



A meeting of the **Stratford Communities in Bloom Committee (CIB)** was held on the above date at 12:00 p.m. – Kiwanis Community Centre, 111 Lakeside Drive, Stratford ON

**Present:** Brad Beatty, Dave Gaffney, Katie McLeod, Councillor Bonnie Henderson, Susan Kummer, Mary O'Rourke, Jo-Anne Russell

**Staff Present:** Casey Riehl – Recording Secretary

**Absent:** Carys Wyn Hughes, Kimberly Richardson, Barb Hacking

## MINUTES

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### 1.0 CALL TO ORDER

Councillor Beatty called the CIB meeting to order at 12:05 p.m.

### 2.0 DISCLOSURE OF PECUNIARY INTEREST

None declared.

### 3.0 INTRODUCTION OF NEW MEMBERS

Deferred to next meeting.

### 4.0 ELECTION OF 2018 CHAIR & VICE-CHAIR

Staff declared nominations for the 2018 Chair of the Communities in Bloom Advisory Committee Open. Jo-Anne Russell nominated Councillor Brad Beatty. Staff asked if there were any further nominations. No further nominations were made.

**Motion by Jo-Anne Russell, seconded by Dave Gaffney to close nominations for the 2018 Communities in Bloom Chair. Carried.**

Councillor Beatty indicated that he would allow his nomination to stand.

**Motion by Mary O'Rourke, seconded by Jo-Anne Russell to elect Councillor Beatty as the 2018 Chair of the Communities in Bloom Advisory Committee. Carried.**

Staff declared nominations for the 2018 Vice-Chair of the Communities in Bloom Advisory Committee Open. Councillor Bonnie Henderson nominated Dave Gaffney.

Staff asked if there were any further nominations. No further nominations were made.

**Motion by Jo-Anne Russell, seconded by Susan Kummer to close nominations for the 2018 Communities in Bloom Advisory Committee Vice-Chair. Carried.**

Dave Gaffney indicated that he would allow his nomination to stand.

**Motion by Jo-Anne Russell, seconded by Susan Kummer to elect Dave Gaffney as the 2018 Vice-Chair of the Communities in Bloom Advisory Committee. Carried.**

## **5.0 ADOPTION OF PREVIOUS MINUTES – November 2, 2017**

**Motion by Dave Gaffney, seconded by Jo-Anne Russell to adopt the previous minutes dated November 2, 2017 as printed. Carried.**

## **6.0 BUSINESS ARISING FROM PREVIOUS MINUTES**

### **a) Canada Day Decorations for City Hall (Budget) – Mary O'Rourke**

Deferred to next meeting.

### **b) Bee City Update – Barb Hacking**

Deferred to next meeting.

### **c) CIB Bookmarks – Carys Wyn Hughes**

Deferred to next meeting.

### **d) 2018 Circle of Excellence Non-Evaluated**

Councillor Beatty noted that as per the decision at the November 2017 CIB meeting, the committee has registered for the 2018 circle of excellence non-evaluated category. This will keep Stratford in good standing with CIB and allow the committee to participate in applications for the criteria awards. This is a good year to focus on the criteria awards. There are no limitations as to how many awards you can apply for.

## **7.0 NEW BUSINESS**

### **a) Annual Review of CIB Terms of Reference**

Committee members previously received an e-mail copy of the current CIB Terms of Reference. Councillor Beatty briefly reviewed the mandate with members. Members did not have any updates or revisions at this time.

**Motion by Dave Gaffney, seconded by Jo-Anne Russell that the Communities in Bloom Advisory Committee has reviewed and accepts the current Terms of Reference for the committee and does not have any revisions at this time. Carried.**

**b) 2018 Projects List – Councillor Beatty**

Members discussed the committee's upcoming projects for 2018. Councillor Beatty asked everyone to please e-mail him additional ideas and he will compile another list for the February meeting.

- **Swan Parade (Sunday, April 8, 2018)**  
Bookmarks to hand out, Jo-Anne Russell and Katie McLeod will work on seeds to give away, Jo-Anne Russell will contact Cathy Reberg at the STA for two boxes of swan hats, Dave Gaffney will look after tables and chairs and speak to Stuart Arkett about attending.
- **Stratford Home Show (April 13-15, 2018)**  
Councillor Henderson will inquire about partnering with E&E Committee.
- **Green Week (April 15-21, 2018)**  
Garbage can decorating contest
- **Stratford Garden Show (March 1-4, 2018)**  
Councillor Henderson will inquire about partnering with E&E Committee.
- **Home Hardware Day (Saturday, May 26, 2018)**  
Jo-Anne Russell will price the cost of milkweed to hand out, also hand out petunias, usual BBQ of hotdogs, Councillor Beatty will confirm date with Home Hardware staff
- **Seasonal Lights**  
Finish Canada Day decorations, refurbish city hall decorations, additional lights for Market Square trees, additional snowflakes, lights for Memorial Gardens
- **Gateways Presentation**
- **Rainwater Collection Projects**
- **Criteria Awards**

Councillor Beatty will contact Quin Malott to request he attend the February CIB meeting.

**8.0 NEXT MEETING DATE – Thursday, February 1, 2018 – 12:00 p.m. - KCC**

**9.0 ADJOURNMENT**

**Motion by Dave Gaffney, seconded by Jo-Anne Russell to adjourn the meeting. Carried.**

Time: 1:15 p.m.