

The Corporation of the Town of Ajax

SPECIAL COUNCIL

Thursday June 25, 2015

Immediately following the General Government Committee meeting

River Plate Room, Town Hall

65 Harwood Avenue South



Celebrating 60 Years

Confirmed by: *[Signature]*

AGENDA

Alternative formats available upon request by contacting:

accessibility@ajax.ca or 905-619-2529 ext. 3347

Anything in **blue** denotes an attachment/link. By clicking the links on the agenda page, you can jump directly to that section of the agenda. To manoeuvre back to the agenda page use the **Ctrl + Home** keys simultaneously. **OR** use the "Bookmark" icon to the left of your screen to navigate from one report to the next

1. Call To Order

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3. Adoption of Minutes

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(ratify actions)

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None

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10. Notice of Motion

11. Other Business

12. Question Period

13. New Business, Notices and Announcements

14. Confirming By-Law 72-2015

15. Adjournment

**Minutes of the Special Meeting of the
Council of the Corporation of the Town of Ajax
Held in the River Plate Room of the Town Hall on
Thursday, June 4, 2015 at 3.01 p.m.**

***Alternative formats available upon request by contacting:
accessibility@ajax.ca or 905-619-2529 ext. 3347***

Present:	Mayor	- S. Parish
	Regional Councillors	- S. Collier
		- C. Jordan
	Councillors	- M. Crawford
		- R. Ashby
		- J. Dies
		- P. Brown

1. Call to Order

Mayor Parish called the meeting to order at 3:01 p.m.

2. Disclosure of Pecuniary Interest

Councillor Brown declared a conflict of interest with respect to the June 5 General Government Committee Report, In-Camera Item 4.3, as her brother is employed by an involved party.

3. Adoption of Minutes

Moved by: P. Brown
Seconded by: S. Collier

That the Minutes of the regular meeting of Council held on May 25, 2015 be adopted.
CARRIED

4. Delegation and Petitions/Public Hearings

None

5. Correspondence

Moved by: P. Brown
Seconded by: S. Collier

That the report dated June 4, 2015 containing Items of Correspondence be adopted.
CARRIED

6. Reports

6.1 Community Affairs & Planning Committee Report

Mayor Parish noted that this report had been circulated separately from the agenda.

Moved by: P. Brown

Seconded by: S. Collier

That the Community Affairs & Planning Committee Report dated June 1, 2015 be adopted.
CARRIED

6.2 General Government Committee Report

The recommendations made at the General Government Committee meeting held immediately prior to the Council meeting were considered.

Item 4.1 HR Services Structure

Moved by: P. Brown

Seconded by: S. Collier

1. That the recommendations on the HR Services Structure be approved and implemented by the Interim CAO.
2. That Council approve the new HR Services staff position of Compensation and Benefits Specialist.

CARRIED

Item 4.2 Staff Appointments - Chief Administrative Officer and Director of Finance

Councillors Jordan and Brown emphasized that they were concerned with the lack of a full recruitment process for the CAO position, not with the individuals being recommended.

Moved by: J. Dies

Seconded by: S. Collier

That Rob Ford be appointed Chief Administrative Officer for the Town of Ajax effective June 5, 2015, as per the terms and conditions outlined in the attached Appointment Letter (ATT-1).

That Shelia Strain be appointed Director of Finance/Treasurer for the Town of Ajax effective June 5, 2015 as per the attached Offer of Employment Letter (ATT-2).

That Council confirm the appointments of Rob Ford as Chief Administrative Officer and Shelia Strain as Director of Finance/Treasurer for the Town of Ajax on June 25, 2015 through the attached By-laws (ATT-3 & ATT-4).

CARRIED

RECORDED VOTE:

YES: R. Ashby, S. Collier, M. Crawford, J. Dies, S. Parish

NO: C. Jordan, P. Brown

Item 4.3 Canada 150 Community Infrastructure Program

Councillor Brown restated the declaration of interest noted at the outset of the meeting and refrained from voting on this matter. The project cannot be identified at this time due to the pending acquisition of related property.

Moved by: M. Crawford

Seconded by: S. Collier

That the recommendations approved in Item 4.3 of the General Government Committee Report dated June 5, 2015, be adopted.

CARRIED

6.3 Advisory Committee Reports

None

6.4 Departmental Reports

None

7. Regional Councillors' Reports

None

8. Business Arising from Notice of Motion

None

9. By-laws

Moved by: P. Brown

Seconded by: S. Collier

That By-law numbers 57-2015 to 58-2015 be read a first, second and third time and passed.

CARRIED

10. Notice of Motion

None

11. Other Business

None

12. Question Period

None

13. New Business - Notices & Announcements

14. Confirming By-Law

Moved by: P. Brown
Seconded by: S. Collier

That By-law number 59-2015 being a by-law to confirm the proceedings of the Council of the Corporation of the Town of Ajax at its special meeting held on June 4, 2015 be read a first, second and third time and passed.

CARRIED

15. Adjournment

Moved by: P. Brown
Seconded by: S. Collier

That the June 4, 2015 meeting of the Council of the Town of Ajax be adjourned. (3:10 p.m.)

CARRIED

Mayor

D-Clerk

TOWN OF AJAX REPORT TO COUNCIL



TO: Mayor and Members of Council
FROM: M. de Rond, Clerk
DATE: June 25, 2015
SUBJECT: Items of Correspondence

The following items of correspondence are attached for Council's information:

- i) **Town of Ajax:** Proclamations issued by the Mayor's Office8
- ii) **City of Oshawa:** Ontario Government Announcement to Sell Hydro One Assets9
- iii) **City of Oshawa:** Manufacturing Jobs in the Auto Industry 11
- iv) **Ministry of Transportation:** Highway 407 East and Highway 412 Regulations..... 13

M. de Rond
Clerk

MdR/lb



MEMO

TO: Mayor and Members of Council
FROM: Linsey Joseph
DEPARTMENT: Legislative and Information Services - Legislative Services
SUBJECT: PROCLAMATIONS ISSUED BY THE MAYOR'S OFFICE
DATE: June 25, 2015

The following Proclamations have been issued during the month of June.

Name of Person/Group(s)	Title of Proclamation	Date(s) Proclaimed
Vaqaar Raees	Pakistan Independence Day	August 16, 2015
Ron Naidoo	* Walk For Values	July 9, 2015

Linsey Joseph
Legislative & Information Services
/CC
* flag

File A-2100

June 11, 2015

DELIVERED BY E-MAIL
(premier@ontario.ca)

Kathleen Wynne, Premier
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Re: Ontario Government Announcement to Sell Hydro One Assets

This is in response to correspondence received from the Durham Region Labour Council and 'Keep Hydro Public' on May 20, 2015 and June 2, 2015, respectively, concerning the above-referenced matter.

At its meeting on June 8, 2015 Oshawa City Council adopted the following resolution:

“Whereas the public electricity system in Ontario is a critical asset to the economy and vital to the living standard and well-being of all Ontarians; and,

Whereas it is essential that Ontarians maintain public control and public decision-making with respect to electricity; and,

Whereas experience in other jurisdictions shows that privatization typically means consumers pay more for electricity; and,

Whereas a privatized Hydro One will no longer be subject to scrutiny by the Auditor General, the Ombudsman, the Financial Accountability Officer, or the Integrity Commissioner, and will no longer be required to provide information or services to citizens under the Freedom of Information and Protection of Privacy Act, the Public Sector Salary Disclosure Act, or the French Language Services Act; and,

Whereas our public electricity system currently generates hundreds of millions of dollars in revenue for the provincial government every year to help pay for public services we all depend on; and,

Whereas the sale of shares in Hydro One will provide a short-term financial gain for the province in exchange for a much larger long-term financial loss; and,

Whereas the provincial government has no mandate from voters to sell any part of Hydro One; and,

Whereas opinion polls show Ontarians oppose the privatization of Hydro One by a significant margin in every part of the province;

Therefore be it resolved that the City of Oshawa calls on the provincial government to:

- Halt the sale of any part of Hydro One, and maintain Hydro One as a public asset for the benefit of all Ontarians;
- Strengthen Hydro One by investing in the next generation of workers and upgrading our electricity transmission infrastructure;
- Respect the autonomy and local decision-making powers of local distribution companies by not forcing these companies into mergers or sales;

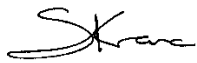
Be it further resolved that the City of Oshawa communicates this resolution to the Premier, with copies to the Minister of Finance, the Minister of Energy, local Members of Provincial Parliament, and the Association of Municipalities of Ontario (AMO); and,

Be it further resolved that the City of Oshawa work through AMO to encourage other Ontario municipalities to express their opposition to the privatization of Hydro One.”

By copy of this letter, I am advising the parties referred to in the above resolution of Oshawa Council’s decision.

Your consideration of this important issue is appreciated.

If you need further assistance, please contact Beverly Hendry, Interim City Manager at the address listed below, or by telephone at 905-436-3311.



Sandra Kranc
City Clerk

/kb

The Hon. Charles Sousa, Minister of Finance (Ontario)
The Hon. Bob Chiarelli, Minister of Energy (Ontario)
Granville Anderson, M.P.P. (Durham)
Joe Dickson, M.P.P. (Ajax-Pickering)
Christine Elliott, M.P.P. (Whitby-Oshawa)
Jennifer French, M.P.P. (Oshawa)
The Hon. Tracy MacCharles, M.P.P. (Pickering-Scarborough E.)

Jim Freeman, President Durham Region Labour Council
Katrina Miller, Keep Hydro Public

Association of Municipalities of Ontario
Regional Municipality of Durham
City of Pickering
Municipality of Clarington
Town of Ajax
Town of Whitby
Township of Brock
Township of Scugog
Township of Uxbridge
B. Hendry, Interim City Manager, Oshawa

File A-2100

June 11, 2015

Prime Minister Stephen Harper
Office of the Prime Minister
80 Wellington Street
Ottawa, ON K1A 0A2

Kathleen Wynne, Premier
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Re: Manufacturing Jobs in the Auto Industry

This is in response to correspondence from the President of Unifor Local 222 on May 29, 2015 concerning the above-referenced matter.

At its meeting of June 8, 2015 Oshawa City Council adopted the following resolution:

“Whereas the Durham Region has suffered significant job losses due to the downsizing and exit of manufacturing jobs associated with the auto industry; and,

Whereas many members of our communities have been adversely affected by unemployment and lowered incomes due to reduced employment opportunities that the good paying jobs of the auto industry once provided; and,

Whereas the local businesses that depend on a strong and healthy job market to support their success in our communities have been adversely affected by the job losses and lower paying work; and,

Whereas local agencies like the United Way of Durham Region have been put under the combined stress of reduced financial support from people who can no longer afford to give to charities, while at the same time experiencing increased demand for their services due to the high levels of unemployment; and

Whereas the aggressive financial support provided to manufacturing companies by governments in areas such as Mexico and the southern U.S. have put extra pressure on Canadian jobs; and

Whereas there has been a fragmented approach to backing the Canadian auto industry that does not include the active support of all levels of government;

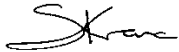
Therefore be it resolved that the municipal governments of Durham Region and all Canadian municipalities that benefit from auto manufacturing unite to lobby all levels of government to ensure that the support needed to ensure these good jobs remain in our communities, province and our country, Canada.

We must act to ensure provincial and federal governments are fully engaged in the effort to keep these jobs in our community and are successful.”

By copy of this letter, I am advising the parties referred to in the above resolution of Oshawa Council’s decision.

Your consideration of this important issue is appreciated.

If you need further assistance, please contact Beverly Hendry, Interim City Manager at the address listed below, or by telephone at 905-436-3311.



Sandra Kranc
City Clerk

/kb

- c. Association of Municipalities of Ontario
- Federation of Canadian Municipalities
- The Honourable Chris Alexander, M.P. (Ajax—Pickering)
- Colin Carrie, M.P. (Oshawa)
- Corneliu Chisu, M.P. (Pickering-Scarborough East)
- Pat Perkins, M.P. (Whitby-Oshawa)
- The Honourable Erin O’Toole, M.P. (Durham)
- Granville Anderson, M.P.P. (Durham)
- Joe Dickson, M.P.P. (Ajax-Pickering)
- Christine Elliott, M.P.P. (Whitby-Oshawa)
- Jennifer French, M.P.P. (Oshawa)
- The Honourable Tracy MacCharles, M.P.P. (Pickering-Scarborough East)
- Regional Municipality of Durham
- City of Pickering
- Municipality of Clarington
- Town of Ajax
- Town of Whitby
- Township of Brock
- Township of Scugog
- Township of Uxbridge
- Unifor Local 222

Ministry of
Transportation
Major Projects Office
Central Region
7th Floor, Bldg. D
1201 Wilson Avenue
Downsview, ON M3M 1J8
Tel (416) 235-3749
Fax (416) 235-5339

Ministère des
Transports
Bureau des grands projets
Région du Centre
7^e étage, édifice D
1201, avenue Wilson
Downsview ON M3M 1J8
Tél: 416 235-3749
Télé: 416 235-5339



June 15, 2015

Mr. Martin De Rond
Director of Legislative & Information Services / Town Clerk
Town of Ajax Municipal Office
65 Harwood Ave. S, Ajax, ON
L1S 2H9

RECEIVED
TOWN OF AJAX

JUN 18 2015

LEGISLATIVE AND
INFORMATION SERVICES

Re: Ontario Regulation Amendments for Highway 407 between Pickering and Oshawa and Highway 412 in Whitby

Dear Mr. Martin De Rond:

This letter is to inform you that the Ministry of Transportation is proposing legislative amendments to a number of Ontario Regulations, primarily under the Highway Traffic Act (H.T.A) related to the phase 1 construction of Highway 407 between Pickering and Oshawa and Highway 412 in Whitby.

Starting at the east terminus of 407ETR, Highway 407 is a controlled-access toll highway that will extend 20.3 kilometres east from Brock Road in Pickering to Harmony Road in Oshawa. Highway 412 is a new 10 kilometre controlled-access highway located east of Lake Ridge Road in Whitby that connects Highway 401 with Highway 407. The new highways will be open to traffic in December 2015. Attachment 1 is a key plan that shows the location of Highway 407 and Highway 412.

The following H.T.A. regulation amendments are required for the Highway 407 easterly extension:

- Regulation 619- Speed Limits:
 - The existing Highway 407 ETR currently transitions from 100km/h to 80 km/h approaching its easterly termination at the signalized Brock Road intersection. With the continuation of Highway 407 easterly past Brock Road, the 80 km/h transition will be eliminated at Brock Road, and the posted speed limit will be maintained at 100 km/h until 1250 metres west of Harmony Road. At that point, an 80 km/h transitional speed limit begins and will extend to the termination of Highway 407 at Harmony Road. The new speed zoning is shown in Attachment 2.
- Regulation 608 – Restricted use of left lanes by commercial motor vehicles will be required on Hwy 407 between the new Brock Road interchange and the

Highway 407/Highway 412 interchange.

- Regulation 615 – Signs. Since Highway 407 will be a toll highway, signs as shown in Attachment 3 will require that vehicles over 5 Tonnes must have a valid transponder.
- All other applicable regulations for Highway 407 are already covered within the existing Ontario Regulation wording.

Highway 412 is a new 400-series toll highway, and will be added in its entirety under the following H.T.A. and Motorized Snow Vehicle Act regulations:

- Regulation 603 - Over-Dimensional Farm Vehicles
- Regulation 604 - Parking
- Regulation 609 - Restricted Use of the King's Highway.
- Regulation 615 - Signs. Since Highway 412 will be a toll highway, signs as shown in Attachment 3 will require that vehicles over 5 Tonnes must have a valid transponder.
- Regulation 619 - Speed Limits. A 100km/h posted speed limit will be applied to the entire length of Highway 412.
- Regulation 627 - Use of Controlled -Access Highways by Pedestrians.
- Regulation 630 - Vehicles on Controlled-Access Highways.
- Regulation 316/03 - Operation Of Off-Road Vehicles On Highways
- Motorized Snow Vehicle Act, Regulation 803 - Designations

If you have any questions regarding this matter, please feel free to contact Shane Giguere at (416) 235-5600, or via email at Shane.Giguere@ontario.ca. The ministry is proceeding with the necessary legislative changes as required to open the highways. We would welcome any comments you have on the proposed regulations. If our office does not receive correspondence on this regulation by July 2, 2015 we will assume that you support the proposed regulatory changes.

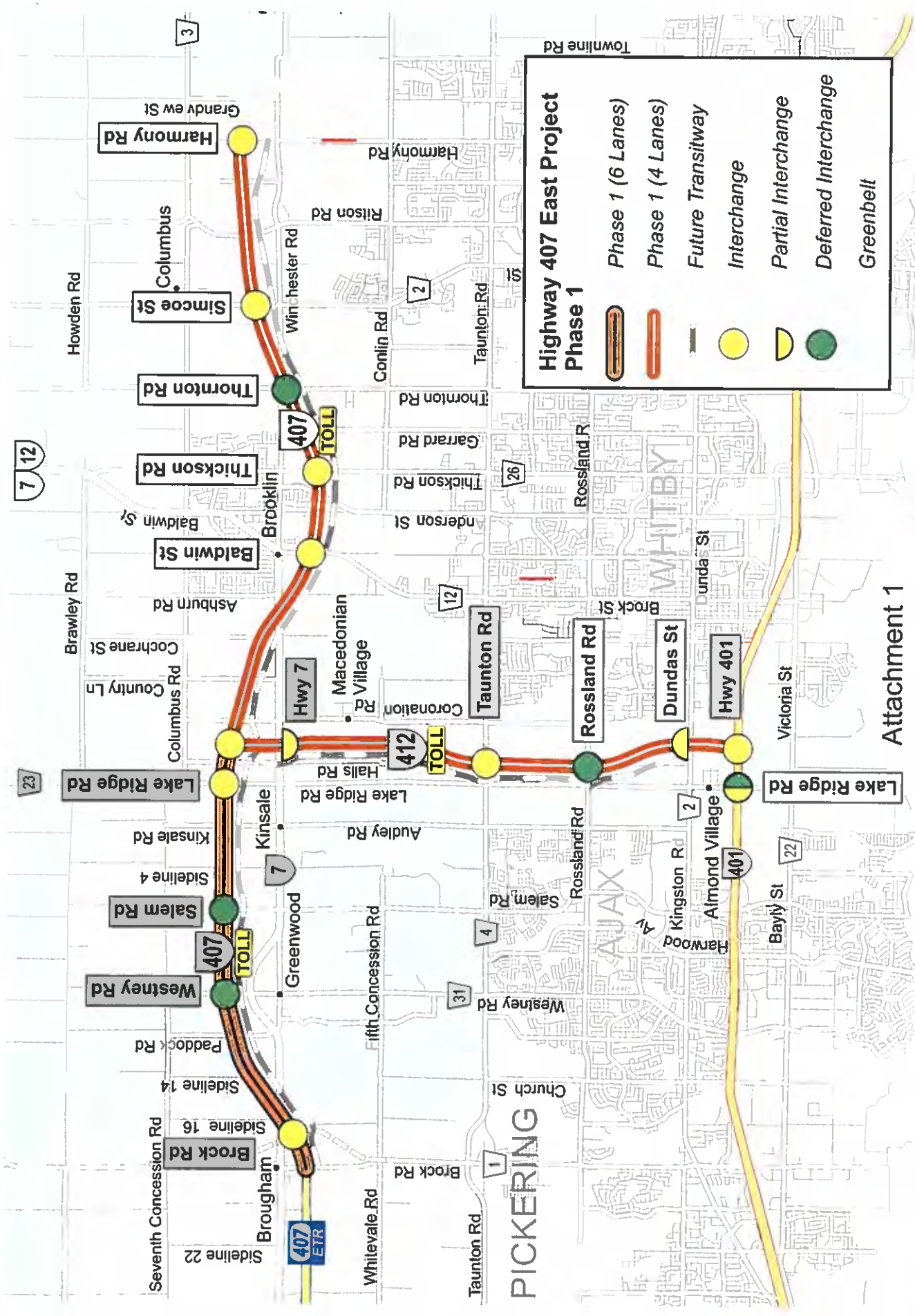
Yours sincerely,



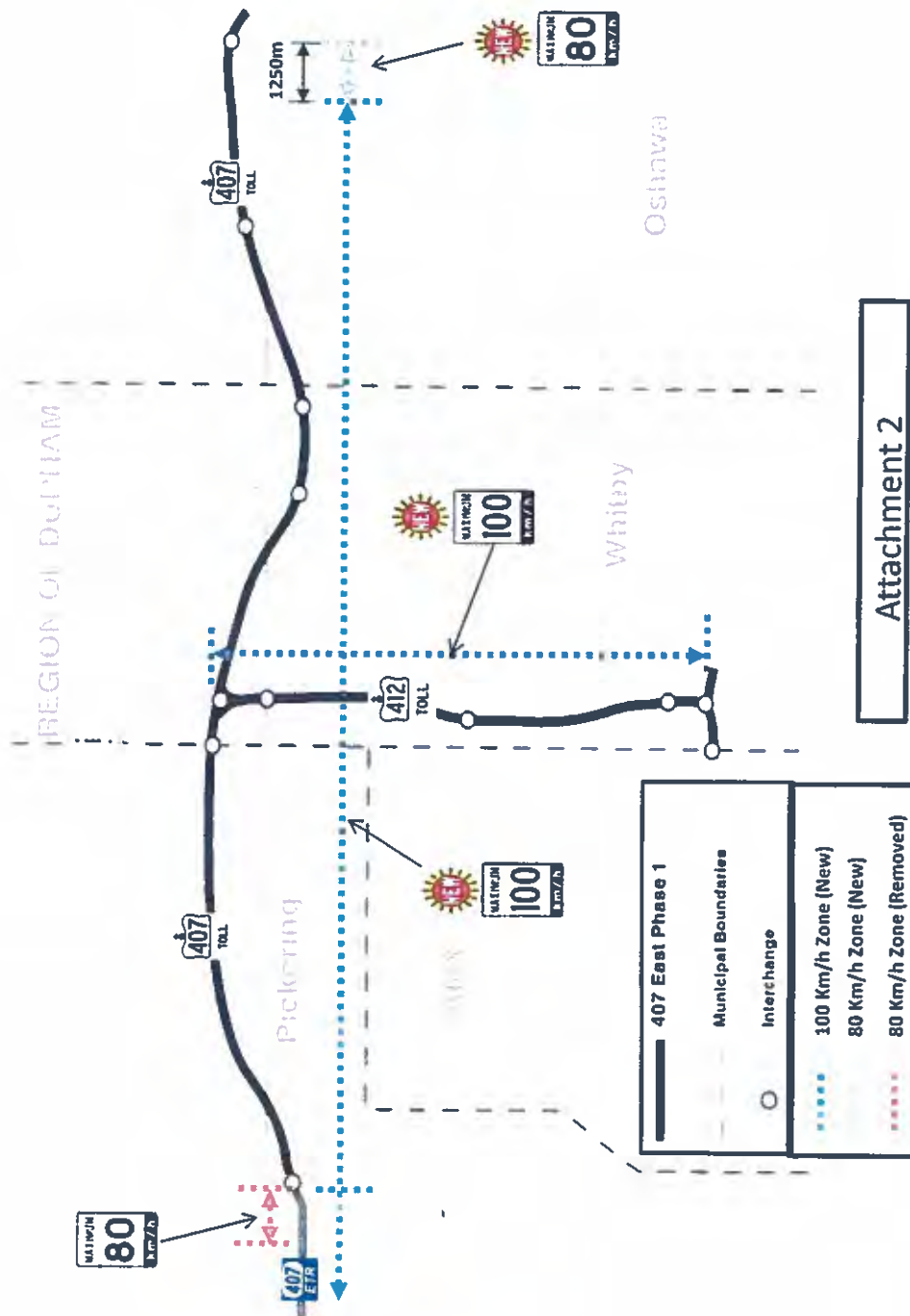
Calvin Curtis, P. Eng.
Head, Planning and Engineering

CC Shane Giguere

Attach.



Attachment 1



Attachment 2



TOLL

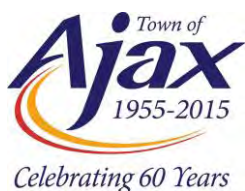
**Vehicles Over 5 Tonnes
Must Have Valid Transponder**



TOLL

**Vehicles Over 5 Tonnes
Must Have Valid Transponder**

Attachment 3



MINUTES
Heritage Advisory Committee
April 1, 2015
River Plate Room, Town Hall
Meeting No. 2

Alternative formats available upon request by contacting:
sarah.moore@ajax.ca or 905-619-2529 ext. 3347

Committee Members: Councillor Pat Brown
Bruce Balsdon
Beverley Briggs
Antonella Inglesi-Grossi
Aliya Khan
Denise Koh-McLeod
Brian Lampole
Darrell Mader
Stephen White

Staff: Christy Chrus, Senior Planner
Brenda Kriz, Records Manager & FOI
Sarah Moore, Committee Coordinator

Regrets: Robert Cook
Patrick Doyle

1. Call to Order

1.1 Election of the Chair and Vice-Chair

S. Moore reviewed the role and responsibilities of the Committee Chair and Vice-Chair positions and called for nominations.

Moved By: B. Lampole
Seconded By: D. Koh-McLeod

That Stephen White be appointed Chair and Darrell Mader be appointed Vice-Chair of the Heritage Advisory Committee, until January 6, 2016, at which time the appointments will be reviewed by the Committee.

CARRIED

2. Disclosure of Conflict of Interest

None

3. Approval of Minutes

Moved By: A. Inglesi-Grossi
Seconded By: B. Briggs

That the March 4, 2015 Meeting Minutes of the Heritage Advisory Committee be approved.

CARRIED

4. Presentation/Discussion

4.1 2014 Approved Heritage Permits and Façade/Sign Grants

C. Chrus provided a synopsis of the Heritage Permit applications received in 2014 as well as the creation of the Pickering Village Community Improvement Plan. She noted that a Heritage Permit is required for any changes to a heritage property, with major changes requiring review by the Heritage Advisory Committee. A total of eight permits were approved in 2014. C. Chrus explained eligibility requirements and qualifications for the two types of grants; façade and signage. Under the façade and signage grant, property owners are eligible for a grant of up to 50% of the cost for exterior renovations and/or signage improvements up to a certain amount. C. Chrus reviewed the details of the applications and changes made to properties within Pickering Village as a result of the grant. Applicants for a Heritage Permit (HP) and for the Façade/Sign Grants as part of the Community Improvement Plan (CIP) are noted as follows:

- 9 Elizabeth Street (HP);
- 479 Kingston Road (HP & CIP);
- 57 Cameron Street (HP & CIP);
- 109 Kingston Road (HP);
- 40-44 Old Kingston Road (HP & CIP);
- 22 Linton Avenue (HP);
- 4 Elizabeth Street (HP);
- 19 Elizabeth Street (HP); and
- 34 Old Kingston Road (CIP).

Members posed questions relative to the amount of grant funding allocated each year and whether the grant is taxable. Members also inquired about the limit of authority the Town has to approve applications for such changes. The program was noted to have received a budget of \$75,000 for 2015. Applicants are eligible to re-apply every five years.

4.2 2015 Committee Event Participation

C. Chrus led members through a list of upcoming Town events at which there were opportunities to take part/set up an information display. The Committee agreed on participating in the Pan Am Torch Relay (June 6), Pickering Village JAM Festival (June 27) and Culture Days Spirit Walk (September 26) but opted out of taking part in Canada Day and Pumpkinville events for 2015. C. Chrus noted she would follow-up with Recreation & Culture staff to let them know of the Committee's participation.

4.3 Pictorial History Book

B. Kriz circulated a copy of the draft pictorial history book and noted that she was seeking Members of the Committee to review the final draft in the coming weeks. B. Briggs, A. Inglesi-Grossi, A. Khan, D. Koh-McLeod, B. Lampole volunteered to review the online copy. Members posed questions relative to the print quantity and price points for the book. A run of 4,000

copies was noted, with the price point to be determined once the final page count is established.

4.4 Patrick Sheehan Award Presenters

B. Kriz provided details of the upcoming commencement ceremonies for Archbishop Denis O'Connor Catholic High School and J. Clarke Richardson Collegiate on June 25, 2015. A. Khan volunteered to present the award at the Archbishop Denis O'Connor ceremony and Chair White tentatively volunteered to present at the J. Clarke Richardson Collegiate Ceremony.

5. Correspondence

5.1 Letter of Support for World War Commemorations Community Fund Grant

B. Kriz, C. Chrus and B. Lampole were thanked for their contributions to preparing the letter of support on behalf of the Committee.

With consent of all Members present, the item of correspondence reviewed at the April 1, 2015 Meeting of the Heritage Advisory Committee was received for information.

6. Update from Council

None.

7. Standing Items

7.1 Work Plan

C. Chrus reviewed several Work Plan items, including the Committee's role in proposing sites to be included for 2016 Doors Open. Members proposed inclusion of the Steam Plant; the Lishman Residence and Sandra Tea & Coffee rail car. C. Chrus acknowledged that the Committee would have the opportunity to take part in review of the Town's Comprehensive Zoning By-law Review. B. Briggs and C. Chrus shared information about the opportunity to apply for National Historical Recognition and inquired whether the committee would be interested in pursuing such an application in recognition of the D.I.L. plant. C. Chrus noted she would circulate further information relative to eligibility.

Moved By: B. Lampole

Seconded By: A. Inglesi-Grossi

That the Town of Ajax Heritage Advisory Committee supports the Town in reviewing the opportunity to seek federal recognition of the D.I.L. plant as a National Historical Site.

CARRIED

7.2 Pan Am 2015 Local Host Committee Update

On behalf of P. Doyle, S. Moore shared an update with the Committee. She noted it to be the 100th day mark before the Pan Am Games and summarized two recent informational meetings held for residents and Ajax businesses. S. Moore informed the Committee of the Town's naming of four torch bearers and encouraged Members to share information on the Games and volunteer opportunities by circulating the www.panamajax.ca website.

7.3 Heritage Register Evaluation (Ontario Reg. 9/06)

C. Chrus provided an overview of the purpose for creating a Heritage Register, noting that it grants the Town additional time to step in and review demolition permit applications. She reviewed the process for the Committee to review properties against the criteria set out in Ontario Regulation 9/06.

With consent of all Members present, **10 Elizabeth Street** was identified to meet the following criteria of Ontario Regulation 9/06 s. 1 (2):

1. The property has design value or physical value because it, i) is a rare, unique, representative, or early example of a style, type, expression, material or construction method;
2. The property has historical value or associative value because it, ii) yields, or has the potential to yield, information that contributes to an understanding of a community or culture, or iii) demonstrates or reflects the work or ideas of an architect, artist, builder, designer or theorist who is significant to the community or culture;
3. The property has contextual value because it, i) is important in defining, maintaining or supporting the character of an area, and ii) is physically, functionally, visually or historically linked to its surroundings.

With consent of all Members present, **13 Elizabeth Street** was identified to meet the following criteria of Ontario Regulation 9/06 s. 1 (2):

2. The property has historical value or associative value because it, ii) yields, or has the potential to yield, information that contributes to an understanding of a community or culture;
3. The property has contextual value because it, i) is important in defining, maintaining or supporting the character of an area, and ii) is physically, functionally, visually or historically linked to its surroundings.

With consent of all Members present, **29 Elizabeth Street** was identified to meet the following criteria of Ontario Regulation 9/06 s. 1 (2):

2. The property has historical value or associative value because it, ii) yields, or has the potential to yield, information that contributes to an understanding of a community or culture; and
3. The property has contextual value because it, ii) is physically, functionally, visually or historically linked to its surroundings.

With consent of all Members present, **28 Church Street North** was identified to meet the following criteria of Ontario Regulation 9/06 s. 1 (2):

1. The property has design value or physical value because it, i) is a rare, unique, representative, or early example of a style, type, expression, material or construction method;
2. The property has historical value or associative value because it, ii) yields, or has the potential to yield, information that contributes to an understanding of a community or culture;
3. The property has contextual value because it, i) is important in defining, maintaining or supporting the character of an area and ii) is physically, functionally, visually or historically linked to its surroundings.

With consent of all Members present, **60-62 Old Kingston Road** was identified to meet the following criteria of Ontario Regulation 9/06 s. 1 (2):

2. The property has historical value or associative value because it, ii) yields, or has the potential to yield, information that contributes to an understanding of a community or culture; and
3. The property has contextual value because it, ii) is physically, functionally, visually or historically linked to its surroundings.

8. New Business

B. Lampole inquired about the rumoured sale and development of a property on the north-west corner of Rotherglen Road and Kingston Road West. C. Chrus noted that no formal application had been received nor has any pre-consultation meeting been held.

D. Mader and B. Balsdon led discussion relative to the placement of pictures on heritage plaques, especially for those buildings/sites no longer standing.

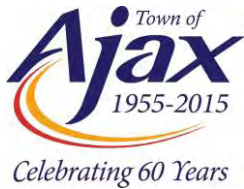
An agenda item on the May 6 Meeting Agenda was requested to discuss a potential Historical Designation plaque for 2015. C. Chrus noted that she would present an overview of the Town's plaque inventory to Members.

Chair White inquired whether the Town has any recognition (plaque/bench) for the Displaced Persons Camp in Ajax during 1949-1953. B. Kriz advised that no current recognition exists and that limited records are available.

9. Adjournment

Moved By: B. Briggs
Seconded By: A. Inglesi- Grossi

That the April 1, 2015 Meeting of the Heritage Advisory Committee be adjourned. (8:00 p.m.)
CARRIED



MINUTES
Environmental Advisory Committee
April 2, 2015
River Plate Room, Town Hall
Meeting No. 2

Alternative formats available upon request by contacting:
sarah.moore@ajax.ca or 905-619-2529 ext. 3347

- Committee Members: Councillor Joanne Dies
Neil Burnett
Kayla Ginter
Jeff Hammond
Jeff Hill
David Hogg
Lesia Lapointe
Valerie Silveira (exited 7:15 p.m.)
Scott Slack
- Staff: Jade Schofield, Environmental Sustainability Coordinator
Sarah Moore, Committee Coordinator
- Guests: Stev Andis, Senior Policy Planner
Alyssa Beurling, Sierra Club of Canada
- Regrets: Melissa Beynon, Geoff Carpentier, Kim Sellers
-

1. Call to Order

1.1 Election of the Chair and Vice-Chair

S. Moore reviewed the role and responsibilities of the Committee Chair and Vice-Chair positions and called for nominations.

Moved By: V. Silveira
Seconded By: D. Hogg

That Neil Burnett be appointed Chair and Scott Slack be appointed Vice-Chair of the Environmental Advisory Committee, until January 7, 2016, at which time the appointments will be reviewed by the Committee.

CARRIED

2. Disclosure of Conflict of Interest

None

3. Approval of Minutes

Moved By: D. Hammond
Seconded By: S. Slack

That the March 5, 2015 Meeting Minutes of the Environmental Advisory Committee be approved.

CARRIED

4. Presentation/Discussion

4.1 Blue Dot Declaration

Stev Andis, Senior Policy Planner, presented information relative to the proposed delegation of the Blue Dot Program. In 2014 David Suzuki and the David Suzuki Foundation crossed Canada on a tour to ignite a movement that would see environmental rights enshrined in the Canadian constitution. The movement is underway and individuals, groups, and municipalities are standing up for the right to a healthy environment. The Blue Dot movement is a grassroots movement that aims to see the right to a healthy environment, including the rights to fresh air, clean water, and safe food, enshrined in our Canadian constitution.

Ajax resident Tom Shea contacted submitted correspondence to Council including a model declaration for consideration of Ajax taking on the program. Currently 104 signatories have pledged support for the program in Ajax alone. S. Andis presented a draft declaration for the Committee's review, included in the agenda package. The draft declaration included seven points of consideration and commitment affecting all levels of government in the pursuit of recognizing environmental rights for all. She shared details of a forthcoming National Day of Action event taking place in Pickering on Sunday April 19, 2015.

Members posed several questions relating to the difference between an Environmental Bill of Rights and the Environmental Assessment Act, which were distinguished by being rights to live in a healthy environment as opposed to procedural rights. Members inquired how successful implementation of the program has been in other municipalities to date. Councillor Dies clarified the difference between a Blue Community designation and the Blue Dot Program. The Committee encouraged staff to look at a pared-down communications piece that would summarize the content of the declaration in a lighter format.

S. Andis noted next steps included presenting a staff report to the General Government Committee and Council before the Town could officially be recognized as part of the movement.

Moved By: J. Hill
Seconded By: D. Hogg

That the Town of Ajax Environmental Advisory Committee support the recognition and implementation of the Blue Dot Program in Ajax.

CARRIED

4.2 RBC Blue Water Project "Pickering Beach Bioswales"

J. Schofield introduced Alyssa Beurling of the Sierra Club of Canada, who was in attendance to present information on the Pickering Beach Bioswales RBC Blue Water Project. She provided a brief history of the Sierra Club and its natural capital focus. A. Beurling shared statistics and discussed the significance of placing monetary value on nature in order to frame

its value as a natural resource and environmental asset. An overview of the RBC Blue Water Pickering Beach Bioswale project was presented, noting partnership and grant funding with the Toronto Region Conservation Authority. Through photos and diagrams she explained the construction of a bioswale (man-made wetland) and its purpose to filter rainwater and runoff before it reaches Lake Ontario. The Pickering Beach Bioswale project began construction in fall of 2014 with installation of 2 bioswales and a sand dune. In addition to participating in partnership projects, A. Beurling shared information regarding involvement in engagement opportunities such as plantings, film screenings and a Greenbelt Coordinated Land Use Planning Review on April 20, 2014, to which members were invited.

The Committee posed questions relative to the duration of time before water quality improvements could be acknowledged through the bioswale construction, why the Pickering Beach Area was selected for implementation. Members inquired about the difference between bioswales and culverts and discussed potential locations for additional bioswale construction.

4.3 Pan Am Local Host Committee Update

V. Silveira provided an overview of the Pan Am residents' Open House, wherein information relative to transportation, parking safety and security were presented. She explained how parking would be restricted and patrolled in various locations adjacent to the President's Choice Ajax Pan Am Ballpark. Suggestions for implementation of a bike-share program were shared. V. Silveira also provided details of an upcoming informational activation to promote the Pan Am Games in Ajax being held at the Pickering Town Centre on April 11, 2015. Members were again encouraged to sign up at www.panamajax.ca to volunteer for the Games and to encourage others who may be interested.

4.4 Participation in Upcoming Environmental Events

J. Schofield reviewed several upcoming environmental events and solicited the Committee's involvement:

- Saturday April 18 – Compost Giveaway
- Friday April 24 – Mayor's 20 Minute Makeover
- Saturday April 25 – tree planting and shoreline clean-up

J. Schofield summarized the Earth Hour EnviroDrum event noting it was well attended and that further information on kilowatt savings will be shared once available.

5. Correspondence

None.

6. Update from Council

Councillor Dies provided a summary of recent community events including EnviroDrum, Pan Am Games Open House at the Audley Recreation Centre, and a meeting with the Regional Chair relative to the Greenbelt and Pickering Airport Lands. Members posed questions regarding the proposed entertainment node development project in Pickering and the

Provincial decision on casino allocation. The Committee briefly discussed the Duffin Creek Water Pollution Control Plant matter and carbon taxing.

V. Silveira exited the Meeting (7:15 p.m.)

7. Standing Items

7.1 Work Plan

This item was not reviewed in detail.

8. New Business

Chair Burnett provided Members with an update on the Energy-from-Waste Plant in Clarington, which was noted to be undergoing testing. The future opportunity for facility tours was noted.

Staff noted that the Ajax Steam Plant will be re-opening in the coming weeks and indicated that further details would be forwarded for the Committee's interest.

9. Adjournment

Moved By: J. Hammond
Seconded By: J. Hill

That the April 2, 2015 Meeting of the Environmental Advisory Committee be adjourned. (7:35 p.m.)

CARRIED



MINUTES
Recreation & Culture Advisory Committee

April 8, 2015

River Plate Room, Town Hall

Meeting No. 2

Alternative formats available upon request by contacting:
sarah.moore@ajax.ca or 905-619-2529 ext. 3347

Committee Members:	Regional Councillor Shaun Collier (entered 6:30 p.m.) Akeelya George Colleen Marquand Rob Tyler Morin Hamza Naim Reggie Oblitey Kristie Pratt Christopher Rowe Norman Smith
Staff:	Joanne Wood, Manager – Neighbourhood Programs & Active Living Sarah Moore, Committee Coordinator
Guests:	Ashley Galea, Recreation Coordinator – Youth Development & Adults
Regrets:	Jeremy de Mel, Marnie Smith

1. Call to Order

Acting-Chair Moore called the meeting to order at 6:05 p.m. New members were welcomed and roundtable introductions were made.

1.1 Election of the Chair and Vice-Chair

S. Moore reviewed the role and responsibilities of the Committee Chair and Vice-Chair positions and called for nominations.

Moved By: C. Rowe
Seconded By: K. Pratt

That Norman Smith be appointed Chair and Reggie Oblitey be appointed Vice-Chair of the Recreation and Culture Advisory Committee, until January 13, 2016, at which time the appointments will be reviewed by the Committee.

CARRIED

N. Smith assumed the role of Chair.

2. Disclosure of Conflict of Interest

None

3. Approval of Minutes

Moved By: C. Marquand
Seconded By: A. George

That the March 11, 2015 Meeting Minutes of the Recreation & Culture Advisory Committee be approved.

CARRIED

4. Presentation/Discussion

4.1 Youth Week 2015

Ashley Galea, Recreation Coordinator – Youth Development and Adults, presented information relative to 2015 Youth Week recognition and events. She noted that this annual event is strongly supported through the organization and participation of the Youth Engagement Advisory Committee. A. Galea presented a tour of the Town’s youth website and promoted the Encourage Me Ajax Youth ambassador contest. Youth week was identified to include several free events, activities and giveaways, concluding with the Encourage Me Ajax May event. Keynote speakers for 2015 will include Mustafa the Poet and Chris Studer of the Get Real Movement.

Members posed questions relative to promotion of the Youth week events. The Committee inquired whether information booths for youth-serving agencies and post-secondary institutions could be incorporated into the Encourage Me Ajax event to promote the importance of post-secondary education, student bodies and extra-curriculars. C. Marquand noted that she has connections with local post-secondary institution to share. A. Galea invited all Members to attend the May 7, 2015 event.

4.2 Programming for Adults

A. Galea summarized the structure for adult programming, which includes sports, dance, and general interest programs. She noted two senior friendship clubs and 50% programming rebates for seniors 65+. A. Galea reviewed the promotion of adult programming, which includes social media, website communication, promotional flyers, word of mouth and publication in the Community Recreation Guide. She solicited feedback from members on the methods from which they receive information about adult programming.

It was suggested that a quick reference of important registration dates and reminders be created. Members also proposed having a representative on the Town’s twitter feed to put a “face” to programming in place of a generic organizational feed. Improvements to portable signage and digital signage promotion were shared.

Feedback from members was sought on existing or potential programs of interest. The Committee proposed cooking workshops for specific areas (cooking for one, diabetic, gluten-free), and creating a lecture series (financial planning, etc.) so that programs could be non-committal and introductory. The majority of Members encouraged the Town to coordinator a programming open-house (similar to Youth Week) across all three recreation facilities. A. Galea encouraged the Committee to share ideas for motivation and barriers to taking part in

programming. Members noted that the duration of commitment is often too long. Additional suggestions for motivation included free programming, food, and a place to drop children off so adults can take part. Questions were posed by the Committee relative to which programs received high registration and which fell short. Questions also pertained to participant evaluations, cost-recovery of recreation and culture programs and program sponsorship.

5. Correspondence

None.

6. Update from Council

Regional Councillor Collier shared information relative to forthcoming Ajax Green Living Days events and his quarterly Ward meeting. S. Moore agreed to send out the Ajax Green Living Days event flyer. Members inquired about the recent Council announcement of Councillor Ashby's seat being declared vacant. Regional Councillor Collier explained the matter and its occurrence as a result of filing incomplete financials from the 2014 Municipal Election. He reviewed Council's options to appoint an individual to fill the vacancy or hold a by-election, pending the appeal process.

Regional Councillor Collier answered several general questions posed by the Committee relative to the Town of Ajax sign by-law, and neighbourhood clean-up competitions. Details relative to the IMPACT AJAX social infrastructure funding program were discussed in brief.

7. Standing Items

7.1 Work Plan

This item was not discussed in detail.

7.2 Recreation & Culture Departmental Update

J. Wood shared details of a Pan Am Games promotional event being held at the Pickering Town Centre on April 11, 2015. A summary of the Pan Am Community Meeting held at Audley Recreation Centre on March 29 was provided. J. Wood circulated a flyer for the upcoming 'BroadsWay' performance at the St. Francis Centre and reviewed programming and summer camp registration timelines.

7.3 Pan Am 2015 Local Host Committee Update

K. Pratt provided a summary of Pan Am initiatives and events, noting that the Local Host Committee participated in a recent social media workshop. An information event was held on April 1, 2015 for the local Ajax Business Network which spoke to transportation and security information. K. Pratt encouraged Members to visit the volunteer portal online at www.panamajax.ca and share the information with others who may be interested in signing up. Less than 100 days remain until the Pan Am Games arrive in Ajax.

8. New Business

None.

9. Adjournment

Moved By: R. Tyler Moring
Seconded By: K. Pratt

That the April 8, 2015 Meeting of the Recreation & Culture Advisory Committee be adjourned.
(7:20 p.m.)

CARRIED



MINUTES
Accessibility Advisory Committee
April 15, 2015
River Plate Room, Town Hall
Meeting No.2

Alternative formats available upon request by contacting:
accessibility@ajax.ca or 905-619-2529 ext. 3347

Committee Members: Councillor Pat Brown
Marcia Bowen
Shandell Conboy
Sepelene Deonarine
Barb Dowds
Carion Fenn
Jennifer Harrison
Donna Mullings
Kathreen Smith

Staff: Sarah Moore, Committee Coordinator

Regrets: Julia Stevenson, Heather Steeves

1. Call to Order

Acting-Chair Smith called the meeting to order at 6:00 p.m. Members were welcomed and roundtable introductions were made.

1.1 Election of the Chair and Vice-Chair

S. Moore reviewed the names of all Members who had expressed interest in the Chair and Vice-Chair positions. Members spoke briefly on their interest in taking on the Committee leadership role. Due to multiple individuals expressing interest, S. Moore facilitated a secret ballot for the position of Chair, then Vice-Chair.

Moved By: B. Dowds
Seconded By: J. Harrison

That Donna Mullings be appointed Chair and Marcia Bowen be appointed Vice-Chair of the Accessibility Advisory Committee until January 20, 2016, at which time appointments will be reviewed by the Committee.

CARRIED.

D. Mullings assumed the role of the Chair.

2. Disclosure of Conflict of Interest

None

3. Approval of Minutes

Moved By: P. Brown
Seconded By: S. Deonarine

That the March 12, 2015 Meeting Minutes of the Accessibility Advisory Committee be approved.

CARRIED

4. Presentation/Discussion

4.1 Town Hall Signage Project

S. Moore delivered an overview of a project underway relative to signage and way-finding at Town Hall. The project will align with the electronic way-finding map installed in 2014 and provide mounted departmental signage and hanging services signage within each department. The hanging signage will also include a coloured stripe to correspond with the electronic map, to add to way-finding. Preliminary designs were shared for the mounted, hanging and washroom signage and Member feedback was solicited.

Members provided comments and suggestions relative to ensuring that the sans serif font used is not too narrow, that the washroom pictogram/braille signs include tactile text, and that the existing washroom hanging signage remain in addition to the wall mounted signs. Concerns with the colours used for wayfinding were identified to create potential difficulties for persons with colour blindness. Members inquired whether the pictograms used on the signage were up to date with international standards. S. Moore agreed to forward all of the Committee's comments to Louise Soulliere, Customer Service Coordinator for consideration.

4.2 DRAFT Accessibility in Action Plan Status Update

S. Moore presented information relative to the Town's multi-year accessibility plan, noting its objective of mapping and documenting accessibility initiatives and implementation over a five-year time frame (2012-2017). The plan coordinates accessibility initiatives in the areas of policy and procedure, customer service, information and communications, employment, transportation, and the built environment in Ajax. A status report on the plan is presented to Council and the Committee annually. S. Moore discussed initiatives ongoing and accomplished to date within all categories and identified projects for implementation in 2015 and beyond. Members provided additional suggestions for consideration and inclusion, such as a raised viewing platform at ice pad #1 at the Ajax Community Centre, automated power door operator installation (HMS Room, Ajax Community Centre Washrooms, ice pad #1, et al). A suggestion of installing signage at the front of Audley Recreation Centre to promote the inclusive playground was shared, as was investigating opportunities to connect with youth regarding mental health and the accessibility of youth spaces.

S. Moore reviewed the twelve questions contained within the 2015 Provincial Accessibility Compliance Report to be submitted by the Town before the end of the year, and noted compliance in all areas, citing policy and practice examples.

4.3 National Access Awareness Week Planning

The Committee focused discussion and recognition on four key event dates: proclamation to Council (May 11), School Visit at the Ajax Public Library (May 28), Accessibility Awareness Night (June 4), and the 10th Anniversary of the AODA (June 13). Chair Mullings and Vice-Chair Bowen volunteered to present the proclamation delegation to Council on May 11, 2015. S. Moore agreed to assist in preparing speaking notes.

S. Moore informed the Committee that Joel Dembe, Paralympic and Parapan Am tennis athlete has been confirmed to present to local grade five students at the Ajax Public Library on May 28, 2015. S. Deonarine, M. Bowen, K. Smith and Councillor Brown indicated interest in taking part in the School Visit event on May 28, 2015. Members supported the suggestion of purchasing two Parapan Am Games tickets to see J. Dembe play as a raffle for the students who take part.

Accessibility Awareness Night at the Ajax Public Library will be expanded this year and be set up throughout the Ajax Public Library. The Committee reviewed possibilities for information tables and demonstrations and potential community organizations to contact. Members agreed to connect with their respective contacts and confirm participation with S. Moore by April 24, 2015. Updates to the promotional flyer were discussed and C. Fenn volunteered to take the lead on coordinating some social media messages for posting throughout the week.

4.4 Important Dates

S. Moore shared two upcoming important dates and solicited Committee interest and participation. June 22, 2015 was noted as Recreation & Culture Summer Staff Training, and Members have been invited to deliver accessibility training to staff. August 6, 2015 was noted as the day when the Parapan Am Games Torch Relay would be passing through Ajax, at Rotary Park. More details will be provided at a forthcoming meeting.

4.5 Durham Transit Specialized Services Questions

S. Moore noted that staff from Durham Transit Specialized Services (DRTSS) would be in attendance at the May 20, 2015 Meeting. She encouraged Members to brainstorm questions and concerns to be provided in advance to DRTSS staff. Questions and concerns relative to communication of route, timing and policy changes, percentage of accessible fleet, volume of ridership, clarification of the dispatch policy, staff customer service and sensitivity training, impact of the Pan Am, Parapan Am Games on service, conditional-integrated service, and the DRTSS Eligibility Appeals Panel.

5. Correspondence

None.

6. Update from Council

None.

7. Standing Items

7.1 Work Plan

This item was not discussed in detail.

7.2 Pan Am 2015 Local Host Committee Update

S. Moore shared a summary of recent Local Host Committee activities and information on the need for Pan Am volunteers for the urban domain (Town of Ajax). Those interested were encouraged to sign up at www.panamajax.ca. Information on the March 28, 2015 Community Information Meeting and several other forthcoming events leading up to and during the Games.

8. New Business

B. Dowds shared two resources for the interest of the Committee: [Federal Disability Reference Guide](#) and [Guide to Planning Inclusive Meetings](#). Vice-Chair Bowen expressed interest in scheduling time on the agenda for educational sessions from Members. S. Deonarine shared a recent newspaper article "[Expensive Lessons on Handicap Parking](#)".

9. Adjournment

Moved By: J. Harrison
Seconded By: S. Conboy

That the April 15, 2015 Meeting of the Accessibility Advisory Committee be adjourned. (8:15 p.m.)

CARRIED



MINUTES
Transportation Advisory Committee
April 16, 2015
River Plate Room, Town Hall
Meeting No. 2

Alternative formats available upon request by contacting:
sarah.moore@ajax.ca or 905-619-2529 ext. 3347

Committee Members: Zoilo Amoranto
Jessica Black
Mary Cunningham
Keith Haines
Wayne Hingston

Staff: Hubert Ng, Senior Transportation Planner
Elysia Leung, Transportation Demand Management Coordinator
Sarah Moore, Committee Coordinator

Regrets: Stu Logan, Councillor Marilyn Crawford, Caryn Antram, Lynn Trauzzi

1. Call to Order

Acting-Chair Moore called the meeting to order at 6:05 p.m.

1.1 Election of Chair and Vice-Chair

S. Moore solicited interest from Members in the Chair and Vice-Chair positions and reviewed the roles' responsibilities.

Moved By: J. Black
Seconded By: Z. Amoranto

That Keith Haines be appointed Chair of the Transportation Advisory Committee until January 21, 2016, at which time appointments will be reviewed by the Committee.

CARRIED.

Moved By: W. Hingston
Seconded By: K. Haines

That Jessica Black be appointed Vice-Chair of the Transportation Advisory Committee until January 21, 2016, at which time appointments will be reviewed by the Committee.

CARRIED.

K. Haines assumed the role of the Chair.

2. Disclosure of Conflict of Interest

None

3. Approval of Minutes

3.1 March 26, 2015

Moved By: M. Cunningham
Seconded By: J. Black

That the Minutes of the March 26, 2015 Meeting of the Transportation Advisory Committee be approved.

CARRIED

4. Presentation/Discussion

4.1 TAC Bike Month Event

E. Leung shared an overview of the celebration of Bike Month (May 25-June 25, 2015). She noted that this year is the first year that the Region will be participating in recognition of the month. The opportunity for event listing and promotion online through www.bikemonth.ca was identified. E. Leung sought input from the Committee relative to Members' interest in leading an event/initiative in celebration of Bike Month. Members brainstormed ideas and expressed interest in seeking sponsors for a donation of a prize (bike, cycling gift certificate, jersey), hosting a spring cycling tune-up, and launching a social media campaign.

It was decided that due to limited time availability, the Committee would focus on developing social media messaging and create a contest for residents to Tweet or post photos of themselves on their bikes around Ajax during Bike Month, and be entered into a draw for a prize. The Committee expressed interest in looking to plan a bigger event, such as the spring cycling tune-up for next year. Chair Haines volunteered to look into sponsorship for prizes and requested staff provide a donation request letter from the Town. Members were encouraged to think of a hashtag for the social media campaign. Vice-Chair Black and M. Cunningham volunteered to start working on a communication strategy and messaging.

W. Hingston inquired whether additional volunteers were required for Trailfest. L. Trauzzi was noted to be helping with the walk, Z. Amoranto will be marshalling, M. Cunningham volunteered to sweep the Tour d'Ajax, and W. Hingston to sweep the Mayor's Ride.

4.2 Trail Etiquette Temporary Signage

E. Leung noted that comments heard from the public during the 2014 municipal election strongly encouraged installation of signage along the waterfront trail. E. Leung indicated that staff are undertaking a 'pilot project' for trail etiquette signage, with a comprehensive way-finding strategy budgeted for 2016. A copy of the proposed sign including six pictograms and messages was distributed to Members for feedback. The signs will be installed in eleven locations along the waterfront in the coming weeks and will include a link to the website where residents will be encouraged to provide feedback on the signage through a survey.

Members discussed wording on the proposed sign design and felt that the messaging around speed was ambiguous. Members suggested that the pictograms of the signs be stenciled on

to the trail pavement as well. A communications plan to accompany the launch of the signage was noted. The signage is anticipated to be installed in the coming weeks. Members proposed adding one additional sign at the Pickering Beach Road waterfront trail connection.

4.3 Traffic Calming Warrant Update

Hubert Ng, presented an overview of the of the Town's process of updating the Traffic Calming Warrant. He explained that the Traffic Calming Warrant was first written in 2007 with the objective of addressing traffic complaints and calming requests. The process required a 50% response rate combined with a 60% favour rate for calming before the concern would be acknowledged as warranted. As a result, several projects were warranted but never made it to the list for budgeting. A newly revised Traffic Calming Warrant has updated screening and scoring criteria after a review of 14 municipalities and best practices. The new Warrant will replace the onerous requirement of multiple surveys with a Public Information Centre requirement to obtain feedback.

Members posed questions relative to how speed data is collected and how the priority list is established. H. Ng identified the thresholds for the priority and general lists and acknowledged that the new changes will allow for the focus of financial resource on where they are needed most.

A staff report regarding the updated Traffic Calming Warrant will be presented to Council at the April 20, 2015 Community Affairs and Planning Committee Meeting.

4.4 Highway 401 Environmental Assessment

H. Ng provided background information on the Ministry of Transportation's project to widen Highway #401 through Ajax. The project was initiated in 2012 and required an environmental assessment. From the assessment, three solutions were determined: 1) widen the 401 to the north, 2) widen the 401 to the south, or 3) widen the 401 in both directions at various points. The existing CN rail line to the south provides challenges for widening to the south in many areas. H. Ng reviewed the aerial map for the affected areas, noting the proposed right-of-way that will be potentially expropriated by the Ministry of Transportation. However, the project was noted not to be in the five-year plan for implementation.

H. Ng led discussion relative to the rehabilitation of bridges, affected properties and provincial funding. Members posed questions relative to construction of an interchange at Church Street. Staff indicated there are no plans for such construction being that the interchange was decommissioned in the 1980s.

5. Correspondence

None.

6. Update from Council

None.

7. Standing Items

7.1 Work Plan

Members requested that the Work Plan be updated to reflect the Committee's participation in Bike Month, and that results of the Trail Etiquette Signage Pilot Project Survey be presented in the fall.

7.2 Pan Am 2015 Local Host Committee Update

S. Moore shared a summary of recent Local Host Committee activities and information on the need for Pan Am volunteers for the urban domain (Town of Ajax). Those interested were encouraged to sign up at www.panamajax.ca. Information on the March 28, 2015 Community Information Meeting and several other forthcoming events leading up to and during the Games (Torch Relay, Opening Ceremonies Viewing Party, cultural activations and performances at the Saint Francis Centre, etc.).

8. New Business

None.

9. Adjournment

Moved By: J. Black
Seconded By: C. Antram

That the April 16, 2015 Meeting of the Transportation Advisory Committee be adjourned. (7:35 p.m.)

CARRIED



MINUTES
Diversity & Community Engagement
Advisory Committee
April 23, 2015
River Plate Room, Town Hall
Meeting No. 1

Alternative formats available upon request by contacting:
accessibility@ajax.ca or 905-619-2529 ext. 3347

- Committee Members: Regional Councillor Colleen Jordan
Sobia Ahmad
Jillian Eddy
Lee Harrison
Stephanie Hoskin
Lencil James
Marc-Anthony Neckles
Cecil Ramnauth
Preya Singh
Ray Smith (teleconference)
Debra Tiwari
- Staff: David Forget, Quality System & Customer Service Coordinator
Cayla Da Silva, Community Development Coordinator
Sarah Moore, Committee Coordinator
- Guests: Donna Bright, Chief Librarian & Executive Officer
Tracey Vaughan-Barrett, Director – Recreation & Culture
Robert Gruber, Manager – Community & Cultural Development
Johanna Parris, Recreation & Culture Intern
- Regrets: Councillor Renrick Ashby
-

1. Call to Order

Acting-Chair Harrison called the meeting to order at 6:30 p.m. Members were welcomed and roundtable introductions were made.

2. Disclosure of Conflict of Interest

None

3. Approval of Minutes

Moved By: C. Ramnauth
Seconded By: R. Smith

That the June 25, 2014 Meeting Minutes of the Diversity & Community Engagement Advisory Committee be approved.

CARRIED

4. Presentation/Discussion

Items 4.1 and 4.2 were combined.

4.1 DRAFT Diversity & Community Engagement Coordinator Position Description & Diversity & Community Engagement Plan Overview/Implementation Update

Tracey Vaughan presented background information relative to the development of the Town of Ajax Diversity & Community Engagement Plan (DACE Plan). She noted the extensive amount of public consultation regarding the plan's development. The Plan identifies several initiatives within four key results areas: Town as Employer, Programs and Services, Community Engagement, and Strengthening Neighbourhoods. T. Vaughan acknowledged that the Town of Ajax has been identified as a leading municipality in the development of such a plan and commitment. She recognized Council's dedication to champion the development of the plan as well as the staff implementation committee.

T. Vaughan reviewed the draft Diversity & Community Engagement Coordinator position description in detail, speaking to the positions responsibilities and qualifications. It was noted that this position will have the opportunity to review and refresh the Plan as well as develop metrics for measuring its success.

Members posed several questions relative to the basis of the draft position description and hiring timelines. T. Vaughan advised that the position description was created in partnership with HR and reflected a robust data set of content from municipal and community organization best practices. The position is not being considered entry-level and it is anticipated that the position will commence duties on July 6, 2015. The Committee expressed support for this position and noted it will be a valuable asset to the Town. Members requested that a copy be forwarded electronically and T. Vaughan requested that any comments or feedback from the Committee be submitted by Friday, April 24, 2015 through S. Moore.

Following T. Vaughan's overview, Donna Bright discussed the DACE Plan in more detail speaking to accomplishments and implementation of the Plan's 51 recommendations to date. Numerous examples of accomplishments, ranging from new program development (e.g. IMPACT Ajax Funding), policy creation (e.g. Our Commitment to Diversity), barrier identification and removal, community partnerships, and accommodation were cited. D. Bright noted that the area of the Plan's implementation identified for growth is performance measures and evaluation.

Acting-Chair Harrison commended D. Bright for her leadership at the Library and as Chair of the staff DACE Plan Implementation Committee. Regional Councillor Jordan commended staff for taking on the DACE portfolio and it's advancement in the absence of a dedicated coordinator position.

4.3 Explore Ajax Newcomer Bus Tour

Cayla Da Silva introduced Johanna Parris as an out-going intern in the Community Development section of the Recreation & Culture Department. J. Parris presented information relative to the Explore Ajax Newcomer Bus Tour, offered twice annually to new residents. The

bus tour is coordinated in partnership with Community Development Council Durham and the Ajax Welcome Centre. Approximately 35 participants will take part in a spring or fall tour in 2015. J. Parris reviewed the route of the four-hour bus tour, noting several highlight stops at Ajax points of interest including Town Hall, Veterans Point, Pickering Village, Operations & Environmental Services and Ajax Fire & Emergency Services. Promotional and informational items are given out to participants along the route and the tour is fully scripted. The Tour was created to provide newcomers with the opportunity to meet new people and learn information about the Town and local government.

Members posed questions relative to how sites are selected as part of the tour, involvement of educational institutions, language barriers, and modes of transportation. C. Da Silva noted that the Welcome Centre oversees registration of participants and that the route is developed based on their areas of interest. A Stock school bus was the identified method of transport and Members reminded staff that accessibility should be considered in terms of necessary accommodations. Translators will accompany tour participants and assist with language translation. C. Da Silva noted that a copy of the route map and script will be circulated to the Committee electronically for further comment.

4.4 Durham immigration Portal Overview

David Forget walked the Committee through the online Durham Immigration Portal and provided an overview of the Local Diversity & Immigration Partnership Council (LDIPC) which is comprised of representatives from diverse sectors of the community (agencies, school boards, local business groups and municipalities), with the objective to: 1) Create a culture of inclusion, 2) Improve labour market outcomes for newcomers, 3) Attract and retain newcomers, and 4) Enhance Durham's settlement capacity. As a member of LDIPC who took part in content creation, D. Forget noted that the portal is intended to be a "one-stop" destination for information on any topic sought by newcomers to the Region of Durham. Content ranges from living, working, learning, doing business, settling and creating community in the Region.

5. Correspondence

5.1 New Resident Guide

D. Forget reviewed the most recent version of the Ajax New Resident Guide, a document intended to welcome new Ajax residents and connect them with the Town and other important services and organizations. Members inquired whether the New Resident Guide is effective. D. Forget noted that the Welcome Wagon is a strong advocate and distributor of the Guide. Members requested hard copies and a link to an electronic copy online.

6. Update from Council

Regional Councillor Jordan shared a summary of the recent Volunteer Recognition Award Ceremony with Members. She congratulated Cecil Ramnauth on his "Senior of the Year" award. Those Members who attended commented on how impressed they were of the volunteer initiatives of the award recipients, especially from youth.

7. Standing Items

7.1 Work Plan

S. Moore, D. Forget and C. Da Silva provided a summary of the Committee Work Plan noting that it is fluid and on-going to be populated and revised throughout the term. She encouraged Members to provide feedback and suggestions on initiatives listed therein and possible guest presenters of interest.

7.2 Pan Am 2015 Local Host Committee Update

Acting-Chair Harrison shared a summary of recent Local Host Committee activities and information on the need for Pan Am volunteers for the urban domain (Town of Ajax). Those interested were encouraged to sign up at www.panamajax.ca. Information on the March 28, 2015 Community Information Meeting and several other forthcoming events leading up to and during the Games (Torch Relay, Opening Ceremonies Viewing Party, cultural activations and performances at the Saint Francis Centre, etc.) was shared.

8. New Business

Acting-Chair Harrison encouraged members to express community groups or cultural organizations of interest to be invited as guest speakers to the Committee. He noted that Hon. Chris Alexander, Minister of Citizenship and Immigration was a well-received guest at a past meeting and that he would extend another invitation to him.

S. Moore noted that the Committee will be responsible for electing a Chair and Vice-Chair at its May Meeting. She reviewed the role and responsibilities of the positions and encouraged Members to review Section 17 of the Advisory Committee Policy.

9. Adjournment

Moved By: D. Tiwari
Seconded By: S. Ahmad

That the April 23, 2015 Meeting of the Accessibility Advisory Committee be adjourned. (8:50 p.m.)

CARRIED



MINUTES
Heritage Advisory Committee
May 6, 2015
River Plate Room, Town Hall
Meeting No. 3

Alternative formats available upon request by contacting:
sarah.moore@ajax.ca or 905-619-2529 ext. 3347

Committee Members: Councillor Pat Brown
Bruce Balsdon
Beverley Briggs
Robert Cook
Patrick Doyle
Antonella Inglesi-Grossi
Denise Koh-McLeod
Brian Lampole
Darrell Mader
Stephen White

Staff: Christy Chrus, Senior Planner
Sarah Moore, Committee Coordinator

Regrets: Aliya Khan, Brenda Kriz

1. Call to Order

Chair White called the Meeting to order at 6:05 p.m.

2. Disclosure of Conflict of Interest

None

3. Approval of Minutes

Moved By: P. Doyle
Seconded By: A. Inglesi-Grossi

That the April 1, 2015 Meeting Minutes of the Heritage Advisory Committee be approved.
CARRIED

4. Presentation/Discussion

4.1 National Historical Site Application

B. Briggs outlined the lengthy application process for seeking National Historic recognition of a site. The designation is overseen by the Historic Sites and Monuments Board of Canada in partnership with Parks Canada. The process was identified to likely take several years before the Board would consider the Town's application, as they only meet semi-annually and review up to 70 applications per year; and approve only one application each year. Members

discussed the application and eligibility criteria in detail. C. Chrus acknowledged her familiarity with the process having completed an application for recognition of Camp X in Whitby. Members inquired whether B. Briggs had access to any past applications for guidance, however it was acknowledged that the Board's business is conducted in camera. The Committee expressed support for pursuing such a designation and felt that due to the application time line it may be possible to align the recognition with the 75th anniversary of the end of World War II.

Moved By: B. Lampole
Seconded By: R. Cook

That staff and the Committee prepare the preliminary paperwork to present the opportunity to seek recognition of Defence Industries Limited as a National Historic Site for Council's review and endorsement in the fall of 2015.

CARRIED

4.2 2015 Historic Plaque Ideas

C. Chrus encouraged suggestions from the Committee on ideas for sites of significance that could be recognized with a historic plaque. She referred to the plaque inventory circulated as part of the agenda package. Members proposed suggestions including the oak tree at the waterfront, street names, or the 600 wartime homes north of Highway 401. Questions were posed relative to the refurbishment and restoration of existing plaques.

Moved By: B. Lampole
Seconded By: B. Briggs

That a plaque commemorating the 600 wartime homes north of highway 401 be erected to ensure the history of the area is maintained.

CARRIED

C. Chrus agreed to prepare draft wording for the plaque to be reviewed at the June 3, 2015 Meeting.

4.3 Simcoe Point Cemetery Plaque (New)

C. Chrus provided an overview of the Simcoe Point Cemetery restoration project that was completed in 2014. She circulated photos of the new fencing. It was noted that the existing plaque is not in good enough condition to remount, so a new plaque will be erected. Feedback on the relocation of the plaque was sought from the Committee. Members proposed erecting the plaque on a post or double post outside of the fence pillar.

4.4 "Snapshots of Ajax" Status and Review Process

On behalf of B. Kriz, C. Chrus thanked B. Lampole and B. Briggs for their assistance in reviewing and editing the draft "Snapshots of Ajax" book. She noted the printing is on schedule for the end of June 2015 and that the cover is yet to be finalized.

4.5 Patrick Sheehan Award Presentations

On behalf of B. Kriz, C. Chrus informed the Committee of details of two additional commencements which require a Committee volunteer to present the Patrick Sheehan Award. The following individuals confirmed their participation in the awards presentation:

- J. Clarke Richardson (UOIT campus), Thursday June 25, 2015 – Chair White
- Denis O'Connor Catholic High School, Thursday June 25, 2015 – A. Khan
- Notre Dame Catholic High School (Embassy Church), Friday June 26, 2015 – TBD
- Pickering High School (UOIT campus), Friday, June 26, 2015 – Chair White
- Ajax High School - TBD

4.6 Ontario Heritage Conference Summer

B. Balsdon, A. Inglesi-Grossi and Chair White, thanked the Town for the opportunity to attend, and presented a summary of their attendance at the Ontario Heritage Conference in Niagara-on-the-Lake. Information was shared relative to the excursions (e.g. Keefer Mansion, Willowbank School, etc.) and guest presenters and topics. Chair White shared several photos. Members who attended spoke highly of the quality of conference content and presenters and encouraged other Members of the Committee to take part in future years. It was noted that the 2016 Conference would be held in Stratford and St. Mary's, Ontario May 12-15, 2016.

5. Correspondence

5.1 Library Sketch

C. Chrus circulated a sketch donated to the Ajax Archives by the Ajax Public Library. The sketch depicts the former 1867 school room in Pickering Village that was sold to Mr. Law, a blacksmith. The building operated as a blacksmith shop until the emergence of the automobile, at which time it was converted into a garage. B. Balsdon noted a family connection to the Law family. Artist Christian Corbett had forwarded to the town a photo of the site within the sketch which C. Chrus shared with the Committee.

5.2 70th Anniversary of VE Day Event Reminder – Intrepid Park, May 8, 2015

S. Moore reminded Members of the recognition event taking place at Intrepid Park in honour of the 70th Anniversary of Victory in Europe Day.

With consent of all Members present, the items of correspondence reviewed at the May 6, 2015 Meeting of the Heritage Advisory Committee were received for information.

6. Update from Council

None.

7. Standing Items

7.1 Work Plan

C. Chrus provided an update relative to Doors Open 2016 site participation noting that interest from the Toronto Region Conservation Authority had been received in setting up an information display of the findings from the archaeological dig of Church Street and Rossland Road. As one of the items found included a piece of sewing equipment, C. Chrus noted interest in contacting the Twisted Stitchers group or Pickering Museum Village to also take part with a sewing or spinning display.

7.2 Pan Am 2015 Local Host Committee Update

P. Doyle provided information relative to the June 6, 2015 Ajax Torch Relay which will include a historical tour through Ajax. He shared details relative to two celebration sites, a Town Hall ice cream social and Cultural Fiesta at the Audley Recreation Centre. Updates on security, traffic and transportation during the Games were also shared. P. Doyle strongly encouraged those who had not already done so to sign up online at www.panamajax.ca to volunteer for the event.

8. New Business

D. Mader requested clarification of the significance of heritage property designation, the Heritage Conservation District and the creation of a formal Heritage Register. C. Chrus explained the criteria for designation and the guidelines on renovations imposed by the Heritage Conservation District. The Heritage Register, once formalized, will formalize the heritage property inventory and grant additional protection if a demolition permit is submitted for any of the properties listed therein. The Heritage Register provides for 60 days instead of 10 to review the application.

Chair White noted that Camp Yungvelt and Workmen's Circle Colony had been featured in the May 2015 edition of [Loupe magazine](#).

9. Adjournment

Moved By: A. Inglesi- Grossi

Seconded By: P. Doyle

That the May 6, 2015 Meeting of the Heritage Advisory Committee be adjourned. (7:30 p.m.)

CARRIED



MINUTES
Environmental Advisory Committee
May 7, 2015
River Plate Room, Town Hall
Meeting No. 3

Alternative formats available upon request by contacting:
sarah.moore@ajax.ca or 905-619-2529 ext. 3347

- Committee Members: Councillor Joanne Dies
Neil Burnett
Melissa Beynon
Geoff Carpentier
Kayla Ginter
Jeff Hammond
Jeff Hill
David Hogg
Lesia Lapointe
Valerie Silveira
Scott Slack
- Staff: Jade Schofield, Environmental Sustainability Coordinator
Nicole Wellsbury, Deputy Clerk
- Guests: Geoff Romanowski, Development Approvals Coordinator
- Regrets: Kim Sellers, Sarah Moore
-

1. Call to Order

Geoff Carpentier noted two items to be added to the agenda under 'New Business':

- i. Proposal for City of London to become a pollinator sanctuary
- ii. Follow-up on Provincial EAC Symposium

2. Disclosure of Conflict of Interest

None

3. Approval of Minutes

Moved By: G. Carpentier
Seconded By: V. Silveira

That the April 2, 2015 Meeting Minutes of the Environmental Advisory Committee be approved.

CARRIED

4. Presentation/Discussion

4.1 Planning and Development Updates

Geoff Romanowski, Development Approvals Coordinator, provided an overview of his role within the Town of Ajax, and the type of work that his section is responsible for. Various notable developments were overviewed. In regard to a proposal to develop a cemetery near the Carruthers Creek, comments surrounded potential impacts on groundwater and the appropriateness of the development within the Greenbelt. In regard to Grand Harwood Place, Mr. Romanowski highlighted the many sustainable elements of the proposed development, and fielded questions primarily related to parking supply on the site during construction and after completion. Other notable developments were highlighted including the Ajax Steam Plant, the temporary Pan Am Parking Lot, and a proposal to locate a full casino at the Ajax Downs site.

4.2 Ajax Green Living Days 2015 & Forecasted Events Update

Jade Scofield, Sustainability Coordinator, updated the Committee in respect to the success of Ajax Green Living Days 2015, highlighting a number of events including tree plantings, the Mayor's 20-minute Makeover, the Shoreline Cleanup, and a Environmental-themed movie-screening, among others events. Several upcoming events were discussed as well.

4.3 Committee Participation at Upcoming Community Event May 23, 2015

Jeff Hill noted that he has been successfully in obtaining a grant from the Impact Ajax Fund in order to host a community event in his neighbourhood. He expressed an interest in having members of the various Advisory Committees attend in order to share information with residents about their respective committee portfolios. The event will highlight various themes including neighbourhood safety and environmental sustainability. Members brainstormed potential organizations that could be invited to participate, and how water could be best provided to attendees without using disposable plastic water bottles.

5. Correspondence

None.

6. Update from Council

Councillor Dies updated the Committee on Town Council's recent passage of a declaration of Environmental Rights, in support of the David Suzuki Blue Dot Movement. J. Scofield agreed to add a link to the Blue Dot movement website from the Sustainable Ajax website. It was also noted that the Rotary Bridge has re-opened.

7. Standing Items

7.1 Work Plan

Limited discussion took place in respect to the Work Plan.

7.2 Pan Am 2015 Local Host Committee Update

Valeria Silveira provided an update on the upcoming Torch Relay.

8. New Business

Geoff Carpentier provided details on a proposal from the London Environmental Advisory Committee that the City of London become a pollinator sanctuary, which involves actions such as limiting/removing insecticides, creating a butterfly garden, etc. It was suggested that this program could be listed on the Committee's work plan for future investigation.

Mr. Carpentier also noted his recent attendance at the Provincial EAC Symposium, highlighting some noteworthy presentations. Discussion took place regarding whether Ajax could potentially host the event in 2016, with many members supporting this idea.

9. Adjournment

Moved By: G. Carpentier
Seconded By: J. Hill

That the May 7, 2015 Meeting of the Environmental Advisory Committee be adjourned. (7:40 p.m.)

CARRIED

Regional Councillor Report

Submitted by: Colleen Jordan, Regional Councillor Wards 3 & 4

Date: June 25, 2015

Regional Council – June 3, 2015***Joint Committee – May 21, 2015******Pan Am/Parapan Games Preparation***

A report was received by Council which provided an update as to preparations for the upcoming Pan Am/Parapan Games, which involves many Regional Departments including Corporate Communications, Durham Emergency Management, Durham Region Transit, Planning and Economic Development (Tourism Section and Transportation) Health Department, (Emergency Medical Services and Environmental Division) Legal Department and Works Department.

Regional Council authorized the Chair and Clerk to execute the required agreements with the Province of Ontario and Toronto Organizing Committee for the 2015 games. The Region has requested that the Province provide assurance that the Region will be indemnified for claims that may occur as a result of the games. A report will be provided by the Commissioner of Finance in the fall of 2015 as to the status of the program budget upon submission of the final cost report to the Province which is required by October 30, 2015. This report will identify all services and any extraordinary incremental costs for which funding will be sought from the Province.

Transportation Master Plan Update

Regional Council endorsed the guiding principles and directions of the Transportation Master Plan Update Study that will form the basis for developing strategies, policies and actions for the update. The current Plan was approved by Council in 2003 to address the transportation needs to 2021 and beyond. The study that is now underway is being conducted according to the Municipal Class Environmental Assessment (Class EA) Master Planning process which includes specific requirements for public and stakeholder consultation, during each phase of the study. The study guiding principles are; a focus on users, connectivity, public health and safety, economic prosperity, environmental protection, collaboration and leadership and innovation. The study will focus on developing and assessing alternative approaches to meeting the Region's transportation needs through the 2031 horizon year.

Some areas of focus are;

- Strengthen the relationship between land use and transportation
- Evaluate the role of integrated public transit including Rapid Transit
- Make, walking and cycling more attractive
- Optimize road infrastructure and operation
- Promote sustainable travel choices
- Invest strategically in the transportation management system
- Improve goods movement to support economic development

National Transit Strategy

Regional Council endorsed a motion calling on the Government of Canada to establish a national transit strategy in collaboration with the provinces. A national strategy would aid planning, prioritization and integration of transit projects amongst all levels of government. A strategy would also provide for dependable, long term, sustainable capital and operating funding streams for transit infrastructure while respecting jurisdictional responsibilities. Canada is the only G8 nation without a national transit strategy and predictable long term funding for public transit.

The Region also called upon the Province of Ontario to establish a provincial transportation strategy that integrates the Big Move with Provincial Highway Investment and to provide fair, equitable and sustainable funding for all municipalities.

Region's Comments – Smart Growth for our Communities and Development Charges Act and Planning Act Bill 73

Development Charges Act

The Region made a number of comments regarding any proposed changes to Bill 73 Development Charges Act and Planning Act including; eliminating the 10% reduction for transit service and including waste services as an eligible service. They also requested that the Province consider changes that eliminated the 10% reduction for all eligible services as it generates a funding shortfall. In addition; requests were made to allow all growth related capital costs related to waste management services, including collection, processing and disposal (including incineration) to be eligible for development charges, elimination of all ineligible services so that all services are eligible and that any proposed changes to regulations be circulated in order for municipalities to provide input.

Planning Act Proposals

The Region endorsed comments including; that Bill 73 be revised to include municipal comprehensive review amendments under the 10 year review provision and that the provision apply to recently approved Provincial Plan conformity amendments, that OPAs not exempt from Minister's approval be only appealable by the host municipality, that the ability to appeal designation of land for employment purposes be removed, that Council be given the authority to reject or accept privately initiated amendments following the approval of a new official plan or new municipal comprehensive review amendment for two years without the ability to appeal and that municipalities can close dormant or inactive planning applications as well As approval that have remained dormant for a long time.

Phase 2 Rapid Transit

Council gave approval for submission of a grant application to the Federal Building Canada Fund for 50% of the total eligible costs of \$97.0 million for Phase 2 of the Bus Rapid Transit system along Highway 2 and to request the matching funds of \$48.5 million from the Provincial Minister of Economic Development. Council approved that \$23.0 million be included in the Region's 2016 budget for land costs subject to the successful approval of the applications to the federal and provincial governments.

Works – June 10

Due to the results of a review of growth development patterns in Ajax Regional staff in consultation with Miller Waste has found it necessary to adjust waste collection schedules for optimal efficiencies. Approximately 7,300 homes in Ajax with Tuesday, Thursday and Friday collections will be impacted. Wednesday collection areas will remain unchanged. Please see maps and street by street collection schedule attached. These changes will come into effect the week of July 6th. Mobile signs will be installed and hand delivered door hangers will be delivered to those affected. Mobile apps and calendar tool as well as the Regional and municipal websites will advise of the changes. In addition; a two week grace period whereby the collector will patrol impacted neighborhoods to ensure residents are not missed and redistribute collection information as required.

Joint Committee Meeting – June 16, 2015

At Home in Durham- Housing Plan 2014-2024

The report was received by Committee which outlined the Region's vision for a housing and homelessness plan under the Housing Services Act. The goals are to end homelessness in Durham, affordable rent for everyone, greater housing choice and strong, vibrant neighborhoods. The waiting list for affordable housing currently sits at about 5500 households. It was recognized that in order to meet these goals the Federal

and Provincial governments must also play a strong role on many fronts to reduce poverty and ensure that people have adequate housing.

Regional Revitalization Program

The Committee endorsed the resolution that staff be directed to investigate the feasibility of a Regional Community Improvement Plan that complements or supports local municipal Community Improvement Plans (CIPs), within Durham Region and that the Regional Revitalization Plan be amended to improve clarity and predictability of eligibility and funding of the financial incentives. Regional staff will report back in December.

Durham York Energy (DYEC) Update

Due to the delay of the construction and the ability of Covanta to meet the target date of December 14, 2014, a number of costs have and will be incurred. The target date for completion is now the end of December 2015. Council approved extension of the contract with HDR for onsite construction management to provide technical support to ensure Covanta addresses the performance and potential non conformance issues related to the design build contract at an added cost of \$450,000.00 (Durham's share \$353,700.00). The law firm of Bordner Ladner Gervais was approved to be retained to provide legal advice through issues related to the Commissioning and Acceptance test in the amount of a \$250,000.00 retainer and the Stantec contract for ambient air monitoring at a cost of \$365,000.00. Financing for Durham's share of the additional commitments will be provided by a temporary draw from the Solid Waste Management Reserve Funds.

In accordance with the contract, Covanta is subject to schedule liquidated damages totaling \$10,000.00 per day. Covanta has received notification that they will be charged \$10,000.00 per day for each day commencing January 12, 2015 until Service Commencement is achieved.

As the Region's landfill contract expired as of February 9, 2015 all Regional waste has been Covanta's responsibility and directed to DYEC or disposed of at Covanta's expense. Until Commercial Operations is achieved Covanta can charge up to 50 % of the per tonne operating fee for waste processed at DYEC.

Identified cost uncertainties for land expropriation proceedings and utility connections remain unknown. Any additional cost increases could result in a budget deficit.

Regional Council will continue to be updated.

Corporate Climate Change Adaptation

The report that provided an update on climate adaptation plan initiatives implemented or underway and adaptation objectives and planned strategic investments included within the 2016 to 2024 capital forecast was received by Committee. The report also provided information about climate mitigation energy efficiency and demand side initiatives, renewable implementation and other initiatives to reduce energy and fuel usage and GHG emissions. The report provided an update as required under Ontario Regulation 397/11 Requirements for Energy Conservation Plans from Public Agencies.

Regional Councillor Report

Submitted by: Colleen Jordan, Regional Councillor Wards 3 & 4

Date: June 25, 2015

Federation Canadian Municipalities Conference – June 4 – 8, 2015, Edmonton, Alberta

Keynote speakers were The Honourable Joe Oliver, Minister of Finance, Justin Trudeau, Leader of the Liberal Party of Canada, Tom Muclair, Leader of the New Democratic Party of Canada and Elizabeth May, Leader of the Green Party of Canada. Bruce Anderson, Chairman of Abacus Research spoke to delegates regarding their polling that suggests the upcoming federal election is very unpredictable, as the instinct for change is higher. Parties will be tested and retested in the upcoming months as only 25% of voters are decided and more people are indicating they want change. Interestingly their polling suggests that older voters are moving from Conservatives to the New Democrats. FCM delegates called for a federal leader's debate on municipal issues before the next federal election.

FCM Workshops and Study Tours

Fighting Urban Flooding – Partnerships, Prevention and Preparedness (Insurance Board of Canada)

The cost of water damage from sewer backups continues to rise. The aging infrastructure deficit is estimated at \$55 billion while insured losses as a result of water damage averaged about \$1 billion annually for the last five years and hit a staggering \$3 billion in 2013. The flood risk is increasing due to the growth in population, increased urbanization and climate change. Laurie McDonald, Canadian Public Safety, Assistant Deputy Minister stated that overland flooding costs Canada more than any other natural disaster. There is no insurance coverage for homeowners to cover damages for overland flooding (pluvial or surface flooding). In Canada only 65% of the Canadian Population has been flood mapped and 50% prior to 1996 which indicates the need for mapping and remapping based on best practices.

The Public Safety Department in consultation with the insurance industry is reviewing the merits of a National Insurance Program to deal with the damage costs of flooding. Currently the damage costs are paid by the Canadian taxpayer through Disaster Relief as Canada does not have a national insurance program. Countries with programs such as France, Germany and the United States, are being analyzed as to the pros and cons.

In consultation with the insurance industry the following pre conditions need to be in place for an effective national insurance program;

- Accurate flood mapping
- Targeted investment to build infrastructure
- Widespread risk awareness of the physical and financial risks of flooding
- A program needs government involvement focused on pre planning not after the fact
- Program needs to be fair, risk based and affordable and there needs to be risk mitigation incentives.

City on the Move

A visit to Edmonton's Office of Traffic Safety was an excellent opportunity to see the initiatives that Edmonton has implemented by examining data and implementing infrastructure changes and measures to improve public safety. Edmonton works closely with the Centre for Smart Transportation within the Department of Civil and Environmental Engineering at the University of Alberta to advance research and technology development in traffic operation, traffic safety and transportation planning.

Changes to right and left turn angles at intersections, red light cameras, photo radar and peace officers conducting photo radar in key places has resulted in collision reductions. Analysis of intersections is done by looking at collision data as well as data provided by videotaping which provides near collision data. With this data infrastructure improvements can be prioritized as to where there is most benefit. Funding for the Office of Traffic Safety is provided from the revenue received by automated enforcement for traffic offence tickets issued as a result of photo radar and red light camera offences. The many measures put in place have resulted in a significant reduction in collisions.

Dollars and Sense - Neighborhood & Downtown Revitalization Programs

This study tour examined Edmonton's programs to maintain infrastructure in mature neighborhoods, fund transformation projects and revitalize their downtown. Edmonton conducted a risk analysis of their infrastructure with the objective to provide long term funding to address the ageing infrastructure. A Neighborhood Revitalization Program 2% percent tax levy increase per year was approved which is cumulative. This levy provides funding for neighborhood renewal, drainage renewal and capital renewal resulting in improved neighborhoods and increasing the value of the homes in the area.

In the downtown a Community Revitalization Levy has been implemented whereby increased taxes, including the education portion (Province allow this), resulting from the increased assessment are utilized to pay off the debt for infrastructure improvements which are paid for by the municipality. This program has been very successful in that the developer knows up front the costs which are going to be borne by the municipality.

Talking Trash

A study tour that toured Edmonton's state of the art facilities of waste management and the technologies and processes that will assist the City in diverting 90% of its waste by 2016. They have the largest composting building in North America and compost bio solids from their sewage treatment plant by mixing them with their compost. Enerkem is a private business located on the site which uses a chemical process to convert waste to ethanol and methanol.

Investing in the Future - Financing Municipal Infrastructure

This workshop explored financing options for municipal infrastructure including the viability of public-private partnerships. Bonnie Lysyk, Auditor General of Ontario provided information on results of her analysis of public private partnerships and what municipalities should be considering. In her assessment large projects done by the public sector may constitute five times the risk whereas P3's may have higher financing costs. It is important that an analysis determine if the municipality's staff has the expertise to manage a project so that it is on time and budget. If so the risks can be reduced. Therefore a robust risk assessment should be conducted. P3s may not be the "be all and end all."

Presenters spoke of the regressive nature of property taxes and that land transfer taxes and user fees can be made less regressive. In Manitoba a portion of income tax is shared with municipalities.

Youth Leaders of Today and Tomorrow

Edmonton has a classroom in their municipal offices (City Hall School) which provides an opportunity for grade one to six students to learn about Council and services offered by the City. The teacher is seconded from the Board of Education and paid for by the city. Staff representing departments visit the classroom and students have opportunities to interview staff from various departments. The curriculum addresses many issues tailored to the grade level such as homelessness, poverty, public safety and the Truth and Reconciliation recommendations. Calgary has a similar class and Kingston has embarked on a similar pilot project this year.

Next Gen is an initiative which brings community representatives including city employees together to focus on planning community events geared to the 18 to 40 year age group. An example was an event styled on "speed dating" so that people could meet their Councilors. Their Youth Council is an advocacy group while NEXT Gen is focused on community events.

Resolutions

In addition to calling for a federal leader's debate on municipal issues other resolutions called on the federal government to take action on; infrastructure program design, climate change, social housing and housing affordability, emergency response planning for marine spills and missing and murdered aboriginal women and girls.

THE CORPORATION OF THE TOWN OF AJAX

BY-LAW NUMBER 60-2015

A By-law to amend By-law 5-2004, being a By-law to regulate traffic on highways in the Town of Ajax.

WHEREAS the Council of The Corporation of the Town of Ajax may pass By-laws pursuant to the Highway Traffic Act, R.S.O.1990 and amendments thereto:

1. NOW THEREFORE, the Council of the Corporation of the Town of Ajax enacts as follows:

That By-law Number 5-2004 as amended be further amended as follows:

SCHEDULE XXVI

FIRE ROUTES

ADD:

<u>Municipal Address</u>	<u>Name of Property</u>	<u>Approval Date</u>
280 Kingston Road East	RioCan Durham Centre II	June 25, 2015

2. That all By-laws and parts of By-law inconsistent with the provisions of this by-law are hereby repealed

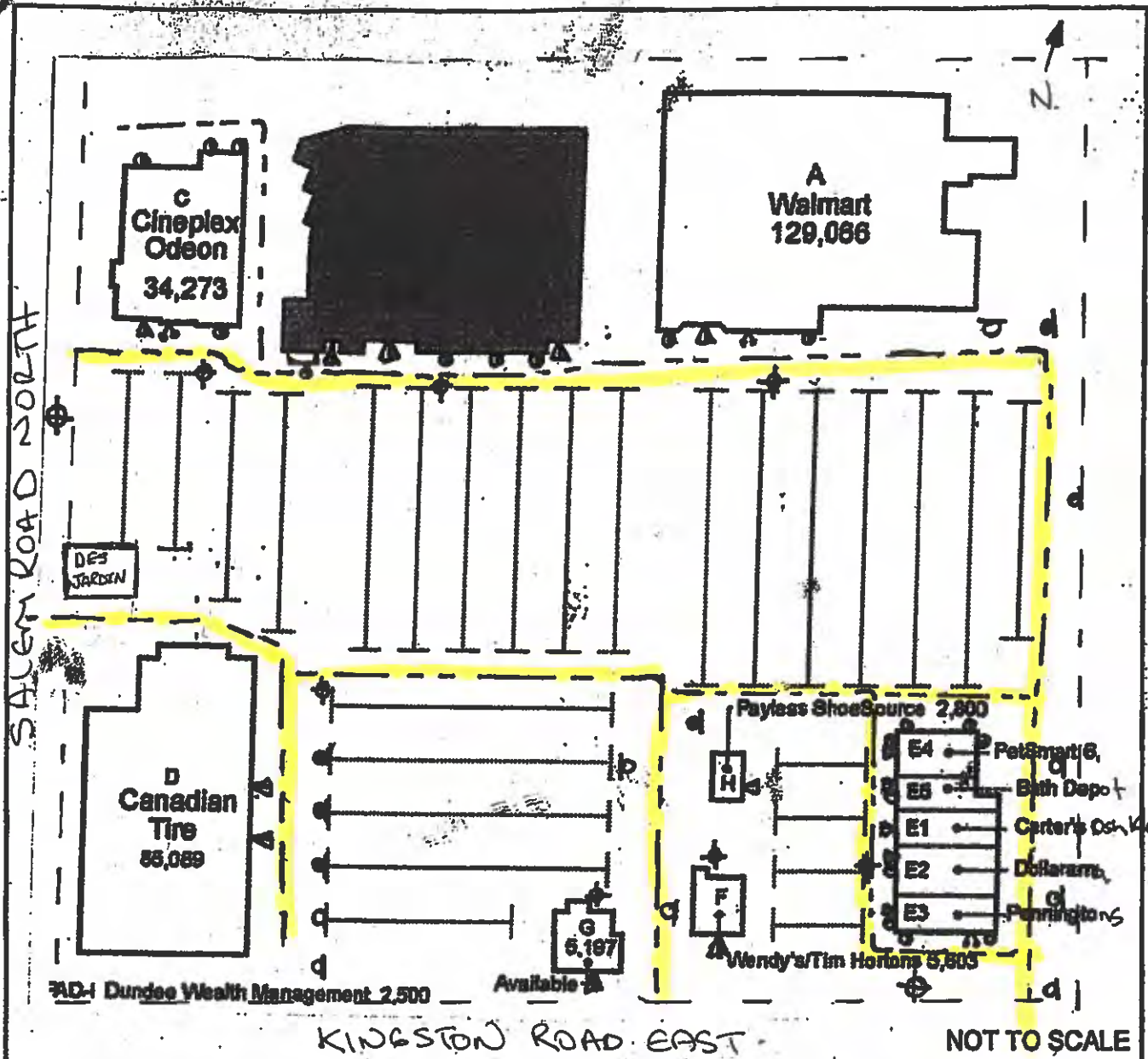
3. That this By-law shall come into force on the day of its final passing.

READ a first and second time this
Twenty-fifth day of June, 2015.

READ a third time and passed this
Twenty-fifth day of June, 2015.

Mayor

D-Clerk



LEGEND

APPROXIMATE LOCATION OF PROPERTY LINE

FIRE ROUTE SHOWN AS

FIRE ROUTE SIGN ON STREET LIGHT POLE

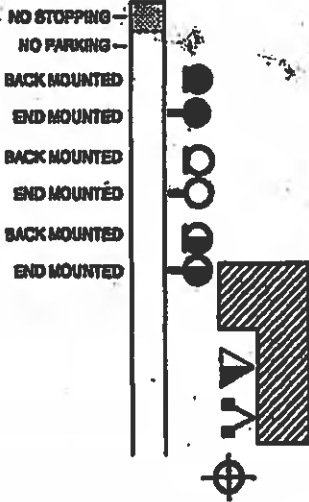
FIRE ROUTE SIGN ON SIGN POST

FIRE ROUTE SIGN ON BUILDING OR STRUCTURE

ENTRANCE TO BUILDING

FIRE (SIAMESE) CONNECTION

FIRE HYDRANT



LOCATION / DESCRIPTION

DESIGNATED FIRE ROUTE	TYPE	QTY.

DATE:	SCHEDULE NUMBER
-------	-----------------

THE CORPORATION OF THE TOWN OF AJAX

BY-LAW NUMBER 61-2015

Being a By-Law to appoint By-law Enforcement Officers for certain purposes (Parking Regulations – 75 Centennial Road [Ajax Community Centre], 95 Magill Drive [McLean Community Centre], 1955 Audley Road North [Audley Recreation Centre], 46 & 48 Exeter Road [St. Andrews Community Centre/Gymnasium], 100 Church Street North [Village Arena], 22 Sherwood Road West [Village Community Centre], 58 Church Street North [Village Branch Library], 177 Lake Driveway West [Rotary Park], 55 Ashbury Boulevard West [Carruthers Marsh Pavilion], 1571 Ravenscroft Road North [Paulynn Park] and 2290 Greenwood Road [Greenwood Discovery Pavilion])

WHEREAS pursuant to the provisions of section 15 of the Police Services Act, R.S.O. 1990, chapter P.15, as amended, a municipal Council may appoint persons to enforce the by-laws of the municipality who shall be Peace Officers for the purpose of enforcing the municipal By-laws;

NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE TOWN OF AJAX ENACTS AS FOLLOWS;

1. The following persons are hereby appointed as Municipal Law Enforcement Officers in and for the Town of Ajax and are hereby authorized to enter at all reasonable times upon the lands known as 75 Centennial Road [Ajax Community Centre], 95 Magill Drive [McLean Community Centre], 1955 Audley Road North [Audley Recreation Centre], 46 & 48 Exeter Road [St. Andrews Community Centre/Gymnasium], 100 Church Street North [Village Arena], 22 Sherwood Road West [Village Community Centre], 58 Church Street North [Village Branch Library], 177 Lake Driveway West [Rotary Park], 55 Ashbury Boulevard West [Carruthers Marsh Pavilion], 1571 Ravenscroft Road North [Paulynn Park] and 2290 Greenwood Road [Greenwood Discovery Pavilion] in the Town of Ajax, in the Regional Municipality of Durham, in order to ascertain whether the provisions of the current Town of Ajax Traffic By-law, as amended, are obeyed and to enforce or carry into effect the said By-law;

Rob Braid	Rick Jarvis	Colin Lynch
Greg Booth	Aaron Richer	Chris Vida
Alexander Towns	Mike Davis	Belinda Flood
Vincent Fraser	Patricia Hocking	Rob Carpenter
Andrew Norris	Dave Waldriff	Wayne Kernohan
John Porter	Peter Kaiser	Jeremy Hele

2. The authority granted in Section 1 hereto is specifically limited to that set out in Section 1, and shall not be deemed, at any time, to exceed the authority set out in Section 1.
3. These appointments shall expire upon those persons set out in Section 1 ceasing to be an employee or authorized agent of the Town of Ajax.
4. By-law Number 4-2014 is hereby repealed.

READ a first and second time this
Twenty-fifth day of June, 2015.

READ a third time and passed this
Twenty-fifth day of June, 2015.

Mayor

D-Clerk

THE CORPORATION OF THE TOWN OF AJAX

BY-LAW NUMBER 62-2015

Being a By-Law to appoint a Municipal Law Enforcement Officer for
the Town of Ajax

WHEREAS pursuant to the provisions of the Police Services Act, R.S.O. 1990, chapter P.15, as amended, The Council of the Municipality may appoint one or more Municipal Law Enforcement Officers who shall be Peace Officers for the purpose of enforcing the By-laws in the Municipality.

NOW THEREFORE, the Council of the Corporation of the Town of Ajax enacts as follows;

1. That on and after the Twenty-fifth day of June, 2015, Kaitlin Visser is hereby appointed as a Municipal Law Enforcement Officer, who shall be a Peace Officer for the purpose of enforcing the By-laws of the Corporation of the Town of Ajax.

READ a first and second time this
Twenty-fifth of June, 2015.

READ a third time and passed this
Twenty-fifth of June, 2015.

Mayor

D-Clerk

THE CORPORATION OF THE TOWN OF AJAX

BY-LAW NUMBER 63-2015

Being a By-Law to appoint a Municipal Law Enforcement Officer for
the Town of Ajax

WHEREAS pursuant to the provisions of the Police Services Act, R.S.O. 1990, chapter P.15, as amended, The Council of the Municipality may appoint one or more Municipal Law Enforcement Officers who shall be Peace Officers for the purpose of enforcing the By-laws in the Municipality.

NOW THEREFORE, the Council of the Corporation of the Town of Ajax enacts as follows;

1. That on and after the Twenty-fifth day of June, 2015, Patrick Erskine is hereby appointed as a Municipal Law Enforcement Officer, who shall be a Peace Officer for the purpose of enforcing the By-laws of the Corporation of the Town of Ajax.
2. By-law 88-2007 and 142-2009 is hereby repealed.

READ a first and second time this
Twenty-fifth of June, 2015.

READ a third time and passed this
Twenty-fifth of June, 2015.

Mayor

D-Clerk

THE CORPORATION OF THE TOWN OF AJAX

BY-LAW NUMBER 64-2015

Being a By-Law to appoint a Municipal Law Enforcement Officer for
the Town of Ajax

WHEREAS pursuant to the provisions of the Police Services Act, R.S.O. 1990, chapter P.15, as amended, The Council of the Municipality may appoint one or more Municipal Law Enforcement Officers who shall be Peace Officers for the purpose of enforcing the By-laws in the Municipality.

NOW THEREFORE, the Council of the Corporation of the Town of Ajax enacts as follows;

1. That on and after the Twenty-fifth day of June, 2015, Matt McAuley is hereby appointed as a Municipal Law Enforcement Officer, who shall be a Peace Officer for the purpose of enforcing the By-laws of the Corporation of the Town of Ajax.

READ a first and second time this
Twenty-fifth of June, 2015.

READ a third time and passed this
Twenty-fifth of June, 2015.

Mayor

D-Clerk

THE CORPORATION OF THE TOWN OF AJAX

BY-LAW NUMBER 65-2015

Being a By-Law to appoint Property Standards Officers for
the Town of Ajax

WHEREAS pursuant to the provisions of the Building Code Act, Act, S.O. 1992, chapter c.23, as amended, The Council of the Municipality may appoint one or more Property Standards Officers who shall enforce the Property Standards By-law of the Municipality.

NOW THEREFORE, the Council of the Corporation of the Town of Ajax enacts as follows;

1. That on and after the Twenty-fifth day of June, 2015, the following staff are hereby appointed as Property Standards Officers, who shall enforce the Property Standards By-law of the Corporation of the Town of Ajax.

Derek Hannan	Sharon Williamson	Clayton Weller
Robert Vokey	Kristina Foreman	Aidan Dionne
Scott Neal	Tami Abott	Kyle Hassan
Shane Christensen	Joe Lang	Alexandra Clayton
Kevin Burden	Patricia Knowler	Matt McAuley
Kaitlin Visser	Patrick Erskine	

2. By-law 15-2015 is hereby repealed.

READ a first and second time this
Twenty-fifth day of June, 2015.

READ a third time and passed this
Twenty-fifth day of June, 2015.

Mayor

D-Clerk

THE CORPORATION OF THE TOWN OF AJAX

BY-LAW NUMBER 66-2015

Being a By-Law to appoint By-law Enforcement Officers for certain purposes
(Enforcement of Parking Regulations – Paragon Security)

WHEREAS pursuant to the provisions of section 15 of the Police Services Act, R.S.O. 1990, chapter P.15, as amended, a municipal Council may appoint persons to enforce the by-laws of the municipality who shall be Peace Officers for the purpose of enforcing the municipal By-laws;

NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE TOWN OF AJAX ENACTS AS FOLLOWS;

1. The following persons are hereby appointed as Municipal Law Enforcement Officers to act as agents for the Town for the enforcement of the Town’s Traffic By-law, #5-2004, as amended;

Jeff Lepage	Jacob Tanner
Kelsey Willett	Estevan (Steven) Abdalla
Kodie Boundy	Megan McKinley
Christopher Freeman	Chris Mowatt
Brett McNeil	Nick Koitsopoulos

2. The authority granted in Section 1 hereto is specifically limited to that set out in Section 1, and shall not be deemed, at any time, to exceed the authority set out in Section 1.
3. These appointments shall expire upon those persons set out in Section 1 ceasing to be an employee of Paragon Security or Paragon Security ceasing to be an authorized agent of the Town of Ajax.

READ a first and second time this
Twenty-fifth day of June, 2015.

READ a third time and passed this
Twenty-fifth day of June, 2015.

Mayor

D-Clerk

THE CORPORATION OF THE TOWN OF AJAX

BY-LAW NUMBER 67-2015

Being a By-law to define the purchasing policies for the acquisition of Goods and/or Services by the Town of Ajax.

WHEREAS this By-law establishes the authority and sets out the methods by which the Town of Ajax will procure Goods and/or Services, subject to certain exceptions set out herein;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF AJAX HEREBY ENACTS, AS FOLLOWS:

1. SHORT TITLE

This By-law may be cited as the Purchasing By-law.

2. PURPOSES, GOALS AND OBJECTIVES

2.1. The purpose, goals and objectives of this By-law and each of the methods of acquisition authorized are:

- 2.1.1. to encourage competition among suppliers;
- 2.1.2. to maximize savings for taxpayers;
- 2.1.3. to ensure service and product delivery, quality, efficiency and effectiveness;
- 2.1.4. to ensure fairness among bidders;
- 2.1.5. to ensure openness, accountability and transparency, while protecting the financial and operational best interests of the Town;
- 2.1.6. to have regard for the accessibility for persons with disabilities to the Goods/Services and Construction purchased by the Town.

2.2. This By-law shall be applied and administered having regard for the Town's "Capital Expenditure Control Policy" and any other financial control policies, as amended.

3. DEFINITIONS

3.1. "**Award**" means the selection of a Bidder/Proponent and their Goods/Services as accepted by the Town.

3.2. "**Bid**" means the Bidder's or Proponent's offer to sell the Goods/Services to the Town.

3.3. "**Bidder**" means, a person, supplier, vendor, contractor; developer or professional, who submits a Bid to the Town.

3.4. "**Bid Document**" means a Request for Tender, Request for Quotation, Request for Proposal or other documents that state, the Town's desire to buy or to consider buying and Bidders/Proponents offer to sell to the Town, the Goods/Services defined in the specifications.

3.5. "**Bid Irregularity**" means a deviation between the requirements of a Bid Document request and the information provided in the Bid response.

3.6. "**Contract**" means, a binding agreement between two or more parties that creates an obligation to provide a particular Good/Service.

3.7. "**Council**" means the Council of the Town.

3.8. "**Department**" means a department as established by the Town from time to time.

3.9. "**Department Head**" means the person chosen by the Town to be the head of a Department.

- 3.10. **“EOI”** means Expression of Information, a process whereby the Town uses a focused market research tool to determine Bidder interest in proposed procurement.
- 3.11. **“Formal Process”** means the request for Bid is issued in writing, on prescribed forms. Bidders/Proponents must submit their Bid, using these forms in a sealed package, by a predetermined time. Formal processes must follow the provisions detailed in the various procurement related QMS Standard Operating Procedures/Work Instructions.
- 3.12. **“Goods/Services”** means all goods and services, as set out in the Bid Document, which include all supplies, materials, equipment, general maintenance and services, construction and works contracts, leases, rentals, and repairs of equipment; consulting and professional services, including the services provided by architects, engineers, designers, real estate appraisers, management or financial consultants, brokers or lawyers and any other consulting or professional service rendered on behalf of the Town.
- 3.13. **“Informal Process”** means the request for Bid may or may not be published and received on prescribed forms, by a predetermined time. Depending on the purchase value, Bids may be received electronically, verbally or in written formats.
- 3.14. **“Major Irregularity”** means an irregularity in a Bid, such that a strict compliance component is missing, which is required at the time of Bid submission, affecting the price, quality, quantity or delivery and is material to the Award. If the irregularity is permitted, the Bidder/Proponent could gain an unfair advantage over competitors and therefore results in the automatic rejection of the Bid.
- 3.15. **“Minor Irregularity”** means an irregularity in a Bid, such that a Bid submission is substantially compliant, and the irregularity affects form rather than substance. The effect on the price, quality, quantity or delivery is not material to the Award. If the irregularity is permitted, the Bidder/Proponent would not gain an unfair advantage over competitors. The Bidder/Proponent will, if any, be allowed time to clarify/correct the submission, only with respect to the Minor Irregularity.
- 3.16. **“MFIPPA”** means Municipal Freedom of Information and Protection of Privacy Act
- 3.17. **“Proposal”** means an offer from a Proponent to provide Goods/Services to the Town, acceptance of which may be subject to further negotiation. It is the response submitted to a RFP.
- 3.18. **“Proponent”** means a person, supplier, vendor, contractor; developer or professional submitting a Proposal.
- 3.19. **“Purchasing”** means the Purchasing Section of the Finance Department.
- 3.20. **“Purchasing Card (P-Card)”** means a type of credit card issued at the corporate level, by an authorized lending institute. The cards are issued in an individuals’ name, but the charges incurred are the liability of the Town.
- 3.21. **“QMS”** means the Town’s Quality Management System, which consists of Standard Operating Procedures and Work Instructions.
- 3.22. **“Quotation”** means an offer from a Bidder to provide Goods/Services to the Town or buy Goods/Services from the Town, at a specific rate or price. It is the response submitted to a RFQ, the acceptance of which will result in the formation of a binding Contract between the Town and the Bidder submitting the Quotation.
- 3.23. **“RFI”** means Request for Information, a process whereby the Town uses a general market research tool to determine what products and/or services are available; to scope out business requirements; and/or estimated project costs.
- 3.24. **“RFP”** means Request for Proposal, a process whereby the Town identifies a need, but the method by which it will be achieved is unknown at the outset. This process allows Proponents to propose solutions or methods to arrive at a desired result.
- 3.25. **“RFQ”** means Request for Quotation, a process whereby the Town, through a Formal or Informal Process, requests Bids for particular Goods/Services, which may or may not be required to be submitted on prescribed forms in sealed packages.

- 3.26. **“RFT”** means Request for Tender, a process whereby the Town, through a Formal Process, requests Bids for particular Goods/Services which must be submitted on prescribed forms in sealed packages.
- 3.27. **“RPQ”** means Request for Pre-Qualification, a process whereby the Town requests specific qualification criteria, which will then be used to identify and pre select Bidders, where the experience and qualifications of the Bidder must be clearly established and verified prior to the Bidder being allowed to submit a Bid. This process is typically used when selecting Architects and General Contractors for large building construction or renovations.
- 3.28. **“Single Sourcing”** means the procurement of Goods/Services from a particular Bidder/Proponent rather than through the solicitation of Bids from multiple Bidders/Proponents who can also provide the same/similar Goods/Services.
- 3.29. **“Sole Sourcing”** means the procurement of Goods/Services that are unique to a particular Bidder/Proponent and cannot be obtained from another source.
- 3.30. **“Standard Operating Procedures/Work Instructions”** means the procedures/instructions established by the Town to be followed in carrying out a given operation or a given situation.
- 3.31. **“Tender”** means, an offer from a Bidder to provide Goods/Services in response to a RFT, the acceptance of which will result in the formation of a binding Contract between the Town and the Bidder submitting the Tender.
- 3.32. **“Town”** means The Corporation of the Town of Ajax.

4. PROCUREMENT PROCEDURES

Any person acquiring Goods/Services on behalf of the Town, shall do so in accordance with this By-law and the various procurement related QMS Standard Operating Procedures/Work Instructions.

- 4.1. Method of Solicitation -The method of solicitation may take the form of one of the following:
 - 4.1.1. Request for Quotation (RFQ)
 - 4.1.2. Request for Tender (RFT)
 - 4.1.3. Request for Proposal (RFP)
 - 4.1.4. Request for Pre-Qualification (RPQ)
 - 4.1.5. Request for Information (RFI)
 - 4.1.6. Expression of Interest (EOI)
 - 4.1.7. Non-Competitive Process
- 4.2. Where the factors of suitability, quality, service, and ability to deliver, are deemed to be equal, the Contract shall be awarded to the lowest, compliant Bidder or highest scoring, compliant Proponent, who meets the minimum specifications.
- 4.3. Notwithstanding the provisions of this By-law, the Town shall have absolute discretion in awarding Contracts and retains the right to reject any or all Bids.
- 4.4. Purchases \$0 - \$5,000.00
 - 4.4.1. Competitive Bids are not required.
- 4.5. Purchases Over \$5,000.00
 - 4.5.1. The Bid solicitation process shall be conducted through Purchasing, unless the Goods/Services are exempted under Section 8, Exceptions/Exemptions from Competitive Process.
 - 4.5.2. The Department shall provide Purchasing with the relevant information required for the acquisition, such as; specifications, terms of reference, special provisions, plans, drawings, etc.

- 4.5.3. The bid process method to be followed is based on the dollar value of the estimated contract value:

Contract Value	Bid Process
\$5,000.01 to \$75,000.00	Informal
Over \$75,000.00	Formal

4.6. Negotiations Following a Competitive Bid Process

- 4.6.1. In the case of a RFT/RFQ, prior to the onset of any negotiations, the competitive Bid method of solicitation must be cancelled and:

- 4.6.1.1. all Bidders that submitted a Bid for the solicitation, will be notified in writing that a contract with respect to the Bid Document [RFT/RFQ] will not be awarded;
- 4.6.1.2. any Bid securities, including Bid Bonds and Agreements to Bond will be returned.

- 4.6.2. When using a competitive Bid process, purchases of Goods/Services may be acquired through negotiation under the following conditions:

- 4.6.2.1. where two or more identical Bids are received;
- 4.6.2.2. where the lowest compliant Bid meeting specifications is excessive in total cost and/or substantially exceeds the estimated cost or budget;
- 4.6.2.3. where all Bids received fail to meet specifications and/or terms and conditions and it is impractical to recall the request for Bid.

- 4.6.3. Where negotiations are undertaken with more than one Bidder/Proponent, all Bidders/Proponents shall be given full disclosure on all information relating to the negotiation, subject to the provisions of the MFIPPA.

4.7. In-House Bids

In-House Bids may be obtained for the procurement of Goods/Services in circumstances, where the Chief Administrative Officer of the Town (the “CAO”) considers it beneficial and appropriate to do so.

4.8. Purchasing Cards

- 4.8.1. Purchases made by P-Cards are subject to the requirements of this By-law, various procurement related QMS Standard Operating Procedures/Work Instructions and other financial control policies.

4.9. Contract Award Approval Levels

- 4.9.1. In determining the appropriate authority level, the Contract purchase value shall be considered to include all applicable costs (e.g. freight, taxes) in the acquisition of the Goods/Services for the entire time period the Contract is being awarded to a particular Bidder/Proponent.

- 4.9.2. Authority is granted to the staff to award or enter into contracts that are within budget and are awarded to the lowest compliant Bidder or highest scoring compliant Proponent, as detailed in the following chart:

Contract Value	Approval Authority
\$0 to \$25,000.00	Department Head or Designate
\$25,000.01 to \$250,000.00	CAO and Director of Finance/Treasurer

4.9.3. The following contracts must be awarded by Council:

- Contracts over \$250,000.00
- All over budget and unbudgeted capital in excess of \$75,000.00
- Recommended award that is not to the lowest Bidder or highest scoring Proponent meeting specifications

4.10. Council Recess Periods - Contract Award Over \$250,000.00

Unless otherwise authorized by Council, Council's recess periods are to cover the annual Summer break (July - August); Municipal Election period; and the annual Seasonal break (December/January). The following shall apply during the Council recess periods:

4.10.1 the CAO and Director of Finance/Treasurer, or their designates, are authorized to issue Awards and enter into Contracts, provided they are within budget;

4.10.2 the Mayor, CAO and Director of Finance/Treasurer, or their designates, are authorized to issue Awards and enter into Contracts if they exceed the budget or are unbudgeted;

4.10.3 a report will be prepared by the applicable Department Head, and presented to GGC at its first meeting following the recess period, regarding all Contract Awards exceeding \$250,000.00 and awarded during the recess period.

5. NON-COMPETITIVE PROCESS (Single/Sole Source Purchases)

5.1. All Non-Competitive purchases of Goods/Services, greater than \$ 5,000.00 must be assessed by the Manager of Purchasing prior to any negotiations/discussions with a Vendor.

5.2. Purchasing, in consultation with Departments, shall obtain a written Bid, from the Bidder/Proponent, for any Non-Competitive purchase of Goods/Services, prior to the purchase of the Goods/Services. The Manager of Purchasing shall determine whether or not an informal process will be used, regardless of the Contract value.

5.3. A Non-Competitive Process shall only be used if one or more of the following conditions apply and a process of negotiation is undertaken to obtain the best value in the circumstances for the Town:

5.3.1. the Goods/Services are only available from one source or one supplier by reason of:

Sole Source:

- 5.3.1.1. a statutory or market based monopoly;
- 5.3.1.2. scarcity of supply in the market;
- 5.3.1.3. existence of exclusive rights (patents, copyright or license);

Single Source:

- 5.3.1.4. need for compatibility with Goods/Services previously acquired and there are no reasonable alternatives, substitutes or accommodations;
- 5.3.1.5. need to avoid violating warranties and guaranties where service/support is required;
- 5.3.1.6. the extension of an existing Contract would prove more cost effective or beneficial;
- 5.3.1.7. due to market conditions, required Goods/Services are in short supply;

- 5.3.1.8. the required Goods/Services are to be supplied by a particular Bidder/Proponent having special knowledge, skill, expertise or experience, which cannot be provided by any other person; or
- 5.3.1.9. the nature of the requirement is such that it would not be in the public interest to solicit competitive Bids, as in the case of security or confidential matters.
- 5.3.2. an attempt to purchase the required Goods/Services has been made in good faith, using a competitive Bid method and has failed to identify a successful Bidder/Proponent;
- 5.3.3. the required Goods/Services are to be supplied as a result of an emergency, which would not reasonably permit the use of other procurement procedure methods;
- 5.3.4. where, at the discretion of the Department Head in consultation with the Manager of Purchasing, and where deemed necessary, the approval of the CAO, it is deemed to be in the best interest of the Town to negotiate with Bidders/Proponents.
- 5.4. Where a Non-Competitive Procurement Process is undertaken, full disclosure shall be given, on all information relating to the purchase, subject to the provisions of the MFIPPA.

6. UNSOLICITED BIDS

Unsolicited Bids received by the Town shall be reviewed by the Department Head and the Manager of Purchasing. Any procurement activity resulting from the receipt of an unsolicited Bid shall comply with the provisions of the Non-Competitive Process requirements of this By-law.

7. PROHIBITIONS

- 7.1. Except where a Bid is requested on a unit price basis, and subject to the provisions of the MFIPPA, no employee, or any appointed or elected official of the Town shall divulge the unit prices paid for by the Town for Goods/Services. However, the total price of a Contract, as well as the name of the successful Bidder/Proponent may be revealed to any interested party.
- 7.2. No Contract shall be awarded to any person or corporation who or which has a claim or has instituted a legal proceeding against the Town or against whom the Town has a claim or has instituted a legal proceeding with respect to any previous Contract.
- 7.3. No personal purchase of Goods/Services shall be made by the Town on behalf of a member of Council, a member of a local board or an employee of the Town, unless authorized by Council.
- 7.4. No employee or member of Council shall purchase or offer to purchase any Goods/Services on behalf of the Town except as may be provided for in this By-law.
- 7.5. No requirements for Goods/Services, including consulting or professional services, shall be divided to avoid the requirements of this By-law and the total project, annual requirement, or total Contract value shall be considered.

8. EXCEPTIONS/EXEMPTIONS FROM COMPETITIVE PROCESS

Unless otherwise noted, Goods/Services as set out below may be procured without a competitive process. If the value exceeds \$250,000.00, the Contract must be awarded by Council.

- 8.1 Utilities (excluding purchases arranged through 3rd party agreements):
 - Electricity, Water & Sewer, Natural Gas, Television Services

- 8.2 Training and Education:
 - Membership Fees, Conferences, Seminars, Courses, Books, Magazines
- 8.3 Advertising:
 - Newspapers, Radio, Television, Magazines, Trade Journals, Internet
- 8.4 General Expenses:
 - Subscriptions, Transportation (Bus, Train, Airplane)
- 8.5 Public Relations:
 - Trade Show Registration and Booth Rentals, Event Sponsorship

9. LOCAL PREFERENCE

- 9.1. The following two legislative documents prohibit municipalities from adopting a Local Preference Policy:
 - 9.1.1. The Discriminatory Business Practices Act (R.S.O. 1990, Chapter D12), as amended; and
 - 9.1.2. The Canadian Government's implementation of the Agreement of Internal Trade.
- 9.2. The primary objective of the purchasing process is to acquire Goods/Services at the lowest possible cost, consistent with the demands of suitability, quality, service, and delivery capabilities.
- 9.3. If in the determination of the Manager of Purchasing or designate, a competitive market exists, and two or more compliant Bids are received and are identical in price, and provided suitability, quality, service, and delivery are similar, then priority of acceptance may be made first for a local Bid, if any then, for a regional Bid, if any otherwise, the Manager of Purchasing or designate, will proceed to procure 'best and final offers' [BAFO] from the Bidders/Proponents involved in order to break the tie.

10. CO-OPERATIVE PURCHASING

- 10.1. The Town shall participate with other government agencies or public authorities in co-operative purchasing of Goods/Services, where it is in the best interest of the Town to do so.
- 10.2. The decision to participate in co-operative purchasing agreements will be made jointly by the Manager of Purchasing or designate and the responsible operating Department.
- 10.3. The policies of the government agencies or public authorities calling the co-operative Bid Document, as amended, are to be the accepted governing policy for that particular Bid Document.

11. EMERGENCY PURCHASES (greater than \$5,000.00)

- 11.1. Emergency purchases of Goods/Services may be approved by the Department Head and Manager of Purchasing and where applicable, the CAO or their designates when the immediate purchase is essential to prevent serious delays in the work of any department which might involve; danger to life; damage to property; costly downtime; or the provision of an essential service.
- 11.2. As soon as possible following the Emergency, the Department shall prepare the required reports identified in the Corporate Policies, Operating Procedures and Work Instructions.

12. ETHICS IN PURCHASING

The code of purchasing ethics, established by the National Institute of Government Purchasing (NIGP) and the Ontario Public Buyers Association (OPBA), shall apply to all Finance Department, Purchasing Section staff involved in the procurement process.

13. CODE OF CONDUCT

All Town staff are governed by the Town's Code of Conduct Policy, Corporate Policy #014, as amended. Council is governed by the Municipal Conflict of Interest Act, R.S.O. 1990, as amended and the Town's Council Member Code of Conduct, By-law No. 90-2013, as amended.

14. REVIEW OF BIDS & BID IRREGULARITIES

14.1. Bids received, are reviewed by staff, for compliance with the Bidding process and procedural rules as set out in the Bid Document. Bids are further evaluated to determine the following, all in accordance with the Bid Document:

- 14.1.1. technical requirements have been met;
- 14.1.2. minimum specifications have been met;
- 14.1.3. minimum required qualifications have been met;
- 14.1.4. minimum experiences have been met;
- 14.1.5. accuracy of the Bid.

14.2. Bid irregularities found in a Bid, are categorized as a Major Irregularity or a Minor Irregularity, with respect to Bid compliance. A Major Irregularity found in the Bid will result in automatic rejection of the Bid. Where a Minor Irregularity is found in the Bid, the Town reserves the right to waive, correct, or have the Bidder/Proponent clarify the irregularity in order to serve the best interests of the Town.

14.3. Notwithstanding the provisions of Appendix A [attached] and notwithstanding that Appendix A may be part of the bid document; where the Bid Document provides the Town with the right to waive any irregularities and/or omissions in a Bid, this shall give the Town the discretion to waive Bid Irregularities; and in the absence of such waiver, Appendix A shall govern the Town's response.

14.4. In exercising judgement, the Manager of Purchasing or designate, shall consider the advice of the Town Solicitor.

15. BIDDER/PROPONENT PERFORMANCE

15.1. The Department shall be responsible for monitoring the Contract performance of Bidders/Proponents and for documenting evidence of such performance in accordance with the various Vendor Performance related QMS Standard Operating Procedures/Work Instructions.

15.2. The Town may, in its sole discretion, reject a Bid from a Bidder/Proponent if:

- 15.2.1. the Bidder/Proponent has not performed works for previous Contracts in compliance with the Contract Documents;
- 15.2.2. the Bidder/Proponent has previously provided Goods/Services in an unsatisfactory manner;
- 15.2.3. the Bidder/Proponent failed to satisfy an outstanding debt/obligation to the Town;
- 15.2.4. there have been past bad dealings between the Town and the Bidder/Proponent;
- 15.2.5. the Town determines that the Bidder/Proponent does not have sufficient experience in the supply of the Goods/Services; or

15.2.6. the Town has concerns with the financial ability of the Bidder/Proponent to perform the Contract.

15.3. Rejection of a Bid, for any of the above noted situations, must be substantiated by written documentation related to Bidder/Proponent performance of a Contract where applicable.

15.4. Rejection of a Bid for performance shall be approved by the appropriate Department Head and the Manager of Purchasing.

16. REVIEW PROCESS

16.1. This By-law and the various procurement related QMS Standard Operating Procedures/Work Instructions will be reviewed and if necessary, revised on an annual basis.

16.2. While this will not preclude an earlier review, it does establish a time frame to ensure both the Purchasing By-law and the various procurement related QMS Standard Operating Procedures/Work Instructions are fully reviewed on a periodic basis, so that any necessary enhancements can be made.

By-law Number 116-2013 be repealed.

READ a first and second time this
Twenty-fifth day of June, 2015.

READ a third time and passed this
Twenty-fifth day of June, 2015.

Mayor

D-Clerk

**APPENDIX "A" - BID IRREGULARITIES
BY-LAW NO. 67-2015**

IRREGULARITY		RESPONSE/ACTION
1	Late Bid.	> Automatic rejection. > Bid is returned unopened to the Bidder. > If it is impossible to determine the name/address of the Bidder on the outside of the sealed package, the package will be opened to obtain this information. The document will then be returned with advice related to the rejection.
2	Unsealed Bid Envelope/Package and/or fax or electronic delivery of Bid submission.	> Automatic rejection, unless the Bid Document specifically permits unsealed/faxed/electronic Bids.
3	Failure to attend Mandatory site Meeting.	> Automatic Rejection.
4	Bids completed and/or signed using erasable medium.	> Automatic Rejection.
5	Part Bid (all items not bid).	> Automatic Rejection, unless the Bid Document specifically permits part Bids.
6	Qualified Bid. Bid is restricted by a counter offer in the form of a; covering letter; statement; alteration; reservation; condition; out of scope alternative which has been included with the Bid, or added to any page of the Bid.	> Automatic Rejection, unless the Bid Document specifically permits such qualifications; or in the opinion of the Manager of Purchasing, the qualification or restriction is trivial or not significant.
7	Failure to include the signature of the person authorized to bind the Bidder, on the Tender/Quotation/Proposal Submission Form provided in the Bid Document.	> Automatic Rejection.
8	Failure to include the signature of the person authorized to bind the Bidder, on the Declaration Form, or the Declaration Form is not included with the Bid submission.	> The Bidder will be allowed a reasonable amount of time to provide the signed Declaration Form. If the Bidder fails to do so within the agreed time period, the Bid will be rejected.
9	Signature is not an original, signed in ink. (ie. signature reproduced by mechanical or electronic means)	> The Bidder will be allowed a reasonable amount of time to come in to sign the Bid in ink. If the Bidder fails to do so within the agreed time period, the Bid will be rejected.
10	Failure of the Bidder to acknowledge and provide for all addenda issued to the Bidder.	> Automatic rejection, unless every change as sent out in all of the addenda, is clearly visible on the face of the Bid or the information in the addenda is not material to the Award or the addendum was issued solely for the purpose of revising the Official Closing Time.
11	Bid received on documents other than those original Bid Documents as issued and provided by the Town.	> Automatic rejection, unless a Bid is received on a "true copy" (not retyped) of the original Bid Document as issued by the Town. Signature of the Bidder must be an original and signed in ink.
12	Erasures, changes, overwriting, white-outs, cross-outs or strike-outs, which are not initialed by the Bidder. (ie. unit prices, lump sum prices, or other items in the Bid Document)	> Where, at the sole discretion of the Manager of Purchasing, the changes are clear and unambiguous, the Bidder will be allowed time to initial the changes. If the Bidder fails to do so within the agreed time period, the Bid will be rejected.
13	Failure by the Bidder to provide all names of sub-contractors it proposes to use on a project.	> Unless otherwise specified in the Bid Document, the Bidder will be allowed a reasonable amount of time to provide the names of the sub-contractors. If the Bidder fails to do so within the agreed time period, the Bid will be rejected.

APPENDIX "A" - BID IRREGULARITIES

BY-LAW NO. 67-2015

IRREGULARITY		RESPONSE/ACTION
14	<p>Bid Security:</p> <ul style="list-style-type: none"> > is not provided; > is not an original; > the amount provided is insufficient; > it does not name the Town as Obligee; > Security Company is not licensed to do business in Ontario; > is not executed by the Security Company with an original signature or the corporate seal of the Security Company > is not in a form acceptable to the Town (ie. Bid Bond, Certified Cheque, Cash, Irrevocable Letter of Credit, Letter of Intent) 	<p>> Automatic Rejection.</p>
15	<p>Bid Security:</p> <ul style="list-style-type: none"> > is not executed by the Bidder with an original signature and corporate seal of the Bidder. 	<p>> The Bidder will be allowed a reasonable amount of time for the signature/corporate seal to be applied to the original document. If the Bidder fails to do so within the agreed time period, the Bid will be rejected.</p>
16	<p>Bid Security:</p> <ul style="list-style-type: none"> > is not in compliance with the number of days open for acceptance as stated in the Bid Document. 	<p>> The Bidder will be allowed a reasonable amount of time to resubmit an original replacement Security with the correct number of days open for acceptance. If the Bidder fails to do so within the agreed to time period, the Bid will be rejected.</p>
17	<p>Agreement to Bond [Performance/Labour & Materials Payment]:</p> <ul style="list-style-type: none"> > is not provided; > > is not an original; > the amount provided is insufficient; > it does not name the Town as Obligee; > Security Company is not licensed to do business in Ontario; > is not executed by the Security Company with an original signature or the corporate seal of the Security Company; > is not in a form acceptable to the Town. 	<p>> Automatic Rejection.</p>
18	<p>Failure of the Bidder to provide evidence, satisfactory to the Town, of qualifications to perform the work as specified in the Bid Document.</p>	<p>> Automatic Rejection, unless the waive of the irregularity is in the best interest of the Town and does not affect the integrity of the bid process.</p>
19	<p>Failure of the Bidder to provide evidence, satisfactory to the Town, of past experience in performing the work as specified in the Bid Document, as a result of reference checks, etc.</p>	<p>> Automatic Rejection, unless the waive of the irregularity is in the best interest of the Town and does not affect the integrity of the bid process.</p>
20	<p>Failure of the Bidder to meet the minimum specifications as detailed in the Bid Document.</p>	<p>> Automatic Rejection, unless the waive of the irregularity is in the best interest of the Town and does not affect the integrity of the bid process.</p>
21	<p>Failure of the Bidder to provide the specified number of copies of documentation, as detailed in the Bid Document.</p>	<p>> Unless otherwise specified in the Bid Document, the Bidder will be allowed a reasonable amount of time to provide the number of copies as specified. If the Bidder fails to do so within the agreed time period, the Bid will be rejected.</p>
22	<p>Failure of the Bidder to meet any of the mandatory requirements as specified in the Bid Document.</p>	<p>> Automatic Rejection, unless the waive of the irregularity is in the best interest of the Town and does not affect the integrity of the bid process.</p>

APPENDIX "A" - BID IRREGULARITIES

BY-LAW NO. 67-2015

IRREGULARITY		RESPONSE/ACTION
23	Arithmetic Errors	<p>> Where there is a discrepancy between unit, stipulated, or lump sum prices and the extension calculation; the unit, stipulated, or lump sum prices will prevail.</p> <p>> The Town shall make corrections to the extension total and to correct the total tax calculation and total bid amounts accordingly. All Bidders will be bound by such corrections.</p>
24	Unit Price, Stipulated Price or Lump Sum Price is missing.	> Automatic Rejection, unless the Bid Document specifically allows for partial Bids.
25	Unit Prices, Supplementary Prices, Provisional Prices, Alternate Prices, etc., are unbalanced or substantially lower than market value providing for an unbalanced Bid.	<p>> The Bidder will be allowed a reasonable amount of time to provide an explanation for such pricing methodology. If the Bidder fails to do so within the agreed time period and if the explanation is, in the opinion of the Manager of Purchasing, not reasonable, or if the application of such unit, supplementary, provisional, alternative, or other such prices will adversely affect the Contract value or acceptance of the Bid will cause undue hardship to the Bidder, the Bid will be rejected.</p>
26	Interpretation of the information contained in a Bid submission suggests a major mistake may have been made.	Determination of the response/action to be taken will be considered on a per case basis, in consultation with the Town's Solicitor.
27	Other irregularities. (The above noted list of irregularities should not be construed to be all inclusive.)	<p>> The Manager of Purchasing or designate, in consultation with the operating Department and/or the Town's Solicitor, will review irregularities not listed.</p> <p>> The Manager of Purchasing or designate, shall have the authority to waive irregularities in a Bid in order to accept a substantially compliant Bid; or reject Bids with irregularities deemed to be major.</p>

THE CORPORATION OF THE TOWN OF AJAX

BY-LAW NUMBER 68-2015

A By-law to appoint a Chief Administrative Officer for the Corporation of the Town of Ajax
(R. Ford)

WHEREAS Section 229 of the *Municipal Act, 2001*, as amended, provides that a municipality may appoint a chief administrative officer who shall be responsible for exercising general control and management of the affairs of the municipality for the purpose of ensuring the efficient and effective operation of the municipality and who shall perform such other duties as are assigned by the municipality;

AND WHEREAS By-law 138-94 defines the authority and responsibility of the Chief Administrative Officer of the Corporation of the Town of Ajax;

AND WHEREAS the Council of the Corporation of the Town of Ajax deems it necessary and expedient to appoint a Chief Administrative Officer;

NOW THEREFORE the Council of the Corporation of the Town of Ajax enacts as follows:

1. That Robert E. Ford be and is hereby appointed Chief Administrative Officer of the Corporation of the Town of Ajax and, as such, shall exercise the authority and responsibilities outlined in By-law 138-94.
2. That By-law 17-2015 is hereby repealed.
3. This By-law shall be deemed to have come into force and taken effect on June 4, 2015.

READ a first and second time this
Twenty-fifth day of June, 2015.

READ a third time and passed this
Twenty-fifth day of June, 2015.

Mayor

D-Clerk

THE CORPORATION OF THE TOWN OF AJAX

BY-LAW NUMBER 69-2015

A By-law to appoint a Director of Finance and Treasurer
(S. Strain)

WHEREAS the *Municipal Act, 2001*, S. 286(1), as amended, provides that a municipality shall appoint a treasurer who is responsible for handling all of the financial affairs of the municipality on behalf of and in the manner directed by the council of the municipality; and,

WHEREAS the Council of the Corporation of the Town of Ajax deems it necessary and expedient to appoint a Director of Finance and Treasurer;

NOW THEREFORE the Council of the Corporation of the Town of Ajax enacts as follows:

1. That Sheila Strain be and is hereby appointed Director of Finance and Treasurer for the Corporation of the Town of Ajax.
2. That Sheila Strain shall have all of the power and authority of the Director of Finance and Treasurer position, subject to the By-laws of the Council and the Statutes of Ontario, and shall perform the duties of such office and any other duties which may be imposed by Council or the Chief Administrative Officer.
3. That By-laws 111-2003 and 18-2015 are hereby repealed.
4. This By-law shall be deemed to have come into force and taken effect on June 4, 2015.

READ a first and second time this
Twenty-fifth day of June, 2015.

READ a third time and passed this
Twenty-fifth day of June, 2015.

Mayor

D-Clerk

THE CORPORATION OF THE TOWN OF AJAX

BY-LAW NUMBER 70-2015

A By-law to amend By-law Number 95-2003, as amended.

WHEREAS, authority is granted under Sections 34 and 36 of the *Planning Act, R.S.O. 1990, c. P.13*, as amended, for Council to pass this By-law;

AND WHEREAS, the Ontario Municipal Board July 8, 2011 Zoning By-law Amendment No. 73-2011 rezoning certain lands identified on Schedule 'A' attached to this By-law, legally described as PART LOT 6, CONCESSION 3, TOWNSHIP OF PICKERING, PART 1, PLAN 40R-27607, Town of Ajax, Regional Municipality of Durham, and imposed a Holding '(H)' Provision thereon;

AND WHEREAS Council of the Town of Ajax enacted on March 30, 2015 Zoning By-law Amendment No. 30-2015 rezoning a portion of the lands and amending development standards to serve the development of 92, 3-storey condominium townhouses for the lands identified on Schedule 'A' attached to this By-law;

AND WHEREAS Council of the Town of Ajax is satisfied that the conditions relating to the removal of the Holding '(H)' Provision set out in Zoning By-law No. 95-2003, as amended, have now been satisfied in their entirety for the subject lands, as indicated on Schedule 'B' attached to this By-law and Council has given notice of its intention to remove the Holding '(H)' Provision in accordance with the *Planning Act, R.S.O. 1990, c. P.13*, as amended;

NOW THEREFORE, the Council of the Corporation of the Town of Ajax hereby enacts as follows:

1. THAT the Zone Schedule, specifically Map 18, attached to and forming part of Zoning By-law No. 95-2003, as amended, is hereby further amended by rezoning the subject lands from "Residential Multiple Five Zone, Holding '(H)' Provision, with Exception 163 [RM5(H), Exception 163]" to "Residential Multiple Five Zone, with Exception 163 (RM5, Exception 163)" and from "Private Open Space Zone, Holding '(H)' Provision, with Exception 163 [POS(H), Exception 163]" to "Private Open Space Zone, with Exception 163 (POS, Exception 163)" as indicated on the attached Schedule 'B' of this By-law.
2. That Exception 163, listed under Section 7.1.1, List of Exceptions, of Zoning By-law No. 95-2003, as amended, is hereby amended as follows:
 - i) By deleting the "(H)" after the RM5 zone and POS zone under the "Zoning" reference header, such that the "Zoning" reference header reads as "R1-D, RM5, PE, EP, OS, POS"; and
 - ii) By adding By-law No. "**70-2015**" in the "By-law" reference header, such that it appears after and in conjunction with "73-2011, 30-2015";
3. THAT the Holding '(H)' Provision pertaining to By-law No. "73-2011" for the property described as "Part of Lots 5 and 6, Concession 3 zoned 'RM5'(H)", listed under Section 8.1.1, List of Holding Provisions, of Zoning By-law No. 95-2003, as amended, is hereby amended as follows:
 - i) By removing in its entirety, the section in the table pertaining to By-law No. "73-2011" that applies to the property described as "Part of Lots 5 and 6, Concession 3 zoned 'RM5'(H)".
4. THAT Zoning By-law No. 95-2003, as amended, be and the same is hereby further amended only to the extent necessary to give effect to the provisions of this By-law.

READ a first and second time this
Twenty-fifth day of June, 2015

READ a third time and passed this
Twenty-fifth day of June, 2015

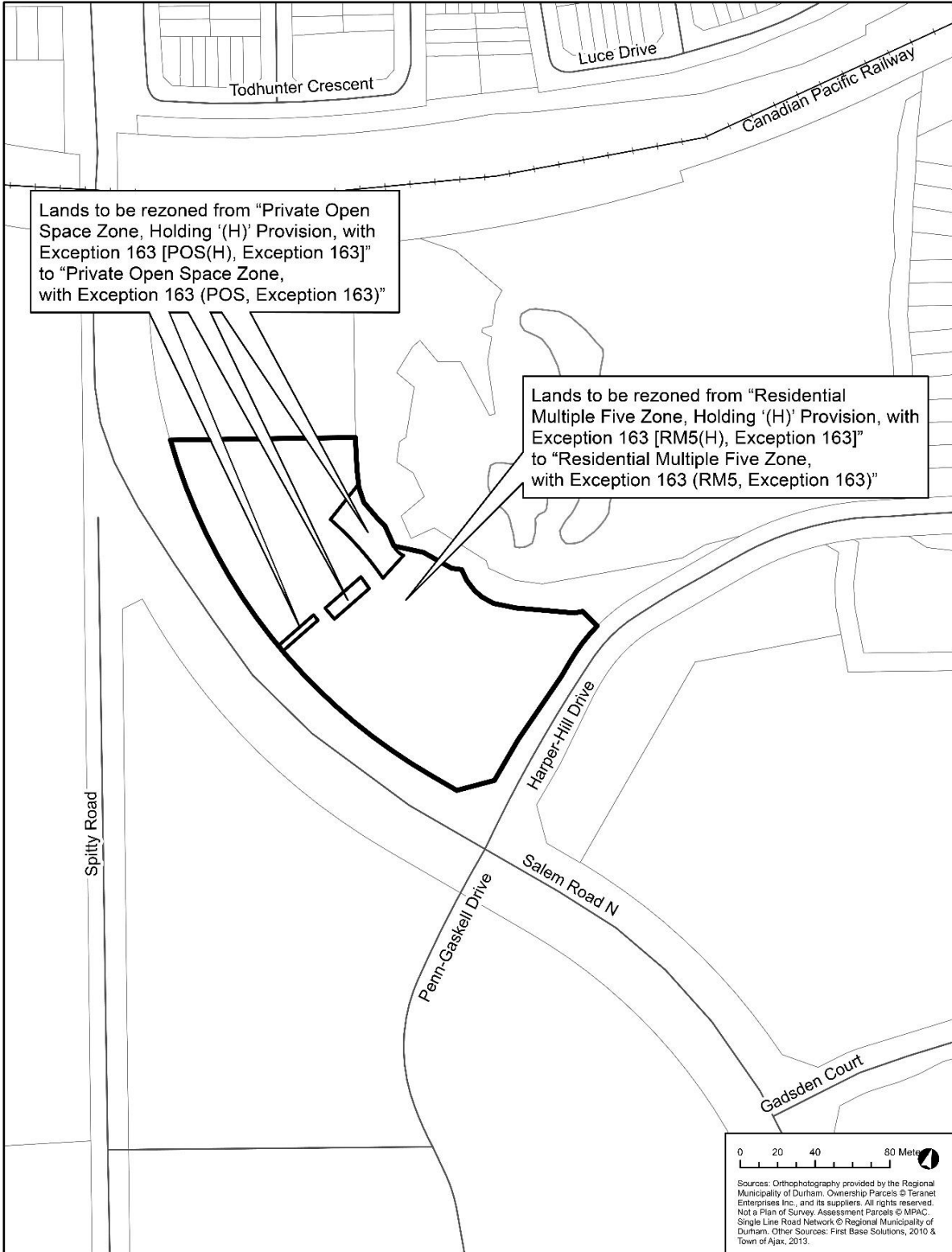
Mayor

D-Clerk

Schedule - 'A' to By-law No. 70-2015
Location Map - Subject Lands



Schedule - 'B' to By-law No. 70-2015
Removal of Holding '(H)' Provision from Subject Lands



Explanatory Note to By-Law No. 70-2015

The purpose of this By-law is to remove the Holding '(H)' Provision from the subject lands in order to facilitate the development of 92, 3-storey townhouse units on parcels of titled land, a private parkette, private roads and visitor parking in a common element condominium form under Site Plan Application SP4/14 and Draft Plan of Subdivision Application S-A-2013-01 on lands located at the northeast corner of Salem Road North and Harper Hill Drive. The conditions for the removal of the Holding '(H)' Provision include:

- The applicant submit a site plan application and receive site plan approval; and
- The applicant enter into a site plan agreement with the Town of Ajax.

The applicant has submitted a site plan application, received site plan approval and has entered into a site plan and subdivision agreement with the Town of Ajax to facilitate the development of the residential condominium as summarized above.

The conditions for the removal of the Holding '(H)' Provision from the subject lands have been satisfactorily addressed.

THE CORPORATION OF THE TOWN OF AJAX

BY-LAW NUMBER 71-2015

Being a By-Law to appoint By-law Enforcement Officers for certain purposes
(Parking Regulations for Paragon Security)

WHEREAS pursuant to the provisions of section 15 of the Police Services Act, R.S.O. 1990, chapter P.15, as amended, a municipal Council may appoint persons to enforce the By-laws of the municipality who shall be Peace Officers for the purpose of enforcing the municipal By-laws;

NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE TOWN OF AJAX ENACTS AS FOLLOWS;

1. The following persons are hereby appointed as Municipal Law Enforcement Officers in and for the Town of Ajax and are hereby authorized to enter at all reasonable times upon the lands known as 314 Harwood Avenue South, DCC#34 [44 Falby Court], DSCC#213 [Oakins Lane & Lavan Lane], DCC#37 [Robbie Crescent, Chamberlain Court & Paramore Court], DSCC#210 [Annable Lane, Boone Lane, Clegg Lane, Collis Lane, Naylor Lane, Pottle Lane, Rolfe Lane & Wilkie Lane], DSCC#177 [Spraggins Lane & 1-31 Pennefather Lane], Somerset Plaza [1961, 1965, 1971, 1979, 1989, 1991, 1993 & 1995 Salem Road North], DSCC#243 [Martinworth Lane], Westney Heights Plaza [15 Westney Road North & 260 Kingston Road West], Harwood Plaza [280 – 350 Harwood Avenue South], DSCC#251 [Lovegrove Lane & Lusty Lane], DSCC#175 [McGonigal Lane & Pennefather Lane], DCC#39 [Macey Court, Randall Drive, Raven Lane & Willows Lane], DCC#120 [189, 191, 193 and 195 Lake Driveway West], DCC#47 [Medley Lane], DSCC#249 [Burtonbury Lane & Reevesmere Lane], DCECC #232 [Grigglestone Lane & Illingworth Lane] and DCC#82 [109 Old Kingston Road] in the Town of Ajax, in the Regional Municipality of Durham, in order to ascertain whether the provisions of the current Town of Ajax Traffic By-law, as amended, are obeyed and to enforce or carry into effect the said By-law;

Stavrakis Panayiotous
Nick Koitsopoulos
Jeremy Andrews
Craig Bennett

Danny King
Brett MacNeil
Connor Cosgrove
Brian Percival

2. The authority granted in Section 1 hereto is specifically limited to that set out in Section 1, and shall not be deemed, at any time, to exceed the authority set out in Section 1.
3. These appointments shall expire upon those persons set out in Section 1 ceasing to be an employee of Paragon Security, or upon Paragon Security ceasing to be an authorized agent of 314 Harwood Avenue South, DCC#34 [44 Falby Court], DSCC#213 [Oakins Lane & Lavan Lane], DCC#37 [Robbie Crescent, Chamberlain Court & Paramore Court], DSCC#210 [Annable Lane, Boone Lane, Clegg Lane, Collis Lane, Naylor Lane, Pottle Lane, Rolfe Lane & Wilkie Lane], DSCC#177 [Spraggins Lane & 1-31 Pennefather Lane], Somerset Plaza [1961, 1965, 1971, 1979, 1989, 1991, 1993 & 1995 Salem Road North], DSCC#243 [Martinworth Lane], Westney Heights Plaza [15 Westney Road North & 260 Kingston Road West], Harwood Plaza [280 – 350 Harwood Avenue South], DSCC#251 [Lovegrove Lane & Lusty Lane], DSCC#175 [McGonigal Lane & Pennefather Lane], DCC#39 [Macey Court, Randall Drive, Raven Lane & Willows Lane], DCC#120 [189, 191, 193 and 195 Lake Driveway West], DCC#47 [Medley Lane], DSCC#249 [Burtonbury Lane & Reevesmere Lane], DCECC #232 [Grigglestone Lane & Illingworth Lane] or DCC#82 [109 Old Kingston Road].
4. By-law Number 13-2015 is hereby repealed.

READ a first and second time this
Twenty Fifth day of June, 2015.

READ a third time and passed this
Twenty Fifth day of June, 2015.

Mayor

D-Clerk

TOWN OF AJAX REPORT OF THE GENERAL GOVERNMENT COMMITTEE

Alternative formats available upon request by contacting:

accessibility@ajax.ca or 905-619-2529 ext. 3347

For consideration by the Council of the Town of Ajax on June 25, 2015

The General Government Committee met at 1:00 p.m. on June 25, 2015

Present: Councillor J. Dies, Chair
Regional Councillor S. Collier
Regional Councillor C. Jordan
Councillor M. Crawford
Councillor R. Ashby
Councillor P. Brown
Mayor Parish

1. Call to Order (1:00 p.m.)

Chair Dies called the meeting to order.

2. Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interests.

The General Government Committee recommends as follows:

3. Adoption of In-Camera Minutes

Moved by: S. Collier

That the Minutes of the In-Camera meeting of the General Government Committee held on June 4, 2015 be adopted.

CARRIED

In-Camera

4. Authority to hold a Close Meeting and Related In-Camera Session

Moved by: S. Parish

That the Committee convene In-Camera pursuant to Section 239 (2) (c, f) of the *Municipal Act, 2001*, as amended, to discuss matters pertaining to the proposed or pending acquisition or disposition of land by the municipality or local board and a matter of advice subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED

4.1 Confidential Legal Matter

4.2 Confidential Property Matter

Open Meeting (2:15 p.m.)

Ratify Actions Taken In-Camera

Moved by: C. Jordan

That all actions approved in the In-Camera Session be ratified.

CARRIED

5. Consent Agenda

Members separated items 5.2, 5.5, 5.6, 5.8, 5.9, 5.13 and 5.17 for discussion.

5.1 Financial Sustainability Plan (FSP) Update

Moved by: S. Collier

That the Council approve the following updated policies:

- #120 - Financial Sustainability Plan
- #121 - Discretionary Reserve Administration
- #122 - Discretionary Stabilization Reserves
- #123 - Discretionary Capital Reserves
- #124 - Long Term Debt Management

CARRIED

5.2 Capital Expenditure Control Policy Update

Moved by: C. Jordan

That Council approve the updated Capital Expenditure Control Policy.

CARRIED

5.3 2014 Operating Budget Surplus and Net Year End Reserve Allocations

Moved by: S. Collier

1. That the report on the 2014 Operating Budget Surplus be received for information.
2. That Council approve the 2014 net year end allocations to Reserves as follows:

Reserve	Allocation
Building Maintenance	\$131,332.53
Development	45,430.50
General Infrastructure	251,147.47
Roads Maintenance	318,589.37
Strategic Initiatives	123,174.24
Vehicle/Equipment Replacement	520,179.21
Total	\$1,389,853.32

CARRIED

5.4 2016 Budget & Forecast Timetable

Moved by: S. Collier

That the report on the 2016 Budget & Forecast Timetable be received for information.

CARRIED

5.5 Federal Gas Tax Funding – 2014 Expenditures

Moved by: C. Jordan

That the report on Federal Gas Tax Funding be received for information.

CARRIED

5.6 Updated Purchasing By-Law

Moved by: C. Jordan

That the revised Purchasing By-Law be presented to Council for approval.

CARRIED

5.7 2015 Mid-Year Building Permit Activity Report

Moved by: S. Collier

That the attached 2015 Mid-Year Building Permit Activity Report be received as information.

CARRIED

5.8 Duffin Creek Water Pollution Control Plant Outfall EA - Status Update

Moved by: C. Jordan

1. That the report titled “Duffin Creek Water Pollution Control Plant Outfall EA-Status Update”, dated June 25, 2015, be endorsed;
2. That the Minister of the Environment and Climate Change take immediate action to protect and restore the Ajax nearshore by issuing a Part II Order under the *Environmental Assessment Act* directing the Regions of Durham and York to undertake a full Individual EA (IEA) regarding the Duffin Creek Water Pollution Control Plant outfall, subject to the following requirements:
 - a) Preparation of Terms of Reference, in consultation with the Town of Ajax, specifying that a primary objective of the IEA is to ensure that phosphorus in the Plant effluent does not reach the *Cladophora* Habitat Zone at levels that will increase algae production, and that the alternatives studied to achieve this objective must include:
 - i) Installing and using Actiflo™ tertiary treatment technology to remove phosphorus below levels known to limit the nuisance growth of *Cladophora* resulting from Plant effluent prior to discharge into Lake Ontario; or
 - ii) Extending the Plant’s outfall to a length sufficient that phosphorus in discharged effluent does not reach the *Cladophora* Habitat Zone at levels that increase algae production; or
 - iii) Using a combination of effluent treatment using Actiflo™ and increased outfall length;
 - b) Implementation of a solution that removes phosphorus below levels known to limit the nuisance growth of *Cladophora* resulting from Plant effluent from the *Cladophora* Habitat Zone must be commenced within three years from the date of the Town of Ajax’s Part II Order Request (by February 2017);
 - c) Provision of peer review funding to the Town of Ajax, to be managed by the Town, to enable the Town and its experts to participate meaningfully in the full IEA process; and,
 - d) Reimbursement of the Town for the legal and consulting costs incurred by the Town of Ajax to demonstrate the fundamental deficiencies in the Regions’ Class Outfall EA;
3. That the Minister ask the Director of the Environmental Approvals Branch to consider amending the Duffin Creek Plant’s Environmental Compliance Approval to impose phosphorus limits following selection of a preferred alternative through the IEA, and that those limits reflect the best available treatment technology (taking into consideration Actiflo™ tertiary treatment technology in use in the Metro Syracuse Plant), including limits on Total Phosphorus and Soluble Reactive Phosphorus; and,

4. That this staff report be sent to the Minister of the Environment and Climate Change, Durham Region and York Region, the City of Pickering and other lakefront communities in Durham Region, Pickering-Ajax Citizens Together Protecting Our Water (PACT POW) and the other Part II Order Requesters, the International Joint Commission, the Great Lakes Executive Committee, the Ajax Environmental Advisory Committee, the Durham Environmental Advisory Committee, the Environment Commissioner of Ontario, the Great Lakes and St. Lawrence Cities Initiative, Conservation Ontario, Toronto and Region Conservation Authority, Central Lake Ontario Conservation Authority, the Council of Canadians, Ecojustice, Lake Ontario Waterkeeper, Environmental Defence, Sierra Club, Chris Alexander MP (Ajax-Pickering), Joe Dickson MPP (Ajax-Pickering), Tracey MacCharles MPP (Pickering-Scarborough East) and other interested parties.

CARRIED

5.9 Contract Award – Carruthers Trail, Rossland to Taunton Construction

Moved by: C. Jordan

1. That Council award the contract for the Carruthers Trail, Rossland to Taunton, to Hawkins Contracting Services Limited in the amount of \$1,725,452.01 (inclusive of all taxes).
2. That Council award the contract administration and inspection services to Cosburn Giberson Consultants Inc. in the amount of \$58,444.82 (inclusive of all taxes).
3. That the Mayor and Clerk be authorized to execute the attached Canadian Pacific Railway Company License Agreement to use the license area in accordance with the terms of the agreement and subject to an annual fee of \$3,548.20 (inclusive of all taxes).
4. That Council approve the funding, to be allocated to Capital Account No. 963611:

Development Reserve	\$ 70,915.50
Development Charge 2008	\$ 57,499.07
Development Charge 2013	<u>\$638,239.70</u>
Total	\$766,654.27

CARRIED

5.10 Contract Award – Design Services – Harwood Cycling Facilities & Parking Improvements

Moved by: S. Collier

1. That Council award the contract for Design Services - Harwood Cycling Facilities and Parking Improvements to Dionne Bacchus & Associates Consulting Engineers Ltd. in the amount of \$68,263.30 (inclusive of all taxes).
2. That Council approve funding of \$17,472.94 to be allocated to Capital Account No. 964811 from Federal Gas Tax Reserve.

CARRIED

5.11 Contract Award – Westney Road Street Lighting, Multi-Use Trail and Intersection Improvements

Moved by: S. Collier

1. That Council award the contract for street lighting, multi-use trail and intersection improvements on Westney Road, to the Regional Municipality of Durham in the amount of \$720,847.61 (inclusive of all taxes).
2. That Council approve the following funding, to be allocated to Capital Account No. 964611:

Development Charges - 2013	\$143,533.60	
Development Reserve	<u>\$ 27,314.01</u>	
Total	<u>\$170,847.61</u>	

CARRIED

5.12 Radar Message Board Replacement

Moved by: S. Collier

That Council award the contract for 2 Trailer Mounted Radar Message Boards, to Traffic Logix Inc. in the amount of \$17,700.21 (inclusive of all taxes).

That Council approve funding of \$939.58 to be allocated to Capital Account No. 0972411 from Vehicle/Equipment Replacement Reserve.

CARRIED

5.13 Regional Fire Services Study

Moved by: S. Parish

Whereas there currently exists effective co-operation and co-ordination among area Fire Services, and;

Whereas amalgamation would lead to significantly increased costs or decreased service performance to Ajax residents,

Therefore be it resolved:

1. That the Regional Fire Services Study report be received for information, and;
2. That the Corporation of the Town of Ajax respectfully declines participation in the Fire Services Amalgamation Study and that the Region of Durham and all local municipalities be so advised, and;
3. That the Town of Ajax continue to investigate other shared service agreements including with respect to shared training facilities, mobile command centre, specialized rescue agreements, purchasing and recruiting services and other agreements designed to reduce costs or increase levels of service.

CARRIED

5.14 Canada 150 Mosaic – National Mural Project Participation

Moved by: S. Collier

That Council authorize staff to register an intent to participate in the Canada 150 Mosaic project, requesting the 8' by 12' mural option for a total community investment of \$12,500, to be funded from the Capital Contingency Reserve.

CARRIED

5.15 Contract Award – SCBA Air Compressor System Replacement

Moved by: S. Collier

1. That Council award the contract for SCBA Air Compressor System Replacement to CompAir Canada, Division of Gardner Denver Canada in the amount of \$38,171.40 (inclusive of all taxes).
2. That Council approve funding of \$37,811.98 to be allocated to Capital Account No. 972711 from the Capital Contingency Reserve.

CARRIED

5.16 The Public Sector and MPP Accountability and Transparency Act (Bill 8) – Implications for Town of Ajax

Moved by: S. Collier

That the report titled “The Public Sector and MPP Accountability and Transparency Act (Bill 8) – Information Report” be received for information.

CARRIED

5.17 2015 Provincial Accessibility Compliance Report and Status Update

Moved by: S. Parish

That the 2015 Town of Ajax Accessibility Compliance Report (ATT-1) be approved for submission to the Accessibility Directorate of Ontario; and

That the Accessibility in Action Status Summary Report 2014-2015 (ATT-2) be received for information.

CARRIED

6. Presentations / Discussion

6.1 2014 Financial Statements and Audit Report

Steve Stewart, Associate Partner, Deloitte, presented in respect to the 2014 Financial Statements.

6.2 Torch Relay

Tracey Vaughan-Barrett, Director of Recreation & Culture, provided various highlights of the recently held Pan Am Torch Relay and showed a short video.

7. Departmental / Pan Am Updates

P. Allore, Director of Planning & Development services, provided various development-related updates. T. Vaughan-Barrett, Direction of Recreation & Culture, and D. Meredith offered updates related to the upcoming Pan Am Games.

8. Adjournment (4:15 p.m.)

Moved by: S. Parish

That the June 25 2015 meeting of the General Government Committee be adjourned.

CARRIED

J. Dies, Chair