



Regular Council Meeting Agenda

April 1, 2019, 6:00 pm
Essex Civic Centre
360 Fairview Avenue West
Essex, Ontario

Accessible formats or communication supports are available upon request. Please contact the Clerk's Office at clerks@essex.ca or 519-776-7336 extension 1100 or 1101.

1. **Call to Order**
2. **Closed Meeting Report**
3. **Declarations of Conflict of Interest**
4. **Adoption of Published Agenda**

4.1 Regular Council Meeting Agenda for April 1, 2019

Moved by
Seconded by

That the published agenda for the April 1, 2019 Regular Council Meeting, be adopted as presented / amended.

5. Adoption of Minutes

5.1 Regular Council Meeting Minutes for March 18, 2019

Moved by
Seconded by

That the minutes of the Regular Council Meeting held March 18, 2019, be adopted as circulated.

5.2 Special Council Meeting Minutes for March 12, 2019

Moved by
Seconded by

That the minutes of the Special Council Meeting held March 12, 2019 for Council to conduct a walking tour of the downtown Essex Centre District, be adopted as circulated.

5.3 Special Council Meeting Minutes for March 11, 2019

That the minutes of the Special Council Meeting held March 11, 2019, for Council to conduct a walking tour of the downtown Harrow Centre District, be adopted as circulated.

6. **Public Presentations**
7. **Unfinished Business**

8. Reports from Administration

8.1 Community Services Report 2019-10

RE: Significant Event Status - 27th Annual Colchester Walleye Derby - Saturday, June 8, 2019

Moved by

Seconded by

That Community Services Report 2019-10, entitled "Significant Event Status - 27th Annual Colchester Walleye Derby - Saturday, June 8, 2019", prepared and submitted by Doug Sweet, Director of Community Services, dated April 1, 2019, be received; and

That the 27th Annual Colchester Walleye Derby be approved for Significant Event Status for the purposes of applying for their Special Occasion Permit (SOP) for their event on Saturday, June 8, 2019.

8.2 Community Services Report 2019-11

RE: Significant Event Status - 32nd Essex Fun Fest - July 4,5,6 and 7, 2019

Moved by

Seconded by

That Community Services Report 2019-11, entitled "Significant Event Status - 32nd Essex Fun Fest - July 4,5,6, and 7, 2019", prepared and submitted by Doug Sweet, Director of Community Services, dated April 1, 2019, be received; and

That the 32nd Essex Fun Fest be approved for Significant Event Status for the purpose of applying for their Special Occasion Permit (SOP) for their event on July 4,5,6, and 7, 2019.

8.3 Community Services Report 2019-12

RE: Significant Event Status - McGregor Music Festival

Moved by

Seconded by

That Community Services Report 2019-12, entitled "Significant Event Status - McGregor Music Festival - Sunday, June 9, 2019", be received; and

That the McGregor Music Festival be approved for Significant Event Status for the purpose of applying for their Special Occasion Permit (SOP) for their event on Sunday, June 9, 2019.

8.4 Community Services Report 2019-13

RE: Essex Centre Sports Complex Parking Lot - Phase 3 Engineering

Moved by

Seconded by

That Community Services Report 2019-13, entitled "Essex Centre Sports Complex Parking Lot - Phase 3 Engineering", prepared and submitted by Doug Sweet, Director of Community Services, dated April 1, 2019, be received; and

That Council appoints the engineering firm of Haddad, Morgan and Associates Ltd. to provide engineering services for Phase 3 of the Replacement of the Essex Centre Sports Complex Parking Lot in accordance with the completed request under Section 22.02 (b) of the Procurement By-Law (Appendix A).

8.5 Planning Report 2019-05

RE: Canadian Tire Corporation Site Plan Control Application

- By-Law 1781
Being a by-law to enter into a Site Plan Control Agreement between The Corporation of the Town of Essex and Canadian Tire Properties Incorporated

Moved by

Seconded by

That Planning Report 2019-05, entitled "Canadian Tire Corporation Site Plan Control Application Essex Centre", prepared by Jeff Watson, Policy Planner and submitted by Chris Nepszy, CAO, Director, Infrastructure and Development, dated April 1, 2019, be received; and

That Council approves the rezoning of lands to permit the construction of a drive-through restaurant on the Canadian Tire property at 300 Maidstone Avenue West; and

That By-Law 1781, being a by-law to enter into a Site Plan Control Agreement between The Corporation of the Town of Essex and Canadian Tire Properties Incorporated, be read a first, a second and a third time and finally passed on April 1, 2019.

8.6 Planning Report 2019-15

RE: Townsview Estates Partial Release of Securities, Dillon Consulting, Agents, Essex Centre

Moved by

Seconded by

That Planning Report 2019-15, entitled "Townsview Estates Partial Release of Securities, Dillon Consulting Agents (Essex Centre)", prepared by Jeff Watson, Policy Planner and submitted by Chris Nepszy, CAO, Director, Infrastructure and Development, dated April 1, 2019, be received; and

That Council authorizes the partial release of securities for the Townsview Subdivision, Dillon Consulting, Agents, in the sum of \$15,816.33.

9. Reports from Youth Members

10. County Council Update

11. Correspondence

11.1 Correspondence to be received

That the correspondence listed in Agenda Item 11.1 be received and, where indicated, to further share such information with the community using suitable methods of communication.

11.1.1 AMO Communications (Association of Municipalities of Ontario)

RE: Federal Budget Commits to One-time Doubling of Gas Tax Funds

11.1.2 Ministry of Municipal Affairs and Housing

Correspondence from Steve Clark, Minister of Municipal Affairs, dated March 20, 2019 advising of a one-time payment in the 2018-2019 fiscal

year to support small and rural municipalities' efforts to become more efficient and reduce expenditure growth in the longer term.

11.1.3 OMAFRA (Ontario Ministry of Agriculture, Food and Rural Affairs)

RE: Free Interactive Community Economic Development Workshops
Essex Centre Sports Complex - April 30, 2019 at 1:00 - 4:00 PM

11.1.4 Richard and Judy Wirch

RE: Upgrading gravel roads to hard surface - Old Malden Road

Correspondence from Richard and Judy Wirch, dated March 6, 2019, requesting that Essex Council consider upgrading Old Malden Road to a hard surface and that it be a priority for completion in 2020.

11.1.5 2018 Annual Drinking Water Reports

- **Union Water Supply System**

Annual Performance Report, Essex Distribution System

- **Ontario Clean Water Agency**

Annual Summary Report, Harrow-Colchester South Water Treatment Plant

11.2 Correspondence to be considered for receipt and support

11.2.1 City of Quinte West Resolution

RE: Promoting the use of municipal water in effort to reduce bottled water usage

Moved by

Seconded by

That correspondence from the City of Quinte West, dated March 8, 2019 asking Essex Council to consider their initiative and encourage limited use of bottled water and promote the use of municipal drinking water in our municipality; be (received/received and supported).

11.2.2 Municipality of Leamington

RE: Long-Distance Scheduled Intercommunity Transit Initiative - Request for Support

- Correspondence from the Town of Essex, dated February 23, 2018 supporting Leamington's Long-Distance Scheduled Intercommunity Project
- Email updating Council on the status of the Leamington-Kingsville-Essex-Windsor transit route, and request for letter of support to be sent to the Ontario Highway Transit Board (OHTB) for Transit Windsor to provide the transit service

Moved by

Seconded by

That correspondence from the Municipality of Leamington, dated March 26, 2019, updating Council on the status of the Leamington-Kingsville-Essex, Windsor transit route and that their request for a letter of support to be sent to the Ontario Highway Transit Board (OHTB) for Transit Windsor

to provide the transit service, be (received/received and supported); and

That a letter of support be sent to the Ontario Highway Transit Board (OHTB) to grant a licence to Transit Windsor to operate in our communities.

12. Committee Meeting Minutes

Moved by

Seconded by

That the minutes listed in Agenda Item 12, together with any recommendations noted therein, be received, approved and adopted as circulated.

12.1 Essex Centre B.I.A. - January 8, 2019

12.2 Essex Fun Fest - February 21, 2019

12.3 Committee of Adjustment - March 19, 2019

13. Financial

14. New Business

15. Notices of Motion

15.1 The following Notices of Motions were presented at the March 18, 2019 Regular Council Meeting and are being brought forward for consideration this evening:

15.1.1 Councillor Garon

RE: Sign By-Law Revision

Moved by Councillor Garon

Seconded by

That the Town's Sign By-Law 1350 be amended to require commercial property owners to remove or conceal business branding signs, windows and doors within a reasonable period of time following the closure of a business.

15.1.2 Mayor Snively

RE: Colchester Commercial Rezoning

Moved by Mayor Snively

Seconded by

That Administration prepare a report outlining processes and steps in a detailed plan to move forward with rezoning Colchester Centre from residential to commercial.

16. Reports and Announcements from Council Members

17. By-Laws

17.1 By-Laws that require a third and final reading

17.1.1 By-Law 1796

Being a by-law to amend By-Law 1037, The Comprehensive Zoning By-Law for the Town of Essex

(Harrow Junior School Rezoning Application)

Moved by

Seconded by

That By-Law 1796 being a by-law to amend By-Law 1037 The Comprehensive Zoning By-Law for the Town of Essex, be read a third time and finally adopted on April 1, 2019.

17.1.2 By-Law 1798

Being a by-law to confirm the proceedings of the March 18, 2019 Regular Meeting of the Council of The Corporation of the Town of Essex

Moved by

Seconded by

That By-Law 1798 being a by-law to confirm the proceedings of the March 18, 2019 Regular Meeting of the Council of The Corporation of the Town of Essex, be read a third time, and finally adopted on April 1, 2019.

17.2 By-Laws that require a first, second, third and final reading

17.2.1 By-Law 1794

Being a by-law to adopt the 2019 Operating and Capital Budget Estimates

Moved by

Seconded by

That By-Law 1794 being a by-law to adopt the 2019 Operating and Capital Budget Estimates, be read a first, a second and a third time and finally passed on April 1, 2019.

17.3 By-Laws that require a first and second reading

17.3.1 By-Law 1800

Being a by-law to confirm the proceedings of the April 1, 2019, Regular Meeting of the Council of The Corporation of the Town of Essex

Moved by

Seconded by

That By-Law 1800 being a by-law to confirm the proceedings of the April 1, 2019, Regular Meeting of the Council of The Corporation of the Town of Essex, be read a first and a second time and provisionally adopted on April 1, 2019.

18. Adjournment

Moved by

Seconded by

That the meeting be adjourned at [TIME].

19. Future Meetings

19.1 Tuesday, April 2, 2019 - 5:00 - 6:00 PM - Special Council Meeting

Zoning By-Law Amendment (263 Talbot Street North - Essex Motel)

Location: Essex Municipal Building, Large Meeting Room, 33 Talbot Street South,

Essex

19.2 Monday, April 8, 2019 - 5:00 - 7:00 PM - Special Council Meeting

Accommodation Review

Location: Essex Municipal Building, 33 Talbot Street South, Essex

19.3 Monday, April 15, 2019 - 5:00 - 6:00 PM - Special Council Meeting

Zoning By-Law Amendment (Rizzo Nicola)

Location: County of Essex, Committee Room C., 360 Fairview Avenue West, Essex

19.4 Monday, April 15, 2019 - 6:00 - 9:00 PM - Regular Council Meeting

Location: County of Essex Council Chambers, 360 Fairview Ave. West, Essex