

1.0 CALL TO ORDER

Roger Koert called the AAC meeting to order at 11:30 a.m.

2.0 DISCLOSURE OF PECUNIARY INTEREST

None declared.

3.0 ADOPTION OF THE PREVIOUS MINUTES – November 6, 2018

Motion by Michelle Good, seconded by Peg Huettlin that the minutes dated November 6, 2018 be adopted as amended. Carried.

4.0 DELEGATES: Jim Bryson / Montana Wilson – Rotary Complex Parking Lot

Jim Bryson reported that they are reviewing the Universal Design of Pathways report that had been presented to Council. Staff was directed at that time to investigate further, as there were many accessibility concerns raised. Most notably, traffic calming is an issue throughout the entire parking lot. MTE has been working on engineered drawings to address the many issues and concerns. Montana Wilson shared with the committee members the draft drawings. Some of the proposed changes include: a new third entrance from McCarthy Road that will lead directly to the Agriculture building at the back. There is not currently enough space to add a sidewalk or bike lane along this laneway due to the greenspace requirement and the berm. There will be speed bumps throughout the lot, including this new laneway. Parking spots will increase from 712 to 872, including a total of 30 accessible parking spots. All regular and accessible

parking spots will meet current requirements on size. The current front entrance will be narrowed and sidewalks made wider, as a traffic calming solution. Speed bumps will be placed throughout the lot to slow traffic down. The current very narrow sidewalk along the side of the Rotary will be widened and an area for bus drop offs will be created. There will be sidewalks all the way from McCarthy Road to the Agriplex. There will be a 3-way stop at the back corner of the Rotary as you reach the Agriplex. Councillor Henderson suggested raised sidewalks/speed bumps at the entrances as well as rolled curbs beside the accessible parking spots. Ms. Wilson also noted that there will be concrete islands located within the parking lot to eliminate cars cutting through. Jim Bryson explained that there are a lot of changes and updates to be made to the parking lot area, and the work will be completed in phases.

The review sub-committee will look over the draft plans of the new parking lot and submit their feedback to staff. Julie Opie will also forward the legislated dimensions of accessible parking spots. Staff would like to get the report submitted to sub-committee in February.

*Jim Bryson and Montana Wilson no longer present (12:05 p.m.)

5.0 INFRASTRUCTURE & DEVELOPMENT SERVICES UPDATE – Dan Sykes

Dan Sykes reported that \$22,015.38 has been spent from the 2018 AAC curb cut budget. He has been informed that there are no carry overs to 2019 permitted for work that did not get completed in 2018. The 2019 budget for curb cuts is going to be lowered to \$30,000.00 (2018 budget was \$40,000.00). Areas flagged to look at in early spring are Patricia Road, Queen Street @ Lakeside, John St. @ West Gore, Graff Avenue.

Julia Opie requested if Mr. Sykes could send her a list of the items completed to be included in the annual status update. Roger Koert asked Mr. Sykes to keep on the radar the area around Memorial Gardens and the pathway through Arboretum Park to Lakeside and over the Festival Bridge. Mr. Sykes will have both these locations reviewed again by staff. Members discussed the new St. Vincent Street bridge and the visibility challenges. A suggestion of possible mirrors for people to see down the bridge was discussed. Mr. Sykes will also discuss this concern with staff.

*Dan Sykes no longer present (12:20 p.m.)

6.0 PARKING

No new updates.

7.0 TRANSIT

No new updates.

8.0 SITE PLAN REVIEW SUB-COMMITTEE UPDATE

Julia Opie reported that sub-committee has been very busy doing reviews. They are beginning to review some inside plans, as some developers are requesting some feedback on the insides of their buildings.

9.0 AAC PROJECTS UPDATE

(a) Stratford Sporting Facilities Accessibility Review – B. Henderson

Councillor Henderson has discussed this project with Quin Malott to get his feedback. She noted that all the facilities need updating in some form or another and could they possibly add a budget line in the annual budget for ongoing upgrades. Councillor Henderson, Peter Zein and Julia Opie will draft an AAC report for the January meeting requesting a review of the sports facilities.

10.0 BUSINESS ARISING FROM PREVIOUS MINUTES

(a) Stratford Accessibility Guidelines – Julia Opie

Julia Opie reported they added electric wheelchair charging stations to the guidelines. They are having ongoing discussions regarding Type A (3.4m) and Type B (2.4m) accessible parking space sizes. The current by-law for regular parking spots in the City of Stratford is 2.6m wide. It does not make sense to have a barrier-free parking spot at 2.4m, when regular spots are 2.6m. The Type B spots do have a 1.5m access aisle. The Type B spots are narrower than a regular one, making parking accessible vehicles sometimes challenging, as you cannot park on the access aisle at all. A meeting is being organized with staff and the date will be confirmed with the AAC to have some members attend.

Motion by Councillor Bonnie Henderson, seconded by Michelle Good that the Accessibility Advisory Committee requests that all future Type B parking spots in the City of Stratford be 2.6m wide. Carried.

(b) 2018 Accessibility Award (Dec. 10, 2018 Council Meeting)

The AAC is touring two businesses that were nominated for the award. Roger Koert will be doing the presentation at Council.

(c) AAC 2018 Budget Update

Julia Opie has ordered the two benches for the parks. She is working on the engraving that they were supplied by the AAC. Community Services Staff will choose the locations.

11.0 NEW BUSINESS

(a) Annual Status Update – Multi-Year Accessibility Plan – Julia Opie

Julia Opie has received the last report and can now work on finalizing the update. She will provide a draft copy at the January AAC meeting.

(b) 2019 Stratford Home Show (April 12-14, 2019) – Julia Opie

The AAC would like to participate again in the 2019 Stratford Home Show in conjunction with the County of Perth AAC. Julia Opie will register the Stratford AAC.

Motion by Jessica Jantzi, seconded by Councillor Henderson that the Accessibility Advisory Committee spend up to a maximum of \$100.00 from their 2019 budget for registration fees to participate in the 2019 Stratford Home Show. Carried.

(c) Accessibility Tips for Citizens – Julia Opie

Julia Opie is working on a tip sheet to give to citizens a few times per year. The first one is going to be "accessibility in the winter". She has asked that AAC members please e-mail her some ideas and tips that she can include.

(d) Thank You

Councillor Henderson thanked Roger Koert and Paul Schoonderwoerd for all their dedication and hard work over the past years serving on the AAC.

11.0 NEXT MEETING – Tuesday, January 8, 2019 – 11:30 am – Avon Mtg. Room

12.0 ADJOURNMENT

Motion by Paul Schoonderwoerd, seconded by Peg Huettlin that the meeting adjourn. Carried.

Time: 1:45 p.m.



A meeting of the **Stratford Accessibility Advisory Committee (AAC)** was held on the above date at 11:30 a.m., 82 Erie Street – Falstaff Room, Stratford ON

Committee Present: Councillor Bonnie Henderson, Peter Zein, Judy Hopf, Peg Huettlin, Michelle Good, Jessica Jantzi, Laurie Maloney Devlin, *Diane Sims

Staff Present: Julia Opie – Accessibility Coordinator, *Dan Sykes –Development Coordinator, Casey Riehl – Recording Secretary

Absent: Julie Patterson

MINUTES

1.0 CALL TO ORDER

Councillor Henderson - Vice-Chair, called the AAC meeting to order at 11:35 a.m.

2.0 DISCLOSURE OF PECUNIARY INTEREST

None declared.

3.0 INTRODUCTIONS

Members and staff introduced themselves.

4.0 ELECTION OF 2019 CHAIR & VICE-CHAIR

Staff declared nominations open for the 2019 Chair of the Accessibility Advisory Committee.

Jessica Jantzi nominated Councillor Bonnie Henderson

Diane Sims nominated Peter Zein

Jessica Jantzi nominated Michelle Good

Staff asked if there were any further nominations. No further nominations were made.

Motion by Judy Hopf, seconded by Peg Huettlin to close nominations for the 2019 Accessibility Advisory Chair. Carried.

Councillor Henderson indicated that she would not allow her nomination to stand.
 Peter Zein indicated that he would allow his nomination to stand.

Michelle Good indicated that she would allow her nomination to stand.

Motion by Judy Hopf, seconded by Diane Sims to elect Michelle Good as the 2019 Chair of the Accessibility Advisory Committee. Carried.

Staff declared nominations for the 2019 Vice-Chair of the Accessibility Advisory Committee Open.

Diane Sims nominated Peter Zein
Michelle Good nominated Jessica Jantzi

Staff asked if there were any further nominations. No further nominations were made.

Motion by Laurie Maloney Devlin, seconded by Judy Hopf to close nominations for the 2019 Accessibility Advisory Committee Vice-Chair. Carried.

Peter Zein indicated that he would allow his nomination to stand.
Jessica Jantzi indicated that she would allow her nomination to stand.

Motion by Councillor Henderson, seconded by Diane Sims to elect Peter Zein as the 2019 Vice-Chair of the Accessibility Advisory Committee. Carried.

Michelle Good will now chair the meeting.

5.0 ADOPTION OF THE PREVIOUS MINUTES – December 4, 2018

Motion by Councillor Henderson, seconded by Judy Hopf that the minutes dated December 4, 2018 be adopted as printed. Carried.

6.0 INFRASTRUCTURE & DEVELOPMENT SERVICES UPDATE – Dan Sykes

Dan Sykes reported that they are working on sending out the tender for the 2019 concrete work. He asked that members please send him any issues they would like staff to look at. He will have the map updated for the February meeting. Judy Hopf mentioned that the sidewalk area leading from the lower Erie parking lot to Allen's Alley has heaved, causing a tripping hazard. Both the cement and cobblestone are uneven. Mr. Sykes will have this area reviewed. Julia Opie also noted that there is what looks like a metal sign sticking up 1" out of the sidewalk in front of the old Family & Co. building on Ontario Street. It is circled in orange, indicating staff has identified it. Mr. Sykes will inquire what the issue is. Diane Sims discussed the sidewalks on Waterloo Street (up from the Waterloo/Downie intersection) is in disrepair. Some have been fixed, but there are still many lifted areas. The second area she discussed is Wellington Street at the train overpass. The sidewalks have sunk deep enough that water and mud pool over top them, requiring pedestrians to go around on

the street. She also discussed McKenzie Street as well as the sidewalks. Mr. Sykes indicated that McKenzie Street was tagged for work this summer, so the sidewalk issues would be dealt with at the time of construction. He will investigate the other two areas and patch if necessary until work can be done in the spring. Councillor Henderson inquired if Memorial Gardens is on the list of accessible improvements. Mr. Sykes stated that it is not. He has noted this area in the past; however it falls within Community Services as it is park area. He will add it to the map, so the committee can continue to track it.

*Dan Sykes no longer present (12:20 p.m.)

7.0 PARKING

No new updates.

8.0 TRANSIT

No new updates.

9.0 SITE PLAN REVIEW SUB-COMMITTEE UPDATE

Julia Opie reported that the committee reviewed the Rotary Complex/Agriculture Building plans previously presented to the AAC by staff and MTE and submitted their feedback report. Ms. Opie also discussed the recent review of L'Arche. After reviewing, members mainly gave feedback regarding parking – access aisles, number of spaces.

*Diane Sims no longer present (12:40 p.m.)

10.0 AAC PROJECTS UPDATE

- (a) **Stratford Sporting Facilities Accessibility Review – B. Henderson**
Deferred to spring.

11.0 BUSINESS ARISING FROM PREVIOUS MINUTES

- (a) **Stratford Accessibility Guidelines – Julia Opie**
Julia Opie is continuing to work on the updated guidelines.
- (b) **Annual Status Update – Multi-Year Accessibility Plan – Julia Opie**
Julia Opie is finishing compiling the report and will bring a draft to the February meeting.
- (c) **Stratford Home Show (April 12-14, 2019)**
Julia Opie has registered the committee to participate in the show. She will forward the invoice to staff for Stratford's half of the registration fee.

12.0 NEW BUSINESS**(a) AAC Terms of Reference – Annual Review**

Committee members reviewed the current terms of reference for the AAC. Staff will list Julia Opie's position as Accessibility Co-ordinator as a staff resource and update the Municipal Act reference. Julia Opie suggested some AODA requirements for the AAC should be added under the roles section. She will forward these to staff to add to the draft. AAC members will review the draft update at the February meeting prior to sending to Council for approval.

13.0 NEXT MEETING – Tuesday, February 5, 2019 – 11:30 am – Avon Mtg. Room**14.0 ADJOURNMENT**

Motion by Jessica Jantzi, seconded by Laurie Maloney Devlin that the meeting adjourn. Carried.

Time: 1:05 p.m.