



**RECREATION AND CULTURE STANDING COMMITTEE
AGENDA**

Monday, July 4, 2016, 5:15 pm
Committee Room

Pages

1. ROLL CALL
2. DECLARATION OF CONFLICT OF INTEREST
3. MINUTES OF THE PREVIOUS MEETINGS
 - 3.1 June 6, 2016 2
4. CORRESPONDENCE
5. PUBLIC PRESENTATION
6. UNFINISHED BUSINESS
 - 6.1 Drag Race - Update 4
7. NEW BUSINESS
 - 7.1 Elliot Lake Tennis Club - Agreement Renewal 5
8. ADDENDUM
9. CLOSED SESSION
10. SCHEDULING OF NEXT MEETING
11. ADJOURNMENT



**RECREATION AND CULTURE STANDING COMMITTEE
MEETING MINUTES**

Monday, June 6, 2016
5:15 pm
Committee Room

- Present: C. Nykyforak, Chair/Councillor
S. Reinhardt, Member/Councillor
T. VanRoon, Member/Councillor
D. Marchisella, Ex Officio/Mayor
- Resources: J. Labreche, Secretary
D. Hennessey, Museum & Special Events Co-ordinator
- Others Present: C. Martin-Scott, Councillor

1. ROLL CALL

The meeting was called to order by the Chair at 5:15pm.

2. DECLARATION OF CONFLICT OF INTEREST

3. MINUTES OF THE PREVIOUS MEETINGS

3.1 May 2, 2016

Res#: 22/16

Moved By: S. Reinhardt

Seconded By: D. Marchisella

That the minutes of the May 2, 2016 meeting be received.

Carried

4. **CORRESPONDENCE**
5. **PUBLIC PRESENTATION**
6. **UNFINISHED BUSINESS**
7. **NEW BUSINESS**

7.2 Skate Park Dedication

Dedication will take place Saturday, June 18, 2016 at 5pm at the Kiwanis Park.

7.1 Ruben Yli Juuti Fitness Centre - Memo from Mayor D. Marchisella

Res#: 23/16

Moved By: D. Marchisella

Seconded By: S. Reinhardt

The Recreation and Culture Standing Committee recommend to Council that the City close the Fitness Room at the Ruben Yli Juuti Center.

Defeated

8. **ADDENDUM**
9. **CLOSED SESSION**
10. **SCHEDULING OF NEXT MEETING**

The next scheduled Parks and Recreation Committee meeting is July 4, 2016.

11. ADJOURNMENT

Res#: 24/16

Moved By: D. Marchisella

Seconded By: S. Reinhardt

That the meeting be adjourned at the hour of 5:59pm.

Carried

ELLIOT LAKE COMMUNITY TENNIS CLUB

- 21 Lakeview Road

Submission to: Council of the City of Elliot Lake

**REPORTING ON THE AGREEMENT BETWEEN THE ELLIOT LAKE
COMMUNITY TENNIS CLUB and the CITY OF ELLIOT LAKE
As implemented by BY-LAW No. 11-66**

1. **Historical context**
2. **2015 Tennis Season in review and outlook for 2016**
3. **2015 Financial Results**
4. **2016 operating budget**
5. **Request for renewal of the agreement for 10 years until June 30, 2026**

Tennis is the “sport of a lifetime”. It is an inexpensive sport that can be enjoyed by all ages and all skill levels. It is an excellent way for people to stay fit and maintain their physical well-being.

1. Historical context

The not for profit, incorporated, Elliot Lake Community Tennis Club has been in existence for 57 years at the Lakeview Avenue site providing a quality recreational facility and organized activities to the community. With no Municipal funding, the Club’s unpaid volunteers have built, maintained the facility and offered programming to all age groups during that entire time - funded entirely by membership fees, fundraising and donations.

In 2011, after local fundraising \$27000, obtaining a Trillium Foundation grant of \$54000 and a loan from ELNOS of \$10000 -a total investment of \$ 91000 at virtually no cost to the City, the Club totally rebuilt two courts and re-surfaced the third – giving the Community a first class facility for many years to come.

2. 2015 Tennis Season in review

- The season ran from mid-April to mid-November – 7 months
- We established a website - www.elliottlaketennis.com
- Membership numbers were 57 adults and 22 juniors –an increase from 2014
- Adults (mostly Seniors) played regularly on a rotation basis three mornings a week and on Tuesday and Thursday evenings throughout the season.
- A lot of players participated at other days and evenings - both singles and doubles
- During May/June a full contingent of juniors participated in 6 weeks of instruction and Junior Team Tennis. Hayley Zola-Brunet, a local university Phys Ed student, was hired by the club to instruct. She was assisted by club members Joerg Bergelt, Fran Perkins and Paul Torrance and occasionally Wendy Tseng
- The City Summer Playground Program had kids at the Dieppe courts for fun activities and instruction during the week during July/August. Hayley Zola-Brunet instructed the kids with Fran Perkins assisting
- We held a successful doubles tournament with 10 teams on July 10 – one of the hottest days of the summer – Sponsored by ELNOS
- High school grade 11 and 12 phys-ed class came for 11 hourly sessions during the daytime in late September and early October. All racquets, balls and instruction were provided by the club
- Quite often out of Town players participated in club activities- at no cost
- Ozzie Hajek, our lone Lifetime member, passed away

Outlook for 2016

- Continue the Senior adult rotational play three mornings and two evenings every week
- Continue the 6 week after school junior program in May and June for ages 6 to 14 - offer more structured play for Juniors in the summer months – team tennis and possibly attend out of Town tournaments
- Continue the Club involvement in the City's summer day camp activities
- Continue the high school phy-ed instructional sessions in September and October at the Club
- Offer instruction for adults new to the sport and a clinic for more advanced players
- Organize more local tournaments for adults

3. 2015 Financial Results

Elliot Lake Community Tennis Club

FINANCIAL Report Sept 30/14 - Oct 15/15

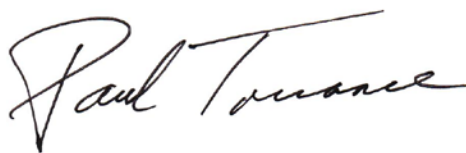
DATE	Revenues	Expenses
Oct 15/14		\$ 542.40 GROUP DINNER
Oct 15/14	\$ 320. ⁰⁰ Refund from dinner.	
Nov 7/14		5.75 Bank fees
Dec 1/14		5.75 " "
TAN 2/15		5.75 " "
Feb 2/15		5.75 " "
March 2/15		5.75 " "
March 4/15		297.75 O.T.A. INSURANCE
March 6/15		989.49 Web. Site Dev.
April 1/15		50.00 City Bd. Wellness Fair
May 1/15		5.75 BANK FEES.
April 7/15		5.75 " "
May 19/15		43.05 Winter Tennis xp.
May 21/15		166.10 JR. Tennis Balls
May 26/15		120.00 Social + P.
June 1/15		5.75 BANK fees.
June 2/15	5028.49 L. Pic Redemption	
June 2/15	390.00 memberships	
June 8/15		45.00 N.S.F. FEES
June 8/15		416.00 Memberships fee O.T.A
July 2/15		6.75 BANK fees
July 8/15		577.00 Instructor + Supplies \$25.00
July 14/15		35.00 Social Ex.
July 18/15	3685.00 memberships	
July 28/15		35.78 SR. Tournament + P
July 31/15		140.00 JR. " + P
Aug 3/15		6.75 BANK fees
Aug 7/15		146.78 SR. Tournament xp.
Sept 1/15		6.25 BANK fees
CASH on Hand Bank Statement Sept 8/15		\$ 7818.22
D.I.C. Maturity Sept 15/16		4052.22
less - outstanding cheques -		
\$ 50.00 Oswald HASok		
100.00 Kenex Bruce window P.		- 150.00
Sept 10/14	\$ 11,077.44	Net - CASH on Hand \$ 11,077.44
		R. \$ 11,720.22

5. Request for renewal of the agreement for 10 years until June 30, 2026

By-Law No. 11-66, passed on July 11th, 2011, authorized an agreement with the Elliot Lake Tennis Club with respect to the Municipally owned lands at 21 Lakeview Avenue. This agreement essentially allowed the Tennis Club to administer and run Tennis programming at the Lakeview site for a period of five years, ending June 30, 2016.

The Lakeview Avenue tennis site is on Municipally owned lands zoned Open Space and is part the Westview Park that extends along the Elliot Lake shoreline. It is a full service Tennis facility with a practice backboard and clubhouse with Municipal water and sewer and lights on one court bordering the forested area of Westview Park.

In order to continue its 57 years of volunteer services and programs, including junior programs for six to fifteen year olds, high school classes, adult and senior drop in Tennis, at our first class Lakeview Avenue facility, the Tennis Club wishes to have undisputed security of location and renew the agreement for a period of 10 years until 2026.

A handwritten signature in cursive script that reads "Paul Torrance". The signature is written in black ink and is positioned above the typed name of the signatory.

February 9, 2016

Paul Torrance – President ELCTC

Schedule "A" to By-law No. 11-66 of The Corporation of the City of Elliot Lake.

MANAGEMENT AGREEMENT

THIS AGREEMENT made this 11th day of July, 2011,

BETWEEN:

THE CORPORATION OF THE CITY OF ELLIOT LAKE

a Municipal Corporation incorporated under the laws of the Province of Ontario, hereinafter called the "City"

Party of the First Part

- and -

ELLIOT LAKE TENNIS CLUB operating as the Elliot Lake Community Tennis Club

a corporation without share capital, incorporated under the laws of the Province of Ontario, hereinafter called "Elliot Lake Community Tennis Club"

Party of the Second Part

WHEREAS the objects of the Elliot Lake Community Tennis Club include the provision of tennis facilities for members and the public on a not-for-profit basis;

AND WHEREAS the City holds title to the Lakeview Avenue tennis property;

AND WHEREAS the Elliot Lake Community Tennis Club requires the City of Elliot Lake to maintain the Lakeview tennis facility in good repair so that they (Elliot Lake Community Tennis Club) may carry out their objectives;

AND WHEREAS under Section 107 (2) (c) of the *Municipal Act, 2001* a municipality may provide for the use by any person of land owned or occupied by the municipality upon such terms as may be fixed by Council;

AND WHEREAS the Council of the City by resolution has agreed to enter into a management agreement with the Elliot Lake Community Tennis Club for the management of the Lakeview site subject to an applicable membership fee;

NOW THEREFORE in consideration of the covenant herein contained, the parties undertake and agree as follows:

1. The City will be the landlord (owner) of the Lakeview tennis site.

2. The City of Elliot Lake will assist the Elliot Lake Community Tennis Club with:
 - a) advertising
 - b) registration
 - c) fee collection
3. The City of Elliot Lake reserves the right to determine the extent of capital improvements to the Lakeview site in 2011 and every year thereafter.
4. The Elliot Lake Community Tennis Club will be responsible for the administration of tennis programming at the Lakeview site.
5. The Elliot Lake Community Tennis Club will be responsible for a yearly budget, which is to be submitted to the Director of Finance and approved by City Council before May 1st of each year.
 - i) The Elliot Lake Community Tennis Club will provide annually to the City a business plan for the operation of the tennis club facilities showing all projected revenues and expenditures and plans for operation including methods of revenue generation including but not limited to: special events, partnerships with other clubs, grants obtained, lessons – youth programs.
 - ii) The Elliot Lake Community Tennis Club will report annually to the City Council, on a date and time to be determined by the City Council, a presentation which shall include a report on the finances and operation of Elliot Lake tennis facilities during the previous fiscal year and the budget for the following year.
6. The parties acknowledge and agree that failure by the Elliot Lake Community Tennis Club, in any year, to meet the obligations imposed on the Elliot Lake Community Tennis Club by paragraph 5. above may, at the sole discretion of the City, constitute a breach of this agreement entitling the City to terminate the agreement without penalty. The determination of whether or not Elliot Lake Community Tennis Club has satisfactorily met the requirements of paragraph 5. above shall be at the sole discretion of the City.
7. The City of Elliot Lake will include the Lakeview tennis site in its insurance policy.
8. Notwithstanding clause 8, the Elliot Lake Community Tennis Club will provide an insurance certificate naming the City of Elliot Lake as an additional insured on an annual basis for not less than \$2 million in general liability coverage.
9. The Elliot Lake Community Tennis Club will be responsible for all staffing related to the provision of tennis programming.

10. This agreement will be for a fixed term of five (5) years, commencing July 1, 2011 and ending June 30th, 2016.+

In Witness whereof the parties hereto have set their hands and seals:

The Corporation of the City of Elliot Lake

Mayor

City Clerk

Elliot Lake Tennis Club

President

Vice-President

Schedule "A" to By-law No. XX-XX of
The Corporation of the City of Elliot Lake.

MANAGEMENT AGREEMENT

THIS AGREEMENT made this ____ day of _____, 20____,

BETWEEN:

THE CORPORATION OF THE CITY OF ELLIOT LAKE

a Municipal Corporation incorporated under the laws of
the Province of Ontario, hereinafter called the "the City"

Party of the First Part

- and -

**ELLIOT LAKE TENNIS CLUB operating as the Elliot
Lake Community Tennis Club**

a corporation without share capital, incorporated
under the laws of the Province of Ontario,
hereinafter called "the Club"

Party of the Second Part

WHEREAS the objects of the Club include the provision of tennis facilities for members and the public on a not-for-profit basis;

AND WHEREAS the City holds title to the Lakeview Avenue tennis property;

AND WHEREAS the Club and the City wish to establish a mutually beneficial arrangement in furtherance of their mutual objectives;

AND WHEREAS under Section 107 (2) (c) of the *Municipal Act, 2001* a municipality may provide for the use by any person of land owned or occupied by the municipality upon such terms as may be fixed by Council;

AND WHEREAS City Council has by resolution agreed to enter into a management agreement with the Club for the management of the Lakeview site;

NOW THEREFORE in consideration of the covenant herein contained, the parties undertake and agree as follows:

City Responsibilities

1. The City will be the landlord (owner) of the Lakeview tennis site.
2. The City of Elliot Lake will assist the Elliot Lake Community Tennis Club with:
 - a) advertising
 - b) registration
 - c) fee collection

The nature of such assistance shall be determined by the City, with the intent of providing assistance without undue impact upon the operations or resources of the City.

3. The City will consider requests for capital improvements submitted by the club through a written request to the City Treasurer received no later than September 1st of each year to be included in the budget request for the following year. Approval of capital requests shall be at the sole discretion of City Council.
4. The City will ensure that appropriate insurance is maintained as relates to the Lakeview tennis site.

Club Responsibilities:

5. The Club will be responsible for the staffing and operation of tennis programming at the Lakeview site.
6. The Club will provide an insurance certificate naming the City of Elliot Lake as an additional insured on an annual basis for not less than \$2 million in general liability coverage.

Term:

7. This agreement will be for a fixed term of ten (10) years, commencing July 1, 2016 and ending June 30th, 2026.
8. Notwithstanding anything in this agreement, this agreement may be terminated by either party with ninety (90) days written notice provided to the other party.

In Witness whereof the parties hereto have set their hands and seals:

The Corporation of the City of Elliot Lake

Mayor

City Clerk

Elliot Lake Tennis Club

President

Vice-President

DRAFT