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[accessibility@ajax.ca](mailto:accessibility@ajax.ca) or 905-619-2529 ext. 3347

**1. Call to Order**

**2. Disclosure of Conflict of Interest**

**3. Approval of Minutes**

**3.1 May 20, 2015**.....Page 3

**4. Presentation/Discussion Items**

**4.1 Parapan Am Games Torch Relay (6:00 – 6:20 p.m.)**  
Robert Gruber, *Manager – Community & Cultural Development*

**4.2 “Beyond the Pale” Presentation by Julia Stevenson (6:20 – 6:45 p.m.)**

**4.3 Meeting & Member Protocol Review [Chair Mullings] (6:45 – 6:50 p.m.)**

**4.4 National Access Awareness Week Event De-brief (6:50 – 7:00 p.m.)**

**4.5 Accessible Door Operators & Facility Audits (7:00 – 7:10 p.m.)**.....Page 10

**4.6 Durham Region Accessibility Award Nomination (7:10 – 7:30 p.m.)**

- Carion Fenn
- Don Reist
- Kathreen Smith

**5. Correspondence**

**5.1 Autism Ontario Correspondence – A Safe Place to Play**.....Page 11

**6. Update from Council**

**7. Standing Items**

**7.1 Work Plan**.....Page 12

**8. New Business**

**9. Adjournment**

*Next Meeting Date: Wednesday, September 16, 2015 at 6:00 p.m., River Plate Room, Town Hall*



**DRAFT MINUTES**  
**Accessibility Advisory Committee**  
May 20, 2015  
River Plate Room, Town Hall  
Meeting No. 3

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Committee Members: Councillor Pat Brown  
Marcia Bowen  
Shandell Conboy  
Sepelene Deonarine  
Barb Dowds  
Carion Fenn  
Jennifer Harrison  
Donna Mullings  
Kathreen Smith  
Heather Steeves  
Julia Stevenson

Staff: Sarah Moore, Committee Coordinator

Guests: Cindy Kimber, Coordinator of Branch Services, Ajax Public Library  
Geoff Romanowski, Development Approvals Coordinator  
Brad Eyre, Manager of Specialized Transit – Durham Region  
Transit  
Bill Holmes, Deputy General Manager of Operations – Durham  
Region Transit  
Isaac Ransom, Municipal Engagement – Canada Post  
Corporation  
Andrew Walasek, Municipal Engagement – Canada Post

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**1. Call to Order**

Chair Mullings called the meeting to order at 6:00 p.m.

**2. Disclosure of Conflict of Interest**

None

**3. Approval of Minutes**

Moved By: H. Steeves  
Seconded By: S. Deonarine

That the April 15, 2015 Meeting Minutes of the Accessibility Advisory Committee be approved.  
CARRIED

## **4. Presentation/Discussion**

### **4.1 Accessible Toy Library**

Cindy Kimber, Coordinator of Branch Services, Ajax Public Library (APL), introduced the Committee to the Library's 2015 project of creating an accessible toy library. The Library has allocated a budget of \$7,500 to acquire toys for the library and will include items geared towards physical and learning challenges. Examples of items could include flashcards, adaptive games, board maker software and others. C. Kimber noted that she had met and discussed the project with the local school board, Grandview Kids and an occupational therapist. Each of the items will be accompanied by a card to explain what each toy is geared to (fine motor skills, recall, social skills, auditory skills, etc.). Additional items to be acquired may also include books.

C. Kimber encouraged feedback from Members on the types of items to include. Members sought clarification on the board maker software. C. Kimber informed that the software allows individuals to create and print icons to be laminated for inclusion on a communication board.

*J. Stevenson entered the meeting (6:10 p.m.).*

Additional questions relative to the administration and communication of the accessible toy library were shared. Members proposed the inclusion of computer-based learning materials, such as a [LeapPad](#) learning tablet and accessible computer peripherals. The Committee inquired whether there would be space with in the Library designated to play with the accessible toys. C. Kimber added that the Library is working to make story time more accessible, training staff on sensitivity. She added that story time storybook kits, which include fabric pieces as a tactile addition to the story will also be looked at for loan in the accessible toy library. The anticipated launch for the project is early October.

Moved By: B. Dowds  
Seconded By: S. Conboy

That the Town of Ajax Accessibility Advisory Committee supports the Ajax Public Library's Accessible Toy Library.

CARRIED.

### **4.2 Planning & Development Updates**

Geoff Romanowski, Development Approvals Coordinator, presented a summary of the development progress for two on-going projects: Medallion Development & Pat Bayly Square, as well as Grand Harwood Place.

#### **Medallion Development & Pat Bayly Square**

G. Romanowski reviewed the site plan for Pat Bayly (civic) Square to be developed at the south-west corner of Harwood Avenue South and Bayly Street. Entrance to the square from Bayly will include ramped access, as well as from Harwood Avenue and the bus lay-by area. Two elevators will provide access to the underground parking, civic facility and square. Within

the civic facility will be situated a men's, women's and universal washroom, hospitality area and kitchenette for staff. An elevated stage in the square will have ramp access with a 5% slope, appropriate turning radii at the entrance and landing. Access controls and double door widths will be installed at the entrance/egress to the civic building.

G. Romanowski informed the Committee that building A is expected to be complete by May 2016, with construction of the civic square base work to commence April – November 2016. The planting and furniture of the square, will be implemented April – November 2017, and the project is anticipated to be completed by November 2018.

Members posed questions relative to the potential noise impact from the civic square on neighbouring properties. Building A was identified to buffer the noise. The Committee encouraged sliding automated doors into the civic facility instead of automatic door openers. Members inquired whether the interlock surface will pose tripping hazards. G. Romanowski advised that they are poured on a concrete base and provide a level, smooth surface.

Questions were raised relative to the direction of swing of the accessible stall doors in the men's and women's washroom and placement of paper towel dispensers. Representatives from Durham Region Transit inquired whether the underground parking would provide height clearance for Specialized Service vehicles, however at-grade pick-up and drop off areas were identified.

#### Grand Harwood Place

G. Romanowski reviewed the January 2014 site plan drawings for the property to be constructed on the west side of Harwood Avenue across from Town Hall. He noted that accessibility input was received at the March 2015 Public Open House relative to communication of access around the construction site to the existing plaza. The construction management plan was shared and G. Romanowski provided an overview of construction stages, parking access, pedestrian access to the plaza and maintenance. One of the methods of communication will be in the form of a regular project newsletter. The site plan was noted to have received Council approval in April 2015. The plan will be further refined at each phase.

Members posed questions relative to the re-location of parking to the rear of the existing plaza and access to businesses. Timelines for the installation of a sidewalk on the west side of Harwood Avenue from Station Street to Hunt Street were requested, as the absence of a pedestrian connection requires pedestrians to take a much further path of travel on the east side of Harwood Avenue South in order to access the plaza. The Committee strongly encouraged to implement a safe pedestrian access point at the intersection of Harwood Avenue and Station Street at the commencement of construction. G. Romanowski indicated that the connection will be established when the sales pavilion is constructed.

Members requested that a representative from the Town's Building staff attend a forthcoming meeting to speak about interior accessibility elements of both projects.

### **4.3 Durham Region Transit Specialized Services Update**

Brad Eyre, Manager of Specialized Transit and Bill Holmes, Deputy General Manager of Operations from Durham Region Transit (DRT), attended to update the Committee on recent changes to Durham Region Transit Specialized Services and respond to a series of questions

provided by the Committee in advance. B. Eyre acknowledged that DRT is 100% accessible and meeting Accessibility for Ontarians with Disabilities Act requirements through both its conventional and specialized service fleets. Available accessibility supports including integrated service, travel training and support person cards were identified. DRT Specialized Services was noted to currently be running on 120% capacity of ridership.

B. Eyre reviewed the training received by DRT staff, noting that online AODA training is provided to all staff and specialized services staff received additional sensitivity and customer service training.

During the Pan Am/Parapan Am Games, DRT is anticipated to receive a higher volume of users, however the increase will not impede existing service. Shuttle service from the Ajax GO Station to the President's Choice Ajax Pan Am Ball Park was noted. Special services accommodations can be booked at the time of ticket purchasing.

Details relative to two new online applications for transit users were shared. B. Eyre introduced the [DRTonline](#) application where users can determine approximate wait times for the next bus arrival. [Triplinx](#) was noted as a Metrolinx initiative that recently launched to provide integrated trip planning management across the province.

Challenges faced by DRT Specialized Services were identified as limited funding to accommodate as many people as possible and communication challenges to promote that the DRT fleet is fully accessible. An overview of conditional integrated specialized service was provided. B. Eyre noted this service as more cost-effective than contracted taxi service across multiple municipalities.

Members expressed concern for the limited communication relative to schedule and policy changes. B. Eyre and W. Holmes advised that efforts are made through social media and on the buses to communicate, however improvements are necessary. In the future DRT will be looking at potential media blitzes, targeted messaging to existing clients, and perhaps a DRT newsletter.

The process for booking and coordinating DRT Specialized Service Requests was discussed. W. Holmes advised that an eligibility review of existing Specialized Service clients will be conducted in 2016, not to eliminate users, but better allocate available resources to ensure the needs of everyone are being met to the best of DRT's ability.

Members strongly encouraged the availability of alternative formats, such as large print, on request, and to not limit availability to online content. W. Holmes reiterated the Region of Durham's policy commitment to ensuring that alternative formats are available on request and acknowledged that it was unacceptable that information was not available to users on a recent policy change until the day of the change. He noted that not only communications methods require review, but the timing and delivery of the messaging as well.

The cancellation/no-show policy changes, penalty and appeals process were discussed and the discretion for extenuating circumstances will be reviewed. 15% of DRT Specialized Services resources were allocated to no-shows and last minute cancellations in 2014.

The Committee proposed triaging Specialized Service Requests to better allocated limited resources. In the interest of time, Chair Mullings requested B. Eyre to summarize his

remaining discussion points and forward them to the Committee through S. Moore via email. Individual concerns and comments were encouraged to be forwarded directly to B. Eyre or W. Holmes. It was noted that DRT will be taking part in the June 4, 2015 Accessibility Awareness Night event.

#### **4.4 Canada Post Five Point Plan**

Isaac Ransom and Andrew Walasek, Municipal Engagement – Canada Post Corporation, introduced the Canada Post Five Point Plan to phase out door-to-door mail delivery in Ontario. The change is anticipated to occur in Ajax within the next 3-4 years and affect approximately 32% of Ajax residents who currently receive door-to-door delivery. I. Ransom noted that in 2014, 1.4 billion articles of mail had been reduced from Canada Post's delivery. Consumers are changing how they send and receive mail, shop and conduct their banking.

A. Walasek outlined the Canada Post Five Point Plan which includes tiered pricing, streamlined operations, expanding convenience, installation of community mailboxes, and addressing labour costs. He noted that door-to-door delivery costs nearly twice as much as community mailbox delivery methods. One of the guiding principles of the community mailbox transition is accessibility and delivery accommodations. I. Ransom noted that accommodations will be tailored to each individual. Several options for accessibility enhancement were presented including special mailbox keys with larger grips, a slide-out mail tray, and continued door-to-door delivery for those who cannot access a community mailbox.

A. Walasek and I. Ransom discussed the process of siting community mailbox installation locations and reviewed enhanced features of the new mailbox design. Consultation opportunities with individuals, municipal planning staff and Council were noted.

Members of the Committee identified safety concerns with the existing placement of community mailboxes in north Ajax. Community mailboxes located on boulevards facing the roadway do not provide adequate accessibility and safety to users. The Committee requested that installation of new community mail boxes be placed facing a sidewalk for improved safety. The Committee inquired whether existing community mailboxes will be replaced with new designs. It was noted that the phasing out of door-to-door delivery will occur before any replacements are considered. Members posed questions relative to maintenance of the community mailboxes including snow removal. Canada Post staff advised that safety and efficient snow clearing are priorities however service commitments could not be provided. A 1-800 telephone number was identified on the community mailbox should users have any concerns to report. Members encouraged Canada Post to ensure that the font was of appropriate size and contrast for users with visual impairment and proposed raised lettering and/or Braille be used. Members raised questions relative to the eligibility and approval for continued door-to-door delivery as well as the placement of mailbox trays and the height of the community mailbox itself. Canada Post was noted to be accommodating to relocate boxes to more appropriate heights on request and aware of *Accessibility for Ontarians with Disabilities Act* requirements.

Chair Mullings thanked I. Ransom and A. Walasek for their presentation and requested that the Committee be involved in further consultation, including review of siting, once the project is implemented in Ajax.

#### **4.5 Upcoming Events**

#### **4.5.1 May 28, 2015 Joel Dembe Presentation**

S. Moore confirmed that 75 fifth grade students from St. Jude Catholic School will be attending the May 28, 2015 presentation event. She sought volunteers to assist with introducing Joel Dembe and presenting a thank you on behalf of the Town, Committee and Ajax Public Library. C. Fenn and J. Stevenson volunteered to take part. The students will receive a 'Viva Pan Am Ajax!' bracelet and stickers. K. Smith suggested a Town of Ajax token of appreciation to be presented to Joel. Members reviewed the draft All-Access Pass designed by the Library and provided several comments and suggestions. S. Moore reviewed the communications outreach for the event noting social messaging, news advertiser printing, and photography by Snap'd and the Ajax Photography Club.

#### **4.5.2 June 4, 2015 Accessibility Awareness Night**

The Committee reviewed the participating organizations for the June 4, 2015 Accessibility Awareness Night event. S. Moore commended Members on their coordination. S. Conboy and H. Steeves volunteered to tend to the Welcome Table. Chair Mullings advised that she will be unfortunately unable to attend and run the Trivia Station. J. Harrison agreed to coordinate updating of the trivia board. S. Moore requested Members to let her know if their contacts require access to power outlets as the site set up must be submitted to the Ajax Public Library.

#### **4.5.3 June 22, 2015 Staff Training**

Volunteers to assist with the delivery of part-time summer staff training were requested. M. Bowen and Chair Mullings volunteered to present with S. Moore. Further details will be provided once confirmed.

S. Moore also informed the Committee that the Town had received its first communication support request through the Alternative Formats and Communication Supports Policy. Sign Language interpretation has been requested by a resident for the May 25, 2015 Council meeting. S. Moore noted this is an exciting opportunity to increase accessibility between residents and the municipality.

### **5. Correspondence**

#### **5.1 Durham Region Accessibility Awards**

S. Moore reviewed the Region's call for nominations for the Durham Region Accessibility Awards. She encouraged the Committee to put forward a nomination and to start conversation via email, so that a nomination could be formally approved by the Committee at the June 17, 2015 Meeting.

### **6. Update from Council**



Councillor Brown advised that she will be attending the May 28, 2015 accessibility event at the Library but indicated her regrets to attend the June 4, 2015 event as she will be away on Council business. She noted that she had been contacted by an Ajax resident who is the parent of a child with autism. The parent has expressed interest in the Town designated a safe enclosed play area that could be used by children who run or dart. Councillor Brown noted that she had discussed the matter with staff from Autism Ontario and the Town and that further meetings will be held to evaluate options.

## **7. Standing Items**

### **7.1 Work Plan**

In the interest of time, this item was not discussed in detail. No changes or updates were noted.

### **7.2 Pan Am 2015 Local Host Committee Update**

S. Moore noted that staff will be in attendance to discuss the Parapan Torch Relay at the June 17, 2015 Meeting.

## **8. New Business**

None.

## **9. Adjournment**

Moved By: M. Bowen

Seconded By: B. Dowds

That the May 20, 2015 Meeting of the Accessibility Advisory Committee be adjourned. (9:05 p.m.)

CARRIED

**TOWN OF AJAX**  
**2015 CAPITAL BUDGET / 2016-2019 LONG RANGE CAPITAL FORECAST**  
**DETAIL SHEET**

<b>Department</b>	Operations & Environmental Services
<b>Section</b>	Building Maintenance
<b>Project Name</b>	<b>Accessible Door-Various Bldgs</b>
<b>Submitted By</b>	Catherine Bridgeman, Manager of Infrastructure & Capital Projects
<b>Start Year</b>	2015
<b>Project Number</b>	0962711

PROJECT DESCRIPTION / JUSTIFICATION	
<p>Staff conducted accessibility audits of Town facilities in 2014 that identified and prioritized some of the accessible items in the facilities. It was identified in Town facilities that accessible door operators were needed in select areas. Staff propose the addition of accessible door operators for the following doors:</p> <p><b><u>Municipal Building</u></b>  2 - River Plate entrance doors  1 - Council Chamber accessible washroom door  1 - Mayor's office main entrance door</p> <p><b><u>Rotary Park Facility</u></b>  1 - Accessible washroom door</p> <p><b><u>Sportsplex Concession Building</u></b>  1 - Accessible washroom door</p> <p><b><u>Village Community Centre</u></b>  1 - Main Entrance door</p>	

EXPENDITURES / FUNDING						
	2015	2016	2017	2018	2019	Total
<b>Total Expenditures</b>	<b>35,000</b>					<b>35,000</b>
Building Maintenance Reserve	35,000					35,000
<b>Total Funding</b>	<b>35,000</b>					<b>35,000</b>



Councillor Pat Brown  
Town of Ajax  
65 Harwood Ave. S. Ajax, ON  
L1S 2H9

May 30, 2015

Dear Ms. Brown,

Thank you for your time meeting with us yesterday. The support from the Town of Ajax for our organization has always been great.

Further to our discussion, we wish to formally outline our request. Autism Spectrum Disorder (ASD or Autism) is a group of complex neurological disorders, characterized by difficulties in communication, behaviour and social interaction. Being a Spectrum Disorder, symptoms vary in frequency and intensity, making it very diverse. It is estimated that between 1/94 (NEDSAC) and 1/68(CDC) people are affected by an Autism Spectrum Disorder. That represents a significant portion of the population. Autism presents some unique challenges, when it comes to public spaces. Almost half of Autistic individuals wander or elope. In children, that is a rate four times higher than their non-affected siblings. Couple that with a general lack of sense of danger, and you have a very precarious situation. Many families are rarely able to enjoy the many public parks in Ajax, because of the inherent dangers. When they do, they must be on constant 'high alert', and /or employ devices or technology to help ensure the safety of their children. Imagine not being able to let your child run through a field or park, but rather having to find places like vacant tennis courts (enclosed) or simply remaining in the safety of their homes. What if there were a safe place, a truly accessible park, for all individuals, both on and off the spectrum? What if these families could enjoy some of the same simple pleasures, that neuro-typical families enjoy without a second thought?

Ms. Brown, we respectfully request that the Town of Ajax considers to create such a place. Whether an existing park is retrofitted, or a new park created, the Town of Ajax, the Region of Durham, the Autistic community needs a safe place for all of our children to play. Our needs are quite basic. An enclosed area, that is open and accessible to all, some place for parents and caregivers to sit, some shade for respite from the sun, a open area for people to play, and run freely, and an accessible playground. We offer our services to consult on areas and features. We offer our services to raise funds to contribute to the costs. We offer our help to lobby support from the community if necessary.

We wish to also point out, that the creation of a park such as this, would have benefits that reach beyond children with Autism. Adults on the spectrum might be prone to the same risky behaviour as their younger counterparts. Many children, not just those on the spectrum might also be prone to wandering behaviours. Seniors with dementia or Alzheimers might benefit. This could truly be a far reaching and beneficial project to many in the community.

Thank you once again for your time and consideration. We are at your disposal for future discussion.

John Higo  
Chapter President  
Autism Ontario - Durham Region

**PP** – Policy & Procedure   **SD** – Service Delivery   **IC** – Information & Communications   **FI** – Facilities & Infrastructure   **CP** – Community Partnerships

PROJECT ITEM		OBJECTIVES & SUMMARY	LEAD	TIMELINE	STATUS / NOTES
1	<b>Committee Report to Council</b> (SD, CP, IC)	<ul style="list-style-type: none"> <li>Review of recent committee achievements and future projects</li> </ul>	<b>AAC Chair/Vice-Chair</b>	<b>Annual</b> (November/December)	May 2015 (NAAW Proclamation)
2	<b>Regional AAC Chairs Group Meetings</b> (CP, IC)	<ul style="list-style-type: none"> <li>Attendance at quarterly Regional AAC meetings to share best practices and resources</li> <li>Communication and participation in annual Regional Joint AAC Forum</li> </ul>	<b>AAC Chair/Vice-Chair</b>	<b>Quarterly</b>  September 2015 (Forum)	
3	<b>National Access Awareness Week Recognition</b> (CP, IC)	<ul style="list-style-type: none"> <li>Planning and execution of an event in recognition of National Access Awareness Week</li> <li>Council Proclamation</li> </ul>	<b>AAC</b> <b>S. Moore</b> <b>Ajax Public Library</b>	<b>Annual</b> Last week in May  May (proclamation)	May 28 – J. Dembe Event June 4 – Accessibility Awareness Night
4	<b>Multi-year Accessibility Plan</b> (PP, SD, IC, FI)	<ul style="list-style-type: none"> <li>Review and comment on development and implementation of the accessibility plan document</li> <li>Annual status report to Council</li> <li>Monitor Town compliance with AODA standards requirements</li> </ul>	<b>AAC</b> <b>S. Moore</b> <b>Town Departments</b>	<b>Annual</b> Status Report April 2015	Staff Report to Council June 2015
5	<b>Region of Durham Accessibility Award Nomination</b> (CP, IC, SD)	<ul style="list-style-type: none"> <li>Submit a nomination for Ajax business, individual or organization that has made efforts to improve accessibility and remove barriers</li> </ul>	<b>AAC</b>	<b>Annual</b> September (Awards Ceremony)	Committee could consider Regional Award Nominee for Town Volunteer Recognition Awards
6	<b>Town of Ajax Volunteer Recognition Awards</b> (CP, IC, SD)	<ul style="list-style-type: none"> <li>Submit a nomination for the Town of Ajax Accessibility Award</li> <li>1-2 members to participate in the Awards Selection Review Committee</li> </ul>	<b>AAC</b> <b>2 members to sit on selection committee</b>	<b>Annual</b> January- March (Nomination) April (Ceremony)	
7	<b>Town of Ajax Accessibility Newsletter – Access-i-Bulletin</b> (IC)	<ul style="list-style-type: none"> <li>Provide content to be included in staff accessibility newsletter</li> </ul>	<b>AAC</b> <b>S. Moore</b>	<b>Monthly?</b>	

8	<b>Building Approvals / Site Plan Review</b> (FI)	<ul style="list-style-type: none"> <li>Review of major community and Town development proposals/renovations/retrofits to provide feedback on accessibility elements for the built environment</li> </ul>	<b>AAC Planning &amp; Development</b> R. Ford	<b>Ongoing</b>	May 2015 June 2015
9	<b>Accessibility for Business Initiatives</b> (IC, CP, SD)	<ul style="list-style-type: none"> <li>Review ways to promote greater accessibility awareness with private sector and local Ajax businesses</li> </ul>	<b>AAC Business Development?</b>	<b>Ongoing</b>	April 2015 ABN
10	<b>Strengthen Community Partnerships &amp; Awareness</b> (IC, CP, SD)	<ul style="list-style-type: none"> <li>Invitation of local accessibility related organizations to present educational information to the Committee</li> <li>Investigate and participate in Town of Ajax and community events/presentation opportunities to build public awareness and education</li> </ul>	<b>AAC Local Accessibility Organizations</b>	<b>Ongoing</b>	
11	<b>Accessibility Informational Resource Development</b> (IC, CP, SD)	<ul style="list-style-type: none"> <li>Development of clear guidelines/reference materials for staff/external organizations on: <ul style="list-style-type: none"> <li>Accessible events</li> <li>Hosting accessible meetings</li> </ul> </li> </ul>	<b>AAC</b>	<b>Ongoing</b>	
12	<b>TO2015 Pan Am/Parapan Am Games</b> (IC, CP, SD)	<ul style="list-style-type: none"> <li>Engagement in recognition of Parapan Am Games</li> <li>Committee Liaison participation on Pan Am Local Host Committee</li> <li>Consultation on Accessibility Training for Urban Domain Volunteers</li> <li>Prepare and operate display table at community engagement events</li> </ul>	<b>AAC</b>	<b>To August 2015</b>	June 2015 August 2015
13	<b>Durham Regional Transit Specialized Services Update</b> (PP, SD, CP)	<ul style="list-style-type: none"> <li>Presentation and discussion of accessibility improvements to DRT conventional and specialized services, including AODA compliance and rider concerns</li> </ul>	<b>B. Eyre, DRT</b>	<b>Annual</b> <b>May 20, 2015</b>	

14	<b>Taxi By-law Review</b> (SD, PP)	<ul style="list-style-type: none"> <li>Review of final proposed changes to Town of Ajax Taxi By-law prior to Council approval</li> </ul>	<b>D. Hannan R. Vokey</b>	<b>Early 2015</b>	% of Accessible taxi licences established by AAC in 2011
15	<b>Seniors Strategy and Age-Friendly Community Designation</b> (SD, CP, PP)	<ul style="list-style-type: none"> <li>Participate in consultations surrounding the Seniors Strategy that will seek to review current senior pricing, develop an inventory of programs for older adults, review existing and emerging clubs/organizations and research programming trends</li> </ul>	<b>R. Prochilo</b>	<b>2016/2017</b>	
16	<b>2018 Municipal Election</b> (PP, SD, IC)	<ul style="list-style-type: none"> <li>Development of Election Accessibility Plan</li> <li>Review of Accessible voting methods</li> <li>Site audits for potential voting place locations</li> </ul>	<b>Legislative Services</b>	<b>2017-2018</b>	
17	<b>AODA Implementation</b> (PP)	<ul style="list-style-type: none"> <li>Monitor AODA amendments and implementation of requirements</li> </ul>	<b>AAC Legislative Services</b>	<b>Ongoing</b> 2015 - Provincial Status Report	
18	<b>Waterfront Review</b> (PP, SD)	<ul style="list-style-type: none"> <li>Examine and provide comment on staff recommendations to changes in waterfront amenities (parking, washrooms, access routes etc.)</li> </ul>	<b>AAC Town Departments</b>	<b>2015/2016</b>	
19	<b>Town Event Participation</b> (SD, CC, IC)	<ul style="list-style-type: none"> <li>Prepare and operate display table at community engagement events <ul style="list-style-type: none"> <li>Ajax Business Network (April 1)</li> <li>Senior's BBQ (June 4)</li> <li>Parapan Am Torch Relay (August 6)</li> <li>Senior's Information &amp; Wellness Fair (October)</li> </ul> </li> </ul>	<b>AAC Recreation &amp; Culture</b>	<b>Annual</b>	