FINANCE & ADMINISTRATION COMMITTEE
MEETING MINUTES

Monday, June 15, 2015  4:15 pm
Committee Room

Present:  N. Mann, Chair, C. Martin, Member, S. Reinhardt, Member, D. Marchisella, Mayor & Ex Officio

Resources:  D. Halcrow, Secretary, S. McGhee, Director of Operations, L. Cyr, Deputy Mayor, T. VanRoon, Councillor, C. Nykyforak, Councillor

Others Present:  Public (3)

1.  ROLL CALL
The meeting was called to order by the Chair at 4:15p.m.

2.  DECLARATION OF CONFLICT OF INTEREST
None

3.  MINUTES OF THE PREVIOUS MEETINGS
3.1.  April 20, 2015
Res#:  2015-25
Moved By:  S. Reinhardt
Seconded By:  C. Martin
That the minutes of the April 20, 2015 meeting of the Finance and Administration Committee be adopted.
Carried

4.  CORRESPONDENCE
4.1.  Request from Renaissance Seniors Centre
dated May 15, 2015
Additional information was distributed to Committee members prior to the meeting.
Res#:  2015-26
Moved By:  S. Reinhardt
Seconded By:  C. Martin
That all correspondence from the Renaissance Seniors Centre be received.
Carried
5. PUBLIC PRESENTATIONS
None

6. UNFINISHED BUSINESS
None

7. NEW BUSINESS

7.1. Requests for Contributions Received from Non-profit, Charitable & Sports Organizations.
For discussion
Staff was asked to research other Municipal policies that address donation requests.

7.2. 2015 Optional Tax Tools
Report of the Director of Finance, dated June 1, 2015.

Res#: 2015-27
Moved By: S. Reinhardt
Seconded By: D. Marchisella
That Report SR FIN 2015-16 of the Director of Finance dated June 1, 2015 be received;
And That the appropriate by-law be prepared for Council consideration.
Carried

7.3. Memo re: Public Access to the Cheque Write & Disbursement Report
Referred from the Ad Hoc Procedure By-Law Review Committee.
The Committee requested that the Mayor's Office be provided with a list of payments
over $20,000.00

Res#: 2015-28
Moved By: S. Reinhardt
Seconded By: D. Marchisella
That the May 21 - June 4, 2015 disbursement report be received.
Carried

7.4. SR FIN 2015-15, Variance Report - OPERATING
as at May 31, 2015

Res#: 2015-29
Moved By: D. Marchisella
Seconded By: C. Martin
That Staff Report FIN 2015-15, Operating Budget Variance Report as at May 31, 2015,
dated June 9, 2015 of the Director of Finance be received.
Carried
7.5. **SR FIN 2015-14, Variance Report - CAPITAL**  
as at May 31, 2015  
**Res#: 2015-30**  
Moved By: S. Reinhardt  
Seconded By: C. Martin  
That Staff Report FIN 2015-14, Capital Budget Variance Report as at May 31, 2015, 2015, dated June 9, 2015 of the Director of Finance be received.  
**Carried**

7.6. **VISA Statements**  
**Res#: 2015-31**  
Moved By: S. Reinhardt  
Seconded By: D. Marchisella  
That the VISA statements be received.  
**Carried**

8. **ADDENDUM**  
None

9. **CLOSED SESSION**  
None

10. **SCHEDULING OF NEXT MEETING**  
The next scheduled Finance & Administration meeting is Monday, July 20th, 2015 at 4:15pm.

11. **ADJOURNMENT**  
**Res#: 2015-32**  
Moved By: S. Reinhardt  
Seconded By: D. Marchisella  
That the meeting be adjourned at the hour of 5:00 p.m.  
**Carried**