



## **Stratford City Council Regular Council Open Session MINUTES**

Meeting #: 4588th  
Date: Monday, July 22, 2019  
Time: 6:05 P.M.  
Location: Council Chamber, City Hall

Council Present: \*Mayor Mathieson - Chair Presiding, Councillor Beatty, Councillor Bunting, Councillor Burbach, Councillor Gaffney, Councillor Henderson, Councillor Ingram, Councillor Ritsma, Councillor Sebben, Councillor Vassilakos

Regrets: Councillor Clifford

Staff Present: Rob Horne - Chief Administrative Officer, Joan Thomson - City Clerk, David St. Louis - Director of Community Services, Ed Dujlovic - Director of Infrastructure and Development Services, Michael Humble - Director of Corporate Services, Kim McElroy - Director of Social Services, Jacqueline Mockler - Director of Human Resources, John Paradis - Fire Chief, Jeff Leunissen - Manager of Development Services, Tatiana Dafoe - Deputy Clerk, Mike Beitz - Corporate Communications Lead, Mike Mousley - Transit Manager, Quin Malott - Cemetery/Parks & Forestry Manager, Brad Hernden - Manager of Recreation and Marketing, Eden Grodzinski - Housing Manager, Barb Hobson - Manager of Early Years and Child Care

Also Present: Members of the Public and Media

**1. Call to Order:**

Mayor Mathieson, Chair presiding, called the Council meeting to order.

Councillor Clifford provided regrets for this meeting.

Singing of O Canada

Moment of Silent Reflection

Mayor Mathieson, on behalf of the City, extended thanks to Chief Administrative Officer, Rob Horne, who is retiring at the end of July, 2019. Chief Administrative Officer, Rob Horne, expressed thanks to Council, staff and the broader community.

\*Mayor Mathieson departed the meeting at 6:07 p.m.

Deputy Mayor Ritsma assumed the position of Chair presiding.

**2. Declarations of Pecuniary Interest and the General Nature Thereof:**

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and to otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

A declaration of pecuniary interest was not made by a member at the July 22, 2019 Regular Council meeting.

**3. Adoption of the Minutes:**

R2019-319

**Motion by** Councillor Bunting

**Seconded By** Councillor Ingram

**THAT the Minutes of the Regular Meeting of Council of The Corporation of the City of Stratford dated July 15, 2019 be adopted as printed.**

**Carried**

**4. Adoption of the Addenda to the Agenda:**

R2019-320

**Motion by** Councillor Beatty

**Seconded By** Councillor Henderson

**THAT the Addenda #1 and #2 to the Regular Agenda of Council and Standing Committees dated July 22, 2019, be added to the Agenda to include Items 5.3, 8.2, 11.6 and 11.7 and to amend Item 11.2.**

**Carried**

**5. Report of the Committee of the Whole In-Camera Session:**

**5.1 From the July 15, 2019 Session under the Municipal Act, 2001, as amended:**

Appointments to Ad-Hoc Transit Committee:

- Personal matters about an identifiable individual(s) including municipal employees or local board employees (section 239.(2)(b));

R2019-321

**Motion by** Councillor Sebben

**Seconded By** Councillor Vassilakos

**THAT Gary Goulding, Alan Wakelin, Iain Begg, Ingrid Bell and Ellen Hurley be appointed as citizen representatives to the Ad-Hoc Transit Committee for two year terms to November 30, 2021 or until successors are appointed.**

**Carried**

**5.2 At the July 22, 2019 Session under the Municipal Act, 2001, as amended, matters concerning the following items were considered:**

- Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2)(f)) and Litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board (section 239.(2)(e));
- Security of municipal property of the municipality or local board (section 239.(2)(a)) and, Proposed or pending acquisition or disposal of land by the municipality or local board (section

239.(2)(c)) (includes municipal property leased for more than 21 years);

- Proposed or pending acquisition or disposal of land by the municipality or local board (section 239.(2)(c)) (includes municipal property leased for more than 21 years;
- Personal matters about an identifiable individual(s) including municipal employees or local board employees) (section 239.(2)(b);
- Proposed or pending acquisition or disposal of land by the municipality or local board (section 239.(2)(c)) (includes municipal property leased for more than 21 years;
- Labour relations or employee negotiations (section 239.(2)(d)).

At the In-camera Session, direction was given on all items.

### **5.3 ADDED - Council Representative Appointments to Ad-Hoc Transit Committee**

[Personal matters about an identifiable individual(s) including municipal employees or local board employees (section 239.(2)(b))]

R2019-322

**Motion by** Councillor Gaffney

**Seconded By** Councillor Burbach

**THAT Councillor Beatty and Councillor Henderson be appointed as Council representatives to the Ad-Hoc Transit Committee for two-year terms to November 30, 2021 or until successors are appointed.**

**Carried**

## **6. Hearings of Deputations and Presentations:**

### **6.1 Presentation to Lori McLellan**

Deputy Mayor Ritsma congratulated Ms. McLellan, and presented her with a certificate, in recognition of her achievement of obtaining the highest grade in the Province on her Municipal Accounting and Finance exams.

**6.2 Public Meeting under the Planning Act - Zone Change Application  
Z08-19, 58 Griffith Road West (COU19-066)**

R2019-323

**Motion by** Councillor Sebben

**Seconded By** Councillor Vassilakos

**THAT the Council meeting adjourn to a Public Meeting under the Planning Act to hear Zone Change Application Z08-19 for 58 Griffith Road West, to reconvene at the conclusion of the Public Meeting.**

**Carried**

\*The Regular Council meeting adjourned to a Public meeting at 6:14 p.m., and reconvened at 6:33 p.m.

**7. Orders of the Day:**

**7.1 Proclamation - Trigeminal Neuralgia**

R2019-324

**Motion by** Councillor Vassilakos

**Seconded By** Councillor Bunting

**THAT City Council hereby proclaims October 7, 2019 as "International Trigeminal Neuralgia Day" in the City of Stratford to bring awareness to those who suffer from Trigeminal Neuralgia.**

**Carried**

**7.2 Resolution - Temporary Extension of a Liquor Sales Licence**

Members were advised Jobsite Brewing Co. is holding an anniversary party on Saturday, August 17, 2019 from 10 am to 8 pm on their property at 45 Cambria Street. The organizer has applied for an extension of Jobsite Brewing Co's liquor licence for a beer garden.

The Planning Department, the Health Unit and Stratford Police provided no objections or concerns. The Building Department requested that a portion of the property be boarded off due to uneven conditions as a result of demolition.

R2019-325

**Motion by** Councillor Burbach

**Seconded By** Councillor Ingram

**THAT City Council has no objections to the proposed extended licensed area for a beer garden at Jobsite Brewing Co's anniversary party to be held August 17, 2019 at 45 Cambria Street, Stratford, provided that the area adjacent to a recently demolished section be boarded off from public entry due to uneven conditions.**

**Carried**

**7.3 Acceptance of Proposal - Crossing Guard Services [RFP-2019-25] (COU19-065)**

R2019-326

**Motion by** Councillor Gaffney

**Seconded By** Councillor Burbach

**THAT the request for proposal [RFP-2019-25] for crossing guard services in the City of Stratford be awarded to Commissionaires Great Lakes until June 2022, with an option to renew for additional two one-year terms until June 2024;**

**THAT the Director of Corporate Services be authorized to accept the renewal for an additional two one-year terms for 2023 and 2024 if satisfied with the provision of crossing guard services;**

**AND THAT the Mayor and Clerk, or their respective designates, be authorized to execute all necessary contract agreements.**

**Carried**

**7.4 Resolution - Special Occasion Permit**

Members were advised the Hub Pub and Patio is hosting their third annual Strat Beer Fest on Saturday, August 24, 2019 from 2:00 p.m. to 8:00 p.m. at 207 St. Patrick Street and the organizer has applied for a special occasion permit liquor licence.

The Fire Department and Health Unit have no concerns if food truck information is provided as per their requirements.

The Building Department requires the following to be obtained no later than 10 business days prior to the event:

Tent permit

Stage permit

Close out an open demolition permit for the site

R2019-327

**Motion by** Councillor Sebben

**Seconded By** Councillor Burbach

**THAT City Council does not express concern with the issuance of a special occasion permit for the Strat Beer Fest to be held August 24, 2019 at 207 St. Patrick Street, subject to the necessary tent and stage permits being obtained from the City's Building Department and the demolition permit for the site being closed out and that all approvals are obtained from the Stratford Fire Department and the Perth District Health Unit.**

**Carried**

**8. Business for Which Previous Notice Has Been Given:**

**8.1 Declaration of 65 Home Street as Surplus and Disposition of Municipal Property**

Notice of Intent to Declare Surplus and to Dispose of 65 Home Street was given in accordance with Policy P.3.1. on July 6, 2019 in the Town Crier.

R2019-328

**Motion by** Councillor Henderson

**Seconded By** Councillor Vassilakos

**THAT City Council hereby declares Part Lot 32, Plan 36 and South Part Lot 33, Plan 36 PIN 53112-0116 (LT), being a 0.09 acre parcel of vacant city-owned land known municipally as 65 Home Street, to be surplus to the needs of The Corporation of the City of Stratford;**

**AND THAT the method of disposal of the surplus land be by direct sale to an abutting property owner with a condition of the sale that the land is to be purchased in its entirety and in the same name that is on title.**

**Carried**

**8.2 ADDED - Disposal of 65 Home Street**

[Proposed or pending acquisition or disposal of land by the municipality or local board (section 239.(2)(c)) (includes municipal property leased for more than 21 years)]

R2019-329

**Motion by** Councillor Gaffney

**Seconded By** Councillor Bunting

**THAT the agreement of purchase and sale with Carol Vida Eckenswiller for 65 Home Street be accepted and the Mayor and Clerk be authorized to execute the said agreement.**

**Carried**

**9. Reports of the Standing Committees:**

**9.1 Report of the Finance and Labour Relations Committee:**

R2019-330

**Motion by** Councillor Gaffney

**Seconded By** Councillor Burbach

**THAT the Report of the Finance and Labour Relations Committee dated July 22, 2019, be adopted as printed.**

**Carried**

**9.1.1 Management Report - Discussion of Tax Policy (FIN19-021)**

THAT the report of Director of Corporate Services dated 18<sup>th</sup> June 2019 regarding tax policy considerations be received for information.

**9.1.2 Management Report - Investing in Canada Infrastructure Program (FIN19-022)**

THAT the report of Director of Corporate Services dated 18th June 2019 regarding the Investing in Canada Infrastructure Program be received for information;

THAT Council approve capital budget amendments in the amount of \$6,390,000 as listed in Attachment 1 to Report FIN19-022 with all projects conditional on receiving successful grant approval from Investing in Canada Infrastructure Program for each individual application;

AND THAT the Mayor and Clerk be authorized to sign the funding agreements necessary related to the Investing in Canada Infrastructure Program as outlined in Report FIN19-022.



## **9.2 Report of the Infrastructure, Transportation and Safety Committee**

R2019-331

**Motion by** Councillor Vassilakos

**Seconded By** Councillor Burbach

**THAT the Report of the Infrastructure, Transportation and Safety Committee dated July 22, 2019 be adopted as printed.**

**Carried**

### **9.2.1 Stratford Landfill Public Input Invited June 2019 (ITS19-044)**

THAT Council consider the comments received;

AND THAT the report on the Stratford Landfill Public Input June 2019 be received for information.

### **9.2.2 The Promotion of Municipal Tap Water - Action Plan 2019 (ITS19-045)**

THAT Council approve the Action Plan for the Promotion of Municipal Tap Water.

### **9.2.3 Stratford Northwestern Secondary School – Traffic Review for 2019-2020 Transition Year (ITS19-046)**

THAT Council approve a budget of up to \$18,000 for the installation of a Level 2 Type C pedestrian crossover on Forman Avenue just north of Oakdale Avenue;

THAT Council approve a budget of up to \$6,000 for a public awareness campaign for pedestrian crossovers;

THAT the Traffic and Parking By-law No. 159-2008, Schedule 14 – Higher and Lower Speed Limits be amended

By Adding:

Street	Between	Between	Maximum Limit
Matilda Street	Oakdale Avenue	Short Street	40 km/hr

Short Street	Matilda Street	Forman Avenue	40 km/hr
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AND THAT the Traffic and Parking By-law No. 159-2008, Schedule 11 – Through Highways be amended

By Adding:

Street	Between
Matilda Street	From south side of Short Street to the north side of Oakdale Avenue
Matilda Street	From the south side of Oakdale Avenue to the north side Huron Street

By Deleting:

Street	Between
Matilda Street	From the south side of Short Street to the north side of Huron Street

**9.2.4 Request for Exemption from Noise Control By-law 113-79 for the Stratford Summer Music's Silent Screening of "The Phantom of the Opera" with Live Orchestra Accompaniment Event (ITS19-043)**

THAT approval be given to the request from the organizers of the Silent Screening of "The Phantom of the Opera" with Live Orchestra Accompaniment for exemptions from Noise Control By-law 113-79 in a commercial zone to permit the loading and unloading provision [Schedule 2 clause 4] from 11:00 p.m. to 11:30 p.m. and from the unreasonable noise provision [Schedule 1 clause 8] for the duration of the event at Market Square from 9:00 p.m. to 11:00 p.m. on Saturday, August 17, 2019.

**10. Notice of Intent:**

None scheduled.

**11. Reading of the By-laws:**

The following By-laws required First and Second Readings and Third and Final Readings and were taken collectively upon unanimous vote of Council present:

R2019-332

**Motion by** Councillor Beatty

**Seconded By** Councillor Sebben

**THAT By-laws 118-2019 to 123-2019 be taken collectively.**

**Carried** unanimously

R2019-333

**Motion by** Councillor Ingram

**Seconded By** Councillor Vassilakos

**THAT By-laws 118-2019 to 123-2019 be read a First and Second Time.**

**Carried** two-thirds support

R2019-334

**Motion by** Councillor Gaffney

**Seconded By** Councillor Bunting

**THAT By-laws 118-2019 to 123-2019 be read a Third Time and Finally Passed.**

**Carried**

**11.1 Amend Traffic and Parking By-law 159-2008-By-law 118-2019**

To amend Schedules 11 and 14 of Traffic and Parking By-law 159-2008, as amended, to reduce speed limits on Matilda Street and Short Street.

**11.2 Appointments to Ad-Hoc Transit Committee-By-law 119-2019**

To amend By-law 178-2018 as amended, to make appointments to the Ad-Hoc Transit Committee.

**11.3 Appointment of Acting Clerk-By-law 120-2019**

To appoint an Acting Clerk of The Corporation of the City of Stratford until the Chief Administrative Officer position has been filled.

**11.4 Acceptance of Proposal for Crossing Guard Services-By-law 121-2019**

To authorize the acceptance of the proposal and the undertaking of the work by Commissionaires Great Lakes for the provision of crossing guard services in the City of Stratford.

**11.6 ADDED - Agreement of Purchase and Sale-By-law 122-2019**

To authorize the execution of an Agreement of Purchase and Sale with Carol Vida Eckenswiller for 65 Home Street.

**11.7 ADDED - Transfer of Conveyance-By-law 123-2019**

To authorize the transfer (conveyance) to Carol Vida Eckenswiller of 65 Home Street.

**12. Consent Agenda: CA-2019-098 to CA-2019-101**

Council did not advise of any items to be considered on the Consent Agenda.

**13. New Business:**

**13.1 Status of Development on Huron Street**

Concern was expressed that the showcase part of the development at 519 Huron Street has not been completed. A request was made for staff to follow-up with the developer on its status. The Manager of Development Services confirmed the showcase development is not completed, that a security is being maintained and that the developer has not pulled the permit for the second building.

The status of the development of the second building was questioned. The Manager advised a phasing of the site plan approval was granted. The last amendment included both buildings but only one permit was pulled.

It was questioned whether there are active discussions on the second building. The Manager advised he is not aware of any active discussions.

R2019-335

**Motion by** Councillor Gaffney

**Seconded By** Councillor Sebben

**THAT the request to follow-up with the developer on the status of the showcase part of the development at 519 Huron Street be referred to Planning and Building Services.**

**Carried**

**14. Adjournment to Standing Committees:**

The next Regular Council meeting is August 12, 2019 at 6:00 p.m. in the Council Chamber, City Hall.

R2019-336

**Motion by** Councillor Henderson

**Seconded By** Councillor Burbach

**THAT the Council meeting adjourn to convene into Standing Committees as follows:**

- **Planning and Heritage Committee [6:20 p.m. or thereafter following the Regular Council meeting];**
- **Infrastructure, Transportation and Safety Committee [6:25 p.m. or thereafter following the Regular Council meeting];**
- **Community Services Committee [6:30 p.m. or thereafter following the Regular Council meeting]; and**
- **Social Services Committee [6:35 p.m. or thereafter following the Regular Council meeting]**

**and to Committee of the Whole if necessary, and to reconvene into Council.**

**Carried**

**15. Council Reconvene:**

**15.1 Declarations of Pecuniary Interest made at Standing Committees**

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

Declarations of Pecuniary Interest made at Standing Committee meetings held on July 22, 2019 with respect to the following Items and re-stated at the reconvene portion of the Council meeting:

Name, Item and General Nature of Pecuniary Interest

A declaration of pecuniary interest was not made by a member at the July 22, 2019 reconvene portion of the Council meeting.

## **15.2 Committee Reports**

### **15.2.1 Infrastructure, Transportation and Safety Committee**

R2019-337

**Motion by** Councillor Vassilakos

**Seconded By** Councillor Burbach

**THAT Item 4.1 of the Infrastructure, Transportation and Safety Committee meeting dated July 22, 2019 be adopted as follows:**

**4.1 Noise By-law Exemption for Re-Support of Existing Brick Façade at the Administration of Justice Building project Q-2018-40 (ITS19-051)**

**THAT an exemption from Noise Control By-law 113-79 be granted to Tops Contracting Services Incorporated for working on Sundays to repair the existing brick Façade at the Administration of Justice Building at 100 St. Patrick Street (project Q-2018-40).**

**Carried**

### **15.3 Reading of the By-laws (reconvene):**

The following By-law required First and Second Readings and Third and Final Readings:

#### **By-law 11.5 Confirmatory By-law 124-2019**

To confirm the proceedings of Council of The Corporation of the City of Stratford at its meeting held on July 22, 2019.

R2019-338

**Motion by** Councillor Henderson

**Seconded By** Councillor Beatty

**THAT By-law 124-2019 be read a First and Second Time.**

**Carried** two-thirds support

R2019-339

**Motion by** Councillor Ingram

**Seconded By** Councillor Vassilakos

**THAT By-law 124-2019 be read a Third Time and Finally Passed.**

**Carried**

#### **15.4 Adjournment of Council Meeting**

R2019-340

**Motion by** Councillor Gaffney

**Seconded By** Councillor Burbach

**THAT the July 22, 2019 Regular Council meeting adjourn.**

**Carried**

Meeting Start Time: 6:05 P.M.

Meeting End Time: 6:46 P.M.

Reconvene Meeting Start Time: 7:49 P.M.

Reconvene Meeting End Time: 7:50 P.M.

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Deputy Mayor – Martin Ritsma

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Clerk - Joan Thomson