FINANCE & ADMINISTRATION COMMITTEE
MEETING MINUTES
Monday, July 20, 2015  4:15 pm
Committee Room

Present: N. Mann, Chair, C. Martin, Member, S. Reinhardt, Member, D. Marchisella, Mayor & Ex Officio
Resources: D. Halcrow, Secretary, T. VanRoon, Councillor

1. **ROLL CALL**
The meeting was called to order by the Chair at 4:15 pm

2. **DECLARATION OF CONFLICT OF INTEREST**
None

3. **MINUTES OF THE PREVIOUS MEETINGS**
3.1. **June 15, 2015**
   Res#: 2015-33
   Moved By: S. Reinhardt
   Seconded By: D. Marchisella
   That the minutes of the June 15, 2015 meeting of the Finance and Administration Committee be adopted.
   Carried

4. **CORRESPONDENCE**
None

5. **PUBLIC PRESENTATIONS**
None

6. **UNFINISHED BUSINESS**
6.1. **Memo from the Director of Finance - Municipal Grants & Donations Policy**
   for discussion
   Res#: 2015-34
   Moved By: S. Reinhardt
   Seconded By: C. Martin
   That Staff draft a policy.
   Carried
7. **NEW BUSINESS**

7.1. **SR FIN 2015-18, Variance Report - OPERATING**

   **Res#:** 2015-35

   Moved By: S. Reinhardt
   Seconded By: D. Marchisella

   That Staff Report FIN 2015-18, Operating Budget Variance Report as at June 30, 2015, dated July 8, 2015 of the Director of Finance be received;
   And That the report be forwarded to Council for information.

   **Carried**

7.2. **SR FIN 2015-19, Variance Report - CAPITAL**

   **Res#:** 2015-36

   Moved By: D. Marchisella
   Seconded By: C. Martin

   That Staff Report FIN 2015-19, Capital Budget Variance Report as at June 30, 2015, dated July 8, 2015 of the Director of Finance be received;
   And That the report be forwarded to Council for information.

   **Carried**

7.3. **Disbursements**

   **Res#:** 2015-37

   Moved By: S. Reinhardt
   Seconded By: C. Martin

   That the June 5 - July 2, 2015 disbursements be received.

   **Carried**

7.4. **VISA Statements**

   **Res#:** 2015-38

   Moved By: S. Reinhardt
   Seconded By: D. Marchisella

   That the VISA statements be received.

   **Carried**

8. **ADDENDUM**

   None

9. **CLOSED SESSION**

   None

10. **SCHEDULING OF NEXT MEETING**

    The next scheduled Finance & Administration meeting is Tuesday, August 25, 2015 at 4:15pm.

11. **ADJOURNMENT**

    **Res#:** 2015-39

    Moved By: S. Reinhardt
    Seconded By: D. Marchisella

    That the meeting be adjourned at the hour of 4:59pm

    **Carried**