CITY OF ELLIOT LAKE



CITY COUNCIL - REGULAR MEETING AGENDA

Monday, April 24, 2017 7:00 pm COUNCIL CHAMBERS

			Pages
1.	CALL	TO ORDER	
2.	ROLI	L CALL	
3.	DEC	LARATIONS OF CONFLICT OF INTEREST	
4.	ADO	PTION OF PREVIOUS MINUTES	
	4.1	April 10, 2017 - Regular.	4
5.	PUBI	LIC PRESENTATIONS	
	5.1	March 28, 2017. Presentation from Alzheimer Society of Sault Ste. Marie and District	13
		re: Blue Umbrella education program that engages businesses, services and the community to promote understanding and awareness and redefine common perceptions of dementia	
		Presenter: Lisa Meschino, Dementia Friends Coordinator	
	5.2	April 19, 2017. Presentation by Elliot Lake Pride Committee	
		re: Northern Pride Week	
		Presenter: William Elliott	
6.	INTR	ODUCTION AND CONSIDERATION OF CORPORATE REPORTS	
	6.1	April 19, 2017. Request to Fly Flag	14
		re: temporary display of the Pride Flag at City Hall and the Civic Centre	
	6.2	April 19, 2017. Report from the City Clerk	
		re: Applications to serve on the Community Liaison Committee and the Elliot Lake Public Library Board	
		As this matter involves personal information about identifiable individuals, it may be discussed in closed session under Section 239.(2)(b) of the	

Municipal Act.

159

Staff attendees in closed session: CAO

7.	PRES	SENTATION OF COMMITTEE REPORTS	
	7.1	April 19, 2017. Report from the Event Support Committee re: Northern Pride Week	16
	7.2	April 19, 2017. Report from the Event Support Committee re: Elliot Lake Art's Retreat	17
	7.3	April 20, 2017. Report from the Economic Development Committee re: Age Friendly Elliot Lake Action Plan and Report	18
	7.4	April 20, 2017. Report from the Finance and Administration Committee re: SR FIN 2016-15, Operating Budget Variance Report as at March 31, 2017	48
	7.5	April 20, 2017. Report from the Finance and Administration Committee re: SR FIN 2016-14, Capital Status Update as at March 31, 2017	101
	7.6	April 20, 2017. Report from the Finance and Administration Committee re: SR FIN 2017-16, Affordable Access Program Update	107
	7.7	April 20, 2017. Report from the Finance and Administration Committee re: SR FIN 2017-11, Taxation Matters	111
	7.8	April 20, 2017. Report from the Finance and Administration Committee re: SR FIN 2017-12, 2016 Year End Results	115
	7.9	April 20, 2017. Report from the Finance and Administration Committee re: SR FIN 2017-13, Reserves and Reserve Funds	119
	7.10	April 20, 2017. Report from the Finance and Administration Committee re: RC 2017-03, Wildcats Report	125
	7.11	April 20, 2017. Report from the Public Services Committee re: Building Condition Assessment and 2017 Facilities Capital Budget	141
	7.12	April 20, 2017. Report from the Public Services Committee re: Navy League facility	147
	7.13	April 20, 2017. Report from the Public Services Committee re: Purchase of articulating Sidewalk tractor	151
	7.14	April 20, 2017. Report from the Public Services Committee re: contract for Pavement marking	155

7.15 April 20, 2017. Report from the Public Services Committee

8.	UNFINISHED BUSINESS		
9.	PETITIONS		
10.	CORF	RESPONDENCE	
11.	NOTIO	CES OF MOTION	
12.	PUBL	IC QUESTION PERIOD	
13.	INTRO	DDUCTION AND CONSIDERATION OF BY-LAWS	
	13.1	By-law No. 17-18	163
		Being a by-law to authorize an agreement with the Royal Bank of Canada for the purpose of adopting one or more Group Savings Plans	
	13.2	By-law No. 17-19	172
		Being a by-law to provide for conditions of employment of non-unionized staff of the City of Elliot Lake	
	13.3	By-law No. 17-20	183
		Being a by-law to authorize the use of Vote-Counting equipment for the 2018 Municipal Election	
14.	COUN	ICIL REPORTS AND ANNOUNCEMENTS	
15.	ADDE	NDUM	
16.	CLOSED SESSION (if applicable)		
17.	ADJOURNMENT		

re: Emergency Procurement of lift station pumps

THE CORPORATION OF THE CITY OF ELLIOT LAKE

Minutes of a regular meeting of the Council of The Corporation of The City of Elliot Lake

Monday, April 10, 2017 7:00 PM COUNCIL CHAMBERS

Present D. Marchisella, Mayor

L. Cyr, Councillor

C. Nykyforak, CouncillorN. Mann, CouncillorT. VanRoon, CouncillorS. Reinhardt, Councillor

Present J. Renaud, Chief Administrative Officer

M. Humble, Director of Corporate Services

S. McGhee, Director of Operations

J. Thomas, Director of Protective Services W. Rowland, Director of Community Services

A. Vlahovich, Economic Development Coordinator

L. Sprague, Councillor Director of Clerks & Planning Services

Regrets C. Martin, Councillor

- 1. CALL TO ORDER
- 2. ROLL CALL
- 3. DECLARATIONS OF CONFLICT OF INTEREST
- 4. ADOPTION OF PREVIOUS MINUTES
 - 4.1 March 27, 2017 Regular.

Res. 103/17

Moved By: C. Nykyforak

Seconded By: L. Cyr

That the following minutes be adopted:

March 27, 2017 - Regular.

Carried

4.2 March 27, 2017 - Special.

Res. 104/17

Moved By: S. Reinhardt Seconded By: T. VanRoon

That the following minutes be adopted:

March 27, 2017 - Special.

Carried

5. PUBLIC PRESENTATIONS

5.1 April 5, 2017. Presentation on a fundraiser for the Leukemia and Lymphoma Society of Canada

re: Leukemia & Lymphoma Society of Canada "Light the Night Walk"

Presenter: Roger Hachey

5.2 April 7, 2017. Letter from Nicole Cook – request for public presentation

re: item 6.2 - Administrative Review of the decision of the Elliot Lake Miners Memorial Selection Committee

Res. 105/17

Moved By: S. Reinhardt Seconded By: T. VanRoon

That the request for public presentation from N. Cook with respect to item 6.2 on the agenda be respectfully declined.

At the request of Councillor Cyr, the following roll call vote was recorded:

In Favour

- S. Reinhardt
- N. Mann
- C. Nykyforak
- T. VanRoon

Not in Favour

- L. Cyr
- D. Marchisella

Carried

6. INTRODUCTION AND CONSIDERATION OF CORPORATE REPORTS

6.1 April 6, 2017. Report from the Director of Infrastructure Services

re: transfer payment agreement for Public Transit Infrastructure funding

Res. 106/17

Moved By: L. Cyr

Seconded By: C. Nykyforak

That Staff Report OPS2017-08 dated April 6, 2017 of the Director of Infrastructure Services be received; and

That Council authorize the Mayor and Clerk to sign the Public Transfer Infrastructure Fund (PTIF) Phase One (Ontario) Transfer Payment Agreement as presented by the Ministry of Transportation.

Carried

6.2 March 2017. Report of the Chief Administrative Officer

re: administrative review of the decision of the Elliot Lake Miners Memorial Selection Committee with respect to the application made on behalf of Mr. Raymond Beaulieu

Res. 107/17

Moved By: C. Nykyforak Seconded By: S. Reinhardt

That the administrative review of the decision of the Elliot Lake Miners Memorial Selection Committee with respect to the application made on behalf of Mr. Raymond Beaulieu be discussed in closed session under section 239 (2)(b) of the Municipal Act as this matter deals with personal information about an identifiable individual.

At the request of Councillor Cyr, the following roll call vote was recorded:

In Favour

- S. Reinhardt
- N. Mann
- C. Nykyforak
- T. VanRoon

Not in Favour

- L. Cyr
- D. Marchisella

6.3 April 6, 2017. Report from the Chief Administrative Officer

re: management remuneration

As this matter deals with labour relations or employee negotiations, it may be discussed in closed session under Section 239.(2)(d) of the Municipal Act.

Staff Attendees in closed session: CAO and Executive Management Team

Res. 108/17

Moved By: T. VanRoon Seconded By: N. Mann

That the Report of the Chief Administrative Officer concerning management remuneration be discussed in closed session under Section 239.(2)(d) of the Municipal Act as this matter deals with labour relations or employee negotiations.

Carried

6.4 April 6, 2017. Report from the Chief Administrative Officer

re: Potential Litigation

As this matter deals litigation or potential litigation affecting the Municipality, it may be discussed in closed session under Section 239.(2)(e) of the Municipal Act.

Staff Attendees in closed session: CAO and Director of Community Services

Res. 109/17

Moved By: N. Mann Seconded By: T. VanRoon

That the report of the Chief Administrative Officer concerning potential litigation be discussed in closed session under Section 239.(2)(e) of the Municipal Act as this matter deals with litigation or potential litigation affecting the Municipality.

Carried

6.5 April 6, 2017. Verbal Report from the Chief Administrative Officer

re: update on Waterfront Development - Phase II

As this matter deals with the acquisition of land by the Municipality, it may be discussed in closed session under Section 239.(2)(c) of the Municipal Act.

Staff Attendees in closed session: CAO

Res. 110/17

Moved By: C. Nykyforak Seconded By: T. VanRoon

That the verbal report of the Chief Administrative Officer concerning an update on Phase II of the Waterfront Development Project be discussed in closed session under Section 239.(2)(c) of the Municipal Acts this matter deals with the acquisition of land by the Municipality.

Carried

7. PRESENTATION OF COMMITTEE REPORTS

7.1 April 4, 2017. Report from the By-laws and Planning Committee

re: Additional No Parking signs

Res. 111/17

Moved By: T. VanRoon Seconded By: N. Mann

That Staff Report CBO2017-02 of the Chief Building Official dated March 16, 2017 concerning a proposal to purchase and install additional No Parking signs be received; and

That the Council authorizes the purchase of 360 additional signs and hardware; and

That By-law No. 02-18 be reviewed at the next meeting of the By-laws and Planning Committee as recommended by the By-laws and Planning Committee in their Resolution No. 17/17 dated April 3, 2017.

Carried

7.2 April 4, 2017. Report from the Recreation and Culture Standing Committee

re: Addition of five names to the Miners Memorial Wall

Res. 112/17

Moved By: C. Nykyforak Seconded By: T. VanRoon

That Report R&C 2017-06 of the Museum Curator dated March 28, 2017 concerning the addition of five names to the Miners Memorial Wall for 2017 be received; and

That the following names be added to the Miners Memorial wall during the day of Mourning Ceremony on April 28th, 2017 at 11:00 AM: Mr. Edgar A. Duhaime; Mr.

George Wretham; Mr. Boleslaw "Bill" Baczyk; Mr. Dennis Valiquette; and Mr. Jean Louis Prevost.

Carried

7.3 April 6, 2017. Report from the Economic Development Committee

re: Commercial Industrial Land Profile

Res. 113/17

Moved By: S. Reinhardt

Seconded By: L. Cyr

That Staff Report EDC2016-09 (amended) dated December 12, 2016 of the Economic Development Coordinator be received; and

That the Commercial Industrial Land Profile be approved for posting on the City Website as recommended by the Economic Development Committee in their Resolution No. 58-16 dated December 19, 2016.

Carried

- 8. UNFINISHED BUSINESS
- 9. PETITIONS
- 10. CORRESPONDENCE
- 11. NOTICES OF MOTION
- 12. PUBLIC QUESTION PERIOD
- 13. INTRODUCTION AND CONSIDERATION OF BY-LAWS

13.1 By-law No. 17-17

Being a by-law to authorize a Transfer agreement with the Ministry of Transportation with respect to the federal Public Transit Infrastructure fund

Res. 114/17

Moved By: L. Cyr Seconded By: N. Mann

That By-law No. 17-17, being a by-law to authorize a Transfer Payment Agreement with the Ministry of Transportation with respect to the federal Public Transit Infrastructure fund, be passed.

Carried

14. COUNCIL REPORTS AND ANNOUNCEMENTS

Light the Night

Light the Night walk for Leukemia will be on June 4. You can see Roger Hachey at St Vincent de Paul for further details, forms or to register on line.

Recreation Complex Input

Info posters will be up at the Civic Center, Collins Hall, City Hall, and the Municipal Pool.... And **public input is requested for this Wednesday, April 12, from 3-6pm** at the Civic Center.

Senior of the Year.

The city is taking nominations for the "Senior of the Year". For details contact Amanda Roy at" 705-848-2287 Ext. 2135

Day of Mourning

The Day of Mourning will be held April 28 at 11am at the Miner's Memorial. If you have the ability, please come and join us in respect for those who have been lost.

Wild at Heart

Penokean Hills invites all to attend at the Ren Cen on Thursday April 13th beginning at 7PM. Dr. Rod Jouppi DVM, President and Founder of The Wild at Heart Wildlife Refuge Centre in Lively, Ontario will be speaking about the wonderful care and treatment provided for injured and sick wildlife at the Centre. Unique to Northern Ontario and they often provide care and rehabilitation for up to 900 animals, birds, reptiles etc. annually. This is a charitable, non-profit, volunteer based organization and we hope you will join us for this presentation to learn more about the work of this unique centre. Everyone is welcome.

Community Liason Committee.

CLC meeting on Tues. April 18th 6:30 pm at the White Mountain Building.

Overview of NWMO Triennial Report - Mike Krizanc, Communications Manager, NWMO

NWMO Indigenous Knowledge Policy – Bob Watts, Vice-President, Indigenous Relations and Jessica Perritt, Indigenous Knowledge Co-ordinator, NWMO

Indoor Walking Program

Still available at the Collins Hall, Mon – Fri 8:30 – 10 a.m. and Mon – Thurs 5:30 – 7:00 p.m. Cost is \$1 per time or Monthly Pass \$10. Come out and enjoy the company of friends and neighbours while you walk in a safe environment. This program ends April 27th.

A Youth Program (for basketball and other sports activities)

Programming is being held at the Collins Hall on Thursdays from 7-9pm. Ages 2 and up.

Canada 150

Official Elliot Lake CANADA 150 merchandise is now available at the Elliot Lake Welcome Centre, including t-shirts and collectible pins.

Check the City website at cityofelliotlake.com for Easter Weekend Facilities Hours

Elliot Lake Public Library

Elliot Lake Public Library Board announces that Elliot Lake Public Library will be open to the public at the Pearson Plaza, 40 Hillside Drive South effective **Tuesday, May 23, 2017.** The Library will be closed at the White Mountain location, 99 Spine Road effective end of business day **Thursday, April 13, 2017.**

Changes at Elliot Lake Airport

Effective April 3rd, 2017, the Elliot Lake airport will be manned between the hours of 7:30am and 4pm on weekdays. Additionally, after hours fuelling services will be available on a "call for service basis".

Thanks to our long serving Airport employees Bert Rapp and Brenda Lalonde.

Vimy Ridge 100

City Council wished to recognize Bob Manuel for his dedication to making Vimy Ridge day, April 9th, a nationally recognized day of remembrance. This marking the 100th anniversary of the battle, and Elliot Lake being the birthplace of Vimy Ridge Day in Canada, Mr. Manuel was able to be a proud part of this historic occasion.

15. ADDENDUM

Res. 115/17

Moved By: S. Reinhardt Seconded By: T. VanRoon

That we deal with the addendum to the agenda.

Carried

Res. 116/17

Moved By: S. Reinhardt Seconded By: C. Nykyforak

That the Report of the Director of Community Services dated April 10, 2017 concerning an additional name for the Miners Memorial Wall be received:

And that the following name be approved for addition to the Miners Memorial Wall for 2017 during the day of Mourning Ceremony on April 28th, 2017 at 11:00 AM, as recommended by the Miners Memorial Name Selection Committee at their meeting held April 10, 2017:

Mr. Rheal Joseph Derasp.

Carried

16. CLOSED SESSION (if applicable)

Res. 117/17

Moved By: S. Reinhardt Seconded By: C. Nykyforak

That this meeting proceed into closed session at the hour of 8:10 PM.

Carried

Res. 118/17

Moved By: N. Mann Seconded By: T. VanRoon

That this meeting come out of closed session at the hour of 9:45 PM.

Carried

Carried

17. ADJOURNMENT

Res. 119/17

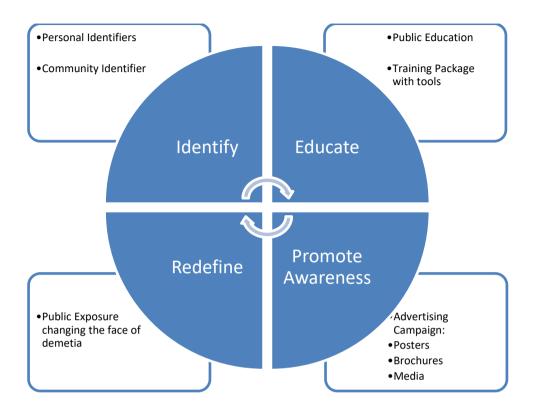
Moved By: C. Nykyforak Seconded By: S. Reinhardt

That this meeting adjourn at the hour of 9

Mayor
City Clerk

BLUE UMBRELLA PROJECT: Living Well With Dementia

Four Components



<u>Educate</u>: Businesses, services and the general public are invited to attend education sessions that inform about dementia and its effects, and provide tools to support a person with dementia in different environments.

<u>Identify</u>: Businesses and services who implement the program receive a blue umbrella decal for their window which identifies them as an establishment who has been educated and supports people living with dementia.

People with dementia who participate in the program wear an umbrella pin that indicates they may need support.

<u>Promote</u>: Promotion of the program will support the need for education, help to reduce stigma, change public perceptions and encourage participation and community involvement.

Redefine: The program which encourages involvement of people with dementia will change the perceptions and preconceived ideas about what dementia is and who can be affected. A better understanding of the people living with dementia can change the face of dementia and ensure that the individual is seen rather than their disease. The community will begin to understand that dementia affects a variety of people and age groups, and isn't always apparent.

LWWD April 2017

The Corporation of the City of Elliot Lake SR CAO 2017 - 02

Report of the Chief Administrative Officer For the Consideration of Committee

RE: REQUEST TO FLY FLAG

Objective

To obtain approval from Council for the temporary display of the Pride Flag at City Hall and the Civic Centre.

Recommendation

THAT receipt of report SR CAO2017-02 dated April 19th, 2017 be acknowledged;

AND THAT the Pride Flag be flown at City Hall and the Civic Centre for Pride Week in recognition of the fifth annual Elliot Lake Pride event and the first Northern Pride Week.

Respectfully Submitted:

Jeff Renaud

April 19th, 2017

Background

A request was received from the Elliot Lake Pride Committee for the City of Elliot Lake to fly the Pride Flag during the Northern Pride Week of May 22^{nd} – May 28th in recognition of the fifth annual Elliot Lake Pride event. Recognizing that May 22, 2017 is the Civic Holiday, the committee is requesting that the flag be flown from Tuesday, May 23^{rd} to Sunday May 28^{th} .

Analysis

This request was received on April 18th, 2017, therefore meeting the requirements under section 2.4 of the Flag Policy.

It is recommended that council approve the request.

Financial / Budget Impact

There is no financial impact to adopting the recommendation.

MUNICIPAL OFFICE: 45 HILLSIDE DR. N. ELLIOT LAKE, ON, P5A 1X5



TELEPHONE: (705) 848-2287 FAX: (705) 461-7244 www.cityofelliotlake.com

Office of the

Event Support Committee

April 19th, 2017

Mayor and Members of Council City of Elliot Lake 45 Hillside Drive North Elliot Lake, ON P5A 1X5

Attention: L. Sprague, Director of Clerks & Planning Services

Your Worship and Members of Council:

RE: EVENT SUPPORT - NORTHERN PRIDE WEEK

At the regular meeting of the Event Support Committee held Tuesday, April 18, 2017, the following resolution was passed:

Res#: 02/17

Moved by: N. Mann

Seconded by: D. Marchisella

That the application received from the Elliot Lake Pride Committee for the Northern Pride Week be approved and all in-kind costs associated with respect to the Lester B. Pearson Civic Centre be covered to a maximum of \$1,500.00 and costs to assist with advertising and promotion be covered to a maximum of \$1,000 for a total cost of \$2,500.00

Carried

The foregoing is respectfully submitted for your information and appropriate action.

Yours truly,

Natalie Bray

Recording Secretary

MUNICIPAL OFFICE: 45 HILLSIDE DR. N. ELLIOT LAKE, ON, P5A 1X5



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Office of the

Event Support Committee

April 19th, 2017

Mayor and Members of Council City of Elliot Lake 45 Hillside Drive North Elliot Lake, ON P5A 1X5

Attention: L. Sprague, Director of Clerks & Planning Services

Your Worship and Members of Council:

RE: EVENT SUPPORT - ELLIOT LAKE ARTS RETREAT

At the regular meeting of the Event Support Committee held Tuesday, April 18, 2017, the following resolution was passed:

Res#: 03/17

Moved by: N. Mann

Seconded by: D. Marchisella

That the over expenditure of \$2,500.00 approved on February 13, 2017 by the Event Support Committee for the Elliot Lake Art's Retreat event be forwarded to Council for approval.

Carried

The foregoing is respectfully submitted for your information and appropriate action.

Yours truly,

Natalie Bray,

Recording Secretary

MUNICIPAL OFFICE: 45 HILLSIDE DR. N. ELLIOT LAKE, ON, P5A 1X5 THE CORPORATION OF THE

CITY OF ELLIOT LAKE

TELEPHONE: (705) 848-2287 FAX: (705) 461-7244 www.cityofelliotlake.com

Ec. Dev. Standing Committee

April 20, 2017

Mayor and Members of Council City of Elliot Lake 45 Hillside Drive North Elliot Lake, ON P5A 1X5

Attention: L. Sprague, Director of Clerks & Planning Services

Your Worship and Members of Council:

RE: AGE FRIENDLY ELLIOT LAKE ACTION PLAN AND REPORT

At the regular meeting of the Economic Development Standing Committee held Monday Wednesday April 19, the following resolution was passed with respect to the above noted matter.

Resolution No. 11/17

"That Staff Report EDC 2017-06 dated April 12, 2017 of the Community Planning Intern be received;

And that the Economic Development Standing Committee supports the Age Friendly Elliot Lake 5 Year Implementation Action Plan and Report and forward to Council for review and approval."

The foregoing is respectfully submitted for your information and appropriate action.

Yours very truly,

Ashten Vlahovich

Secretary, Economic Development Standing Committee

/av

Age Friendly Elliot Lake

Final Report & Action Plan



Figure 3

Prepared By: Amanda Roy Community Planning Intern City of Elliot Lake April 2017

Acknowledgements

The work summarized in this report was the result of collaboration between the City of Elliot Lake, the Age Friendly Working Group, the Northern Ontario School of Medicine, Laurentian University, the community members of Elliot Lake. The Elliot Lake Age Friendly Action Plan was funded by the Age Friendly Community Planning Grant through Grants Ontario.



Executive Summary

An Age Friendly community adapts its structures and services to be accessible to and inclusive of older people with varying needs and capacities (World Health Organization, 2007). Not only does an Age Friendly community benefit older people, but people of all ages.

In June 2015, the City of Elliot Lake received the Age Friendly Community Planning Grant. This grant was used to create the Age Friendly Elliot Lake Action Plan through focus groups, public consultations and survey of the community. This Action Plan is to help improve Elliot Lake's age-friendliness and overall quality of life for community members. The five year plan outlines strategies and goals to improve Elliot Lake in eight key areas:

- Outdoor Spaces & Buildings
- Transportation
- Housing
- Social Participation
- Respect & Social Inclusion
- Civic Participation & Employment
- Communication & Information
- Community Support & Health Care Services

The Action Plan contains short, medium and long term goals. Each of these goals includes action step(s), timeframe and resources required to accomplish the goal.

Close to 500 people responded to the survey. The survey was limited to those who lived or worked in Elliot Lake. Age of respondent's ranged from teens to nineties. However 36% of respondents were in their fifties or sixties and were primarily female overall.

The results of the survey, which are outlined in this report, identify the current age-friendliness of Elliot Lake and provide information regarding the gaps and the needs in the community to make the City more age-friendly.

This report will address the steps followed in order to create the Age Friendly Elliot Lake Action Plan. This included research, focus groups, community based survey, and public consultations, as well as meetings with the Age Friendly Working Group.

Table of Contents

Acknowledgements	L
Executive Summary2	2
Introduction4	1
History of Elliot Lake	4
How Age Friendly is Elliot Lake?	4
Healthcare	4
Accessibility	5
Emergency Services	5
Transit and Transportation	5
Groups, Clubs and Activities	
Arts, Culture, Facilities and Outdoor Spaces	5
Purpose of Report	ō
Timeline of Age Friendly Elliot Lake	ō
Goal	7
Age Friendly Survey Methodology	7
Survey Design	3
Table 1.0	9
Age Friendly Survey Results1	Ĺ
Who completed the survey?1	1
Summary of Findings:14	1
How will we know if we are becoming more Age Friendly?14	1
Links to the City of Elliot Lake's 2015 Strategic Plan15	5
Links to Elliot Lake's Economic Development & Diversification Strategy 15	
Conclusion	
References	

Introduction

History of Elliot Lake

Elliot Lake is truly unique, in its population and the beautiful and vast nature that surrounds it.

Established in 1955 after uranium was discovered in the area, Elliot Lake became a booming mining town with a population of 20,000. In the late 1980s, with the Cold War over and interest flagging in uranium, the mines began to close. Over 4,500 layoffs devastated the City. Instead of accepting defeat, the City managed to band together, and create a new primary industry---residents.

Vacant homes were marketed and sold or rented to retirees, who've been retiring to Elliot Lake since the early 1990s. Due to retirement living, cottaging, tourism and some entrepreneurial business people, the City of Elliot Lake has rebounded and has managed to maintain some infrastructure that was designed for a booming mining community and the population has stabilized at approximately 10,000.

How Age Friendly is Elliot Lake?

Given the history of Elliot Lake the move to re-establish the community from mining to retirement resulted in a City that had one of the highest average age populations in Canada and planning for older adults was a requirement for success. This resulted in Elliot Lake being well on the way to being an Age Friendly community.

Healthcare

The community of Elliot Lake is equipped with facilities to provide a continuum of care, from acute hospital care and health clinic care, to assisted living and home care services. The community is also served by a full complement of medical professionals and services including optometrists, opticians, dentists, denturists, chiropractic clinics, and other health and wellness services.

There are a number of specialized health care suppliers and services within the City. There are a variety of services that offer safety and convalescent aids, oxygen services, medical supplies, valet services and home care. There are a number of agencies that deal with emotional support and counselling services as well as substance abuse counselling.

Accessibility

The City of Elliot Lake is committed to reviewing its practices, processes and policies with respect to removing barriers for persons with disabilities. Under the Accessibility for Ontarians with Disabilities Act, the City of Elliot Lake established the Accessibility Advisory Committee, to assist the City in identifying and eliminating barriers.

Emergency Services

The City of Elliot Lake is well prepared to respond to emergency situations. The City is home to a fire hall, ambulance base station and a full complement police force. In addition, the City is well serviced by response agencies and has a very detailed Emergency Management Plan supported by a staff coordinator. This plan can be accessed through the City's website, www.cityofelliotlake.com, or by contacting City Hall, 705-848-2287.

Transit and Transportation

The community has an excellent local public transit system. A new transit schedule was produced December 19th 2016. Transit service is provided by municipally owned and maintained accessible buses. The fleet includes accessible busses as well a specialized transit for those with special needs. In Elliot Lake 95% of residence are within a 5-minute walk of a bus stop.

In addition to the transit service provided by the municipality, there are also taxi services, personalized transportation, vehicle rental services and shuttle services provided to Greyhound bus service.

Groups, Clubs and Activities

Elliot Lake offers a wide range of groups, clubs and activities for people of all ages; whether it's walking/hiking programs, organized/unorganized sports, various clubs, camps, or special events, there is always something happening in Elliot Lake for people to join and be a part of.

Arts, Culture, Facilities and Outdoor Spaces

Elliot Lake has a vibrant and active arts and culture community. From the visual arts to theatre to music and dance, and everything in between. Elliot Lake is home to a gallery, museum and theatre all at the Lester B. Pearson Civic Centre. There is also an arena and outdoor ice rink, a municipal pool, multiple beaches, boat launches, sport fields and courts, parks and playgrounds, and an abundance of trails.

Purpose of Report

The purpose of the report is to identify the process followed to establish the Age Friendly Elliot Lake Action Plan, and will summarize the results derived from the survey.

Recommendations are intended to provide useful tools accessible by all sectors of the community including citizens, businesses, organizations, and service providers.

Timeline of Age Friendly Elliot Lake

- In 2015 the City of Elliot Lake received the Age Friendly Community Planning Grant. This grant was used to create the Elliot Lake Age Friendly Action Plan. Once the grant was received, more research on Age Friendly communities was initiated and this resulted in planning the focus group sessions with service providers, agencies, organizations, activity groups, and business owners.
- In January 2016 the City of Elliot Lake partnered with the Northern Ontario School of Medicine (NOSM). The partnership provided assistance with the facilitation of focus group sessions, drafting and distribution of the survey, and collection of the resulting data. The survey was reviewed by the Ethics Review Board at Laurentian University and received ethical approval.
- The Age Friendly Working Group was also established concurrently.

 This group was comprised of three volunteers and a City staff member.
- In August 2016 the survey was deployed throughout the community with the assistance of NOSM summer students. Four public consultations were held in addition to the survey.
- In September 2016 data collected from the survey was analyzed.
- October 2016 to April 2017 a final report was drafted in addition to Elliot Lake's Age Friendly Action Plan. This plan was reviewed by the Age Friendly Working Group to gain feedback and make changes if necessary before presenting it to the Economic Development Standing Committee.
- In April 2017 the final report and Age Friendly Action Plan was presented to Elliot Lake's Municipal Council for review and approval.

Goal

There are two main goals of the Age Friendly Elliot Lake project. The first is to acquire designation as an Age Friendly Community by the Province of Ontario and the World Health Organization (WHO). The second is to improve Elliot Lake's overall accessibility and inclusiveness of people with varying needs and capacities. Successful recognition as an Age Friendly Community will allow the City to advertise as such, increase opportunities for research, potential job creation, networking, partnerships and funding opportunities.

Age Friendly Survey Methodology

The survey was intended to reach as many people as possible throughout Elliot Lake who live and/or work in the community. The sample size that was required for the survey was determined by an online program called Raosoft. The sample size required was 372. The number of respondents that completed the survey was 478.

The survey was created through focus group sessions focused on the eight key areas that the WHO identifies (outlined on Page 2). There were nine separate focus group sessions held on a one time basis. One key area, Community Support & Health Care Services, was split up into two focus group sessions as this was a large spanning group with many potential participants. Those invited to the focus groups were carefully selected by City staff. Individuals included business owners, organizations, private sectors, agencies, and activity groups. The focus groups were meant to gain

information and feedback from the eight age friendly areas. From that information, a survey was created for the completion by community members to gain feedback and input. The survey was a tool to help identify the needs and the gaps in the community.

Survey Design

The survey was designed by City staff, partners at the NOSM office in Elliot Lake and the Age Friendly Working Group.

The survey was divided into the eight key areas that the WHO identifies and under each of the eight areas there were questions that were derived from information gained from the focus group sessions.

The questions were straight forward and gave the options 'Yes', 'No', 'I don't know', and 'Not applicable'. Some questions included the respondents gender, age, household income, whether the person lives or works in Elliot Lake, as well as questions pertaining to groups, services and activities in the community and which ones they have heard of or are a part of. The survey also contained comment sections after each grouping of questions for people who wanted to elaborate on their answers. It should be noted that any additional comments written beside survey questions on the paper based copies were inputted into survey monkey in the comment sections.

The survey was available to the community for two weeks in August. The survey was available online or paper based and it was available in both Official languages.

There were pick up and drop off locations for the paper based survey; City Hall, the Civic Centre, and the Pool. As well, for a week the City staff member in charge of the project along with NOSM summer students were at various locations in Elliot Lake, including Retirement Living apartment buildings activity rooms discussing the project and distributing the survey.

There were four public consultations held. These consultations were for people to gain more information and ask questions about the Age Friendly Elliot Lake initiative and to complete the survey if desired.

In order to more accurately read the survey data it was decided that the options 'I don't know' and 'Not Applicable' be removed from the analyses giving a truer percentage to the questions, leaving only 'Yes' and 'No' answers, and of course the comment sections.

The survey did what it was meant to do. It identified needs in the community. The results of the survey were the building blocks for the Age Friendly Elliot Lake 5 Year Implementation Action Plan.

The survey questions related to physical and social environments within Elliot Lake and have been grouped within each of the eight areas of age-friendliness as identified by the Age Friendly Elliot Lake Action Plan. Table 1.0 defines each of the eight areas:

Table 1.0

8 Areas of an Age Friendly Community	Definition
Community Support & Health Care Services	 A range of services that help promote, protect, and maintain independence and mental and physical health should be available and accessible to people of all ages and health statuses
Respect & Social Inclusion	 Community attitudes of respect and recognition to the role older adult's play in our society are critical to establishing an age-friendly community. Age- friendly communities foster positive images of aging and intergenerational understanding to challenge negative attitudes
Transportation	 Personal mobility is affected by the condition and design of transportation-related infrastructure such as signage, traffic lights and sidewalks. Access to reliable, affordable public transit becomes increasingly important when driving becomes stressful or challenging
Outdoor Spaces & Buildings	 Neighbourhoods that are safe and accessible enable outdoor activities and community engagement. This involves removing barriers that limit opportunities for people with mobility challenges or disabilities. It also involves allowing older adults to participate in social activities or to access important health and social services and businesses
Civic Participation & Employment	 Civic engagement involves activities that enable older adults to contribute to their community, such as volunteering, becoming politically active, voting and working on committees. Age-friendly communities enable older adults to remain employed or find new employment. This also

	benefits employers who recognize the experience and commitment that older employees bring to the workplace
Communication & Information	 Age-friendly communities ensure information about community events or important services is readily accessible and in formats that are appropriate for older adults. An age-friendly community also recognizes the diversity of older adults and promotes outreach initiatives to non- traditional families, ethno-cultural minorities, newcomers and Aboriginal communities
Housing	 The availability of appropriate, affordable housing with a choice of styles and locations and that incorporates flexibility through adaptive features is essential for age-friendly communities
Social Participation	 Interacting with family and friends is an important part of positive mental health and community awareness. Social participation involves the level of interaction that older adults have with other members of their community and the extent that the community itself makes this interaction possible

^{*}The eight areas of an Age Friendly community are ordered as they are in Elliot Lake's Action Plan.

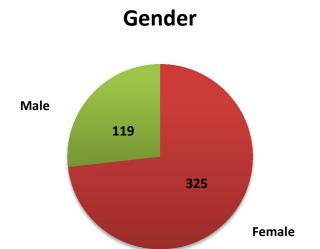
^{*}Definitions for 8 Areas of an Age Friendly Community came from http://agefriendlyontario.ca/afc-guide-8-dimensions

Age Friendly Survey Results

Who completed the survey?

Only people who live or work in Elliot Lake were eligible to complete the survey.

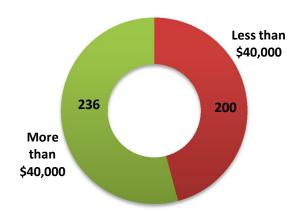
The following charts show the demographic characteristics of survey respondents.



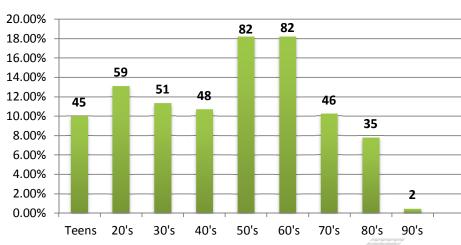
Gender- More women than men responded to the survey, as 72.71% were female and 26.62% were male.

Household Income- Because there were only two options for income, results were almost even. Where 45.87% of respondents had a total household income of less than \$40,000 and 54.13% of respondents had a total household income of more than \$40,000.

Household Income



Age

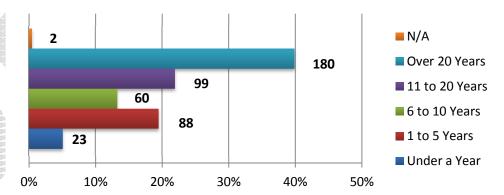


Age- People from their teens and older completed the survey, however the average ages were people in their 50's and 60's, each at 18.22%. And there was a focus on the senior population.

Years Lived in Elliot

Lake- 39.82% of respondents lived in Elliot Lake over 20 years compared to 5.09% of respondents who lived in Elliot Lake under a year. There were also respondents who lived in Elliot Lake 1-5 years, 6-10 years, and 11-20 years.

Years Lived in Elliot Lake



Each action item was given a timeframe in which it is to be completed; Short Term (1-2 Years), Medium Term (3-4 Years), Long Term (5 years+), and Ongoing (Continuous). Timeframes were chosen based on the needs of the community but also based on what the City would be able to accomplish each year. The action items and time frames have to be attainable otherwise the goals will not be fulfilled. Because the Action Plan is a living document, some of the timeframes may change based on resources required. For example, funding may not be available for an action item until a certain year.

Some action items may start in one year but end in another. Action items may take more than one year to complete.

Some action items came specifically out of additional comments from surveys.

Stated in the *Survey Design* portion of this report, in order to more accurately read the survey data it was decided that the options 'I don't know' and 'Not Applicable' be removed from the analyses giving a truer percentage to the questions, leaving only 'Yes' and 'No' answers, and the comment sections.

Recommendations are offered for each age friendly area based on the survey results.



Figure 1

Summary of Findings:

The results of the survey indicate that there are areas for improvement within all eight age friendly areas. Key improvements to Elliot Lake will result in becoming more age friendly. Results show that although Elliot Lake does already have some age friendly aspects, there is room for improvement in each of the eight areas. The survey was a baseline assessment to help focus attention on specific issues that can be prioritized in the 5 Year Age Friendly Implementation Action Plan.

How will we know if we are becoming more Age Friendly?

The successful completion of the focus group sessions, survey and public consultations (baseline assessment models) ensures that Elliot Lake has a good sense of where the community is in terms of age friendly. The survey results can be referred back to and provide a snapshot in time which may be used to measure future success and progress. An annual review of accomplishments and comparative analysis from baseline results will be completed to ensure the community is moving toward the targeted goal. A survey may be administered once the Age Friendly Elliot Lake Action Plan has been fully implemented.

It is recommended that separate working groups be formed to engage in identified areas of the Action Plan. This will enhance productivity, and input from community members to achieve results from varying perspectives.



Links to the City of Elliot Lake's 2015 Strategic Plan

The Action Plan aligns with the City of Elliot Lake's Strategic Plan through the following goals and actions;

- Economic Development and Diversification, Stabilization, and Investment Readiness
 - Continue to foster retirement opportunities
- Development of Strong Partnerships
 - Support the local business community
 - Identify projects that require partnerships and the communities that will be impacted
- Health and Community Wellness
 - Give priority to Health Care Provider Recruitment and Retention Process
 - o Support the hospital's redevelopment plan
 - Develop an Aging in Place Strategy
 - Provide activities and promote healthy lifestyles through recreation for all age groups

Links to Elliot Lake's Economic Development & Diversification Strategy

The Action Plan aligns with the Economic Development & Diversification Strategy through the following goals;

- Goal 1: Shape The Institutions of Tomorrow, Today
- Goal 2: Building a "Network of Networks"
- Goal 3: Nurture the Built Environment
- Goal 6: Making Aging in Place a Reality (Not Just a Promise)

Conclusion

The Age Friendly Elliot Lake initiative has been successful in including the community as a whole in creating a straight forward and effective Action Plan for implementation and evaluation of age friendly improvements over the next five years. The survey was one tool used to define the Action Plan with a total of 478 respondents; there were also one-on-one and group discussions that took place with older adults and committees.

In addition to the survey, there were also focus group sessions held with service providers, organizations, activity groups and businesses, and four public consultations for people who had questions or comments about Age Friendly Elliot Lake and/or the survey.

The information gained from this process is essential as a starting point for creating a cohesive age friendly community. Moving forward, the results of the survey will continue to inform and enhance Municipal planning, local partners and volunteer groups. Activity groups, businesses, service providers, organizations, and corporations are encouraged to use this information and take part in the Age Friendly Elliot Lake initiative, by improving or reviewing internal practices or partnering with the Municipality on implementation of goals where applicable. The Age Friendly Elliot Lake five year implementation action plan is a community plan, and it is with the participation and interest from community members that Age Friendly Elliot Lake will flourish.

"Design for the young and you exclude the old, design for the old and you include everyone"- Bernard Isaacs

References

Figure 1. MAV-Age Friendly Communities. Digital image. *Municipal Association of Victoria*. 2017. Web. 12 April 2017.

http://www.mav.asn.au/policy-services/social-community/ageing-disability/ageing/Pages/age-friendly-cities-communities.aspx>

Figure 2. Elliot Lake: 5KM G1. Digital image. *Dark Pines Photo*. 2 October 2012. Web. 7 November 2016.

https://darkpinesphoto.wordpress.com/2012/10/02/elliot-lake-5km/.

Organization, W. H. (2007). *Global age - friendly cities: A guide*. Genewa World Health Organization.

Figure 3. Steed, Alan. "Why We Love Elliot Lake!" You Tube. You Tube. 11 October 2014. Web. 12 April 2017.

https://www.youtube.com/watch?v=ZNw0JLaPVc4



Figure 2



5 Year Implementation Action Plan



AGE FRIENDLY ELLIOT LAKE - IMPLEMENTATION PLAN

This five-year Action Plan represents the next step in Elliot Lake's journey to becoming a designated Age Friendly community. The plan builds on various initiatives and operations currently underway in Elliot Lake, and identifies other areas in the community that need to be addressed. Everyone in the community has a role to play improving the age friendliness of Elliot Lake, from young to old.

As Bernard Isaacs said;

"Design for the young and you exclude the old, design for the old and you include everyone"

<u>Implementation of the Plan</u>

In order to implement most of the action steps in this plan there must be a partnership between citizens, organizations, businesses, service providers, volunteers and the City of Elliot Lake.

Select action steps in this plan may overlap with existing community planning documents such as the City of Elliot Lake Strategic Plan and Economic Development & Diversification Strategy. It is recommended that the action items in this plan be considered, and integrated into other community planning processes.

It is to be noted that this action plan is a 'living' document and will be reviewed and evaluated on a year to year basis to monitor the progress that has been made in becoming more age friendly, and to track implementation of the five year plan.

For reference: Short Term= 1-2 Years, Medium Term= 3-4 Years, Long Term= 5 Years +, Ongoing (continuous)

Please note: This is not intended to represent a final list of resources required. These projects will be finalized as a first step of their implementation.



Table of Contents

Community Support and Health Care Services	 	
Respect and Social Inclusion		
Transportation		
Outdoor Spaces and Buildings	 	6-7
Civic Participation and Employment		
Communications and Information		
Communications and Information	 •••••	
Housing		9
Social Participation		
Social Faiticipation	 ·····	······································



1. COMMUNITY SUPPORT AND HEALTH CARE SERVICES	l ·	
1.1 PHYSICIAN RECRUITMENT STRATEGY		
ACTION ITEM(S)	TIMEFRAME (SHORT, MEDIUM, OR LONG TERM)	RESOURCES REQUIRED
Review and update the Physician Recruitment framework to include Healthcare Professionals and to support healthcare development	Short Term	TBD
1.2 BUILD FEASIBILITY OF NEW HOSPITAL		
Investigate the feasibility of new hospital and offer assistance if and where needed	Short Term	TBD
1.3 PROMOTING HEALTH AND WELLNESS		
Promote and support Health and Wellness (i.e. Workshops)	Ongoing	Community Services Department
1.4 AMENDMENT TO CITY ZONING BY-LAW		
Amend City Zoning By-law No. 96-16, section 3.34 Home Occupation to inlcude Adult Caregiving in the home	Medium Term	No Cost
1.5 NAVIGATING OUR HEALTHCARE SYSTEM, INCLUDING COMMUNITY SUPPORT		
Develop an educational series on how to navigate the healthcare system	Medium Term	TBD
1.6 VULNERABLE PERSONS PLAN		
Develop a vulnerable persons plan, which includes an investigation into developing a phone or visitor "check-in" service for isolated persons	Short Term	TBD
1.7 WALK-IN CLINIC		
Investigate the need for a walk-in clinic in Elliot Lake	Short Term	TBD
1.8 SMOKING BY-LAW		
Identify where No-Smoking signs are needed on outside of buildings and advocate for the enforcement of Ontario's Provincial smoking By-law: Smoke-Free Ontario	Short Term	By-law Enforcement Division



2. RESPECT AND SOCIAL INCLUSION		
2.1 INTERGENERATIONAL PROGRAMMING		
ACTION ITEM(S)	TIMEFRAME (SHORT, MEDIUM, OR LONG TERM)	RESOURCES REQUIRED
Create intergenerational programs to connect youth and seniors	Medium Term	TBD
2.2 AGEISM AND RECOGNIZING SENIORS IN A POSITIVE WAY		
Assist in alleviating the stereotypes of Ageism in Elliot Lake and identify key areas of focus for a campaign and identify partners	Medium Term	TBD
Recognize Seniors Day and Month annually and have City Council make a proclamation	Short Term	TBD

3. TRANSPORTATION		
3.1 REVIEW OF TRANSIT SCHEDULE AND ROUTES		
ACTION ITEM(S)	TIMEFRAME (SHORT, MEDIUM, OR LONG TERM)	RESOURCES REQUIRED
Review bus schedule hours & bus routes	Short Term	Infrastructure Services/ Community Services Department
Feasibility of Sunday bus service	Short Term	Infrastructure Services/ Community Services Department
3.2 ACCESSIBLE BUSSING		
Review current accessible transit programs	Short Term	Infrastructure Services/ Community Services Department
3.3 OUT OF TOWN TRANSPORTATION		
Advertise programs and communicate to the public out of town transportation that is available	Short Term	TBD



4. OUTDOOR SPACES & BUILDINGS		
4.1 IMPROVE ACCESS TO WASHROOMS IN PARKS AND/OR ALONG TRAILS		
ACTION ITEM(S)	TIMEFRAME (SHORT, MEDIUM, OR LONG TERM)	RESOURCES REQUIRED
Investigate and review operations of outdoor facilities	Short Term	Infrastructure Services/ Community Services Department
Investigate where more public washrooms are needed throughout the community	Medium Term	Infrastructure Services/Community Services Department
4.2 IMPROVE THE QUALITY OF PARKS		
Re-evaluate and improve quality and aesthetics of dog park	Short Term	Infrastructure Services/ Community Services Department
Review quality of all playgrounds, fields and courts and make reccomendations for optimization	Medium Term	Infrastructure Services/ Community Services Department
Review cleanliness of parks and trails	Short Term	Community Services Department
Review enforcement of animal by-laws, especially at parks and on trails	Short Term	Community Services Department/By- Law Enforcement Department
4.3 IMPROVE QUALITY OF CITY FACILITIES		
Review accessibility of facilities to meet or exceed AODA and building code	Long Term	Community Services Department/ Infrastructure Services/ Building Department



4.4 INCREASE SIDEWALKS, ACCESSIBILITY OF BUILDINGS & PARKS, ROADS					
ACTION ITEM(S)	TIMEFRAME (SHORT, MEDIUM, OR LONG TERM)	RESOURCES REQUIRED			
Continue to support accessibility of public spaces	Long Term	Funding			
Evaluate and improve accessibility of waterfront areas, including accessibility of docks	Medium Term	TBD			
Repair existing sidewalks, and determine where more sidewalks are needed	Long Term	Infrastructure Services			
Identify roads that require repair or replacement	Long Term	Infrastructure Services			
Develop a biking route	Long Term	TBD			
Investigate and improve the accessibility of parks where required	Short Term	Infrastructure Services/ Community Services Department			
Install pieces of equipment in parks that can be used by those with varying needs and abilities, including special needs	Long Term	TBD			
Increase accessibility of beach areas by creating pathways for water access	Long Term	Infrastructure Services/ Community Services Department			
Maintain existing public benches and increase number of public benches along walkways and trails	Short Term	Funding			
Improve Wayfinding- Signage trails within community, (i.e. Cross Country Ski trails, ATV trails walking/hiking trails), identify premium trails that are accessible, and identify Age Friendly trails that are within City limits	Short Term	Community Services Department			



5. CIVIC PARTICIPATION AND EMPLOYMENT		
5.1 ECONOMIC DEVELOPMENT DIVISION		
ACTION ITEM(S)	TIMEFRAME (SHORT, MEDIUM, OR LONG TERM)	RESOURCES REQUIRED
Educate the public about services available in regards to business support and development within the City	Short Term	Community Services Department
5.2 ATTRACT AND ENCOURAGE NEW JOBS AND BUSINESS		
Encourage and promote job and business retention and expansion within the community through partnerships and networking	Short Term	TBD
Attract and retain professionals	Medium Term	TBD



6. COMMUNICATION AND INFORMATION		
6.1 UPDATE CITY'S WEBSITE		
ACTION ITEM(S)	TIMEFRAME (SHORT, MEDIUM, OR LONG TERM)	RESOURCES REQUIRED
Review and update City website to make it more user friendly and accesible	Medium Term	Information Systems Administration
6.2 CREATE AND INFORMATIVE GUIDE FOR ELLIOT LAKE		
Create a package for community with listings of clubs, organizations, businesses, medical information, schools, churches, housing, etc., and review and update if necessary on an annual basis	Ongoing	Community Services Department
6.3 AWARENESS OF ELLIOT LAKE'S EMERGENCY PLAN		
Increase awareness and knowledge of Elliot Lake's Emergency Plan	Short Term	TBD
6.4 USE EXISTING BUILDINGS AND SPACE TO PROMOTE DIFFERENT INFORMATION		
Increase use of existing infrastructure and space to promote information including programing (library, City Hall, Civic Centre, Collins Hall, Health Centres, etc.)	Short Term	No Cost

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7.1 ACCESSIBLE HOUSING MODELS		
ACTION ITEM(S)	TIMEFRAME (SHORT, MEDIUM, OR LONG TERM)	RESOURCES REQUIRED
Investigate potential housing models/options/best practices for older adults and work with public and private sectors to develop living options	Medium Term	TBD
7.2 LONG-TERM CARE		
Investigate further the need for hospice services, assissted living programs and long term care needs	Long Term	TBD



Community Services Department

8. SOCIAL PARTICIPATION	1	
8.1 PROGRAMMING IN CITY FACILITIES		
ACTION ITEM(S)	TIMEFRAME (SHORT, MEDIUM, OR LONG TERM)	RESOURCES REQUIRED
Continue to explore opportunities to merge facilities and renew them under a new fully accessible, barrier free multi-use complex that offers Age Friendly programming aimed at healthy active living	Medium Term	Community Services Department
8.2 ACCESSIBLE EVENTS		
Review, develop and implement accessibility plan for events	Short Term	Community Services Department
8.3 ARTS AND CULTURE		
Continue to support and maintain Arts and Culture in Elliot Lake	Ongoing	Community Services Department
8.4 IMPROVED ADVERTISING		
Review inclusivity of events and activities in community. Create a City policy with guidelines for advertising for events for increased awareness and inclusivity and advertise benefits and availability of Welcome Cards	Short Term	Community Services Department
Advertise for events in both Official languages	Short Term	Community Services Department

Short Term



Action Plan Summary - Progress Checklist

and to support healthcare development Investigate feasibility of new hospital and offer assistance if and where needed Develop a vulnerable persons plan, which includes an investigation into developing a phone or visitor 'check in' service for isolated persons Investigate the need for a walk-in clinic in Elliot Lake Recognize Seniors Day and Month annually and have City Council make a proclamation Review bus schedule and hours of bus routes Feasibility of Sunday bus service Review current accessible transit programs Advertise programs and communicate to the public out of town transportation that is available Investigate and review operations of outdoor facilities Re-evaluate and improve the quality and aesthetics of dog park Review cleanliness of parks and trails Review enforcement of animal by-laws, especially at parks and on trails Investigate and improve the accessibility of parks where required Maintain existing public benches and increase number of public benches along walkways and trails Improve way finding signage, label trails within community, identify premium trails that are accessible and identify Age Friendly trails within city limits Educate the public about services available in regard to business support and development within the City Encourage and promote job and business retention and expansion within the community through partnerships and networking Increase awareness and knowledge of Elliot Lake's Emergency Plan Increase awareness and knowledge of Elliot Lake's Emergency Plan Increase awareness and knowledge of Elliot Lake's Emergency Plan Increase awareness and knowledge of Elliot Lake's Emergency Plan Increase awareness and networking Review, develop and implement accessibility plan for events Review inclusivity of events and activities in community Create a City policy with guidelines for advertising events for increased awareness and inclusivity	,	_
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Review bus schedule and hours of bus routes Feasibility of Sunday bus service Review current accessible transit programs Advertise programs and communicate to the public out of town transportation that is available Investigate and review operations of outdoor facilities Re-evaluate and improve the quality and aesthetics of dog park Review cleanliness of parks and trails Review enforcement of animal by-laws, especially at parks and on trails Investigate and improve the accessibility of parks where required Maintain existing public benches and increase number of public benches along walkways and trails Improve way finding signage, label trails within community, identify premium trails that are accessible and identify Age Friendly trails within city limits Educate the public about services available in regard to business support and development within the City Encourage and promote job and business retention and expansion within the community through partnerships and networking Increase awareness and knowledge of Elliot Lake's Emergency Plan Increase use of existing infrastructure and space to promote information including programming Review, develop and implement accessibility plan for events Review inclusivity of events and activities in community Create a City policy with guidelines for advertising events for increased awareness and inclusivity Advertise benefits and availability of Welcome Cards Advertise for events in both Official languages	Investigate the need for a walk-in clinic in Elliot Lake	
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Advertise for events in both Official languages	inclusivity	
Advertise for events in both Official languages		
	Advertise benefits and availability of Welcome Cards	
Review and update City website to make it more user friendly and accessible	Advertise for events in both Official languages	
	Review and update City website to make it more user friendly and accessible	

Medium Term (3-4 Years)	V
Amend City Zoning By-law No. 96-16, section 3.34 Home Occupations to include	
Adult Caregiving in the home	
Develop an educational series on how to navigate the healthcare system	
Create intergenerational programs to connect youth and seniors	
Assist in alleviating the stereotypes of Ageism in Elliot Lake and identify key areas	
of focus for a campaign and identify partners	
Investigate where more public washrooms are needed throughout the community Review quality of all playgrounds, fields and courts and make recommendations for	
optimization Evaluate and improve accessibility of waterfront areas including accessibility of docks	
Attract and retain professionals to labor force	
Investigate potential housing models/options/best practices for older adults and	
work with public and private sectors to develop living options	
Optimize use of facilities by offering Age Friendly programming aimed at promoting healthy active living	
, , , , , , , , , , , , , , , , , , , ,	
Long Term (5 Years +)	√
Review accessibility of facilities to meet or exceed AODA and building code	
Continue to support accessibility of public spaces	
Repair existing sidewalks, and determine where more sidewalks are needed	
Identify roads that require repair or replacement	
Develop a bike route	
Install equipment in parks that can be used by those with varying needs and abilities, including special needs	
abilities, illetating special fleeds	

Ongoing (Continuous)	✓
Promote and support Health and Wellness (ie. Workshops)	1
Create a package for community with listings of clubs, organizations, businesses, medical information, schools, churches, housing, etc., and review and update if necessary on an annual basis	
Continue to support and maintain Arts and Culture in Elliot Lake	



THE CORPORATION OF THE CITY OF ELLIOT LAKE MUNICIPAL OFFICE 45 HILLSIDE DRIVE NORTH ELLIOT LAKE, ON P5A 1X5



April 20, 2017

Mayor and Members of Council City of Elliot Lake 45 Hillside Drive North Elliot Lake, ON P5A 1X5

ATTENTION: L. SPRAGUE, DIRECTOR OF CLERKS & PLANNING SERVICES

Your Worship and Members of Council:

RE: FINANCE & ADMINISTATION COMMITTEE RESOLUTION

We wish to advise that at a meeting of the Finance & Administration Committee held Wednesday, April 19, 2017, the Committee passed the following resolution:

Res#: 2017-28

That Staff Report FIN 2017-15, Operating Budget Variance Report as at 31st March 2017 dated 10th April 2017 of the Director of Corporate Services be received;

And That the report be forwarded to Council for information.

A copy of the report is attach and the foregoing is respectfully submitted for your information.

Yours truly,

Michael Humble, CPA, CGA
Director of Corporate Services

MH/eal



The Corporation of the City of Elliot Lake

Staff Report FIN2017-15

Report of the **Director of Corporate Services** for the Consideration of Council

RE: OPERATING VARIANCE REPORT AS AT 31st MARCH 2017

OBJECTIVE

To provide timely Statements of Operations, Budget-to-Actual Results & Variance Reports.

RECOMMENDATION

THAT Staff Report FIN 2017-15, Operating Budget Variance Report as at 31st March 2017 dated 10th April 2017 of the Director of Corporate Services be received;

AND THAT the report be forwarded to Council for information.

Respectfully Submitted

Michael Humble CPA, CGA Director of Corporate Services Approved

Jeff Renaud

Chief Administrative Officer

10th April 2017

BACKGROUND

As part of Best Budgeting Practices, a municipality should evaluate its financial performance relative to the adopted budget.

Regular monitoring of budgetary performance provides an early warning of potential problems and gives decision makers time to consider actions that may be needed if major deviations in budget-to-actual results become evident.

ANALYSIS

Tax Supported Operations

Although only three months into the 2017 fiscal year, there are a number of items that deserve mention and are expected to cause variances by the end of the year.

- 1. Salary savings from vacant positions. During the first three months of 2017 there have been six vacant full-time positions that have led to a savings of \$151,050
- 2. 2016 Grants received in 2017 and higher grants than budgeted for a total of \$23,430. One grant received that was higher than budgeted (FedNor for the finished Business Incubator Project) and one grant received in 2017 that related to Q4 2016 (Stewardship Ontario Blue Box Program)
- 3. The award of the Banking Services RFP should result in savings of \$26,900
- 4. Collins Hall. Based on discussions in Q3 and Q4 2016, the 2017 budget assumed either divesting or mothballing this facility. The decision has subsequently been made to operate the facility. A revised budget is required from the Director of Community Services at earliest opportunity for the approval of Council. The Treasurer has no authority to pay expenses without an approved budget.
- 5. Pearson Centre. Although not required to vacate before the end of the 2017 year, the early loss of three key tenants will negatively impact revenue by \$36,600. Utilities and other building expenses are also trending over budget by around \$10,300
- 6. Special Events. Historical practice has not been to recognize our HST liability on participant entry fees. However, notwithstanding this correction for 2017 we have still overspent prizes and awards for the Ice Fishing Derby by \$7,142 while revenue from participants was down \$5,400

On the strength of payroll savings during Q1 with notable challenges within Community Services already amounting to \$81,870 deficit, we are projecting an overall tax supported operating surplus of \$96,680.

User Pay – Water & Sewer

Revenue is lower than expected by \$26,280. This can be attributed to both seasonal fluctuations and the fact that there are presently twenty five malfunctioning water meters in need of repair.

Elsewhere, water main repairs have been less frequent during the first quarter which has led to a cautious surplus projection of \$15,000

Combined, we are looking at a small deficit of around \$10,000 in the user-pay operating budget.

FINANCIAL IMPACT

Year-end projections have been provided where appropriate. There are still nine months of operations to go in 2017 and all projections are likely to change.

LINKS TO STRATEGIC PLAN

Consistent and timely financial reports are a key element in the City's goal to operate in a fiscally responsible manner and deliver value in our municipal services.

SUMMARY

A tax supported surplus of \$96,680 is being projected at the three month mark of fiscal 2017.

A user-pay (water and wastewater) deficit of around \$10,280 is projected.

City of Elliot Lake

Operating Variance Report As At 31 March 2017

				Surplus / (Deficit)	
	2017	31 March '17	%	PROJECTED Variance	Explanation
Department	Budget	Results	of Budget	At 31 Dec 2017	
111 - Mayor & Council	184,200	38,285	20.8	5,000	No legal fees incurred during Q1.
CAO Office					
121 - CAO	286.610	65,881	23.0	0	No variance anticipated
181 - General Government - 110 Admin	590,809	465,798	78.8	(1,500)	2017 insurance premiums \$1500 higher than budgeted
	,			(/ /	y and the second
<u>Infrastructure Services</u>					
181 - City Hall - <i>183</i>	110,570	48,967	44.3	0	Internal transfer of BCA expenditures required. No actual variance YTD
181 - White Mountain Bldg - 186	19,050	21,358	112.1	(5,000)	Property sold March 2017. \$16,000 invoice for roof repair while still in our possession.
182 - Facilities	515,430	363,794	70.6	Payroll savings due to Facilities Manager starting April 2017. Reserve trans	
182 - Facilities	515,430	303,794	70.6	23,480	needs have been made.
221 - Police Station Bldg - 184	68,000	13,989	20.6	No anticipated variance based on current trends	
310 - Engineering Administration	485,010	401,596	82.8	0	No anticipated variance based on current trends
311 - Public Works	2,476,730	772,515	31.2	0	Overtime trending high due to seasonal conditions - expected to equalize
321 - Road Maintenance	525,000	128,478	24.5	(12,000)	Maintenance consumables high YTD - seasonal demands were beyond anticipated
353 - Transit System	177,440	(4,583)	-2.6	0	No anticipated variance - some expected invoicing not processed to date
354 - Handi-Lift Bus	79,370	21,933	27.6	0	No anticipated variance based on current trends
361 - Street Lighting	165,880	50,676	30.5	0	No anticipated variance based on current trends
381 - Airport	106,660	33,261	31.2	18,000	Operation under review - favourable variance anticipated
422 - Storm Sewers	47,000	610	1.3	0	Seasonal work - no trending to date
441 - Waste Management	432,400	60,731	14.0	13,600	Waste Diversion grant for Q4 2016 was received 29 March 2017. Will be set up as receivable at year end going forward, but 2017 will see five quarterly grant payments.
735 - Parks	371,290	142,507	38.4	0	Seasonal work - no trending to date

City of Elliot Lake

Operating Variance Report As At 31 March 2017

Department	2017 Budget	31 March '17 Results	% of Budget	Surplus / (Deficit) PROJECTED Variance At 31 Dec 2017	Explanation
Corporate Services					
131 - Clerk	156,880	53,549	34.1	0	No variance expected
141 - Treasury	864,020	250,487	29.0	26,900	Benefit of new contract for banking services
151 - Personnel	414,140	69,216	16.7	(20,000)	Estimated Job Eval/Pay EquityConsultant fees for Part-Time, Non union positions. Ministry requirement to train for PTSD prevention, recognition and intervention - looking for partnerships with other fire services to reduce cost and keep within H&S Training budget.
161 - Information Systems	661,620	57,546	8.7	47,790	Intern position which will not be filled in 2017. Two positions (IT System Operations Administrator and IT Support Specialist) are unfilled. Recruitment efforts are continuing.
512 - Physician Recruitment	84,500	0	0.0	0	Based on payment of property taxes and consulting contract. Tax information will not be known until rates are set for 2017
551 - Woodlands Cemetery	18,850	(10,896)	-57.8	0	Some sales have occurred; however activities / expenditures begin after May 1st.
621 - Home For The Aged	162,030	40,507	25.0	0	Loan payments made monthly. No variance at year end.
821 - Commercial & Ind. Development	147,930	0	0.0	0	Loan payments made semi-annually (April & November). No variance at year end.
837 - Wireless Towers	0	(1,270)	0.0	0	Variance is transferred to/from reserve at year end.
Community Services 713 - General Recreation	298,860	58,557	19.6	0	Programming and Drag Races do not start until Q2. General Recreation expenses in line with budget.
720 - Collins Hall	18,000	7,139	39.7	(10,000)	Assumption when preparing 2017 budget was possible disposition. Director of Community Services to provide new operating budget if building is to be operated.
721 - Centennial Arena	272,310	52,149	19.2	0	Servcing of plant area hasn't bee done to date. No variance expected at this time.
722 - Rio Den	14,230	5,249	36.9	1,000	Fire Annual Inspection - Repairs were made.
724 - Golf Course	150,000	90,000	60.0	0	Contribution to 2017 operating surplus/deficit will not be known until November.
726 - Ski Hill	36,700	25,000	68.1	0	Spending is on track, it is expected that marketing and equipment expenditures will begin late summer early fall in preparation for the 2017-2018 season.
731 - Pool	457,910	49,134	10.7	0	No variance expected
765 - Pearson Centre	114,610	29,993	26.2	(47,000)	Three tenants vacating. Loss of rental revenue in 2017 expected to be\$36,600 Also Building maintenance and utilities are running higher than expected.
766 - Arts Tour	0	2	0.0	0	No variance expected
771 - Nuclear Museum	92,850	34,165	36.8	(5,000)	Museum operating season May - Ocober but expenses at \$34,380.
772 - Miners Memorial Brick Program	0	(1,200)	0.0	0	Revenue brick program is transferred to reserves at year end. Net Zero.
780 - Special Events	39,400	11,868	30.1	(18,370)	Prizes and awards purchased are \$7,142 over budget. Revenue is \$11,232 under budget.
824 - Community Grants	2,500	5,000	200.0	(2,500)	Overpayment for Summer Arts Retreat 2017
827 - Welcome Centre	45,690	10,855	23.8	0	Chamber contract extended three months more than budgeted. But saved our own payroll costs for staff.
622 - Grants to Elderly Persons	25,000	25,000	100.0	0	Grant to Renaissance Senior's Centre was issued February 2017.
832 - Economic Development	269,350	66,353	24.6	5,000	Spending is on track for 2017 with minor variances in Telephone expenses (due to Incubator project) and an increase of revenue from federal grants of \$9832
834 - EDO Projects	0	4,851	0.0	3,500	Mississagi Park Project. Municipal contribution was made in 2016 (\$13,544.81). Overcontribution of \$3500. No grant revenue received to date, but commitments of \$90,000 from NOHFC and FedNor . Projects expenses have to be paid by City and then covered by grant submissions.

City of Elliot Lake

Operating Variance Report As At 31 March 2017

	2017	31 March '17	%	Surplus / (Deficit) PROJECTED Variance	Explanation
Department	Budget	Results	of Budget	At 31 Dec 2017	
<u>Protective Services</u>					
211 - Fire Services	1,861,970	517,609	27.8	77,400	Payroll savings due to new hires starting mid-February and reductions in overtime by appropriate scheduling. Increase in contracted services due to annual maintenance on equipment.
212 - Emergency Management	13,950	0	0.0	0	Training for committee members scheduled for spring and fall - no variance projected
241 - Building Controls	96,460	33,951	35.2	0	Building permits low at this time due to off season, but consistent with 3 prior year averages for first quarter. Small increase in Revenue due to building searches.
261 - Animal Control	10,870	(5,466)	-50.3	(2,380)	Payroll costs over budget by \$1,380. Increase in building maintenance due to replacment of hot water tank and washing station.
271 - By-Law Enforcement	(91,390)	(10,200)	-11.2	4,760	Payroll costs under budget due to vacancy
815 - Committee of Adjustment	(4,270)	(1,361)	31.9	0	No variance expected
External Boards & Agencies 221 - Police Administration	2,500	(25)	-1.0	0	No variance expected
223 - OPP Operations	2,795,260	683,349	24.4	(6,000)	Contract billings as per budget. Dispatch service not budgeted.
511 - Algoma Health Unit	372,300	003,349	0.0	0,000	No billing received for 2017
531 - Ambulance	946,700	233,185	24.6	0	Contract billings as per budget
611 - Welfare Board	495,700	122,092	24.6	0	Contract billings as per budget
613 - Social Housing	620,700	152,890	24.6	0	Contract billings as per budget
641 - Day Care Centre	169,700	41,797	24.6	0	Contract billings as per budget
761 - Library	478,970	117,476	24.5	0	No variance expected
Total Tax Supported Expenses	18,758,248	5,444,347		96,680	
TREASURY REVENUES					
Municipal Taxation	(11,287,068)	(5,513,454)	48.8	0	First two tax instalments are based on 50% prior year levy. 2017 tax rates will collect balance owing.
Rebates and Write-offs	32,500	(7,409)	-22.8	0	No rebates processed for 2017
Supps and Omits	(65,000)		0.0	0	Supp notices generally received Q3 and Q4 as MPAC processes changesfor 2017
Payments In Lieu	(281,780)		0.0	0	PIL's generally received May - October each year
Ontario Municipal Partnership Fund	(7,156,900)	(1,789,225)	25.0	0	Receipts as per budget
Total Treasury Revenues	(18,758,248)	(7,310,088)		0	
Tax Supported Surplus / (Deficit)	0	(1,865,742)		96,680	

Agenda Package Pg 55

				Surplus / (Deficit)	
	2017	31 March '17	%	PROJECTED Variance	Explanation
Department	Budget	Results	of Budget	At 31 Dec 2017	
USER PAY DEPARTMENTS					
411 - Plants Administration	1,041,340	135,607	13.0	1,000	Internal cost transfers and seasonal expenditures upcoming
420 - Wastewater Treatment Plant	500,000	165,373	33.1	0	Trending over due to front end insurance payments - expected to equalize
423 - Sanitary Sewer Connections	280,000	1,611	0.6	0	Seasonal work - scheduled to start in spring - working to budget target
424 - Lift Stations	203,500	51,912	25.5	0	Unanticipated repair work on lift station - should equalize throughout year
430 - Water Treatment Plant	552,500	136,054	24.6	0	Energy costs trending slightly high - should be offset by in-year optimizations
431 - Water Billing Admin	86,000	3,178	3.7	0	
432 - Water Mains	336,600	1,562	0.5	15,000	Trending favourably YTD - subject to change based on frequency of repairs
Fransfer to Reserve	894,760	894,760	100.0	0	Transfer complete. No variance
Water Billing Revenue	(3,858,700)	(1,656,371)	42.9	(26,280)	Billed revenue falling short due to needed water meter repairs
Other Revenue	(36,000)	(13,994)	38.9	0	No variance expected.

	2017 BUDGET	YTD ACTUAL	% OF ANNUAL BUDGET
MAYOR & COUNCIL, CAO, GEN	ERAL GOVERNMENT SER\	/ICES	
111 MAYOR & COUNCIL			
110-Administration			
Expenditures:			
1-111-110-1110 REGULAR SALARIES & WAGES	90,880.00	22,275.33	25%
1-111-110-1509 OVERALL BENEFITS	3,200.00	726.39	23%
1-111-110-1510 GROUP BENEFITS	35,220.00	4,748.77 113.75	13% 11%
1-111-110-2610 GENERAL STATIONERY & OFFICE 1-111-110-3120 CONFERENCES & CONVENTIONS	1,000.00 25,000.00	5,677.47	23%
1-111-110-3120 CONFERENCES & CONVENTIONS 1-111-110-3140 MEMBERSHIPS	5,000.00	4,405.95	88%
1-111-110-3229 CELL PHONE	3,900.00	336.98	9%
1-111-110-3320 LEGAL	20,000.00	000.00	0%
Total Expenditures	184,200.00	38,284.64	21%
let	184,200.00	38,284.64	21%
197-Joint Relations Committee			
TOTAL MAYOR & COUNCIL	\$184,200.00	\$38,284.64	21%
121 CAO			
110 - Administration			
Expenditures:			
1-121-110-1110 REGULAR SALARIES & WAGES	207,280.00	46,471.07	22%
1-121-110-1509 OVERALL BENEFITS	16,360.00	6,636.60	41%
1-121-110-1510 GROUP BENEFITS	10,020.00	1,653.98	17%
1-121-110-1511 OMERS PENSION	24,040.00	5,401.82	22%
1-121-110-2999 SUNDRY EXPENSES	750.00	4 000 05	0%
1-121-110-3120 CONFERENCES & CONVENTIONS	13,700.00	4,300.05	31%
1-121-110-3140 MEMBERSHIPS	2,000.00 100.00	391.78 4.08	20% 4%
1-121-110-3220 COURIER & DELIVERY 1-121-110-3229 CELL PHONE	1,070.00	158.91	15%
1-121-110-3229 CELL PHONE 1-121-110-3230 TELEPHONE	4,640.00	826.42	18%
1-121-110-3250 TELEFTIONE 1-121-110-3950 MEALS	3,000.00	35.96	1%
1-121-110-2620 SUBSCRIPTIONS	150.00	00.00	0%
1-121-110-3240 PHOTOCOPYING EXPENSES	1,000.00		0%
1-121-110-3250 ADVERTISING & PROMOTIONS	2,500.00		0%
Total Expenditures	286,610.00	65,880.67	23%
Not	286 610 00	65 880 67	230/

286,610.00

65,880.67

23%

Net

	2017 BUDGET	YTD ACTUAL	% OF ANNUAL BUDGET
TOTAL CAO	\$286,610.00	\$65,880.67	23%
181 GENERAL GOVERNMENT			
110-Administration			
Expenditures:			201
1-181-110-2300 MATERIALS	500.00	47.14	9%
1-181-110-2610 GENERAL STATIONERY & OFFICE	1,000.00	865.01	87%
1-181-110-2611 OFFICE MACHINE/EQUIPMENT	7,500.00	1,872.19	25% 24%
1-181-110-2810 HYDRO	800.00	188.25 632.14	63%
1-181-110-2999 SUNDRY EXPENSES	1,000.00	44.77	4%
1-181-110-3130 RECEPTIONS	1,000.00	4,234.95	423%
1-181-110-3210 POSTAGE 1-181-110-3230 TELEPHONE	1,000.00 19,500.00	4,499.84	23%
1-181-110-3240 PHOTOCOPYING EXPENSES	6,000.00	3,023.85	50%
1-181-110-3250 ADVERTISING & PROMOTIONS	9,500.00	7,556.02	80%
1-181-110-3320 LEGAL	40,000.00	4,511.34	11%
1-181-110-3410 CONTRACTED SERVICES	10,000.00	16,680.23	167%
1-181-110-3910 INSURANCE PREMIUMS	246,830.00	248,226.70	101%
1-181-110-3912 INSURANCE CLAIMS	60,000.00	3,124.64	5%
1-181-110-6410 TRANSFER TO RESERVE FUND	168,178.00	413,383.96	246%
1-181-110-8020 DISTRIBUTED PHOTOCOPYING CHARGES	(5,000.00)	2,419.28	-48%
1-181-110-2340 UNLEADED GAS	700.00	,	0%
1-181-110-3515 COMMUNITY RELATIONS	2,000.00		0%
1-181-110-3950 MEALS	100.00		0%
1-181-110-5990 SPECIAL APPROPRIATIONS	20,000.00		0%
1-181-110-2613 SPECIAL EXPENSES-EMPLOYEES	200.00		0%
Total Expenditures	590,808.00	711,310.31	120%
Revenue:			
1-181-110-0736 INSURANCE RECOVERIES		245,205.96	0%
1-181-110-0919 MISCELLANEOUS REVENUE		306.65	0%
Total Revenue		245,512.61	0%
Net	590,808.00	465,797.70	79%
TOTAL MAYOR & COUNCIL, CAO, GEN GOV	1,061,618.00	569,963.01	54%

Friday, March 31, 2017

	2017 BUDGET	YTD ACTUAL	% OF ANNUAL BUDGET
INFRASTRU	ICTURE SERVICES	THE DEST	
182 FACILITIES			
110-Administration			
Expenditures:			
1-182-110-1509 OVERALL BENEFITS	7,790.00	409.50	5%
1-182-110-2999 SUNDRY EXPENSES	310.00	684.27	221%
1-182-110-6410 TRANSFER TO RESERVE	362,700.00	362,700.00	100%
1-182-110-3410 CONTRACTED SERVICES	45,000.00		0%
1-182-110-1110 REGULAR SALARIES	81,080.00		0%
1-182-110-1510 GROUP BENEFITS	5,060.00		0%
1-182-110-1511 OMERS PENSION	8,740.00		0%
1-182-110-2300 MATERIALS	1,800.00		0%
1-182-110-3157 CERTIFICATION & TRAINING	2,000.00		0%
1-182-110-3229 CELL PHONE	950.00		0%
Total Expenditures	515,430.00	363,793.77	71%
Vet	515,430.00	363,793.77	71%
181-183-City Hali			
Expenditures:			
1-181-183-2280 JANITORIAL SUPPLIES	1,200.00	102.21	9%
1-181-183-2299 GROUNDS MAINTENANCE	8,000.00	796.40	10%
1-181-183-2810 HYDRO	39,260.00	11,090.61	28%
1-181-183-2830 NATURAL GAS	3,810.00	1,720.43	45%
1-181-183-2840 WATER	800.00	153.44	19%
1-181-183-3410 CONTRACTED SERVICES	42,500.00	35,917.61	85%
1-181-183-2850 MUNICIPAL TAXES	18,000.00		0%
Total Expenditures	113,570.00	49,780.70	44%
Revenue:			
1-181-183-0831 BUILDING & FACILITIES RENT	3,000.00	814.02	27%
Total Revenue	3,000.00	814.02	27%
Vet	110,570.00	48,966.68	44%
	1 10,01 0.00	. 5,500.00	
181-186 - White Mountain			
Expenditures:	0.500.00	0.000.40	4500/
1-181-186-2270 BUILDING MAINTENANCE	2,500.00	3,826.18	153%
1-181-186-2280 JANITORIAL SUPPLIES	200.00	19.08	10% 74%

1-181-186-2810 HYDRO

1-181-186-2830 NATURAL GAS

74%

244%

8,878.84

5,849.34

12,000.00 2,400.00

1-181-186-2840 WATER	2017 BUDGET 50.00	YTD ACTUAL 153.44	% OF ANNUAL BUDGET 307%
1-181-186-3230 TELEPHONE	500.00	936.15	187%
1-181-186-3410 CONTRACTED SERVICES	6,250.00	25,258.48	404%
1-181-186-2635 INTERNET CHARGES	100.00	,	0%
1-181-186-2850 MUNICIPAL TAXES	5,000.00		0%
Total Expenditures	29,000.00	44,921.51	155%
Revenue:			
1-181-186-0831 BUILDING AND FACILITIES RENT	9,950.00	23,564.01	237%
Total Revenue	9,950.00	23,564.01	237%
Net	19,050.00	21,357.50	112%
221-184-Police Station Building			
Expenditures:	40.000.00	455.50	00/
1-221-184-2270 BUILDING MAINTENANCE	10,000.00	155.52 5,987.29	2% 27%
1-221-184-2810 HYDRO 1-221-184-2830 NATURAL GAS	22,500.00 6,000.00	2,904.33	48%
1-221-164-2630 NATURAL GAS 1-221-184-3410 CONTRACTED SERVICES	26,000.00	4,941.46	19%
1-221-184-2280 JANITORIAL SUPPLIES	500.00	4,041.40	0%
1-221-184-3999 SUNDRY SERVICES	3,000.00		0%
Total Expenditures	68,000.00	13,988.60	21%
Net	68,000.00	13,988.60	21%
310 ENGINEERING			
Expenditures:	172 620 00	38,835.68	22%
1-310-110-1110 REGULAR SALARIES & WAGES 1-310-110-1130 OVERTIME	173,620.00 3,350.00	124.02	4%
1-310-110-1509 OVERALL BENEFITS	15,210.00	5,191.85	34%
1-310-110-1510 GROUP BENEFITS	10,110.00	713.58	7%
1-310-110-1511 OMERS PENSION	19,190.00	4,347.80	23%
1-310-110-3140 MEMBERSHIPS	1,500.00	1,864.74	124%
1-310-110-3229 CELL PHONE	220.00	15.29	7%
1-310-110-3230 TELEPHONE	400.00	103.06	26%
1-310-110-3240 PHOTOCOPYING EXPENSES	800.00	184.89	23%
1-310-110-3410 CONTRACTED SERVICES	20,000.00	215.36	1% 100%
1-310-110-6410 TRANSFER TO RESERVE FUND	350,000.00 400.00	350,000.00	0%
1-310-110-2660 ENGINEERING SUPPLIES 1-310-110-3250 ADVERTISING & PROMOTIONS	750.00		0%
1-310-110-3230 ADVERTISING & FROMOTIONS 1-310-110-2610 GENERAL STATIONERY & OFFICE	500.00		0%
1-310-110-8010 DISTRIBUTED WAGES	(111,040.00)		0%
Total Expenditures	485,010.00	401,596.27	83%
TOTAL ENGINEERING	\$485,010.00	\$401,596.27	83%

	2017 BUDGET	YTD ACTUAL	% OF ANNUAL BUDGET
311 PUBLIC WORKS			
110-Administration			
Expenditures: 1-311-110-1110 REGULAR SALARIES & WAGES 1-311-110-1509 OVERALL BENEFITS 1-311-110-1510 GROUP BENEFITS 1-311-110-1511 OMERS PENSION 1-311-110-2610 GENERAL STATIONERY & OFFICE 1-311-110-2810 HYDRO 1-311-110-2999 SUNDRY EXPENSES 1-311-110-3229 CELL PHONE 1-311-110-3230 TELEPHONE 1-311-110-3240 PHOTOCOPYING EXPENSES 1-311-110-3410 CONTRACTED SERVICES 1-311-110-3250 ADVERTISING & PROMOTIONS 1-311-110-1130 OVERTIME 1-311-110-2635 INTERNET CHARGES	80,090.00 8,170.00 5,060.00 8,100.00 4,000.00 500.00 18,000.00 930.00 7,000.00 1,500.00 4,200.00 1,500.00 9,850.00 540.00	20,071.11 2,382.11 787.68 2,233.16 397.03 38.15 2,299.59 81.10 2,002.20 308.40 59.89	25% 29% 16% 28% 10% 8% 13% 9% 29% 21% 1% 0% 0%
Total Expenditures Net	149,440.00 149,440.00	30,660.42 30,660.42	21% 21%
111-Building Maintenance			
Expenditures: 1-311-111-2300 MATERIALS 1-311-111-3410 CONTRACTED SERVICES	8,000.00 9,800.00	4,874.28 10,106.00	61% 103%
Total Expenditures Net	17,800.00 17,800.00	14,980.28 14,980.28	84% 84%
112-Equipment			
Expenditures: 1-311-112-2300 MATERIALS 1-311-112-2340 UNLEADED GAS 1-311-112-2360 DIESEL FUEL 1-311-112-2385 LICENCE FEES 1-311-112-2810 HYDRO 1-311-112-2830 NATURAL GAS 1-311-112-2840 WATER 1-311-112-3220 COURIER & DELIVERY 1-311-112-3410 CONTRACTED SERVICES 1-311-112-6410 TRANSFER TO RESERVE FUND	306,000.00 49,000.00 155,000.00 18,400.00 25,000.00 650.00 9,000.00 77,500.00 194,410.00	62,410.64 17,719.60 49,388.40 199.57 7,250.28 12,451.52 153.44 2,765.76 30,440.62 194,410.00	20% 36% 32% 1% 29% 59% 24% 31% 39%
Total Expenditures	855,960.00	377,189.83	44%

	2017 BUDGET	YTD ACTUAL	% OF ANNUAL BUDGET
Vehicle Maintenance Distribution: 1-311-112-8111 VEHICLE MAINTENANCE	(232,000.00)	500.85	0%
Total Vehicle Maintenance Distribution Net	(232,000.00) 623,960.00	500.85 377,690.68	0% 61%
113-Operations			
Expenditures: 1-311-113-1110 REGULAR SALARIES & WAGES 1-311-113-1120 TEMPORARY SALARIES & WAGES 1-311-113-1130 OVERTIME 1-311-113-1140 SHIFT PREMIUM 1-311-113-1509 OVERALL BENEFITS 1-311-113-1510 GROUP BENEFITS 1-311-113-6410 TRANSFER TO RESERVE FUND	1,140,650.00 265,290.00 70,500.00 10,000.00 168,200.00 105,650.00 103,240.00	215,350.23 13,575.48 44,153.97 1,023.15 39,272.05 14,595.58 21,212.82 143,195.00	19% 5% 63% 10% 23% 14% 21%
Total Expenditures	1,863,530.00	492,378.28	26%
Distributed Wages: 1-311-113-8010 DISTRIBUTED WAGES	(178,000.00)		0%
Total Distributed Wages	(178,000.00)	•	0%
Revenue: 1-311-113-0499 MISC PROV GRANTS		143,195.00	0%
Total Revenue Net	1,685,530.00	143,195.00 349,183.28	0% 21%
TOTAL PUBLIC WORKS	\$2,476,730.00	\$772,514.66	31%
321 ROAD MAINTENANCE			
Expenditures: 1-321-113-2110 SAND 1-321-113-2111 SALT 1-321-113-2300 MATERIALS 1-321-113-3410 CONTRACTED SERVICES 1-321-113-3423 CRACK SEALING CONTRACT 1-321-113-3426 LINE PAINTING CONTRACT 1-321-113-3427 SIDEWALK & CURB REPAIR	60,000.00 95,000.00 105,000.00 100,000.00 60,000.00 55,000.00 50,000.00	17,848.70 90,836.45 9,501.23 10,291.50	30% 96% 9% 10% 0% 0%
Total Expenditures TOTAL ROAD MAINTENANCE	525,000.00 \$525,000.00	128,477.88 \$128,477.88	24% 24%

353 TRANSIT SYSTEM

	2017 BUDGET	YTD ACTUAL	% OF ANNUAL BUDGET
Expenditures: 1-353-113-2840 WATER 1-353-113-3410 CONTRACTED SERVICES 1-353-113-6410 TRANSFER TO RESERVE FUND 1-353-113-8111 VEHICLE MAINTENANCE	239,140.00	163.70 49,336.78 120,669.00 1,942.60	0% 21% 0% 0%
1-353-113-2610 GENERAL STATIONERY & OFFICE 1-353-113-3428 GREYHOUND LINK 1-353-113-2950 TAGS & LICENCES 1-353-113-3420 GAS TAX EXPENDITURES 1-353-113-3630 BUILDING RENTAL	6,500.00 90,000.00 1,800.00 36,230.00 24,000.00	1,042.00	0% 0% 0% 0% 0%
Total Expenditures	397,670.00	172,112.08	43%
Revenue: 1-353-113-0435 DEDICATED GAS TAX FUNDS 1-353-113-0743 GREYHOUND SHUTTLE REVENUE 1-353-113-0769 ADVERTISING REVENUE 1-353-113-0770 ADMISSIONS - ADULTS 1-353-113-0771 ADMISSION FEES 1-353-113-0779 ADMISSION-SENIORS 1-353-113-0780 ADMISSION - TICKETS 1-353-113-0783 ADMISSIONS STUDENTS	36,230.00 12,000.00 3,800.00 34,000.00 68,000.00 33,000.00 27,200.00 6,000.00	120,669.00 4,540.00 2,692.50 9,339.90 22,434.55 8,559.50 7,080.00 1,379.90	333% 38% 71% 27% 33% 26% 26% 23%
Total Revenue TOTAL TRANSIT SYSTEM	220,230.00 \$177,440.00	176,695.35 (\$4,583.27)	80%
354 HANDI LIFT BUS			
Expenditures: 1-354-113-3410 CONTRACTED SERVICES 1-354-113-2950 TAGS & LICENCES 1-354-113-3420 GAS TAX EXPENDITUES	96,470.00 900.00 49,200.00	22,827.08	24% 0% 0%
Total Expenditures	146,570.00	22,827.08	16%
Revenue: 1-354-113-0771 ADMISSION FEES 1-354-113-0961 TRANSFER FROM RESERVES	18,000.00 49,200.00	894.35	5% 0%
Total Revenue TOTAL HANDI LIFT BUS	67,200.00 \$79,370.00	894.35 \$21,932.73	1% 28%
361 STREET LIGHTING			
Expenditures: 1-361-113-2191 STREET LIGHTING SUPPLIES 1-361-113-2810 HYDRO	12,000.00 59,000.00	956.54 17,330.62	8% 29%
. 55. 110 2010 1115116	23,000,00	,	

	2017 BUDGET	YTD ACTUAL	% OF ANNUAL BUDGET
1-361-113-3410 CONTRACTED SERVICES	94,880.00	32,468.68	34%
Total Expenditures	165,880.00	50,755.84	31%
Revenue: 1-361-113-0919 MISCELLANEOUS REVENUES		80.00	0%
Total Revenue TOTAL STREET LIGHTING	\$165,880.00	80.00 \$50,675.84	0% 31%
381 AIRPORT			
Expenditures:			
1-381-110-1110 REGULAR SALARIES & WAGES	61,630.00	11,769.29	19%
1-381-110-1120 TEMPORARY SALARIES & WAGES	27,020.00	5,222.99	19%
1-381-110-1130 OVERTIME	12,000.00	1,342.71	11%
1-381-110-1140 SHIFT PREMIUM		90.57	0%
1-381-110-1509 OVERALL BENEFITS	10,550.00	1,965.94	19%
1-381-110-1510 GROUP BENEFITS	5,060.00	732.82	14%
1-381-110-1511 OMERS PENSION	2,310.00	470.07	20%
1-381-110-2270 BUILDING MAINTENANCE	8,000.00	4,047.33	51% 70%
1-381-110-2300 MATERIALS	1,500.00 80,000.00	1,046.82 25,699.25	32%
1-381-110-2361 AIRPORT TURBO FUEL	2,500.00	25,699.25	9%
1-381-110-2610 GENERAL STATIONERY & OFFICE	28,000.00	13,022.24	47%
1-381-110-2810 HYDRO 1-381-110-3140 MEMBERSHIPS	500.00	620.00	124%
1-381-110-3140 MEMBERSHIPS 1-381-110-3210 POSTAGE	200.00	11.34	6%
1-381-110-3210 F OSTAGE 1-381-110-3230 TELEPHONE	3,200.00	889.40	28%
1-381-110-3240 PHOTOCOPYING EXPENSES	300.00	76.32	25%
1-381-110-3410 CONTRACTED SERVICES	16,000.00	1,615.66	10%
1-381-113-2300 MATERIALS	,	112.91	0%
1-381-113-2350 PROPANE		1,164.69	0%
1-381-110-2362 AIRPORT GAS 100	30,000.00		0%
1-381-110-2850 MUNICIPAL TAXES	1,500.00		0%
1-381-110-3120 CONFERENCES & CONVENTIONS	550.00		0%
1-381-110-3250 ADVERTISING & PROMOTIONS	500.00		0%
1-381-110-3910 INSURANCE PREMIUMS	12,560.00		0%
1-381-110-2110 SAND	1,500.00		0%
1-381-110-2350 PROPANE	3,000.00		0%
Total Expenditures	308,380.00	70,119.98	23%
Revenue:			
1-381-110-0785 LANDING FEES	10,000.00	1,418.02	14%
1-381-110-0786 AIRCRAFT PARKING FEES	700.00	250.80	36%
1-381-110-0837 AIRPORT LEASED LAND RENTS	41,520.00	10,370.01	25%
1-381-110-0848 AIRPORT AVIATION FUEL	137,500.00	23,735.41	17%
1-381-110-0919 MISCELLANEOUS REVENUE	7,500.00	1,085.00	14% 0%
1-381-110-0741 MNR FIRE SUPPRESSION	4,500.00		U 70

Total Revenue TOTAL AIRPORT	2017 BUDGET 201,720.00 \$106,660.00	YTD ACTUAL 36,859.24 \$33,260.74	% OF ANNUAL BUDGET 18% 31%
422 STORM SEWER CONNECTIONS			
113-Operations			
Expenditures: 1-422-113-2300 MATERIALS 1-422-113-3410 CONTRACTED SERVICES	32,000.00 15,000.00	610.41	2% 0%
Total Expenditures TOTAL STORM SEWER CONNECTIONS	47,000.00 47,000.00	610.41 610.41	1% 1%
441 WASTE MANAGEMENT			
113-Garbage Collection			
Expenditures: 1-441-113-3410 CONTRACTED SERVICES 1-441-113-2300 MATERIALS	186,930.00 250.00	30,992.60	17% 0%
Total Expenditures Net	187,180.00 187,180.00	30,992.60 30,992.60	17% 17%
440-Recycling			
Expenditures: 1-441-440-3410 CONTRACTED SERVICES 1-441-440-3250 ADVERTISING & PROMOTIONS	198,670.00 250.00	23,873.50	12% 0%
Total Expenditures	198,920.00	23,873.50	12%
Revenue: 1-441-440-0721 RECYCLING PARTNERS 1-441-440-0464 HAZ & SPEC WASTE RECYLING	50,000.00 12,500.00	13,656.96	27% 0%
Total Revenue Net	62,500.00 136,420.00	13,656.96 10,216.54	22% 7%
442-Landfill Site			
Expenditures: 1-441-442-3410 CONTRACTED SERVICES 1-441-442-3350 CONSULTANT FEES	218,800.00 10,000.00	36,276.32	17% 0%
Total Expenditures	228,800.00	36,276.32	16%

	2017 BUDGET	YTD ACTUAL	% OF ANNUAL BUDGET
Revenue: 1-441-442-0919 MISCELLANEOUS REVENUE	120,000.00	16,753.97	14%
Total Revenue Net	120,000.00 108,800.00	16,753.97 19,522.35	14% 18%
TOTAL WASTE MANAGEMENT	\$432,400.00	\$60,731.49	14%
735 PARKS			
110-Administration			
111-Building Maintenance			
Expenditures: 1-735-111-2810 HYDRO	2,000.00	7,071.17	354%
Total Expenditures Net	2,000.00 2,000.00	7,071.17 7,071.17	354% 354%
756-Simpson Trailer Park			
Expenditures: 1-735-756-2810 HYDRO 1-735-756-3410 CONTRACTED SERVICES	2,500.00 400.00	178.89	7% 0%
Total Expenditures	2,900.00	178.89	6%
Revenue: 1-735-756-0827 PARK PERMITS	14,500.00		0%
Total Revenue Net	14,500.00 (11,600.00)	178.89	0% -2%
P06-P59-P98-Equipment Maintenance			
753-Leisure Parks			
Expenditures: 1-735-753-2300 MATERIALS 1-735-753-3229 CELL PHONE 1-735-753-3230 TELEPHONE 1-735-753-3410 CONTRACTED SERVICES 1-735-753-6410 TRANSFER TO RESERVE FUND	50,000.00 220.00 2,000.00 11,000.00 120,000.00	428.60 15.42 206.64 931.74 120,000.00	1% 7% 10% 8% 100%

	2017 BUDGET	YTD ACTUAL	% OF ANNUAL BUDGET
Total Expenditures Net	183,220.00 183,220.00	121,582.40 121,582.40	66% 66%
755-Miners Monument Maintenance			
757-Trails			
Expenditures: 1-735-757-2300 MATERIALS 1-735-757-3410 CONTRACTED SERVICES 1-735-757-6410 TRANSFER TO RESERVE FUND 1-735-757-3140 MEMBERSHIPS	58,000.00 10,000.00 20,000.00 1,300.00	3,681.01 1,549.30 20,000.00	6% 15% 100% 0%
Total Expenditures	89,300.00	25,230.31	28%
Revenue: 1-735-757-0919 MISCELLANEOUS REVENUE	2,000.00		0%
Total Revenue Net	2,000.00 87,300.00	25,230.31	0% 29%
118-Trailhead			
Expenditures: 1-735-118-3410 CONTRACTED SERVICES	66,500.00	(11,781.75)	-18%
Total Expenditures Net	66,500.00 66,500.00	(11,781.75) (11,781.75)	-18% -18%
119-Skate Park	33,000.00	(,	
Expenditures: 1-735-119-3410 CONTRACTED SERVICES	5,000.00		0%
Total Expenditures	5,000.00		0%
Revenue: 1-735-119-0961 TRANSFER FROM RESERVE	2,500.00		0%
Total Revenue Net	2,500.00 2,500.00		0% 0%
758 & 759 MISSISSAGI PARK			

28

758-Mississagi Park

	2017 BUDGET	YTD ACTUAL	% OF ANNUAL BUDGET
Expenditures:			
1-735-758-2280 JANITORIAL SUPPLIES	1,000.00	60.95	6%
1-735-758-2610 GENERAL STATIONERY & OFFICE	500.00	44.40	00/
SUPPLIES	500.00	11.48 152.62	2% 28%
1-735-758-2635 INTERNET CHARGES	550.00 1,500.00	40.46	3%
1-735-758-2920 RECREATIONAL SUPPLIES 1-735-758-3230 TELEPHONE	600.00	10.18	2%
1-735-756-3230 TELEPHONE 1-735-758-1120 TEMPORARY SALARIES AND WAGES	112,820.00	10.10	0%
1-735-758-1130 OVERTIME	2,750.00		0%
1-735-758-1509 OVERALL BENEFITS	13,100.00		0%
1-735-758-2340 UNLEADED GAS	2,000.00		0%
1-735-758-2350 PROPANE	550.00		0%
1-735-758-2360 DIESEL FUEL	2,000.00		0%
1-735-758-2410 CHLORINE	300.00		0%
1-735-758-2482 WATER TEST SUPPLY & EQUIPMENT	200.00		0%
1-735-758-2930 CANTEEN/CONCESSION SUPPLIES	4,000.00		0%
1-735-758-3250 ADVERTISING AND PROMOTIONS	10,000.00		0%
1-735-758-3410 CONTRACTED SERVICES	3,000.00		0%
1-735-758-3641 SMALL EQUIPMENT MAINTENANCE	2,000.00		0%
1-735-758-2999 SUNDRY EXPENSES	1,500.00		0%
1-735-758-3153 PROGRAMMING EXPENSES	3,000.00		0%
1-735-758-3935 PRIZES & AWARDS	3,000.00		0%
Total Expenditures	164,370.00	275.69	0%
Revenue:			
1-735-758-0985 SPONSORSHIP INCOME		50.00	0%
1-735-758-0771 ADMISSION FEES	5,500.00		0%
1-735-758-0827 PARK PERMITS	60,000.00		0%
1-735-758-0833 OTHER RENTS	10,000.00		0%
1-735-758-0842 CANTEENS	14,000.00		0%
1-735-758-0919 MISCELLANEOUS REVENUES	17,000.00		0%
Total Revenue	106,500.00	50.00	0%
Net Mississagi Park	57,870.00	225.69	0%
759-Mississagi Park Special Events			
Revenue:	6 500 00		0%
1-735-759-0985 SPONSORSHIP INCOME	6,500.00		0% 0%
1-735-759-0857 REGISTRATION FEES	10,000.00		070
Total Revenue	16,500.00		0%
Net Mississagi Park Special Events	(16,500.00)		0%
TOTAL MISSISSAGI PARK	\$41,370.00	\$225.69	1%
TOTAL PARKS	\$371,290.00	\$142,506.71	38%
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	2017 BUDGET	YTD ACTUAL	% OF ANNUAL BUDGET
TOTAL INFRASTRUCTURE SERVICES	5,579,830.00	2,055,830.01	37%

2017 **BUDGET**

YTD **ACTUAL**

% OF **ANNUAL BUDGET**

CORPORATE SERVICES			
131 CLERK			
110-Administration			
Expenditures:			
1-131-110-1110 REGULAR SALARIES & WAGES	106,960.00	24,222.60	23% 34%
1-131-110-1509 OVERALL BENEFITS	8,500.00	2,905.20 833.28	16%
1-131-110-1510 GROUP BENEFITS	5,060.00 12,460.00	2,845.92	23%
1-131-110-1511 OMERS PENSION 1-131-110-2610 GENERAL STATIONERY & OFFICE	3,500.00	2,045.92	6%
1-131-110-2010 GENERAL STATIONERY & OFFICE	430.00	388.72	90%
1-131-110-3140 MEMBERSHIPS 1-131-110-3210 POSTAGE	450.00	67.03	15%
1-131-110-3210 F OSTAGE 1-131-110-3229 CELL PHONE	650.00	63.10	10%
1-131-110-3223 GEEET HONE	650.00	206.11	32%
1-131-110-3350 CONSULTANT FEES	3,000.00	3,314.87	110%
1-131-110-6410 TRANSFER TO RESERVE FUND	20,000.00	20,000.00	100%
1-131-110-2620 SUBSCRIPTIONS	250.00	,	0%
1-131-110-2999 SUNDRY EXPENSES	650.00		0%
1-131-110-3240 PHOTOCOPYING EXPENSES	1,200.00		0%
1-131-110-3250 ADVERTISING & PROMOTIONS	2,200.00		0%
1-131-110-3320 LEGAL	5,000.00		0%
1-131-110-3410 CONTRACTED SERVICES	2,000.00		0%
1-131-110-3120 CONFERENCES & CONVENTIONS	600.00		0%
Total Expenditures	173,560.00	55,062.00	32%
Revenue:			201
1-131-110-0814 MARRIAGE LICENCES	3,280.00	82.00	3%
1-131-110-0919 MISCELLANEOUS REVENUE	8,400.00	1,430.85	17%
1-131-110-0816 TAX LICENCES	5,000.00		0%
Total Revenue	16,680.00	1,512.85	9%
Net	156,880.00	53,549.15	34%
170 - Elections			
			2.49/
TOTAL CLERK	\$156,880.00	\$53,549.15	34%
141 TREASURY			
110-Administration			
Expenditures:			
1-141-110-1110 REGULAR SALARIES & WAGES	598,650.00	141,974.03	24%
	•		

1-141-110-1130 OVERTIME 1-141-110-1509 OVERALL BENEFITS 1-141-110-1510 GROUP BENEFITS 1-141-110-1511 OMERS PENSION	2017 BUDGET 1,000.00 62,120.00 45,240.00 55,100.00	YTD ACTUAL 495.90 22,101.56 6,587.13 12,698.45	% OF ANNUAL BUDGET 50% 36% 15% 23%
1-141-110-2610 GENERAL STATIONERY & OFFICE 1-141-110-3140 MEMBERSHIPS 1-141-110-3210 POSTAGE 1-141-110-3229 CELL PHONE 1-141-110-3230 TELEPHONE 1-141-110-3410 CONTRACTED SERVICES 1-141-110-3970 COLLECTION COSTS 1-141-110-5910 PENALTY & BANK CHARGES 1-141-110-5950 GENERAL ACCOUNT WRITE OFFS 1-141-110-6410 TRANSFER TO RESERVE FUND 1-141-110-7215 EXTERNAL BOARD ALLOCATED EXPENSES 1-141-110-3240 PHOTOCOPYIONS 1-141-110-3240 PHOTOCOPYIONS	13,000.00 3,500.00 12,000.00 2,010.00 4,500.00 91,000.00 (6,000.00) 11,000.00 170,000.00 140,000.00 9,500.00 11,000.00	3,581.04 1,354.62 4,009.13 172.24 924.90 10,940.35 (522.00) 1,066.20 9,748.72 203.60 69,074.04	28% 39% 33% 9% 21% 12% 9% 10% 195% 0% 49% 0%
1-141-110-3250 ADVERTISING & PROMOTIONS 1-141-110-8310 AUDIT AND ACCOUNTING 1-141-110-8010 DISTRIBUTED WAGES Total Expenditures	900.00 46,100.00 (80,000.00) 1,195,620.00	284,409.91	0% 0% 0% 24%
Revenue: 1-141-110-0781 TAX CERTIFICATES 1-141-110-0919 MISCELLANEOUS REVENUE 1-141-110-0921 INTEREST ON CURRENT TAXES 1-141-110-0929 INTEREST - ACC RECEIVABLES 1-141-110-0941 INTEREST BANK ACCOUNT 1-141-110-0943 INVESTMENT INCOME	18,500.00 3,500.00 75,000.00 1,000.00 33,600.00 200,000.00	2,367.00 6,347.42 18,750.37 80.43 14,352.41	13% 181% 25% 8% 43% 0%
Total Revenue Net 130-Revenue Management	331,600.00 864,020.00	41,897.63 242,512.28	13% 28%
140-Accounting 142-Financial Expenses			
Revenue: 1-141-142-0941 INTEREST BANK ACCOUNT		(7,975.20)	0%
Total Revenue Net		(7,975.20) 7,975.20	0% 0%
TOTAL TREASURY	\$864,020.00	\$250,487.48	29%

	2017 BUDGET	YTD ACTUAL	% OF ANNUAL BUDGET
151 PERSONNEL			
110-Administration			
Expenditure: 1-151-110-1110 REGULAR SALARIES & WAGES 1-151-110-1509 OVERALL BENEFITS 1-151-110-1510 GROUP BENEFITS 1-151-110-1511 OMERS PENSION 1-151-110-1591 RETIRED EMPLOYEES BENEFITS 1-151-110-3140 MEMBERSHIPS 1-151-110-3210 POSTAGE 1-151-110-3230 TELEPHONE 1-151-110-3250 ADVERTISING & PROMOTIONS 1-151-110-3399 OTHER PROFESSIONAL FEES 1-151-110-3410 CONTRACTED SERVICES 1-151-110-3955 CONTRACT NEGOTIATIONS 1-151-110-2535 RECRUITMENT COSTS 1-151-110-2610 GENERAL STATIONERY & OFFICE 1-151-110-3220 COURIER & DELIVERY 1-151-110-3240 PHOTOCOPYING EXPENSES 1-151-110-3936 EMPLOYEE SERVICE 1-151-110-2640 DATA PROCESSING SUPPLIES	145,220.00 14,920.00 10,020.00 14,670.00 91,950.00 330.00 200.00 1,900.00 5,000.00 400.00 20,000.00 5,000.00 1,000.00 2,570.00 100.00 2,000.00 3,000.00 730.00	31,484.31 4,278.85 1,553.42 3,199.04 9,763.20 808.99 37.80 510.53 2,274.91 35.00 368.63 4,693.21	22% 29% 16% 22% 11% 245% 19% 27% 45% 9% 61% 23% 0% 0% 0% 0% 0%
Total Expenditure	319,610.00	59,007.89	18% 18%
Net 150-Professional Development	319,610.00	59,007.89	1076
Expenditure: 1-151-150-3150 TRAINING COURSES - UNION 1-151-150-3151 TRAINING COURSES - MANAGEMENT 1-151-150-3154 PUBLIC WORKS - TRAINING 1-151-150-3155 PLANTS - TRAINING 1-151-150-3156 OBOA- TRAINING	8,000.00 15,000.00 5,000.00 8,000.00 1,500.00	793.34 4,066.63 905.66 127.20	10% 27% 18% 2% 0%
Total Expenditure Net	37,500.00 37,500.00	5,892.83 5,892.83	16% 16%
155-Health & Safety			
Expenditure: 1-151-155-3150 TRAINING COURSES - UNION 1-151-155-3410 CONTRACTED SERVICES 1-151-155-2620 SUBSCRIPTIONS 1-151-155-3140 MEMBERSHIPS 1-151-155-3355 EMPLOYEE ASSISTANCE PLAN	24,000.00 20,000.00 730.00 600.00 4,000.00	127.50 4,188.14	1% 21% 0% 0% 0%

	2017 BUDGET	YTD ACTUAL	% OF ANNUAL BUDGET
1-151-155-3120 CONFERENCES & CONVENTIONS	2,200.00		0%
1-151-155-3356 WSIB NEER SURCHARGE	2,000.00		0%
1-151-155-3357 WSIB AUDIT	3,500.00		0%
Total Expenditure	57,030.00	4,315.64	8%
Net	57,030.00	4,315.64	8%
TOTAL PERSONNEL	414,140.00	69,216.36	17%
161 INFORMATION SYSTEMS			
110-Administration			
Expenditures:			
1-161-110-1110 REGULAR SALARIES & WAGES	214,280.00	29,675.48	14%
1-161-110-1130 OVERTIME	10,380.00	240.82	2%
1-161-110-1509 OVERALL BENEFITS	26,690.00	3,569.99	13%
1-161-110-1510 GROUP BENEFITS	15,080.00	1,526.96	10%
1-161-110-1511 OMERS PENSION	21,930.00	3,287.69	15%
1-161-110-2610 GENERAL STATIONERY & OFFICE	1,000.00	0.80	0%
1-161-110-2635 INTERNET CHARGES	6,800.00	1,303.66	19%
1-161-110-2916 COMPUTER SOFTWARE	5,000.00	264.37	5%
1-161-110-3140 MEMBERSHIPS	200.00	170.96	85%
1-161-110-3229 CELL PHONE	1,660.00	197.69	12%
1-161-110-3230 TELEPHONE	1,200.00	309.16 36,998.67	26% 12%
1-161-110-3410 CONTRACTED SERVICES	320,000.00	•	100%
1-161-110-6410 TRANSFER TO RESERVE FUND 1-161-110-3110 TRAVEL	130,000.00 1,000.00	130,000.00	0%
1-161-110-3110 TRAVEL 1-161-110-3120 CONFERENCES & CONVENTIONS	5,600.00		0%
1-161-110-3120 CONFERENCES & CONVENTIONS 1-161-110-3160 TRAINING COURSES - IN HOUSE	10,000.00		0%
1-161-110-1120 TEMPORARY SALARIES AND WAGES	36,500.00		0%
Total Expenditures	807,320.00	207,546.25	26%
Revenue:	400 000 00	150 000 00	150%
1-161-110-0944 DEFERRED REVENUE 1-161-110-0499 MISC PROV. GRANTS	100,000.00 31,200.00	150,000.00	0%
1-161-110-0499 MISC PROV. GRANTS 1-161-110-0961 TRANSFER FROM RESERVE	14,500.00		0%
Total Revenue	145,700.00	150,000.00	103%
Net	661,620.00	57,546.25	9%
TOTAL INFORMATION SYSTEMS	\$661,620.00	\$57,546.25	9%
187-Tax Reg. Building Expenses			

512 PHYSICIAN RECRUITMENT

	2017 BUDGET	YTD ACTUAL	% OF ANNUAL BUDGET
1-512-110-2850 MUNICIPAL TAXES 1-512-110-3410 CONTRACTED SERVICES	\$34,500.00 \$50,000.00		0% 0%
•	\$84,500.00		0%
TOTAL	84,500.00		0%
551 WOODLANDS CEMETERY			
Expenditures:	000.00	1,023.00	114%
1-551-110-2385 LICENCE FEES	900.00 300.00	62.51	21%
1-551-110-2810 HYDRO	14,750.00	2,083.91	14%
1-551-110-2952 NICHE PLAQUES 1-551-110-3230 TELEPHONE	930.00	254.81	27%
1-551-110-3230 TELEPHONE 1-551-110-3910 INSURANCE PREMIUMS	3,550.00	3,550.00	100%
1-551-110-1010 DISTRIBUTED WAGES	23,000.00	0,000.00	0%
1-551-110-2300 MATERIALS	7,000.00		0%
1-551-110-5975 GENERAL CARE AND MAINTENANCE	12,350.00		0%
1-551-110-5976 MARKER CARE AND MAINTENANCE	1,000.00		0%
1-551-110-6410 TRANSFER TO RESERVE FUND	23,120.00		0%
1-551-110-8110 VEHICLE & MACHINERY	12,000.00		0%
1-551-110-3410 CONTRACTED SERVICES	5,000.00		0%
Total Expenditures	103,900.00	6,974.23	7%
Revenue:			
1-551-110-0777 CARE AND MAINTENANCE	4,350.00	300.00	7%
1-551-110-0778 MARKER INSTALLATION FEES	1,000.00	100.00	10%
1-551-110-0784 NICHE CARE AND MAINTENANCE	8,000.00	2,298.00	29%
1-551-110-0789 BURIAL CHARGES	15,250.00	2,427.00	16%
1-551-110-0839 SALE OF CEMETERY PLOTS	5,700.00	(276.86)	-5%
1-551-110-0840 SALE OF NICHES	46,250.00	13,022.00	28%
1-551-110-0941 INTEREST BANK ACCOUNT	4,000.00		0%
1-551-110-0797 SALE BENCHES/PLAQUES	500.00		0%
Total Revenue	85,050.00	17,870.14	21%
TOTAL WOODLANDS CEMETERY	\$18,850.00	(\$10,895.91)	-58%
621 HOME FOR THE AGED			
621-Long Term Care Facility:			
1-621-621-7500 LONG TERM DEBT PRINCIPAL	137,880.00	37,494.27	27%
1-621-621-7501 LONG TERM DEBT INTEREST	24,150.00	3,013.02	12%
Total 621-Long Term Care Facility	162,030.00	40,507.29	25%
TOTAL HOME FOR THE AGED	\$162,030.00	\$40,507.29	25%

821 COMMERCIAL AND INDUSTRIAL DEVELOPMENT

110-Pearson Plaza Development

	2017 BUDGET	YTD ACTUAL	% OF ANNUAL BUDGET
Expenditures: 1-821-110-7500 LONG TERM DEBT PRINCIPAL 1-821-110-7501 LONG TERM DEBT INTEREST	98,500.00 49,430.00		0% 0%
Total Expenditures TOTAL PEARSON PLAZA DEVELOPMENT	147,930.00 \$147,930.00		0% 0%
837 RESIDENTIAL DEVELOPMENT			
113-Wireless Towers Operations			
Expenditures: 1-837-113-2810 HYDRO 1-837-113-3910 INSURANCE PREMIUMS 1-837-113-2385 LICENCE FEES 1-837-113-2650 EQUIPMENT SUPPLIES 1-837-113-3410 CONTRACTED SERVICES 1-837-113-6410 TRANSFER TO RESERVE FUND 1-837-113-2350 PROPANE	7,200.00 1,750.00 4,850.00 2,400.00 2,500.00 5,800.00 500.00	2,188.78 1,750.00	30% 100% 0% 0% 0% 0% 0%
Total Expenditures	25,000.00	3,938.78	16%
Revenue: 1-837-113-0919 MISCELLANEOUS REVENUES	25,000.00	5,208.88	21%
Total Revenue TOTAL RESIDENTIAL DEVELOPMENT TOTAL CORPORATE SERVICES	25,000.00	5,208.88 (\$1,270.10) 459,140.52	21% 0% 18%

		% OF
2017	YTD	ANNUAL
BUDGET	ACTUAL	BUDGET

COMMUNITY	SERVICES		
713 GENERAL RECREATION			
110-Administration			
Expenditures: 1-713-110-1110 REGULAR SALARIES & WAGES 1-713-110-1509 OVERALL BENEFITS 1-713-110-1510 GROUP BENEFITS 1-713-110-1511 OMERS PENSION 1-713-110-2610 GENERAL STATIONERY & OFFICE 1-713-110-3229 CELL PHONE 1-713-110-3230 TELEPHONE 1-713-110-6410 TRANSFER TO RESERVE FUND 1-713-110-2999 SUNDRY EXPENSE 1-713-110-3140 MEMBERSHIPS 1-713-110-3240 PHOTOCOPYING EXPENSES 1-713-110-3250 ADVERTISING & PROMOTIONS 1-713-110-3110 TRAVEL 1-713-110-3120 CONFERENCES & CONVENTIONS	190,040.00 16,170.00 10,020.00 21,490.00 1,500.00 1,420.00 1,000.00 230.00 100.00 200.00 6,000.00 100.00 2,000.00	42,194.75 5,574.60 1,624.88 4,773.24 382.14 65.23 197.98 5,000.00	22% 34% 16% 22% 25% 5% 20% 100% 0% 0% 0% 0% 0%
Total Expenditures Net	256,270.00 256,270.00	59,812.82 59,812.82	23% 23%
714-Youth Activities			
Expenditures: 1-713-714-3999 SUNDRY SERVICES	5,000.00	31.01	1%
Total Expenditures Net	5,000.00 5,000.00	31.01 31.01	1% 1%
715-Drag Races			
Expenditures: 1-713-715-3250 ADVERTISING & PROMOTIONS 1-713-715-3935 PRIZES & AWARDS 1-713-715-2486 PERMIT FEES 1-713-715-2610 GENERAL STATIONERY & OFFICE SUPPLIES 1-713-715-2650 EQUIPMENT SUPPLIES 1-713-715-2920 RECREATIONAL SUPPLIES 1-713-715-2930 CANTEEN/CONCESSION SUPPLIES 1-713-715-2999 SUNDRY EXPENSES	20,000.00 35,000.00 500.00 100.00 1,500.00 2,500.00 5,000.00 4,000.00	1,797.39 (200.00)	9% -1% 0% 0% 0% 0% 0%

4 742 745 2444 ANOUL ADVICEDV (AMBULANCE BUC)	2017 BUDGET	YTD ACTUAL	% OF ANNUAL BUDGET
1-713-715-3111 ANCILLARY SERV (AMBULANCE, BUS) 1-713-715-3133 ON TRACK ENTERTAINMENT	4,500.00		0% 0%
1-713-715-3134 OFF TRACK ENTERTAINMENT	10,000.00 7,500.00		0%
1-713-715-3251 PRINTING	1,000.00		0%
1-713-715-3410 CONTRACTED SERVICES	53,000.00		0%
1-713-715-3414 SECURITY	7,500.00		0%
1-713-715-3640 VEHICLE & EQUIPMENT RENTAL	3,500.00		0%
1-713-715-3700 VOLUNTEER EXPENSES	2,000.00		0%
1-713-715-3910 INSURANCE PREMIUMS	4,500.00		0%
1-713-715-3925 GRANTS & DONATIONS	12,000.00		0%
1-713-715-3931 TROPHIES	1,000.00		0%
Total Expenditures	175,100.00	1,597.39	1%
Revenue:	EE 000 00	4 454 70	20/
1-713-715-0780 ADMISSION - TICKETS	55,000.00	1,151.70	2%
1-713-715-0846 FOOD VENDORS	5,200.00	700.00	13%
1-713-715-0845 BEVERAGE	7,000.00		0%
1-713-715-0857 REGISTRATIONS 1-713-715-0915 ADVERTISING REVENUE	61,500.00		0% 0%
1-713-715-0915 ADVERTISING REVENUE 1-713-715-0919 MISCELLANEOUS REVENUES	27,250.00 3,000.00		0%
1-7 13-7 15-09 19 IMISCELLANEOUS REVENUES	3,000.00		0%
Total Revenue	158,950.00	1,851.70	1%
Net	16,150.00	(254.31)	-2%
716-Programming			
Expenditures: 1-713-716-1120 TEMPORARY SLARIES & WAGES	40,660.00	22.45	0%
1-713-716-1120 TEMPORARY SLARIES & WAGES 1-713-716-1509 OVERALL BENEFITS	3,760.00	2.45	0%
1-713-716-1509 OVERALL BENEFITS 1-713-716-2610 GENERAL STATIONERY & OFFICE	1,000.00	54.90	5%
1-713-716-2920 RECREATIONAL SUPPLIES	2,000.00	221.25	11%
1-713-716-3229 CELL PHONE	220.00	15.63	7%
1-713-716-2999 SUNDRY EXPENSES	400.00	10.00	0%
1-713-716-3110 TRAVEL	400.00		0%
1-713-716-3250 ADVERTISING & PROMOTIONS	500.00		0%
1-713-716-3410 CONTRACTED SERVICES	1,500.00		0%
Total Expenditures	50,440.00	316.26	1%
Revenues:			
1-713-716-0861 NUCLEAR BASKETBALL ASSOCIATION		1,349.00	0%
1-713-716-0771 ADMISSION FEES	17,000.00		0%
1-713-716-0834 BALL PARK RENTAL	12,000.00		0%
Total Revenues	29,000.00	1,349.00	5%
Net	21,440.00	(1,032.74)	-5%

717-5k/10k RUN

	2017 BUDGET	YTD ACTUAL	% OF ANNUAL BUDGET
Expenditures: 1-713-717-2650 EQUIPMENT SUPPLIES 1-713-717-2999 SUNDRY EXPENSES 1-713-717-3935 PRIZES & AWARDS 1-713-717-3700 VOLUNTEER EXPENSES	1,000.00 500.00 1,500.00 500.00		0% 0% 0% 0%
Total Expenditures	3,500.00		0%
Revenues: 1-713-717-0857 REGISTRATION 1-713-717-0985 SPONSORSHIP INCOME	3,000.00 500.00		0% 0%
Total Revenues	3,500.00		0%
771-N.E.O.R.A CONFERENCE			
TOTAL GENERAL RECREATION	\$298,860.00	\$58,556.78	20%
720 COLLINS HALL			
Expenditures: 1-720-110-1120 TEMPORARY SALARIES & WAGES 1-720-110-1509 OVERALL BENEFITS 1-720-110-2270 BUILDING MAINTENANCE 1-720-110-2810 HYDRO 1-720-110-2830 NATURAL GAS 1-720-110-2840 WATER 1-720-110-3410 CONTRACTED SERVICES 1-720-110-2850 MUNICIPAL TAXES 1-720-110-2999 SUNDRY EXPENSES Total Expenditures	1,500.00 8,000.00 5,200.00 200.00 2,500.00 15,600.00 5,000.00	2,596.51 283.24 250.38 4,966.64 2,733.69 153.44 (8.69)	0% 0% 17% 62% 53% 77% 0% 0%
Revenue:	30,000.00	10,570.21	2070
1-720-110-0831 BUILDING & FACILITIES RENT	20,000.00	3,835.95	19%
Total Revenue TOTAL COLLINS HALL	20,000.00 \$18,000.00	3,835.95 \$7,139.26	19% 40%
721 CENTENNIAL ARENA			
110-Administration			
Expenditures: 1-721-110-1110 REGULAR SALARIES & WAGES 1-721-110-1120 TEMPORARY SALARIES & WAGES 1-721-110-1130 OVERTIME	110,070.00 77,140.00 4,000.00	17,271.51 12,877.31 262.77	16% 17% 7%

	2017 BUDGET	YTD ACTUAL	% OF ANNUAL BUDGET
1-721-110-1140 SHIFT PREMIUM	1,000.00	421.21	42%
1-721-110-1509 OVERALL BENEFITS	21,430.00	3,548.58	17%
1-721-110-1510 GROUP BENEFITS	10,020.00	795,85	8%
1-721-110-1511 OMERS PENSION	10,750.00	1,666.99	16%
1-721-110-2270 BUILDING MAINTENANCE	10,000.00	546.70	5%
1-721-110-2390 TOOLS	500.00	132.21	26%
1-721-110-2337 OLYMPIA MACHINE & ROOM MTC	5,500.00	600.86	11%
1-721-110-2610 GENERAL STATIONERY & OFFICE	300.00	81.35	27%
1-721-110-2810 HYDRO	70,500.00	25,370.86	36%
1-721-110-2830 NATURAL GAS	14,000.00	4,973.20	36%
1-721-110-2840 WATER	8,000.00	877.35	11%
1-721-110-2040 WATER 1-721-110-3230 TELEPHONE	5,100.00	1,331.91	26%
1-721-110-3230 TELEPTIONE 1-721-110-3410 CONTRACTED SERVICES	51,000.00	8,431.81	17%
1-721-110-39210 CONTRACTED SERVICES	01,000.00	5,000.00	0%
1-721-110-3920 3FONSORSHIP 1-721-110-1010 DISTRIBUTED WAGES	(36,120.00)	0,000.00	0%
1-721-110-1010 DISTRIBUTED WAGES 1-721-110-2280 JANITORIAL SUPPLIES	2,500.00		0%
1-721-110-2260 JAINTORIAL SUPPLIES 1-721-110-2398 PLANT ROOM & COMPRESSOR MTCE	6,500.00		0%
1-721-110-2598 FLANT ROOM & COMPRESSOR MITCE	500.00		0%
1-721-110-2520 ONIFORMS 1-721-110-3250 ADVERTISING & PROMOTIONS	1,400.00		0%
1-721-110-3290 ADVERTISING & PROMOTIONS 1-721-110-3290 ALARM SYSTEM	1,500.00		0%
1-721-110-3290 ALARIN STSTEIN	1,000.00		0 / 0
Total Expenditures	375,590.00	84,190.47	22%
Revenue:			
1-721-110-0831 BUILDING & FACILITIES RENT	6,000.00	705.61	12%
1-721-110-0850 JUNIOR A HOCKEY	20,000.00	6,448.59	32%
1-721-110-0852 MINOR HOCKEY	35,000.00	12,554.89	36%
1-721-110-0853 OTHER EVENTS	20,000.00	4,381.72	22%
1-721-110-0855 PUBLIC SKATING	6,000.00	3,166.31	53%
1-721-110-0856 FIGURE SKATING	4,000.00	1,432.74	36%
Total Revenue	91,000.00	28,689.86	32%
Net	284,590.00	55,500.61	20%
740-Canteen			
Expenditures:			
1-721-740-1120 TEMPORARY SALARIES & WAGES	13,500.00	1,763.08	13%
1-721-740-1509 OVERALL BENEFITS	1,220.00	179.02	15%
1-721-740-3980 FOOD PURCHASE	18,000.00	2,947.88	16%
Total Expenditures	32,720.00	4,889.98	15%
Revenue:			
1-721-740-0885 CANTEEN RENTALS	45,000.00	8,241.39	18%
Total Revenue	45,000.00	8,241.39	18%
Net	(12,280.00)	(3,351.41)	27%
TOTAL CENTENNIAL ARENA	\$272,310.00	\$52,149.20	19%

	2017 BUDGET	YTD ACTUAL	% OF ANNUAL BUDGET
722 RIO DEN			
110-Administration			
Expenditures: 1-722-110-2270 BUILDING MAINTENANCE 1-722-110-2810 HYDRO 1-722-110-2830 NATURAL GAS 1-722-110-2840 WATER 1-722-110-3230 TELEPHONE 1-722-110-3410 CONTRACTED SERVICES 1-722-110-2999 SUNDRY EXPENSES	2,500.00 4,300.00 4,000.00 530.00 900.00 1,500.00	570.17 1,158.29 1,370.72 153.44 220.20 1,775.71	23% 27% 34% 29% 24% 118% 0%
Total Expenditures TOTAL RIO DEN	14,230.00 \$14,230.00	5,248.53 \$5,248.53	37% 37 %
724 GOLF COURSE		· ·	
Expenditures: 1-724-192-3410 CONTRACTED SERVICES 1-724-192-6410 TRANSFER TO RESERVE FUND	60,000.00 90,000.00	90,000.00	0% 100%
Total Expenditures TOTAL GOLF COURSE	150,000.00 \$150,000.00	90,000.00 \$90,000.00	60% 60 %
726 SKI HILL			
Expenditures: 1-726-110-6410 TRANSFER TO RESERVE FUND 1-726-110-3250 ADVERTISING & PROMOTIONS 1-726-110-2399 EQUIPMENT REPAIRS	25,000.00 7,700.00 4,000.00	25,000.00	100% 0% 0%
Total Expenditures TOTAL SKI HILL	36,700.00 \$36,700.00	25,000.00 \$25,000.00	68%
731 POOL			
110-Administration			
Expenditures: 1-731-110-1110 REGULAR SALARIES & WAGES 1-731-110-1120 TEMPORARY SALARIES & WAGES 1-731-110-1130 OVERTIME 1-731-110-1140 SHIFT PREMIUM 1-731-110-1509 OVERALL BENEFITS 1-731-110-1510 GROUP BENEFITS	103,390.00 168,650.00 2,200.00 2,000.00 28,610.00 10,020.00	17,727.92 40,013.03 1,298.08 330.14 7,007.72 2,141.38	17% 24% 59% 17% 24% 21%

	2017 BUDGET	YTD ACTUAL	% OF ANNUAL BUDGET
1-731-110-1511 OMERS PENSION	9,270.00	1,687.74	18%
1-731-110-2270 BUILDING MAINTENANCE	7,500.00	395.19	5%
1-731-110-2398 PLANT ROOM & COMPRESSOR MTCE	5,000.00	222.31	4%
1-731-110-2482 WATER TEST SUPPLY & EQUIPMENT	7,000.00	348.00	5%
1-731-110-2610 GENERAL STATIONERY & OFFICE	1,600.00	143.21	9%
1-731-110-2810 HYDRO	100,000.00	27,205.70	27%
1-731-110-2830 NATURAL GAS	16,500.00	5,172.21	31%
1-731-110-2840 WATER	5,200.00	1,260.20	24%
1-731-110-2920 RECREATIONAL SUPPLIES	2,700.00	38.03	1%
1-731-110-2922 VENDING MACHINES	1,300.00	390.39	30%
1-731-110-2999 SUNDRY EXPENSES	4,500.00	520.75	12%
1-731-110-3210 POSTAGE	180.00	3.15	2%
1-731-110-3229 CELL PHONE	300.00	95.35	32%
1-731-110-3230 TELEPHONE	6,500.00	1,249.82	19%
1-731-110-3410 CONTRACTED SERVICES	10,000.00	562.22	6%
1-731-110-3641 SMALL EQUIPMENT MAINTENANCE	6,200.00	421.29	7%
1-731-110-1010 DISTRIBUTED WAGES	36,120.00		0%
1-731-110-1010 DISTRIBUTED WAGES	3,000.00		0%
1-731-110-2520 UNIFORMS	700.00		0%
1-731-110-2570 FIRST AID SUPPLIES	400.00		0%
	400.00		0%
1-731-110-3120 CONFERENCES & CONVENTIONS	150.00		0%
1-731-110-3140 MEMBERSHIPS	6,000.00		0%
1-731-110-3160 TRAINING COURSES - IN HOUSE	250.00		0%
1-731-110-3240 PHOTOCOPYING EXPENSES	1,200.00		0%
1-731-110-3250 ADVERTISING & PROMOTIONS	1,200.00		0 76
Total Expenditures	546,840.00	108,233.83	20%
Revenue:			
1-731-110-0771 ADMISSION FEES	20,000.00	8,232.30	41%
1-731-110-0775 INSTRUCTIONAL FEES - PUBLIC	25,000.00	7,961.50	32%
1-731-110-0776 INSTRUCTIONAL FEES - N.S.B	2,000.00	332.50	17%
1-731-110-0788 NEW FITNESS ROOM	3,000.00	891.08	30%
1-731-110-0831 BUILDING & FACILITIES RENT	28,000.00	8,753.93	31%
1-731-110-0843 VENDING MACHINES	2,000.00	849.59	42%
1-731-110-0844 MEMBERSHIPS	38,000.00	17,577.43	46%
1-731-110-0919 MISCELLANEOUS REVENUE	8,000.00	1,271.00	16%
1-731-110-0920 FITNESS MEMBERSHIP	20,000.00	13,828.29	69%
Total Revenue	146,000.00	59,697.62	41%
Net	400,840.00	48,536.21	12%
751-Beaches			
Expenditures:			
1-731-751-1120 TEMPORARY SALARIES & WAGES	49,100.00		0%
1-731-751-1509 OVERALL BENEFITS	3,630.00	7.27	0%
1-731-751-2810 HYDRO	200.00	37.73	19%
1-731-751-3229 CELL PHONE	140.00	15.27	11%
1-731-751-3230 TELEPHONE	1,500.00	537.98	36%

1-731-751-2570 FIRST AID SUPPLIES 1-731-751-2999 SUNDRY EXPENSES Total Expenditures Net TOTAL POOL	2017 BUDGET 500.00 2,000.00 57,070.00 57,070.00 \$457,910.00	YTD ACTUAL 598.25 598.25 \$49,134.46	% OF ANNUAL BUDGET 0% 0% 1% 1%
TOTAL RESPECTION	\$4.249.040.00	\$287,228.23	23%
TOTAL RECREATION	<u>\$1,248,010.00</u>	\$201,220.23	23 /6
765 PEARSON CENTRE			
Expenditures: 1-765-110-1110 REGULAR SALARIES & WAGES 1-765-110-1120 TEMPORARY SALARIES & WAGES 1-765-110-1509 OVERALL BENEFITS 1-765-110-1510 GROUP BENEFITS 1-765-110-1511 OMERS PENSION 1-765-110-2270 BUILDING MAINTENANCE 1-765-110-2280 JANITORIAL SUPPLIES 1-765-110-2681 MISC. SUPPLIES & EQUIPMENT 1-765-110-2810 HYDRO 1-765-110-2830 NATURAL GAS 1-765-110-2840 WATER 1-765-110-2999 SUNDRY EXPENSES 1-765-110-3210 POSTAGE 1-765-110-3220 CELL PHONE 1-765-110-3230 TELEPHONE 1-765-110-3240 PHOTOCOPYING EXPENSES 1-765-110-3410 CONTRACTED SERVICES 1-765-110-3410 CONTRACTED SERVICES 1-765-110-2299 GROUNDS MAINTENANCE 1-765-110-2850 MUNICIPAL TAXES 1-765-110-2850 MUNICIPAL TAXES 1-765-110-3220 COURIER & DELIVERY 1-765-110-3250 ADVERTISING & PROMOTIONS 1-765-110-3140 MEMBERSHIPS 1-765-110-3140 MEMBERSHIPS	69,110.00 28,590.00 10,100.00 5,060.00 6,970.00 8,500.00 2,900.00 40,000.00 15,000.00 2,300.00 300.00 710.00 4,740.00 300.00 24,000.00 1,500.00 1,500.00 10,400.00 80.00 3,000.00 3,000.00 4,000.00 3,000.00 4,000.00 4,000.00	15,603.42 6,334.83 2,547.35 775.14 1,579.04 4,291.43 296.35 1,139.73 13,346.89 10,697.02 381.16 2,954.76 18.04 106.88 1,130.46 470.41 3,812.36 172.03	23% 22% 25% 15% 23% 50% 10% 13% 33% 71% 17% 37% 6% 15% 24% 157% 16% 86% 0% 0% 0% 0% 0%
Total Expenditures	251,960.00	65,657.30	26%
Revenue: 1-765-110-0780 ADMISSION - TICKETS 1-765-110-0831 BUILDING & FACILITIES RENT 1-765-110-0832 THEATRE RENTS 1-765-110-0833 OTHER RENTS 1-765-110-0919 MISCELLANEOUS REVENUE 1-765-110-0981 PUBLIC DONATIONS CASH 1-765-110-0985 SPONSORSHIP INCOME	5,000.00 112,290.00 12,760.00 2,500.00 1,000.00 800.00 3,000.00	1,332.78 29,522.04 3,129.51 1,047.60 81.43 50.50 500.00	27% 26% 25% 42% 8% 6% 17%

Total Revenue	2017 BUDGET 137,350.00	YTD ACTUAL 35,663.86	% OF ANNUAL BUDGET 26%
TOTAL PEARSON CENTRE	\$114,610.00	\$29,993.44	26%
766 ARTS TOUR			
Expenditures: 1-766-110-3210 POSTAGE 1-766-110-2681 MISCELLANEOUS SUPPLIES & EQUIPMENT 1-766-110-2999 SUNDRY EXPENSES 1-766-110-3250 ADVERTISING & PROMOTIONS 1-766-110-3130 RECEPTIONS	200.00 1,000.00 1,200.00 6,000.00 100.00	1.64	1% 0% 0% 0% 0%
Total Expenditures	8,500.00	1.64	0%
Revenue: 1-766-110-0919 MISCELLANEOUS REVENUES 1-766-110-0981 PUBLIC DONATIONS 1-766-110-0985 SPONSORSHIP INCOME	2,400.00 100.00 6,000.00		0% 0% 0%
Total Revenue	8,500.00		0%
TOTAL ARTS TOUR		1.64	0%
771 NUCLEAR MUSEUM Expenditures:			
1-771-110-1110 REGULAR SALARIES & WAGES 1-771-110-1509 OVERALL BENEFITS 1-771-110-1510 GROUP BENEFITS 1-771-110-1511 OMERS PENSION 1-771-110-2940 SOUVENIR ITEMS 1-771-110-2999 SUNDRY EXPENSES 1-771-110-3210 POSTAGE 1-771-110-3229 CELL PHONE 1-771-110-3230 TELEPHONE 1-771-110-3250 ADVERTISING & PROMOTIONS 1-771-110-3410 CONTRACTED SERVICES 1-771-110-3630 BUILDING RENTAL 1-771-110-1120 TEMPORARY SALARIES & WAGES 1-771-110-2610 GENERAL STATIONERY & OFFICE 1-771-110-3140 MEMBERSHIPS 1-771-110-3220 COURIER & DELIVERY 1-771-110-8010 DISSTRIBUTED WAGES Total Expenditures	54,080.00 7,830.00 5,060.00 4,850.00 2,500.00 7,000.00 710.00 380.00 4,000.00 7,000.00 34,250.00 14,730.00 2,400.00 300.00 150.00 100.00 (32,600.00)	12,247.70 1,449.30 752.34 1,109.88 6,914.59 1,106.36 8.40 76.78 103.06 50.88 1,998.49 8,563.11	23% 19% 15% 23% 277% 16% 8% 11% 27% 1% 29% 25% 0% 0% 0% 0% 0% 0%
Revenue;			
1-771-110-0774 MUSEUM ADMISSION 1-771-110-0884 SOUVENIR	2,400.00 2,000.00	124.25 85.89	5% 4%

	2017 BUDGET	YTD ACTUAL	% OF ANNUAL BUDGET
1-771-110-0981 PUBLIC DONATIONS CASH 1-771-110-0476 MUSEUM GRANT	2,000.00 13,590.00	6.00	0% 0%
Total Revenue TOTAL NUCLEAR MUSEUM	19,990.00 \$92,850.00	216.14 \$34,164.75	1% 37%
772 MINER'S MEMORIAL MONUMENT BRICK PROGRAM			
Expenditures: 1-772-712-3250 ADVERTISING & PROMOTIONS 1-772-712-3410 CONTRACTED SERVICES 1-772-712-6410 TRANSFER TO RESERVE FUND	1,500.00 5,000.00 1,500.00		0% 0% 0%
Total Expenditures	8,000.00		0%
Revenue: 1-772-712-0884 SOUVENIR	8,000.00	1,200.00	15%
Total Revenue TOTAL MINER'S MEMORIAL MONUMENT	8,000.00	1,200.00 (1,200.00)	15% 0%
780 SPECIAL EVENTS			
Expenditures: 1-780-110-2300 MATERIALS 1-780-110-2999 SUNDRY EXPENSES 1-780-110-3210 POSTAGE 1-780-110-3250 ADVERTISING & PROMOTIONS 1-780-110-3260 OUTSIDE PRINTING 1-780-110-3410 CONTRACTED SERVICES 1-780-110-3935 PRIZES & AWARDS 1-780-110-1010 DISTRIBUTED WAGES 1-780-110-2610 GENERAL STATIONERY & OFFICE 1-780-110-3240 PHOTOCOPYING EXPENSES 1-780-110-3630 BUILDING RENTAL 1-780-110-3925 GRANTS & DONATIONS	7,500.00 150.00 7,000.00 2,000.00 21,000.00 28,650.00 32,600.00 600.00 150.00 1,700.00	125.84 2,663.73 20.03 7,012.92 17,108.95 35,792.39	0% 36% 13% 100% 0% 81% 125% 0% 0% 0% 0%
Total Expenditures	102,600.00	62,723.86	61%
Revenue: 1-780-110-0771 ADMISSION FEES 1-780-110-0919 MISCELLANEOUS REVENUE 1-780-110-0981 PUBLIC DONATIONS CASH 1-780-110-0985 SPONSORSHIP INCOME	56,200.00 3,500.00 3,500.00	44,968.07 238.95 (221.25) 5,869.92	80% 7% 0% 168%
Total Revenue TOTAL SPECIAL EVENTS	63,200.00 \$39,400.00	50,855.69 \$11,868.17	80% 30%

781 60TH ANNIVERSARY CELEBRATIONS	2017 BUDGET	YTD ACTUAL	% OF ANNUAL BUDGET
824 COMMUNITY EVENTS			
Expenditures: 1-824-113-3410 CONTRACTED SERVICES	2,500.00	5,000.00	200%
Total Expenditures TOTAL COMMUNITY EVENTS	2,500.00 \$2,500.00	5,000.00 \$5,000.00	200% 200%
827 WELCOME CENTRE			
Expenditures: 1-827-113-2610 GENERAL STATIONERY & OFFICE 1-827-113-3210 POSTAGE 1-827-113-3230 TELEPHONE 1-827-113-3410 CONTRACTED SERVICES 1-827-113-1120 TEMPORARY SALARIES & WAGES 1-827-113-1509 OVERALL BENEFITS 1-827-113-3250 ADVERTISING & PROMOTIONS 1-827-113-3260 OUTSIDE PRINTING 1-827-113-2951 SNOWMOBILE TRAIL PERMIT PAYMENTS 1-827-113-2953 ATV TRAIL PERMIT PAYMENTS 1-827-113-2954 JR A SEASON TICKETS PAYMENTS	500.00 300.00 2,000.00 38,480.00 4,010.00 400.00 1,500.00 12,000.00 15,000.00	108.72 58.52 440.13 10,278.78	22% 20% 22% 0% 0% 0% 0% 0% 0% 0%
Revenue: 1-827-113-0884 SOUVENIR 1-827-113-0830 SNOWMOBILE TRAIL PERMIT REVENUES 1-827-113-0835 ATV TRAIL PERMITS REVENUE 1-827-113-0836 JR A SEASON TICKETS SALES Total Revenue	1,500.00 12,000.00 1,500.00 15,000.00	30.67	2% 0% 0% 0%
TOTAL WELCOME CENTRE	\$45,690.00	\$10,855.48	24%
832 ECONOMIC DEVELOPMENT 110-Administration			
Expenditures: 1-832-110-1110 REGULAR SALARIES & WAGES 1-832-110-1120 TEMPORARY SALARIES & WAGES 1-832-110-1509 OVERALL BENEFITS 1-832-110-1510 GROUP BENEFITS 1-832-110-1511 OMERS PENSION	113,040.00 14,200.00 13,250.00 10,120.00 11,360.00	16,693.20 11,973.49 3,932.89 782.22 1,739.16	15% 84% 30% 8% 15%

	2017 BUDGET	YTD ACTUAL	% OF ANNUAL BUDGET
1-832-110-2610 GENERAL STATIONERY & OFFICE 1-832-110-3120 CONFERENCES & CONVENTIONS	600.00 7,000.00	610.56 700.96	102% 10%
1-832-110-3140 MEMBERSHIPS	14,200.00	348.00	2%
1-832-110-3210 POSTAGE	100.00	892.39	892%
1-832-110-3229 CELL PHONE	710.00	61.83	9%
1-832-110-3230 TELEPHONE	170.00	2,187.71	1287%
1-832-110-3250 ADVERTISING & PROMOTIONS	42,000.00	1,274.25	3%
1-832-110-3410 CONTRACTED SERVICES	245,000.00	25,250.38	10%
1-832-110-3240 PHOTOCOPYING EXPENSES 1-832-110-3110 TRAVEL	450.00 100.00		0% 0%
1-832-110-3110 TRAVEL 1-832-110-3399 OTHER PROFESSIONAL FEES	2,500.00		0%
1-832-110-3630 BUILDING RENTAL	1,530.00		0%
Total Expenditures	476,330.00	66,447.04	14%
Revenue:			
1-832-110-0919 MISCELLANEOUS REVENUE	2,700.00	94.11	3%
1-832-110-0961 TRANSFER FROM RESERVE	200,000.00		0%
1-832-110-0512 MISC. FEDERAL GRANTS	4,280.00		0%
Total Revenue	206,980.00	94.11	0%
Net	269,350.00	66,352.93	25%
113-Operations			
TOTAL ECONOMIC DEVELOPMENT	\$269,350.00	\$66,352.93	25%
834 EDO PROJECTS 190-Mississagi Park			
Expenditures: 1-834-190-3410 CONTRACTED SERVICES		4,850.54	0%
Total Expenditures TOTAL EDO- MISSISSAGI PARK		4,850.54 \$4,850.54	0% 0%
839 COMMUNITY ADJUSTMENT			
110-Development Centre - Other			
160-Development Centre-MTCU Program			
161- Remobilization Project			
162-Assistance to Businesses			

	2017 BUDGET	YTD ACTUAL	% OF ANNUAL BUDGET
622 GRANTS TO ELDERLY PERSONS			
Expenditures: 1-622-110-3516 COMMUNITY SERVICES	25,000.00	25,000.00	100%
Total Expenditures TOTAL GRANST TO ELDERLY PERSONS	25,000.00 25,000.00	25,000.00 25,000.00	100% 100%
TOTAL COMMUNITY SERVICES	1,837,410.00	474,115.18	26%

		% OF
2017	YTD	ANNUAL
BUDGET	ACTUAL	BUDGET

PROTECTION TO PI	ERSONS & PROPERTY		
211 FIRE SERVICES			
110-Administration			
Expenditures:			
1-211-110-1110 REGULAR SALARIES & WAGES	1,027,870.00	217,837.75	21%
1-211-110-1120 TEMPORARY SALARIES & WAGES	121,540.00	15,301.47	13%
1-211-110-1130 OVERTIME	92,160.00	10,891.57	12%
1-211-110-1140 SHIFT PREMIUM	3,710.00	606.90	16%
1-211-110-1509 OVERALL BENEFITS	99,930.00	32,278.49	32%
1-211-110-1510 GROUP BENEFITS	55,350.00	7,147.14	13%
1-211-110-1511 OMERS PENSION	150,240.00	26,236.66	17%
1-211-110-2270 BUILDING MAINTENANCE	7,600.00	940.23	12%
1-211-110-2310 REPAIR PARTS	10,700.00	11.28	0%
1-211-110-2520 UNIFORMS	9,370.00	2,316.01	25%
1-211-110-2610 GENERAL STATIONERY & OFFICE	9,440.00	985.45	10%
1-211-110-2650 EQUIPMENT SUPPLIES	40,650.00	7,422.13	18%
1-211-110-2810 HYDRO	10,000.00	2,078.62	21%
1-211-110-2830 NATURAL GAS	6,900.00	1,917.18	28%
1-211-110-2840 WATER	800.00	334.00	42%
1-211-110-3120 CONFERENCES & CONVENTIONS	9,000.00	758.71	8%
1-211-110-3140 MEMBERSHIPS	1,230.00	236.67	19%
1-211-110-3210 POSTAGE	1,000.00	54.22	5%
1-211-110-3229 CELL PHONE	830.00	198.14	24%
1-211-110-3230 TELEPHONE	7,000.00	1,762.20	25%
1-211-110-3410 CONTRACTED SERVICES	23,000.00	7,976,76	35%
1-211-110-3515 COMMUNITY RELATIONS	9,300.00	1,180.67	13%
1-211-110-3910 INSURANCE PREMIUMS	4,100.00	2,160.00	53%
1-211-110-3950 MEALS	1,700,00	151.94	9%
1-211-110-6410 TRANSFER TO RESERVE FUND	179,500.00	179,500.00	100%
Total Expenditures	1,882,920.00	520,284.19	28%
Revenue:			
1-211-110-0735 MISCELLANEOUS RECOVERIES	11,650.00	2,675.00	23%
1-211-110-0234 M.N.R	14,180.00		0%
1-211-110-0727 FRT TRAINING RECOVERY	1,300.00		0%
1-211-110-0738 COMMUNITY EVENTS RECOVERY	8,000.00		0%
Total Revenue	35,130.00	2,675.00	8%
Net State of the Control of the Cont	1,847,790.00	517,609.19	28%

214-Fire Fighting

	2017 BUDGET	YTD ACTUAL	% OF ANNUAL BUDGET
Expenditures: 1-211-214-6410 TRANSFER TO RESERVE FUND	14,180.00		0%
Total Expenditures Net	14,180.00 14,180.00		0% 0%
215-Fire Prevention			
228-Training			
F01-F07-Vehicles			,
TOTAL FIRE SERVICES	\$1,861,970.00	\$517,609.19	28%
212 EMERGENCY MANAGEMENT			
110-Administration			
Expenditures: 1-212-110-2610 GENERAL STATIONERY & OFFICE 1-212-110-3120 CONFERENCES & CONVENTIONS 1-212-110-3132 SPECIAL EVENT 1-212-110-3515 COMMUNITY RELATIONS 1-212-110-3159 TRAINING 1-212-110-3229 CELL PHONE	1,100.00 4,000.00 300.00 1,400.00 6,500.00		0% 0% 0% 0% 0% 0%
Total Expenditures Net	13,950.00 13,950.00		0% 0%
TOTAL EMERGENCY MANAGEMENT	\$13,950.00		0%
241 BUILDING CONTROLS			
110-Administration			
Expenditures: 1-241-110-1110 REGULAR SALARIES & WAGES 1-241-110-1130 OVERTIME 1-241-110-1509 OVERALL BENEFITS 1-241-110-1510 GROUP BENEFITS 1-241-110-1511 OMERS PENSION 1-241-110-2530 SAFETY SUPPLIES 1-241-110-2610 GENERAL STATIONERY & OFFICE 1-241-110-2620 SUBSCRIPTIONS	139,110.00 14,870.00 9,580.00 14,330.00 350.00 1,500.00 350.00	31,817.68 78.33 4,842.62 1,533.77 3,275.52 81.40 99.11 66.67	23% 0% 33% 16% 23% 23% 7% 19%

1-241-110-3140 MEMBERSHIPS 1-241-110-3210 POSTAGE 1-241-110-3229 CELL PHONE 1-241-110-3230 TELEPHONE 1-241-110-1120 TEMPORARY SALARIES & WAGES	2017 BUDGET 1,100.00 400.00 680.00 2,000.00 7,440.00 350.00	YTD ACTUAL 624.42 1.62 84.65 540.14	% OF ANNUAL BUDGET 57% 0% 12% 27% 0% 0%
1-241-110-3110 TRAVEL 1-241-110-3120 CONFERENCES & CONVENTIONS 1-241-110-3240 PHOTOCOPYING EXPENSES 1-241-110-3250 ADVERTISING & PROMOTIONS 1-241-110-3350 CONSULTANT FEES	3,500.00 1,200.00 600.00 500.00		0% 0% 0% 0%
Total Expenditures	197,860.00	43,045.93	22%
Revenue: 1-241-110-0821 BUILDING PERMITS 1-241-110-0918 BUILDING SEARCHES 1-241-110-0922 BUILDING FILE SEARCHES 1-241-110-0825 PLUMBING PERMITS	100,000.00 1,000.00 300.00 100.00	8,429.90 640.00 25.00	8% 64% 8% 0%
Total Revenue Net	96,460.00	33,951.03	35%
TOTAL BUILDING CONTROLS	\$96,460.00	\$33,951.03	35%
261 ANIMAL CONTROL			
110-Administration			
Expenditures: 1-261-110-1110 REGULAR SALARIES & WAGES 1-261-110-1120 TEMPORARY SALARIES & WAGES 1-261-110-1130 OVERTIME 1-261-110-1509 OVERALL BENEFITS 1-261-110-1510 GROUP BENEFITS 1-261-110-2270 BUILDING MAINTENANCE 1-261-110-2650 EQUIPMENT SUPPLIES 1-261-110-2810 HYDRO 1-261-110-2999 SUNDRY EXPENSES 1-261-110-3230 TELEPHONE 1-261-110-3550 SAFETY PROGRAMS 1-261-110-2950 TAGS & LICENCES 1-261-110-3229 CELL PHONE 1-261-110-2310 REPAIR PARTS	24,600.00 1,310.00 1,700.00 3,210.00 2,530.00 2,210.00 100.00 4,800.00 400.00 400.00 1,500.00 600.00 710.00 500.00	3,298.08 4,312.63 717.00 1,324.79 355.12 261.18 1,153.14 158.83 1,617.08 192.31 153.98 400.00	13% 329% 42% 41% 14% 12% 1153% 16% 34% 192% 38% 27% 0% 0%
Total Expenditures	45,270.00	13,944.14	31%
Revenue: 1-261-110-0812 DOG LICENCES 1-261-110-0813 CAT LICENCES	30,000.00 3,500.00	16,556.75 2,853.00	55% 82%

1-261-110-0773 DOG POUND FEES	2017 BUDGET 900.00	YTD ACTUAL	% OF ANNUAL BUDGET 0%
Total Revenue Net	34,400.00 10,870.00	19,409.75 (5,465.61)	56% -50%
TOTAL ANIMAL CONTROL	<u>\$10,870.00</u>	(\$5,465.61)	-50%
271 BY-LAW ENFORCEMENT			
110-Administration			
Expenditures: 1-271-110-1110 REGULAR SALARIES & WAGES 1-271-110-1130 OVERTIME 1-271-110-1509 OVERALL BENEFITS 1-271-110-1510 GROUP BENEFITS 1-271-110-1511 OMERS PENSION 1-271-110-2610 GENERAL STATIONERY & OFFICE 1-271-110-3210 POSTAGE 1-271-110-3990 PROPERTY STANDARDS ORDERS 1-271-110-1120 TEMPORARY SALARIES & WAGES 1-271-110-2520 UNIFORMS 1-271-110-3120 CONFERENCES & CONVENTIONS 1-271-110-3230 TELEPHONE 1-271-110-3320 LEGAL	24,600.00 1,700.00 3,210.00 2,530.00 2,210.00 200.00 300.00 10,000.00 1,310.00 500.00 1,500.00 650.00	2,271.43 102.43 817.16 355.12 261.14 7.46 33.16 75.86	9% 6% 25% 14% 12% 4% 11% 0% 0% 0%
Total Expenditures	49,210.00	3,923.76	8%
Revenue: 1-271-110-0443 FINES - COURT 1-271-110-0791 FINES - TRAFFIC VIOLATIONS 1-271-110-0811 GENERAL LICENCES 1-271-110-0816 TAXI LICENSES 1-271-110-0829 PARKING PERMITS 1-271-110-0740 PROPERTY STANDARDS TAX RECOVERY	90,000.00 10,000.00 30,000.00 600.00 10,000.00	1,660.00 10,393.29 2,000.00 70.00	0% 17% 35% 0% 12% 0%
Total Revenue Net	140,600.00 (91,390.00)	14,123.29 (10,199.53)	10% 11%
TOTAL BY-LAW ENFORCEMENT	(\$91,390.00)	(\$10,199.53)	11%
815 COMMITTEE OF ADJUSTMENT			
Expenditures: 1-815-110-3210 POSTAGE 1-815-110-2610 GENERAL STATIONERY & OFFICE 1-815-110-3140 MEMBERSHIPS 1-815-110-3120 CONFERENCES & CONVENTIONS	180.00 100.00 450.00 1,000.00	58.91	33% 0% 0% 0%
Total Expenditures	1,730.00	58.91	3%

	2017 BUDGET	YTD ACTUAL	% OF ANNUAL BUDGET
Revenue: 1-815-110-0919 MISCELLANEOUS REVENUE	6,000.00	1,420.00	24%
Total Revenue TOTAL COMMITTEE OF ADJUSTMENT	6,000.00 (\$4,270.00)	1,420.00 (\$1,361.09)	24% 32%
TOTAL PROTECTIVE SERVICES	1,887,590.00	534,533.99	28%

	2017 BUDGET	YTD ACTUAL	% OF ANNUAL BUDGET
EXTERNAL BOARD	S & AGENCIES		
221 POLICE OPERATIONS			
P13-P14-Vehicles			
221 POLICE ADMINISTRATION			
110-Administration			
Expenditures: 1-221-110-1220 HONORARIUM	2,500.00		0%
Total Expenditures	2,500.00		0%
Revenue: 1-221-110-0816 TAXI LICENCES		25.00	0%
Total Revenue Net	2,500.00	25.00 (25.00)	0% -1%
220-Board of Police Commission			
235-School Grossing Guards			
TOTAL POLICE ADMINISTRATION	\$2,500.00	(\$25.00)	-1%
223 OPP OPERATIONS			
113-OPP Contract			
Expenditures: 1-223-113-3429 DISPATCH SERVICE 1-223-113-3551 RIDE PROGRAM 1-223-113-3410 CONTRACTED SERVICES	2,820,260.00	12,732.46 12,407.17 705,066.00	0% 0% 25%
Total Expenditures	2,820,260.00	730,205.63	26%
Revenue: 1-223-113-0499 MISC PROV GRANTS 1-223-113-0487 SOLICITOR GENERAL (UFTG)	7,500.00 17,500.00	46,857.10	625% 0%
Total Revenue Net	25,000.00 2,795,260.00	46,857.10 683,348.53	187% 24%

	2017 BUDGET	YTD ACTUAL	% OF ANNUAL BUDGET
TOTAL OPP OPERATIONS	\$2,795,260.00	\$683,348.53	24%
511 ALGOMA HEALTH UNIT: 1-511-110-7215 EXTERNAL BOARD ALLOCATED EXPENDITURE	\$372,300.00		0%
Total 511 ALGOMA HEALTH UNIT	\$372,300.00		0%
531 AMBULANCE-ELLIOT LAKE: 1-531-110-7215 EXTERNAL BOARD ALLOCATED EXPENDITURE	\$946,700.00	\$233,184.90	25%
Total 531 AMBULANCE-ELLIOT LAKE	\$946,700.00	\$233,184.90	25%
611 WELFARE BOARD: 1-611-110-7215 EXTERNAL BOARD ALLOCATED EXPENDITURE	\$495,700.00	\$122,092.20	25%
Total 611 WELFARE BOARD	\$495,700.00	\$122,092.20	25%
613 SOCIAL HOUSING: 1-613-110-7215 EXTERNAL BOARD ALLOCATED EXPENDITURE	\$620,700.00	\$152,890.20	25%
Total 613 SOCIAL HOUSING	\$620,700.00	\$152,890.20	25%
641 DAY CARE CENTRE: 1-641-110-7215 EXTERNAL BOARD ALLOCATED EXPENDITURE	\$169,700.00	\$41,797.20 \$41,797.20	25%
Total 641 DAY CARE CENTRE	\$169,700.00	\$41,797.20	23/6
761 LIBRARY Expenditures: 1-761-110-1110 REGULAR SALARIES & WAGES	186,990.00	42,333.72	23%
1-761-110-1120 TEMPORARY SALARIES & WAGES 1-761-110-1509 OVERALL BENEFITS	30,140.00 16,390.00	8,146.10 5,010.35	27% 31%
1-761-110-1510 GROUP BENEFITS	15,080.00	1,597.52	11%
1-761-110-1511 OMERS PENSION	18,620.00	4,236.06	23%
1-761-110-2280 JANITORIAL SUPPLIES	980.00	61.05	6% 12%
1-761-110-2610 GENERAL STATIONERY & OFFICE	5,960.00	690.37 435.07	12% 12%
1-761-110-2620 SUBSCRIPTIONS 1-761-110-2630 DUPLICATING SUPPLIES	3,650.00 520.00	81.41	16%
1-761-110-2635 INTERNET CHARGES	1,710.00	305.10	18%
1-761-110-2931 LIBRARY NEW BOOKS	47,500.00	12,934.84	27%
1-761-110-2915 AUDIO AND VIDEO CASSETTES	9,070.00	1,539.82	17%
1-761-110-3120 CONFERENCES & CONVENTIONS	5,000.00	3,745.25	75%
1-761-110-3152 ADULT PROGRAMMING	3,800.00	250.44	7%
1-761-110-3153 PROGRAMMING EXPENSE	2,400.00	110.92	5%

	2017 BUDGET	YTD ACTUAL	% OF ANNUAL BUDGET
1-761-110-3230 TELEPHONE	2,880.00	780.02	27%
1-761-110-3240 PHOTOCOPYING EXPENSES	1,560.00	181.14	12%
1-761-110-3630 BUILDING RENTAL	140,830.00	37.867.47	27%
1-761-110-3910 INSURANCE PREMIUMS	3,500.00	3,500,00	100%
1-761-110-6410 TRANSFER TO RESERVE FUND	300.00	20.18	7%
1-761-110-2270 BUILDING MAINTENANCE	1,500.00		0%
1-761-110-2612 CIRCULATION/CATALOGUE SYSTEM	3,320.00		0%
1-761-110-3140 MEMBERSHIPS	350.00		0%
1-761-110-3160 TRAINING COURSES- IN HOUSE	2,000.00		0%
1-761-110-3210 POSTAGE	750.00		0%
1-761-110-3250 ADVERTISING & PROMOTIONS	3,000.00		0%
1-761-110-3410 CONTRACTED SERVICES	14,500.00		0%
1-761-110-3650 OFFICE EQUIPMENT	2,000.00		0%
1-761-110-8310 AUDIT AND ACCOUNTING	2,500.00		0%
1-761-110-3430 CONTR. SERVICE REBINDING BOOKS	630.00		0%
Total Expenditures	527,430.00	123,826.83	23%
Revenue:			
1-761-110-0499 MISC PROV GRANTS	1,350.00	4,066.00	301%
1-761-110-0724 PHOTOCOPYING RECOVERIES	600.00	96.00	16%
1-761-110-0729 FAX RECOVERIES	840.00	158.00	19%
1-761-110-0772 OVERDUE BOOKS	3,000.00	765.25	26%
1-761-110-0888 SALE OF MATERIAL & SUPPLIES	3,800.00	500.00	13%
1-761-110-0919 MISCELLANEOUS REVENUE	1,100.00	196.00	18%
1-761-110-0984 INTER-LIBR. LOAN COMPENSATION	600.00	549.43	92%
1-761-110-0986 TRANSIT REVENUES		20.18	0%
1-761-110-0475 LIBRARIES	36,170.00		0%
1-761-110-0831 BUILDING & FACILITIES RENT	1,000.00		0%
Total Revenue	48,460.00	6,350.86	13%
TOTAL LIBRARY	\$478,970.00	\$117,475.97	25%
TOTAL EXTERNAL BOARDS & AGENCIES	5,881,830.00	1,350,764.00	23%

	2017 BUDGET	YTD ACTUAL	% OF ANNUAL BUDGET
CAPITAL LEVY & TREA	SURY REVENUE		
			14
TOTAL TAX SUPPORTED EXPENSES	18,758,248.00	5,444,346.71	29%
190-TAXATION			
Rebates and Write-offs:			
1-141-142-5930 TAX REDUCTIONS		(7,409.47)	0%
1-141-142-5932 TAX REDUCTIONS PEN & INT	500.00		0%
1-141-142-5936 CHARITY TAX REBATE PROGRAM	16,000.00		0%
1-141-142-5937 LOW INCOME-SENIOR/DISABLED	6,000.00		0%
1-141-142-5938 COMM/IND VACANCY REBATE PROGRAM	10,000.00		0%
Total Rebates and Write-offs	32,500.00	(7,409.47)	-23%
Municipal Taxation:			
1-190-871-0114 Residential - Municipal Taxation	11,137,068.00	4,069,670.14	37%
1-190-872-0118 Multi-Residential - Municipal Taxation		618,831.65	0%
1-190-873-0120 Commercial Occupied - Municipal Taxation		660,467.88	0%
1-190-873-0121 CCA SPECIAL AREA CHARGE	150,000.00	75,000.32	50%
1-190-873-0127 Commercial Vacant Land - Municipal Taxation		14,914.96	0%
1-190-873-0128 Commercial Vacant Units - Municipal Taxation		2,554.09	0%
1-190-874-0120 Office Bldg. Occupied - Municipal Taxation		10,201.44	0%
1-190-875-0120 Pipeline - Municipal Taxation		25,943.44	0%
1-190-876-0120 Managed Forest - Municipal Taxation 1-190-877-0120 Shopping Centre Occupied - Municipal		48.96	0%
Taxation		1,343.22	0%
1-190-878-0120 Industrial Occupied - Municipal Taxation		28,206.05	0%
1-190-878-0127 Industrial Vacant Land - Municipal Taxation		6,272.13	0%
		5 540 454 00	400/
Total Municipal Taxation School Board Taxation	11,287,068.00 1,439,200.00	5,513,454.28 737,321.48	49% 51%
PIL's Municipal:			
1-190-880-0222 CANADA POST	35,000.00		0%
1-190-880-0223 CBC	650.00		0%
1-190-880-0232 MUNICIPAL ACT SECTION 323	8,550.00		0%
1-190-880-0233 MMAH, Support Services	91,180.00		0%
1-190-880-0242 ONTARIO HYDRO	10,000.00		0%
1-190-880-0243 L.C.B.O.	15,500.00		0%
1-190-880-0245 MUNICIPAL ENTERPRISES	120,900.00		0%
Total PIL's Municipal	281,780.00		0%

SUPPS & Omits-Municipal:

	2017 BUDGET	YTD ACTUAL	% OF ANNUAL BUDGET
1-190-883-0120 Supp. Comm. Occup Municipal	65,000.00		0%
Total SUPPS & Omits-Municipal	65,000.00		0%
Net Taxation TOTAL TAXATION	(13,040,548.00) (13,040,548.00)	(6,258,185.23) (6,258,185.23)	48% 48%
195 SCHOOL BOARDS			
Expenditures	1,439,200.00		0%
TOTAL SCHOOL BOARD LEVY	1,439,200.00		0%
ONTARIO MUNICIPAL PARTNERSHIP FUND: 1-181-110-0313 ONT MUN PARTNERSHIP FUND	\$7,156,900.00	\$1,789,225.00	25%
Total ONTARIO MUNICIPAL PARTNERSHIP FUND	\$7,156,900.00	\$1,789,225.00	25%
TOTAL TREASURY REVENUE	(18,758,248.00)	(7,310,088.75)	39%
NET OPERATING		(2,603,063.52)	0%
TAX SUPPORTED SURPLUS/(DEFICIT)		(\$1,865,742.04)	0%
TAX SUPPORTED SURPLUS/(DEFICIT) (INCLUDING DEPRECIATION)	4.000	(\$1,865,742.04)	0%

		% OF
2017	YTD	ANNUAL
BUDGET	ACTUAL	BUDGET

USER PAY DEPARTMENTS					
411 PLANTS ADMINISTRATION					
110-Admistration:					
1-411-110-2525 PROTECTIVE CLOTHING	10,000.00	1,708.22	17%		
1-411-110-2610 GENERAL STATIONERY & OFFICE	2,000.00	547.47	27%		
1-411-110-3220 COURIER & DELIVERY	4,500.00	104.79	2%		
1-411-110-3229 CELL PHONE	2,000.00	139.21	7%		
1-411-110-3240 PHOTOCOPYING EXPENSES	500.00 191,040.00	196.89	39% 0%		
1-411-110-1010 DISTRIBUTED WAGES 1-411-110-2486 PERMIT FEES			0%		
1-411-110-2466 PERMIT FEES 1-411-110-3140 MEMBERSHIPS	1,500.00 2,000.00		0%		
1-411-110-3140 MEMBERSHIPS 1-411-110-3410 CONTRACTED SERVICES	10,200.00		0%		
1-411-110-8110 VEHICLE & MACHINERY	75,000.00		0%		
1-411-110-2635 INTERNET CHARGES	500.00		0%		
1-411-110-2000 INTERNET CHARGES	000.00		070		
Total 110-Admistration	299,240.00	2,696.58	1%		
113-Operations:					
1-411-113-1110 REGULAR SALARIES & WAGES	509,290.00	101,673.18	20%		
1-411-113-1130 OVERTIME	67,530.00	1,275,27	2%		
1-411-113-1140 SHIFT PREMIUM	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	144.00	0%		
1-411-113-1509 OVERALL BENEFITS	63,320.00	12,663.78	20%		
1-411-113-1510 GROUP BENEFITS	45,120.00	7,412.12	16%		
1-411-113-1511 OMERS PENSION	47,160.00	9,741.85	21%		
1-411-113-1120 TEMPORARY SALARIES	9,680.00		0%		
Total 113-Operations	742,100.00	132,910.20	18%		
Total Plants Administration	1,041,340.00	135,606.78	13%		
420 WASTEWATER TREATMENT PLANT					
110-Administration:	6.500.00	333.98	5%		
1-420-110-2299 GROUNDS MAINTENANCE 1-420-110-2810 HYDRO	147,000.00	42,663.61	29%		
1-420-110-2830 NATURAL GAS	36,000.00	10,988.57	31%		
1-420-110-2999 SUNDRY EXPENSES	7,000.00	4,729.82	68%		
1-420-110-3230 TELEPHONE	26,000.00	7,731.10	30%		
1-420-110-3410 CONTRACTED SERVICES	11,500.00	234.05	2%		
1-420-110-3910 INSURANCE PREMIUMS	50,000.00	50,000,00	100%		
1-420-110-2850 MUNICIPAL TAXES	52,000.00	,	0%		
Total 110-Administration	336,000.00	116,681.13	35%		
112-Equipment:					
1-420-112-2310 REPAIR PARTS	27,000.00	303.73	1%		
THE TIE EDITION OF THE PRINT PRINT	£7,000.00	500.70	170		

	2017 BUDGET	YTD ACTUAL	% OF ANNUAL BUDGET
1-420-112-2320 LUBRICANTS	3,500.00	81.41	2%
1-420-112-2399 EQUIPMENT REPAIRS	9,000.00	1,585.06	18%
1-420-112-3410 CONTRACTED SERVICES	30,000.00	28,177.38	94%
Total 112-Equipment	69,500.00	30,147.58	43%
113-Operations: 1-420-113-2440 ALUMINUM SULPHATE (ALUM) 1-420-113-2299 GROUNDS MAINTENANCE	55,000.00 2,000.00	18,544.14	34% 0%
1-420-113-3410 CONTRACTED SERVICES	30,000.00		0%
1-420-113-3415 SLUDGE DISPOSAL	2,500.00		0%
1-420-113-2410 CHLORINE	5,000.00		0%
Total 113-Operations	94,500.00	18,544.14	20%
Total Wastewater Treatment Plant	500,000.00	165,372.85	33%
423 SANITARY SEWER CONNECTIONS 113-Operations: 1-423-113-2300 MATERIALS	35,000.00	700.02	2%
1-423-113-3410 CONTRACTED SERVICES	45,000.00	910.64	2%
1-423-113-1010 DISTRIBUTED WAGES	60,000.00	010.01	0%
1-423-113-8110 VEHICLE & MACHINERY	75,000.00		0%
1-423-113-3424 MANHOLE RESTORATION	65,000.00		0%
Total 113-Operations 424 LIFT STATIONS	280,000.00	1,610.66	1%
113-Operations:			
1-424-113-2310 REPAIR PARTS	25,000.00	1,067.28	4%
1-424-113-2810 HYDRO	165,000.00	43,495.44	26%
1-424-113-2999 SUNDRY EXPENSES	5,000.00	2,041.17	41%
1-424-113-3410 CONTRACTED SERVICES	6,500.00	5,308.22	82%
1-424-113-3415 SLUDGE DISPOSAL	2,000.00		0%
Total 113-Operations 430 WATER TREATMENT PLANT	203,500.00	51,912.11	26%
110-Administration: 1-430-110-2299 GROUNDS MAINTENANCE	3,000.00	427.69	14%
1-430-110-2810 HYDRO	245,500.00	75,922.02	31%
1-430-110-2999 SUNDRY EXPENSES	6,500.00	4,258.17	66%
1-430-110-3230 TELEPHONE	7,500.00	2,433.58	32%
1-430-110-3410 CONTRACTED SERVICES	24,000.00	1,779.21	7%
1-430-110-3910 INSURANCE PREMIUMS	50,000.00	50,000.00	100%
1-430-110-2850 MUNICIPAL TAXES	51,000.00		0%
Total 110-Administration	387,500.00	134,820.67	35%

	2017 BUDGET	YTD ACTUAL	% OF ANNUAL BUDGET
112-Equipment Maintenance:			
1-430-112-2310 REPAIR PARTS	25,000.00	216.70	1%
1-430-112-2399 EQUIPMENT REPAIRS 1-430-112-2320 LUBRICANTS	9,500.00	1,016.19	11%
1-430-112-2320 LOBRICANTS 1-430-112-3410 CONTRACTED SERVICES	3,000.00 30,000.00		0% 0%
1-430-112-3410 CONTINCTED SERVICES	30,000.00		0 /6
Total 112-Equipment Maintenance	67,500.00	1,232.89	2%
113-Operations:			
1-430-113-2410 CHLORINE	16,500.00		0%
1-430-113-2420 FLUORIDE-HYDROFLUOROSILIC	12,000.00		0%
1-430-113-2440 POLYALUMINUM CHLORIDE (STERN PAC)	55,000.00		0%
1-430-113-2480 LIME	10,000.00		0%
1-430-113-3415 SLUDGE DISPOSAL	4,000.00		0%
Total 113-Operations	97,500.00		0%
Total Water Treatment Plant	552,500.00	136,053.56	25%
431 WATER BILLING			
110-Administration:			
1-431-110-3210 POSTAGE	8,500.00	2,871.43	34%
1-431-110-5933 WATER PENALTY W/O	1,500.00	306.90	20%
1-431-110-6410 TRANSFER TO RESERVE FUND	894,760.00	894,760.00	100%
1-431-110-5949 WATER ACCOUNTS WRITE-OFFS	1,000.00		0%
1-431-110-8310 AUDIT AND ACCOUNTING	75,000.00		0%
Total 110-Administration	980,760.00	897,938.33	92%
432 WATER MAINS			
112 Operations			
113-Operations: 1-432-113-2300 MATERIALS	67,000.00	1,532.12	2%
1-432-113-2840 WATER	9,600.00	29.90	0%
1-432-113-1010 DISTRIBUTED WAGES	95,000.00		0%
1-432-113-3409 CONTRACTED WATERMAIN FLUSHING	60,000.00		0%
1-432-113-3410 CONTRACTED SERVICES	35,000.00		0%
1-432-113-8110 VEHICLE & MACHINERY	70,000.00		0%
Total 113-Operations 433 WATER FACILITIES	336,600.00	1,562.02	0%
TOTAL WATER/WASTEWATER OPERATIONS	3,894,700.00	1,390,056.31	36%
TOTAL WATER/WASTEWATER EXPENDITURES	\$3,894,700.00	\$1,390,056.31	36%

Water Billing Revenue:

	2017 BUDGET	YTD ACTUAL	% OF ANNUAL BUDGET
1-431-110-0161 WATER RATES	3,858,700.00	1,656,370.69	43%
Total Water Billing Revenue	3,858,700.00	1,656,370.69	43%
Other Revenue: 1-431-110-0793 SERVICE CHARGES	8,000.00	618.00	8%
1-431-110-0928 PENALTY ON WATER	28,000.00	13,376.38	48%
Total Other Revenue	36,000.00	13,994.38	39%
TOTAL WATER/WASTE WATER REVENUE	\$3,894,700.00	\$1,670,365.07	43%
NET WATER/WASTE WATER(excluding Depreciation)		(\$280,308.76)	0%
TOTAL WATER/WASTEWATER (Including Depreciation)		(\$280,308.76)	0%

THE CORPORATION OF THE CITY OF ELLIOT LAKE MUNICIPAL OFFICE 45 HILLSIDE DRIVE NORTH ELLIOT LAKE, ON P5A 1X5



April 20, 2017

Mayor and Members of Council City of Elliot Lake 45 Hillside Drive North Elliot Lake, ON P5A 1X5

ATTENTION: L. SPRAGUE, DIRECTOR OF CLERKS & PLANNING SERVICES

Your Worship and Members of Council:

RE: FINANCE & ADMINISTATION COMMITTEE RESOLUTION

We wish to advise that at a meeting of the Finance & Administration Committee held Wednesday, April 19, 2017, the Committee passed the following resolution:

Res#: 2017-29

That Staff Report FIN 2017-14, Capital Status Update as at 31st March 2017 dated 10th April 2017 of the Director of Corporate Services be received;

And That the report be forwarded to Council for information.

A copy of the report is attach and the foregoing is respectfully submitted for your information.

Yours truly,

Michael Humble, CPA, CGA
Director of Corporate Services

MH/eal



The Corporation of the City of Elliot Lake

Staff Report FIN2017-14

Report of the **Director of Corporate Services** for the Consideration of Council

RE: CAPITAL STATUS UPDATE As At 31st MARCH 2017

OBJECTIVE

To provide monthly status updates for approved 2017 capital projects and those carried forward from 2016 and prior years.

RECOMMENDATION

THAT Staff Report FIN 2017-14, Capital Status Update as at 31st March 2017 dated 10th April 2017 of the Director of Corporate Services be received;

AND THAT the report be forwarded to Council for information.

Respectfully Submitted

Michael Humble CPA, CGA Director of Corporate Services **Approved**

Jeff Renaud/

Chief Administrative Officer

10th April 2017

BACKGROUND

As part of Best Budgeting Practices, a municipality should evaluate its financial performance relative to the adopted budget.

Status updates on approved capital projects serve as a monitoring mechanism for staff and provides information to Council.

ANALYSIS

The tax supported and user pay budgets were approved on 12th December 2016. Early adoption of budgets affords staff the opportunity to investigate pricing and contractor availability for Spring or early Summer commencement with final completion before the end of 2017.

The status report Attachment One indicates the expenditures to date and the state of completion of each project. Most approved capital projects are under way already. Billing is still outstanding but there is no indication that any projects will need to be carried forward to 2018.

FINANCIAL IMPACT

There is no financial impact to this information report. Completed projects that are underspent will result in lower funding from the capital reserve funds. Projects that finish over budget will be funded from capital reserve fund or such other source as recommended by the project manager and Treasurer and approved by Council.

LINKS TO STRATEGIC PLAN

Consistent and timely financial reports are a key element in the City's goal to operate in a fiscally responsible manner and deliver value in our municipal services.

SUMMARY

Invoices totaling \$476,281 have been paid from the total approved capital program of \$4,458,657.

Updated 10th Apri	31 2017				
opuated 10th April	11 2017		City	of Elliot La	ıke
		upported Capit			
			Budgeted	Year To Date	
			Expenditures	Expenditures	Comments
INFRASTRUCTU	RE SERVICES				
Facilities					
2-182-FAC-1601	Elevator Replacement (City Hall)	2016	115,000.00	28,750.47	Project underway. Anticipated completion April 2017
					Project complete. Additional cost will be drawn from hydro utility savings
2-182-FAC-1602	LED Lighting (Pool)	Res 286/16	20,352.00	42,891.84	over the next two years.
2-182-FAC-1603	North Side Steps (Community Centre)	2016	55,000.00		Project not started - work to be coordinated with other Civic Center projects
2-182-FAC-1701	Shower Reconstruction (Pool)		50,000.00		
2-182-FAC-1702	Salt Shed (PW)		30,000.00		Scheduled for summer 2017
2-182-FAC-1703	Roof Repair (Movie Theatre)		65,000.00	14,029.80	To be scheduled late spring 2017
Parks					
- ****	Boardwalk Replacement	2013	231,795.15		This project in planning stage. Anticipated completion fall 2017
2-735-PRK-1601	Decorative Brick Flowerbeds	2016	15,250.00		Project under review.
			.,	I.	7
Roads 2-321-RDS-1601	Dunlop Shores Road - Guiderail Installation	2016	25,228.03		Project complete
	Sunrise & Evergreen Resurfacing	2010	34,000.00		Tender process planned for summer 2017
	Infrastructure Renewal - Valley / Hemlock		5,940.00		Underway
	Emergency Infrastructure Replacement		300,000,00		Project options currently under review
	g		,		J 1
Storm Sewer	Infrastructure Renewal - Valley / Hemlock		1 000 00		Underway
	·		1,980.00 140,000.00		Project options currently under review
<u>2-341-31141-1/02</u>	Lining & Repair	<u> </u>	140,000.00	<u> </u>	Troject options currently under review
Fleet		T	•		
2-311-FLT-1701			98,800.00		RFP completed, report under development for PSC
2-311-FLT-1702	Cube Van		90,100.00		Data collected. Tender under development
Transit					
2-353-TRX-1601	Purchase Timber Road Storage Building	2016	135,365.97		Project complete. PTIF funding approved for 50% purchase price (\$133,750)
Landfill Site					
	Landfill Expansion / Waste Management Plan	2016	19,329.11	1,017.60	Project ongoing with EXP Engineering Services
Airport	1	•	<u> </u>	•	
2-381-AIR-1301	AWOS System	2013	106,634.75	13,623.58	Airport transition project underway
2-301-11IK-1301	Total Infrastru		1,539,775.01	100,313.29	Import transition project under my
	1 otal Infrastru	cture Services	1,339,773.01	100,515.29	

Updated 10th Apri	il 2017				
	City of Elliot La 2017 Tax Supported Capit				
	I	I I	Budgeted	Year To Date	
COMMUNITY SE	RVICES				
Pool					
2-731-RYJ-1601	Pool Handi-Lifts	2016	20,350.00	13,550.76	Lifts received and will be installed in May.
Museum					
2-771-MUS-1401	Display Cabinets	2014	5,575.54		Project will be started at the end of May and completed in June.
Trails		•		•	
2-831-TRL-1601	Storage Shed	2016	15,264.00		Project to commence end of June.
	Trailhead at Every Priority Trail Entrance	2016	25,440.00		Project to begin mid summer.
Parks	,		· · · · · · · · · · · · · · · · · · ·		
	Youth Recreation Initiative (Splash Pad)		150,000.00		Site assessment pending.
	-			-	
Economic Dev	retopment	1			Work has not begun yet, project is anticipated to begin upon sale of lots, City is
2-821-ECD-1601	Fox Drive Servicing	2016	107,500.00		currently working with proponent on potential sale.
	Total Comm	unity Services	324,129.54	13,550.76	
PROTECTIVE SE		1	T	T T	
2-211-FIR-1701	Replacement Triple Combination Pumper		590,000.00		Pumper in design stage, project tender preparation in June
	Total Prote	ective Services	590,000.00	0.00	
CORPORATE SE	RVICES	'			
Information T	echnology	1	Ī		RFP in draft process, NAS purchased to extent current systems and will be
2-161-ITS-1701	IT Refresh		170.000.00	4,406.12	repurposed in new systems. Expect to complete project in 2017.
2-161-ITS-1799	Desktop Replacement		30,000.00	5,734.11	Underway. Replacements are done as needed throughout the year
Planning					
2					Project is underway - Core team meeting held, Special meeting was Mar 27 and
					Public Workshop scheduled for May 1. Project expected to be completed by
2-821-CLK-1501	Official Plan Review	2015	40,350.00	9,357.84	November 2017. Additional mapping costs of \$12,162 are higher than anticipated.
	Total Corp	orate Services	240,350.00	19,498.07	
Y YDD A DYY					
LIBRARY					Paid contractor 3rd installment for library build. Expenses still outstanding 10%
					holdback to contractor, moving expenses, security system and display cabinets. Move
2-761-LIB-1601	Relocation of ELPL Library to Pearson Plaza	Res. 261/16	715,387.36	339,300.86	in date April 18, 2017.
		Total Library	715,387.36	339,300.86	
	TOTAL TAX SUPPORTED CAPITAL		3,409,641.91	472,662.98	

Updated 10th April 2017 City of Elliot Lake 2017 User Pay Capital Budget

			Budgeted	Year To Date	
			Expenditures	Expenditures	Comments
SANITARY SEWER		C/F			
2-420-SAN-1601	WWTP Paperless Recorders C/F	2014	11,700.00		Project underway - Parts installed, integration and invoice pending
2-420-SAN-1602	Standby Power for Lift Stations	2016	61,000.00		Project not started
2-420-SAN-1603	Horn Lift Station Check Valve Replacement	2016	60,000.00		Project underway, invoice pending
2-420-SAN-1604	Delta to Wye Switchover	2016	25,522.00		Ongoing - awaiting Hydro One to continue
2-420-SAN-1701	Comminutor (wastewater grinder)		65,000.00		Project not started - pricing has been requested for options
2-420-SAN-1702	Primary Sludge Control Valves		20,000.00		Parts on site, installation pending
2-420-SAN-1703	Alum Tank Lining - wastewater		32,000.00		Project not started - pricing has been requested for options
2-420-SAN-1704	North Lift Station Pump Replacement		32,000.00		Project complete. Invoices pending
2-420-SAN-1705	Waste Water Headworks		400,000.00		Awaiting funding approval
2-420-SAN-1706	Infrastructure Renewal - Valley / Hemlock		5,940.00		Project options currently under review
2-420-SAN-1799	Capital Equipment Needs		41,500.00		
	Tota	l Sanitary Sewer	754,662.00	0.00	
WATER					
2-430-WAT-1501	Facility Automation	2015	64,013.41	17,014.13	Ongoing - Soft Start controllers and raw flowmeter on-site - install pending
2-430-WAT-1601	Maintenance Management System	2016	45,800.00		Quotes requested for system
2-430-WAT-1602	Roman Booster	2016	68,200.00		Project not started - Preliminary Engineering complete
2-430-WAT-1701	Backwash Pump Construction		50,400.00		Order has been placed - September completion anticipated
2-430-WAT-1702	Infrastructure Renewal - Valley / Hemlock		5,940.00		Project options currently under review
2-430-WAT-1799	Capital Equipment Needs		60,000.00		Project options currently under review
		Total Water	294,353.41	17,014.13	
	TOTAL USER PAY CAPITAL		1.049.015.41	17.014.13	

THE CORPORATION OF THE CITY OF ELLIOT LAKE MUNICIPAL OFFICE 45 HILLSIDE DRIVE NORTH ELLIOT LAKE, ON P5A 1X5



April 20, 2017

Mayor and Members of Council City of Elliot Lake 45 Hillside Drive North Elliot Lake, ON P5A 1X5

ATTENTION: L. SPRAGUE, DIRECTOR OF CLERKS & PLANNING SERVICES

Your Worship and Members of Council:

RE: FINANCE & ADMINISTATION COMMITTEE RESOLUTION

We wish to advise that at a meeting of the Finance & Administration Committee held Wednesday, April 19, 2017, the Committee passed the following resolution:

Res#: 2017-24

That Staff Report FIN 2017-16, Affordable Access Policy Update dated 11th April 2017 of the Director of Corporate Services be received for information.

A copy of the report is attach and the foregoing is respectfully submitted for your information.

Yours truly,

Michael Humble, CPA, CGA
Director of Corporate Services

MH/eal



The Corporation of the City of Elliot Lake

Staff Report FIN2017-16

Report of the **Director of Corporate Services** for the Consideration of Council

RE: AFFORDABLE ACCESS UPDATE

OBJECTIVE

To provide an update regarding the Affordable Access Policy purchases in the first quarter of 2017.

RECOMMENDATION

THAT Staff Report FIN 2017-16, Affordable Access Policy Update dated 11th April 2017 of the Director of Corporate Services be received for information.

Prepared By

Elizabeth Louis

Assistant to the Director of Corporate Services

Respectfully Submitted

Michael Humble CPA, CGA
Director of Corporate Services

Approved

Jeff Renaud

Chief Administrative Officer

BACKGROUND

The City of Elliot Lake Council adopted the revised Affordable Access Policy in September of 2016. Staff was asked to provide periodic updates on the program's usage and financial cost to the City.

ANALYSIS

Approximately 95 cards have been issued under the new program guidelines. Over 75% of these were existing cards being updated to the new program.

Although the new program was effective as of the date Council adopted it in September 2016, the new user fee bylaw which incorporated the three different discount levels did not go into effect until January 1, 2017.

Previous Affordable Access program purchases were not tracked so there is no reliable historical information to compare. The program administrator has created a tracking sheet for each department so that discounted purchases of City programs can be reviewed periodically.

During the first quarter of 2017, 327 purchases were made using the Affordable Access Policy pricing. The majority of these purchases were for monthly transit passes. The summary of these purchases and the reduction of revenue are shown here:

City of Elliot Lake
Affordable Access to Recreation & Transit

	Ī	T	T		-				
	L1	L2	L3	Totals		L1	L2	L3	Totals
Transit	114	147	54	315	Pet	2	2	2	6
	3,309.00	6,231.00	2,779.20	12,319.20	Tags	20.00	30.00	49.50	99.50
·					_				
Summer	-	-	-	-	Pool	1	2	2	5
Programs	-	-	-	-		47.78	370.13	571.73	989.63
,					-				
Arena	-	-	-	-	Pool &	-	-	1	1
	-	-	-	-	Fitness	-	-	652.05	652.05
,					•				
					Fitness				
					ritiless	-	-	-	-
						-	-	-	-
	,								
		Tota	al Cost of	Program a	us at: April 11	1, 2017	\$ 14	1,060.38	

FINANCIAL IMPACT

The majority of purchases are for recurring monthly transit passes.

Although the reduction in revenue to the City shows as being \$14,060.38 for the first quarter of 2017, it should be recognized that without the Affordable Access program, some of these purchases may not have occurred at all due to program members who would not have been able to afford the full price of these services.

A summary of one year of program purchases will be brought forward in December 2017 or January 2018.

LINKS TO STRATEGIC PLAN

Strong Municipal Corporate Administration and Governance

• Review and update by-laws, policies, and procedures.

Health and Community Wellness

Provide activities and promote healthy lifestyles through recreation for all age groups.

SUMMARY

An affordable access policy permits the City to offer discounted fees for selected programs and services to those in our community living below the Low Income Cut-Off threshold to improve quality of life due to the inclusive nature of the community services access to all members of the public.

THE CORPORATION OF THE CITY OF ELLIOT LAKE MUNICIPAL OFFICE 45 HILLSIDE DRIVE NORTH ELLIOT LAKE, ON P5A 1X5



April 20, 2017

Mayor and Members of Council City of Elliot Lake 45 Hillside Drive North Elliot Lake, ON P5A 1X5

ATTENTION: L. SPRAGUE, DIRECTOR OF CLERKS & PLANNING SERVICES

Your Worship and Members of Council:

RE: FINANCE & ADMINISTATION COMMITTEE RESOLUTION

We wish to advise that at a meeting of the Finance & Administration Committee held Wednesday, April 19, 2017, the Committee passed the following resolution:

Res#: 2017-25

THAT Report FIN 2017-11 of the Director of Corporate Services dated 5th April 2017 be received; And THAT the 2017 Urban Surcharge be adjusted to 12.9% of total levy requirement.

A copy of the report is attach and the foregoing is respectfully submitted for your information.

Yours truly,

Michael Humble, CPA, CGA
Director of Corporate Services

MH/eal



The Corporation of the City of Elliot Lake

Staff Report FIN2017-11

Report of the **Director of Corporate Services** for the Consideration of Council

RE: TAXATION MATTERS

OBJECTIVE

To provide Mayor and Council with information regarding the balancing of the 2017 tax increase between residential property owners.

RECOMMENDATION

THAT Report FIN 2017-11 of the Director of Corporate Services dated 5th April 2017 be received; **AND THAT** the 2017 Urban Surcharge be adjusted to \$1,149,926 or 10.21% of total levy requirement.

Respectfully Submitted

Michael Humble CPA, CGA
Director of Corporate Services

Approved

Jeff Renaud Chief Administrative Officer

BACKGROUND

The property taxation system in Ontario is based on the principal of market value determining the share of taxation paid by each property owner within a class.

It is not intended to be based on usage of individual services by each property owner.

The Urban Surcharge was introduced at a time when Cottage Lot owners had been assigned unreasonably high Current Value Assessments by MPAC. It was a reasonable attempt by the City to apply a "fix" to their problem until MPAC had corrected their assessment data.

The 2016 assessment cycle has corrected the assessed value for Cottage Lot owners within the City of Elliot Lake.

301 Single Family Detached	-1.163%
311 Semi-Detached Residential	0.376%
309 Freehold Townhouse	-11.894%
370 Residential Condominium	-1.899%
391 Seasonal Receational Dwelling On Water	-14.483%
313 Single Family Detached on Water	-14.572%

On average, single family detached properties in Town saw a small decrease in current value assessment (CVA), while waterfront single family detached properties experienced large decreases in the region of 14.5%.

ANALYSIS

With all the tax policy changes already decided by Council for 2017;

- 10% reduction to Commercial and Industrial ratios
- Sub class discounts equalized to 35%
- Landfill at 1.00
- Provincial education tax amounts and the City's Central Commercial levy have not been included in any of the calculations.

Strictly focusing on two average representative properties in the residential tax class, the resulting impact is as follows

Property Type	Cha	nge in Tax	Percentage Change
Single Detached / Urban	\$	25.00	1.30%
Single Detached / Waterfront	\$	(97.00)	-2.54%

Having analyzed the data and in order to balance the impact on each of these tax sub-classes, staff are recommending a reduction of the Urban Surcharge to 10.21% or \$1,149,926

The impact of this would be the following:

Property Type		nge in Tax	Percentage Change	
Single Detached / Urban	\$	18.00	0.94%	
Single Detached / Waterfront	\$	13.00	0.27%	

This is an equitable solution now that MPAC has corrected the issue with rural CVA's and the owner of an average single family detached property would see a \$13-\$18 increase in their property tax bill no matter where they are located in the municipality.

FINANCIAL IMPACT

No budget impact. This concerns the distribution of tax burden only.

LINKS TO STRATEGIC PLAN

Strong Municipal Corporate Administration and Governance

SUMMARY

This recommendation seeks a fair distribution of the property tax burden between residential property owners no matter their geographical location within the Municipality.

THE CORPORATION OF THE CITY OF ELLIOT LAKE MUNICIPAL OFFICE 45 HILLSIDE DRIVE NORTH ELLIOT LAKE, ON P5A 1X5



April 20, 2017

Mayor and Members of Council City of Elliot Lake 45 Hillside Drive North Elliot Lake, ON P5A 1X5

ATTENTION: L. SPRAGUE, DIRECTOR OF CLERKS & PLANNING SERVICES

Your Worship and Members of Council:

RE: FINANCE & ADMINISTATION COMMITTEE RESOLUTION

We wish to advise that at a meeting of the Finance & Administration Committee held Wednesday, April 19, 2017, the Committee passed the following resolution:

Res#: 2017-27

THAT Report FIN 2017-12 of the Director of Corporate Services dated 5th April 2017 be received;

And THAT the 2016 user pay surplus of \$185,965.82 be transferred to User Pay Capital Reserve Fund;

And THAT the 2016 tax supported surplus of \$173,154.40 be transferred to Working Capital Reserve pending disposition by Council.

A copy of the report is attach and the foregoing is respectfully submitted for your information.

Yours truly,

Michael Humble, CPA, CGA Director of Corporate Services

MH/eal



The Corporation of the City of Elliot Lake

Staff Report FIN2017-12

Report of the **Director of Corporate Services** for the Consideration of Council

RE: 2016 YEAR END RESULTS

OBJECTIVE

To provide Mayor and Council with information regarding the 2016 fiscal year end results and the disposition of surpluses.

RECOMMENDATION

THAT Report FIN 2017-12 of the Director of Corporate Services dated 5th April 2017 be received;

AND THAT the 2016 user pay surplus of \$185,965.82 be transferred to User Pay Capital Reserve Fund;

AND THAT the 2016 tax supported surplus of \$173,154.40 be transferred to Working Capital Reserve pending disposition by Council.

Respectfully Submitted

Michael Humble CPA, CGA
Director of Corporate Services

Approved

Jeff Renaue

Chief Administrative Officer

BACKGROUND

The 2016 financial audit was completed the week of $6^{th} - 10^{th}$ March 2017.

ANALYSIS

Tax Supported Budget

2016 was a financially challenging year for staff. It started with a budget miscalculation of \$550,000 for Supplementary Tax billing revenue which was never possible to receive, and prompted an immediate response from staff in July to reduce planned expenditures to allow for the over-budgeted revenue.

Other significant in-year events and year-end adjustments include the following:

- \$150,000 was accrued at year end to fund the website redesign project in 2017.
- Wireless Tower net revenue of \$8,743.39 was cleared to Reserve Fund at year-end.
- Miners Memorial net revenue of \$3,936.32 was cleared to Reserve Fund at year-end.
- Payroll cost savings due to unfilled positions saved \$40,826.52 in IT and Fire.
- \$203,070.48 was earned on investments during 2016, compared to budget of \$115,000
- \$150,000 was paid as interest on Reserve Fund balances.
- Community Services Department was over budget by \$112,895 in aggregate. The Director of Community Services will need to carefully monitor staff spending in 2017 to ensure this does not repeat.
- Policing grants were over-budgeted in 2016 by \$65,136.54 by simply repeating amounts from 2015 & prior years.
- The \$300,000 amount budgeted to pay off the prior year deficit was understated by \$69,168.31
- Receivables had not been reviewed for several years. The allowance for uncollectable Payments-In-Lieu
 needed to be increased by \$99,798.71 at year-end for unpaid PIL by Ontario Realty Corporation on the
 MTO Building. Unless collection is "reasonably assured" I cannot maintain a receivable but have to set
 an allowance for doubtful account. This should be reviewed each year and unfortunately hadn't been
 done since 2011 (five years).

After these and many other year-end adjustments the resulting tax supported operating surplus was \$173,154.40 which I have placed temporarily in the Working Funds Reserve.

From those funds Council have already committed \$30,000 for office revitalization work on the second floor of City Hall

At the regular meeting of Council held Monday February 13 2017, the following resolution was passed: Resolution 42/17, That Staff Report CAO2017-02 of the Chief Administrative Officer dated February 9, 2017 be received; and That Council approve the use of the 2016 surplus funds and/or working capital, to an upset limit of \$30,000 for the completion of renovation and office revitalization work on the second floor of City Hall.

<u>User Pay Budget</u>

- Payroll cost savings due to reduction in overtime and lower chargeback from Public Works saved \$46,331.46
- Utility costs were over budget by \$55,646.31

- Water rate revenue was short by \$24,002.12 due to a number of commercial water meters with long term malfunctions. Some have never worked since the date of installation. This lost revenue will be pursued in 2017 to ensure that all meters are functioning as intended.
- General operating expenses were under budget by \$245,498.17

After year-end adjustments the resulting user pay operating surplus was \$185,965.82 which has been closed out to the User Pay Capital Replacement Reserve to assist with unfunded future capital replacement needs.

FINANCIAL IMPACT

No budget impact for 2017. Surpluses of 2016 have been placed in reserve pending disposition approval of Council.

LINKS TO STRATEGIC PLAN

Strong Municipal Corporate Administration and Governance

SUMMARY

The City of Elliot Lake ended 2016 with a tax supported operating surplus of \$173,154.40 and a user pay operating surplus of \$185,965.82.

THE CORPORATION OF THE CITY OF ELLIOT LAKE MUNICIPAL OFFICE 45 HILLSIDE DRIVE NORTH ELLIOT LAKE, ON P5A 1X5



April 20, 2017

Mayor and Members of Council City of Elliot Lake 45 Hillside Drive North Elliot Lake, ON P5A 1X5

ATTENTION: L. SPRAGUE, DIRECTOR OF CLERKS & PLANNING SERVICES

Your Worship and Members of Council:

RE: FINANCE & ADMINISTATION COMMITTEE RESOLUTION

We wish to advise that at a meeting of the Finance & Administration Committee held Wednesday, April 19, 2017, the Committee passed the following resolution:

Res#: 2017-26

THAT Report FIN 2017-13 of the Director of Corporate Services dated 6th April 2017 be received;

And THAT the realignments to Reserves and Reserve Funds as detailed in this report, and as shown in Schedule Two, be approved by Council.

A copy of the report is attach and the foregoing is respectfully submitted for your information.

Yours truly,

Michael Humble, CPA, CGA Director of Corporate Services

MH/eal



The Corporation of the City of Elliot Lake

Staff Report FIN2017-13

Report of the **Director of Corporate Services** for the Consideration of Council

RE: RESERVES AND RESERVE FUNDS

OBJECTIVE

To provide Mayor and Council with a review of reserves and reserve funds and to establish the reserves required to support current operations.

RECOMMENDATION

THAT Report FIN 2017-13 of the Director of Corporate Services dated 6th April 2017 be received;

AND THAT the realignments to Reserves and Reserve Funds as detailed in this report, and as shown in Schedule Two, be approved by Council.

Respectfully Submitted

Michael Humble CPA, CGA Director of Corporate Services **Approved**

Jeff Renaud

Chief Administrative Officer

BACKGROUND

Reserves and Reserve Funds are established to enable the City put money aside for future operating and capital needs, and when there is a legislated requirement to segregate balances from the general fund.

Periodically it is advisable to review the number and type of reserves established to ensure that they accurately reflect our current needs.

ANALYSIS

The list of 30 current Reserves and Reserve Funds is attached as Schedule One.

Staff are requesting the following alignment changes for efficiency and to support current operational needs.

Groupings are being suggested based on departmental responsibility and the intended use of funds.

Funds would remain segregated for their originally intended purpose, but none of these accounts are active and this will assist to streamline the number of reserves we have to track and maintain.

- 1. Combine the balances of the following reserves into one new Reserve Fund for Community Services L-970-973-9757.
 - a. L-970-973-9772 Mississagi Park (one entry contribution of \$10,000 in 2015)
 - b. L-970-973-9763 Museum (no activity since 2012)
 - c. L-970-973-9762 Tennis Club (no activity since 2013)
 - d. L-970-973-9754 Drag Races
 - e. L-970-973-9739 Skate Park
- 2. Consolidate the balance of L-970-973-9746 (MNR Fire Fighting) into the Fire capital reserve fund L-970-973-9747. There is no legislated requirement to keep funds received from Ministry of Natural Resources separate and the use of these funds is stipulated to be the replacement of fire-fighting equipment.
- 3. Consolidate the balance of L-970-973-9426 (Civic Centre Theatre Improvements) into the Building and Facilities capital reserve fund L-970-973-9738 as this is intended for facility capital improvements.
- 4. Consolidate the balance of L-970-973-9750 (Mt Dufour Ski Hill) into the Fleet capital reserve fund L-970-973-9733 as these funds are specifically and solely intended for the future groomer replacement.
- 5. At the present time the Economic Development reserve L-970-973-9737 is being used for multiple but different purposes because there is no alternate or appropriate reserve account. The balance of the Economic Development reserve is \$849,223.40 at 2016 year end. In order to accurately reflect the component parts it is recommended that Council establish two new reserve funds for the following purposes and transfer funds from the Economic Development reserve.
 - a. Community Improvement Plan \$158,221.86
 - b. Land Sales / Purchases \$ 317,985.43
- 6. As part of the 2016 year end process, the Treasurer discussed with the auditors the past practice of accounting for Cottage Lot Development proceeds and costs. Inexplicably we have been carrying these costs and revenues on our books within what is generally considered to be our capital fund, and then

rolling balances forward at each year end. For greater clarity, we decided to show the net balance of the program as a reserve fund balance L-970-973-9751 Waterfront Development reserve fund. Strangely, this reserve fund already existed but had not been used since 2008.

The result of these changes is detailed on Schedule Two. The number of active Reserve and Reserve Fund accounts has been reduced to 25.

It is important to stress that the intended use of any reserve funds has not been changed in any way by these administrative changes, but the number of reserve accounts has been consolidated and updated for today's needs.

FINANCIAL IMPACT

There is no financial impact associated with combining reserves or reserve funds. The stated use of all funds remains unchanged.

LINKS TO STRATEGIC PLAN

Strong Municipal Corporate Administration and Governance

SUMMARY

The existing list of reserves and reserve funds (Schedule One) does not sufficiently meet our current operational needs and staff are recommending to combine some funds with small balances and similar purposes, while creating three new reserve funds that support our current requirements.

SR-FIN 2017-13 Schedule One		
THE CORPORATION OF T	HE CITY OF FILLIO	TIAKF
	RESERVE FUNDS	
2017 01 ENING	INCOLINATE I GINDO	
	General Ledger Account #	Opening Balance
RESERVES		
Working Funds	L-970-971-9710	(215,277.55
Elections	L-970-971-9712	(56,665.85
Tax Rate Stabilization Fund		-
TOTAL RESERVES		(271,943.40
DISCRETIONARY RESERVE FUNDS		
Civic Centre-Theatre Improvements	L-970-973-9426	(23,694.62)
Reserve Fund Interest	L-970-973-9730	-
Sick Leave	L-970-973-9732	(58,686.79)
Fleet	L-970-973-9733	(947,858.44)
Information Technology	L-970-973-9734	(238,359.59)
Public Works	L-970-973-9735	(15,822.18)
Library	L-970-973-9736	(840,461.30)
Economic Development	L-970-973-9737	(849,223.40)
Building & Facilities	L-970-973-9738	(1,416,604.40)
Skate Park	L-970-973-9739	(4,012.33)
Landfill Site	L-970-973-9740	(2,182,767.48)
Miners Memorial Care Fund	L-970-973-9741	(52,628.13)
Water \ Waste Capital	L-970-973-9744	(2,964,349.59)
Accessibility	L-970-973-9745	(85,907.63)
MNR Fire Fighting	L-970-973-9746	(132,286.76
Fire	L-970-973-9747	(905,869.12)
Physician Recruitment	L-970-973-9749	(104,631.09)
Mount Dufour Ski Hill	L-970-973-9750	(132,925.43
Waterfront Development	L-970-973-9751	(2,107,299.75
Drag Races	L-970-973-9754	(34,395.79
Cemetery Capital Development	L-970-973-9755	(86,756.99
Management & Planning Studies	L-970-973-9759	(165,610.46
Building Code	L-970-973-9761	(22,254.55)
Tennis Club	L-970-973-9762	(239.10
Museum	L-970-973-9763	(13,930.70
Wireless Towers	L-970-973-9764	(32,117.97
Community Well-Being	L-970-973-9771	(417,025.49
Mississagi Park	L-970-973-9772	(10,425.64
TOTAL DISCRETIONARY RESERVE	FUNDS	(13,846,144.72
OBLIGATORY RESERVE FUNDS		
Provincial Gas Tax	L-970-973-9728	-
Federal Gas Tax	L-970-973-9729	(645,341.82
TOTAL OBLIGATORY RESERVE FUN		(645,341.82
		(3 3,5 1102

SR-FIN 2017-13 Schedule Two					
THE CORPORATION OF					
2017 OPENING RESE	ERVE FUNDS - REVIS	SED			
	General Ledger				
	Account #	Opening Balance			
PERFECTOR					
RESERVES					
Working Funds	L-970-971-9710	(215,277.55)			
Elections	L-970-971-9712	(56,665.85)			
Tax Rate Stabilization Fund		-			
TOTAL RESERVES		(271,943.40)			
DISCRETIONARY RESERVE FUNDS					
Reserve Fund Interest	L-970-973-9730	-			
Sick Leave	L-970-973-9732	(58,686.79)			
Fleet	L-970-973-9733	(1,080,783.87)			
Information Technology	L-970-973-9734	(238,359.59)			
Public Works	L-970-973-9735	(15,822.18)			
Library	L-970-973-9736	(840,461.30)			
Economic Development	L-970-973-9737	(373,016.11)			
Building & Facilities	L-970-973-9738	(1,440,299.02)			
Landfill Site	L-970-973-9740	(2,182,767.48)			
Miners Memorial Care Fund	L-970-973-9741	(52,628.13)			
Water \ Waste Capital	L-970-973-9744	(2,964,349.59)			
Accessibility	L-970-973-9745	(85,907.63)			
Fire	L-970-973-9747	(1,038,155.88)			
Physician Recruitment	L-970-973-9749	(104,631.09)			
Waterfront Development	L-970-973-9751	(2,107,299.75)			
Community Improvement Plan	L-970-973-9752	(158,221.86)			
Land Sales / Purchases	L-970-973-9753	(317,985.43)			
Cemetery Capital Development	L-970-973-9755	(86,756.99)			
Community Services	L-970-973-9757	(63,003.56)			
Management & Planning Studies	L-970-973-9759	(165,610.46)			
Building Code	L-970-973-9761	(22,254.55)			
Wireless Towers	L-970-973-9764	(32,117.97)			
Community Well-Being	L-970-973-9771	(417,025.49)			
TOTAL DISCRETIONARY RESERVE	FUNDS	(13,846,144.72)			
OBLIGATORY RESERVE FUNDS					
Provincial Gas Tax	L-970-973-9728	-			
Federal Gas Tax	L-970-973-9729	(645,341.82)			
TOTAL OBLIGATORY RESERVE FUNDS (645)					
7.1.5		(4.4 = 2.2 +			
Total Reserves and Reserve Funds		(14,763,429.94)			



The Corporation of the City of Elliot Lake **Staff Report RC-2017-03**

Report of the **Director of Community Services** for the Consideration of Council

RE: Elliot Lake Wildcats Jr. A. Hockey Team - Report

OBJECTIVE

To provide a summary of City related financial transactions with regard to the Elliot Lake Wildcats Jr. A. Hockey Team as requested by the Finance and Administration Standing Committee.

RECOMMENDATION

That Report RC-2017-03 of the Director of Community Services dated April 5, 2017 be received;

Respectfully Submitted

Wendy Rowland

Director of Community Services

Approved

left Repaid

Chief Administrative Officer

5th April 2017

BACKGROUND

On November 21, 2016 the Director of Corporate Services was to co-ordinate with the Director of Community Services to provide a complete review of the Elliot Lake Wildcats Jr. A Hockey Team agreement with a report to Finance & Administration or the appropriate Committee.

It was suggested at the February 22, 2017 Finance & Administration meeting that the report requested, should coincide with the end of the hockey season and it was to include how the City participates, level(s) of sponsorship and level(s) of risk.

The Wildcats Jr. A. Hockey Team have called the City of Elliot Lake home since August 2014. This initially resulted in by-law 14-57 Centennial Arena Facility Use Agreement. This agreement was in effect until April 2015. In August of 2015 a five year agreement was signed ending April 30, 2019. In both contracts, the City agreed to provide Platinum Sponsorship valued at \$10,000 for in-kind ice time for use by the Elliot Lake Wildcats in addition to revenue from facility advertising. The city also agreed to loan the Elliot Lake Wildcats Jr. A. Hockey Team the sum of \$100,000 in 2014 with a repayment period of five years beginning in 2015.

ANALYSIS

The City of Elliot Lake entered into an agreement with the Wildcats Jr. Hockey Team for the term April 1, 2015 through April 30, 2019. The summary of that agreement includes the following:

- \$10,000 per (year or season) of in-kind ice rental.
- One city of Elliot Lake logo at center ice.
- City logo included on Wildcats roadside billboards at two locations.
- City agreed to give Wildcats all revenue derived from arena board and banner advertising program.
- City Staff install board/banner advertising at a rate of \$30.00/hour and invoice the Wildcats accordingly.
- Wildcats have exclusive use of Team Dressing Room, storage area and office in the Centennial Arena.
- City receives 150 custom regular season game passes per season.

A start-up loan of \$100,000 was provided in 2014 of which \$93,636.13 was utilized by the team.

Appendix A - Wildcats Agreement - August 2014 - April 30, 2015

Appendix B - Wildcats Agreement - August 2015 - April 30, 2019

Appendix C - Copy of Wildcats Sponsorship Package

FINANCIAL IMPACT

Date	Description	Amount	Balance
July 2014	Start-up Loan	\$93,636.13	\$93,636.13
June 10, 2015	Payment	\$ 13,636.13	\$80,000.00
November 29, 2016	Payment	\$ 20,000.00	\$60,000.00
March 2017	Outstanding Balance		\$60,000.00

Invoices Issued to Club for Service

	2016/17 Season		2015/16 Season		
Month	Description/Invoice	Amount	Month	Description/Invoice	Amount
August	Hockey School	*\$754.61	August	Hockey School/practices	\$1,207.26
August	Practices	\$314.42	September	Games/practices	\$3,401.70
September	Hockey School	*\$503.08	October	Games/practices	\$2,986.42
September	Games/practices	\$2,502.33	November	Games/practices	\$2,829.21
October	Games/practices	\$2,848.19	December	Games/practices	\$1,829.58
November	Games/practices	\$3,080.75	January	Games/practices	\$3,407.63
December	Games/practices	\$1,923.91	February	Games/practices	\$2,301.22
January	Games/practices	\$2,848.19	March	Games/practices	\$2,596.66
February	Games/practices	\$3,187.53	April	Games/practices	\$968.18
March	Games/practices	*\$1,251.16	April	Sign Install/Removal	*\$1288.20
April	Sign Install/Removal	*\$576.30			
Total	Invoiced	\$19,790.47	Total	Invoiced	\$22,816.06
Amount Less Platinum Sponsorship		\$9,790.47	Amount Less Platinum Sponsorship		\$12,816.06
*Hockey School, March Invoice & Sign Install/Removal		\$3,085.15	*Outstanding - Sign Install/Removal \$1		\$1,288.20
*indicates payment has not been received to date.					

Ice rate per fee by-law 2016-68 - \$55.65 Minor Sport Rate (Non-Prime time, per hour)
Ice rate per fee by-law 2016-68 - \$87.15 Minor Sport Rate (Prime Time, Mon-Fri 5pm-12am, per hour)

Estimated Value of Advertising based on City By-Law 15-17

Description	2016/17	2015/16
Arena Board Ads	\$6,800	\$6,600
Banners	\$1,280	\$1,360
Signs	\$1,625	\$1,250
Total Possible Sign Revenue Loss	\$9,705	\$9,210

Please note that the preceding matrix outlines a lost revenue summary as opposed to revenue generated by the hockey team, as some ads are included with Wildcat sponsorship package.

LINKS TO STRATEGIC PLAN

Support youth organizations.

SUMMARY

The Wildcats Jr. Hockey Team Financial Report is hereby provided to Council for information and review as per the request of the Finance and Administration Standing Committee.

August 21, 2014



Parks & Recreation Standing Committee

Mayor and Members of Council City of Elliot Lake 45 Hillside Drive North Elliot Lake, Ontario P5A 1X5

RECOMMENDATION FROM THE PARKS AND RECREATION STANDING RE: COMMITTEE - Wildcats Jr. A. Hockey Team Centennial Arena Facility Use Agreement

Dear Mayor and Members of Council:

At the regular meeting of the Parks & Recreation Standing Committee held on Tuesday, August 11, 2014 the following resolution was passed:

Resol. 17/14 'That the Facility Use Agreement between the Elliot Lake Wildcats Jr. A. Hockey Team and the Centennial Arena dated August 21, 2014 be received; and the agreement be approved."

Sincerely.

Jocelyne Labreche, Secretary.



City Clerk

August 27, 2014

Jocelyne Labreche Elliot Lake, ON

BY-LAW 14-57-AGREEMENT - Centennial Arena Facility Use Agreement -RE: **Elliot Lake Wildcats**

Dear Sirs:

We are pleased to advise that By-law No. 14-57 was passed, authorizing the abovementioned agreement.

Enclosed is your signed copy of the agreement together with the enabling by-law.

Yours truly.

Lesley Sprague City Clerk

THE CORPORATION OF THE CITY OF ELLIOT LAKE

B_{Y-LAW No. 14-57}

Being a by-law to authorize A facility use agreement for use of the Centennial Arena.

The Council of The Corporation of the City of Elliot Lake ENACTS AS FOLLOWS:

- THAT the Corporation enter into an agreement with the Elliot Lake Wildcats for
 the use of the Centennial arena facility, according to the terms and conditions as
 set out in the agreement attached hereto as schedule "A" and forming part of
 this by-law.
- THAT the Mayor together with the City Clerk of the Corporation are hereby authorized and directed to execute the Agreement on behalf of the Corporation under the corporate seal.

PASSED this 25th day of August, 2014.

MAYOR

CITY CLERK

Centennial Arena Facility Use Agreement

This agreement is made between the <u>Elliot Lake Wildcats</u> of Elliot Lake, ON, (referred to as "USER") and The Corporation of the City of Elliot Lake (referred to as the "City"), concerning the use of the following City of Elliot Lake facility for the dates specified below:

Facility:

City of Elliot Lake Centennial Arena

Dates:

August 1, 2014 - April 30, 2015

The "USER" agrees to comply with the following terms and conditions:

- The USER will pay for ice time in accordance with the following rates: \$83/hour for the hours of 5pm to 12 am, Monday to Friday prime time, unless there are no other users of the facility during these hours and then those hours and any other hours are charged at \$53/hour. Game day rates are 3 hours @ \$83/hour, all fees to have applicable taxes applied.
- Cancellations to ice time must be received by the Facilities Supervisor seventy-two working hours prior to cancellation, unless weather related and/or other unforeseen events are beyond the control of the Wildcats, otherwise it will be considered a no show and charges will apply.
- 3. Elliot Lake Wildcats commit to making a minimum monthly payment on the 1st day of the month in the amount of \$2300.00 by cheque commencing October 1, 2014 along with the August 2014 payment due September 30, 2014. A monthly invoice will be sent by the City on or about the 1st day of each month, commencing September 1, 2014, for the actual balance due, and said balance will be required to be paid within 30 days from the date of said invoice.
- If payments are not received in accordance with this contract, the City may terminate the USER's rights hereunder without the necessity of any further notice.
- The USER assumes all responsibility and liability for the requested use and agrees to defend, indemnify and hold the City harmless from any and all loss, damage or injury to any person or property arising from use of the facilities.
- 6. The USER agrees to obtain, at its own expense, public liability insurance in the sum of not less than Two Million Dollars (\$2,000,000) and property damage insurance in the amount of not less than Two Million Dollars (\$2,000,000). The USER will provide the City with proof of such insurance at the time of entering into this agreement, and will ensure that the City is named as an additional insured.
- 7. The parties agree that the USER, its agents and employees are not agents or employees of City. The USER will be solely responsible and will assume full responsibility for the actions and omissions of its agents and employees when using the City facility, as an independent contractor.
- The USER will be solely responsible to provide adequate supervision of the activities conducted in the facility.
- 9. Signage on outside arena will be permitted at the discretion of the Manager of Recreation &

Culture, signage will be maintained and in good condition.

- 10. Rinkboard advertising is available at a cost of \$200.00 per board per season (Season running August 2014 until April 30, 2015). All signage preparation is the sole responsibility of the Elliot Lake Wildcats. Current contracts with the City of Elliot Lake will remain in effect until such time as the individuals' or companies' contract is no longer valid. Signs must be approved by the Manager of Recreation & Culture. Signage after Ice is installed may be a peel and stick advertising banner with a limited life span.
- 11. Six hours of practice time a week. Practices to run from ______ pm weeknights until the Wildcats are eliminated from NOJHL playoffs and/or leading up to their departure for the Dudley Hewitt Cup Championship.
- 12. The City will advertise on both the sign outside the Centennial arena and electronic sign at the Lester B. Pearson Civic Centre games times and tournaments. The games, dates and times must be provided at least three days prior to wishing it to be advertised.
- Proposed schedules for training camps and practice ice at the Arena will be submitted to the City for consideration by March 1st annually.
- 14. Playoff schedules will be confirmed as soon as possible, taking into account each Playoff series relies on what happens in the previous series to determine what dates can be used.
- 15. Full access to the Jr. Team dressing room. The dressing room must be kept clean and in good condition at all times. Any damages incurred will be charged back to the Elliot Lake Wildcats. The dressing room will be made available to the Elliot Lake Wildcats, August 2014 to April 2015. Any alterations to the dressing room must be requested in writing and given to the Manager of Recreation & Culture for final approval. The dressing room must be supervised by senior personnel from the Wildcats Team at all times when players are present. A list of individuals responsible for access to the outside canteen and dressing area must be supplied to the Facilities Supervisor in writing no later than the first use of the facility.
- 16. The City will provide the Wildcats with use of office space only at Centennial Arena. This space will be above the Zamboni Room. The space will also be shared during tournaments and special events with other users.
- 17. Two (2) licenced/bonded Security Guards on game nights (costs incurred to be covered by the Elliot Lake Wildcats), if there are not the appropriate number of security guards on game night we have the right to cancel the game and you will be charged for three (3) hours ice time.
- 18. Access to the use of the gate booth on game nights.
- 19. The creation of on ice logos and sponsorships advertising is the sole responsibility of the Wildcat organization and must be approved by Manager of Recreation and Culture and co-ordinate the installation with the Facility Supervisor.

- 20. Ice will meet all NOJHL and Hockey Canada regulations.
- 21. The City agrees to provide use of the ice surface in the Arena for all Wildcats sanctioned League regular season, playoff, Showcase, All Star and Exhibition games. The City and the Wildcats agree to work together in order to provide for an optimum regular season and playoff schedule while balancing the needs of the City to optimize the use of the Arena.
- 22. The Wildcats organization will clean and paint the team dressing room prior to the start of the season. The type of paint and colour scheme is to be approved by the Manager of Recreation & Culture. The Cost of painting the dressing room will be assumed by the Wildcats.
- 23. The City will be provided a platinum sponsorship valued at \$10,000 in kind; Package to include Onice City Logo, and City logo on Wildcat Billboards located on Hwy 17 and 108. In addition, the City of Elliot Lake will receive six (6) personalized flex passes (compliments of the City of Elliot Lake), to be used at any regular season game at their discretion, in lieu of season passes. It is agreed and mutually understood that no money will be offered in respect of this sponsorship package. In consideration of this agreement, however, the Wildcat organization will be relieved of any and all responsibility for past debt related to, or incurred by the previous owner of the Elliot Lake Bobcats. Specifically the \$5000.00 charge ordered against City holding of Wildcat funds, related to team's rebranding. In addition, all hockey-related property related to, or previously owned by the Bobcats organization, abandoned and currently being stored at the arena, will be turned over to, and will become the property of the Wildcats. It is appreciated and understood, that the related property has a conservative value of approximately \$5,000.
- 24. Standard terms and conditions of facility use rental agreement (attached) must be adhered to.
- TERM The term of this lease shall be for a period of 8 months, commencing August 2014 and ending April 30, 2015.

2.0 EARLY TERMINATION

Either party may terminate this lease in advance of the expiry date by giving two (2) months notice in writing of the wish to vacate.

USER Name: Sources theresees	
USER Signature:	Date: 21 (cug 14
City Representative Name:	Title: mayor
City Representative Signature:	Date: Aug 26/14
- El Smipe	J
Revised August 15, 2014 Lesley Spree	re, City Clark

Centennial Arena Facility Use Agreement

This agreement is made between the <u>Elliot Lake Wildcats</u> of Elliot Lake, ON, (referred to as "USER") and The Corporation of the City of Elliot Lake (referred to as the "City"), concerning the use of the following City of Elliot Lake facility for the dates specified below:

Facility: City of Elliot Lake Centennial Arena

Dates: August 1, 2015 – April 30, 2019

The "USER" agrees to comply with the following terms and conditions:

- 1) The USER will pay for ice time in accordance with the following initial rates: \$87.15/hour for the hours of 5pm to 12 am, Monday to Friday prime time, unless there are no other users of the facility during these hours and then those hours and any other hours are charged at \$55.65/hour. Game day rates are 3 hours @ \$87.15/hour, all fees to have applicable taxes applied. The USER agrees that these initial rates may be amended from time to time in accordance with the normal operations of the City. The City agrees to provide the USER with as much notice as reasonably possible of impending rate changes.
- 2) Cancellations to ice time must be received by the Facilities Supervisor seventy-two working hours prior to cancellation, unless weather related and/or other unforeseen events are beyond the control of the Wildcats, otherwise it will be considered a no show and charges will apply.
- 3) The USER assumes all responsibility and liability for the requested use and agrees to defend, indemnify and hold the City harmless from any and all loss, damage or injury to any person or property arising from use of the facilities.
- 4) The USER agrees to obtain, at its own expense, public liability insurance in the sum of not less than Two Million Dollars (\$2,000,000) and property damage insurance in the amount of not less than Two Million Dollars (\$2,000,000). The USER will provide the City with proof of such insurance at the time of entering into this agreement and annually thereafter, and will ensure that the City is named as an additional insured.
- 5) The parties agree that the USER, its agents and employees are not agents or employees of City. The USER will be solely responsible and will assume full responsibility for the actions and omissions of its agents and employees when using the City facility, as an independent contractor.
- 6) The USER will be solely responsible to provide adequate supervision of the activities conducted in the facility.
- 7) Signage on outside arena may be permitted, however the USER and the City shall jointly review any proposed exterior signage prior to proceeding with such initiatives.
- 8) The USER may utilize the rink boards for advertising, promotion, or revenue generation. All signage preparation shall be at the cost of the USER. Installation of signage shall be done by City staff at the expense of the USER. The parties hereby acknowledge that it is more cost-effective for signage to be installed prior to the creation of ice. As such the parties shall strive to ensure that signage is prepared as early as reasonably possible.

- 9) In scheduling the ice time at the arena, the City shall allocate a minimum of six (6) hours of ice time to the USER for conducting practices. Any additional time requested by the USER shall be negotiated between the USER and the City with due regard for other users of the facility.
- 10) The City will advertise on both the sign outside the Centennial arena and electronic sign at the Lester B. Pearson Civic Centre games times and tournaments. The games, dates and times must be provided at least three days prior to wishing it to be advertised.
- 11) Proposed schedules for training camps and practice ice at the Arena will be submitted to the City sixty (60) days in advance of the anticipated start date.
- 12) Playoff schedules will be confirmed as soon as possible, taking into account each Playoff series relies on what happens in the previous series to determine what dates can be used.
- 13) It is hereby agreed that the USER shall have exclusive use of the following areas during the term of this agreement:
 - a) <u>Jr. Team dressing room.</u> The dressing room must be kept clean and in good condition at all times. Any damages incurred will be charged back to the Elliot Lake Wildcats. Any alterations to the dressing room must be requested in writing and given to the Manager of Recreation & Culture for final approval. The dressing room must be supervised by senior personnel from the Wildcats Team at all times when players are present.
 - b) Outside Canteen area, this area may be converted to laundry facilities at the expense of the USER.
- 14) The City will provide the Wildcats with use of office space only at Centennial Arena. This space will be above the Zamboni Room. The space will also be shared during tournaments and special events with other users. The City will provide space for a broadcast area behind the visitor's bench in the bleachers.
- 15) The USER shall, at their sole cost, provide not less than two (2) licenced/bonded Security Guards on game nights. The CITY reserves the right to cancel any game due to the lack of security guards. Where a game is cancelled pursuant to this provision the USER shall be charged for three (3) hours ice time.
- 16) The USER shall have access to, and use of, the gate booths on game nights.
- 17) The creation of on ice logos and sponsorships advertising is the sole responsibility of the Wildcat organization and must be approved by Manager of Recreation and Culture and co-ordinate the installation with the Facility Supervisor.
- 18) Ice will meet all NOJHL and Hockey Canada regulations.

- 19) The City agrees to provide use of the ice surface in the Arena for all Wildcats sanctioned League regular season, playoff, Showcase, All Star and Exhibition games. The City and the Wildcats agree to work together in order to provide for an optimum regular season and playoff schedule while balancing the needs of the City to optimize the use of the Arena. Additional activities such as Hockey Schools, Development Camps and Alumni games may be scheduled in coordination with the City giving due regard to other users of the facility.
- 20) The Wildcats organization will clean and paint the team dressing room prior to the start of the season. The type of paint and colour scheme is to be approved by the Manager of Recreation & Culture. The Cost of painting the dressing room will be assumed by the Wildcats.
- 21) The City will be provided a platinum sponsorship valued at \$10,000 in kind; Package to include Onice Centre City Logo, and City logo on Wildcat Billboards located on Hwy 17 and 108, rink board, banner and program advertising. In addition, the City of Elliot Lake will receive one hundred and fifty (150) custom passes (compliments of the City of Elliot Lake), to be used at any regular season game at their discretion, in lieu of season passes.
 - a) It is agreed by the parties that the value of this sponsorship package shall be offset by the provision of ice-time. The CITY shall keep a running tally of the cost of ice-time utilized by the user at rates determined in section 1 above. Where the total value of ice-time utilized by the USER is less than \$10,000, the difference shall not be recoverable by the USER. Where the total value of ice-time utilized is greater than \$10,000, the difference shall be payable by the USER to the CITY.
- 22) Standard terms and conditions of facility use rental agreement (attached) must be adhered to.
- 23) The term of this lease shall commence upon the date of final signature and continue in full force and effect until April 30, 2019, unless terminated prior to that date by either party.

24) TERMINATION

- a) Either party may terminate this lease in advance of the expiry date by giving two (2) months notice in writing.
- b) The City reserves the right to terminate this agreement at any time as a result of a breach of the terms of this agreement by the USER.
- c) The City may terminate this agreement by providing the USER with 6 months written notice of its intention to terminate.

USER Name:	
USER Signature:	 Date:
City Representative Name:	 Title:
City Representative Signature:	 Date:

SPONSORSHIP PACKAGES

PLATINUM PACKAGE

On-Ice Company Logo - Near Centre Ice
Rink Board Advertisement & Arena Banner
Wildcats Billboards (Hwy 108 & 17) - Company Logo
Three Season Passes - \$690 Value
- or - 60 Custom Game Tickets - \$600 Value
Three Game Night Sponsorships - \$1,200 Value
Front Page Ad in Wildcats Home Game Programs
Premium Game Night Announcements
Website Banner With Business Link
Two Team Promotional Visits to Your Business
20 Wildcats Stickers & Autographed Team Photo
presented at sponsor appreciation event.

PACKAGE INVESTMENT: \$10,000

GOLD PACKAGE

On-Ice Company Logo
Rink Board Advertisement & Arena Banner
Two Season Passes - \$460 Value
- or - 40 Custom Game Tickets - \$400 Value
Two Game Night Sponsorships - \$800 Value
Full Page Ad in Wildcats Home Game Programs
Game Night Announcements
Website Banner With Business Link
Team Promotional Visit to Your Business
10 Wildcats Stickers & Autographed Team Photo
presented at sponsor appreciation event.

PACKAGE INVESTMENT: \$5,000

SILVER PACKAGE

Rink Board Advertisement
Two Season Passes - \$460 Value
- or - 40 Custom Game Tickets - \$400 Value
Half Page Ad in Wildcats Home Game Programs
Game Night Announcements
Website Banner

10 Wildcats Stickers & Autographed Team Photo

PACKAGE INVESTMENT: \$2,500

BRONZE PACKAGE

One Season Pass - \$230 Value
- or - 20 Custom Game Tickets - \$200 Value
Arena Banner or Renewal of Existing Rink Board
Quarter Page Ad in Wildcats Home Game Programs
Game Night Announcements
10 Wildcats Stickers & Autographed Team Photo

PACKAGE INVESTMENT: \$1,000 REGULAR PACKAGE \$1,200 WITH EXISTING RINK BOARD



HOME GAME PROGRAMS

The OFFICIAL guide!

Designed for every regular season home game.

Be seen in the fan favourite guide featuring player and team statistics for the Wildcats and opposing teams.

SEASON BUSINESS CARD AD: \$250

Ad runs in every program during the regular season.

RINK BOARDS

High Impression Ads

Rink board ads are visible at all Wildcat games as well as other arena events throughout the year.

Can be roll on or stick on banner. Investment includes design and printing of board sign.

DNE YEAR INVESTMENT: \$850

FRIENDS OF THE WILDCATS

Do you simply wish to see hockey thrive in Elliot Lake?

Become a Friend of the Wildcats.

Donations of \$100 or more will be listed in a special section on our website.

PLAYOFF SPONSORSHIP

Make a high impact investment by sponsoring a Wildcats Playoff Game. The Widcats have played two rounds of playoff hockey in every season with an average of 400 - 500 spectators at every game.

PER GAME INVESTMENT: \$500

Offered on a first come basis once schedules are determined.

For sponsorship information, contact:

CHRISTINE BRUNET NATALIE BRAY

Sponsorship Coordinator 705.849.6522 christine@oakrealty.ca Sponsorship Coordinator 705.849.4118

nataliebray1@hotmail.com

WILDCATS

SCORE CLOCK

MEDIA BOX

VISITORS



THE CORPORATION OF THE CITY OF ELLIOT LAKE MUNICIPAL OFFICE 45 HILLSIDE DRIVE NORTH ELLIOT LAKE, ON P5A 1X5



April 20, 2017

Mayor and Members of Council City of Elliot Lake 45 Hillside Drive North Elliot Lake, ON P5A 1X5

ATTENTION: L. SPRAGUE, DIRECTOR OF CLERKS & PLANNING SERVICES

Your Worship and Members of Council:

RE: FINANCE & ADMINISTATION COMMITTEE RESOLUTION

We wish to advise that at a meeting of the Finance & Administration Committee held Wednesday, April 19, 2017, the Committee passed the following resolution:

Res#: 2017-33

That Report RC-2017-03 of the Director of Community Services dated April 5, 2017 be received.

A copy of the report is attach and the foregoing is respectfully submitted for your information.

Yours truly,

Michael Humble, CPA, CGA Director of Corporate Services

MH/eal

Public Services Committee

April 20, 2017



Mayor and Members of Council City of Elliot Lake 45 Hillside Drive North Elliot Lake, ON P5A 1X5

Attention: L. Sprague, Director of Clerks & Planning Services

Your Worship and Members of Council:

RE: BUILDING CONDITION ASSESSMENT AND 2017 FACILITIES CAPITAL

At the regular meeting of the Public Services Committee held Wednesday, April 19, 2017, the following resolution was passed:

RESOLUTION No. 13/17

THAT Staff Report OPS2017-06 dated March 21, 2017 of the Director of Infrastructure Services be received;

AND THAT the Facilities Capital Budget in the amount of \$462,031. 00 be authorized for the 2017 operating year;

AND THAT capital works project AIR-1301 for the Airport AWOS system in the amount of \$106,634.⁷⁵ be reallocated to be used for general Airport upgrades and optimization.

The foregoing is respectfully submitted for your information and appropriate action.

Yours truly,

Sean McGhee

Recording Secretary



The Corporation of the City of Elliot Lake

Staff Report OPS2017-06

Report of the **Director of Infrastructure Services**for the Consideration of Council

RE: BUILDING CONDITION ASSESSMENT OUTCOME

OBJECTIVE

To provide Mayor and Council with information regarding the outcome of the Building Condition Assessment performed by Capital Management Engineering Limited and to present the proposed 2017 Facilities Capital Budget.

RECOMMENDATION

THAT Staff Report OPS2017-06 dated March 21, 2017 of the Director of Infrastructure Services be received;

AND THAT the Facilities Capital Budget in the amount of \$462,031. 00 be authorized for the 2017 operating year;

AND THAT capital works project AIR-1301 for the Airport AWOS system in the amount of \$106,634.⁷⁵ be reallocated to be used for general Airport upgrades and optimization.

Respectfully Submitted

Sean McGhee

Director of Infrastructure Services

Approved

Jeff Renaud Chief Administrative Officer

BACKGROUND

Capital Management Engineering Limited (CMEL) was commissioned in the fall of 2016 to complete a detailed building condition assessment of a number of key municipal facilities. The intent of the process was to review each of the identified facilities in order to identify any immediate health and safety risks, and to develop a sound understanding of the overall condition of each facility. In addition, the review was developed to ensure that due consideration to the needs of the facilities with regard to accessibility was included.

Representatives from CMEL attended each of the identified sites to review the facilities, collect data, and interview personnel directly associated with the operation of each site. Each building was assessed under the following headings:

- Site Work;
- o Interior and Exterior Architecture;
- Roofing;
- Structure;
- Mechanical Systems which included HVAC, Plumbing, and Vertical Conveyance;
- Electrical;
- Life Safety and Fire Protection;
- Specialty Systems;
- and, Accessibility;

Prioritization of every identified task was achieved by considering Life Safety, Cost of Operation, Impact to Business Operations, Utility, and Consistency with the Municipality's Vision for each facility. Data drawn from the review was critical in the development of a realistic long term maintenance plan which provides critical operational and financial data to be utilized within the Asset Management Plan.

ANALYSIS

A detailed report was generated for each of the facilities. The report identifies the current Facility Condition Index and includes excel based tools to test the impact of various funding scenarios on each facility. Identified facility needs were sorted based on year and priority to develop an action plan for facility maintenance. This data was in turn used to populate the Municipal Asset Management Plan (AMP).

The following methodologies were adopted in the development of the Action Plan and population of the AMP:

- Identified projects which were flagged based solely on anticipated life cycle were critically reviewed and shifted within the schedule if the asset was known to be in sound operational condition. For example, if a roofing structure known to be fully functional was identified for replacement based on its age, the item was moved forward to a later date for consideration;
- Major projects associated with Recreational Facilities including the Pool, Arena, and Rio Den were removed from the list. Only work associated with essential maintenance or health and safety remained for these sites until such time as a formal plan for these facilities is developed;
- No work was scheduled for the Navy League building pending the outcome of a report to Public Services Committee and direction from Council.

The overall assessment did not identify any serious or immediate health and safety concerns or impending risk to the municipality with the exception of issues surrounding the Navy League building. These issues will be brought forward separately for review and direction.

During the 2017 Budget process, an allocation of \$362,700.⁰⁰ was transferred to reserve for projects to be identified through the BCA process. The data has since been reviewed and compiled with the following list of facilities related projects which are being proposed for 2017.

Component	Detail	Es	timated Cost	Component Detail	Est	timated Cost
City Hall				Civic Center		
Concrete Steps	Replace to comply with accessibility	\$	30,000	Accessible Sink Insulation Allow ance to install under sink drain pipe insulation	\$	300
Accessible Parking Spot	Cost to add Accessible Signage	\$	500	Basement Accessible Faucet Allow ance for paddle style faucet	\$	250
Council Chambers - Accessibility Requirements	Allow ance for door openers, wheelchair spaces and adaptable seating	\$	8,000	BFS - Repair Repair at main entrance	\$	2,500
Accessible Washroom	Allow ance for under sink insulation	\$	200	MP Exterior Entrance Door Allow ance for automatic door opener	\$	2,000
Accessible Washroom Alerting Device	Allow ance for install of Alerting device and controls	\$	3,100	Roof Hatch - Fall Restraint Install Fall Restraint Railing	\$	1,500
Fire Alarm Panel	Replace at end of useful life	\$	5,000	East Exit Stairs - Repair Repair cracked exit stairs	\$	5,000
	Total	\$	46,800	Basement Foundation - Repair Repair water ingress into basement	\$	250,000
FIRE DEPARTMENT				Basement Foundation - Allow ance to conduct detailed assessment on basement foundation	\$	2,500
Accessible Parking Spot	Cost to allow for Accessible Parking Sign	\$	500	Art Spaces - VCT Replace at end of useful life	\$	15,000
Accessible Door Opener	Allow ance to install Accessible Door Opener	\$	1,000	Art Spaces - Carpet Replace at end of useful life	\$	1,206
Accessible Washroom	Allow ance for construction of an accessible washroom	\$	30,000	Art Spaces - Accessible Door Allow ance for door openers for Opener washroom accessibility	\$	2,000
Fire Extinguishers	Allow ance for install of fire Extinguishers	\$	625	Theatre - Accessible Door Allow ance for door openers for theatre accessibility and w heel chair viewing	\$	15,000
	Total	\$	32,125	Accessible Sink Insulation Allow ance to install under sink drain pipe insulation	\$	300
OPP				Basement Accessible Faucet Allow ance for paddle style faucet	\$	250
Accessible Parking Spot	Cost to add Accessible Signage	\$	500	Accessible Washroom Alerting Allow ance for install of Alerting device and button	\$	4,650
Mechanical Investigation	Investigate temperature control issue	\$	2,500	Fire Alarm Panel - Inspection Allow ance for panel inspection	\$	1,000
Accessible Washroom Alerting Device	Allow ance for install of Alerting Device controls	\$	1,550	Fire Alarm - Visual Alerting Devices Allow ance for visual alerting devices	\$	10,000
	Total	\$	4,550	Total	\$:	313,456
Collins Hall				PWD		
Accessible Parking Spot	Cost to add Accessible Signage	\$	500	Windows Replace at end of useful life	\$	1,815
Planter Box	Replace at end of useful life	\$	5,000	Block Foundation Repair block foundation wall	\$	20,000
Modified Bitumen Roof	Replace at end of useful life	\$	25,000	Spline Tile Replace at end of useful life	\$	2,060
Washroom Vanity Basement	Replace at end of useful life	\$	1,500	Condensing Unit Replace at end of useful life	\$	2,500
Washroom Partitions Basement	Replace at end of useful life	\$	1,725	Total	\$	26,375
Heat Radiation System	Repairs during the term of the evaluation	\$	5,000			

Total \$ 38,725

The total estimated value of this proposed project list is \$462,031.⁰⁰ to complete. As noted, this does not include any capital work on recreation facilities due to ongoing investigation into the viability of a new Multi-Use Facility or Community Hub. A reallocation of project AIR-1301 AWOS System will provide sufficient funds to complete airport specific projects. Projects which have been currently identified are as follows:

Airport		
Brick - Repair	Repair and Repointing Allowance	\$ 17,188
Automatic Opener	Allow ance for automatic opener on front door	\$ 1,000
Carpet	Replace at end of useful life	\$ 5,650
Accessible Washroom	Allow ance for accessible washroom	\$ 8,000
Accessible Washroom Alerting Device	Allow ance for install of Alerting device and button	\$ 1,550
Emergency Exit Lighting	Replace at end of useful life	\$ 3,500
Airport Operations Manual Development	Replace at end of useful life	\$ 16,000
Visual Alerting Devices	Allow ance for Installation	\$ 5,000

^{Fotal} \$ 57,88

The one year budget and nine year forecast which comprises the proposed Capital Works Plan for all facilities is appended to this report.

FINANCIAL IMPACT

The BCA report provided necessary data for short and long term capital budgeting as well as the development of in-year facilities project lists. Capital works for current, Five Year, and Ten Year periods were summarized as follows:

2017 Capital (excluding airport)	\$	462,031. ⁰⁰
-------------------------------------	----	------------------------

5 Year Total Capital	\$ 2,812,121.00
5 Year Avg Expenditure	\$ 468,687.00

10 Year Total Capital	\$ 4,624,941.00				
10 Year Avg Expenditure	\$ 462,494. ⁰⁰				

There was \$362,700.00 transferred to the Facility Reserves in 2017. Although this will not cover all of the proposed work, the remaining \$99,331.00 can be drawn from the existing reserve balance of \$890,000. Upgrades and maintenance to the airport will be covered by the available AWOS reserve funds once reallocated.

LINKS TO STRATEGIC PLAN

This project aligns with the Strategic Plan to "Continue Investment into Infrastructure" as detailed facility assessments provide a sound platform for the development of a sustainable facility maintenance plan. This report serves to assist in "educating the public on infrastructure operations, repair and replacement".

SUMMARY

The Building Condition Assessment provided valuable information used in the population of the municipal Asset Management Plan. By engaging the services of Capital Management Engineering Limited to complete an audit of key municipal facilities, a sound short, medium, and long term plan for the maintenance of these facilities has been developed.

By approving the recommendations presented in this report, the recommended capital projects can be can be initiated. This assists in maximizing the useful service life of our municipal facilities.

Agenda Package Pg 146

Form H

CITY OF ELLIOT LAKE
2017 TAX SUPPORTED CAPITAL BUDGET
2018 -2026 TAX SUPPORTED CAPITAL FORECAST

Transfer from Capital Reserve

Provincial Grant

Unfunded Capital

Grand Total Capital Financing

INFRASTRUCTURE SERVICES	- FACILITIES	Gre	oss Project C	Cost									Sources	of External Fi	nancing	Internal	Financing		
					•							Total							
Project	Project	2047	2040	2010	2020	2024	2022	2022	2024	2025	2026	Project	Grants &	Federal	O.L.		Long Term		TOTAL
Number	Description & Location	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Cost	Subsidy	Gas Tax	Other	Reserves	Debt		
CITY HALL																			
2-182-FAC-17-05	City Hall Capital Needs Per BCA	\$ 46,800	\$ 204,726	\$ 12,240	\$	\$	\$ 13,758	\$ 107,069	\$	\$ 111,850	\$ 41,000	\$ 537,443				\$ 537,443		\$	537,443
POLICE STATION																			
2-182-FAC-17-06	Police Station Capital Needs Per BCA	\$ 4,550	\$ 62,275	\$ 9,045	\$ 20,000	\$ 53,800	\$ 32,440	\$ 73,995	\$ 33,312	\$ 10,950	\$ 7,500	\$ 307,867				\$ 307,867		\$	307,867
FIRE DEPARTMENT																			
2-182-FAC-17-07	Fire Hall Capital Needs Per BCA	\$ 32,125	\$ 21,490	\$ 18,451	\$ 24,790	\$ 17,474	\$ 33,401	\$ 93,050	\$	\$ 5,750	\$ 30,300	\$ 276,831				\$ 276,831		\$	276,831
COLLINS HALL																			
2-182-FAC-17-08	Collins Hall Capital Needs Per BCA	\$ 38,725	\$ 40,604	\$ 22,000	\$ 19,625	\$ 13,057	\$ 298,218	\$ 84,875	\$ 18,675	\$ 11,600	\$ 24,625	\$ 572,004				\$ 572,004		\$	572,004
CENTENNIAL ARENA	·																		
2-182-FAC-17-09	Centennial Arena Capital Needs Per BCA	•	\$	\$ 163,400	\$ 192,640	\$ 18,652	\$ 16,090	\$ 80,300	\$ 51,650	\$ 100,000	\$ 42,000	\$ 664,732				\$ 664,732		\$	664,732
RIO DEN	·																		
2-182-FAC-17-10	Rio Den Capital Needs Per BCA		\$ 125,093	\$ 16,150	\$ 14,680	\$ 1,250	\$ 17,301	\$ 2,974	\$ 2,250	\$ 9,250	\$ 1,250	\$ 190,198				\$ 190,198		\$	190,198
PEARSON CENTRE	·																		-
2-182-FAC-17-11	Pearson Centre Capital Needs Per BCA	\$ 313,456	\$ 273,333	\$ 46,538	\$ 5,754	\$ 9,300	\$ 123,024	\$ 156,739	\$ 23,360	\$ 171,825	\$ 219,500	\$ 1,342,829				\$ 1,342,829		\$	1,342,829
Public Works Department	·	. ,	. ,	. ,	. ,	. ,	. ,	. ,	. ,	. ,	. ,	. , ,				. , ,		·	, ,
2-182-FAC-17-12	Public Works Capital Needs Per BCA	\$ 26.375	\$ 126.500	\$ 39.975	\$ 43.125	\$ 9,334	Ś	\$ 16.537	\$ 37.382	\$ 28,692	Ś	\$ 327,920				\$ 327,920		Ś	327,920
AIRPORT		.	1 2/222	1 /	, -, -	, -,	•	, ,,,,,	, ,,,,	, -,	,	, , ,				, , ,		·	,- ,-
2-182-FAC-17-13	Airport Capital Needs Per BCA	■ \$ 57.888	\$ 35.957	\$ 9.112	\$ 8.623	\$ 7,830	\$ 13.458	\$ 52.596	Ś	\$ 9.900	\$ 25.800	\$ 221,164				\$ 221,164		\$	221,164
Ruben Yli Juuti Pool		=	7	7 7/===	, ,,,,,	7 1,555	,,	,,	*	, ,,,,,	,,	·/				,,		•	,_
Rubell Yll Juuti Pool	Pool Capital Needs Per BCA		\$ 5.225	\$ 32,387	\$ 2,000	\$ 10,138	\$ 7,939	\$ 2,000	\$ 18.859	Ś	\$ 105,405	\$ 183,953				\$ 183,953		Ś	183,953
Count Tatal Canital Business	·	Ć E40 040			, ,					•			٨					•	
Grand Total Capital Project E	xpenuitures	\$ 219,919	⇒ 895,2U3	⇒ 309,298	\$ 551,2 5/	\$ 14U,835	\$ 555,629	\$ 070,135	\$ 185,488	\$ 459,817	\$ 497,38U	\$ 4,624,941	\$ -	\$ -	\$ -	\$ 4,624,941	\$ -	\$	4,624,941
FINANCING		2047	2040	2010	2020	2024	2022	2022	2024	2025	2026	Tat-1							
		2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total							

\$519,919 \$895,203 \$369,298 \$331,237 \$140,835 \$555,629 \$670,135 \$185,488 \$459,817 \$497,380 \$4,624,941

\$519,919 \$895,203 \$369,298 \$331,237 \$140,835 \$555,629 \$670,135 \$185,488 \$459,817 \$497,380 \$4,624,941

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Public Services Committee

April 20, 2017



Mayor and Members of Council City of Elliot Lake 45 Hillside Drive North Elliot Lake, ON P5A 1X5

Attention: L. Sprague, Director of Clerks & Planning Services

Your Worship and Members of Council:

RE: NAVY LEAGUE FACILITY

At the regular meeting of the Public Services Committee held Wednesday, April 19, 2017, the following resolution was passed:

RESOLUTION No. 14/17

THAT Staff Report OPS 2017-10 dated April 12th, 2017 of the Director of Infrastructure Services be received;

AND THAT the Public Works Department be authorized to commence demolition of the facility located at 5 Lakeshore Road following termination of current lease.

The foregoing is respectfully submitted for your information and appropriate action.

Yours truly,

Sean McGhee

Recording Secretary



The Corporation of the City of Elliot Lake

Staff Report OPS 2017-10

Report of the **Director of Infrastructure Services** for the Consideration of Council

RE: NAVY LEAGUE FACILITY UPDATE

OBJECTIVE

To provide Mayor and Council with current information and recommendations regarding the municipal property at 5 Lakeshore Road, known as the Navy League Building.

RECOMMENDATION

THAT Staff Report OPS 2017-10 dated April 12th, 2017 of the Director of Infrastructure Services be received;

AND THAT the Public Works Department be authorized to commence demolition of the facility located at 5 Lakeshore Road following termination of current lease.

Respectfully Submitted

Sean McGhee

Director of Infrastructure Services

Approved

Jeff Renaud

Chief Administrative Officer

April 12th, 2017

BACKGROUND

Resolution 47/16 of the By-law and Planning Committee on June 6th, 2016 read:

Resolution 47/16

That the review of the condition of the building located in Westview Park at the former water treatment pumphouse location be referred to administration for further information; and

And That quotes be obtained pertaining to roof replacement, structural repairs and drainage;

And That a staff prepare a report to be presented to Council.

Following the meeting the exposed area of the roof was covered. Prior to having any further work completed within the facility the services of Pinchin Ltd were secured to perform a Designated Substance Survey (DSS) and mould survey of the facility.

In addition to the DSS performed by Pinchin Ltd, the facility was added to the list of municipal properties that were scheduled to have a Building Condition Assessment completed by Capital Management Engineering Limited (CMEL).

The Designated Substance and Mould audit was completed on September 16th. Based on the outcome of this survey, a "Do Not Occupy" order was issued against the facility pending further investigation.

The Building Condition Assessment was completed by CMEL on November 21st.

ANALYSIS

The report from Pinchin stated the following in Section 4.3.5:

The following recommendations are provided in regards to mould and water damage:

- **a.** Communicate the findings of this report to any personnel entering the building;
- **b.** Arrange for the following mould remediation using EACO Level 3 methods as per the drawing:
 - **i.** Remove and dispose all wet and mouldy building materials, including but not limited to drywall walls and ceilings throughout eastern portion of the building, insulation and vapour barrier extending one foot past any visible growth or wetness;
 - ii. Remove and dispose of the OSB roof sheathing as identified in both locations 1 and 2;
 - iii. Remove and dispose of the OSB flooring where present in Location 1;
 - **iv.** Clean or, alternatively, if wood rot is present or if more cost efficient, remove and replace all wood framing; and
 - v. Clean concrete surfaces.
- **c.** Conduct a structural assessment of the building by a certified person to determine the cause of the water infiltration.

Due to the extensive nature of the water damage and mould growth, demolition of the building may be more cost efficient.

Upon receipt of the Pinchin report a number of remediation service providers were contacted to determine the cost associated with Parts A & B of the recommendations. Only one firm responded with the following e-mail response:

"I have reviewed the report and spoken to Josh from Pinchin about this property. The work required to clean up this building adequately to pass clearance testing would be extensive and include structural replacement in many areas. It is our opinion the block portion of the building would be salvageable and could be cleaned and reused, however the least expensive approach, on the wood frame portions and roof, would be to clear out materials considered hazardous and then to mass demolish the wood frame portions. The existing foundation could be salvaged for reconstruction.

Mould remediation of the structure would be detailed and time consuming if it were to be done, resulting in costs that would exceed the value of the contaminated structure."

The Building Condition Assessment was received on November 21st and made the following statement in Section 6.2 Capital Plan Recommendations

"The assessment of Navy League Building was completed on October 3, 2016. At the time of the assessment the site and building appeared to be in an unsafe condition. The site was overgrown. The building, although boarded up, has had a significant water leak with the majority of the interior finishes removed. We would classify the building as unsafe and a significant health hazard in its current state."

Further to this, Section 6.2 stated:

"The estimate to redevelop the current building is excessive and the risks associated with working with the contaminated interior results in the conclusion that this building should be demolished as soon as possible. If it is determined that a reinstatement of the current building is preferred, a detailed hazard assessment should be undertaken and contractors bidding or undertaking the work be informed of the required safety measures that need to be in place to properly protect their workers."

FINANCIAL IMPACT

Demolition of this facility would be undertaken and completed by the Public Works Department and as such, no significant cost would be incurred.

SUMMARY

There is a significant cost associated with returning the facility to safe operational status through an Environmental Abatement Council of Ontario (EACO) Level 3 remediation. Demolition of the facility appears to be the cost effective option in order to minimize risk of exposure.

Public Services Committee

April 20, 2017



Mayor and Members of Council City of Elliot Lake 45 Hillside Drive North Elliot Lake, ON P5A 1X5

Attention: L. Sprague, Director of Clerks & Planning Services

Your Worship and Members of Council:

RE: ARTICULATING SIDEWALK TRACTOR

At the regular meeting of the Public Services Committee held Wednesday, April 19, 2017, the following resolution was passed:

RESOLUTION No. 15/17

THAT Staff Report OPS2017-07 dated April 12, 2017 of the Director of Infrastructure Services be received;

AND THAT contract 2016-03 for supply of one (1) Trackless MT7 Articulating Sidewalk Tractor in the amount of \$132,190.00 plus applicable taxes be awarded to Work Equipment Limited.

The foregoing is respectfully submitted for your information and appropriate action.

Yours truly,

Sean McGhee

Recording Secretary



The Corporation of the City of Elliot Lake

Staff Report OPS2017-07

Report of the **Director of Infrastructure Services** for the Consideration of Council

RE: ARTICULATING SIDEWALK TRACTOR RFP OUTCOME

OBJECTIVE

To provide Mayor and Council with information and recommendations regarding the outcome of the RFP for the purchase of an articulating sidewalk tractor.

RECOMMENDATION

THAT Staff Report OPS2017-07 dated April 12, 2017 of the Director of Infrastructure Services be received;

AND THAT contract 2016-03 for supply of one (1) Trackless MT7 Articulating Sidewalk Tractor in the amount of \$132,190. Plus applicable taxes be awarded to Work Equipment Limited.

Respectfully Submitted

Sean McGhee

Director of Infrastructure Services

Approved

Jeff Renaud/ Chief Administrative Officer

April 12, 2017

BACKGROUND

The City of Elliot Lake Public Works Department owns and operates four (4) articulating sidewalk machines. The units are utilized to perform numerous critical maintenance tasks throughout the community from sidewalk snow clearing and sanding to sweeping and summer parks maintenance. Each unit is designed to work with a variety of interchangeable task specific implements.

The current sidewalk vehicle inventory is as follows:

- o 2002 Trackless MT5 Sidewalk Vehicle non-operational
- o 2003 Trackless MT5 Sidewalk Vehicle in service
- (2) 2009 Trackless MT6 Sidewalk Vehicles both in service

The 2002 Trackless unit will require extensive fuel and exhaust system repair in order to be returned to service. This unit failed in late 2016 at which time it was determined that repairs to the unit were cost prohibitive in light of the age and hours on the machine.

RFP 2017-02 was released in March and requested submissions for a replacement unit that was capable of meeting or exceeding the performance specification of the existing units while maintaining compatibility with municipally owned implements and spare parts. The RFP called for the addition of a new ribbon type blower to be added to each submission. The ribbon blower is a newer design and performs exceptionally well is heavy snow and ice pack. The addition of this type of implement will enhance the snow moving capability of the department significantly and as such, was added to the RFP scope.

In order for a bid submission to be reviewed and rated, suppliers were required to provide a unit equipped with a ribbon type blower for testing. The RFP was posted on the City of Elliot Lake website and on the MERX site.

Two firms submitted bids and provided demonstrator equipment for testing at the Public Works Department.

ANALYSIS

Submissions were received from CUBEX with a proposal to provide a hydrostatically driven articulating unit and Trackless with a Tier 4 compliant unit which is a refined version of the existing units.

An evaluation committee consisting of equipment operators, maintenance personnel, and management was convened to review the submissions. Submissions were rated and scored on the following criteria and weightings:

Operational Assessment	30%
Price	30%
Safety Features	25%
Compatibility with Existing Implements and Spares	15%

Evaluation of the units resulted in a score of 66/100 for the CUBEX unit and 85/100 for the TRACKLESS offering.

It should be noted that both units were priced considerably higher than anticipated. Unfavourable exchange rate with the US dollar as well as higher costs associated with Tier 4 emissions standards were cited as reasons for the higher unit cost in 2017.

FINANCIAL IMPACT

The total budgeted in 2017 for replacement of the 2002 Trackless was \$98,800. 00. Price submissions were as follows:

- CUBEX \$140,582.⁶³ plus \$18,500.⁰⁰ for ribbon blower attachment = \$159,082.⁶³
 - Difference over budgeted amount \$60,282.63
- \circ WORK EQUIPMENT LIMITED \$123,640.00 plus an additional \$14,900.00 for blower = \$138,540.00
 - Difference over budgeted amount \$39,740.⁰⁰

As the lowest scoring bid was over budgeted amount, Work Equipment was contacted to discuss pricing at which time they were encouraged to consider trade in value for the non-operational 2002 unit. A 6,350. credit was offered in exchange for the surplus unit which resulted in a final bid price, including ribbon blower attachment of 132,190. plus applicable taxes.

If approved, it is recommended that the shortfall of \$33,390. be drawn from existing Fleet Reserve funds which are at approximately \$830,815.

LINKS TO STRATEGIC PLAN

This report is consistent with the actions identified within the Strategic Plan under "Continued Investment into Infrastructure" in that it assists in the education of the public on infrastructure operations, repair and replacement.

SUMMARY

The articulating sidewalk tractors are among the hardest working units in the fleet and provide tremendous value in terms of service delivery to the municipality. It is recommended that the RFP submission provided by Work Equipment Limited be accepted.

Public Services Committee

April 20, 2017



Mayor and Members of Council City of Elliot Lake 45 Hillside Drive North Elliot Lake, ON P5A 1X5

Attention: L. Sprague, Director of Clerks & Planning Services

Your Worship and Members of Council:

RE: PAVEMENT MARKING

At the regular meeting of the Public Services Committee held Wednesday, April 19, 2017, the following resolution was passed:

RESOLUTION No. 16/17

THAT Staff Report OPS2017-09 dated April 11, 2017 of the Director of Infrastructure Services be received;

AND THAT Contract 2017-02 for Pavement Marking in the amount of \$43,460. Open plus applicable taxes be awarded to Trillium Pavement Marking.

The foregoing is respectfully submitted for your information and appropriate action.

Yours truly,

Sean McGhee

Recording Secretary



The Corporation of the City of Elliot Lake

Staff Report OPS2017-09

Report of the **Director of Infrastructure Services** for the Consideration of Council

RE: CONTRACT FOR PAVEMENT MARKING

OBJECTIVE

To provide Mayor and Council with information regarding the outcome of the tender for pavement marking.

RECOMMENDATION

THAT Staff Report OPS2017-09 dated April 11, 2017 of the Director of Infrastructure Services be received;

AND THAT Contract 2017-02 for Pavement Marking in the amount of \$43,460.⁰⁰ plus applicable taxes be awarded to Trillium Pavement Marking.

Respectfully Submitted

Sean McGhee

Director of Infrastructure Services

Approved

Jeff Renaud

Chief Administrative Officer

April 11, 2017

BACKGROUND

Tender 2017-04 was released to request bids for the supply and application of approximately 4,370 litres of traffic paint to municipal streets, roadways, and parking areas.

The scope of work includes the supply and application of traffic paint including reflective material, traffic protection and all labour and material to carry out the traffic line marking including centre line marking, both solid and broken, directional pavement arrows, parking stalls, pedestrian and school crosswalks, hazard and delineation markings.

Maintaining visible markings on centre lines and intersections (stop bars, directional arrows, and cross walks) as well as identifying potential trip hazards by providing contrasting colour to the background i.e. painting curbs in areas of high pedestrian traffic, reduces the risk of accident and/or injury. Reducing the risk of accidents and/or injury on municipal property limits the Corporation's exposure to liability claims and therefore provides value in municipal services.

This contract includes an option to extend the contract annually for up to three additional years. Extension of the contract is at the discretion of the Director of Operations and is contingent on the unit pricing and terms of reference found in Tender 2017-04 being maintained.

The tender was advertised on the City of Elliot Lake website and through the Merx website with a closing date of April 4th, 2017. Two firms responded to the tender.

ANALYSIS

The pricing received through the tender responses was as follows:

- Trillium Pavement Marking \$43,460.⁰⁰
- Midwestern Line Striping Inc. \$43,787.

A total of \$327.⁵⁰ separated the two bids. Both firms have performed the service for the municipality in the past without concerns surrounding quality, safety, or performance.

No bid irregularities were noted during the tender review process.

FINANCIAL IMPACT

This work is funded through the Public Works Department operating budget as a contracted service with a total of \$55,000.00 budgeted for 2017. The bid price represents a savings of \$11,540.00 under the budgeted amount.

LINKS TO STRATEGIC PLAN

Approval of this request will uphold the commitment of Mayor and Council toward "Continued Investment into Infrastructure". This report further serves to assist in "educating the public on infrastructure operations, repair and replacement".

SUMMARY

It is recommended that the tender submitted by Trillium Pavement Marking, in the amount \$43,460.00 plus applicable taxes for pavement marking services be accepted.

Public Services Committee

April 20, 2017



Mayor and Members of Council City of Elliot Lake 45 Hillside Drive North Elliot Lake, ON P5A 1X5

Attention: L. Sprague, Director of Clerks & Planning Services

Your Worship and Members of Council:

RE: EMERGENCY PROCUREMENT OF LIFT STATION PUMPS

At the regular meeting of the Public Services Committee held Wednesday, April 19, 2017, the following resolution was passed:

RESOLUTION No. 17/17

THAT Staff Report OPS 2017-11 dated April 13th, 2017 of the Director of Infrastructure Services be received for information regarding the implementation of the Emergency Procurement measures found in Section VIII (E) of the City of Elliot Lake Procurement Policy;

AND THAT Mayor and Council be advised of the expenditure of \$166,261.²⁴ plus applicable taxes for the purchase of two (2) Flygt Model NT-3231 dry mount submersible sewage pumps from Xylem Limited.

The foregoing is respectfully submitted for your information and appropriate action.

Yours truly,

Sean McGhee

Recording Secretary



The Corporation of the City of Elliot Lake

Staff Report OPS 2017-11

Report of the **Director of Infrastructure Services**for the Consideration of Council

RE: EMERGENCY PROCUREMENT OF LIFT STATION PUMPS

OBJECTIVE

To provide Mayor and Council with information regarding the emergency procurement of Flygt dry mount submersible pumps for Horne Wastewater Lift Station.

RECOMMENDATION

THAT Staff Report OPS 2017-11 dated April 13th, 2017 of the Director of Infrastructure Services be received for information regarding the implementation of the Emergency Procurement measures found in Section VIII (E) of the City of Elliot Lake Procurement Policy;

AND THAT Mayor and Council be advised of the expenditure of \$166,261.²⁴ plus applicable taxes for the purchase of two (2) Flygt Model NT-3231 dry mount submersible sewage pumps from Xylem Limited.

Respectfully Submitted

Sean McGhee

Director of Infrastructure Services

Approved

Jeff Renaud

Chief Administrative Officer

April 13th, 2017

BACKGROUND

Horne Lake Sewage Pumping Station is one of the integral pumping stations in the wastewater collection system. This station receives wastewater from the majority of Neighbourhood No. 1 as well as all of the North Industrial Area. The station then pumps wastewater approximately 3,400 meters to the top of Esten North at which time a gravity flow system takes over to route wastewater to the treatment facility.

One of the pumping systems at the Horne Lake Sewage Pumping station suffered a significant failure in February. External service providers were called to assist municipal staff in the rebuild of the system. During this process it was identified that the existing pumps had been heavily modified to extend their service life.

In order to complete repairs, the units were further modified by a local machine shop. Although the pump systems are now working well, any future repair will require extensive custom work.

Given the high wastewater flow handled by this station and in light of its proximity to critical waterways, this system can be considered vulnerable in its current condition.

ANALYSIS

The decision was made to seek a full replacement option for the pump systems. FLYGT pump systems were sourced as they are an industry standard and are supplied as well as serviced serviced out of Northern Ontario. These systems are energy efficient, have enhanced safety features due to the absence of exposed reciprocating parts, are completely unaffected by flooding, and are currently in use at many of our municipal pump stations.

Engineering services were secured to review original design specifications for the site, confirm existing pumping system capacities and to ensure that the appropriate pump systems were quoted. Following the engineering review, the Ministry of Environment and Climate Change was consulted and written confirmation of acceptance was received.

During the review of the system it was noted that typical delivery time for the required pumping systems can be several months. Through negotiation with the supplier, this time was reduced significantly. The availability of a qualified installer was confirmed and installation and commissioning is now expected to be completed by end of June 2017.

Emergency procurement was utilized as the pump system order was required prior to April 10th in order to ensure delivery and installation before the end of June. Failure to meet this timeline would result in a further two month delay due to scheduling of installation. Section VIII(1)(e) of the Municipal Procurement Policy states the following with regard to use of Emergency Procurement:

Notwithstanding the provisions of this Policy, the following shall only apply in case of an emergency, when an even occurs that is determined by a department head and/or the Chief Administrative Officer to be:

- A threat to public health
- The maintenance of essential Town services
- The welfare of persons or of public property or
- The security of the City's interests and the occurrence requires the immediate delivery of goods or services and time does not permit for competitive bids.

This project was deemed as compliant for the reasons noted.

FINANCIAL IMPACT

The pumping system was quoted at \$166,261.²⁴ plus applicable taxes. This price does not include engineering or installation. As this is not a budgeted expenditure, the funds will be drawn from 2016 surplus funds which were transferred to reserve.

SUMMARY

The Horne Lake pump station is a critical component of the wastewater collection system. Due to the condition of the existing pump systems and the time constraints associated with delivery and installation, the emergency procurement method was utilized as a method of minimizing the risk to the municipality.

THE CORPORATION OF THE CITY OF ELLIOT LAKE

B_{Y-LAW No. 17-18}

Being a by-law to authorize a Group Advantage Services and Agency Agreement with the Royal Bank of Canada.

The Council of The Corporation of the City of Elliot Lake ENACTS AS FOLLOWS:

- 1. THAT the Corporation enter into the Agreement with the Royal Bank of Canada for the purpose of adopting one or more Group Savings Plans offered by the Royal Bank and to act as the agent of the Royal Bank for limited purposes of administering the plan(s), a copy of which Agreement is attached hereto as Schedule "A" and forms part of this by-law.
- 2. THAT the Mayor together with the City Treasurer of the Corporation are hereby authorized and directed to execute the Agreement on behalf of the Corporation under the corporate seal.

PASSED this 24th day of April, 2017.

Мауон	
CITY CLERK	



RBC GROUP ADVANTAGE SERVICES AND AGENCY AGREEMENT

BETWEEN: THE CORPORATION OF THE CITY OF ELLIOT LAKE

a corporation organized and existing under the laws of Ontario.

("Sponsor"),

AND:

ROYAL BANK OF CANADA,

a Canadian chartered bank established under the laws of Canada.

("Royal Bank"),

INTRODUCTION

- A. Royal Bank offers group registered retirement savings plans (Group RRSPs), group investment accounts (GIAs) and deferred profit sharing plans (DPSPs), (individually or collectively, a Group Savings Plan or Group Savings Plans, respectively, if so adopted by the Sponsor).
- B. The Sponsor wishes to adopt or has adopted one or more Group Savings Plans administered by Royal Bank for the benefit of eligible individuals, as permitted by the terms of the applicable plan.
- C. Royal Bank wishes to appoint the Sponsor as the agent of Royal Bank and the Sponsor wishes to accept such appointment, for limited purposes of administering the plan(s) as more specifically set out in this Agreement.
- D. The Royal Trust Company ("Royal Trust"), a company amalgamated under the laws of Canada, is the Trustee of Group RRSPs and the DPSPs and it has appointed Royal Bank to act as its agent and attorney, respectively, for those plans opened for eligible members of the Sponsor.

In consideration of the terms and conditions contained in this Agreement, the Sponsor and Royal Bank agree as follows:

1. **DEFINITIONS**

Whenever used in this Agreement and any agreement or schedule supplementing or amending this Agreement, any capitalized terms which are not defined in this Agreement shall have the meanings given to them in the RBC Group Savings Plan administrative terms and other considerations (for Group RRSPs and GIAs) and the RBC Deferred Profit Sharing Plan Trust Agreement and Plan Text (for the DPSPs), depending on which type or types of Group Savings Plans the Sponsor has adopted and copies of which have already been provided to the Sponsor by Royal Bank.

2. APPOINTMENT OF AGENT

Royal Bank appoints the Sponsor as its agent and the Sponsor hereby accepts such appointment, for the purpose of and with power to perform the obligations set forth in this Agreement, until such time as this Agreement shall be terminated. This appointment is for the limited purposes specifically set forth in this Agreement and to enable the Sponsor to perform certain duties in relation to the Group Savings Plans that it has adopted. The Sponsor shall have no authority to delegate any authority granted to it by Royal Bank or responsibility, unless the consent of Royal Bank is first obtained, which consent shall not be unreasonably withheld.

3. INFORMATION PROVIDED TO ROYAL BANK ON BEHALF OF MEMBERS

By the terms of an application for a Group Savings Plan signed by a Member and related documents, the Sponsor is appointed as the agent of the Member and may:



RBC GROUP ADVANTAGE SERVICES AND AGENCY AGREEMENT

- submit Contributions to Royal Bank; and
- deliver the Member's application and instructions with respect to his or her investments to be made; for GICs and savings deposits to Royal Bank; and for mutual funds to Royal Mutual Funds Inc.

The Sponsor shall promptly notify Royal Bank of any matter involving any of the Group Savings Plans, or all of them, including any claim, inquiry or complaint, which is or may become litigious or with respect to which a demand or indication of demand has been communicated to the Sponsor carrying with it the possibility of loss or damage to Royal Bank.

4. INFORMATION PROVIDED TO THE SPONSOR

Royal Bank may provide the Sponsor with forms, tax receipts, statements, notices and other documents it deems necessary for distribution to the Members. When in receipt of any such documents, the Sponsor agrees to distribute them to the appropriate Members in a timely fashion. In completing an application, the Member will consent to the Sponsor receiving information about the Group Savings Plan itself and his or her investments made within it.

Royal Bank may provide the Sponsor with information regarding a Group Savings Plan to be posted on the Sponsor's website subject to the approval of the Sponsor. If the Sponsor agrees to post the information, it shall be done on an = "as is" basis without any modifications, additions or deletions, unless agreed to by Royal Bank.

5. AUTHORIZED SIGNATORIES

The Sponsor shall provide to Royal Bank a certificate with the specimen signatures of the authorized signatories of the Sponsor for each Group Savings Plan it has adopted, including their names and offices and certified by the authorized signing officers of the Sponsor ("Certificate of Authorized Signatories").

This Agreement is conditional upon Royal Bank receiving a Certificate of Authorized Signatories from the Sponsor.

6. ADMINISTRATIVE DUTIES

Royal Bank shall perform such administrative duties as described in the RBC Group Savings Plan administrative terms and other considerations (for Group RRSPs and GIAs) and the RBC Deferred Profit Sharing Plan Trust Agreement and Plan Text (for the DPSPs), for itself and on behalf of The Royal Trust Company, as trustee, as applicable, and other agreements entered into between Royal Bank and the Sponsor with respect to a Group Savings Plan and as may be required by Applicable Legislation with respect to the administration of such a plan.

7. CONTRIBUTIONS

Contributions by a Member to his or her Group Savings Plan, where permitted, by payroll deduction shall be made to Royal Bank by the Sponsor on behalf of the Member. A Sponsor shall make the Contributions to a DPSP and may make a Contribution to any other Group Savings Plan.

The Sponsor shall inform Royal Bank, at the date of each deposit of:

- (a) the group plan number;
- (b) the name and employee number or membership number, as applicable, of each Contributor making a Contribution, if not to a DPSP;
- (c) the amount of the Contribution made by or on behalf of a Member or by the Sponsor; and
- (d) if, in addition to Contributions by the Member, Contributions are also made by the Sponsor on the Member's behalf, and if those amounts are to be deposited into a separate Contribution Account, then the Sponsor must identify Member and Sponsor Contributions separately (not applicable to DPSPs).



RBC GROUP ADVANTAGE SERVICES AND AGENCY AGREEMENT

8. INVESTMENT

The Member must make the necessary applications and agreements with Royal Bank and/or Royal Mutual Funds Inc., depending on the type of investments the Members is permitted to and wishes to make. Royal Bank and/or Royal Mutual Funds Inc. will invest all Contributions received by Royal Bank for investment in a Group Savings Plan in mutual funds managed by RBC Global Asset Management Inc. (through Royal Mutual Funds Inc. only) or Royal Bank guaranteed investment certificates ("GICs") or Royal Bank savings deposits, or any combination thereof, and shall reinvest any distribution received on such mutual funds or interest received on such GICs, in additional units, savings deposits or GICs, as the case may be, as directed by the Member; provided however, that all investments must conform to the requirements of any Applicable Legislation and the applications and agreements governing the investments and the Group Savings Plan.

Royal Bank and/or Royal Mutual Funds Inc. agree to invest all Contributions on or before the end of the next Business Day following their receipt.

Other than for a DPSP, if a Member has established an appropriate account (Group RRSP or GIA) with RBC Dominion Securities Inc. or RBC Direct Investing Inc., Royal Bank will forward Contributions to the applicable institution to be invested as directed by the Member in accordance with the client account agreement governing that account.

9. NOTICE OF WITHDRAWAL

Where the Sponsor may suspend Sponsor Contributions on a Member's behalf if the Member makes a withdrawal from the Group Savings Plan, Royal Bank will use commercially reasonable efforts to ensure that the Member has advised the Sponsor in writing of any withdrawal from the Plan. Without limiting the generality of the foregoing, Royal Bank and its affiliates will not be held liable for the Member's failure to so advise the Sponsor.

10. FUNDING THE PLAN / PAYMENT OPTIONS

- (a) The Sponsor undertakes to fund a Group Savings Plan with respect to the Information, referred to in Section 7 of this Agreement. Royal Bank will have no obligation to fund any Group Savings Plan until the Sponsor's financial institution forwards the appropriate funds to Royal Bank, or the Sponsor makes those funds available to Royal Bank by crediting the Sponsor's account with Royal Bank.
- (b) If the Sponsor holds an account with Royal Bank, the Sponsor may direct Royal Bank to debit such account for the payment of the Sponsor's obligations to fund the Group Savings Plans for which Royal Bank has received Information. The debit to the Sponsor's account will be in an amount equal to the total of the Contribution amounts specified in the Information.
- (c) If the Sponsor does not hold an account with Royal Bank, the Sponsor may direct Royal Bank, in writing, to send debit instructions (the "Debit"), as permitted for clearing by the Canadian Payment Association, to the Sponsor's financial institution, requesting the debiting of the Sponsor's account with that institution. Royal Bank will Debit an amount equal to the total of the Contribution amounts specified in that Information each time Information is received by Royal Bank.
 - The Sponsor will direct the financial institution specified to accept any such Debit upon its receipt. If the Sponsor's financial institution refuses to accept a Debit, the Sponsor agrees to pay to Royal Bank the amount of the Debit immediately upon a request from Royal Bank.
- (d) Other payment options may be made available from time to time at Royal Bank's sole discretion.



RBC GROUP ADVANTAGE SERVICES AND AGENCY AGREEMENT

11. **FEES**

The Sponsor shall pay to Royal Bank:

- (a) an annual administration fee in connection with a DPSP offered to its employees in the amount of \$450 for Sponsors with 24 or less participants and \$300 for Sponsors with 25 or more participants in the plan.
- (b) an hourly rate equal to \$40/hour (Canadian dollars) if the Sponsor requests any special services to be performed by Royal Bank including but not limited to any additional reporting requests.
- (c) a processing fee of \$3 per transaction, per plan member, for Sponsors who report contributions by paper listing.

Such charges are subject to federal Goods and Services Tax ("GST") and may be subject to other applicable taxes. The Sponsor agrees to pay Royal Bank all such charges, GST and taxes, as applicable and as invoiced by Royal Bank. Unless Royal Bank otherwise agrees, any payments for charges, GST and taxes as applicable and invoiced by Royal Bank must be made in money which is legal tender at the time of payment and must be in Canadian dollars.

12. RBC GROUP ADVANTAGE MEMBERSHIP

In consideration for this Agreement, all Members of a Group Savings Plan shall benefit from membership to Royal Bank's "RBC Group Advantage Program" for products offered by Royal Bank from time to time. All Members shall be eligible for all savings and rewards offered in association with such RBC Group Advantage membership.

13. REPRESENTATIONS, WARRANTIES AND COVENANTS OF THE SPONSOR

The Sponsor hereby represents, warrants and covenants to Royal Bank that:

- it is a subsisting corporation under the laws of its jurisdiction of incorporation [or a properly organized association/trade union/partnership];
- (b) it has the power and capacity to enter into, and to perform its obligations under this Agreement;
- (c) this Agreement has been duly authorized, executed and delivered and constitutes a valid and binding obligation of the Sponsor, enforceable in accordance with its terms; and
- it shall generally conduct its business in such a way as to protect, safeguard and avoid any detriment to Royal Bank and Royal Bank's good name, reputation and image.

14. REPRESENTATIONS, WARRANTIES AND COVENANTS OF ROYAL BANK

Royal Bank hereby represents, warrants and covenants to the Sponsor that:

- (a) it is a subsisting corporation under the laws of its jurisdiction of incorporation;
- (b) it has the power and capacity to enter into and to perform its obligations under this Agreement;
- (c) this Agreement has been duly authorized, executed and delivered and constitutes a valid and binding obligation of Royal Bank; and
- (d) it shall generally conduct its business in such a way as to protect, safeguard and avoid any detriment to the Sponsor and the Sponsor's good name, reputation and image.



RBC GROUP ADVANTAGE SERVICES AND AGENCY AGREEMENT

15. AMENDMENT TO THIS AGREEMENT AND WAIVER

Royal Bank may change this Agreement periodically. The Sponsor will be given at least 30 days' prior written notice of each change. All amendments must conform to the Applicable Legislation and no such amendment shall authorize or permit any part of a Group Savings Plan to be used for or diverted to purposes other than those specified in the plan. If the Sponsor continues to keep the Group Savings Plan in force after the effective date of the change, or provides information by way of e-mail message or file transfer over the Internet, it will mean that the Sponsor has agreed to the change. No waiver of any provision of this Agreement will be effective unless it is in writing and signed by Royal Bank and then, only for the purpose for which the waiver is given by Royal Bank.

16. COMMUNICATIONS

The Sponsor agrees to deliver to Royal Bank, all Contributions, instructions, forms, notices and other documents remitted to it for delivery to Royal Bank in a form satisfactory to Royal Bank. The Sponsor shall further provide any other information that may be required by Royal Bank for the effective operation of the Group Savings Plan(s). No notice of any kind shall be deemed to have been made to Royal Bank by the Sponsor unless made in writing, including email and facsimile, to:

RBC Group Advantage - Service Centre 1 Place Ville Marie – M1 P.O. Box 6001, Station A Centre Ville, Montreal, Quebec H3C 3A9;

Group Plans Expert Advice Centre: 1-800-835-3855

Fax Number: 1-800-263-7777

Any Direction to be delivered to either party under this Agreement shall be given in writing by way of a letter. If the letter is sent by fax, it shall be deemed received on the date of transmission, provided such transmission is received prior to 5:00 p.m. on a day which is a Business Day for the recipient and otherwise on the next Business Day. If the letter is sent by email, it shall be deemed received on the date the email is sent, provided such email is received prior to 5:00pm on a day which is a Business Day for the recipient and otherwise on the next Business Day. If the letter is sent by ordinary mail at the address of the recipient, it shall be deemed received five (5) days following the date of the letter, unless the letter is hand-delivered to the recipient, in which case the letter shall be deemed to be received on the date of the delivery. Each party will advise the other at once about any changes to that party's address, e-mail address or fax number ("Contact Details"). The Contact Details of Royal Bank are set out in the first paragraph of this Section 16 and the Contact Details of the Sponsor are set out in the Plan Specifications.

17. TERMINATION OF AGREEMENT

This Agreement shall remain in force until it is terminated in accordance with this section 17.

The Sponsor may terminate this Agreement by providing 90 days' prior written notice to Royal Bank. Royal Bank may terminate this Agreement by providing 90 days' prior written notice to the Sponsor. This notice requirement may be waived or reduced by written mutual agreement signed by the Sponsor and Royal Bank. Unless otherwise terminated in accordance with this section 17, this Agreement shall automatically terminate on the date when no assets remain in the Plan.

The provisions of section 1 and section 20 shall survive the termination of this Agreement.

18. INDEMNITY

The Sponsor agrees to indemnify and save Royal Bank harmless from any liability arising out of any third-party claims relating to the administration of the Plan pursuant to this Agreement except when such liability is solely due to Royal Bank's own wilful misconduct or negligence.



RBC GROUP ADVANTAGE SERVICES AND AGENCY AGREEMENT

Royal Bank agrees to indemnify and save the Sponsor harmless from any liability arising out of any thirdparty claims relating to the administration of the Plan pursuant to this Agreement except where such liability is solely due to the Sponsor's own wilful misconduct or negligence.

Royal Bank shall be entitled to assume that any information provided to it by the Sponsor is correct. Royal Bank shall rely on such accuracy and shall incur no liability to any person as a result of any error in the information provided or as a result of failure of the Sponsor to provide such information.

19. USE OF THIRD PARTIES

Royal Bank may from time to time retain or hire any person or third party to whom to delegate any of its obligations under this Agreement, provided that Royal Bank shall be responsible for exercising reasonable care in its choice and use of delegates and shall be responsible for the negligent acts or negligent failures to act of its delegates.

In accordance with section 2 of this Agreement, the Sponsor may from time to time retain or hire any person or third party to whom to delegate any of its obligations under this Agreement, provided that the Sponsor shall be responsible for exercising reasonable care in its choice and use of delegates and shall be responsible for the negligent acts or negligent failures to act of its delegates.

20. CONFIDENTIAL INFORMATION

Collection and use of information

In order for Royal Bank to provide administrative duties under this Agreement, Royal Bank will collect from the Sponsor information about identifiable individuals ("Personal Information") and information about the Sponsor, including financial and other information and details from transactions arising in the course of the relationship between Royal Bank and the Sponsor ("Sponsor Information").

This information will be made available to employees, agents and service providers of the Royal Bank, who are required to maintain the confidentiality of this information. In the event our service provider is located outside of Canada, the service provider is bound by, and the information may be disclosed in accordance with, the laws of the jurisdiction in which the service provider is located.

Royal Bank is bound by the *Personal Information Protection and Electronic Documents Act* (Canada) with respect to the collection, use, disclosure and retention of and access to Personal Information. The parties agree to co-operate with each other to allow each party to be in compliance with its respective obligations under applicable privacy legislation, rules or regulations. Royal Bank will correct any inaccuracy with any Personal Information promptly after it is notified of the inaccuracy by the Sponsor.

Royal Bank may also use this information and share it with Royal Bank companies to manage our risks and operations and those of Royal Bank companies and to comply with valid requests for information about the Sponsor from regulators, government agencies, public bodies or other entities who have a right to issue such requests.

The Sponsor acknowledges and agrees that prior to providing any Member personal information to Royal Bank, the Sponsor has obtained all necessary consents from such Member for Royal Bank to collect, use and disclose the Member personal information.

Other uses of Sponsor Information

Royal Bank may use Sponsor Information to determine eligibility for products and services offered by Royal Bank and promote its products and services and those of select third parties, which may be of interest to the Sponsor.

Royal Bank may also, where not prohibited by law, share Sponsor Information with Royal Bank affiliates for the purpose of referring the Sponsor to them or promoting to the Sponsor products and services offered by them or select third parties, which may be of interest to the Sponsor. If as a result of such sharing, Royal Bank affiliates

RBC GROUP ADVANTAGE SERVICES AND AGENCY AGREEMENT

provide products or services to the Sponsor, they may pay Royal Bank a referral fee and advise Royal Bank of the products or services they have provided to the Sponsor. If the Sponsor has been referred to Royal Bank by a Royal Bank affiliate, Royal Bank may pay a referral fee, where not prohibited by law. The Sponsor may obtain more information regarding the payment of referral fees, including the basis upon which they are calculated, by contacting Royal Bank at the address in the Communications section of this Agreement.

Royal Bank and Royal Bank affiliates are separate, affiliated corporations. Royal Bank affiliates may include affiliated entities engaged in the business of providing any one or more of the following services to the public: deposits, loans and other personal financial services; credit, charge and payment card services; trust and custodial services; securities and brokerage services; and insurance services.

If the Sponsor also deals with Royal Bank affiliates, Royal Bank may, where not prohibited by law, consolidate Sponsor Information with information they have about the Sponsor to allow Royal Bank and affiliate to manage their relationship with the Sponsor.

The Sponsor may request that Sponsor Information not be used for the "Other Uses of Sponsor Information", by contacting Royal Bank at the address in the Communications section of this Agreement.

21. QUALITY CONTROL

Royal Bank may, at its sole its discretion, record any telephone conversations between the Sponsor, its agents and Royal Bank.

Royal Bank agrees with the Sponsor that any such recordings will be kept secure and only Royal Bank authorized employees or agents will be allowed to access the recordings for one or more of the purposes outlined above or if required by law. Royal Bank shall destroy such recordings from time to time in accordance with Royal Bank policy.

22. INTERPRETATION

This Agreement and any amendments thereto shall be construed and enforced in accordance with the laws of the province Ontario.

23. COUNTERPARTS

This Agreement may be executed in several counterparts, each of which when so executed shall constitute an original and all of which together shall constitute one and the same agreement.

24. SUCCESSORS AND ASSIGNS

All of the terms and provisions of this Agreement shall be binding upon and shall enure to the benefit of the parties hereto and their respective successors and assigns, provided that the Sponsor may not assign to any other person or entity the Sponsor's rights or obligations under this Agreement, without the prior written consent of Royal Bank.

25. LANGUAGE

<u>For Quebec only/Pour Québec seulement</u>. The Sponsor has expressly requested that this Agreement and all related documents, including notices, be drawn up in the English language. La compagnie a expressément demandé que cette Convention et tout document y afférent, y compris tous avis, soient rédigés en langue anglaise.



(12/15)

Royal Bank of Canada

RBC GROUP ADVANTAGE SERVICES AND AGENCY AGREEMENT

26. ACKNOWLEDGEMENT OF RECEIPT

THE CORDORATION OF THE CITY OF FILLIOT LAWS

Prior to the execution of this Agreement, the Sponsor acknowledges receiving a copy of the following documents based on the plans requested:

- (a) The RBC Group Savings Plan administrative terms and other considerations, if the Sponsor's Group Savings Plan includes a Group RRSP or GIA;
- (b) The RBC Deferred Profit Sharing Plan Trust Agreement and Plan Text, if the Sponsor's Group Savings Plans include a DPSP; and
- (c) Any application form required to create the applicable Group Savings Plan, duly completed.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed by their duly authorized officers, with the authority to bind their respective corporations, on the dates set out below.

By:	THE CORPORATION OF THE CITY OF ELLIOT LAKE	ROTAL BANK OF CANADA
Date: And: And: And: Authorized signing officer Name:	By: Authorized signing officer	By:Authorized signing officer
Authorized signing officer Name: Date: Authorized signing officer Name: Date:		
Date: Date:	Authorized signing officer	Authorized signing officer
IM LIGAC Mark at David Bank at Canada		

THE CORPORATION OF THE CITY OF ELLIOT LAKE

B_{Y-LAW NO. 17-19}

Being a by-law to provide for conditions of employment of non-unionized staff of the City of Elliot Lake.

WHEREAS the staff covered by this bylaw are excluded from bargaining collectively under the Ontario Labour Relations Act due to the nature of their positions; and

WHEREAS the Council for the City of Elliot Lake deems it proper and expedient to set out the terms and conditions of employment for this excluded group of employees;

NOW THEREFORE the Council for the City of Elliot Lake, duly assembled in public meeting, does hereby enact as follows:

1. SHORT TITLE

1.1. This bylaw may be cited as the "Management Employment Bylaw".

2. APPLICATION

2.1. The terms and conditions of this bylaw shall apply to any employee of the City employed in a position that is not covered by the terms and conditions of a collective agreement between the City and a recognized union.

3. EXECUTIVE MANAGEMENT TEAM

- 3.1. The Executive Management Team shall consist of the Chief Administrative Officer, Director of Corporate Services, Director of Community Services, Director of Protective Services and Director of Infrastructure Services.
- 3.2. The members of the Executive Management Team shall be entitled to all provisions herein contained except where specific exemptions are provided.

4. ATTENDANCE AND HOURS OF WORK

4.1. Non-unionized staff shall work the hours reasonably necessary to complete the work of their position and, except where entitled to be absent pursuant to this bylaw or with prior permission of their supervisor, shall be expected to work, at a minimum, during the normal

business hours of the City of Elliot Lake, or the regular work hours of their position should they differ from normal business hours.

4.2. When determined to be an operational necessity, the Chief Administrative Officer or designate may require non-unionized staff to work non-standard days and/or hours. It shall be a condition of employment that non-unionized staff will be available for reasonable unscheduled work duties.

Should any employee covered by this bylaw be absent without required authorization, the employee shall forfeit pay for the duration of the absence and may be subject to disciplinary action up to and including termination of employment.

5. OVERTIME

- 5.1. Non-unionized staff are not entitled to overtime pay and their regular compensation is inclusive of any and all hours worked, subject to the following:
 - 5.1.1. Non-unionized staff, except members of the Executive Management Team, shall be entitled to earn and utilize a maximum of seventy-five (75) hours of paid leave. Paid leave in this section is banked at straight time for time worked in excess of the employee's regular daily hours of work to a maximum of 75 hours per year.
 - 5.1.2. Members of the Executive Management Team shall receive an annual allotment of 125hrs. This allotment shall be made available on January 1st of each year.
- 5.2. Any hours amassed or allotted under this section must be taken in the calendar year in which they are earned. With the exception of any hours earned in the month of December, any earned hours remaining at the close of business on December 31st shall be forfeited. In no circumstance shall hours earned or allotted under this section be paid out. Bankable hours earned during the month of December may be carried forward but must be utilized prior to April 1st of the following year, otherwise they will be forfeited.

6. SALARIES & CLASSIFICATIONS

- 6.1. All non-unionized staff shall be paid in accordance with the wage schedules attached to, and forming part of, this bylaw.
- 6.2. Except as authorized under section 6.3 below, no staff member shall receive less than the minimum rate for the position.

An employee may be appointed to a position at less than the minimum of the range indicated on the attached schedule only where the employee lacks the full qualifications necessary for the position but is considered to have the potential for development into the position. Salary in an under fill position shall be determined on the following basis:

- a) The under fill rate shall be determined by the Chief Administrative Officer, according to the qualifications of the candidate as they relate to the position in question. No person shall be appointed as an under fill at a pay rate which is more than ten percent (10%) below the minimum of the pay range for the new position.
- b) An under fill appointment shall not exceed one year in length, during which time the employee will be required to obtain the qualifications for the position as a condition of their employment. If at the conclusion of one year, the employee has not achieved the necessary qualifications for the position, the employee's employment shall be terminated for cause unless the Chief Administrative Officer confirms in writing that the employee has made significant progress towards obtaining the required qualifications and grants a longer period of time for the employee to achieve necessary qualifications.
- 6.3. The Chief Administrative Officer may authorize the placement of new employees onto the salary at the level commensurate with the qualifications of the candidate.
- 6.4. The City shall pay employees pursuant to normal practices of the municipality.
- 6.5. Payment of salaries will be deposited into a bank account of the employee's choice on or before the designated pay day.
- 6.6. The City will provide a separate itemized statement with each pay showing the bi-weekly amount, as well as all deductions.

7. PERFORMANCE EVALUATIONS AND PERFORMANCE PAY

- 7.1. The Chief Administrative Officer shall ensure that a performance management system is implemented for all staff governed by this bylaw.
- 7.2. Performance evaluations shall be carried out on not less than an annual basis.
- 7.3. When a formal evaluation of an employee's performance is conducted, the employee being evaluated shall be afforded the opportunity to discuss the evaluation and provide written comments on the content.
- 7.4. An employee's salary may be raised to the next level on the pay schedule only after the City has determined that the employee has achieved a satisfactory performance evaluation.

8. ACTING PAY

- 8.1. Members of the Executive Management Team are hereby authorized to make and terminate acting appointments within their respective jurisdictions. In all cases the CAO may make and/or terminate an acting appointment.
- 8.2. The Human Resources Manager shall be advised of all acting appointments.
- 8.3. All acting appointments of 5 days or more shall be accompanied by remuneration represented by the greater of the following:
 - a) Five percent (5%) above the individual's normal salary;
 - b) Ninety-Five (95%) of the midpoint rate for the position being filled.
- 8.4. No acting appointment shall be authorized where an employee's job description contains provisions for assuming the duties of their direct supervisor in the supervisor's absence; in such cases, the employee will be required to assume the additional duties and will be paid at the normal rate associated with their regular position. Notwithstanding, the Chief Administrative Officer may authorize acting appointments for deputies or assistants in exceptional circumstances. At no time shall a supervisor's vacation be considered an "exceptional circumstance".

9. GENERAL HOLIDAYS

9.1. All staff governed by this bylaw shall have the following paid holidays:

New Year's Day Family Day
Good Friday Easter Monday
Victoria Day Canada Day
Civic Holiday Labour Day

Thanksgiving Day Remembrance Day

Christmas Day Boxing Day

9.2. In addition to the days listed in section 9.1, staff governed by this bylaw shall be permitted to schedule two (2) additional paid holidays (aka "Floaters"). These days must be scheduled within the calendar year and may not be carried forward into a new calendar year. Further, these days will not be paid out if unused.

10. HOLIDAY FALLING ON A DAY OF REST

10.1. In the event of any paid holiday listed in section 9.1 falling on a Saturday or Sunday, the City, as represented by the Chief Administrative Officer, shall designate an alternate working day.

10.2. Where a day that is designated as a paid holiday falls within a period of approved leave with pay (sick, vacation, etc.), the holiday shall not count as a day of the paid leave.

11. ANNUAL VACATION LEAVE

11.1. Unless an offer of employment dictates otherwise, all employees governed by this bylaw shall be entitled to the following annual vacation allotments:

SERVICE	ANNUAL VACATION LEAVE
Upon Hire	3 weeks
3	4 weeks
15	5 weeks
20	5 weeks + 1 day
21	5 weeks + 2 day
22	5 weeks + 3 day
23	5 weeks + 4 day
24	6 weeks

- 11.2. Non-union staff governed by this bylaw shall be permitted to maintain a vacation bank subject to the following conditions:
 - a) Employees may carry forward a maximum of 112.5 hours in paid vacation time from one calendar year to the next.
 - b) Any unused vacation time and pay in excess of 112.5 hours will be forfeited on December 31 of each year. In no case will an employee receive a lesser vacation entitlement than that required by the Employment Standards Act, 2000.
 - c) Employees employed as of the date this bylaw comes into effect will be permitted to maintain their vacation banks current as of the effective date. Employees whose banks are in excess of 112.5 hours at the time this bylaw comes into force will not forfeit the vacation time and pay in excess of 112.5 hours but will not be permitted to bank further time until their bank falls below 112.5 hours.
 - d) Vacation time and pay shall be banked at the pay rate at which it was earned. Upon cessation of employment, the value of the vacation bank shall be paid to the employee based upon the rate that was payable to the employee at the time the vacation was earned, which may be a different rate than the salary earned by the employee at the time their employment comes to an end.

CITY CLERK

12. SICK LEAVE

12.1. Sick Leave entitlement and administration shall be governed in accordance with the terms of By-law No. 94-9 or any amendments thereto.

13. BENEFITS:

- 13.1. Employees governed by this bylaw shall, in addition to the items listed above, be entitled to the benefits as identified in Schedule A attached to, and forming part of, this bylaw.
- 13.2. Retiring employees governed by this bylaw and meeting the following criteria shall be entitled to the benefits as identified in Schedule B attached to, and forming part of, this bylaw:
 - a) Employee has reached the age of 55; and
 - b) Employee has a minimum of 15 years of OMERS pensionable service;
 - c) Employee has 5 years or more of service to the City of Elliot Lake; and
 - d) Employee is not eligible for retiree benefits under any similar programs or government sponsored benefit plans.

14. REPEAL

14.1. By-law No. 14-14 is hereby repealed.

PASSED this 24 th day of April, 2017.	
	MAYOR

By-law No. 17-19

Non-Union Benefits

Premiums paid 100% by the City of Elliot Lake

Extended Health Care	\$10/\$20 deductible	Includes prescription drugs;
	deddelible	Includes semi-private hospitalization coverage;
		Includes out –of-province coverage with a limit of \$1,000,000;
		Includes vision care up to a maximum of \$400 every 24 months
Dental		Includes 1 year lag in ODA fee guide;
		Includes major service coverage with a maximum of \$1500 per annum and 50% co-insurance;
		Include orthodontics coverage with 50% co-insurance and a \$3500 life limit for dependents under the age of 20;
		Include check-up every 6 months;
Long-Term Disability		70% of salary to a maximum of \$8,000 per month in accordance with insurance policy guidelines
Life Insurance		Two times annual salary rounded to the next higher thousand dollars to a maximum of \$300,000 in accordance with insurance policy guidelines;
		Includes coverage for spouse at \$2500 and each child at \$1000
Pension		Ontario Municipal Employees Retirement System (basic)
Fitness		Paid recreation membership at the Ruben Yli Juuti Centre (or any replacement facility) for employee
Health Spending Account	Executive Management Team only	\$2,000 per annum health spending account established through group benefits provider with eligible expenditures determined by benefit program.

Retirement Benefits

Premiums paid 100% by the City of Elliot Lake

Extended Health Care	\$10/\$20	Includes prescription drugs;
	deductible	

	Includes semi-private hospitalization coverage;
	Includes out –of-province coverage with a limit of \$1,000,000;
	Includes vision care up to a maximum of \$400 every 24 months
Dental	Includes 1 year lag in ODA fee guide;
	Includes major service coverage with a maximum of \$1500 per annum and 50% co-insurance;
	Include orthodontics coverage with 50% co-insurance and \$3500 life limit for dependents under the age of 20;
	Include check-up every 6 months;
Fitness	Paid recreation membership at the Ruben Yli Juuti
	Centre (or any replacement facility) for employee

	SALARY	ADMINISTRATION PLAN						
	DI ILLI III		EFFECT	VE JANUAI	RY 1, 2017			
	Point			Level	Level	Level	Level	
Group	Range	Position	Points	1	2	3	4	Job Rate
1	121-155	Tourism Visitor Info Counsellor	145	\$44,545	\$45,882	\$47,257	\$48,676	\$50,137
2	156-190	Coodinator Nuclear & Mining Museum	180	\$47,861	\$49,298	\$50,775	\$52,300	\$53,868
3	191-225	Human Resources Clerk	200	\$52,185	\$53,752	\$55,363	\$57,024	\$58,735
4	226-275		227.5	\$57,493	\$59,219	\$60,994	\$62,823	\$64,709
5	276-325	Admin. Assist. To Mayor/CAO	277.5	\$62,804	\$64,688	\$66,628	\$68,628	\$70,686
		Admin. Assist. To Dir. of Finance		\$62,804	\$64,688	\$66,628	\$68,628	\$70,686
		CEMC and Admin. Assist. To Fire Chief	320	\$62,804	\$64,688	\$66,628	\$68,628	\$70,686
		Coordinator of Arts & Culture		\$62,804	\$64,688	\$66,628	\$68,628	\$70,686
6	326-375	Assist. Manager – PW Operations	330	\$68,112	\$70,157	\$72,258	\$74,426	\$76,661
		Manager of Recreation & Culture		\$68,112	\$70,157	\$72,258	\$74,426	\$76,661
7	376-425	Economic Development Coordinator		\$73,421	\$75,624	\$77,893	\$80,229	\$82,636
8	426-475	Manager of Human Resources	430	\$78,729	\$81,093	\$83,524	\$86,030	\$88,611
		Manager of Information Technology		\$78,729	\$81,093	\$83,524	\$86,030	\$88,611
		Chief Building Official	432.5	\$78,729	\$81,093	\$83,524	\$86,030	\$88,611
		Chief Librarian	437.5	\$78,729	\$81,093	\$83,524	\$86,030	\$88,611
		Deputy Treasurer	467.5	\$78,729	\$81,093	\$83,524	\$86,030	\$88,611
9	476-525			\$84,040	\$86,561	\$89,156	\$91,831	\$94,587
10	526-575			\$89,347	\$92,030	\$94,789	\$97,633	\$100,563
11	576-625	Director of Clerks & Building Services	577.5	\$94,655	\$97,497	\$100,421	\$103,434	\$106,538
12	626-675		672.5	\$99,965	\$102,964	\$106,054	\$109,235	\$112,514
12.5		Director of Protective Services		\$113,326	\$116,831	\$120,336	\$123,947	\$127,665
		Director of Infrastructure Services		\$113,326	\$116,831	\$120,336	\$123,947	\$127,665
		Director of Corporate Services		\$113,326	\$116,831	\$120,336	\$123,947	\$127,665
		Director of Community Services		\$113,326	\$116,831	\$120,336	\$123,947	\$127,665
					*			
13]	Chief Administrative Officer		\$125,918	\$129,814	\$133,708	\$137,719	\$141,851

	SALARY	ADMINISTRATION PLAN						
	DI ILLI III		EFFECT	VE JANUAI	RY 1, 2018			
	Point			Level	Level	Level	Level	
Group	Range	Position	Points	1	2	3	4	Job Rate
1	121-155	Tourism Visitor Info Counsellor	145	\$45,213	\$46,570	\$47,966	\$49,406	\$50,889
2	156-190	Coodinator Nuclear & Mining Museum	180	\$48,579	\$50,037	\$51,536	\$53,084	\$54,676
3	191-225	Human Resources Clerk	200	\$52,968	\$54,558	\$56,193	\$57,879	\$59,616
4	226-275		227.5	\$58,355	\$60,107	\$61,909	\$63,766	\$65,680
5	276-325	Admin. Assist. To Mayor/CAO	277.5	\$63,746	\$65,658	\$67,627	\$69,657	\$71,746
		Admin. Assist. To Dir. of Finance		\$63,746	\$65,658	\$67,627	\$69,657	\$71,746
		CEMC and Admin. Assist. To Fire Chief	320	\$63,746	\$65,658	\$67,627	\$69,657	\$71,746
		Coordinator of Arts & Culture		\$63,746	\$65,658	\$67,627	\$69,657	\$71,746
6	326-375	Assist. Manager – PW Operations	330	\$69,134	\$71,209	\$73,342	\$75,543	\$77,811
		Manager of Recreation & Culture		\$69,134	\$71,209	\$73,342	\$75,543	\$77,811
7	376-425	Economic Development Coordinator		\$74,522	\$76,758	\$79,061	\$81,433	\$83,875
8	426-475	Manager of Human Resources	430	\$79,910	\$82,310	\$84,777	\$87,321	\$89,941
		Manager of Information Technology		\$79,910	\$82,310	\$84,777	\$87,321	\$89,941
		Chief Building Official	432.5	\$79,910	\$82,310	\$84,777	\$87,321	\$89,941
		Chief Librarian	437.5	\$79,910	\$82,310	\$84,777	\$87,321	\$89,941
		Deputy Treasurer	467.5	\$79,910	\$82,310	\$84,777	\$87,321	\$89,941
9	476-525			\$85,301	\$87,860	\$90,494	\$93,209	\$96,006
10	526-575			\$90,688	\$93,410	\$96,211	\$99,098	\$102,071
11	576-625	Director of Clerks & Building Services	577.5	\$96,075	\$98,959	\$101,927	\$104,986	\$108,136
12	626-675		672.5	\$101,464	\$104,508	\$107,644	\$110,874	\$114,201
12.5		Director of Protective Services		\$115,026	\$118,583	\$122,141	\$125,806	\$129,580
		Director of Infrastructure Services		\$115,026	\$118,583	\$122,141	\$125,806	\$129,580
		Director of Corporate Services		\$115,026	\$118,583	\$122,141	\$125,806	\$129,580
		Director of Community Services		\$115,026	\$118,583	\$122,141	\$125,806	\$129,580
13		Chief Administrative Officer		\$127,807	\$131,761	\$135,714	\$139,785	\$143,979

	SALARY	Y ADMINISTRATION PLAN						
	51124111		EFFECT		RY 1, 2019			
	Point			Level	Level	Level	Level	
Group	Range	Position	Points	1	2	3	4	Job Rate
1	121-155	Tourism Visitor Info Counsellor	145	\$45,892	\$47,268	\$48,686	\$50,147	\$51,652
2	156-190	Coodinator Nuclear & Mining Museum	180	\$49,308	\$50,788	\$52,309	\$53,881	\$55,496
3	191-225	Human Resources Clerk	200	\$53,762	\$55,376	\$57,036	\$58,747	\$60,511
4	226-275		227.5	\$59,231	\$61,008	\$62,838	\$64,722	\$66,665
5	276-325	Admin. Assist. To Mayor/CAO	277.5	\$64,703	\$66,643	\$68,642	\$70,702	\$72,823
		Admin. Assist. To Dir. of Finance		\$64,703	\$66,643	\$68,642	\$70,702	\$72,823
		CEMC and Admin. Assist. To Fire Chief	320	\$64,703	\$66,643	\$68,642	\$70,702	\$72,823
		Coordinator of Arts & Culture		\$64,703	\$66,643	\$68,642	\$70,702	\$72,823
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6	326-375	Assist. Manager – PW Operations	330	\$70,171	\$72,278	\$74,442	\$76,676	\$78,978
		Manager of Recreation & Culture		\$70,171	\$72,278	\$74,442	\$76,676	\$78,978
7	376-425	Economic Development Coordinator		\$75,640	\$77,910	\$80,247	\$82,654	\$85,133
/	370-423	Economic Development Coordinator		\$73,040	\$77,910	\$60,247	\$62,034	\$65,155
8	426-475	Manager of Human Resources	430	\$81,108	\$83,544	\$86,048	\$88,631	\$91,290
	120 173	Manager of Information Technology	150	\$81,108	\$83,544	\$86,048	\$88,631	\$91,290
		Chief Building Official	432.5	\$81,108	\$83,544	\$86,048	\$88,631	\$91,290
		Chief Librarian	437.5	\$81,108	\$83,544	\$86,048	\$88,631	\$91,290
		Deputy Treasurer	467.5	\$81,108	\$83,544	\$86,048	\$88,631	\$91,290
9	476-525			\$86,580	\$89,178	\$91,851	\$94,607	\$97,446
10	526-575			\$92,048	\$94,811	\$97,654	\$100,584	\$103,603
11	576-625	Director of Clerks & Building Services	577.5	\$97,516	\$100,444	\$103,456	\$106,560	\$109,758
12	626-675		672.5	\$102,986	\$106,076	\$109,259	\$112,537	\$115,914
12.5		Director of Protective Services		\$116,752	\$120,362	\$123,973	\$127,693	\$131,524
		Director of Infrastructure Services		\$116,752	\$120,362	\$123,973	\$127,693	\$131,524
		Director of Corporate Services		\$116,752	\$120,362	\$123,973	\$127,693	\$131,524
		Director of Community Services		\$116,752	\$120,362	\$123,973	\$127,693	\$131,524
12		CL: CA Latitude CC		¢100.70.1	¢122.720	¢127.740	¢1.41.000	Ø146.120
13		Chief Administrative Officer		\$129,724	\$133,738	\$137,749	\$141,882	\$146,138

THE CORPORATION OF THE CITY OF ELLIOT LAKE

B_{Y-LAW NO. 17-20}

Being a by-law to authorize the use of Vote-Counting equipment.

WHEREAS Section 42.(1)(a) of the Municipal Elections Act, S.O. 1996 provides that a municipal council may pass by-laws authorizing the use of voting and vote-counting equipment such as voting machines, voting recorders or optical scanning vote tabulators;

AND WHEREAS Section 42.(2)(a) requires that a by-law passed under subsection (1) or under a predecessor of it, applies to a regular election if the by-law is passed on or before May 1st in the year before the year of the election;

Now Therefore the Council of The Corporation of the City of Elliot Lake ENACTS AS FOLLOWS:

1. THAT the use of vote-counting equipment is hereby authorized in respect of the municipal election to be held in 2018.

PASSED this 24 th day of April, 2017.	
	Mayor
	CITY CLERK