

RECREATION AND CULTURE STANDING COMMITTEE AGENDA

Monday, July 4, 2016, 5:15 pm Committee Room

		Pages
1.	ROLL CALL	
2.	DECLARATION OF CONFLICT OF INTEREST	
3.	MINUTES OF THE PREVIOUS MEETINGS	
	3.1 June 6, 2016	2
4.	CORRESPONDENCE	
5.	PUBLIC PRESENTATION	
6.	UNFINISHED BUSINESS	
	6.1 Drag Race - Update	4
7.	NEW BUSINESS	
	7.1 Elliot Lake Tennis Club - Agreement Renewal	5
8.	ADDENDUM	
9.	CLOSED SESSION	
10.	SCHEDULING OF NEXT MEETING	
11.	ADJOURNMENT	



RECREATION AND CULTURE STANDING COMMITTEE MEETING MINUTES

Monday, June 6, 2016 5:15 pm Committee Room

Present: C. Nykyforak, Chair/Councillor

S. Reinhardt, Member/Councillor T. VanRoon, Member/Councillor D. Marchisella, Ex Officio/Mayor

Resources: J. Labreche, Secretary

D. Hennessey, Museum & Special Events Co-ordinator

Others Present: C. Martin-Scott, Councillor

1. ROLL CALL

The meeting was called to order by the Chair at 5:15pm.

2. DECLARATION OF CONFLICT OF INTEREST

3. MINUTES OF THE PREVIOUS MEETINGS

3.1 May 2, 2016

Res#: 22/16

Moved By: S. Reinhardt

Seconded By: D. Marchisella

That the minutes of the May 2, 2016 meeting be received.

Carried

4. CORRESPONDENCE

5. PUBLIC PRESENTATION

6. UNFINISHED BUSINESS

7. NEW BUSINESS

7.2 Skate Park Dedication

Dedication will take place Saturday, June 18, 2016 at 5pm at the Kiwanis Park.

7.1 Ruben Yli Juuti Fitness Centre - Memo from Mayor D. Marchisella

Res#: 23/16

Moved By: D. Marchisella Seconded By: S. Reinhardt

The Recreation and Culture Standing Committee recommend to Council that the City close the Fitness Room at the Ruben Yli Juuti Center.

Defeated

8. ADDENDUM

9. CLOSED SESSION

10. SCHEDULING OF NEXT MEETING

The next scheduled Parks and Recreation Committee meeting is July 4, 2016.

11. ADJOURNMENT

Res#: 24/16

Moved By: D. Marchisella Seconded By: S. Reinhardt

That the meeting be adjourned at the hour of 5:59pm.

Carried

Drag Races	2016 - Tally	
-------------------	--------------	--

	Drag Races 2016 - Tally																																
			1.713.715.0780	1.713.715.0845	1.713.715.0846	1.713.715.0857	1-713-715-0915	1.713.715.0919	1.713.715.1010	1.713.715.2160	1.713.715.2486	1.713.715.2610	1.713.715.2650	1.713.715.2920	1.713.715.2930	1.713.715.2999	1.7313.715.3110	1.713.715.3111	1.713.715.3130	1.713.715.3133	1.713.715.3134	1.713.715.3210	1.713.715.3250	1.713.715.3251	1.713.715.3410	1.713.715.3414	1.713.715.3640	1.713.715.3700	1.713.715.3910	1.713.715.3925	1.713.715.3931	1.713-715.3935	1.713.715.8110
Date	Company	Description	rission - Tickets	Servenges	ood Vendors	Registration	Advertising Revenue	disc. Revenue	Dist. Wages	Signs	Jemit Fees	Stationery	ding onb	dec. Supp.	Canteen Supp.	Sundry Exp.	ravel	Andillary Ser	geceblion	Ent. On Track	Ent. Off Track	ostage	Advert	Printing	Conf. Serv.	Security	/ehicle	/ol Exp.	nsurance	Srants & Donations	Prizes (Trophies)	Jash Prizas	Jeh. & Mach.
08-May-16	City Insruance																												\$4,384.00				
		Potties																							\$7,263.17				Ç4,304.00				
22-Feb-16	Inflatable	Inflatables																			\$5,454.95				\$7,263.17								
	Amusements Luskville	Insurance																			\$5,454.95												
12-Apr-16	(Insurance) Luskville Dragway	Event																											\$1,565.77				
01-May-16	Agreement North Shore	Event																							\$31,315.46								
01-May-16	Cruisers	Sound &																							\$8,500.00								
13-May-16		Lighting																							\$6,308.55								
11-Api-10	Diesel Dave	Jet Car																		\$1,200.00)												
01-Jun-28		Sponsor					1500																										
21-Apr-16		Sponsor					1500																										
19-May-16	Yogis	Sponsor					500																										
21-Apr-16	KPMG	Sponsor					1000																										
19-May-16	Jack Leggers	Sponsor					2500																										
19-May-16	HirRail Leasing	Sponsor					14000																										
19-May-16	ELNOS	Sponsor					2500																										
19-May-16	Canadian Tire	Sponsor					1000																										
	Brokerlink	Sponsor					199																										
	Big Fish Graphics	Marketing																					\$202.04										
	******	Marketing																					\$274.77										
04-May-16	Black Sun Inc.	Marketing																					\$25.24										
	Old Autos	Marketing																					\$45.46										
	Laird Signs	Marketing																					\$2,084.70										
	Valet Enterprises	Marketing																					\$148.13										
15 Jun 16	(Ads) Esso (Promotion	Marketing																					\$29.41								$\overline{}$		
	Deliveriesi	Deliveries Marketing																															
01 3011 10	Dig Eich Granhice	Marketing																					\$108.98										
08-Jun-16	(Ads) Manitoulin	Marketing																					\$353.56										
10-Jun-16	Broadcasting (Unit																						\$808.14										
20 3011 20	My Badges	Laynards Jet Car														\$232.34																	
28-3011-10	Chicago Rush																			\$5,196.86	5												
28-Jun-16	NWMO	Sponsor					2500																										
TC	TALS		\$0.00	\$0.00	\$0.00	\$0.00	\$27,199.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$232.34	\$0.00	\$0.00	\$0.00	\$6,396.86	\$5,454.95	\$0.00	\$4,080.42	\$0.00	\$53,387.17	\$0.00	\$0.00	\$0.00	\$5,949.77	\$0.00	\$0.00	\$0.00	\$0.00
Balanc	e of Account		-\$50,000.00	-\$10,000.00	-\$4,000.00	-\$58,000.00	-\$7,801.00	-\$3,000.00	\$26,000.00	\$500.00	\$500.00	\$500.00	\$5,000.00	\$2,500.00	\$6,500.00	\$5,767.66	\$100.00	\$4,000.00	\$500.00	\$8,603.14	\$2,045.05	\$0.00	\$15,919.58	\$1,500.00	\$1,612.83	\$6,500.00	\$3,500.00	\$2,000.00	\$550.23	\$13,500.00	\$1,000.00	\$35,000.00	\$9,000.00

Revenue \$27,199.00 Expenses \$75,501.52 Total Cost \$48,302.52

Total Cost \$48,302.52
The fees include a 1.0176% tax as we get back 5% GST and 78% of the 8% tax

ELLIOT LAKE COMMUNITY TENNIS CLUB - 21 Lakeview Road

Submission to: Council of the City of Elliot Lake

REPORTING ON THE AGREEMENT BETWEEN THE ELLIOT LAKE COMMUNITY TENNIS CLUB and the CITY OF ELLIOT LAKE As implemented by BY-LAW No. 11-66

- 1. Historical context
- 2. 2015 Tennis Season in review and outlook for 2016
- 3. 2015 Financial Results
- 4. 2016 operating budget
- 5. Request for renewal of the agreement for 10 years until June 30, 2026

Tennis is the "sport of a lifetime". It is an inexpensive sport that can be enjoyed by all ages and all skill levels. It is an excellent way for people to stay fit and maintain their physical well-being.

1. Historical context

The not for profit, incorporated, Elliot Lake Community Tennis Club has been in existence for 57 years at the Lakeview Avenue site providing a quality recreational facility and organized activities to the community. With no Municipal funding, the Club's unpaid volunteers have built, maintained the facility and offered programming to all age groups during that entire time funded entirely by membership fees, fundraising and donations. In 2011, after local fundraising \$27000, obtaining a Trillium Foundation grant of \$54000 and a loan from ELNOS of \$10000 -a total investment of \$91000 at virtually no cost to the City, the Club totally rebuilt two courts and re-surfaced the third – giving the Community a first class facility for many years to come.

2. 2015 Tennis Season in review

- The season ran from mid-April to mid-November 7 months
- We established a website www.elliotlaketennis.com
- Membership numbers were 57 adults and 22 juniors –an increase from 2014
- Adults (mostly Seniors) played regularly on a rotation basis three mornings a week and on Tuesday and Thursday evenings throughout the season.
- A lot of players participated at other days and evenings both singles and doubles
- During May/June a full contingent of juniors participated in 6 weeks of instruction and Junior Team Tennis. Hayley Zola-Brunet, a local university Phys Ed student, was hired by the club to instruct. She was assisted by club members Joerg Bergelt, Fran Perkins and Paul Torrance and occasionally Wendy Tseng
- The City Summer Playground Program had kids at the Dieppe courts for fun activities and instruction during the week during July/August. Hayley Zola-Brunet instructed the kids with Fran Perkins assisting
- We held a successful doubles tournament with 10 teams on July 10 one of the hottest days of the summer Sponsored by ELNOS
- High school grade 11 and 12 phys-ed class came for 11 hourly sessions during the daytime in late September and early October. All racquets, balls and instruction were provided by the club
- Quite often out of Town players participated in club activities- at no cost
- Ozzie Hajek, our lone Lifetime member, passed away

Outlook for 2016

- Continue the Senior adult rotational play three mornings and two evenings every week
- Continue the 6 week after school junior program in May and June for ages 6 to 14 offer more structured play for Juniors in the summer months team tennis and possibly attend out of Town tournaments
- Continue the Club involvement in the City's summer day camp activities
- Continue the high school phy-ed instructional sessions in September and October at the Club
- Offer instruction for adults new to the sport and a clinic for more advanced players
- Organize more local tournaments for adults

3. 2015 Financial Results

	Elion	Liste	Communit	Y Tennis Club
		,	420	/4 - Oct 15/15
		: fo		
DATES.	Kei	lenves		BROUP DINNER
oct 15/14			542.7	SROUP DINNER
Det 15/14	# 320.=	Refund from	a Docume.	
NOV 7/14			5.	BANK fees
Dee I/M			5.75	n / n
TAN 2/15			5.25	4 11
Feb 2/15			5.25	ll N
March a/15			5,25	A "/
11 week 6/15			297.75	O.T.A. DUSURANCE
nearch 6/15			989.48	Web. Site Dev.
april I/15			50.00	ity b. L. Wellness FAIR
nces I/15			5.75	BANK FEES.
fuil I/15			5,75	11 11
Mac. 18/5			43.05	winter Tennis 20-
1 cuy 21/15			166.10	JR. TELNIS BAILS
Mary 26/15			120.00	Social +P.
June I/15			5.25	BANK fees.
June 2/15		1_ Dic Reden	Stion	
500e 2/15		1- Dic Reden	ins	
50be 8/15		,,	45.9	N.S.F. Fees
Tupe 8/15			416:	Membership Fee O.T. A
July 2/15			6. 25	BANK fees
Uly 8/15				Instructor + Syplies #25.0
July 14/5				Social Ez.
July 18/15	3685.*	n emberskips		
July 28/15		/	35,78	SR. Tournement +P
July 31/15			140.5	JR. 11 ptP
aug 3/15			4.75	BANK Sees
eng 7/15,			Ann. 174	SR. Towersoment xp.
Sept 1/15			6.25	BANK fees
CASA	on Han	od Bonk St.	Hemmet Sept	+ 3/15 # 78/8.32 4052.2
	1-58 - cen	Astanding C	Regues -	4052.2 com windop P 150.00
	1 \$ 11,077.2		Net- CAS	h on Hand Allotted
		ø		P. # 11,720.22

4. FINANCIAL REPORT - BUDGET 2016

REVENUE	20:	16 Budget	NOTES
memberships	\$	3,400.00	
Junior Program	\$	1,200.00	
Interest on GIC	\$	50.00	
Miscellaneous	\$	75.00	
Total Davages		4 725 00	
Total Revenue	\$	4,725.00	
EXPENSES			
OTA insurance	\$	750.00	incl. Directors and Officers
OTA membership fees	\$	500.00	
Windscreen	\$	500.00	
Keys & locks	\$	150.00	
Adult Tournaments	\$	200.00	
Advertising	\$	200.00	
Social	\$	200.00	
Maintenance/supplies	\$	200.00	
Junior instruction	\$	600.00	hire local university student
Juniors BBQ, awards,	\$	150.00	
Juniors nets and balls	\$	50.00	
Bank charges	\$	75.00	
Admin.(printing)	\$	50.00	
Instruction clinics	\$	1,000.00	
Total Expenses	\$	4,625.00	
Budget (Deficit) Surplus		\$100	
CASH POSITION Oct 15-2015			
Net Cash Oct. 15-2015	\$	7,668.22	
GIC invested	\$	4,052.00	
Net Cash on hand - Oct 15-2015	•	11,720.22	Club is self sustaining and building its reserves for the project below

Future major expenditures to the Third Court

Regrading - new asphalt - new colour surface

New efficient lighting

Total approximate budget \$ 40000

5. Request for renewal of the agreement for 10 years until June 30, 2026

By-Law No. 11-66, passed on July 11th, 2011, authorized an agreement with the Elliot Lake Tennis Club with respect to the Municipally owned lands at 21 Lakeview Avenue. This agreement essentially allowed the Tennis Club to administer and run Tennis programming at the Lakeview site for a period of five years, ending June 30, 2016.

The Lakeview Avenue tennis site is on Municipally owned lands zoned Open Space and is part the Westview Park that extends along the Elliot Lake shoreline. It is a full service Tennis facility with a practice backboard and clubhouse with Municipal water and sewer and lights on one court bordering the forested area of Westview Park.

In order to continue its 57 years of volunteer services and programs, including junior programs for six to fifteen year olds, high school classes, adult and senior drop in Tennis, at our first class Lakeview Avenue facility, the Tennis Club wishes to have undisputed security of location and renew the agreement for a period of 10 years until 2026.

February 9, 2016

Paul Torrance – President ELCTC

Yaul Tourne

Schedule "A" to By-law No. 11-66 of The Corporation of the City of Elliot Lake.

MANAGEMENT AGREEMENT

THIS AGREEMENT made this 11th day of July, 2011,

BETWEEN:

THE CORPORATION OF THE CITY OF ELLIOT LAKE

a Municipal Corporation incorporated under the laws of the Province of Ontario, hereinafter called the "City"

Party of the First Part

- and -

ELLIOT LAKE TENNIS CLUB operating as the Elliot Lake Community Tennis Club

a corporation without share capital, incorporated under the laws of the Province of Ontario, hereinafter called "Elliot Lake Community Tennis Club"

Party of the Second Part

WHEREAS the objects of the Elliot Lake Community Tennis Club include the provision of tennis facilities for members and the public on a not-for-profit basis;

AND WHEREAS the City holds title to the Lakeview Avenue tennis property:

AND WHEREAS the Elliot Lake Community Tennis Club requires the City of Elliot Lake to maintain the Lakeview tennis facility in good repair so that they (Elliot Lake Community Tennis Club) may carry out their objectives;

AND WHEREAS under Section 107 (2) (c) of the *Municipal Act, 2001* a municipality may provide for the use by any person of land owned or occupied by the municipality upon such terms as may be fixed by Council;

AND WHEREAS the Council of the City by resolution has agreed to enter into a management agreement with the Elliot Lake Community Tennis Club for the management of the Lakeview site subject to an applicable membership fee;

NOW THEREFORE in consideration of the covenant herein contained, the parties undertake and agree as follows:

1. The City will be the landlord (owner) of the Lakeview tennis site.

- 2. The City of Elliot Lake will assist the Elliot Lake Community Tennis Club with:
 - a) advertising
 - b) registration
 - c) fee collection
- 3. The City of Elliot Lake reserves the right to determine the extent of capital improvements to the Lakeview site in 2011 and every year thereafter.
- 4. The Elliot Lake Community Tennis Club will be responsible for the administration of tennis programming at the Lakeview site.
- 5. The Elliot Lake Community Tennis Club will be responsible for a yearly budget, which is to be submitted to the Director of Finance and approved by City Council before May 1st of each year.
 - i) The Elliot Lake Community Tennis Club will provide annually to the City a business plan for the operation of the tennis club facilities showing all projected revenues and expenditures and plans for operation including methods of revenue generation including but not limited to: special events, partnerships with other clubs, grants obtained, lessons – youth programs.
 - ii) The Elliot Lake Community Tennis Club will report annually to the City Council, on a date and time to be determined by the City Council, a presentation which shall include a report on the finances and operation of Elliot Lake tennis facilities during the previous fiscal year and the budget for the following year.
- 6. The parties acknowledge and agree that failure by the Elliot Lake Community Tennis Club, in any year, to meet the obligations imposed on the Elliot Lake Community Tennis Club by paragraph 5. above may, at the sole discretion of the City, constitute a breach of this agreement entitling the City to terminate the agreement without penalty. The determination of whether or not Elliot Lake Community Tennis Club has satisfactorily met the requirements of paragraph 5. above shall be at the sole discretion of the City.
- 7. The City of Elliot Lake will include the Lakeview tennis site in its insurance policy.
- 8. Notwithstanding clause 8, the Elliot Lake Community Tennis Club will provide an insurance certificate naming the City of Elliot Lake as an additional insured on an annual basis for not less than \$2 million in general liability coverage.
- 9. The Elliot Lake Community Tennis Club will be responsible for all staffing related to the provision of tennis programming.

Page 3

n of five (5) years, commencing July 1,	10. This agreement will be for a fixed term of 2011 and ending June 30 th , 2016.+
set their hands and seals:	In Witness whereof the parties hereto have set
The Corporation of the City of Elliot Lake	
Mayor	
City Clerk	
Elliot Lake Tennis Club	
President	
Vice-President	

Schedule "A" to By-law No. XX-XX of The Corporation of the City of Elliot Lake.

MANAGEMENT AGREEMENT

THIS AGRE	EEMENT made this day of, 20,
BETWEEN	:
	THE CORPORATION OF THE CITY OF ELLIOT LAKE a Municipal Corporation incorporated under the laws of the Province of Ontario, hereinafter called the "the City" Party of the First Part - and -
	ELLIOT LAKE TENNIS CLUB operating as the Elliot Lake Community Tennis Club a corporation without share capital, incorporated under the laws of the Province of Ontario, hereinafter called "the Club"

Party of the Second Part

WHEREAS the objects of the Club include the provision of tennis facilities for members and the public on a not-for-profit basis;

AND WHEREAS the City holds title to the Lakeview Avenue tennis property;

AND WHEREAS the Club and the City wish to establish a mutually beneficial arrangement in furtherance of their mutual objectives;

AND WHEREAS under Section 107 (2) (c) of the *Municipal Act, 2001* a municipality may provide for the use by any person of land owned or occupied by the municipality upon such terms as may be fixed by Council;

AND WHEREAS City Council has by resolution agreed to enter into a management agreement with the Club for the management of the Lakeview site;

NOW THEREFORE in consideration of the covenant herein contained, the parties undertake and agree as follows:

City Responsibilities

- 1. The City will be the landlord (owner) of the Lakeview tennis site.
- 2. The City of Elliot Lake will assist the Elliot Lake Community Tennis Club with:
 - a) advertising
 - b) registration
 - c) fee collection

The nature of such assistance shall be determined by the City, with the intent of providing assistance without undue impact upon the operations or resources of the City.

- 3. The City will consider requests for capital improvements submitted by the club through a written request to the City Treasurer received no later than September 1st of each year to be included in the budget request for the following year. Approval of capital requests shall be at the sole discretion of City Council.
- 4. The City will ensure that appropriate insurance is maintained as relates to the Lakeview tennis site.

Club Responsibilities:

- 5. The Club will be responsible for the staffing and operation of tennis programming at the Lakeview site.
- 6. The Club will provide an insurance certificate naming the City of Elliot Lake as an additional insured on an annual basis for not less than \$2 million in general liability coverage.

Term:

- 7. This agreement will be for a fixed term of ten (10) years, commencing July 1, 2016 and ending June 30th, 2026.
- 8. Notwithstanding anything in this agreement, this agreement may be terminated by either party with ninety (90) days written notice provided to the other party.

In Witness whereof the parties hereto have set their hands and seals:

The Corporation of the City of Elliot Lake Mayor City Clerk Elliot Lake Tennis Club President Vice-President