



AGENDA DIVERSITY & COMMUNITY ENGAGEMENT ADVISORY COMMITTEE

June 22, 2016 at 6:00 p.m.
River Plate Room, Town Hall
Meeting No. 6

Online Agenda: Anything in **blue** denotes an attachment/link. By clicking the links on the agenda page, you can jump directly to that section of the agenda. To manoeuvre back to the agenda page use the **Ctrl + Home** keys simultaneously **OR** use the “Bookmark” icon on the navigation panel to the left of your screen.



Alternative formats available upon request by contacting:
accessibility@ajax.ca or 905-619-2529 ext. 3347

1. Call to Order

2. Disclosure of Conflict of Interest

3. Approval of Minutes

3.1 May 25, 2016Page 2

4. Presentation/Discussion Items

4.1 Inclusion Services 15 minutes
Victoria Schaffer, Community Recreation Coordinator

4.2 IMPACT Ajax Process Changes 20 minutes
Cayla Da Silva, Community Development Coordinator

4.3 Terminology Review [S. Joseph] 30 minutes

5. Correspondence

6. Update from Council

7. Standing Items

7.1 Work PlanPage 7

8. New/Other Business

9. Adjournment

Next Meeting Date: Wednesday, September 28, 2016 at 6:00 p.m., River Plate Room, Town Hall



DRAFT MINUTES
Diversity & Community Engagement
Advisory Committee
April 27, 2016
River Plate Room, Town Hall
Meeting No. 4

Alternative formats available upon request by contacting:
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Committee Members:	Regional Councillor Colleen Jordan Sobia Ahmad Lee Harrison Stephanie Hoskin Marc-Anthony Neckles Cecil Ramnauth Lina Tabbaa Debra Tiwari
Staff:	Shane Joseph, Diversity & Community Engagement Coordinator Christie McLardie, Manager of Strategic Communications Sarah Moore, Committee Coordinator
Guests:	Jennifer Harrison, Vice-Chair- Accessibility Advisory Committee Barb Dowds, Accessibility Advisory Committee Member
Regrets:	Councillor Renrick Ashby, Preya Singh, Jillian Eddy, Lencil James, Karli Roopchan

1. Call to Order

Chair Ramnauth called the meeting to order at 6:10 p.m.

2. Disclosure of Conflict of Interest

None

3. Approval of Minutes

This item was deferred until quorum was met.

Moved By: D. Tiwari
Seconded By: L. Harrison

That the April 27, 2016 Meeting Minutes of the Diversity & Community Engagement Advisory Committee be approved.

CARRIED

4. Presentation/Discussion

4.1 Accessibility Advisory Committee

Jennifer Harrison, AAC Vice-Chair, presented an overview of the AAC mandate, emphasizing its advisory role. She noted that the AAC participates in review of site plans for development, compliance with the AODA, monitoring, reporting and implementation of the multi-year accessibility plan and Provincial Compliance Report. She reviewed recent projects and initiatives of the AAC which included conducting facility audits for accessibility, creation of RespectABILITY training, review of policies and programs such as the Ajax Public Library's inclusive toy library. AAC participation in festivals and events with an information booth was noted.

B. Dowds provided background information on the origin of National Access Awareness Week, noting it was established after Rick Hansen's 1987 Man in Motion tour. She identified the Town's annual recognition of NAAW and provided details of this year's celebration events, including a May 27 film screening of *Infinitely Polar Bear* at the St. Francis Centre, presentations to local Scout groups and the 3rd annual Accessibility Awareness Night. Members were encouraged to attend and help promote to those who may be interested.

S. Joseph entered the meeting (6:30 p.m.)

Members posed questions relative to how the AAC measures its impact. J. Harrison noted that the AAC shared similar challenges with the DACE Committee. She noted personal accounts of accessibility improvements from Members, as well as evaluations and surveys from events as options to measure success. Members posed questions relative to opportunities to work together and whether the AAC takes part in business outreach. Members agreed to brainstorm collaboration opportunities and contact the AAC.

Councillor Jordan entered the meeting and quorum was met; C. McLardie exited. (6:45 p.m.)

Members were encouraged to take part in the AAC's "Accessibility Means..." photo project. Details were also shared relative to the People in Motion Show being held at the Exhibition Place May 27 & 28, 2016. B. Dowds and J. Harrison noted that they would keep Members apprised of the facility audit project observations.

On behalf of the Committee, Chair Ramnauth thanked B. Dowds and J. Harrison for their presentation and requested that the Committee's thanks and support be conveyed back to the AAC.

4.2 DACE Plan Phase 2 & Diversity Conference Update

S. Joseph reported that out of 1 action items within the DACE Plan, 42 have been actioned or completed. A 17 page summary report of accomplishments to date will be circulated. He reviewed the terms of reference and membership of two steering committees:

DACE Phase 2 Steering Committee

- *Shane Joseph*
- *Sarah Moore*
- *Jackie Lumsden*
- *Christian Baudanza-DiTacchio*
- *Cecil Ramnauth*

- *Karli Roopchan*
- *Lencil James*

Diversity Conference Steering Committee

- *Shane Joseph*
- *Cindy Poon*
- *Victoria Schaffer*
- *Amanda Hynes*
- *Jillian Eddy*
- *Stephanie Hoskin*
- *Debra Tiwari*

S. Joseph shared results of the Diversity Conference Survey sent to community groups. He noted that approximately 100 responses were received and the preference for weekday evening vs. weekend was split. The tentative date for the conference is Saturday October 22, 2016 at the Ajax Community Centre.

S. Joseph provided updates relative to several recent meetings and presentations staff took part in, including review of transgender washrooms, equity & inclusion training in the City of Toronto, Municipal Partners Roundtable, as well as several events relating to South Asian Heritage Month. The Committee expressed sensitivity training on the language to use in relation to the transgender population.

4.3 Brainstorming Continuation – Guest Presenters

As follow-up to the April 27, 2016 Committee discussion, Members took part in brainstorming potential guest speakers and discussion topics to invite to the Committee that complement the areas of interest identified for focus. Suggestions included:

- Imam from Islamic Society
- Casey Malvern, Mental Health Advocate
- Homelessness/Poverty
- Sankat Mochan Hanuman Mandir
- Durham District School Board - bullying/discrimination
- LGBTQ community (PFLAG)
- MP Mark Holland / Minister of Citizenship & Immigration
- First Nations Community
- Municipal Government 101

When inviting presenters, structured format as to questions on how the Town of Ajax could support the presenter/organization will be framed. Staff agreed to review the suggestions and incorporate into the agenda forecast.

5. Correspondence

None.

6. Update from Council

As an update to the April 27, 2016 meeting discussion relative to the Ajax hospital, Regional Councillor Jordan informed the Committee that the Minister of Health and Long Term Care had decided to separate the Ajax site from the Rouge Valley Health System. The site will now become part of a Durham Health Corporation.

Councillor Jordan provided an update on the Duffins Creek Water Pollution Control Plant matter. She informed the Committee that the Minister of Environment has ordered the Regions of York and Durham to prepare a Phosphorus Reduction Action Plan (PRAP) over the next nine months for the Duffins Creek Water Pollution Control Plant (WPCP). She provided a review of Dr. Auer's recent presentation to the General Government Committee.

Councillor Jordan shared details relative to the Town's receipt of a federal government grant for a monument to be installed at Pat Bayly Square recognizing contributions of women war workers.

3. Approval of Minutes

Moved By: D. Tiwari
Seconded By: S. Ahmad

That the April 27, 2016 Meeting Minutes of the Diversity & Community Engagement Advisory Committee be approved.

CARRIED

7. Standing Items

7.1 Work Plan

Discussion of this item was covered during Item 4.4.

8. New/Other Business

D. Tiwari extended an invitation for Members to attend the Sankat Mochan Hanuman Mandir on Sunday May 29, 2016 where special guest Durham Regional Police Chief Paul Martin will be in attendance.

S. Ahmad informed the committee that another family of refugees from Syria will be coming to Durham Region in the near future. She noted that donation items are being sought and agreed to forward a list of needs via email in case anyone is interested in donating.

9. Adjournment

Moved By: L. Harrison
Seconded By: M. Neckles

That the May 25, 2016 Meeting of the Diversity & Community Engagement Advisory Committee be adjourned. (7:35 p.m.)

CARRIED

DRAFT

DIVERSITY AND COMMUNITY ENGAGEMENT ADVISORY COMMITTEE - DRAFT
2014-2018 WORK PLAN

PROJECT ITEM		OBJECTIVES & SUMMARY	LEAD	TIMELINE	STATUS / NOTES
1.	Review of annual partnership events hosted by Recreation and Culture	<ul style="list-style-type: none"> To provide information about ongoing annual events hosted by the Town, Community/Sports & Culture Groups 	Shane Joseph	Ongoing	
2.	Present and review DACE Plan Implementation – Phase 2	<ul style="list-style-type: none"> Review what has been done to date Brainstorm consultation and communication / engagement for development of phase 2 Review and update the Diversity Policy Develop action plan and measurable 	Shane Joseph Christie McLardie DACE AdCom	Ongoing Start: January 2016	
3.	Volunteer Recognition Awards	<ul style="list-style-type: none"> Select 2 committee representatives to sit on the Award Selection Panel (March 16, 2016) 	Laura Tegelberg	January 2016	
4.	Revise the Council Recognition, Proclamation and Flag Raising Policies	<ul style="list-style-type: none"> Review and propose changes to those events recognized by the Town/Council (ex. faith-based activities) 	Shane Joseph	February/March 2016	
5.	Healthy Kids Community Challenge	<ul style="list-style-type: none"> Advise on implementation of strategy to engage children/youth in healthy improvements to lifestyle 	Kevin Smith	February/March 2016	
6.	Multi-year Accessibility Plan Update	<ul style="list-style-type: none"> Review accomplishments to date and forecasted projects 	Sarah Moore Accessibility AdCom	Annual March/April 2016	

DIVERSITY AND COMMUNITY ENGAGEMENT ADVISORY COMMITTEE - DRAFT
2014-2018 WORK PLAN

7.	Explore Ajax Newcomer Bus Tour	<ul style="list-style-type: none"> Review and advise on route and content 	Shane Joseph	Twice Annually Spring & Fall	
8.	IMPACT Ajax Fund	<ul style="list-style-type: none"> Review update funding and programs 	Cayla S. Da Silva	Annual April/May 2016	
9.	National Access Awareness Week	<ul style="list-style-type: none"> Review and seek input on recognition events 	Sarah Moore Accessibility AdCom	Annual April 2016	
10.	Seniors Strategy Update	<ul style="list-style-type: none"> Solicit feedback on the consultation process and findings 	Robert Prochilo	May/September 2016	
11.	Partnership Policy	<ul style="list-style-type: none"> Review and provide feedback on the revised policy for provision of Town supports to external bodies 	Cayla da Silva	September 2016	
12.	Self Disclosure Form (Taleo Recruitment Software)	<ul style="list-style-type: none"> To educate the Committee on the new recruitment software 	Jackie Lumsden	Spring 2016?	
13.	Strong Neighbourhood Strategy	<ul style="list-style-type: none"> To provide ongoing consultation and updates 	Cayla S. Da Silva	Ongoing Annual Update	
14.	Diversity Conference	<ul style="list-style-type: none"> Participate in the planning and coordination of first Ajax diversity conference to bring groups, associations and interested parties together to discuss diversity issues 	Shane Joseph	October 2016	
15.	Designate a prominent space as a Centre for Understanding (DACE Plan Phase 2)	<ul style="list-style-type: none"> To provide ongoing updates on the progress of Pat Bayly Square 	Shane Joseph Tracey Vaughan	Ongoing	

DIVERSITY AND COMMUNITY ENGAGEMENT ADVISORY COMMITTEE - DRAFT
2014-2018 WORK PLAN

16.	Age-Friendly Community	<ul style="list-style-type: none"> • WHO strategy to respect elders in our community (designation) 	Robbie Prochilo	2017-2018	
17.	Community Action Plan	<ul style="list-style-type: none"> • Provide feedback on achievements to date and suggestions for future initiatives 	Christie McLardie	Annual ??	
18.	Social Media Engagement	<ul style="list-style-type: none"> • Discuss methodology and use of social media as engagement tool for the Town 	Christie McLardie Matthew Norton	??	
19.	New Town of Ajax Website Development	<ul style="list-style-type: none"> • Participate in design consultation for the new website 	Christie McLardie Matthew Norton	2017?	
20.	Fair Representation	<ul style="list-style-type: none"> • Review and seek feedback on engagement and communications of the Fair Representation matter • Provide regular updates 	Christie McLardie Colleen Jordan	Ongoing	
21.	2018 Municipal Election	<ul style="list-style-type: none"> • Provide insight and advise on engagement initiatives relative to voting 	Sarah Moore *Deputy Clerk*	2017/2018	
22.		<ul style="list-style-type: none"> • 			
23.		<ul style="list-style-type: none"> • 			
24.		<ul style="list-style-type: none"> • 			

DIVERSITY AND COMMUNITY ENGAGEMENT ADVISORY COMMITTEE - DRAFT
2014-2018 WORK PLAN

COMPLETED ITEMS					
	PROJECT ITEM	OBJECTIVES & SUMMARY	LEAD	TIMELINE	STATUS / NOTES
	Advisory Committee - Orientation session - Chairs workshop / meet and greet	<ul style="list-style-type: none"> To familiarize new DACE members with purpose, mandate, etc. 	S. Moore	February 18, 2015	Complete
	Review of the Durham Immigration Portal	<ul style="list-style-type: none"> To familiarize the committee with the web portal and the work of the LDIPC 	D. Forget	April 22, 2015	Complete
	Review of the New Resident Guide	<ul style="list-style-type: none"> To provide an overview of the new Guide, its purpose and contents 	D. Forget	April 22, 2015	Complete
	Pan Am Initiative	<ul style="list-style-type: none"> Updates to the Committee about Pan Am events 	Tracey Vaughan	May 2015	Complete
	Positive Space	<ul style="list-style-type: none"> Staff training, build collection for appropriate clientele 	Cindy Poon	November 2015	Complete
	Library as an Inclusive Place - Toy Library	<ul style="list-style-type: none"> Purchase of toys (safe and educational) for individualized needs patrons 	Cindy Poon	September 2015	Complete
	Outreach to Faith Groups	<ul style="list-style-type: none"> Promote library services and collections and explore potential opportunities for partnerships 	Cindy Poon	October 2015	Complete

DIVERSITY AND COMMUNITY ENGAGEMENT ADVISORY COMMITTEE - DRAFT
2014-2018 WORK PLAN

	Outcome Evaluation	<ul style="list-style-type: none"> Seek feedback from community members and agencies about library's programs and services 	Cindy Poon	November 2015	Complete
	Continue to utilize differing communication vehicles to reach diverse groups	<ul style="list-style-type: none"> Includes engagement in civic opportunities 	Christie McLardie	September 2015	Update provided

January 18, 2016