



Terence Haight Financial Review Committee - Minutes

Friday, January 12, 2018

Those in attendance were

Members

Laura Meikle, Chair
Tara Whipp

Staff

V. Sequeira Director of Corporate Services / Treasurer (Staff
Liaison)
J. Montreuil Deputy Clerk / Committee Coordinator

Council Representatives

Bob Colhoun
Randy Jorgensen

Regrets

Cam Smith (participated in Open Session via teleconference)

A. Call to Order

The Chair called the meeting to order at 9:32 a.m.

B. Adoption of Agenda

The Staff Liaison requested that Item No. 3. Information Update be added under New Business.

Moved by T. Whipp
Seconded by B. Colhoun

#A BE IT RESOLVED THAT the Agenda of the Gravenhurst Terence Haight Financial Assistance Committee meeting dated January 12, 2018 be approved as amended.

CARRIED

C. Disclosure of Pecuniary Interest

None noted.

D. Approval of Minutes

1. Minutes - Gravenhurst Terence Haight Financial Assistance Committee - January 5, 2018

Moved by R. Jorgensen
Seconded by T. Whipp

- #B BE IT RESOLVED THAT** the Minutes of the Gravenhurst Terence Haight Financial Assistance Committee meeting dated January 5, 2018 be approved as circulated.

CARRIED

E. Closed Session

1. Information Supplied in Confidence - Applicant / Application Submissions

Moved by B. Colhoun

Seconded by T. Whipp

- #C BE IT RESOLVED THAT** the next portion of the meeting be closed to the public in order to consider:

(x) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations or a person, group of persons, or organization

pursuant to Clause 239(2) of the Municipal Act, 2001 C.25.

CARRIED

Moved by R. Jorgensen

Seconded by B. Colhoun

- #D BE IT RESOLVED THAT** the Terence Haight Financial Assistance Committee meeting reconvened in open session at 11:05 a.m.

CARRIED

Cam Smith joined the meeting via teleconference at 11:07 a.m.

F. Unfinished Business

1. Procedural Clarifications on Closed Session Meetings

Committee received clarifications surrounding closed session and open session meeting proceedings.

G. New Business

1. 2018 Grant Allocations

R. Jorgensen noted he will abstain from voting on the Gravenhurst Curling Club submission, if any, for personal reasons and requested a separate vote.

L. Meikle noted she will abstain voting on the Big Brothers, Big Sisters Muskoka submission, if any, for personal reasons and requested a separate vote.

Committee engaged in a lengthy discussion surrounding grant priority, merit and allocation relating to the eligible grant submissions received based on program benefit to the community of Gravenhurst.

Committee engaged in a discussion surrounding additional conditions in conjunction with the proposed grant allocations as follows:

- a. Gravenhurst Ringuette Association - The grant is being proposed for allocation on the condition that the grant funds are appended to the ice rental in the fall and proof of sustainability of the program is provided prior to the grant award.
- b. Big Brothers, Big Sisters Muskoka - The grant is being proposed for allocation on the condition that the organization agrees to bring a report back to Council on the project's mandated research.
- c. Severn River Rowing Club - The grant is being proposed for allocation on the condition that the organization confirms that the events are taking place at Gull Lake for the Town of Gravenhurst youth prior to the grant award.
- d. Muskoka Steamship & Historical Society - The grant is being proposed for allocation as a minimal contribution in support of the initiative.

Committee requested and received clarifications surrounding successful submission reporting to Council.

Cam Smith disconnected from the meeting discussion at 11:36 a.m.

Moved by T. Whipp

Seconded by B. Colhoun

#E BE IT RESOLVED THAT Council receive the 2018 Grant Recommendations for information;

AND FINALLY THAT the Gravenhurst Terence Haight Financial Assistance Committee hereby recommends to Council that the following applicants be awarded the endowment program grants as follows:

Applicant/ Applicant Name	Recommended Grant Funding (\$)
Ryde Community Co-op Inc.	\$670.00
Sawdust City Music Festival	\$3,000.00
Muskoka Pride	\$1,250.00
West Muskoka Ringette Association	\$2,500.00
Big Brothers, Big Sisters Muskoka	\$1,500.00
Gravenhurst Supper Club	\$2,500.00
Gravenhurst Curling Club	\$3,000.00
Severn River Rowing Club	\$4,580.00
Muskoka Steamship & Historical Society	\$1,000.00

CARRIED

2. Committee and Program General Discussions:

- Debriefing exercise

Committee engaged in a discussion and agreed to have the Chair call a debrief meeting in April once all members are available.

Committee engaged in a discussion surrounding the need to review the submission criterion for future grant deliberations.

Committee agreed to defer the following items in the interest of time for discussion at the future debrief meeting:

- Meeting Frequency/Quantity;
- Amendments to Application Form and Program Criterion;
- Clarification on the changes to Subcommittee and Council re-composition due to the Municipal Elections; and
- Procedure in requesting, presenting or obtaining approvals from Council.

3. Information Update

Committee received year-to-date financial information relating to the grant fund including comparisons in the grant's investment returns.

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Committee engaged in a discussion surrounding the quality of the applications received and Council reporting and requested and received clarifications surrounding investment returns and the program's viability moving forward.

H. Other Business

I. Adjournment

Next Meeting Date: TBD

Moved by T. Whipp, Seconded by B. Colhoun, the meeting adjourned at 11:50 a.m.

"Original Signed"

Chair

"Original Signed"

Committee Coordinator