



AD HOC BUDGET COMMITTEE

MEETING MINUTES

Tuesday, May 21, 2019, 3:30 pm
Committee Room

Present: N. Mann, Chair, D. Marchisella, Member, L. Cyr, Member (joined the meeting at 3:38 pm), E. Pearce, Member, T. Turner, Member, S. Finamore, Member
Regrets: C. Patrie, Member
Resources: J. Thomas, Fire Chief, T. Dunlop, Dir. Parks & Rec, D. Halloch, Dir. Public Works, A. Vlahovich, Ec Dev Coord.
Others Present: Matt Paquette, Consulting Treasurer, KPMG

1. ROLL CALL

The meeting was called to order by the Chair at 3:30 pm.

2. DECLARATION OF CONFLICT OF INTEREST

Councillor Mann declared a conflict of interest for any item that may be raised re. specialized transit services given the program is delivered by his employer.

3. PUBLIC PRESENTATIONS

3.1 MAPLEGATE Elliot Lake Women's Group Inc.- 3 Year Funding Request

Ms. Melody Rose, Executive Director of Maplegate presented information re. the work of Maplegate overall and provided context regarding their request for funding from the City of Elliot Lake in the amount of \$10,000 / year for 3 years. In response to a question, Ms. Rose confirmed that sharing audited financial statements would be done annually.

The committee directed staff to add the request to the enhancement section of the 2019 municipal budget for more in-depth review.

4. MINUTES OF THE PREVIOUS MEETINGS

4.1 May 13, 2019

Res#: 7/19

Moved By: S. Finamore

Seconded By: D. Marchisella

That the minutes of the May 13, 2019 meeting of the 2019 Ad Hoc Budget Committee be adopted.

Carried

5. **DELEGATIONS**

6. **CORRESPONDENCE**

7. **UNFINISHED BUSINESS**

7.1 **Report from the Chief Administrative Officer re. Community Grant Policy Final Draft**

The Chair entertained a motion to the split the initial motion from the staff report.

Res#: 8/19

Moved By: L. Cyr

Seconded By: S. Finamore

That the report of the CAO re. the community grant program be received;
and that the Ad Hoc Budget Committee recommends to Council to approve the
community grant program for implementation in 2019 and that once approved, staff be
directed to promote the new program accordingly with the community at large.

Carried

Councillor Finamore moved an amendment to exclude the Astro Rabbit application
from the approval recommendation. No seconder was obtained.

Res#: 9/19

Moved By: L. Cyr

Seconded By: D. Marchisella

That the following applications to the Community Grant Program be recommended to
Council for approval:

- Elliot Lake New Life Pentecostal Assembly \$ 647.90
- Astro Rabbit \$ 2,500
- Northern Ontario School of Medicine \$ 1,550

Carried

7.2 **Corporate User Fee Bylaw**

Not yet ready for committee review

8. **NEW BUSINESS**

8.1 **Review of Draft Municipal Operating Budget**

The CAO outlined some pressures on the 2019 operating budget that are contributing to
the current draft budget levy.

The CAO / Treasurer was directed to clarify the tax levy impact of the current base
operating budget levy.

8.2 Review of Capital / Enhancements Budget

Minor revisions and format changes

Members reviewed the revised list of capital enhancements. The committee directed CAO/Treasurer:

- that the Mr. Dufour Terrain Park (\$22,000) remain in the capital budget.
- To explore \$75,000 contribution to the Airport Reserve from the tax levy. The CAO noted he would investigate using surplus revenue from 2018 and report accordingly.

8.3 Memo from the Chief Administrative Officer re. Use of Provincial Government Modernization Grant

The CAO summarized his memo re. use of funding from the Province's Modernization Grant. The ad hoc committee suggested to use the fund over 3 years at approx. \$242,000 / year.

For 2019 the committee directed the CAO/Treasurer to book the following items for use of the Modernization Grants amounting to \$242,000:

Various Recruitment Costs \$50,000

- Protective Services Dept. 1-time HR costs \$45,000
- Mississagi Park Operating Costs \$27,000 yes
- Professional Recruiter - Treasurer \$35,000
- Asset Mgmt. Plan / Long Term Financial Plan \$40,000
- Service Delivery Review \$25,000
- Pool Membership Tracking Software \$3,000 1-time "capital" Rec/Culture
- Arts / Culture Relocation Support \$10,000 1-time "capital" Rec/Culture
- Planning Services Fees in 2019 \$7,000

9. ADDENDUM

10. PUBLIC QUESTION PERIOD

11. CLOSED SESSION

12. SCHEDULING OF NEXT MEETING

The next scheduled 2016 Ad Hoc Budget Committee meeting is Wednesday, May 29th, 2019 at 3:30 pm.

13. ADJOURNMENT

Res#: 10/19

Moved By: D. Marchisella

Seconded By: E. Pearce

That the notice provisions of the procedural bylaw be waived in order to discuss an item of importance to the committee.

Carried

Res#: 11/19

Moved By: D. Marchisella

Seconded By: L. Cyr

That the verbal update by the Director of PWs and CAO/Treasurer related to the Rio Den parking lot paving procurement be added to the agenda.

Carried

The CAO and Director of PWs briefed the committee on the results of efforts to secure additional quotes for paving work at the Rio Den arena parking lot. After some due diligence research, staff felt the initial recommendation to award the contract for Rio Den paving to KJ Beamish was the most cost effective and accountable approach.

Direction was given to staff to add an updated report to the Council agenda on May 27, 2019 for review and decision.

Res#: 12/19

Moved By: L. Cyr

Seconded By: S. Finamore

That the meeting be adjourned at the hour of 5:39 pm.

Carried